



## INSTITUTIONAL EFFECTIVENESS COORDINATING COUNCIL

October 17, 2022

Virtual Meeting via Zoom

### Meeting Minutes

**Voting Members Present:** Cherry Li-Bugg, Jennifer Combs, Damon de la Cruz, Bryan Ventura, Geoff Hurst, Dulce Delgadillo, Gabrielle Stanco, Daniel Berumen, Gary Jimenez, Jeanette Rodriguez

**Absentees:** Jennifer Oo, Jose Ramon Nunez

**Recording Secretary:** Gabrielle Stanco

**I. Call to Order:** The meeting was called to order at 3:05 p.m.

**II. Introductions**

**III. Approval of Meeting Minutes:** Motion to approve the minutes of the May 16, 2022 meeting made and carried.

**IV. Comments from the Public:** None

**V. Public Dashboards for District and community (telling the NOCCCD story)**

Committee members discussed publishing data dashboards on the NOCCCD website with summary-level information about students, such as enrollment trends, success rates, degrees/certificates awarded, etc. The dashboards would help provide a snapshot of what students we serve and their successes at our institutions. The audience for the dashboards would be the NOCCCD Board of Trustees as well as community members and prospective students. In addition to dashboards, committee members suggested infographics that could provide an overview of what programs we offer and what students we serve as well as where our students get jobs or have employer connections. Members also suggested highlighting partnerships with high schools or geographic areas and using the District website to showcase each NOCCCD campus to direct web traffic and highlight what students could achieve at each institution.

**VI. Integrated Planning Manual Update**

The Research and Planning Directors reviewed the Integrated Planning Manual and discussed updates on the strategic planning process with committee members. For the development of the Districtwide Strategic Plan, the proposed process is to use the campus strategic plans and the District Services administrative reviews as a starting point and aggregate the information into districtwide objectives to identify commonalities in the work being performed districtwide to achieve the District Strategic Directions. Other planning initiatives, such as the Student Equity Plans could also be considered and summarized in the districtwide strategic plan using this method. For the assessment component, the proposal is to develop a brief (1-2 page) assessment annually on the progress made and use an evidence-based approach to document progress made. Campuses would help provide highlights and milestones from the work they are doing toward their plan completion.

**VII. Design Team Update**

Dr. Li-Bugg gave an update on the Districtwide workgroup that has been reviewing and revising the District Mission, Vision, and Values. Using an Appreciative Inquiry approach, the Design Team drafted updated Mission, Vision, and Values statements and is getting constituent feedback on the drafts in fall 2022. The same group will work on developing the Districtwide Strategic Plan for 2022-2026 in the spring 2023 semester.

**VIII. Accreditation Updates**

Bryan Ventura, ALO for Cypress described how campus constituents are gathering evidence and working on the ISER draft, which should be ready for review in spring 2023. The Cypress team will be making edits to the ISER in summer and will be ready for the accreditation team visit in fall 2023. Dulce Delgadillo, ALO for NOCE reported that their campus will approve their accreditation report draft in late October and be ready for the accreditation team visit in spring 2023. Daniel Berumen and

Jennifer Combs shared that Fullerton has been having “evidence extravaganzas” to collect documentation for the ISER and plans to have a draft prepared by March 13<sup>th</sup>. Dr. Li-Bugg reported that District Services is also working to gather evidence for districtwide services, including information services/technology, finance, and human resources. The districtwide accreditation timeline is posted on the [noccd.edu Accreditation webpage](https://noccd.edu/Accreditation_webpage).

**IX. Districtwide Climate Survey**

In 2021, NOCCCD partnered with the National Initiative for Leadership and Institutional Effectiveness (NILIE) to administer the PACE Climate Survey for Community Colleges. The survey included questions from two subscales: 1) Institutional Structure, which focused on the mission, leadership, spirit of cooperation, structural organization, decision-making, and communication and 2) Racial Diversity, which focused on the racial and ethnic climate for administrators, faculty, and staff. Specific questions about each area within District Services were also included. Committee members discussed administering the survey again in spring 2023 to get trend data for comparison. EEI members were supportive of using the PACE instrument again and recommended working with the District Diversity Office to review and include the EEO-plan required diversity/equity questions or ensure the content was covered by the existing PACE survey questions.

**X. Districtwide Education Engagement Index (EEI) Survey**

Committee members asked for an update on the EEI survey results from April 2022. Dr. Li-Bugg and the IRP directors shared that there would be a districtwide webinar in November to present high-level survey results as well as student and employee data highlight reports with key data trends. Results have also been shared at Cypress' Fall Convocation, NOCE strategic planning meetings, and will be shared with the Fullerton College Academic Senate. The Chancellor has also established a Remote/Hybrid Workgroup to review data and provide input on continued hybrid teaching, learning, and working across the District.

**XI. Adjournment:** The meeting adjourned at 4:27 p.m.