



INSTITUTIONAL EFFECTIVENESS COORDINATING COUNCIL

April 19, 2021

Virtual Meeting via Zoom

Meeting Minutes

Voting Members Present: Cherry Li-Bugg, Craig Goralski, Dulce Delgadillo, Gabrielle Stanco, Gary Jimenez, Geoff Hurst, Jennifer Carey, Joseph Ramirez, Kim Orlijan

Absentees: Eileen Haddad, Jose Ramon Nunez, Jennifer Combs

Recording Secretary: Gabrielle Stanco

I. **Call to Order:** The meeting was called to order at 3:07 p.m.

II. **Introductions**

III. **Approval of Meeting Minutes:** Motion to approve the minutes of the October 19, 2020 meeting made by Cherry Li-Bugg; seconded by Dulce Delgadillo, motion carried by unanimous vote.

I. **Comments from the Public:** None

II. **MIS Data Management Update**

Dr. Gabrielle Stanco gave an update on the district-wide collaborative work being done reviewing and improving MIS data quality and integrity. Constituents from around the District have been meeting in large groups and small groups to discuss the MIS data collection and reporting process. The focus of the meetings in 2020-21 has been on identifying roles & responsibilities for each step in MIS process by data area, documenting challenges and issues, developing action plans for improvement, creating documentation of processes, and increasing communication and collaboration districtwide. Small group meetings are continuing in March-April 2021 and a third large-group meeting is being planned for summer 2021. Dr. Craig Goralski shared that the Statewide Academic Senate has been advocating for disaggregating race/ethnicity data at a more detailed level, especially for the Asian group, which has many distinct and large subgroups, whose data trends are not currently visible. The NOCCCD research teams will discuss local guidelines for disaggregating race/ethnicity data.

III. **Student Automated Withdrawal Pilot Survey at Fullerton College – Preliminary Results**

Dr. Joe Ramirez provided an update on the automated student withdrawal survey approved by the Faculty Senate in 2016. Beginning in spring 2021, once a student drops a Fullerton course after the course start date (through Banner), the student is redirected to a separate survey page to respond to a multiple-choice menu of why they are withdrawing. So far, the survey does not seem to be disrupting the student withdrawal process and has collected more than 8,000 responses. The Fullerton Office of Institutional Effectiveness is working on summarizing results. Data shared with the campus community will be aggregated in a manner that maintains faculty anonymity. There may be possibilities in the future for faculty to review their own data, but that is not an option at this time. The survey will continue to run for future terms while the Faculty Senate and Office of Institutional Effectiveness review and discuss results and potential modifications.

IV. **Strategic Plan 2018-20 Progress Report**

The NOCCCD Educational Services and Technology department is compiling a progress report to document progress made toward achieving the District Strategic Directions as well as the objectives described in the *North Orange County Community College District-wide Strategic Plan 2018-2020*. Information is being summarized and consolidated across all NOCCCD entities to provide a more accessible and visual report for end users. IECC Members recommended sharing the report with the campus Planning and Budget Committees as well as the President Advisory Cabinets for review and discussion. Also, Dr. Craig Goralski cautioned over-

interpreting the short-term 3-year data trends since they might not show a complete picture of outcomes.

V. Districtwide Campus Climate Survey, Spring 2021

Our District has partnered with the National Initiative for Leadership and Institutional Effectiveness (NILIE) to administer the PACE Climate Survey for Community Colleges. Survey results will be used to identify strengths and areas of improvement in the working environment within NOCCCD and to inform District Services program review. The survey includes questions from two subscales: 1) Institutional Structure, which focuses on the mission, leadership, spirit of cooperation, structural organization, decision-making, and communication and 2) Racial Diversity, which focuses on the racial and ethnic climate for administrators, faculty, and staff. Specific questions about each area within District Services are also included. As a third-party provider not associated with our District, NILIE offers a more objective means to collect and analyze employee feedback. All survey responses are confidential and no personal information will be reported back to our District. The survey will be open to employees from April 20th through May 11th.

VI. Tableau Online Migration – Public Dashboards

The District recently transitioned from using Tableau Server (dashboards stored behind the firewall) to Tableau Online (dashboards stored in the cloud). The transition to Tableau Online has allowed for easier means to publish dashboards publicly to the community on our webpages. IECC members recommended we prioritize sharing data on our increasing degrees and certificates and provide more local context to our data, not necessarily being depicted in existing State dashboards (e.g., CCCCO Data Mart, Launchboard).

VII. Adjournment: The meeting adjourned at 4:02 p.m.