

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
CLASSIFICATION ASSIGNMENTS
Eff. OCTOBER 2021**

TITLE	RANGE	TITLE	RANGE	TITLE	RANGE
ACCOUNTING AND FISCAL SERVICES		INFORMATION TECHNOLOGY		PRODUCTION AND MAIL	
Account Clerk I	31	User Support Analyst	36	Courier	27
Account Clerk II	33			District Mailroom Coordinator	31
Accounting Specialist	40	INSTRUCTIONAL		Duplication Equipment Operator	27
Accounting Technician	36	Auto Shop Coordinator	41	Graphic Designer	43
Benefits and Leaves Coordinator II	42	Dental Hygiene Clinical Technician	36	Graphic Design Technician	39
Benefits Coordinator	40	Dental Hygiene Services Assistant	36	Printer	37
Business Office Specialist	40	Instructional Aide / **	30	Production Center Coordinator	34
Buyer	39	Instructional Assistant / **	36	Production Center Specialist	29
Buyer II	41	Laboratory Clerk / **	31		
Payroll Specialist	38	Laboratory Technician / **	36	STUDENT SERVICES	
Payroll Lead	45	Piano Accompanist	44	Admissions & Records Coordinator	40
Purchasing Assistant	33	Theater Production Coordinator	45	Admissions & Records Specialist	36
Purchasing Technician	36	Theater Technician	41	Admissions & Records Technician	33
				Cadena Center Coordinator	40
ADMINISTRATIVE		LIBRARY AND MEDIA		CARE Program Coordinator	40
Administrative Assistant I	33	Alternate Media Specialist	41	Career Center Coordinator I	40
Administrative Assistant II	36	Distance Learning Assistant	36	Career Center Coordinator II	45
Administrative Assistant III	41	Distance Learning Specialist	37	Culinary Laboratory Coordinator	40
Campus Marketing/Outreach Assistant	36	Library Assistant I	33	Curriculum Specialist	40
Catalog & Schedule Coordinator	40	Library Assistant II	36	EOPS Program Coordinator	40
Clerical Assistant I	29	Library Assistant III	39	Evaluator	36
Clerical Assistant II	31	Library Services Coordinator	44	Evaluator Specialist	37
Communications Specialist	40	Multimedia Systems Specialist	40	Financial Aid Coordinator	40
Communications Coordinator	45	Radio Broadcast Technician	40	Financial Aid Technician	36
Educational Services & Technology Coordinator	44	Television/Video Technician	40	Fine Arts Information/Marketing Representative	36
Executive Assistant	41	Web Content Specialist	40	Health Services Assistant	33
Executive Assistant II	44			Health Services Specialist (Registered Nurse)	49
Grants & Special Projects Assistant	41	MAINTENANCE AND OPERATIONS		Health Education Coordinator	45
Health Services Administrative Assistant	36	Building Maintenance Coordinator	45	International Student's Services Coordinator	41
Human Resources Technician	36	Campus Safety Officer	31	Interpreter Coordinator	45
Office Coordinator	40	Campus Safety Officer II	36	Job Developer/Disability Support Services	44
Personnel Services Specialist	41	Campus Safety Officer Coordinator	40	Learning Center Coordinator	40
Receptionist	29	Carpenter	41	Medical Assistant	34
Research Analyst	52	Driver/Skilled Mechanic Assistant	34	Mental Health Clinical Counselor	60
Risk Management Technician	36	Electrician	41	NOCE High School Records Technician	36
Senior Research Planning Analyst	57	Electrician, Communications	41	NOCE Student Records Coordinator	40
		Equipment Operator	31	NOCE Student Records Technician	31
ATHLETICS		Facilities Assistant	28	Nurse Practitioner	68
PE/Athletic Equipment Attendant	25	Facilities Coordinator	36	Program Coordinator	45
PE/Athletic Equipment Coordinator	31	Facilities Custodian I	27	Sports Information/Marketing Representative I	36
PE/Athletic Therapist	49	Facilities Custodian II	28	Sports Information/Marketing Representative II	38
		Facilities Custodian Coordinator I	31	Student Services Coordinator	43
BOOKSTORE		Facilities Custodian Coordinator II	34	Student Services MIS Analyst	52
Bookstore Assistant	31	Facilities-Security Officer	31	Student Services Specialist/**	36
Bookstore Operations Specialist	36	Grounds Athletic Field Specialist	31	Student Services Technician/**	33
Bookstore Shipping & Receiving Specialist	33	Groundskeeper	29	Testing & Assessment Specialist	36
Textbook Buyer	36	HVAC Mechanic I	34	Tutorial Services Coordinator	40
		HVAC Mechanic II	41		
CHILD CARE		HVAC Mechanic Coordinator	42		
Child Care Aide	16	Irrigation Specialist	37		
Child Care Kitchen Attendant	14	Landscape Coordinator	33		
Child Care Teacher I	22	Locksmith	42		
		Painter	38		
INFORMATION TECHNOLOGY		Plumber	41		
Business Analyst II/[Department]	58	Skilled Maintenance Assistant	34		
Data Quality Analyst, Systems Applications	52	Skilled Maintenance Mechanic	41		
IT Help Desk Coordinator	41	Vehicle & Equipment Mechanic	40		
IT Project Leader	57				
IT Security Analyst/System Administrator	55				
IT Services Coordinator I	48				
IT Services Coordinator II	52				
IT Specialist, Network	44				
IT Specialist, Systems Applications	44				
IT Technician I	41				
IT Technician II	44				
Systems Analyst, Applications	60				
Systems Analyst, Technology	60				
Systems Applications Training Coordinator	48				

** Indicates classification requiring individual emphasis, based on the discipline or area of application.

Each specialized emphasis (e.g., Instructional Assistant /Biology) constitutes a separate classification.

Contact HR for information on inactive job descriptions