

COUNCIL ON BUDGET AND FACILITIES
April 11, 2022

APPROVED SUMMARY

Members Present: Terry Cox, Damon de la Cruz, Rodrigo Garcia, Raine Hambly, Elaine S. Loayza, Fola Odebunmi, Alex Porter, Jeanette Rodriguez, Leslie Tsubaki, Kashu Vyas, Fred Williams

Members Absent: Jenifer Combs, Cherry Li-Bugg, Jennifer Oo, Irma Ramos, and Marlo Smith

Guests Present: Craig Goralski and Jeremy Peters

Call to Order: The meeting was called to order at 2:03 p.m.

1. Summary: The summary of the March 14, 2022, meeting were approved.

2. Budget Update

In February, the tentative budget summary indicated a structural deficit of \$25.5M, however, there was an estimated \$43.7M in hold harmless dollars that the District would be receiving for the 2022-23 budget. These hold harmless dollars would help offset the deficit as well as provide \$18M surplus. At the April 12, 2022 Board of Trustee's meeting, the Tentative Agreement between United Faculty CTA/CCA/NEA and the District was on the agenda for approval. Fred Williams shared that the funding source and financial impact of the TA were factored in at a lower rate, but staff feel there will be a minimal impact with the increase in COLA. Family medical however, was not budgeted in the tentative budget and is estimated at a range from \$1.1 and \$2.2M depending on participation and will need to be added to the \$25.5M deficit. Due to the criteria required for the Extensive Laboratory, the estimated cost has not been budgeted at this time. After other settlements, staff believe the total deficit will be closer to \$30M. If enrollment continues to decline, the District will need to look into further reductions in other areas.

3. One-time Funds – A spreadsheet was provided to the Council Members

The current numbers include the hold harmless dollars for 2021-22, but not for 2022-23. Hold harmless dollars have been paid out to the campuses and will continue to be paid out for the next few years. Staff no longer see a need to continue holding the \$8M for the District Resource Allocation Model and suggested using the funds to help support the campuses to increase student enrollment.

Input and discussion from campus constituency representatives were had on the importance of supporting the campuses and their academic programs. Some key topics included the following:

- Hybrid classes - Looking into the infrastructure of class options to allow students who are not able to attend in-person class to join virtually and the equipment to support these options.
- Supply and demand (what courses are most in demand) – Review class trends. What courses are students getting turned away due unavailability or lack of space?
- Review accreditation enrollment restrictions with student/teacher ratio.
- Guided Pathways efforts - focus on support services.
- Explore high flex courses, especially non-credit.

Reallocating the \$8M would be a good start to provide aid to the campuses to support instruction. Meetings have been scheduled to discuss future strategies to increase enrollment for the next 2-3 years at all three campuses. Budget Officers predict Fall enrollment numbers to be lower than projected.

RECOMMENDATION – No formal recommendation was made; however consensus was made to remove the one-time dollars (\$8M) from the Resource Allocation Model and allocate it towards supporting the campuses to increase enrollments. The one-time dollar spreadsheet will reflect \$8M towards Campus Enrollment Support (subject) and the recommendation will be introduced to DCC. Campuses will discuss the specific types of support needed with their constituency groups and bring back recommendations to CBF at a future date.

4. Facilities Updates

Fullerton College – Rodrigo Garcia provided an update.

- 300 Building – The project originally included the renovation of the 300 and 500 building but due to budget restrictions, the 500 Building has been decoupled from the project. A new FPP was submitted to the state for a full seismic upgrade of the 300 Building for \$36M and has been approved for a total of \$15M in state matched funding. The current architect of record has pulled out of the project, but staff continue to follow guidelines to acquire a new architect.
- Humanities Building – Project was completed underbudget and the new ribbon cutting ceremony is scheduled for Friday, May 13 at 9:00 a.m.
- Performing Arts Project – After the design documents were received, the project was determined to be under budgeted by 20-30%. Department of Finance approved Fullerton to continue with the project and increase the budget, but no additional state funding was approved. The project is estimated to be \$47M over budget and funds will need to be identified before the project can be bid.
- Chapman and Newell/M&O Project – After the schematic design was completed, the estimated project cost exceeded the budget. The architect and contractors continue to work with staff to bring down the cost. Until the costs issues are resolved, the design-development is currently on hold.
- Starbucks – Restroom renovation will need to be completed before the Starbucks can be installed. Expected completion date in May/June.
- Sherbeck field – Synthetic turf was installed. Staff will be going to the Board to award the project to the selected architect, who was the lowest bidder, which was lower than anticipated.

Cypress College – Alex Porter provided an update.

- Fine Arts Project – Project is still under DSA review. Once approved, staff anticipate the project to be bid in June and staff occupancy scheduled in the winter (old SEM building).
- Culinary Arts project – A Board item is going forward for a sole source request to allow Cypress to install temporary mobile kitchens. The mobile kitchens will be a significant cost savings for the campus.
- Local improvements – The campus will be sharing some gathered information on the Central Plant improvements with the District.

Anaheim Campus – Fred Williams provided an update.

- Upper Deck Waterproofing Project – The swing space for NOCE staff (modulars) was approved by the Board. The second piece of the project will incorporate the modulars for the Culinary Arts program, which will push back the original schedule.
- Charging Stations – Staff anticipate the project to be completed within the next few months.

The campuses will provide a list of scheduled maintenance projects at the next CBF meeting.

5. 2022-23 CBF Calendar – Leslie Tsubaki shared a draft calendar with proposed dates for the Fiscal Year 2022-23 CBF Calendar. Council Members are asked to review the draft dates and provide feedback if there are conflicts. This item will be brought back as an action item at the next meeting in May.

6. 2022 Budget Allocation Model Forum

The 2021-2022 Budget Allocation Model Forum is scheduled for April 26, 2022 at 3:30 p.m. before the Board meeting via Teams Webinar. Council Members were encouraged to join. Fred Williams, Kashu Vyas, and the campus Budget Officers will be providing updates and information on the District and campus budget processes. Council Members were also asked for additional topic suggestions and recommendations which may be emailed to Kashu Vyas.

7. Future Meetings

- June 13, 2022
- July 11, 2022*
- August 8, 2022*
- September 12, 2022

Meeting was adjourned at 3:12 p.m.