

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

April 23, 2024

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, April 23, 2024, at 5:30 p.m. in the Anaheim Union High School District Board Room with a YouTube livestream broadcast.

Board President Evangelina Rosales called the meeting to order at 5:30 p.m. and asked Trustee Stephen T. Blount to lead the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Evangelina Rosales, and Student Trustees Jesus Ramirez Jr. and Chloe Serrano. Absent: Jacqueline Rodarte.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Cynthia Olivo, President, Fullerton College; Scott Thayer, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Treisa Cassens, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Jeanette Rodriguez, representing the Fullerton College Faculty Senate; Kathleen McAlister, representing the Cypress College Academic Senate; Elaine Loayza, representing CSEA; Marlo Smith, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Anne-Marie Beck, Paul de Dios, Anna Gentry, Marc Posner, Colin Preston, Kathleen Reiland, Stephen T. Schoonmaker, and Annette Young from Cypress College; Albert Abutin, Carlos Ayon, Pepe Barton, Daniel Berumen, Tyler Deacy, Deniz Fierro, Americo Fraboni, Marcia Foster, Sam Foster, Jorge Gamboa, Henry Hua, Flor Huerta, Thydan Huynh, Marshall Johnson, Margie Kagawa, Grant Linsell, Marwin Luminarias, Rosie Kar, Khaoi Mady, Janeth Manjarrez, Jose Ramon Nuñez, Kim Orlijan, Isabel Oropeza, Christopher Persichili, Oscar Saghieh, Valerie Salazar, Rolando Sanabria, Martha Smith, and Dani Wilson from Fullerton College; Dulce Delgadillo from North Orange Continuing Education; and Yasmine Andrawis, Trinda Best, Christina Cardenas, Danielle Davy, Julie Kossick, Flavio Medina-Martin, Tami Oh, Pamela Spence, Gabrielle Stanco, Kashu Vyas, Adrienne Williams, and Rick Williams from the District Office.

VISITORS: Jennifer LaBounty. Public participation was provided via YouTube livestream.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Finance & Facilities: 4.b, 4.c, 4.d

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rosales voting yes, including Student Trustees Ramirez and Serrano’s advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rosales voting yes.

CHANCELLOR’S REPORT

Recognition of Faculty Achieving Tenure: As part of the Chancellor’s Report, the following faculty members were recognized for achieving tenure:

Anne-Marie Beck	Cypress College Counselor
Americo Fraboni	Fullerton College Chemistry Faculty
Nadia Gabaldon	Fullerton College Counselor
Anna Gentry	Cypress College Dental Hygiene Faculty
Thydan Huynh	Fullerton College Counselor
Christopher Persichili	Fullerton College Physics Faculty
Martha Smith	Fullerton College Religious Studies Faculty
Annette Young	Cypress College Librarian

Recognition of NOCCCD Women Champions of DEIAA: As part of the Chancellor’s Report, **Flavio Medina-Martin**, District Director, Diversity, Culture, & Inclusion, introduced the following women who were recognized for their outstanding work and dedication in advancing the values of Diversity, Equity, Inclusion, Anti-racism, and Accessibility (DEIAA):

Yasmine Andrawis	District Director, EEO & Compliance
Dulce Delgadillo	NOCE Director, Institutional Research & Planning
Irma Ramos	Vice Chancellor, Human Resources
Marlo Smith	NOCE ESL Faculty & Adjunct Faculty United President
Gabrielle Stanco	District Director, Research, Planning, & Data Management

ADJOURN TO RECESS: At 5:57 p.m., Board President Evangelina Rosales adjourned the meeting for a brief recess.

RECONVENE MEETING: Board President Evangelina Rosales reconvened the meeting at 6:20 p.m.

Fullerton College “State of the College” Presentation: As part of the Chancellor’s Report, **Cynthia Olivo**, Fullerton College President, presented the “State of Fullerton College” titled, “Once a Hornet, Always a Hornet/*Siempre Fullerton College*” and provided the Institutional Effectiveness Report. The presentation highlighted several milestones and significant accomplishments from the past year which included:

- Alumni profiles of **Micah Sutterfield**, **Jessica Q. Chen**, and **Isabel Oropeza**
- Spring headcount, enrollment, and FTES

- Degrees and certificates earned by ethnicity
- Success and victories in athletics, associate degrees completion, transfers to CSU Fullerton, student aid, online winter intersession, hosting an undocumented student conference, A2MEND Program, Rising Scholars Program, Hispanic Serving Institution Transformation Team, Drone Baccalaureate Program application, and visit by **Curtis Chin**
- Enrollment strategies for growth
- Key priorities and hires
- Empowering students through support via a proposed Welcome Center and Hornet Cares services, the Chris Lamm and Toni DuBois Memorial Food Bank, and student book vouchers, meal credits, free parking, and technology lending program
- Academic programs and success
- Building the future of the campus
- Cultural connections
- Accreditation
- On the horizon: STEM building (pending state funds), MESA Program Director, Puente Center, APIDA Center, State Chancellor's Office Dual Enrollment Conference, Welcome Center, Hornet Cares, new performing arts center, and new and healthier meal options

Following the presentation, trustees thanked Fullerton College for a great report and the wonderful work the campus does to provide a sense of belonging. They inquired about radio ads on iHeart radio, data related to degree earners by students enrolled, enrollment management, disaggregated data related to students who did not return, and expanded dual enrollment opportunities with feeder schools.

Chancellor Byron D. Clift Breland congratulated Fullerton College on their tremendous accomplishments and thanked President Cynthia Olivo and her team for their work.

(See Supplemental Minutes #1338 for a copy of the presentation materials.)

MINUTES: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Ryan Bent to approve the Minutes of the Regular Meeting of April 9, 2024. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes.**

PUBLIC HEARING

Item 3.a: This item was pulled from the agenda and will return to a future meeting.

FINANCE & FACILITIES

Item 4.a: The Board discussed the Facilities Use Agreement with Anaheim Union High School District (AUHSD) for boardroom usage. Vice Chancellor Fred Williams alerted the Board about discussions with AUHSD to continue usage of their facilities past the originally agreed upon date of June 2024 and extend it until construction at the Anaheim Campus concludes in January 2025. Trustees expressed their gratitude to AUHSD for allowing the District to use their facility which has served as a great temporary site.

Item 4.b: By block vote, authorization was granted to approve Change Order #2 for Bid 2223-21, HRC Relocatable Classroom, Restroom, and Mobile Kitchen to Coelho Inc extending the contract time from March 29, 2024 to April 5, 2024.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the change order on behalf of the District.

Item 4.c: By block vote, authorization was granted to file the Notice of Completion for Bid #2223-21, HRC Relocatable Classroom & Restroom + Mobile Kitchen at Cypress College with Coelho Inc. and pay the final retention payment when due.

Item 4.d: By block vote, authorization was granted to approve an institutional membership to the Presidents for Latino Student Success at a cost of \$3,000 for the calendar year 2024.

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters, which are within budget:

RESIGNATION

Kroupa, Kaitlin	FC	Anatomy/Physiology Instructor Last Date of Employment: 05/30/2024 PN FCF975
-----------------	----	---

NEW PERSONNEL

Antunez, Carlos	FC	Computer Information Systems Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2024 PN FCF701
-----------------	----	--

CHANGE IN SALARY CLASSIFICATION

Ly, Jennifer	FC	Counselor (ADJ) Adjunct Salary Schedule A From: Column 2, Step 2 To: Column 2, Step 3 Eff. 01/29/2024
--------------	----	---

PAYMENT FOR INDEPENDENT LEARNING CONTRACT

Bonnand, George	FC	\$20.00
Cuatt, Benjamin	FC	\$30.00
Klippenstein, Stephen	FC	\$20.00
Maxwell, Jordan	FC	\$10.00
Pope, Daniel	FC	\$10.00
Sheehan, Michael	FC	\$10.00

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2024 SUMMER INTERSESSION

Calhoun, Victoria	FC	Column 3, Step 1
Noyes, Martin	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2024 FALL SEMESTER

Bernardini, Nicole	FC	Column 2, Step 1
Byars, Christopher	FC	Column 2, Step 3
Quebral, Yves Clyde	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2024 SPRING SEMESTER

Gamino, Corrine	FC	Column 1, Step 1
Hidalgo, Ernesto	FC	Column 1, Step 1
Saikali, Rita	NOCE	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Dolores-Espinoza, Alejandra	FC	Column 1, Step 1
Nguyen, Truc Anh Thi	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

McAlister, Kathleen	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Young, Annette	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

Eng, Gregory	CC	Duplication Equipment Operator 12-month position (50%) Last Date of Employment: 04/18/2024 PN CCC781
Han, Yong Mi	CC	Manager, International Student Program 12-month position (100%) Last Date of Employment: 06/28/2024 PN CCM964

RESIGNATIONS

Alcantar, Steven	CC	Facilities Custodian I 12-month position (100%) Last Date of Employment: 04/09/2024 PN CCC990
------------------	----	--

NEW PERSONNEL

Gonzalez, Brandon	NOCE	Instructional Aide, DSS 11-month position (75%) Range 30, Step A Classified Salary Schedule Eff. 05/01/2024 PN SCC881
Hernandez, Mireille	AC	Assistant District Director, Purchasing 12-month position (100%) Range 17, Column F Management Salary Schedule Eff. 05/01/2024 PN DEM969
Rodriguez, Maria	FC	Administrative Assistant II, Distance Education 12-month position (100%) Classified Salary Schedule Range 36, Step B Eff. 05/01/2024 PN FCC545
Salazar, Jesus	FC	Campus Safety Officer 12-month position (100%) Classified Salary Schedule Range 31, Step E + 5% Shift Eff. 05/01/2024 PN FCC842
Ton, Duc	CC	Financial Aid Technician 12-month position (100%) Range 36, Step D Classified Salary Schedule Eff. 05/01/2024 PN CCC771

VOLUNTARY CHANGES IN ASSIGNMENT

Hagmaier, Maite	FC	Clerical Assistant II, Cosmetology (100%) Temporary Change in Assignment To: Administrative Assistant II, Business/CIS 12-month position (100%) Range 36, Step D + PG&D Classified Salary Schedule Eff. 05/01/2024 – 06/30/2024 PN FCC914 – TR
Hinojos, Kathryn	FC	Student Services Technician/Educational Partnerships (45%)

Temporary Change in Assignment
 To: Student Services Specialist/Promise
 12-month position (100%)
 Range 36, Step E
 Classified Salary Schedule
 Eff. 05/01/2024 – 06/30/2024
 FCC565 - TR

Luminarias, Thaddeus FC

Student Services Coordinator (100%)

Temporary Change in Assignment
 To: Interim Director, Student Life and Leadership
 12-month position (100%)
 Range 16, Column A
 Management Salary Schedule
 Eff. 05/01/2024 – 06/30/2024
 PN FCM986 – TR

LEAVES OF ABSENCE

@02009538

NOCE

Unpaid Personal Leave
 Eff. 03/11/2024 – 03/15/2024

@01081461

NOCE

Unpaid Personal Leave
 Eff. 03/19/2024, 2.5 hours; 03/25/2024 – 03/26/2024

CORRECTION TO APRIL 9, 2024 BOARD AGENDA – LONGEVITY

Evans, Malyna

NOCE

Admissions and Records Technician
 12-month position (100%)
 Range 33, Step E + 5% Longevity

To: Admissions and Records Specialist
 12-month position (100%)
 Range 36, Step E + 5% Longevity
 Classified Salary Schedule
 Eff. 05/01/2023
 PN SCC902

Megginson, Zoe

CC

Instructional Aide, LRC
 12-month position (100%)
 Range 30, Step E + 20% Longevity + PG&D

To: Instructional Assistant, LRC
 12-month position (100%)
 Range 36, Step E + 20% Longevity + PG&D
 Classified Salary Schedule
 Eff. 05/01/2023
 PN CCC922

Item 5.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1338 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1338 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1338 for a copy of volunteer personnel listing.)

GENERAL

Item 6.a: The Board reviewed the 2024 Board assessment summaries.

Trustee Barbara Dunsheath inquired if the assessment results would be reviewed during the Board retreat like in years past, and suggested deferring the discussion until after the retreat takes place.

Trustee Ryan Bent expressed support for the suggestion and appreciation to those who participated and provided feedback.

Trustee Jeffery P. Brown noted that there were a couple of assessment comments—not from trustees—that were disturbing and mentioned that trustees only tolerate each other as public show, but have an underlying disrespect for each other. He responded by stating that trustees may debate, disagree, and have different ideas, but in all his years on the Board, he has never felt that there were any instances that were the result of personal animosity or animus. He stated that if he and his colleagues on the Board were simply putting on a face for public consumption, that would disappear in closed session and they couldn't work together, but that is not what happens. He emphasized that trustees are professional, focused people doing a serious job dealing with issues in the best way they can with no façade being put on, and wanted that in the public record to address the allegation that is a severe misreading.

Item 6.b: It was moved by Trustee Stephen T. Blount and seconded by Trustee Barbara Dunsheath to honor the contributions made by faculty members of the North Orange County Community College District to their students, their colleges, and their learning centers, and that the Board adopt Resolution No. 23/24-21, declaring the week of May 6-10, 2024, as Teacher Appreciation Week. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes.**

Item 6.c: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jeffrey P. Brown to adopt Resolution No. 23/24-22, Trustee Absence verifying that Trustee Stephen T. Blount was absent on April 9, 2024 due to hardship and, therefore, eligible to receive compensation for the Regular Board meeting held on that date. **Motion carried with Trustees Bent, Brown, Dunsheath, Lopez, and Rosales voting yes, and Trustee Blount abstaining.**

A signed affidavit from Trustee Stephen T. Blount verifying his absence due to hardship will be on file in the Chancellor's Office.

Item 6.d: Board President Evangelina Rosales asked if there were any requests for potential future agenda items. Trustee Ryan Bent noted that the Board Policy regarding student trustees might be reviewed and return to the Board in order to allow students who are not legally allowed to be employed to serve on a volunteer basis.

CHANCELLOR'S STAFF COMMENTS

Valentina Purtell reported that NOCE was invited to participate in the 18th Annual Resettlement Support Center Outreach Fair, a five-day community engagement event hosted by the Department of Homeland Security, Department of Defense, and United States Citizenship and Immigration Services, which resulted in over 150 student enrollment applications. The organizers will also feature NOCE in an article in their "Good News" segment which is used to provide updates and promotion to various stakeholders across the country for resettlement events. NOCE recently held three onboarding sessions for the United Domestic Workers union and enrolled close to 100 students over a period of three days. President Purtell encouraged attendance at end of the year activities including the Power Up Fresh Edition on April 30, the campuswide Strategic Planning Event on April 25, and the 2024 Commencement and Student Success Event on May 17.

Scott Thayer shared that Cypress College held a campus memorial for **Sergio Leonardo** earlier in the day, and thanked the Maintenance & Operations department for hosting the event which included the planting of a tree in memory of him. He also reported on several other activities including the Cyber Security Program hosting dual enrollment students for the Superintendents Cup, a Legacy Society event attended by **Trustees Stephen T. Blount** and **Barbara Dunsheath** and **former Presidents JoAnna Schilling** and **Margie Lewis**, and the Chancellor Connect event with **Chancellor Byron D. Clift Breland**. He recognized the 2024 Presidential Scholars of Distinction—including **Student Trustee Jesus Ramirez Jr.**—and the College's faculty award recipients which include **Adel Rajab** as the Outstanding Full-Time Faculty, **Nora Simoes** as the Outstanding Adjunct Faculty, and **Jill Bauer** with the Charger Award for contributions outside the classroom.

Fred Williams reported that the Budget Allocation Model Forum occurred earlier in the day and will be posted on the District website for viewing.

Irma Ramos invited all to attend the graduation ceremonies for the District Leadership Academy, the Management Development Program, and the Classified Professionals Training Academy on May 10.

Cherry Li-Bugg reported that the District Mission, Vision, and Values statement was recently approved via the shared governance process and will be presented to the Board for review and approval.

RESOURCE TABLE PERSONNEL COMMENTS

Treisa Cassens congratulated the newly tenured faculty and DEIAA recipients, praised the wonderful work at Fullerton College, and noted that **Sergio Leonardo** was a gentle soul and positive person who will be very missed.

Jeanette Rodriguez thanked **President Cynthia Olivo** for her transformational leadership at Fullerton College, congratulated the tenured and new faculty, and wished a Happy Administrative Assistants Day to her classified colleagues for all of their work. She encouraged participation at the Fullerton College channel clean up event on April 25 as part of Earth Week celebrations and noted that was also Black Students Success Week.

Elaine Loayza wished all a Happy Administrative Professionals Week on behalf of CSEA, reported that successor negotiations with the District began, congratulated the tenured faculty and DEIAA recipients who were recognized by the Board, and noted that the next CSEA meeting will take place on May 15.

Marlo Smith thanked trustees and **President Valentina Purtell** for their generosity and time in meeting with her to get to know each other and shared that she would like to do the same with **Presidents Cynthia Olivo** and **Scott Thayer**.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Student Trustee Chloe Serrano reported on Fullerton College activities including events for Sexual Assault Awareness Month, Earth Week and Black Student Success Week. She reported that Associated Students elections are taking place with voting for offices that include the new student trustee. She also shared that she received acceptance letters to several universities, was named a Fullerton College Student of Distinction, and expressed her gratitude to all who have helped her on her journey.

Student Trustee Jesus Ramirez Jr. reported on Cypress College activities including Earth Day and World Fest events, shared his plans to transfer to UC Berkely, and expressed his gratitude to those who have helped him along the way.

Trustee Barbara Dunsheath reported on her attendance at the Trustee Welcome event in Sacramento hosted by the State Chancellor's Office, provided an update on the discussion at a recent California Community College Trustees (CCCT) meeting, and the Cypress College Legacy Society reception. She also invited trustees to attend the Women's Caucus Reception on May 2 during the CCLC Annual Trustees Conference.

Trustee Stephen T. Blount reported on his attendance at the Community Colleges Public Relations Organization (CCPRO) Conference and praised the work of the marketing teams in the District.

Board President Evangelina Rosales thanked **Alba Recinos** and **Danielle Davy** for their work in support of the Board, congratulated the tenured faculty and DEIAA recipients on their achievements, and expressed her condolences to **Sergio Leonardo's** family.

PUBLIC COMMENTS ON NON-AGENDA ITEMS: There were no public comments on non-agenda items.

CLOSED SESSION: At 7:36 p.m., Board President Evangelina Rosales adjourned the meeting to closed session per the following sections of the Government Code and stated there would not be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United

Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 8:50 p.m., Board President Evangelina Rosales reconvened the meeting in open session.

ADJOURNMENT: At 8:51 p.m., it was moved by Trustee Ryan Bent and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rosales voting yes.**

Prepared By Recording Secretary for
Barbara Dunsheath, Secretary, Board of Trustees