

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

November 28, 2023

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, November 28, 2023, at 5:30 p.m. in the Anaheim Campus Board Room with a YouTube livestream broadcast.

Board President Ed Lopez called the meeting to order at 5:30 p.m. and asked Trustee Ryan Bent to lead the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, Evangelina Rosales, and Student Trustee Chloe Serrano. Student Trustee Jesse Ramirez Jr. arrived at 5:36 p.m. Absent: None.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Cynthia Olivo, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Treisa Cassens, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Kathleen McAlister, representing the Cypress College Academic Senate; Jeanette Rodriguez, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Pamela Spence, representing CSEA; Seija Rohkea, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Paul de Dios, Kathleen Reiland, and Stephen Schoonmaker from Cypress College; Josh Ashenmiller, Daniel Berumen, Gilbert Contreras, Henry Hua, Naveen Kanal, José Ramón Nuñez, Cynthia Sands, and Ken Starkman from Fullerton College; Julie Schoepf from North Orange Continuing Education; and Yasmine Andrawis, Simone Brown Thunder, Danielle Davy, Devin Griffith, Tami Oh, Gabrielle Stanco, Amita Suhrid, Chelsea Van Doornum, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Kimberly Gleason, Dash Johnson, Dan Keenan, and Alden Yi. Public participation was provided via YouTube livestream.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.b, 3.c, 3.d, 3.e
Instructional Resources: 4.a, 4.b, 4.c, 4.d

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Serrano's advisory vote.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Evangelina Rosales that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.g

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

CHANCELLOR'S REPORT

Chancellor Byron D. Clift Breland reported on his attendance at the CCLC Annual Convention along with **Trustees Stephen T. Blount, Jeffrey P. Brown, and Barbara Dunsheath**. He announced that the District will co-host the inaugural California Regions at Work Conference from December 6-8, 2023 at the JW Marriott in Anaheim to discuss economic and workforce development in Orange County and upcoming plans to attend a luncheon celebrating Orange County community colleges hosted **UC Irvine Chancellor Howard Gillman**.

MINUTES: It was moved by Trustee Ryan Bent and seconded by Trustee Evangelina Rosales to approve the Minutes of the Regular Meeting of November 14, 2023 with the noted corrections to the discussion of item 4.h on pages 125-126. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Serrano's advisory vote.**

FINANCE & FACILITIES

Item 3.a: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Stephen T. Blount to enter into an agreement with McKnight Associates, Inc., in the amount of \$299,600, effective December 2023 through January 2026 to assist the District with implementing the Job Families Study Project. If the project goes beyond January 2026 or if additional services are required, they will be billed at an hourly rate.

During the discussion, trustees inquired whether the contract was bid, what the hourly rate includes, how many hours the IT job family study took, whether the project includes classified jobs, if CSEA was consulted, the number of job families the District has, if all of the job families will be evaluated, the cost to implement the results of the IT job families study, whether everyone will get a reclassification as a result of the project, the number of remaining employees to be studied during the project, the ballpark cost for the reclassification of employees, whether the District will save money as a result of the study, and whether the results will be presented to the Board prior to implementation.

Subsequent to Simone Brown Thunder addressing the Board's inquires, and Chancellor Byron D. Clift Breland noting that cost calculations can be shared as we move forward in the process, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.b: By block vote, authorization was granted to award Bid #2324-06, Anaheim Campus Tower First Floor Life/Safety Renovation Project to PCL Construction Services, Inc. in the amount of \$6,699,000 including \$1,000,000 in allowance.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

Item 3.c: By block vote, authorization was granted to award Bid #2324-08, Cypress College Health & Wellness Center Interim Housing (Swing Space) to Golden Gate Steel, Inc. in the amount of \$338,415 including \$30,765 in allowance.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

Item 3.d: By block vote, authorization was granted to approve the institutional membership to the American Culinary Federation (ACF), at a cost of \$1,158.

Item 3.e: By block vote, authorization was granted to approve the institutional membership to the World Association of Chefs' Societies at a cost of \$1,590.

Item 3.f: It was moved by Trustee Ryan Bent and seconded by Trustee Stephen T. Blount to approve the Facilities Use Agreement with Anaheim Union High School District (AUHSD) to utilize their facilities/Board Room during the Anaheim Campus upper deck replacement and Board Room renovation.

Board President Ed Lopez and Trustee Ryan Bent noted, on behalf of the Board Room Subcommittee, that the AUHSD Board Room is an excellent facility that will serve the Board's needs, includes overflow space if needed, includes alternative spaces should meeting conflicts arise, that staff have been helpful, and that the agreement is free with the District only having to pay for custodial and security costs.

Subsequent to clarification that it is a six-month agreement at the request of AUHSD and that the location provides access to the public, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities to execute the agreement and any related documents on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to approve the amendment of the 2021-24 NOCCCD and Anaheim Union High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

Item 4.b: By block vote, authorization was granted to approve the amendment of the 2021-24 NOCCCD and Brea Olinda Unified School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

Item 4.c: By block vote, authorization was granted to approve the amendment of the 2021-24 NOCCCD and Fullerton Joint Union High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

Item 4.d: By block vote, authorization was granted for Fullerton College to enter into an agreement with the US Department of Education to accept the total of \$2,000,000 to be used between July 1, 2023, to June 30, 2028 and to adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5 §58308.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the Executive Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 4.e: It was moved by Trustee Barbara Dunseath and seconded by Trustee Jeffrey P. Brown to approve the final draft of the Fullerton College 2024 Institutional Self Evaluation Report for reaffirmation of accreditation for submittal to ACCJC.

Fullerton College President Cynthia Olivo thanked the Board for providing feedback on the draft, noted that a report had been shared which included how the College incorporated the feedback that was received, that the College is prepared to bring back their mission statement at a later date, and looks forward to moving on and getting to the next steps of the accreditation process. In response to a question regarding the problematic language on page 65 of the report regarding the mission statement, Dr. Olivo assured the Board that the language had been changed.

Trustee Barbara Dunsheath expressed her gratitude to everyone who worked on the report and for the responses that were shared with her, and shared her willingness to help with the accreditation process.

Subsequent to the discussion, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes.**

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters, which are within budget:

TEMPORARY REASSIGNMENT

| | | |
|------------------|-----|--|
| Salazar, Valerie | FC | Student Services Specialist |
| | To: | Interim Director, Educational Partnerships and Programs (Promise) 12 Month position (100%) Range 20, Step A Management Salary Schedule Eff. 12/01/2023 - 06/30/2024 PN FCM945 |

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2024 SPRING SEMESTER

| | | |
|------------------|------|------------------|
| Garcia, Rosa | FC | Column 1, Step 3 |
| James, Deborah | FC | Column 1, Step 1 |
| Sapiro, Jacob | FC | Column 3, Step 1 |
| Tolmasov, Brooke | FC | Column 1, Step 3 |
| Vizcarra, Vince | NOCE | Column 2, Step 1 |

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

| | | |
|--------------------|------|---|
| Cruz, Joshuapaul | NOCE | ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023 |
| Hernandez, Alondra | NOCE | ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023 |
| Kanal, Naveen | FC | Institutional Effectiveness Partnership Initiative Financial Aid & Basic Needs In-Person Convening Stipend not to exceed \$280.00 Eff. 10/20/2023 |
| Perez, Mary Alice | NOCE | ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023 |
| Rualo, Dithmar | NOCE | ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023 |
| Tanaka, Renee | NOCE | ESL New Instructor Orientation Stipend not to exceed \$120.00 Eff. 08/07/2023 |

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATIONS

| | | |
|-----------------------|----|---|
| Brown Thunder, Simone | AC | District Director, HR Operations 12-month position (100%) Eff. 11/30/2023 PN DEM986 |
| Rocha, Sandra | CC | Special Projects Coordinator, Dual Enrollment 12-month Position (100%) Eff. 12/06/2023 PN CCT725 |

| | | |
|------------------|----|---|
| Serrato, Melissa | FC | Communications Specialist 12-month position (100%) Eff. 12/01/2023 PN FCC653 |
|------------------|----|---|

NEW PERSONNEL

| | | |
|-------------------|----|--|
| Bustamante, Irene | CC | Special Projects Coordinator, LEAP Outreach Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 12/15/2023 – 06/30/2024 PN CCT999 |
|-------------------|----|--|

| | | |
|--------------------------------|----|--|
| Del Real Viramontes, Moises | CC | Student Services Specialist, Transfer Center 12-month position (100%) Range 36, Step C Classified Salary Schedule Eff. 12/01/2023 PN CCC799 |
|--------------------------------|----|--|

| | | |
|--------------|------|--|
| Moore, Alexa | NOCE | Special Projects Coordinator, DSS Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 11/01/2023 – 06/30/2024 PN SCT937 |
|--------------|------|--|

| | | |
|------------------|----|---|
| Quinn, Johnathan | FC | Manager, Maintenance and Operations 12-month position (100%) Range 13, Column G Management Salary Schedule Eff. 12/01/2023 PN FCM974 |
|------------------|----|---|

REHIRES

| | | |
|---------------|----|--|
| Rocha, Sandra | CC | Special Projects Coordinator, MESA Program Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 12/15/2023 – 06/30/2024 CCT999 |
|---------------|----|--|

CHANGE IN START DATE

| | | |
|----------------|----|--|
| Tanner, Linden | CC | Special Projects Coordinator, College Foundation From: 12/15/2023 To: 12/01/2023 PN CCT99 |
|----------------|----|--|

PROMOTION

| | | |
|---------------------------------|----|--|
| Martinez Hernandez, Catalina | CC | Administrative Assistant II, Nursing and Mortuary Science |
|---------------------------------|----|--|

12-month position (100%)
PN CCC951

To: Clinical Placement Coordinator,
Health Science
12-month position (100%)
Range 40, Step C
Classified Salary Schedule
Eff. 12/01/2023
PN CCC660

VOLUNTARY CHANGES IN ASSIGNMENT

| | | |
|-----------------|------|---|
| Abutin, Roxanne | NOCE | <p>Student Services Technician/SSSP (100%)</p> <p>Temporary Decrease in Percent Employed From: 100% To: 50% Eff. 11/21/2023 – 12/31/2023 PN SCC927</p> |
| Allan, Belinda | CC | <p>Instructional Assistant, Career Center 12-month position (100%) PN CCC881</p> <p>Permanent Lateral Transfer To: Administrative Assistant II, Student Support Services 12-month position (100%) Eff. 01/01/2024 PN CCC844</p> |
| Lee, June | NOCE | <p>From: ESL Instructional Assistant 12-month position (40%) PN SCC896</p> <p>Permanent Lateral Transfer To: ESL Instructional Assistant 12-month position (100%) Eff. 12/01/2023 PN SCC968</p> |

JOB FAMILY STUDY PROJECT – CLASSIFICATION ALIGNMENT

| | | |
|--------------|------|---|
| Beck, Morgan | NOCE | <p>Manager, Instructional Technology Services 12-month position (100%) Range 19, Column G</p> <p>To: Associate Director (M2) – IT Multidiscipline 12-month position (100%) Range 22, Column F</p> |
|--------------|------|---|

Management Salary Schedule
 Eff. 06/01/2023
 PN SCM977

| | | |
|-------------------------|------|---|
| Berumen, Daniel | FC | <p>Director, Institutional Research/ Planning 12-month position (100%) Range 30, Column F</p> <p>To: Director 2 (D2) – Data Analytics/Business Intelligence 12-month position (100%) Range 31, Column F Management Salary Schedule Eff. 12/01/2023 PN FCM957</p> |
| Delgadillo, Dulcemonica | NOCE | <p>Director Instructional Research/ Planning 12-month position (100%) Range 30, Column F</p> <p>To: Director 2 (D2) – Data Analytics/Business Intelligence 12-month position (100%) Range 31, Column F Management Salary Schedule Eff. 12/01/2023 PN SCM975</p> |
| Hurst, Geoffrey | AC | <p>District Dir. Enterprise IT Apps Support and Development 12-month position (100%) Range 31, Column G</p> <p>To: Director 4 (D4) – IT Multidiscipline 12-month position (100%) Range 37, Column E Management Salary Schedule Eff. 12/01/2023 PN ISM994</p> |
| Mady, Khaoi | FC | <p>Director, Academic Computer Technology 12-month position (100%) Range 25, Column E</p> <p>To: Director 1 (D1) – IT Multidiscipline 12-month position (100%) Range 26, Column E Management Salary Schedule Eff. 12/01/2023 PN FCM981</p> |

| | | |
|-------------------|----|---|
| Sanchez, Jose | CC | <p>Director Academic Computer Technology 12-month position (100%) Range 25, Column B</p> <p>To: Director 1 (D1) – IT Multidiscipline 12-month position (100%) Range 26, Column B Management Salary Schedule Eff. 12/01/2023 PN CCM972</p> |
| Sanchez, Lizeth | AC | <p>Human Resources Coordinator 12-month position (100%) Range 37C, Step F + 5% Longevity + PG&D</p> <p>To: Professional 3 (P3) – Business/Systems Analyst 12-month position (100%) Range 41C, Step E + 5% Longevity + PG&D Confidential Salary Schedule Eff. 12/01/2023 PN DEN988</p> |
| Stanco, Gabrielle | AC | <p>District Dir. Resource, Planning, Data Management 12-month position (100%) Range 31, Column G + Doctoral Stipend</p> <p>To: Director 3 (D3) – Data Analytics/Business Intelligence 12-month position (100%) Range 34, Column F + Doctoral Stipend Management Salary Schedule Eff. 12/01/2023 PN DEM971</p> |
| Ventura, Bryan | CC | <p>Director Institutional Research/ Planning 12-month position (100%) Range 30, Column G</p> <p>To: Director 2 (D2) – Data Analytics/Business Intelligence 12-month position (100%) Range 31, Column G Management Salary Schedule Eff. 12/01/2023 PN CCM963</p> |

ADMINISTRATIVE LEAVE OF ABSENCE WITH PAY

@01671349

FC

Classified Position (100%)
Eff. 11/20/2023 until further notice

LEAVES OF ABSENCE

| | | |
|-----------|------|---|
| @00783825 | NOCE | Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/4/2023 – 1/12/2024 (Intermittent Leave) |
| @01832865 | AC | Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 9/22/2023 – 06/22/2026 (Intermittent Leave) |
| @01618468 | NOCE | Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 10/17/2023 – 1/17/2024 (Consecutive Leave) |
| @00270172 | CC | Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 10/9/2023 – 11/14/2023 (Consecutive Leave) |
| @01671108 | CC | Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 9/1/2023 – 11/24/2023 (Consecutive Leave) |

NEW CLASSIFIED MANAGEMENT IT JOB FAMILY CLASSIFICATION STANDARDS

Associate Director (M2) – IT Multidiscipline
Range 22
Management Salary Schedule

Director 1 (D1) – IT Multidiscipline
Range 26
Management Salary Schedule

Director 2 (D2) – Data Analytics/Business Intelligence
Range 31
Management Salary Schedule

Director 3 (D3) – Data Analytics/Business Intelligence
Range 34
Management Salary Schedule

Director 4 (D4) – IT Multidiscipline
Range 37
Management Salary Schedule

NEW CONFIDENTIAL IT JOB FAMILY CLASSIFICATION STANDARD

Professional 3 (P3) – Business/Systems Analyst
Range 41C
Confidential Salary Schedule

Item 5.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1330 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1330 for a copy of the hourly personnel listing.)

Item 5.e: The Board received the Institutional Commitment to Diversity Report and the 2023-2026 Equal Employment Opportunities Plan (Final Draft). Yasmine Andrawis, District Director, EEO & Compliance, and Gabrielle Stanco, District Director, Research, Planning, and Data Management, conducted a presentation titled "Diving Deep and Taking Action" outlining the District Diversity Report and EEO Plan.

The presentation included demographic data on full-time faculty, management, and classified hires; a ten-year analysis of the diversity among NOCCCD applicants and hires; student metrics; employee demographics as of Fall 2022; comparative data with state and local community college employee demographics; a progress update on the newly proposed EEO Plan which was developed in collaboration with the EEO Advisory Committee; and campus-level EEO and diversity efforts. Key highlights included: all locations experienced an increase in the percentage of diverse employees; nearly 10% of new hires reported having (or previously having had) a disability; students are more diverse than employees, similar to the trend across all California community college districts; and employee diversity is higher than that of the California community college districts.

During the discussion, trustees inquired about the pre-hiring innovation grant and collaboration with the faculty and staff associations; the total number of District Services employees; how part-time versus full-time comparisons are calculated; whether any thought has been given to a full-time conversion rate so that figures aren't skewed; the average tenure of District Services employees; clarification on what informal complaints entail and how they are tracked; online training offerings and follow-up steps; exit surveys and the possibility of preparing a summarized annual report to the Board; administration of climate surveys and sharing of results; availability of data for departments or areas with a high turnover; clarification on why the percentage of applicants is much higher than the percentage of hires for all groups, but not for the Latinx population; and expressed appreciation for the thorough presentation.

(See Supplemental Minutes #1330 for a copy of the presentation.)

Item 5.f: The Board received information on a Supplemental Early Retirement Plan (SERP) which included a presentation by Dan Keenan and Alden Yi with Keenan Financial Services. The presentation highlighted what a SERP is, employee eligibility, employee classification demographics, cost saving analysis, annuity benefit scenarios, underlying assumptions,

District savings scenarios, group and individual support sessions offered, and the enrollment timelines for faculty and other employee groups.

During the discussion, trustees requested clarification on the 75% benefit, that adjunct faculty are not eligible for the SERP, upcoming discussions with the Board about the minimum number of retirees necessary in order for the District to realize cost savings, whether there have been meetings with constituent groups, why a December 31, 2023 retirement date was included, what the incentive is for employees to take the SERP, what the enrollment period is for, why the announcement letters are being sent in December 2023, and whether employees will be provided with personalized options specific to them during counseling sessions.

(See Supplemental Minutes #1330 for a copy of the presentation.)

Item 5.g: By block vote, authorization was granted to approve the salary revision to the Confidential Employees Group Salary Schedule for the 2023-2024 fiscal year which reflects the additional salary ranges to 41C, effective December 1, 2023.

(See Supplemental Minutes #1330 for a copy of the salary schedule.)

GENERAL

Item 6.a: It was moved by Trustee Stephen T. Blount and seconded by Trustee Barbara Dunsheath to establish Tuesday, December 12, 2023, as the date of its Organizational Meeting and to inform the County Superintendent. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes.**

Item 6.b: The Board reviewed and discussed the proposed 2023-24 Board of Trustees Goals which include goals related to institutional effectiveness, Board effectiveness, and student success. During the discussion, there was general consensus to make the following revisions to the goals:

- Institutional Effectiveness Goal #1: Revise to read, "The Board will make teaching/learning and student success in line with the goals of the California Community Colleges Vision 2030 a top priority."
- Institutional Effectiveness Goal #1: Add another bullet to read, "Focus on reducing equity gaps for student success."
- Institutional Effectiveness Goal #4: Revise to include non-profits and cities to the listing community partnerships.
- Institutional Effectiveness New Goal: Add Goal #7 to read, "The Board will facilitate a process by which both Cypress College and Fullerton College will maintain full accreditation status."

Chancellor Byron D. Cliff Breland noted that the proposed metrics in the student success goals were developed in alignment with where the Vision for Success 2020 left off and Vision 2030 picked up post-pandemic with baseline metrics at a 10% increase. Over the course of the year, a baseline specific to the District will be calculated to move forward with. In response to whether the NOCCCD Fast Facts document would be updated soon, Dr. Cliff Breland noted that another iteration would be presented to the Board that includes the addition of campus specific metrics and student success data points.

Board President Ed Lopez stated that this item will return for action at the next Board meeting.

Item 6.c: Prior to consideration of this item, Board President Ed Lopez noted that the Board would not be taking action on the policy revisions and the Board received the following public comments:

Valentina Purtell, NOCE President, read a statement on behalf of **NOCE Student Maria Dominquez**, in support of the revisions to BP 2015, Student Members that highlighted the importance of having student voices and expanding that to include NOCE to ensure that all students in NOCCCD have a voice on the Board.

Julie Schoepf, NOCE Staff, read a statement on behalf of former **NOCE Provost Christine Terry** highlighting NOCE accomplishments and their ongoing response to increased student demand and need. She noted that students are proud to attend NOCE and adding a NOCE Student Trustee would underscore the value that the Board sees in NOCE and would establish a conduit for NOCE student feedback.

Jennifer Oo, NOCE Faculty, expressed support for an NOCE Student Trustee noting that a change to BP 2015, Student Members would give NOCE students a seat at the table and applauded the Board and District administration for the proposed change which provides equitable treatment and is unanimously supported by the NOCE Academic Senate.

The Board received and discussed the proposed amendments to the Board Policies and Administrative Procedures in Chapter 2.

BP/AP 2015, Student Members

Board President Ed Lopez thanked Chancellor Byron D. Clift Breland and President Valentina Purtell for bringing this policy revision forward and noted that a legal opinion was sought to clarify that establishing a non-credit student trustee is not inconsistent with Education Code requirements.

Trustees expressed support for the addition and inquired about the five-unit requirement, how the NOCE requirement developed, student trustee term limits, election cycles, nominations, whether other campuses have non-credit student trustees, involvement of student leaders in the guidelines discussions, and if there are concerns with filling the seat.

BP 2740, Board Professional Development

Board President Ed Lopez stated the proposed revisions were editorial corrections related to collective bargaining in the orientation process and the inclusion of Board agendas to the process based on the recommendation of past student trustees.

BP/AP 2745, Board Self-Evaluation

Board President Ed Lopez shared that the Board evaluation process is being moved up by one month to allow for student trustee participation at the Board retreat in May before their terms end.

Item 6.d: Board President Ed Lopez asked if there were any requests for potential future agenda items and there were none.

CHANCELLOR'S STAFF COMMENTS

Valentina Purtell reported on upcoming NOCE events including the Cookies and Course Outcomes workshop for faculty to learn about writing and understanding student learning outcomes (SLOs) and the Holiday Edition PowerUp Resource Fair on December 6 that will feature resources from community outreach partners. President Purtell invited everyone to attend the NOCE holiday celebration at John's Incredible Pizza on December 14. The theme of the event is "Toyland Joyland" with toy and food donations to support local partners.

JoAnna Schilling reported that the Cypress College library will remain open until midnight for two weeks for Finals Fuels nights and thanked **Paul de Dios** and **Treisa Cassens** and their staff for making that happen. She noted that the Hotel, Restaurant, and Culinary Arts team baked 15 Thanksgiving turkeys to help feed attendees at a City of Stanton event and congratulated the winners of the Cypress College holiday card contest. President Schilling congratulated the Cypress College Women's Soccer team for advancing to the State championship game and noted that the Softball team was receiving their State Championship rings at the Cypress College basketball game on November 29. She concluded her report by inviting everyone to the campus holiday party on December 6.

Cynthia Olivo congratulated the Fullerton College Football and Soccer teams on their amazing seasons and the Campus Communications team for receiving National Council for Marketing and Public Relations District 6 Awards. She reported that the College recently offered drop-in therapy sessions to assist with stressors, thanked faculty and staff for serving on the Hispanic Serving Institution Transformation Team, and noted that Fullerton College accepted a \$2 million federal Asian American and Native American Pacific Islander Serving Institution (AANAPISI) grant. President Olivo also announced several upcoming events including Posadas in the Park on December 1, the Inaugural Undocumented Students Conference on December 2, the Campus Holiday Party on December 6, and the Males Achieving Success (MAS) Conference on December 13.

RESOURCE TABLE PERSONNEL COMMENTS

Treisa Cassens read a District Management Association resolution of appreciation and recognition of **Dr. JoAnna Schilling** for her leadership, mentorship, and impact she had on the growth and success of Cypress College.

(See Supplemental Minutes #1330 for a copy of the resolution.)

Christie Diep reported that United Faculty stands in solidarity with CSEA who are experiencing the delayed tactics that they have been exposed when negotiating with the District. She urged the Board to respond to the unresolved matter related to the District Benefits department's unnecessary request for hard copies of dependent social security number cards, noting that faculty are entitled to comprehensive answers related to the safety and security of their confidential information.

Pamela Spence reported that the next CSEA meeting is on December 20 and read from the CSEA Contract preamble regarding employer and employee relations to emphasize that CSEA is standing firm in their IT jobs family study MOU negotiations regarding the removal of longevity for new classified employees. She urged the Board to negotiate fairly and allow the job families reclassifications to move forward without penalizing employees and provide an equitable resolution.

Seija Rohkea reported on Adjunct Faculty United's current priorities which include equitable compensation for attending District meetings and training, coaching compensation stipends, and the continuation of health care benefits for part-time faculty.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Student Trustee Chloe Serrano reported that Fullerton College will host the 24th Annual Kwanza Celebration on November 29 and the Cocoa and Cram event on December 4. She congratulated the Football and Men's Soccer team on their incredible seasons and the Asian Pacific Islander Desi American (APIDA) team for helping the College secure the \$2 million Asian American and Native American Pacific Islander Serving Institution (AANAPISI) grant.

Student Trustee Jesus Ramirez Jr. reported that Cypress College Winter Fest will take place on November 29 and the Campus is in the midst of a two-week sweater and blanket drive with proceeds being distributed to students in December.

Trustee Jacqueline Rodarte reported that the City of Anaheim has earmarked \$7.5 million in funding to convert a motel on the northeast block of St. College Blvd. and Lincoln Avenue to provide affordable youth housing and suggested that the District look into a potential partnership with the City.

Trustee Barbara Dunsheath reported on her attendance at the CCLC Annual Convention where the California Community Colleges Trustees (CCCT) Board passed a joint resolution with the Chief Executive Officers of the California Community Colleges (CEOCCC) Board denouncing the Supreme Court decision on college admissions against affirmative action. She shared a 50% Law infographic and noted that a taskforce is looking at revisiting the related legislation because currently efforts related to guided pathways and student success are not calculated on the right side of the law. She also shared that the retirement celebration for **Cypress College President JoAnna Schilling** will take place on November 30.

Trustee Stephen T. Blount reported on his attendance at the Fullerton College Football game and the CCLC Annual Convention where he attended an Accrediting Commission for Community and Junior Colleges (ACCJC) presentation by its president **Mac Powell**.

PUBLIC COMMENTS ON NON-AGENDA ITEMS: There were no public comments on non-agenda items.

CLOSED SESSION: At 8:20 p.m., Board President Ed Lopez adjourned the meeting to closed session per the following sections of the Government Code and stated there would not be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 9:53 p.m., Board President Ed Lopez reconvened the meeting in open session.

ADJOURNMENT: At 9:53 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Evangelina Rosales to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

Prepared By Recording Secretary for
Jeffrey P. Brown, Secretary, Board of Trustees