

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

June 8, 2021

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, June 8, 2021, at 5:30 p.m. via Zoom teleconference and YouTube livestream.

President Barbara Dunsheath called the meeting to order at 5:32 p.m. Fullerton College Student David Odinigwe led the Pledge of Allegiance to the Flag and provided a statement on what democracy means to him.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, Evangelina Rosales, and Student Trustees Erin Lacorte and Meena Pandian. Absent: None.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Lisa McPheron, representing the District Management Association; Damon De La Cruz, representing the Cypress College Academic Senate; Kim Orlijan, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Pamela Spence representing CSEA; Tonya Cobb, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Paul de Dios, Lee Douglas, and Alex Porter from Cypress College; Gil Contreras, Rod Garcia, Jose Ramon Nuñez, and Joe Ramirez from Fullerton College; Terry Cox from North Orange Continuing Education; and Danielle Davy from the District Office.

VISITORS: David Odinigwe. Public participation was provided via YouTube livestream.

COMMENTS: MEMBERS OF THE AUDIENCE: No public comments were received.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.d, 3.e, 3.f, 3.g, 3.h
Instructional Resources: 4.a, 4.b, 4.c

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales that the following personnel items be approved by block:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

CHANCELLOR'S REPORT

- A. **Seating of Student Trustees:** As part of the Chancellor's Report, **Erin Lacorte**, from Fullerton College, and **Meena Pandian**, from Cypress College, were introduced as the new Student Trustees. **Board President Barbara Dunsheath** then administered the Oath of Office to both and welcomed them to the Board of Trustees.

COMMENTS

- A. **Fred Williams** reported that the District 2021-22 Tentative Budget will be presented at the June 22 Board meeting.
- B. **Valentina Purtell** reported that NOCE honored 483 students at their Commencement and Student Success Event and thanked those on hand to celebrate. She noted that NOCE hosted a Connect to Success event before the start of the summer term that provided students with registration assistance and counseling appointments. President Purtell also noted that Program Directors are in the midst of coordinating activities to ease transition back to campus in August.
- C. **JoAnna Schilling** thanked classified professionals for their work and reported on Cypress College Classified Appreciation Day events. She shared that 88 Cypress College faculty, staff, and students participated in the virtual National Conference on Race and Ethnicity (NCORE). Dr. Schilling congratulated the Cypress College Women's Softball Team on being named the Orange Empire Conference champions after beating Fullerton College in the championship game.
- D. **Greg Schulz** thanked **David Odinigwe** for leading the Pledge of Allegiance and welcomed **Erin Lacorte** as the new Fullerton College Student Trustee. He congratulated Cypress College on their softball championship and praised them and the Fullerton College team on their successful seasons. He reported on the passing of two members of the Fullerton College alumni family: Professor Emeritus **Allan Schoenherr** and former Fullerton College quarterback and NFL Coach **Jim Fassel**.
- E. **Lisa McPheron** stated that it was her last Board meeting as DMA President. **Ty Volcy** is the new DMA President and **Raine Hambly** is the DMA President Elect.
- F. **Kim Orlijan** welcomed the new Student Trustees and **Damon De La Cruz** and noted her pleasure in working with them during the upcoming year.
- G. **Christie Diep** reported that United Faculty looks forward to their upcoming negotiations with the District and that they stand with their CSEA colleagues. She too welcomed **Erin Lacorte**, **Meena Pandian**, and **Damon De La Cruz**.

- H. **Pamela Spence** reported on CSEA events in celebration of Classified School Employee Week including drive-thru giveaway event and virtual game night. She also thanked United Faculty for their on-going support during negotiations with the District and welcomed the new Student Trustees.
- I. **Student Trustee Erin Lacorte** reported on the Fullerton College “Car-mmencement” and expressed gratitude to the student life and leadership team and the volunteers who contributed towards the successful event and also reported on plans to host “Trustee Tuesdays” on Instagram to connect with students.
- J. **Student Trustee Meena Pandian** thanked everyone for the warm welcome, expressed her hope to make a difference for the better, and announced the new Cypress College Associated Students Cabinet.
- K. **Trustee Ryan Bent** welcomed Student Trustees **Erin Lacorte** and **Meena Pandian** and **Damon De La Cruz** and also reported on his attendance at the NOCE Commencement drive-thru event.
- L. **Trustee Ed Lopez** also welcomed the Student Trustees, congratulated them on their election, and expressed hope that they find the experience enjoyable and educational.
- M. **Trustee Stephen T. Blount** reported on the passing of NBA player **Mark Eaton** and shared his personal experiences with him while attending Cypress College together.
- N. **Trustee Evangelina Rosales** echoed the welcome remarks and thanked **Lisa McPheron** for representing DMA at Board meetings.
- O. **Trustee Barbara Dunsheath** also welcomed the new Student Trustees and thanked Lisa McPheron for her service. She reported that a Board Subcommittee, comprised of **Trustees Jeffrey P. Brown** and **Ed Lopez**, will investigate a way forward for **Trustee Ryan Bent** with regard to the recommendations outlined by the ad hoc committee report that investigated the formal complaint involving his actions.

MINUTES: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales to approve the Minutes of the Regular Meeting of May 25, 2021. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian’s advisory votes.**

FINANCE & FACILITIES

Item 3.a: By the block vote, authorization was granted to ratify purchase order numbers P0139883 - P0145268 through May 13, 2021, totaling \$4,668,728.17 and check numbers C0052584 – C0052632, totaling \$3,043,816.81; F0272999 – F0275135, totaling \$457,395.82; Q0000000 – Q0000000, totaling \$0.00; 88512574 – 88513465, totaling \$10,699,141.63; V0031836 – V0031837, totaling \$1,715.00; 70115437 – 70115690, totaling \$56,447.79; and disbursements E8955238 – E8965254, totaling \$5,167,589.85, through May 31, 2021.

Item 3.b: By the block vote, authorization was granted to make adjustments to the General Fund, Child Development Fund, and Financial Aid Fund revenue and expenditure budgets in accordance with the revised fiscal year 2020-2021 allocations and adopt resolutions to adjust

budgets and authorize expenditures within the General Fund, Child Development Fund, and Financial Aid Fund pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 3.c: By the block vote, authorization was granted for the 2020-2021 General Fund and Capital Outlay Fund transfers netting to the amount of \$260,448 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Item 3.d: By block vote, authorization was granted to adopt the resolution authorizing the County Superintendent of Schools to make any necessary transfers between contingencies and expenditure classifications.

Item 3.e: By block vote, authorization was granted to use the estimated \$36,993,108 of Education Protection Account proceeds resulting from the passage of Proposition 55 to partially fund instructional salaries and benefits.

Item 3.f: By the block vote, authorization was granted for the Institutional Memberships exceeding \$1,000 for the 2020-2021 school year for the organizations listed.

Item 3.g: By block vote, authorization was granted to enter into a contract with First Class Vending to provide vending services to Cypress College, Anaheim Campus and Fullerton College beginning July 1, 2021 to June 30, 2026 at no cost to the campuses.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.h: By block vote, authorization was granted to award Bid #2021-11, Fullerton College Boiler B-1 Repair Project in the amount of \$218,980 including an allowance of \$20,000.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to ratify the amendment of the 2021-24 NOCCCD and Anaheim Union High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

Item 4.b: By block vote, authorization was granted to ratify the amendment of the 2021-24 NOCCCD and Fullerton Joint Union High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

Item 4.c: By block vote, authorization was granted to approve the summary of curriculum changes for Cypress College to be effective Fall 2021 and Fall 2022. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and approved by the District Curriculum Coordinating Committee.

HUMAN RESOURCES

Timmermans, Dana	FC	Director, Behavior Health Services 12-month Position (100%) Range 20, Column G Management Salary Schedule Eff. 06/09/2021 PN FCM948
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TEMPORARY CONTRACT

Awad, Abigail	CC	Accounting Instructor Temporary Contract (100%) Pursuant to E.C. 87482 Class F, Step 1 Eff. 08/19/2021-12/11/2021
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EXTENSION OF TEMPORARY REASSIGNMENT

Adakai, Ericka	FC	Interim Director, Educational Partnerships and Programs Range 20, Step B (100%) Management Salary Schedule Eff. 07/01/2021-08/31/2021
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PAYMENT FOR INDEPENDENT LEARNING CONTRACT

Aguet, Jacqueline	CC	\$115.00
Angelov, Katalin	CC	\$ 5.00
Bladh, Eric	CC	\$ 80.00
Luther, Mihoko	CC	\$ 45.00
McMillan, Marcus	CC	\$ 30.00
Mosqueda-Ponce, Therese	CC	\$ 75.00
Pinkham, Bill	CC	\$ 40.00
Schulps, Molly	CC	\$ 15.00
Young, Brandy	CC	\$ 10.00

LEAVE OF ABSENCE

@00207104	FC	Counselor SB 95 (SPSL) Paid Leave using Supplemental Paid Sick Leave Eff. 04/13/2021 (8 hours) Eff. 04/14/2021 (8 hours)
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@01565952	CC	Counselor SB 95 (SPSL) Paid Leave using Supplemental Paid Sick Leave Eff. 01/05/2021 (5 hours) Eff. 01/06/2021 (5 hours) Eff. 01/07/2021 (5 hours) Eff. 01/08/2021 (5 hours)
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Adams, Virgil	CC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Aguet, Jacqueline	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
Balma, Jodi	FC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Baloy, Czarina	CC	Supervising Dentist (DH Program) Column 3, Step 1 Lecture Rate, Adjunct Faculty Salary Schedule Eff. 2021 Summer
Bridges, Michael	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
Cadenda, Maria Leonor	FC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Collins, Lori	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 25 hours Eff. 05/24/2021-07/29/2021
Costello, Jeanne	FC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Cutrona, Piero	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
De Dios, Angela	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
DeRoo, Robin	CC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Frianeza, Michael	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty

		Overload Teaching Schedule Class F Not to exceed 25 hours Eff. 05/24/2021-07/29/2021
Gutierrez, Ruth	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
House, Joshua	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
Jepson, Jane	CC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Jo, Jiewoon Jeannie	CC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Jones, Sarah	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
Larez, Jennie	CC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Letcher, Annette	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
McGuthry, Katheryn	FC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Nabahani, Melanie	CC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Ortega, Ryan	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 25 hours Eff. 05/24/2021-07/29/2021
Pacheco, Elizabeth	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule

		Class D Not to exceed 25 hours Eff. 05/24/2021-07/29/2021
Pham, Thu	CC	Assistant Director of Nursing Class F, Step 11 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 05/24/2021-08/12/2021
Ramos, Jaime	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 25 hours Eff. 05/24/2021-07/29/2021
Robertson, Alison	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
Rhymes, Regina	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
Sabau, Biana	FC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Sato, Dee Ann	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
Simmons, Samantha	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
Spitler, Patricia	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 25 hours Eff. 05/24/2021-07/29/2021
Troy, Kathleen	CC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Velasco, Kendra	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule

Class E
 Not to exceed 25 hours
 Eff. 05/24/2021-07/29/2021

Whitsett, Catherine CC ESL 109 C Level Norming Project
 Stipend not to exceed \$400.00
 Eff. 05/24/2021-05/25/2021

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

Whelchel, Carolyn FC Administrative Assistant II
 12-month position (100%)
 Eff. 06/30/2021
 PN FCC667

RESIGNATION

Lopez, Amanda FC Administrative Assistant II
 10-month position (100%)
 Eff. 07/01/2021
 PN FCC779

ADMINISTRATIVE REORGANIZATION

Selby, Steven FC Director, Campus Public Safety
 12-month position (100%)
 Range 11, Column G
 Management Salary Schedule
 PN FCM976

To: Director, Campus Safety
 12-month position (100%)
 Range 20, Column B
 Management Salary Schedule
 Eff. 05/12/2021
 PN FCM976

VOLUNTARY CHANGES IN ASSIGNMENT

Cao, Khanh CC Instructional Assistant, Business and CIS (50%)

Temporary Increase in Percent Employed
 From: 50%
 To: 100%
 Eff. 07/01/2021 – 06/30/2022

Xie, Zifeng	CC	IT Specialist, Systems Applications (100%) Extension of Temporary Change in Assignment To: AC IT Project Leader 12-month position (100%) Range 57, Step A + 15% Longevity Classified Salary Schedule Eff. 07/01/2021 – 12/31/2021
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PROFESSIONAL GROWTH & DEVELOPMENT

Luminarias, Marwin	FC	Curriculum Specialist (100%) 2 nd Increment (\$400) Eff. 07/01/2021
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LEAVES OF ABSENCE

@00901548	CC	Administrative Assistant III (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/29/2021 (3 hours); 04/20/2021 (4 hours)
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@00644694	AC	Facilities Custodian I (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/14/2021 (8 hours)
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@00007596	CC	Groundskeeper (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 03/24/2021 (2 hours); 04/21/2021 (2 hours)
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@01618468	NOCE	Student Services Specialist, ESL SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 05/06/2021 (7 hours); 05/07/2021 (8 hours)
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@01630681	FC	Facilities Custodian I (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/15/2021 (8 hours)
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STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Quach, Tony	FC	Student Services MIS Analyst Extension of 6% Stipend Eff. 06/01/2021 – 06/30/2021 Eff. 07/01/2021 – 12/31/2021
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Schoepf, Julie	NOCE	Executive Assistant III Extension of 6% Stipend
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Eff. 07/01/2021 – 06/30/2022

Valle, Marcela NOCE Admissions and Records Specialist
 Extension of 6% Stipend
 Eff. 07/01/2021 – 06/30/2022

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1278 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly listing.

(See Supplemental Minutes #1278 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1278 for a copy of the volunteer listing.)

GENERAL

Item 6.a: The Board reviewed the proposed, revised BP 2715, Code of Ethics/Standards of Practice. Board President Barbara Dunsheath shared that several iterations of BP 2715 have been drafted: initially with the Board Policy Subcommittee, then with the District Consultation Council, and back to the Board for a first read.

During the discussion, trustees shared comments and suggestions that included:

- Section 1.15: Revise the second sentence to read, “A printed disclaimer should be easily visible and any disclaimer shall clearly state that the opinions...”
- Section 3.0: Move the last sentence back to its original placement and number it 3.3.
- Section 3.1: Change “will” back to “may”
- Section 3.1: Change “within three Board meetings, but not to exceed 60 days” back to “within a reasonable period” although there was not consensus on the change.
- Section 3.2: Delete the DCC proposed language because the sentences are either not legally allowable or necessary.
- Section 1.1: Change “themselves” to “them”
- Section 4.1: Delete the DCC proposed language because the Board cannot enforce the examples.
- Delete all of the DCC proposed language revisions because they do not add anything that improves the policy and go back to the original version.
- Clarification on who served on the Board Policy Subcommittee.
- Both support and opposition for having student trustees serve on the ad hoc committee tasked with investigating ethics violations.
- Suggestion to include language to exclude student trustees from ad hoc committees related to ethics violations.
- Support for leaving the formation of ethics related ad hoc committees at the discretion of the Board President.

Board President Barbara Dunsheath concluded the discussion by noting that she would work with staff to incorporate changes to BP 2715 before presenting it for a second reading.

Item 6.b: The Board received as information revised Administrative Procedure 7240-3, Management Employees – Vacation Plan which was revised to outline the payout of vacation leave upon termination of employment and ensure compliance with current regulations regarding the payment of earned vacation leave.

Item 6.c: Board President Barbara Dunsheath asked if there were any requests for potential future Board agenda items and there were none.

CLOSED SESSION: At 6:54 p.m., Board President Barbara Dunsheath adjourned the meeting to closed session per the following sections of the Government Code and stated that there would not be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Chancellor

Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 9:15 p.m., Board President Barbara Dunsheath reconvened the meeting in open session.

ADJOURNMENT: At 9:15 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Evangelina Rosales to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**