

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

February 28, 2023

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, February 28, 2023, at 5:30 p.m. in the Anaheim Campus Board Room with a YouTube livestream broadcast.

Board President Ed Lopez called the meeting to order at 5:30 p.m. and asked Student Trustee Paloma Foster to lead the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, Evangelina Rosales, and Student Trustees Paloma Foster and Kisha Mehta. Absent: None.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cynthia Olivo, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Raine Hambly, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Damon De La Cruz, representing the Cypress College Academic Senate; Christie Diep, representing United Faculty; Pamela Spence, representing CSEA; Seija Rohkea, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Paul de Dios, Sarah DeMartino, Kathleen Reiland, and Steven Schoonmaker from Cypress College; Rosie Kar, Megan Moscol, Jose Ramon Nuñez, and Oscar Saghie from Fullerton College; Karen Bautista, Neshia Jenkins, and Souzan Sahakian from North Orange Continuing Education; and Simone Brown Thunder, Danielle Davy, Geoff Hurst, Julie Kossick, Chelsea Salisbury, Amita Suhrid, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Public participation was provided via YouTube livestream.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.e, 3.g, 3.h, 3.i, 3.j, 3.k
Instructional Resources: 4.a

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

CHANCELLOR'S REPORT

Recognition of Orange County Teacher of the Year Nominees: As part of the Chancellor's Report, the Board recognized the following instructors for their selection as nominees for the Orange County Teacher of the Year Program:

Sarah DeMartino Cypress College Math Faculty
Rosie Kar Fullerton College Ethnic Studies Adjunct Faculty
Souzan Sahakian NOCE English as a Second Language & Citizenship Program Adjunct Faculty

Chancellor Byron D. Clift Breland reported on his attendance at the District sponsored tour of the African American exhibit at the Los Angeles County Museum of Art (LACMA) organized by the Professional Development committee and at the Black History Month luncheon organized by the Orange County Black Chamber of Commerce where he had the opportunity to speak to **Stan Otelie** who wrote "Shaping Orange County."

MINUTES: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jeffrey P. Brown to approve the Minutes of the Regular Meeting of February 14, 2023. **Motion carried with Trustees Bent, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes, and Trustee Blount abstaining.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted for the nonresident tuition fee for the 2023-24 school year for the North Orange County Community College District be set at \$342 per unit with an additional charge for capital outlay of \$20 per unit. This results in \$17 per-unit increase effective for all course terms beginning or ending on or after July 1, 2023.

Item 3.b: By block vote, authorization was granted to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Item 3.c: By block vote, authorization was granted to approve Resolution No. 22/23-15, to sign a letter of intent for district properties to be surveyed by the School Project for Utility Rate Reduction (SPURR) for the purpose of creating a pre-negotiated RFP for solar.

Item 3.d: It was moved by Trustee Stephen T. Blount and seconded by Trustee Evangelina Rosales to enter into a Project Management and Planning Consultant Services Agreement with Cordoba Corporation in the amount not to exceed \$388,000, with option to renew annually for up to 5 years, for multiple projects at Cypress College.

Subsequent to Trustee Blount expressing his support for Cordoba and their background, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the agreement on behalf of the District.

Item 3.e: By block vote, authorization was granted to adopt Resolution No. 22/23-17 Adopting Compatibility, Uniformity and Standardization of Specific Materials, Products, or Services at Cypress College.

Item 3.f: It was moved by Trustee Stephen T. Blount and seconded by Trustee Jeffrey P. Brown to approve Change Order #2, Bid #2122-21, Fullerton College Sherbeck Field Improvements project with Woodcliff Corporation in the amount of \$76,318 increasing the contract from \$3,608,516 to \$3,684,834 with no extension to the term of the contract at this time.

During the discussion, Fred Williams, Vice Chancellor of Finance & Facilities, Oscar Saghie, Fullerton College Manager, Campus Capital Projects, and Megan Moscol, Fullerton College Assistant Manager, Campus Capital Projects, provided clarification on questions regarding whether the change order was for something that was previously omitted or something that was known and unplanned for, and whether underground items are being GPS tagged from this point on. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the change order on behalf of the District.

Item 3.g: By block vote, authorization was granted to amend the existing contract with Vital Inspection Services Inc. and increase the contract by \$48,608 for a final contract amount not to exceed \$149,328 through the duration of project completion.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the amendment on behalf of the District.

Item 3.h: By block vote, authorization was granted to amend and increase the contract with Westberg + White Architects, Architect of Record for the Sherbeck Field Improvement Project at Fullerton College in the amount of \$29,000, for a total of \$221,200, including reimbursables. The term of the agreement will continue to be effective through completion of construction.

Further authorization is requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the amendment on behalf of the District.

Item 3.i: By block vote, authorization was granted for Fullerton College to accept donations to its divisions, departments, and/or programs.

Item 3.j: By block vote, authorization was granted for the North Orange Continuing Education Basic Skills Program to accept the donation of 20 gift cards in the amount of \$20 each for a total of \$400.

Item 3.k: By block vote, authorization was granted for retroactive approval to enter into a one-year lease agreement from February 1, 2023, through January 31, 2024, with Anaheim Place Partners, LP, at 505 N. Euclid Avenue, (2nd Floor), Anaheim CA 92801 for a total of \$136,224 to house the California Adult Education Program (CAEP) personnel and serve as the regional center.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to approve the summary of curriculum changes for North Orange Continuing Education, to be effective Summer 2022 and Summer 2023. The curricula have been signed by the Campus Curriculum Chairperson and the President, and have been approved by the District Curriculum Coordinating Committee.

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

TEMPORARY REASSIGNMENT

Duran, Sonia	FC	Director, EOPS/CARE/CalWORKs and FYSI (Foster Youth Success Initiative) Range 24, Column E Management Salary Schedule
	To:	CC Director on Special Assignment, Student Services Range 24, Column E Management Salary Schedule Eff. 03/01/2023-02/29/2024

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Preston, Colin	CC	Dean, Kinesiology/Athletics (Health Science additional duties) 10% Stipend Eff. 02/01/2023-06/30/2023
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PAYMENT FOR INDEPENDENT LEARNING CONTRACT FALL 2022

Aguet, Jacqueline	CC	\$140.00
Maher, Anthony	CC	\$10.00
McMillan, Marcus	CC	\$100.00
Mosqueda-Ponce, Therese	CC	\$425.00
Ramos, Jaime	CC	\$30.00
Armale, Ron	CC	\$10.00

LEAVE OF ABSENCE

Hormel, James	CC	Theatre Arts Instructor Load Banking Leave With Pay (13.33%) Eff. 2023 Spring Semester
Wolfe, Jeana	FC	Psychology Instructor Load Banking Leave With Pay (3.33%) Eff. 2023 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 SPRING SEMESTER

Anahuac, Citlalli	CC	Column 1, Step 1
Kerridge, Benjamin	FC	Column 1, Step 1
Mariscal, Shelley	CC	Column 1, Step 1
Vigil, Adriana	FC	Column 1, Step 1
Villa Rosales, Elizabeth	FC	Column 3, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Yim, Jean	FC	Column 1, Step 1
Quintana, Martha	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Adler, Eve	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Alimahomed, Kasim	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Alizadeh, Rassoul	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Bladh, Eric	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Chiplunkar, Sujata	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Daugherty, Sarah	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Domke, Kirk	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00

		Eff. 01/03/2023-01/18/2023
Forsythe, Chris	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Garcia, Amanda	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Gargano, Amanda	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Hamer, Brittany	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Haro, Maria	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Johannsen, Jonathan	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Jones, Jeanette	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Jun, Christine	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Landis, Lenore	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Lebdeh, Layal	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Manginetti, Giovanni	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Molina, Jessica	CC	Mortuary Science Embalming Supervisor Column 1, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2023 Spring Semester

McNay, Sally	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Nguyen, Brian	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Nobuhara, Mutsumi	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Roby, Scott	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Segovia, Ronal	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Sharp, Cara	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Simoese, Nora	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023
Suffin, Thomas	CC	Course Curriculum Redesign Audit Stipend not to exceed \$1,000.00 Eff. 01/03/2023-01/18/2023

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATIONS

Payan Hernandez, Martha	FC	Special Project Director, Technology & Engineering Temporary Management Position (100%) Eff. 02/08/2023 PN FCT971
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NEW PERSONNEL

Aceituno, Maria	NOCE	Instructional Designer 12-month position (100%) Range 54, Step E Classified Salary Schedule Eff. 03/01/2023 PN SCC825
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King, Elliot	NOCE	Admissions and Records Technician 12-month position (100%) Range 33, Step B Classified Salary Schedule Eff. 03/01/2023 PN SCC893
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CHANGE IN SALARY STEP

Cranz, Jon	FC	Grounds Coordinator (100%) From: Range 38, Step E To: Range 38, Step D Eff. 02/15/2023
Samra, Zinnia	FC	Student Services Specialist, DSS (100%) From: Range 36, Step A To: Range 36, Step B Eff. 02/15/2023

LEAVES OF ABSENCE

@00219782	FC	Student Services Specialist, Student Activities (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 11/23/2022 – 12/07/2022 (Consecutive Leave) Eff. 12/20/2022 – 02/24/2023 (Consecutive Leave)
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Item 5.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1313 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1313 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1313 for a copy of the volunteer listing.)

GENERAL

Item 6.a: Prior to consideration of this item, the Board received the following public comment:

Pamela Spence, CSEA President, urged the Board to consider allowing all employees to provide input in the annual Board assessment and to move public comments back to the beginning of the meeting so that classified members can provide comments and get home to their families.

The Board received and reviewed the Board of Trustees Assessment Instrument, adopted August 26, 1997, and last revised March 22, 2022, in order to make recommendations for changes to the instrument for re-adoption at the March 28, 2023 Board meeting.

Trustees stated that union leaders are provided an opportunity to provide commentary on the assessment, advocated keeping the questions the same, and noted that it is a very strong evaluation instrument that is aligned with accreditation standards.

The assessment will return to the March 28 Board meeting for adoption.

Item 6.b: It was moved by Trustee Evangelina Rosales and seconded by Trustee Ryan Bent to adopt Resolution No. 22/23-16, Trustee Absence verifying that Trustee Blount was absent on February 14, 2023 due to hardship and, therefore, eligible to receive compensation for the Regular Board meeting held on that date. **Motion carried with Trustees Bent, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, and Trustee Blount abstaining.**

A signed affidavit from Trustee Blount verifying his absence due to hardship will be on file in the Chancellor's Office.

Item 6.c: Board President Ed Lopez asked if there were any requests for potential future agenda items. Trustee Barbara Dunsheath noted that, per the Board assessment, the District is to review the Mission every three years and requested an update on the current status.

CHANCELLOR'S STAFF COMMENTS

Valentina Purtell reported that NOCE hosted its first Disney employment fair on February 16 during which three NOCE students were hired on the spot and thanked the CTE team for establishing the on-going relationship with Disney. President Purtell also announced that the Parenting and Disability Support Services (DSS) programs collaborated to launch a series of courses focused on parenting children with special needs and to share future educational opportunities.

Cynthia Olivo announced that the Fullerton College Men's Basketball team is one win away from heading to the State championships, that **Isabel Oropeza**, Fullerton College Alumna, will be coming to the campus as a guest speaker in honor of Women's Herstory Month, and that the Fullerton College Drone Program is the first registered federal apprenticeship of its kind. She reported that the Disney Aspire Program was featured in an Aspen Institute publication on the value of partnerships that support large employers and provide continuous learning to employees and invited all to attend a Symphonic Winds live rehearsal on March 7 to help fundraise for the group's trip to Chicago to perform at a prestigious wind band festival.

JoAnna Schilling congratulated the Hornets Men's Basketball team and shared that the Cypress College Women's Basketball team won their most recent game and will play again on March 4. She reported on the recent Cypress College International Cultural Festival which included cooking demos, music and dance performances, and an astronomy show. President Schilling invited everyone to attend the Beauty and the Beast theater program production through March 19, and noted that the campus Career Closet is accepting donations to help reach its goal to provide one professional outfit to each student per year.

RESOURCE TABLE PERSONNEL COMMENTS

Christie Diep reported that United Faculty stands with Adjunct Faculty United with their ongoing negotiations for health care rights. She stated that despite a prior PERB finding, Human Resources has not changed their negotiating tactics which are impacting current negotiations surrounding the MOU proposal. She questioned why faculty and staff are not asked for feedback when executive officers and managers are evaluated and expressed support for allowing all employees to provide feedback on the annual Board evaluation.

Pamela Spence acknowledged the District Black History Month celebrations which CSEA members enjoyed and shared CSEA related updates regarding upcoming meetings, conference delegate selections, the reclassification process for classified employees, and CSEA's negotiated right to appoint members to shared governance committees. She reported that members are being ignored during shared governance meetings and asked managing chairs to facilitate meetings so members are not disrespected, and also expressed CSEA support for Adjunct Faculty United as they seek healthcare coverage.

Seija Rohkea congratulated **Rosie Kar** on her selection as the Fullerton College Teacher of the Year nominee and expressed her disappointment that the District has not accepted the annual state funding to provide healthcare benefits for adjunct faculty who work 40%. Adjunct Faculty United continues to outreach with their membership and stated that members are confused and angry, and would like to know why the District is not accepting the funding that would cover 100% of healthcare benefits. She urged the District to provide members with the same coverage as full-time members and thanked United Faculty and CSEA for their support.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Student Trustee Paloma Foster congratulated the teachers who were nominated for Teacher of the Year and the Fullerton College Men's Basketball team for advancing in the playoffs, and reported that Associated Students are getting ready to hold elections again. She encouraged students who are going through the pressures of finishing the year to persist despite the challenges and thanked them for the opportunity to serve as Student Trustee.

Student Trustee Kisha Mehta also congratulated the Teacher of the Year nominees, reported that Cypress College Associated Students are working hard to host events for students and are preparing to kick off student elections. She expressed her excitement for renewed student reengagement and being a part of those efforts.

Trustee Ryan Bent reported that **Governor Newsom** has ended the COVID-19 related state of emergency in California on February 28 and **President Biden** plans to let the national emergency declaration expire in May, and stated he was looking forward to turning the chapter and focusing on the future.

Trustee Stephen T. Blount shared that he was unable to attend the previous Board meeting so that he could spend time with his father-in-law who subsequently passed away. **Board President Ed Lopez** offered his condolences to Trustee Blount.

Trustee Barbara Dunsheath expressed her condolences to **Trustee Stephen T. Blount**.

PUBLIC COMMENTS ON NON-AGENDA ITEMS: There were no comments from members of the audience.

CLOSED SESSION: At 6:29 p.m., Board President Ed Lopez adjourned the meeting to closed session per the following sections of the Government Code and stated there would not be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.

Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION.

Claimant: Raymond Village Arbitration
Agency Claimed Against: NOCCCD

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 8:34 p.m., Board President Ed Lopez reconvened the meeting in open session.

ADJOURNMENT: At 8:34 p.m., it was moved by Trustee Evangelina Rosales and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

Prepared By Recording Secretary for
Jeffrey P. Brown, Secretary, Board of Trustees