

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

May 26, 2020

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, May 26, 2020, at 5:30 p.m. via Zoom teleconference and YouTube livestream.

President Ryan Bent called the meeting to order at 5:35 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, and Student Trustees Ester Plavdjian and Chloe Reyes. Absent: None.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns Moore, District Director, Public & Governmental Affairs; Lisa Gaetje, representing the District Management Association; Tina McClurkin, representing the North Orange Continuing Education Academic Senate; Craig Goralski, representing the Cypress College Academic Senate; Kim Orlijan, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Dawnmarie Neate, representing CSEA; Lauren Mata, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Paul de Dios and Alex Porter from Cypress College; Gil Contreras, Rod Garcia, Jose Ramon Nuñez, and Joe Ramirez from Fullerton College; Terry Cox from North Orange Continuing Education; and Danielle Davy from the District Office.

VISITORS: Public participation was provided via YouTube livestream.

COMMENTS: MEMBERS OF THE AUDIENCE: No comments from members of the public were received.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Finance & Facilities: 4.a, 4.b, 4.c
Instructional Resources: 5.a

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jeffrey P. Brown that the following personnel items be approved by block vote:

Human Resources: 6.a, 6.b, 6.c, 6.d

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.

CHANCELLOR'S REPORT

- A. **Chancellor Marshall** thanked Student Trustees **Ester Plavdjian** and **Chloe Reyes** for their service and for providing a voice for students, and noted that both would serve another term as student trustees. She also acknowledged **Tina McClurkin** who was participating at her last meeting as NOCE Academic Senate President.

COMMENTS

- A. **Valentina Purtell** acknowledged and thanked **Tina McClurkin** for her leadership as NOCE Academic Senate President, but also as SLO Coordinator and Accreditation Chair, and for her dedication to the success of NOCE and her commitment to faculty. She congratulated **Casey Sousa** and **Yvette Krebs** for achieving tenure and expressed hope in celebrating with them in person at a later date. She reported that in honor of classified appreciation week, NOCE held a Zoom party which was attended virtually by classified professionals as well as managers and faculty. She thanked **Chancellor Marshall** and **Dawnmarie Neate** for their participation. On May 27, NOCE will host a drive thru event for students to check out computers. 300 computers were secured for distribution, and President Purtell thanked **Martha Gutierrez** and **Morgan Beck** for planning and implementing the great opportunity for NOCE students.
- B. **JoAnna Schilling** thanked **Marc Posner** and his team, as well as **Paul de Dios** and **Rick Rams** and their staff, and the full Commencement Committee for putting on a wonderful virtual Cypress College Commencement on May 22 to acknowledge their graduates. She congratulated **Alex Porter** on receiving his MBA, and **Stuart Rosenberg** and **Jessica Puma** on their retirements. She reported that the College will host a virtual town hall in appreciation of their classified staff on June 3. She referenced the 15 scholar athletes in her written report, and noted that the abbreviated sports' season was one of the College's best in history, and thanked **Wes McCurtis** for his work to highlight the athletes. Dr. Schilling concluded her report by thanking **Craig Goralski** for extending his term as Cypress College Academic Senate President for another year, and for his great work over the last two years in leading faculty.
- C. **Greg Schulz** reported on his participation on a KPPC radio segment regarding COVID-19 and budget cuts to education funding where he also shared how the College transitioned to remote instruction and Summer enrollment growth. He reported that unduplicated headcount for the Summer term is at 8,608 which is a 13.1% increase from one year ago at the same time, and FTES are 1,706 (24.9% higher than last summer). In response to strong desire from students to postpone commencement, the College has planned a celebration for December, but to celebrate its graduates, a website was launched that has videos, congratulatory comments, and a choral performance. One of the graduates, thirteen year-old **Jack Rico**, earned four A.A.

degrees in two years and has appeared on local and national news. Dr. Schulz noted that the graduating class is the largest in campus history and reflects a 23.8% increase from the prior year's class. He thanked faculty, classified professionals, and managers for working together to make that extraordinary outcome possible.

- D. **Tina McClurkin** shared that it was her last Board meeting as NOCE Academic Senate President and **Jennifer Oo** would begin her term as president on June 3. She thanked **Chancellor Marshall** and **President Purtell** for their openness to her and to the voice of faculty, and was grateful for the opportunity to serve faculty and represent NOCE.
- E. **Craig Goralski** reported that he will continue an additional year as Cypress College Academic Senate President due to the resignation of the President Elect. At its meeting, the Academic Senate elected **Damon De La Cruz** as the new President Elect, **Julia Cherney** as Secretary, and **Liana Koeppel** as Treasurer. **Kathleen McAlister** was appointed to continue as Distance Education Coordinator and **Jennifer Coopman** was appointed SLO Coordinator. He thanked both incoming and outgoing senators, and thanked **Damon De La Cruz** and **Michael Brydges** for their service as Secretary and Treasurer, respectively. The Academic Senate endorsed the Guided Pathways Plan and reviewed another draft of the Educational & Facilities Master Plan (EFMP). He reported on his participation in the Cypress College virtual commencement ceremony that included an amazing program and messages of support, and thanked **Tina McClurkin** for her leadership at NOCE. Lastly, he reported that the Academic Senate agreed to schedule special summer meetings due to COVID-19, and they expect full participation in participatory governance and to be a part of the discussions regarding decisions made about Summer 2020, Fall 2020, and beyond.
- F. **Kim Orlijan** reported that the Fullerton College Faculty Senate held their last meeting of the academic year and named **Albert Abutin**, Dean of Enrollment Services, as their Administrator of the Year. She thanked members of the Faculty Senate who concluded their terms as well as incoming members, congratulated retirees, and expressed her pride in all of her colleagues for their work during a challenging semester, but noted she was most proud of the students at Fullerton College.
- G. **Christie Diep** stated that in the new EFMP, employee salary and benefits play a prominent role, but faculty are at impasse with the District. She said the \$102 million in reserves the District has amassed is absurd for a public institution, and categorized the use of fringe benefit money as a fake and unethical salary increase that harms the most vulnerable of faculty. She reported on her personal survey of all California community college districts, and NOCCCD is the only district that does not offer dependent medical coverage and the only one that uses fringe dollars. She stated that faculty and classified staff are the majority of people that make the District work and cannot be used to bear the burden of budget shifts. She concluded by reporting that United Faculty has been waiting over a month to negotiate both their Summer and Fall MOUs with the District regarding health and safety during the COVID-19 pandemic.
- H. **Dawnmarie Neate** thanked **Valentina Purtell** for hosting a virtual event to honor classified employees. She reported that the CSEA COVID-19 survey was completed and included 297 respondents. The results are still being analyzed, but she shared that comments included concerns related to job loss fears, communication from the District, return to work dates, child care, and household insecurities. She expressed member dissatisfaction over their \$50 monthly stipend that is insufficient, while management

received a \$1,500 stipend. She also reported that classified employees have been prevented from filling out timesheets and requested that moving forward the District communicate directly with CSEA and partner with them on discussions to return to campus.

- I. **Lauren Mata** reported that Adjunct Faculty United finalized and signed COVID-19 related MOUs with the District for the Summer and Fall terms, and rolled over their contract for one year to maintain the status quo. Negotiations continue regarding rehire rights with compromise from both sides, and she expressed hope for a swift agreement. She also stated that in a recent survey, 70% of part-time faculty said rehire and stability was their top priority.
- J. **Student Trustee Ester Plavdjian** reported that the Cypress College commencement virtual program was fantastic and she was honored to be a part of it.
- K. **Trustee Barbara Dunsheath** congratulated all of the graduating students, and said the Cypress College virtual graduation was phenomenal. She reported that the Los Angeles Times Orange County section on May 17 featured both colleges, commended **Greg Schulz** for his recent radio interview, shared that the RP Group released a transfer study, and cited a student survey by The Chronicle of Higher Education that noted 34% of students are looking at other alternatives to four-year schools and 16% are looking at A.A. programs.
- L. **Trustee Jacqueline Rodarte** congratulated all of the college graduates, and reported that she watched the Cypress College commencement livestream and enjoyed the Fullerton College website photos.
- M. **Trustee Stephen T. Blount** reported on his attendance at the Cypress College Foundation and Orange County Legislative Task Force meetings via Zoom.
- N. **Trustee Ryan Bent** praised Fullerton College on their graduation video, and noted that the Cypress College online graduation was phenomenal from beginning to end.

MINUTES: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount to approve the Minutes of the Regular Meeting of May 12, 2020 with the noted correction requested by Trustee Ed Lopez to the discussion of Item 4.e on page 61. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

PUBLIC HEARING: At 6:17 p.m. Board President Ryan Bent opened the public hearing on the initial reopener proposals between CSEA Chapter #167 and the District for 2020-21.

After providing the public with the opportunity to comment, and noting that no comments were received, it was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath to close the public hearing at 6:19 p.m. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

Item 3.a: The Board received the initial reopener proposal by CSEA Chapter #167 to the District, as submitted by CSEA Chapter #167.

Item 3.b: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte to adopt the District's initial reopener proposal to CSEA Chapter #167, as submitted by the District. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

FINANCE & FACILITIES

Item 4.a: By block vote, authorization was granted to award RFP#1920-10, Waste Hauling Services, to Ware Disposal, Inc. as the lowest overall responsive and responsible bidder in the amount of \$12,165.00 per month. The contract will be from July 1, 2020, through June 30, 2023. The contract may be renewed for an additional two years. The renewal service rate shall be adjusted for first and second renewal options not to exceed 5%.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 4.b: By block vote, authorization was granted to use CMAS Contract #4-12-56-0046A for the LED lighting upgrades and installation by GonLED at the 700/900 Buildings at Fullerton College in the amount of \$424,759.46 plus bonding cost.

Further authorization was granted for the District Director, Purchasing, to issue a purchase order and execute the contract on behalf of the District.

Item 4.c: By block vote, authorization was granted to renew a one-year support agreement from CDW-G Technologies, Inc. for Cisco Systems, Inc. network hardware and software beginning July 1, 2020, through June 30, 2021, for a total cost of \$105,963.04 plus tax.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute the agreements on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 5.a: By block vote, authorization was granted to approve the North Orange Continuing Education Accreditation Mid-Cycle Progress Report.

HUMAN RESOURCES

Item 6.a: By block vote, authorization was granted for the following academic personnel matters which are within budget:

RETIREMENT

Phillips, Eileen	NOCE	High School Program Noncredit Instructor Eff. 06/27/2020 PN SCF990
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TEMPORARY CONTRACT

Persichilli, Christopher	FC	Physics Instructor Temporary Contract (100%) Pursuant to E.C. 87482
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Class F, Step 1
Eff. 08/20/2020-05/22/2021

ADDITIONAL DUTY DAYS @ PER DIEM – SPRING 2020

Afra, Maha	CC	Director of Dance Production Performance	8 days
Bedard, Dana	CC	Head Coach, Men's Golf	13 days
Beidler, Larry	CC	Head Coach, M&W Swimming	13 days
Coronado, Michael	CC	Campus Student Newspaper Advisor	6 days
Gopar, Gary	CC	Director of Jazz/Swing Band	11 days
Hormel, James	CC	Artistic Director-Resident Theater Company	11 days
Hurdle, Terra	CC	Director of Vocal Jazz Ensemble Director of Master Chorale	8 days 6 days
Hutting, Anthony	CC	Head Coach, Baseball	15 days
Jackson, Donny	CC	Theater Technical Director	15 days
McMillan, Jennifer	CC	Director of Drama/Music Production	6 days
Pinkham, Bill	CC	Assistant Coach, Baseball	11 days
Welliver, Nancy	CC	Head Coach, Beach Volleyball	13 days

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2020 SUMMER INTERSESSION

Clancy, Kristine	CC	Column 3, Step 1
Vann, Salada	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Brown, Julie	NOCE	Professional Development Training Stipend not to exceed \$500.00 Eff. 04/06/2020-04/10/2020
Carey, Jennifer	NOCE	Professional Development Training Stipend not to exceed \$500.00 Eff. 04/06/2020-04/10/2020
De La Cerda, Kristina	NOCE	Professional Development Training Stipend not to exceed \$500.00 Eff. 04/06/2020-04/10/2020

Diaz, Carlos	NOCE	Professional Development Training Stipend not to exceed \$500.00 Eff. 04/06/2020-04/10/2020
Dunne, Catherine	NOCE	Professional Development Training Stipend not to exceed \$500.00 Eff. 04/06/2020-04/10/2020
Frianeza, Michael	CC	Director of Radiology Class F, Step 19 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2020-06/30/2020
Krebs, Yvette	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 04/06/2020-04/10/2020
Lujan, Zaida	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 04/06/2020-04/10/2020
Ly, Thanh	NOCE	Professional Development Training Stipend not to exceed \$50.00 Eff. 04/06/2020-04/10/2020
Mitts, Teri Lyn	CC	Director of Sonography Class D, Step 34 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2020-06/30/2020
Moran, Maricela	NOCE	Professional Development Training Stipend not to exceed \$50.00 Eff. 04/06/2020-04/10/2020
Navarro, Rocio	NOCE	Professional Development Training Stipend not to exceed \$275.00 Eff. 04/06/2020-04/10/2020
Ninh, Khanh	NOCE	Professional Development Training Stipend not to exceed \$400.00 Eff. 04/06/2020-04/10/2020
Oo, Jennifer	NOCE	Professional Development Training Stipend not to exceed \$500.00 Eff. 04/06/2020-04/10/2020
Pacheco, Elizabeth	CC	Director of Dental Assisting Class D, Step 21 Lecture Rate, Regular and Contract Faculty

Summer Intersession Teaching Schedule
Eff. 06/01/2020-06/30/2020

Patrick, Michelle	NOCE	Professional Development Training Stipend not to exceed \$175.00 Eff. 04/06/2020-04/10/2020
Phillips, Eileen	NOCE	Professional Development Training Stipend not to exceed \$500.00 Eff. 04/06/2020-04/10/2020
Ramos, Jaime	CC	Director of Psychiatric Technology Class E, Step 20 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2020-06/30/2020
Reeves, Megan	NOCE	Professional Development Training Stipend not to exceed \$500.00 Eff. 04/06/2020-04/10/2020
Rivera Tweedie, Giana	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 04/06/2020-04/10/2020
Sherard, Erin	NOCE	Professional Development Training Stipend not to exceed \$500.00 Eff. 04/06/2020-04/10/2020
Smith, Susan	CC	Assistant Director of Nursing Class B, Step 15 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 05/26/2020-08/19/2020
Sousa, Casey	NOCE	Professional Development Training Stipend not to exceed \$500.00 Eff. 04/06/2020-04/10/2020
Spitler, Patricia	CC	Director of Health Information Technology Class B, Step 12 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2020-06/30/2020
Stackhouse, Daniel	NOCE	Professional Development Training Stipend not to exceed \$50.00 Eff. 04/06/2020-04/10/2020
Stanojkovic, Alli	NOCE	Professional Development Training Stipend not to exceed \$500.00

Eff. 04/06/2020-04/10/2020

Steimke, Kimberly	NOCE	Professional Development Training Stipend not to exceed \$500.00 Eff. 04/06/2020-04/10/2020
Stivers, Matt	NOCE	Professional Development Training Stipend not to exceed \$500.00 Eff. 04/06/2020-04/10/2020
Velasco, Kendra	CC	Director of Dental Hygiene Class E, Step 16 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2020-06/30/2020
Yu, Kenneth	NOCE	Professional Development Training Stipend not to exceed \$500.00 Eff. 04/06/2020-04/10/2020

Item 6.b: By block vote, authorization was granted for the following classified personnel matters which are within budget:

RETIREMENT

Hoang, Anna	FC	Instructional Assistant, Math and Engineering 11-month position (75%) Eff. 08/17/2020 PN FCC890
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NEW PERSONNEL

Eze, Vincent	NOCE	IT Technician I 12-month position (100%) Range 41. Step C Classified Salary Schedule Eff. 06/01/2020 PN SCC912
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RESIGNATION

Camacho, Adrian	CC	Receptionist 12-month position (50%) Eff. 05/06/2020 PN CCC893
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PROBATIONARY RELEASE

@01808899	CC	Groundskeeper 12-month position (100%) Eff. 05/12/2020
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CCC907

LEAVES OF ABSENCE

Anzures, Remedios	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/30/2020 – 05/08/2020
Hernandez, Carolina	NOCE	Admissions and Records Technician (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using Families First Corona Virus Response Act Until Exhausted; Unpaid Thereafter Eff. 05/07/2020 – 05/15/2020
Willie, Gemena	FC	Admissions and Records Technician (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/06/2020 – 06/17/2020 (Consecutive Leave)

PLACEMENT ON 39-MONTH REEMPLOYMENT LIST

Fuentes, Rafael	FC	Facilities Custodian I 12-month position (100%) Eff. 04/26/2020 PN FCC739
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Item 6.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1255 for a copy of the professional expert personnel listing.)

Item 6.d: By the block vote, authorization was granted for the revised Nonclassified Short-Term Hourly Employee Rate Schedule, effective July 1, 2020.

(See Supplemental Minutes #1255 for a copy of the salary schedule.)

GENERAL

Item 7.a: The Board received and reviewed the 2020 Board Assessment summaries. Board President Ryan Bent stated that traditionally the review of the evaluation results have taken place by a Board Subcommittee. He noted that the 2019 Board Subcommittee was disbanded last year, and polled trustees to gauge interest in serving on the new subcommittee. He appointed Trustees Stephen T. Blount and Barbara Dunsheath, and himself to the subcommittee that will bring a future recommendation to the entire Board. President Bent concluded the discussion by thanking all who submitted Board evaluations and provided comments which he noted help to put things in a better perspective.

Item 7.b: Board President Ryan Bent asked if there were any requests for potential future Board agenda items. Trustee Jacqueline Rodarte stated that the Board Policy Subcommittee finalized two of the policies they were reviewing: BP 2740, Board Education and BP 2200, Board Duties and Responsibilities. The two agreed upon board policies will be submitted for a first reading by the Board, and the Subcommittee will continue discussion on BP 2310, Regular Meetings of the Board and BP 2715, Code of Ethics/Standards of Practice.

CLOSED SESSION: At 6:28 p.m., Board President Ryan Bent adjourned the meeting to closed session per the following sections of the Government Code and stated that there would not be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 8:00 p.m., Board President Ryan Bent reconvened the meeting in open session.

ADJOURNMENT: At 8:00 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Jacqueline Rodarte to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

Prepared By Recording Secretary for
Jacqueline Rodarte, Secretary, Board of Trustees