

**APPROVED**  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

April 14, 2020

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, April 14, 2020, at 5:30 p.m. via Zoom teleconference and YouTube livestream.

President Ryan Bent called the meeting to order at 5:31 p.m. and led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL:** Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, and Student Trustees Ester Plavdjian and Chloe Reyes. Absent: None.

**RESOURCE PERSONNEL PRESENT:** Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns Moore, District Director, Public & Governmental Affairs; Lisa Gaetje, representing the District Management Association; Tina McClurkin, representing the North Orange Continuing Education Academic Senate; Craig Goralski, representing the Cypress College Academic Senate; Kim Orlijan, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Dawnmarie Neate, representing CSEA; Melissa Medich, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Paul de Dios and Alex Porter from Cypress College; Gil Contreras, Rod Garcia, Jose Ramon Nuñez, and Joe Ramirez from Fullerton College; Karen Bautista and Terry Cox from North Orange Continuing Education; and Danielle Davy from the District Office.

**VISITORS:** Public participation was provided via YouTube livestream.

**COMMENTS: MEMBERS OF THE AUDIENCE:** The following public comments were received via email and were read into the record by the Recording Secretary:

- A. **Tina Cruz**, Fullerton College Student, expressed concern over the lack of communication and decision-making at the district level regarding the transition to an online format, the impact on several student support services, and the need for a decision regarding the Summer session.

(See Supplemental Minutes #1252 for a copy of the statement.)

- B. **John Magdesian**, Fullerton College Student, inquired about plans related to legally mandated disability accommodations during the pandemic as well as those that have

been denied. He urged the Board to provide accommodations before students need to retain lawyers to have their disputes resolved and accommodations provided.

(See Supplemental Minutes #1252 for a copy of the statement.)

**BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Stephen T. Blount that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.d, 3.e, 3.f, 3.g, 3.h  
Instructional Resources: 4.a, 4.b, 4.c, 4.d

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

**BLOCK VOTE APPROVAL OF PERSONNEL ITEMS:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

## **CHANCELLOR'S REPORT**

- A. **Chancellor Marshall** provided a COVID-19 update to share the work that has gone into handling the transition of classes and services and thanked everyone across the District for their efforts. Dr. Marshall noted that the principles that were adhered to throughout the process were to support students and their completions; to treat employees with empathy and generosity; and to make decisions, act on those decisions, and adjust as needed when things didn't work. Highlights included:

### Instruction

- Over 90% of credit classes are online or remote. Postponed classes include Health Sciences, CTE, and PE activity.
- NOCE has transitioned over 90% of apportionment courses to asynchronous distance education mode.
- No extension of the term requested at this time for the Colleges.
- The Senates are discussing grading options including Incompletes, In Progress, and Pass/No Pass.
- Students choosing to withdraw will receive a tuition refund. Partial refunds for parking, health, and instructional material fees are also being considered.

### Support and Training

- Training and professional development for faculty and for employees on Canvas, accessibility, and Zoom meetings.
- Development of quick start guides for online instruction.
- Peer mentoring among faculty.
- Support resources and training for students to use where they can ask for help.

### Support Services

- A student survey with over 300 responses revealed key themes of technology, basic needs, mental health, financial support, and a sense of connection.
- Traditional student services moved online with many available in real time.
- Four COVID-19 websites to provide updates and resources for students and employees and those are being updated each week with any new information from the state level all the way down to the local level.
- Libraries continue to be operating and online tutoring is being provided.
- College foundations have set up emergency funds, and colleges have processes setup to continue to provide grants to students.
- Pathways of Hope partnership to provide access to a food distribution hub.
- Social media campaigns to provide emotional support and a sense of connection for students.
- Graduation Ceremonies: Cypress College will conduct a virtual ceremony on May 22; Fullerton College will have a virtual commencement experience on May 23; and NOCE is still discussing how to proceed.

### Technology

- 2,000 laptops were ordered, but only 21 were received due to back orders.
- About 100 laptops have been distributed to students and 452 to employees.
- Wi-Fi hotspots have been set up, including the Cypress College parking lot.
- Use of Ring Central to transfer college phone numbers to cell phones or laptops.
- Use of VPN so that employees can work from home and access secure files.

### Emergency Planning and Spending

- Planning and response teams at each institution to address emergency planning, operations, instruction, student support services, facilities, and safety.
- Emergency spending has included \$430,000 on hardware and software, and \$2,000 on masks.
- Upcoming expenses include up to \$3,000,000 for employee stipends and up to \$1,000,000 for student refunds related to withdrawals, parking, health fee, and materials.

### Keeping the Organization Going

- A dedicated and frequent effort to communicate with employees, students, and community members.
- The academic senates communicating with faculty.
- NOCE provided community alerts to inform students and community partners that were translated into six different languages.
- An employee survey with 780 respondents to gauge access and training needs, use of personal devices, contact with managers, and timely information.
- Signed and ratified MOUs in place with all three bargaining units.
- Honoring agreements with professional experts and hourly employees.
- Identified critical hiring positions and planning a virtual recruitment processes for those critical positions.
- Modified the payroll and timesheet processes from individual timesheets to spreadsheets.
- Prepared a COVID-19 communication protocol to balance confidentiality with the need to make those who may have been exposed aware.

- Campuses have stayed connected with their communities and their partners.

(See Supplemental Minutes #1252 for a copy of the Chancellor's Report.)

## COMMENTS

- A. **Irma Ramos** thanked Adjunct Faculty United, United Faculty, and CSEA for working with the District in signing MOUs related to COVID-19.
- B. **Valentina Purtell** thanked the NOCE team of faculty, classified, and management for being amazing during this difficult time and moving to provide remote instruction in record time with virtually no infrastructure.
- C. **JoAnna Schilling** expressed pride in the work that is taking place across the District during this time and thanked the Cypress College campus leaders for their efforts. She noted that while the College is through the emergency stage, there remains a lot more work to do, and while it will be challenging, she is grateful for all of the support.
- D. **Greg Schulz** noted that the Fullerton College Foundation master agreement on the evening's agenda reflects a partnership that is good for students in the short and long term. He expressed his gratitude to the Fullerton College campus community for their commitment to help students through this crisis and beyond, to build better lives through education.
- E. **Lisa Gaetje** acknowledged the managers districtwide and at the District who have stepped up to collaborate and support faculty. She reported that the DMA Executive Board has made a \$750 donation to Pathways of Hope who operate the campus foodbanks.
- F. **Tina McClurkin** expressed her appreciation to faculty and staff for the effort they have put in over the last two weeks –including **Julie Schoepf**, **Janet Cagley**, **Candace Lynch**, and **Jennifer Perez**– and to everyone involved so that NOCE could begin their Spring classes on April 13.
- G. **Craig Goralski** stated how proud he was of Cypress College faculty who transitioned to remote instruction and stepped up to do what they needed to do to serve students and thanked them for their hard work. He noted that the Cypress College Academic Senate met on April 2 and discussed two main items: COVID-19 and issues related to equity and diversity.
- H. **Kim Orlijan** thanked the entire Fullerton College family for their collegial work and team based effort during the past several weeks, especially faculty who shifted to rapid remote instruction to support students. She reported that the Fullerton College Faculty Senate passed three motions: 1) recommendation that all instructors not already trained with an online teaching certificate begin training this spring semester; 2) recommendation that the Pass/Not Pass option be made available to students until May 30, including retroactively to the beginning of the semester; and 3) recommendation that all Withdrawals (Ws) for the semester be Excused Withdrawals (EWs) whether the student takes the EW or the instructor drops the student.

- I. **Christie Diep** stated while there is still much ahead, united together faculty have shown their strength and professional depth which has highlighted that the District rests upon faculty and thanked the Board for freeing up resources to compensate faculty. She reported that a neutral fact finder and PERB panel are in place for the fact finding process, but are waiting to hear how the process will move forward during the current climate. She outlined the process rules and noted that negotiations can still take place during the process.
- J. **Dawnmarie Neate** reported that CSEA has an MOU with the District, but there are still some concerns for those working on site and those with medical conditions that must be disclosed due to the pandemic, but do not affect their work. She stated that classified members are disproportionately impacted by circumstances related to COVID-19 which is only going to get worse as time goes on because members have been frontline people. She also highlighted the work of student services classified staff who have continued to provide services to students.
- K. **Melissa Medich** reported that Adjunct Faculty United is working hard to support part-time employees during the difficult transition to ensure uninterrupted service to students. She reported on the signed MOU with the District, and the upcoming negotiations to support and protect the interests of part time faculty.
- L. **Student Trustee Chloe Reyes** expressed her gratitude to faculty and staff for their endless work to accommodate students. With regard to the Pass/No Pass option, she noted that students in opposition felt that their hard work would not be acknowledged fairly and worried about the university transfer impact, while those in favor feel a sense of relief in light of all of the changes related to the global situation.
- M. **Student Trustee Ester Plavdjian** thanked everyone on the campuses for their dedication to ensure student success and the distance education team for construction of Canvas to assist students. The student general consensus regarding the Pass/No Pass option would be that students should have the option of choosing whether they want to take it during this hard time.
- N. **Trustee Ed Lopez** thanked and commended staff for their work and expressed hope that everyone stayed safe and healthy.
- O. **Trustee Jeffrey P. Brown** congratulated everyone for all of their hard work during the current environment and noted that we are all going to get through it.
- P. **Trustee Barbara Dunsheath** echoed the comments regarding the great job that everyone is doing from the Chancellor down the line. She reported that on the weekly statewide trustee call the State Chancellor's Office stated that the University of California and California State University systems are making exceptions to the pass/no pass grading policies to make allowance for what is happening now.
- Q. **Trustee Jacqueline Rodarte** commended faculty and staff for the work that they have done as the District transitioned to virtual teaching. She also reported on the recent Retirement Board meeting and noted that the District has \$94 million in reserves which is down 11% in reaction to COVID-19.

- R. **Trustee Stephen T. Blount** reported on his own sheltering in place and expressed confidence in the District and the great job that has been done during the crisis.
- S. **Trustee Ryan Bent** expressed his gratitude to everyone for adapting and setting an example of what great education is as a district.

**MINUTES:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte to approve the Minutes of the Regular Meeting of March 10, 2020. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jacqueline Rodarte to approve the Minutes of the Emergency Meeting of March 20, 2020. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

## **FINANCE & FACILITIES**

**Item 3.a:** By block vote, authorization was granted to ratify purchase order numbers P0137240 - P0138802 through March 12, 2020, totaling \$52,089,724.52, and check numbers C00501889 - C0051540, totaling \$116,834.77; check numbers F0242688 - F0245047, totaling \$650,933.73; check numbers Q0006918 - Q0006939, totaling \$1,800.16; check numbers 88501889 - 88502898, totaling \$4,020,728.94; check numbers V0031795 - V0031796, totaling \$2,504.00; check numbers 70097268 - 70098581, totaling \$273,434.00; and disbursements E8843474 - E8854381, totaling \$13,200,700.84, through March 31, 2020.

**Item 3.b:** By block vote, authorization was granted to make adjustments to General Fund and Financial Aid Fund revenue and expenditure budgets in accordance with the revised fiscal year 2019-2020 allocations and adopt a resolution to adjust budgets and authorize expenditures within the General Fund and Financial Aid Fund pursuant to the California Code of Regulations Title 5, §58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

**Item 3.c:** By block vote, authorization was granted for the 2019-2020 General Fund transfers netting to the amount of \$1,779,158 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

**Item 3.d:** By block vote, authorization was granted to approve the allocation of \$19,609,148 of one-time funds be allocated for Capital Improvement, including ADA, to Cypress College (\$7,557,000), Fullerton College (\$7,900,000) and NOCE (\$4,152,148).

**Item 3.e:** By block vote, authorization was granted to approve Resolution No. 19/20-16, and authorize the District Director, Purchasing, to issue a purchase order and contract to Trane to upgrade the Energy Management System at the Anaheim Campus in the amount of \$495,985 plus contingency in the amount of \$50,000.

Further authorization was granted for the Vice Chancellor, Finance and Facilities or his designee to execute all required documents and contracts.

**Item 3.f:** By block vote, authorization was granted for contracted services with Concentric Sky, for an amount not to exceed \$238,584. The contract will cover services through December 30, 2021.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Purchasing, to execute any agreement on behalf of the District.

**Item 3.g:** By block vote, authorization was granted to retroactively approve an emergency temporary closure of the Fullerton College Child Development and Educational Services, Lab School effective March 16, 2020 and authorize the Chancellor to approve the reopening of the center when it is deemed safe for students and staff.

**Item 3.h:** By block vote, authorization was granted for an institutional membership to the #RealCollege California Coalition –a partnership of the Hope Center for College, Community, and Justice; Temple University; and the Community College League of California– for Fullerton College from April 1, 2020 through April 1, 2021, at a cost not to exceed \$5,000.

**Item 3.i:** It was moved by Trustee Ed Lopez and seconded by Trustee Jeffrey P. Brown to approve the updated master agreement between NOCCCD, Fullerton College, and the Fullerton College Foundation.

During the discussion, trustees inquired whether legal counsel drafted the agreement; cited incorrect legal citations and grammatical errors; and requested clarification on the parties to the agreement and salaries of the Foundation employees. Subsequent to the discussion, the Board agreed to approve the agreement pending the necessary corrections. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian’s advisory votes.**

(See Supplemental Minutes #1252 for a copy of the Master Agreement.)

## **INSTRUCTIONAL RESOURCES**

**Item 4.a:** By block vote, authorization was granted to approve the summary of curriculum changes for Cypress College, to be effective Fall 2020. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

**Item 4.b:** By block vote, authorization was granted to approve the summary of curriculum changes for Fullerton College, to be effective Fall 2020 or Fall 2021. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

**Item 4.c:** By block vote, authorization was granted to approve the summary of curriculum changes for North Orange Continuing Education, to be effective Fall 2020. The curricula have been signed by the Campus Curriculum Committee Chairperson and the NOCE President, and have been approved by the District Curriculum Coordinating Committee.

**Item 4.d:** By block vote, authorization was granted to accept the Hazard Mitigation Grant (FEMA-4407-DR-CA, Cal OES PL0415) in the amount of \$150,000 and approve the Designation of Subrecipients Agent Resolution – Hazard Mitigation Grant Program and Pre-Disaster Mitigation Program (Cal OES Form 130), and authorize the Chancellor, or designee to sign the form and any related documents, indicating approval by the Board and adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

**Item 4.e:** The Board received as information the Cypress College Guided Pathways Self-Assessment Progress Report.

## HUMAN RESOURCES

**Item 5.a:** By block vote, authorization was granted for the following academic personnel matters which are within budget:

### CHANGE IN SALARY CLASSIFICATION

Carrillo, Marco	CC	Librarian (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 01/27/2020
Johannsen, Jonathan	CC	Computer Science Instructor From: Class B, Step 1 To: Class B, Step 8 Eff. 01/23/2020
Yang, Allise	FC	Foreign Language Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 01/27/2020

### PAYMENT FOR INDEPENDENT LEARNING CONTRACT

Afra, Maha	CC	\$ 10.00
Aguet, Jacqueline	CC	\$170.00
Bladh, Eric	CC	\$ 40.00
Chiaromonte, Thomas	FC	\$ 30.00
Cuatt, Benjamin	FC	\$ 10.00
Daniel, William	FC	\$ 10.00
Grande, Jolena	CC	\$ 5.00
Guardado, Cynthia	FC	\$ 20.00
Halahmy, David	CC	\$ 10.00
Heusser, Willis	CC	\$ 10.00
Kirby, Brendon	FC	\$ 10.00
Lee, Callista	FC	\$ 10.00
Lopez, Brian	FC	\$ 10.00
Maher, Anthony	CC	\$ 80.00
McMillan, Marcus	CC	\$ 30.00



Minton, Jeffrey	FC	\$ 20.00
Mosqueda-Ponce, Therese	CC	\$ 25.00
Nevarez, Rachel	FC	\$ 10.00
Pinkham, Bill	CC	\$ 35.00
Ramos, Jaime	CC	\$ 70.00
Schulps, Molly	CC	\$ 5.00
Seidel, Jay	FC	\$ 20.00
Thibodeau, Jason	CC	\$ 20.00
Young, Renee	FC	\$ 10.00

### LEAVES OF ABSENCE

Chan, Theodore	FC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2020 Spring Semester
Mitts, Teri L.	CC	Radiologic Technology Instructor Rescind Load Banking Leave With Pay Eff. 2020 Spring Semester
Rodriguez, Jeanette	FC	Speech Instructor Cancellation of AB 2393 Parental Leave (100%) Eff. 04/13/2020-05/23/2020
Shrout, Cynthia	CC	Mathematics Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 02/12/2020-05/23/2020

### FACULTY SABBATICAL LEAVE

Clahane, Dana	FC	Mathematics Instructor Eff. 2020/2021 Academic Year
Graves, Gary	FC	Business Management Instructor Eff. 2021 Spring Semester
Kim, Kelly	FC	Foreign Language Instructor Eff. 2020 Fall Semester

### TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2020 SPRING SEMESTER, WINTER/SPRING TRIMESTER

Abatay, Victoria	CC	Column 1, Step 1
Alvarado, Giancarlos	NOCE	Column 2, Step 1
Dehn, Brian	CC	Column 2, Step 1
Freiman, Diane	FC	Column 1, Step 1
Navales, Ryan	FC	Column 1, Step 1

### TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Calabretta, Nina	FC	Humanities Adjunct Orientation and Training Stipend not to exceed \$150.00 Eff. 01/22/2020
Curilli, Christelle	FC	Humanities Adjunct Orientation and Training Stipend not to exceed \$150.00 Eff. 01/22/2020
Fiallo, Carolina	FC	Humanities Adjunct Orientation and Training Stipend not to exceed \$150.00 Eff. 01/22/2020
Gutierrez, Kelsey	FC	Humanities Adjunct Orientation and Training Stipend not to exceed \$150.00 Eff. 01/22/2020
Hacker, Ava	FC	Humanities Adjunct Orientation and Training Stipend not to exceed \$150.00 Eff. 01/22/2020
Licata-Solaas, Anne	FC	Humanities Adjunct Orientation and Training Stipend not to exceed \$150.00 Eff. 01/22/2020
Navarro, Melissa	FC	Humanities Adjunct Orientation and Training Stipend not to exceed \$150.00 Eff. 01/22/2020
Tapia, Jessica	FC	Humanities Adjunct Orientation and Training Stipend not to exceed \$150.00 Eff. 01/22/2020
Vandever, Nicole	FC	Humanities Adjunct Orientation and Training Stipend not to exceed \$150.00 Eff. 01/22/2020
Yang, Allise	FC	Humanities Adjunct Orientation and Training Stipend not to exceed \$150.00 Eff. 01/22/2020

**Item 5.b:** By block vote, authorization was granted for the following classified personnel matters which are within budget:

RESIGNATION

Uribe, Nordin	NOCE	Instructional Assistant/High School Lab 11-month position (40%) Eff. 04/14/2020 PN SCC858
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PROBATIONARY RELEASE

@01827911	FC	Student Service Specialist, Veterans Resource Ctr. 12-month position (100%) Eff. 03/28/2020 PN FCC599
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NEW PERSONNEL

Serna, Ingrid	FC	Student Services Specialist, Counseling 12-month position (100%) Range 36, Step B Classified Salary Schedule Eff. 03/25/2020 PN FCC632
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VOLUNTARY CHANGES IN ASSIGNMENT

Arroyo, Hilda	NOCE	Admissions & Records Technician (100%) Temporary Decrease in Percent Employed From: 100% To: 50% Eff. 04/03/2020 – 06/30/2020
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Gomez, Monica	NOCE	Administrative Assistant II Temporary Change in Assignment  To: Administrative Assistant III 12-month position (100%) Range 41, Step D Classified Salary Schedule Eff. 03/25/2020 – 06/30/2020
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Nguyen, Cattien	AC	Payroll Specialist (100%) Postpone Temporary Change in Assignment To: FC Business Office Specialist 12-month position (100%) Postpone Until Further Notice
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Olmedo, Catalina	FC	Business Office Specialist (100%) Postpone Temporary Change in Assignment  To: AC Administrative Assistant III 12-month position (100%) Postpone Until Further Notice
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Padilla, Jayme	FC	Evaluator (100%) Temporary Change in Assignment  To: FC Executive Assistant II 12-month position (100%) Range 44, Step B
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Classified Salary Schedule  
 Eff. 04/16/2020 – 06/30/2020  
 Eff. 07/01/2020 – 12/31/2020

PROFESSIONAL GROWTH & DEVELOPMENT

Jimenez, Martin	FC	HVAC Mechanic I 1st increment (\$400) Eff. 07/01/2020
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LEAVES OF ABSENCE

Aguilar, Freddy	FC	Electrician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/18/2020 – 04/18/2020 (Consecutive Leave)
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Arreguin, Juan	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/27/2020 – 04/12/2020 (Consecutive Leave)
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Boss, Brian	FC	Evaluator (100%) Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 03/17/2020 – 04/30/2020 (Consecutive Leave)
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Cazales, Yadira	CC	Production Center Coordinator (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/23/2020 – 06/19/2020 (Consecutive Leave)
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Coggi, Anita	FC	Administrative Assistant II–11month (100%) Military Leave With Pay (USERRA) Eff. 02/26/2020 (8 hours)
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Cortez, Margaret	CC	Administrative Assistant I–11month (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 03/03/2020 – 06/30/2020 (Intermittent Leave)
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Nguy, Sabrina	FC	Administrative Assistant II (100%) Family Medical Leave (FMLA/CFRA)
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		Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/08/2020 – 07/17/2020 (Consecutive Leave)
Park, Lily	NOCE	Admissions and Records Specialist (100%) Unpaid Personal Leave Eff. 04/23/2020 – 06/30/2020
Willie, Gemena	FC	Admissions and Records Technician (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/06/2020 – 05/20/2020 (Consecutive Leave)

**Item 5.c:** By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1252 for a copy of the professional expert personnel listing.)

**Item 5.d:** By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1252 for a copy of the hourly personnel listing.)

**Item 5.e:** The Board received the initial proposal for a successor agreement between Adjunct Faculty United and the District, as submitted by the District, and set a public hearing on the proposal for April 28, 2020.

## GENERAL

**Item 6.a:** It was moved by Trustee Stephen T. Blount and seconded by Trustee Jacqueline Rodarte that the Board mark its ballot for the California Community College Board of Trustees Board of Directors for the following seven individuals: Adrienne Grey, Pam Haynes, Barbara Dunsheath, Cindi Reiss, Marisa Perez, Larry Kennedy, and Loren Steck. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

**Item 6.b:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath to adopt the Board of Trustees Assessment Instrument, initially adopted August 26, 1997, and last revised February 26, 2019, which will be distributed at the April 28, 2020 Board meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

**Item 6.c:** Board President Ryan Bent asked if there were any requests for potential future Board agenda items and there were none.

**CLOSED SESSION:** At 7:08 p.m., Board President Ryan Bent adjourned the meeting to closed session per the following sections of the Government Code and stated that there would be no readout:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**RECONVENE MEETING:** At 7:29 p.m., Board President Ryan Bent reconvened the meeting in open session.

**ADJOURNMENT:** At 7:29 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Jacqueline Rodarte to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

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Prepared By Recording Secretary for  
Jacqueline Rodarte, Secretary, Board of Trustees