

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

March 10, 2020

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, March 10, 2020, at 5:30 p.m. in the Anaheim Campus Board Room.

President Ryan Bent called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, and Student Trustees Ester Plavdjian and Chloe Reyes. Absent: None.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns Moore, District Director, Public & Governmental Affairs; Lisa Gaetje, representing the District Management Association; Tina McClurkin, representing the North Orange Continuing Education Academic Senate; Craig Goralski, representing the Cypress College Academic Senate; Kim Orlijan, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Dawnmarie Neate, representing CSEA; John Orr, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Kelly Carter, Paul de Dios, David Nusbaum, Alex Porter, Elizabeth Putman, and Jane Walker from Cypress College; Mohammad Abdel Haq, Gil Contreras, Rod Garcia, Elaine Lipiz Gonzalez, Jose Ramon Nuñez, Joe Ramirez, and Dana Timmermans from Fullerton College; Margie Abab, Michelle Bringman, Janet Cagley, Terry Cox, Renee Day, Dulce Delgadillo, Nancy Flores, Jazmin Lopez, Jason Makabali, Cathy Mang, Janeth Manjarrez, Denise Mora, Raquel Murillo, Jennifer Perez, Deb Perkins, Cindy Rivera, Hilda Rivera, Belinda Sanchez, Erin Sherard, Kim Tang, Harpreet Uppal, and Ty Volcy from North Orange Continuing Education; and Julie Kossick, Tyler Noland, Arturo Ocampo, Tami Oh, Chelsea Salisbury, Pamela Spence, Amita Suhrid, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Alena Alkoraishi, Christina Arellano Duenas, Phil Dykstra, Daniel Hamilton, Pedro Linares, Guadalupe Loeze, David Nusbaum, Mervyn Samayoa, Jeremiah White, and Melina Wulin.

COMMENTS: MEMBERS OF THE AUDIENCE:

- A. **Mohammad Abdel Haq**, United Faculty Lead Negotiator, addressed the Board regarding the \$134,000 transfer from reserves for expenses related to the fact finding

process. He expressed his disappointment with money being spent on “twisting facts” when it could be better used for faculty raises and to serve students.

- B. **Jane Walker**, Cypress College Faculty, reminded the Board that they are at a serious tipping point with faculty. She stated that the District lacks integrity and cannot follow through on its promises to taxpayers because Measure J promised to “help the nurses” but nursing was last on the plan from the start and the District has not followed through on the signed MOU from December 2013 to work towards comparability. She stated that the Board has lost all of the trust that faculty had.
- C. **Elizabeth Putman**, Cypress College Faculty, invited trustees to visit the Cypress College Nursing department and see the facilities in disrepair. She stated that Measure J passed by 15 votes and was sold to voters with the nursing program, but the District is not spending the money wisely and nursing rates are trending down, and attrition is trending up.
- D. **Alena Alkoraishi**, Fullerton College Student, addressed the Board to share the challenges that she experienced related to Fullerton College counseling services. She stated that it would be helpful for students if there were more counselors to decrease wait times and help them complete faster, and suggested the College offer electronic appointments.
- E. **Pedro Linares**, NOCE Student, addressed the Board to share his experiences as an NOCE student. He emigrated from Venezuela three years ago, and earned his GED by attending preparation classes in the morning and learned English by attending ESL classes in the evenings. He expressed his gratitude to his teachers, counselors, and **President Purtell**, and hopes that teachers are able to continue to help students.
- F. **Mervyn Samayoa**, Fullerton College Student, stated that educators are grossly underpaid while facing many workplace challenges, and cited an example on Instagram of a teacher comparing teaching to a bad marriage.
- G. **Christina Arellano Duenas**, read a statement on behalf of **Rhett Price**, a Fullerton College faculty member outlining 16 facts related to the District, fact finding, and the associated costs.
- (See Supplemental Minutes #1251 for a listing of the facts.)
- H. **David Nusbaum**, Cypress College Faculty, said it was important to address the Board as a math professor who loves his job and has been content with the wages and benefits. He stated the District has alienated formerly happy faculty with their actions, lack of a meaningful raise in three years, failure to reach the 74th percentile in pay and benefits while district reserves are among the highest in the State. He noted that faculty are united in their demands and support to take whatever work action is necessary to get the deal they deserve.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jacqueline Rodarte that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.d, 3.g, 3.h, 3.i, 3.j, 3.k, 3.l
 Instructional Resources: 4.a, 4.b

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.

CHANCELLOR'S REPORT

- A. **Chancellor Marshall** shared a summary of the actions and plans to address the COVID-19 virus. She highlighted that the three campus Presidents have applied the guidelines from the California Department of Public Health for higher education; sent at least three college-wide communications; formed pandemic planning and response teams with broad representation; and are establishing a webpage with information. She referred everyone to her written report for additional information.

(See Supplemental Minutes #1251 for a copy of the Chancellor's Report.)

- B. **NOCE "State of the School" Presentation:** As part of the Chancellor's Report, **Valentina Purtell**, NOCE President, presented the NOCE "State of the School" that included a video of student testimonials answering why NOCE exists and also highlighted the following "opportunities" that NOCE provides:

Career Resource Center: **Kim Tang** and **Denise Mora** shared the services offered, outcomes, and employment for students.

Trauma-Informed Conference: **Erin Sherard** and **Renee Day** highlighted the prevalence of trauma, the trauma-informed conference, and Love & Logic courses.

Distance Education: **Janet Cagley** provided an overview of the pilot program developed last year, with faculty developing courses for the 2020 Fall semester and launching with courses in ESL, CTE, Basic Skills, and LEAP.

Community Services: **Ty Volcy** shared how the Community Services program was redesigned, will use new registration software, and new afterschool partnerships.

Grads to Be: **Hilda Rivera** and **Guadalupe Loeze** shared how Grads to Be assists undocumented students, promotes campus-wide awareness on the multiple stressors impacting students, and enhances personal growth and life skills.

Anaheim Campus Food Pantry: **Deb Perkins** and **Daniel Hamilton** highlighted the food pantry which opened its doors last fall and serves students by providing fresh produce, food staples, and hygiene products.

Institutional Research Planning: **Dulce Delgadillo** showed the alignment of NOCE institutional effectiveness indicators through the lens of an NOCE student's journey, laying the foundation for CAEP Data Mapping, leading the noncredit conversation locally and at a state-level, and continuing to build NOCE's data-driven culture.

Strategic Plan: **Valentina Purtell** shared that NOCE convened their largest strategic planning event that led to a representative workgroup tasked with focusing the plan into goals, strategies, and action items. All of the initiatives were integrated into one plan that was approved by Provost's Cabinet in June 2019.

Subsequent to the presentation **President Purtell** thanked the Board and **Chancellor Marshall** for their support, acknowledged all of the NOCE staff and students for their commitment and excellence to their institution, and answered questions related to NOCE course availability at homeless shelters.

(See Supplemental Minutes #1251 for a copy of the presentation.)

COMMENTS

- A. **JoAnna Schilling** congratulated three Cypress College Campus Safety officers who were recognized for saving a student's life and **Greg Schulz** for receiving the Educational Leadership Award for support of African American males at the African American Male Education Network & Development (A²MEND) Conference.
- B. **Greg Schulz** reported that Fullerton College received a bronze level military friendly rating, largely credited the Veterans Resource Center (VRC) for deserving the designation, and thanked **Dean Elaine Lipiz Gonzalez**. He also shared that **Nick Arman**, VRC Counselor, was selected as Orange County Counselor of the Year.
- C. **Craig Goralski** reported that the Cypress College Academic Senate recently discussed a new online hub that faculty can embed in Canvas to help students, and approved a new handbook. He stated that he attended meetings related to the coronavirus response and was grateful to **President Schilling** for including the faculty voice in the process.
- D. **Kim Orlijan** reported that the Fullerton College Faculty Senate voted to have faculty representation in the Associated Student Senate and Classified Senate, and invited a classified representative to sit on the Faculty Senate. She also stated that the Faculty Senate congratulated **President Schulz** for being recognized by A²MEND for being a leader in supporting and advocating for African American students.
- E. **Christie Diep** reported that the District and United Faculty have been released to fact finding and PERB has received the report. She expressed disappointment that the District is spending \$134,000 to work with a well-known union busting law firm during the fact finding process. She stated that United Faculty has not been contacted by anyone in District administration for anything related to the coronavirus, including

working condition issues, and excluding the unions is a stereotypical tactic and indicative of the systemic disrespect.

- F. **Dawnmarie Neate** echoed the concerns regarding the union being excluded from the coronavirus discussion related to terms and conditions of employment and reflects the union busting tactics of the Board. She also stated that since January CSEA has requested hiring related responses and finally received answers on Friday that were incomplete and dismissive. She asked the Board to direct the campus CEOs to fully answer questions.
- G. **John Orr** reported that Adjunct Faculty United is in the process of hiring a new Executive Director, expressed support for other unions, and noted that rehire rights are still being negotiated from last year.
- H. **Student Trustee Chloe Reyes** expressed student concerns related to the coronavirus, including their inability to stay home due to strict attendance policies and fear of losing credit for class, the high risk of infection, and their desire to close the campuses now.
- I. **Trustee Stephen T. Blount** reported on his attendance at the Americana Awards Gala and thanked the attendees who supported the Cypress College Foundation.
- J. **Trustee Ryan Bent** also reported on his attendance at the Americana Awards and the opportunity to raise money for Cypress College, and commended Cypress College athletes for their participation in the “Read Across America” event.

During his comments, **Trustee Barbara Dunsheath** noted that Americana raised \$300,000 for Cypress College student scholarships –an increase of approximately \$80,000 from last year– and included record attendance and ticket sales.

MINUTES: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount to approve the Minutes of the Regular Meeting of February 25, 2020. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian’s advisory votes.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P0137664 - P0138145 through February 13, 2020 totaling \$1,010,156.50, and check numbers C0051171 - C0051330, totaling \$311,184.39; check numbers F0242150 - F0242687, totaling \$972,234.41; check numbers Q0006895 - Q0006917, totaling \$3,612.04; check numbers 88500812 - 88501888, totaling \$8,044,724.32; check numbers V0031794 - V0031794, totaling \$5,292.00; check numbers 70096957 - 70097267, totaling \$66,419.00; and disbursements E8837251 - E8843473, totaling \$7,063,852.49, through February 29, 2020.

Item 3.b: By block vote, authorization was granted to make adjustments to the General Fund revenue and expenditure budgets in accordance with the revised fiscal year 2019-2020 allocations and adopt resolutions to adjust budgets and authorize expenditures within the General Fund pursuant to the California Code of Regulations Title 5, §58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 3.c: It was moved by Trustee Stephen T. Blount and seconded by Trustee Barbara Dunsheath to approve the 2019-2020 General Fund and Capital Outlay Fund transfers netting to the amount of \$1,990,462 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

During the discussion, individual trustees stated that \$134,000 was an obscene dollar amount to spend on attorneys for fact finding related to negotiations; clarified that it is not a set amount that can be transferred back if it is not expended; inquired if the funding was for legal services (no, it is for professional services in order to prepare for fact finding); and asked how the figure was arrived at (a large enough dollar amount to cover the several contracts that might be needed).

Constituent group representatives noted that fact finding is a short period; that the District already has the reports it needs; that United Faculty are doing the work themselves with assistance from CTA; that it sends the wrong message; and that in past fact finding experiences, the District was over prepared and there was a huge disparity between both sides of the table.

Motion carried with Trustees Bent, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustee Reyes' advisory vote, and Trustee Blount voting no, including Student Trustee Plavdjian's advisory vote.

Item 3.d: By block vote, authorization was granted to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Item 3.e: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath to increase the contract with Brailsford & Dunlavey by \$232,465, for a total of \$950,255, for professional services related to the Educational & Facilities Master Plan.

During the discussion, trustees inquired who is directly managing the contract (Chancellor Marshall and Vice Chancellor Cherry Li-Bugg); how the initial estimate was so poor (there were a lot more campus requests for meetings); if the 40 meeting estimate was consistent with the other bidders (most did not have the exact number of meetings); concern that competitors bid less and Brailsford & Dunlavey lowballed (Brailsford & Dunlavey submitted a reasonable bid, but adjustments were made to make sure that it represented people); how Brailsford & Dunlavey knew they were at their limit (Chancellor Marshall was aware and authorized additional meetings); and why the contract is being presented in March with so many meetings in between and the Board being asked to authorize things that have already happened (changes were continuously being made to the proposed schedule and staff did not want to bring it to the Board twice for two increases).

Constituent group representatives noted their disappointment with the process, discouragement with the number of meetings that happened that were not anticipated, and perhaps the selection of the cheapest consultant due to a desire to save money. Chancellor

Marshall responded that Brailsford & Dunlavey was not selected because they were the cheapest, and were selected by a broadly representative hiring committee that included faculty and staff.

Prior to the vote, Trustees Jeffrey P. Brown and Ed Lopez noted that they understood the need, but would have appreciated having something presented to the Board before the eight additional meetings took place in order to grant authorization before the money is spent.

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or District Director, Purchasing, to amend the agreements on behalf of the District.

Item 3.f: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Stephen T. Blount to increase the health fee for all Cypress College and Fullerton College students by \$2 effective Summer 2020 which would bring the health fee to \$21 per semester, \$18 for summer session, and \$18 for each intersession and help to provide a continuous quality health service program at the College campuses. The Board further authorized an automated health fee increase whenever the implicit price deflation for state and local government purchase of goods and services calculation produces an increase of \$1 above the existing fee, the health fee may be increased by \$1. Associated Students at Cypress College and Fullerton College will be made aware in advance of any future automated health fee increases.

During the discussion, trustees clarified that there were two items being presented, a \$2 increase and an automatic increase and inquired whether an agency computes the figure; whether the method has been used before; if the increase is based on the cost of services or demand; and how future increases are tied to the implicit rate of the State.

The College Presidents outlined the deficit that was incurred last year due to service demands, especially in behavioral health services, and that the \$2 increase brings the Colleges up to the state figure and the inflation would keep the Colleges on par with the State.

The Student Trustees also expressed support for the increase this year and in future years in order to better serve students, and Student Trustee Ester Plavdjian read a statement outlining the services that the Cypress College Health Center provides and how the health fee is increased.

It was moved by Trustee Ed Lopez and seconded by Trustee Jacqueline Rodarte to separate each of the items within the motion. **Motion failed with Trustees Lopez and Rodarte voting yes, including Student Trustee Reyes' advisory vote, and Trustees Bent, Blount, Brown, and Dunsheath voting no, including Student Trustee Plavdjian's advisory vote.**

Subsequently, the Board voted on the original motion, and the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

(See Supplemental Minutes #1251 for a copy of Student Trustee Plavdjian's statement.)

Item 3.g: By block vote, authorization was granted to enter into a one-year agreement with CampusLogic Inc. for \$137,800 for the subscription services. This subscription includes the continued use of StudentForms from April 1, 2020 through March 31, 2021 and Award Letter from April 1, 2020 through March 31, 2021.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement and any related documents on behalf of the District.

Item 3.h: By block vote, authorization was granted to enter into a scheduling agreement with O'Connor Construction Management for the new Fullerton College Instructional Building and Central Plant Expansion in an amount not to exceed \$40,800. The term of the agreement shall be effective March 11, 2020, through December 31, 2023.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.i: By block vote, authorization was granted to enter into a one-year lease term agreement with Anaheim Place Partners, LP, at 505 N. Euclid Avenue, (2nd Floor), Anaheim CA 92801 for a total consideration of \$222,571.20 from February 1, 2020 through January 31, 2021 for office space for the California Adult Education Program (CAEP) personnel.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.j: By block vote, authorization was granted for the NOCE Disability Support Services Program to accept the following donations: \$300 check donation from Kim Pham and a \$200 cash donation from Deya Slade.

Item 3.k: By block vote, authorization was granted to approve the amended MOU with North Orange County Regional Occupational Program for their California Adult Education Program 2019-2020 and 2020-2021 Regional Budget of \$1,079,506.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.l: By block vote, authorization was granted to amend the consulting agreement with Gatzke, Dillon, & Balance LLP for an additional \$20,000, for a total budget of \$186,000 and extend the term of the agreement to June 30, 2020 for public records requests and support in preparing the negative declaration for the Fullerton College Horticulture Greenhouse.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the consultant agreement amendment on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to approve the summary of curriculum changes for Cypress College, to be effective Spring 2020, Summer 2020 and Fall 2020. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.b: By block vote, authorization was granted to approve the summary of curriculum changes for North Orange Continuing Education, to be effective Fall 2020. The curricula have been signed by the Campus Curriculum Committee Chairperson and the NOCE President, and have been approved by the District Curriculum Coordinating Committee.

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters which are within budget:

VOLUNTARY REASSIGNMENT

Fee, Richard	CC	Division Dean, Science, Engineering & Math (Management Position) Range 32, Column 7 PN CCM984
	To:	CC Chemistry Instructor Class F, Step 25 Eff. 07/01/2020 PN CCF689

TEMPORARY CONTRACT

Gabaldon, Nadia	FC	Learning Disabilities Specialist Temporary Contract (100%) Pursuant to E.C. 87482 Class B, Step 1 Eff. 03/02/2020-06/30/2020
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CHANGE IN SALARY CLASSIFICATION

Naraghi, Nazanin	FC	Geography Instructor (ADJ) From: Column 1, Step 1 To: Column 3, Step 1 Eff: 01/27/2020
Vandever, Nicole	FC	English Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 01/27/2020

MANAGEMENT PROFESSIONAL GROWTH AND DEVELOPMENT

Reiland, Kathleen	CC	Dean, Career Technical Education, Economic Development and Grants Doctoral Stipend (\$3500) Eff. 07/01/2020
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LEAVE OF ABSENCE

Klassen, Kelly	FC	Mathematics Instructor Load Banking Leave With Pay (13.33%) Eff. 2020 Spring Semester
Lopez-Casillas, Lupe	FC	Counselor Personal Leave Without Pay (10%) Eff. 2020-2021 Academic Year
Palomares, Eva	CC	Counselor, EOPS Family Medical Leave (FMLA/PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 04/07/2020-04/13/2020 AB 2393 Parental Leave (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 04/14/2020-05/21/2020
Rossi, Nicole	FC	Mathematics Instructor Family Medical Leave (FMLA/PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 02/20/2020-02/21/2020 and 03/22/2020-04/02/2020 AB 2393 Parental Leave (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 04/03/2020-05/23/2020

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2019 FALL SEMESTER, TRIMESTER

Ornelas, Nicholas	CC	Column 1, Step 1
Panikker, Dhiren	CC	Column 3, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Ahmed, Moriffat	NOCE	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Alquiza, Darrlene	NOCE	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Alrubaye, Wasan	NOCE	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020

Alvarez-Morales, Angela	NOCE	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Andres, Amanda	CC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Ang, Exequiel	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
		Dual Enrollment Faculty Training Stipend not to exceed \$100.00 Eff. 02/07/2020
Arroyo, Stephanie	FC	Dual Enrollment Faculty Training Stipend not to exceed \$100.00 Eff. 02/07/2020
Aziz, Tahir	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Base, Melissa	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Beloud, Baoanh	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Berres, Phillip	CC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Calleja-Macias, Itzel	FC	Dual Enrollment Faculty Training Stipend not to exceed \$100.00 Eff. 02/07/2020
Carralejo, Caitlyn	CC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Carrillo, Marco	CC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Carter, Santalia	FC	Adjunct Faculty Training Stipend not to exceed \$100.00

Eff. 02/13/2020

Clarke, Edward	FC	Counseling Mandatory Training Pt. 2 Stipend not to exceed \$200.00 Eff. 02/24/2020
Cole, Melody	NOCE	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Croteau, Ronald	NOCE	Adjunct Faculty Training Stipend not to exceed \$87.50 Eff. 02/13/2020
Crum, Brianna	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Cuevas, Brain	FC	Counseling Mandatory Training Pt. 2 Stipend not to exceed \$200.00 Eff. 02/24/2020
Curtin, Brian	CC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Dee Henan, Miriam	NOCE	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Desmond, Daniel	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Famolaro, Felix	NOCE	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Fike, Lawrence	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Flores, Jose	CC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
French, Jim	FC	Dual Enrollment Faculty Training Stipend not to exceed \$100.00 Eff. 02/07/2020

Gira, Raucel	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Goldstein, David M	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Gomez-Velazquez, Michelle	FC	Dual Enrollment Faculty Training Stipend not to exceed \$100.00 Eff. 02/07/2020
Grewall, Manjit	NOCE	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Gruenke, Cindy	NOCE	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Heller, Carla	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Herrera, Daniel	CC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Hyatt, Yelena	NOCE	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Iglesias, Tasha	FC	Dual Enrollment Faculty Training Stipend not to exceed \$100.00 Eff. 02/07/2020
Kerr, William	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Khong, San	CC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Khssassi, Zineb	NOCE	Adjunct Faculty Training Stipend not to exceed \$25.00 Eff. 02/13/2020
Killer, Jane	FC	Adjunct Faculty Training Stipend not to exceed \$100.00

Eff. 02/13/2020

Lebdeh, Layal	CC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Ledezma, Eva	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Ledezma, Eva Lucia	FC	Dual Enrollment Faculty Training Stipend not to exceed \$100.00 Eff. 02/07/2020
Lopez, Monica	CC	Adjunct Faculty Training Stipend not to exceed \$75.00 Eff. 02/13/2020
Maldonado, Marcela	FC	Counseling Mandatory Training Pt. 2 Stipend not to exceed \$200.00 Eff. 02/24/2020
Mang, Dorri	FC	Dual Enrollment Faculty Training Stipend not to exceed \$100.00 Eff. 02/07/2020
Mastin, Ursula	NOCE	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Mcmath-Akers, Lisa	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Metchikoff, Allison	NOCE	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Montero, Vanessa	FC	Counseling Mandatory Training Pt. 2 Stipend not to exceed \$200.00 Eff. 02/24/2020 Myers Briggs Type Indicator Training Pt. 2 Stipend not to exceed \$150.00 Eff. 03/16/2020
Moon, Hochin	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020

Moses, Kathleen	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Mosher, Michael	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Mutz, Tracy	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Natividad, Beverly	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Oda, Maritess	CC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Pabla, Hardeep	NOCE	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Pada, Orvic	FC	Dual Enrollment Faculty Training Stipend not to exceed \$100.00 Eff. 02/07/2020
Peluso, Stephen	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Pham, Anthony	CC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Pham, Victor	FC	Dual Enrollment Faculty Training Stipend not to exceed \$100.00 Eff. 02/07/2020
Phan, Thuyen-Quyen	CC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Phillips, Dewetha	CC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Pineda, Edward	CC	Adjunct Faculty Training Stipend not to exceed \$100.00

Eff. 02/13/2020

Pliska, Steven	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Reed, Cyrian	CC	Hip Hop Dance Activity Stipend not to exceed \$50.00 Eff. 11/15/2019
Rodriguez, Luis	FC	Dual Enrollment Faculty Training Stipend not to exceed \$100.00 Eff. 02/07/2020
Rohkea, Seija	CC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Samuels, Charlotte	CC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Samuels, Macleana	CC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Sanzon, Erick	CC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Sedrak, Afraim	NOCE	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Shneezai, Meena	NOCE	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Soto, Maria	CC	Simulation Lab Demonstration Stipend not to exceed \$100 Eff. 11/16/2019
Terrazas, Cassandra	FC	Counseling Mandatory Training Pt. 2 Stipend not to exceed \$200.00 Eff. 02/24/2020
		Dual Enrollment Faculty Training Stipend not to exceed \$100.00 Eff. 02/07/2020

Myers Briggs Type Indicator Training Pt. 2
 Stipend not to exceed \$150.00
 Eff. 03/16/2020

Thompson, Jeremiah	CC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Tseng, Anh	NOCE	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Vu, David	NOCE	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Wertman, Sabrina	CC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Winn, Savauna	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020
Zeller, Michael	FC	Adjunct Faculty Training Stipend not to exceed \$100.00 Eff. 02/13/2020

CORRECTION TO BOARD AGENDA OF FEBRUARY 25, 2020
ADDITIONAL DUTY DAYS @ PER DIEM

Webster, Perry	FC	Assistant Coach, Baseball	11 days
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Item 5.b: By block vote, authorization was granted for the following classified personnel matters which are within budget:

RETIREMENT

Braden, Cheryl	FC	Library Assistant II 10-month position (100%) Eff. 03/01/2020 PN FCC975
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NEW PERSONNEL

Espinoza, Summer	FC	Administrative Assistant III 12-month position (100%) Range 41, Step C Classified Salary Schedule Eff. 03/16/2020
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PN FCC571

Reyes Cabezas, Julio FC Student Services Specialist
12-month position (100%)
Range 36, Step A
Classified Salary Schedule
Eff. 03/16/2020
PN FCC574

Vasquez, Carlos FC Campus Safety Officer
12-month position (100%)
Range 31, Step C + 5% Shift
Classified Salary Schedule
Eff. 03/11/2020
PN FCC742

VOLUNTARY CHANGES IN ASSIGNMENT

Beck, Morgan NOCE Manager, Instructional Technology Services (100%)

Temporary Change in Assignment

To: Interim District Director, Information
Technology Infrastructure and Operations
12-month position (100%)
Range 31, Column B
Management Salary Schedule
Eff. 03/11/2020 – 06/30/2020

Nguyen, Cattien AC Payroll Specialist (100%)

Temporary Change in Assignment

To: FC Business Office Specialist
12-month position (100%)
Range 40, Step E
Classified Salary Schedule
Eff. 03/23/2020 – 06/30/2020

Olmedo, Catalina FC Business Office Specialist (100%)

Temporary Change in Assignment

To: AC Administrative Assistant III (100%)
Change to Start Date
From: 03/01/2020
To: 05/01/2020

Tucker, Rachel	FC	Clerical Assistant I (100%) Temporary Increase in Percentage Employed From: 40% To: 100% Eff. 03/01/2020 – 06/30/2020 Eff. 07/01/2020 – 06/30/2021
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STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Sontag, Dawn	CC	Administrative Assistant I (100%) 6% Stipend Eff. 02/01/2020 – 03/31/2020
Tee, Lee Yean	NOCE	Accounting Technician (100%) 6% Stipend Eff. 03/01/2020 – 06/30/2020
Valadez, Anne Marie	CC	Campus Safety Officer (100%) 6% Stipend Eff. 02/01/2020 – 06/30/2020
Valle, Marcela	NOCE	Admissions & Records Specialist (100%) 6% Stipend Eff. 03/01/2020 – 06/30/2020

LEAVES OF ABSENCE

Abarca, Josue	FC	Student Services Specialist, Counseling (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 02/10/2020 – 03/08/2020 (Consecutive Leave)
Holguin, Rae	NOCE	Admissions and Records Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 02/18/2020 – 08/12/2020 (Intermittent Leave)
Jackson-Reed, Leslie	NOCE	Administrative Assistant II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 02/11/2020 – 08/04/2020 (Intermittent Leave)
Meredith, Kurt	FC	Facilities Custodian II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter

		Eff. 02/18/2020 – 02/28/2020 (Consecutive Leave)
Nguyen, Chau	NOCE	Instructional Assistant, Business Skills (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/28/2020 – 04/08/2020 (Consecutive Leave)
Salazar, Kellyann	FC	Health Education Coordinator (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 02/24/2020 – 05/21/2020 (Consecutive Leave)
West, Deborah	FC	Campus Safety Officer (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/13/2019 – 03/10/2020 (Consecutive Leave)

MANAGEMENT MINI-SABBATICAL LEAVE

Abesamis, Naomi	FC	Director, Student Activities Sabbatical days to be taken, as approved by the Fullerton College President, during the 2020/2021 academic year, not to exceed 40 days
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RETURN FROM PAID ADMINISTRATIVE LEAVE

@00003738	FC	Health Services Specialist (100%) 11-month position Eff. 03/16/2020
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Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1251 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1251 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1251 for a copy of the volunteer listing.)

Item 5.f: The Board received the initial proposal for a successor agreement between Adjunct Faculty United and the District, as submitted by Adjunct Faculty United, and set a public hearing on the proposal for March 24, 2020.

GENERAL

Item 6.a: The Board received as information the following revised Administrative Procedures which were approved by the District Consultation Council on February 24, 2020:

- AP 3550, Drug-Free Environment and Drug Prevention Program
- AP 3560, Alcoholic Beverages
- AP 3570, Smoking on Campus
- AP 3600, Auxiliary Organizations

During the discussion, trustees requested a legal opinion regarding language in AP 3560, Section 1.0 which references controlled substances due to the difference between state and federal laws. AP 3560 will return for the Board's consideration with any proposed changes.

The revised Administrative Procedures are available on the District's website, where they are readily accessible by students, employees, and the general public.

Item 6.b: The Board received the following proposed, revised Board Policies, and directed that they be placed on the March 24, 2020 Board meeting agenda for action:

- BP 3550, Drug-Free Environment and Drug Prevention Program
- BP 3560, Alcoholic Beverages
- BP 3600, Auxiliary Organizations

During the discussion, trustees requested that BP 3550 also be referred to legal counsel for review, and made the following revision to Section 1.2, "~~Any student or employee who violates~~ **violation of** this policy will be subject to sanctions..."

Once adopted by the Board of Trustees, the revised policies will be placed on the District's website, where they will be readily accessible by students, employees, and the general public.

Item 6.c: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Stephen T. Blount that the Board adopt the recommended state and federal legislative priorities for 2020, and to empower the Chancellor of the North Orange County Community College District to advocate for the interests of the students, staff, and faculty of the District on behalf of the Board.

Trustees agreed to remove, "Support legislation that fully protects the rights of all people as a statement of United States principles" from federal priority #5 since the broad statement is not directly tied to student success and civil rights. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

Item 6.d: The Board discussed the current vacancies in Board representative appointments as a result of the resignation of Molly McClanahan. The four vacancies include the Fullerton

Museum Association of North Orange County, the Community College Foundation of North Orange County, the District Investment Committee, and the District Audit Committee.

Board President Ryan Bent stated his intent to fill the vacancies, polled trustees for their interest, and made the following appointments:

- Fullerton Museum Association of North Orange County: Trustee Stephen T. Blount
- Community College Foundation of North Orange County: Trustee Stephen T. Blount
- District Audit Committee: Trustee Jacqueline Rodarte

The third trustee appointment to the District Investment Committee will remain vacant.

Item 6.e: Board President Ryan Bent asked if there were any requests for potential future Board agenda items. Trustee Barbara Dunsheath requested that the Board consider passing a resolution in support of the 100th anniversary of the passage of the 19th amendment, shared a sample resolution, and asked that it be placed on the March 24 Board meeting agenda if there was support.

Craig Goralski, Cypress College Academic Senate President, pointed out that the current travel per diem rate of \$25 per day for students is not supportive of student travel and is not equal to the employee rate. Vice Chancellor Fred Williams stated that the issue was discussed at the Budget Officers meeting and would be discussed at the following day's Chancellor's Staff meeting, and information would be shared with Dr. Goralski.

Board President Ryan Bent expressed concern regarding the supply of toilet paper and hand sanitizer districtwide due to the coronavirus, and requested that the District look into securing extra supplies to get through the current climate.

CLOSED SESSION: At 8:07 p.m., Board President Ryan Bent adjourned the meeting to closed session per the following sections of the Government Code and stated that there would be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

RECONVENE MEETING: At 9:15 p.m., Board President Ryan Bent reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jeffrey P. Brown that the Board take action to approve a Resignation Agreement with an Academic employee (Faculty) under which the employee resigned effective the close of business on May 23, 2020. The parties further release and waive all claims they may have had against each other. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Jeffrey P. Brown that the Board approve a Resignation Agreement for a Classified employee (Student Services Specialist) under which the employee resigned effective April 1, 2020. The parties further release and waive all claims they may have had against each other. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

ADJOURNMENT: At 9:17 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Barbara Dunsheath to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

Prepared By Recording Secretary for
Jacqueline Rodarte, Secretary, Board of Trustees