The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, September 24, 2019, at 5:30 p.m. in the Anaheim Campus Board Room.

President Jeffrey P. Brown called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.


RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, Provost, North Orange Continuing Education; Kai Stearns Moore, District Director, Public & Governmental Affairs; Lisa Gaetje, representing the District Management Association; Tina McClurkin, representing the North Orange Continuing Education Academic Senate; Craig Goralski, representing the Cypress College Academic Senate; Kim Orlijan, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Dawnmarie Neate, representing CSEA; Kent Stevenson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Gil Contreras, Jorge Gamboa, Rod Garcia, Aline Gregorio, Jose Ramon Nuñez, Joe Ramirez, and Nicol Tushla from Fullerton College; Gloria Badal, Ann-Marie Beck, Kelly Carter, Paul de Dios, Carmen Dominguez, Phil Dykstra, Juan Garcia, Joel Gober, Will Heusser, Nicole Ledesma, Jeremy Peters, Alex Porter, and Jane Walker from Cypress College; Amabel Arredondo, Terry Cox, Martha Gutierrez, Denise Mora, Jesse Toscano, and Stacy Webb from North Orange Continuing Education; and Gail Arriola-Taylor, Arturo Ocampo, Tami Oh, Amita Suhrid, and Kashu Vyas from the District Office.

VISITORS: John Ayala, Mary Dalessi, Linda Eisenhut, Pat Lee, Rod Lusch, Nancy Miller, Ron Miller, Robin San Roman, and Katie Woodhouse.

COMMENTS: MEMBERS OF THE AUDIENCE:

A. Scott Giles, Fullerton College Athletic Director, shared that Fullerton College defeated Santa Ana College 59-13 in the 97th “Key to the County” football game between the colleges. Mr. Giles also shared that 49 football players from last year’s team transferred to four-year institutions and received scholarship awards totaling
over $1 million. He thanked the Board of Trustees and the District for their continued support of all of the Fullerton College athletic programs.

**BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Molly McClanahan that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.b, 3.c, 3.d, 3.f, 3.g

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Reyes and Plavdjian’s advisory votes.**

**BLOCK VOTE APPROVAL OF PERSONNEL ITEMS:** It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Molly McClanahan that the following personnel items be approved by block vote:

Human Resources: 4.a, 4.b, 4.c, 4.d, 4.e

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

**CHANCELLOR’S REPORT**

A. **Employees of the Year:** As part of the Chancellor’s Report, the following employees were honored for their selection as an Employee of the Year:

- **Cypress College**
  - Outstanding Full-time Faculty of the Year: Juan Garcia
  - Outstanding Adjunct Faculty of the Year: Anne-Marie Beck
  - Charger Award: Kathy Wada

- **Fullerton College**
  - Faculty of the Year: Aline Gregorio
  - Classified Professional of the Year: Nicol Tushla
  - Administrator of the Year: Dani Wilson

- **North Orange Continuing Education**
  - Outstanding Colleagues of the Year: Amabel Arredondo, Kristina De La Cerda, Denise Mora, and Stacy Webb

B. **Chancellor Marshall** reported that initial discussions on use of one-time funds took place at the September 23 District Consultation Council (DCC) meeting. The intent is to begin to have the discussion at DCC and the campuses in preparation for the November Board meeting one-time funds discussion that will take place.

**COMMENTS**

A. **Valentina Purtell** reported that the California Department of Education recommended NOCE to the US Department of Education as a model adult education
agency to participate in the national evaluation of adult education. She announced that Dulce Delgadillo has been invited to co-present at the National Association of Latino Elected Officials (NALEO) National Policy Institute on Higher Education Governance in Chicago, and that the Anaheim Campus food pantry has opened its doors and thanked Martha Gutierrez who led the effort.

B. JoAnna Schilling acknowledged Kathy Wada who received the Cypress College Charger of the Year Award and congratulated Christie Diep as the new United Faculty President. She expressed her gratitude to everyone who attended the Hostile Terrain exhibit and screening and thanked Bryan Seiling for purchasing 128 tickets for students to attend Cypress College Night at Angel Stadium on September 26.

C. Greg Schulz reported that the Education and Facilities Master Plan (EFMP) consultants visited the Fullerton Faculty Senate and PAC meetings where members advised them on various committees and groups that they should meet with to gather information to inform planning. On September 12, Fullerton College launched the new partnership with OCTA, and Dr. Schulz thanked trustees for attending and Associated Students for their efforts to coordinate the event.

D. Lisa Gaetje announced that the DMA Fall Business Meeting will be on October 18 and that DMA has ad hoc committees in place to address DMA priorities.

E. Craig Goralski reported on the September 12 Cypress College Academic Senate meeting that included attendance by the EFMP consultants and the Charger Assessment Team. He recognized the work of Jason De Leon on the Hostile Terrain exhibition and welcomed Christie Diep to the Board resource table.

F. Kim Orlijan reported that the Fullerton College Faculty Senate approved three goals: 1) to work with other college constituents on revising the Integrated Planning Manual; 2) continue to work on reducing students’ food and housing insecurities; and 3) review college committees to determine their viability and review current reporting structures. The Faculty Senate, along with PAC, created an AB Taskforce to make recommendations on how to spend AB 19 funds in order to help the most students.

G. Christie Diep thanked her colleagues for attending the Board meeting to support her and said she was honored to be elected United Faculty President. She stated that it was time that faculty were heard on matters related to salaries and the 75th percentile, District paid dependent care coverage, and lecture/lab rates. She plans to appoint a new negotiating team and looks forward to resuming negotiations with the District.

H. Dawnmarie Neate recognized the District retirees in attendance who continue to support the District, and reported that CSEA is working with District Professional Development to develop courses specifically for classified employees that will lead to certification in various areas.

I. Kent Stevenson congratulated Christie Diep on becoming United Faculty President, and stated he looked forward to a new era in working with sister unions in the District to address issues. He reported on a valuable meeting with the District negotiating team and Bonnie Castrey during which progress was made.
J. **Trustee Molly McClanahan** reported on her attendance at the Fullerton College OCTA launch event and the Hostile Terrain 94 exhibit at Cypress College which she encouraged everyone to attend.

K. **Trustee Ryan Bent** disclosed that he is now employed by Fuji Film Corporation.

L. **Trustee Jacqueline Rodarte** reported on her attendance at the Annual Pathways of Hope Fundraiser on September 22.

M. **Trustee Jeffrey P. Brown** called attention to the new Mental Health Clinical Counselor job description which he noted should allow for the expansion of mental health services provided to students.

**MINUTES:** It was moved by Trustee Ryan Bent and seconded by Trustee Jacqueline Rodarte to approve the Minutes of the Regular Meeting of September 10, 2019. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian’s advisory votes.**

**FINANCE & FACILITIES**

**Item 3.a:** At 6:13 p.m. Board President Jeffrey P. Brown opened the public hearing on the findings prerequisite to award an energy service contract, pursuant to Government Code 4217, to Illuminart Group and approve the related resolution. There were no comments.

At 6:13 p.m. it was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte to close the public hearing. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian’s advisory votes.**

It was moved by Trustee Stephen T. Blount and seconded by Trustee Jacqueline Rodarte to adopt Resolution No. 19/20-06 to make the required findings prerequisite under Government Code section 4217, and authorize the Anaheim Campus LED Lighting Retrofit Project in the amount not to exceed $200,000. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian’s advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to issue purchase orders or execute any agreement on behalf of the District.

**Resolution adopted.** (See Supplemental Minutes #1242 for copy of the resolution.)

**Item 3.b:** By block vote, authorization was granted to allow the Cypress College Foundation to host the President’s Evening at the Theater Event on the college campus on October 11, 2019 and to allow them to serve alcoholic beverages to attendees.

**Item 3.c:** By block vote, authorization was granted to approve the Memorandum of Understanding with Anaheim Union High School District for the Community Schools Model regional integration at a cost not to exceed $255,439.45.
Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

**Item 3.d:** By block vote, authorization was granted to approve the Memorandum of Understanding with North Orange County Regional Occupational Program for their California Adult Education Program 2019-2020 Regional Budget of $664,815.00.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

**Item 3.e:** It was moved by Trustee Ryan Bent and seconded by Trustee Stephen T. Blount to enter into an agreement with Allana Buick & Bers to provide special inspections of waterproofing and air barrier services during the construction phase of the new SEM and VRC/SAC projects at Cypress College. The term of the agreement will be September 25, 2019 through June 30, 2021. On-call services will be based on a combination of lump sum and time and materials in accordance with the fee schedule of hourly rates, with an estimated cost of $220,600.

During the discussion, Vice Chancellor Fred Williams corrected the funding source and financial impact, from "This is part of the allowances in the Sundt contract." to "This is included in the testing and inspection budget for the SEM and VRC projects." Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the agreement on behalf of the District.

**Item 3.f:** By block vote, authorization was granted to pre-approve out-of-country travel for Randy Martinez and Angela de Dios to Toronto, Canada from October 9–12, 2019.

**Item 3.g:** By block vote, authorization was granted to enter into the new contract with Ellucian Company, LP starting on September 25, 2019 through June 30, 2024, with a first year cost not to exceed $513,890, plus a 3% increase each year thereafter.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the agreement on behalf of the District.

**HUMAN RESOURCES**

**Item 4.a:** By block vote, authorization was granted for the following academic personnel matters which are within budget:

**RETIREMENTS**

Rosenberg, Stuart CC English Instructor Eff. 05/24/2020 PN CCF815

**LEAVES OF ABSENCE**
Banda, Sergio  FC Sociology Instructor
Load Banking Leave With Pay
From: 100%
To: 46.67%
Eff. 2019 Fall Semester

Plett, Christina  CC Mathematics Instructor
Load Banking Leave With Pay (6.67%)
Eff. 2019 Fall Semester

Tran, Hoa  CC Mathematics Instructor
Load Banking Leave With Pay (46.65%)
Eff. 2019 Fall Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2019 FALL SEMESTER,
TRIMESTER

Alani, Mayada  CC Column 1, Step 1
Ang, Exequiel  FC Column 1, Step 1
Arroyo, James  FC Column 1, Step 1
Bac, Bongsung  CC Column 3, Step 1
Barrios, Christina  CC Column 1, Step 1
Beakes, Jane  FC Column 1, Step 1
Calsita, Ciara  NOCE Column 2, Step 1
Chiem, Navy  CC Column 1, Step 1
Chung, Kevin  FC Column 1, Step 1
Columbus, Mark  FC Column 1, Step 1
Constancio, Diana  CC Column 1, Step 1
Coriaty, Krista  FC Column 1, Step 1
Cuara, Teresa  CC Column 1, Step 1
Dane, Joe  FC Column 3, Step 2
De La Mora, Jamie  NOCE Column 2, Step 1
Dixon, Christopher  FC Column 1, Step 1
Faux, Todd  CC Column 2, Step 1
Freer, Alexander  CC Column 2, Step 1
Grano, Gregory  FC Column 1, Step 1
Guevara, Esperanza  CC Column 1, Step 1
Hamdan, Anan  CC Column 1, Step 1
Harris, Matthew  CC Column 1, Step 1
Hartman, Deanna  FC Column 2, Step 1
Hoang, Trong  CC Column 1, Step 1
Howard, Todd  CC Column 2, Step 1
Jacobo, Joanna  FC Column 1, Step 1
Kaiser, Marguerite  NOCE Column 2, Step 1
Kar, Rosie  FC Column 2, Step 1
Lebdeh, Layal  CC Column 1, Step 1
Lee, Shannon  NOCE Column 1, Step 1
McCormick, Lisa  FC Column 1, Step 1
Nielson, Stephanie  CC Column 1, Step 1
Nguyen, Washington  CC Column 1, Step 1
Ortega, Valerie  
Paul, Stacey  
Pratt, Cynthia  
Reed, Eric  
Reichenshammer, Rex  
Remme, Raney  
Reyna, Bryan  
Shaw, Floyd  
Shawesh, Sarah  
Sheppard, Charles  
Sifuentes, Michelle  
Sothern, Jonh  
Spencer, Jack  
Sullivan, Karley  
Sutton, Kaylynn  
Timmons, Nicholas  
Tran, Tam  
Valverde, Leonardo  
Wang, Lynn  
Wilkinson, David  
Yago, Karlsten  
Zuluaga, Lorraine

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Barrios, Christina  
Cuara, Teresa  
Gabaldon, Nadia  
Killer, Jane  
Robles, Jonathan

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Ajluni, Amber  
Allenegui, Jeanell  
Ashenmiller, Joshua  
Baker, Michael

Guided Pathways Symposium  
Stipend not to exceed $200.00  
Eff. 08/15/2019
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Mihaylovich, Kristin  FC  Guided Pathways Symposium  
Stipend not to exceed $200.00  
Eff. 08/15/2019

Mohr, Margaret  CC  Hiring Committee Service  
Lab Rate, Regular and Contract Faculty  
Overload Teaching Schedule  
Class E  
Not to exceed 16.5 hours  
Eff. 07/08/2019-08/12/2019

Montero, Vanessa  FC  Banner 9, Student Success Checklist  
And Degree Works Training  
Stipend not to exceed $25.00  
Eff. 09/16/2019

Nagel, Anastasia  FC  Guided Pathways Symposium  
Stipend not to exceed $200.00  
Eff. 08/15/2019

Nevarez, Rachel  FC  Guided Pathways Symposium  
Stipend not to exceed $200.00  
Eff. 08/15/2019

Nielson, Toni  FC  Guided Pathways Symposium  
Stipend not to exceed $200.00  
Eff. 08/15/2019

Orlijan, Kim  FC  Guided Pathways Symposium  
Stipend not to exceed $200.00  
Eff. 08/15/2019

Perez, Wendy  FC  Guided Pathways Symposium  
Stipend not to exceed $200.00  
Eff. 08/15/2019

Peterson, Queen  FC  Guided Pathways Symposium  
Stipend not to exceed $200.00  
Eff. 08/15/2019

Petrie, Caleb  FC  Guided Pathways Symposium  
Stipend not to exceed $200.00  
Eff. 08/15/2019

Rangel, Jacquelyn  CC  Hiring Committee Service  
Lab Rate, Regular and Contract Faculty  
Overload Teaching Schedule  
Class D  
Not to exceed 1 hour  
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<td>Building Maintenance Coordinator</td>
<td>12-month position (100%)</td>
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**CORRECTION TO BOARD AGENDA OF SEPTEMBER 10, 2019**

**CHANGE IN SALARY CLASSIFICATION**

Item 4.b: By block vote, authorization was granted for the following classified personnel matters which are within budget:

**RETIREMENT**

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**RESIGNATIONS**

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<td>Richards, David</td>
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**NEW HIRE**

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<td>09/25/2019</td>
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<tr>
<td>Mhmoad, Matheer</td>
<td>AC</td>
<td>Building Maintenance Coordinator</td>
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</tbody>
</table>
Perret-Martinez, Erika  
CC  
Special Project Manager, College Foundation and Community Relations  
Temporary Management Position (100%)  
Range 2, Special Project Admin Daily Rate Schedule  
Eff. 09/26/2019 – 06/30/2020  
PN CCT999

PROMOTION

Barnett, Chynna  
FC  
Library Assistant I  
12-month position (100%)  
PN FCC746

To:  
Administrative Assistant II  
12-month position (100%)  
Range 36, Step E + PG&D  
Classified Salary Schedule  
Eff. 09/25/2019  
PN FCC578

Mezzano, Aaron  
FC  
Administrative Assistant I  
12-month position (100%)  
PN FCC981

To:  
Administrative Assistant II  
12-month position (100%)  
Range 36, Step A  
Classified Salary Schedule  
Eff. 09/25/2019  
PN FCC695

Sagal, Caroline  
FC  
Clerical Assistant II  
11.5-month position (100%)  
PN FCC728

To:  
Administrative Assistant II  
12-month position (100%)  
Range 36, Step D  
Classified Salary Schedule  
Eff. 09/25/2019  
PN FCC578

VOLUNTARY CHANGES IN ASSIGNMENT

Haddad, Eileen  
CC  
Senior Research and Planning Analyst (100%)  
Temporary Change in Assignment  
To:  
Interim Director, Inst. Research and Planning
PROFESSIONAL GROWTH & DEVELOPMENT

Chaudhry, Mohammad  
CC  
Library Assistant II (100%)  
4th increment ($400)  
Eff. 07/01/2020

Diaz, Luis  
CC  
Grounds Athletic Field Specialist  
1st increment ($400)  
Eff. 07/01/2020

LEAVES OF ABSENCE

Abelon, John  
FC  
Financial Aid Technician (100%)  
Military Leave with Pay (USERRA)  
Eff. 09/12/2019 – 09/13/2019

Alvatorre, Ramiro  
FC  
Financial Aid Technician (100%)  
Unpaid Personal Leave  
Eff. 10/04/2019; 11/14/2019 – 11/15/2019

Estudillo, Selene  
FC  
Administrative Assistant (100%)  
Unpaid Personal Leave  

Holguin, Rae Lynn  
NOCE  
Admissions and Records Technician (100%)  
Family Medical Leave (FMLA/CFRA)  
Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter  
Eff. 09/09/2019 – 02/02/2020 (Intermittent Leave)

Martinez-Kepford, Rosemary  
FC  
Financial Aid Technician (100%)  
Unpaid Personal Leave  
Eff. 10/31/2019

Otieno, Naomi  
NOCE  
Administrative Assistant III (100%)  
Unpaid Personal Leave  
Eff. 09/17/2019 – 09/27/2019

Peto, Anna Marie  
CC  
Administrative Assistant III (100%)  
Family Medical Leave (FMLA/CFRA)  
Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter  
Eff. 09/07/2019 – 03/06/2020 (Intermittent Leave)
Renteria, Magaly  FC  Financial Aid Technician (100%)
Unpaid Personal Leave
Eff. 09/27/2019; 01/15/2019 – 01/17/2019;
03/12/2019 – 03/13/2019

Skratulia, Heather  FC  Interpreter Coordinator (100%)
Family Medical Leave (FMLA/CFRA/PDL)
Paid Leave Using Sick and Supplemental Sick Leave
Until Exhausted; Unpaid Thereafter
Eff. 08/28/2019 – 10/09/2019 (Consecutive Leave)

Tsubaki, Leslie  AC  Executive Assistant III (100%)
Family Medical Leave (FMLA/CFRA) and Parental
Leave (AB 2393)
Paid Leave Using Sick Leave and Bonding Leave
Until Exhausted; Unpaid Thereafter
Eff. 11/04/2019 – 01/31/2020 (Consecutive Leave)

NEW CLASSIFIED JOB DESCRIPTION

Mental Health Clinical Counselor
Range 60
Classified Salary Schedule

(See Supplemental Minutes #1242 for a copy of the new classified job description.)

**Item 4.c:** By the block vote, authorization was granted for the assignment of professional
expert personnel per the professional expert listing.

(See Supplemental Minutes #1242 for a copy of the professional expert personnel listing.)

**Item 4.d:** By the block vote, authorization was granted for the hourly personnel per the hourly
personnel listing.

(See Supplemental Minutes #1242 for a copy of the hourly personnel listing.)

**Item 4.e:** By the block vote, authorization was granted for the assignment of volunteers per
the volunteer listing.

(See Supplemental Minutes #1242 for a copy of the volunteer listing.)

**GENERAL**

**Item 5.a:** Board President Jeffrey P. Brown asked if there were any requests for potential
future Board agenda items and there were none.

**CLOSED SESSION:** At 6:15 p.m., Board President Jeffrey P. Brown adjourned the meeting
to closed session per the following sections of the Government Code and stated there would
not be a readout.
Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

RECONVENE MEETING: At 6:45 p.m., Board President Jeffrey P. Brown reconvened the meeting in open session.

ADJOURNMENT: At 6:45 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Jacqueline Rodarte to adjourn the meeting. Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.

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Prepared By Recording Secretary for
Barbara Dunsheath, Secretary, Board of Trustees