

Additional Information
December 15, 2020 Board Meeting

The following additional information was provided regarding the December 15 Board meeting agenda:

Item 3.j, Fullerton College Beverage Contract with Pepsi-Cola:

1. Please provide a little more information about why Pepsi-Cola's proposal was chosen over Coca-Cola's, given that the contract initially was going to go to Coca-Cola. **In the initial proposals submitted by both Pepsi-Cola and Coca-Cola, the benefits to the campus and students were fairly similar. When a formal RFP was advertised and both companies submitted their proposals, Pepsi-Cola offered over \$30,000 more per year in monetary compensation to the College than Coca-Cola offered. Over the five-year life of the contract, this would equate to an estimated \$163,200 more to the campus and students.**

Item 3.k, Cypress College Agreement with the Orange County Transit Authority (OCTA):

1. After the first year, the student fees are expected to generate \$60,000 annually to pay for this program. Has OCTA indicated this will be enough? **In accord with the contract, the amount the Cypress College will pay depends on the fees collected from students as specified in the contract (Article 5.B(a)(b)). The annual cost is contingent on full and part time student transportation fees collected and we will only pay for those fees collected.**
2. If the student fees don't cover the program's costs, what will be done? **Costs are based on revenues collected. A deficit is not projected based on the contract provisions.**

Items 3.m and 3.n, District Study Abroad Programs:

1. If we decide to cancel the study abroad opportunity after the deadline, what would the additional cost be? **Please see below for the cancellation dates and refund policy.**

Item 3.m – Tokyo, Japan

Before Thursday, March 17, 2022	Refund with no penalty
Before Friday, April 15	Refund all fees paid except the \$450 deposit
After Friday, April 15	No refund except recoverable costs. **
Vendor Initiated Cancellation due to unforeseen circumstances*	No refund except recoverable costs. **

Item 3.n – Seville Spain

Before Wednesday, November 24, 2021	Refund with no penalty
Before Friday, December 24, 2021	Refund all fees paid except the \$450 deposit
After Friday, December 24, 2021	No refund except recoverable costs. **
Vendor Initiated Cancellation due to unforeseen circumstances*	No refund except recoverable costs. **

**Reasons beyond its control including but not limited to Acts of God, government actions (including those restricting travel), pandemics, fire, flood, explosion, earthquake, or other natural forces, war, civil unrest, accident, any strike or labor disturbance, or any other event similar to those enumerated above (a "Force Majeure Event").*

***To secure appropriate facilities, payment has to be made in advance for many program components such as housing, transportation, excursions, etc. In the event of cancellation after the program has begun AIFS will endeavor to obtain refunds from suppliers and pass any recovered costs on to the student.*

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Based on recommendation of our District Director, Risk Management, we are requiring students to purchase trip cancellation/interruption insurance. We also require students to purchase additional AHP (Academic Health Plans) medical insurance, so that if students need to cancel their trip due to personal health reasons, they have another avenue to recover their costs. Lastly, while we hope that the 2022 programs will run as planned, we have made a commitment to suspend our programs before the final drop deadline elapses, should we have any reason to suspect that it would be unwise to continue. We will also cancel or suspend any program in a location that moves to a "3" or "4" on the US State Department's travel advisory list. We plan to track the situation closely through the US State Department website, international travel advisories, our vendor, and the news. We will begin to closely monitor the situation and proposed location (Seville or Kyoto) no later than 6 months before the trip is set to begin and will make a final determination about the efficacy of the program before the final drop deadline.

Item 5.b, Classified Personnel, Reclassification:

1. Page 5.b.3: The reclassification of George Isaac was listed incorrectly as IT Coordinator Leader; the correct reclassified title should be IT Project Leader. The correction will be noted during the meeting, prior to the vote on this item.