

**APPROVED**

MINUTES OF THE MEETING  
OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

October 28, 2014

The Board of Trustees of the North Orange County Community College District met for its meeting on Tuesday, October 28, 2014, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President Jeffrey P. Brown called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL:** Present: Jeffrey P. Brown, Barbara Dunsheath, Leonard Lahtinen, Michael Matsuda, Molly McClanahan, Donna Miller, M. Tony Ontiveros, and Student Trustee Stephen Tith. Absent: Student Trustee Omar Pichardo.

**RESOURCE PERSONNEL PRESENT:** Ned Doffoney, Chancellor; Rick Williams, District Director, Facilities Planning & Construction, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Rajen Vurdien, President, Fullerton College; Bob Simpson, President, Cypress College; Greg Schulz, Provost, School of Continuing Education; Deborah Ludford, District Director, Information Services; Olivia Veloz, representing the District Management Association; Adam Gottdank, representing the School of Continuing Education Academic Senate; Jolena Grande, representing the Cypress College Academic Senate; Sam Foster, representing the Fullerton College Faculty Senate; Dale Craig, representing United Faculty; Dawnmarie Neate, representing CSEA; Sam Russo, representing ADFAC; and Violet Ayon, Recording Secretary.

**OTHER EMPLOYEES PRESENT:** Carlos Ayon, Jose Ramon Nunez, Phil Snyder, and Richard Storti from Fullerton College; Santanu Bandopadyahy, Glenn Bower, Karen Cant, Steve Donley, Phil Dykstra, Marc Posner from Cypress College; Raine Hambly from the School of Continuing Education; and Sandy Cotter, Danielle Heinbuch, Julie Kossick, Tami Oh, Ken Robinson, Kai Stearns Moore, Kashu Vyas, and Rick Williams from the District Offices.

**VISITORS:** Fanny Calderon, Steve Crawford, Mary Dalissi, Laura Hardin, Cassidy Johnson, and Sarah Owens.

**COMMENTS: MEMBERS OF THE AUDIENCE:**

- A. **Steve Crawford**, Cypress College Mortuary Science student, addressed the Board in support of the District offering a Baccalaureate Degree.
- B. **Glenn Bower**, Cypress College Mortuary Sciences Program Director, spoke in support of offering a Baccalaureate Degree and urged the Board to become involved

in the pilot program for California community colleges. He noted that there is no B.A./B.S. Degree program offered in the western part of the nation.

- C. **Kai Stearns Moore** reported on the status of the Yes on Measure J Campaign: (1) the Supporters of Fullerton and Cypress Colleges Yes on J campaign have raised a total of \$334,000 in commitments, of which \$295,000 has been received; (2) a total of over 450 endorsements have been received, including the Fullerton College Associated Students and the Cypress College Academic Senate; and (3) CSEA President Rod Lusch distributed a letter asking CSEA members for their support. She added that phone banking and presentations are on-going and all volunteers are welcome.
- D. **Wilson Peng**, Cypress College student, addressed the Board with his support of Measure J and told of his participation with phone banking and distribution of information to students. He thanked the Board for placing Measure J on the November ballot.
- E. **Chris Wright**, Cypress College Resource Center staff member and former veteran student and president of the Veterans' Center, addressed the Board with his support of Measure J and the promise of increased facilities and services to students who are in dire need of improved facilities and services.
- F. **Louis Raprager**, Cypress College student and military veteran, echoed Mr. Wright's comments in support of Measure J and the dire need for improved accommodations and services for veteran students. He thanked the Board for placing Measure J on the November ballot.

**BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS:** It was moved by Trustee Michael Matsuda and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a  
Instructional Resources: 4.a

**Motion carried with Trustees Brown, Dunsheath, Lahtinen, Matsuda, McClanahan, Miller, and Ontiveros voting yes and the Student Trustee Tith's advisory vote.**

**BLOCK VOTE APPROVAL: PERSONNEL ITEMS:** It was moved by Trustee Molly McClanahan and seconded by Trustee Donna Miller that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e, 5.f, 5.g, 5.h

**Motion carried with Trustees Brown, Dunsheath, Lahtinen, Matsuda, McClanahan, Miller, and Ontiveros voting yes.**

## REPORTS

- A. **Chancellor Doffoney** thanked the speakers for their public comments and reminded everyone of the “Coffee with Trustees & Chancellor” this coming Thursday at 1:30 p.m. at Fullerton College in the College Center.
- B. **Institutional Commitment to Diversity: Five-Year Report:** As a part of the Chancellor’s Report, Vice Chancellor Irma Ramos introduced Julie Kossick, District Director, Human Resources; and Danielle Heinbuch, Administrative Support Manager, Human Resources, who conducted a presentation entitled “Institutional Commitment to Diversity: Five-Year Report”. The presentation highlighted the following areas: (1) California Community College System vs. NOCCCD Demographics; (2) recruitment efforts; (3) applicant data; (4) employee demographics; and (5) institutional commitment to diversity. The data indicates that slight progress is being made in increasing staff diversity throughout the District between fiscal years 2009-10 and 2013-14. In the ensuing question and answer session, Trustees engaged in discussion on the District’s recruitment efforts, training of screening committees, hidden biases, etc.

(See Supplemental Minutes #1139 for a copy of the presentation.)

Trustee Michael Matsuda left the meeting 6:15 p.m.

- C. **SB850: Bachelor’s Degree Pilot – NOCCCD Board Deliberations:** Vice Chancellor Cherry Li-Bugg conducted a presentation on Senate Bill 850, California Community College Baccalaureate Degree Pilot Program. Senate Bill 850 authorizes the Chancellor of the California Community Colleges to authorize the establishment of one baccalaureate degree pilot program per district and determine the limited number of college districts that may offer the baccalaureate degree. Although this possibility is very exciting there are numerous issues and concerns with this pilot program: (1) accreditation (baccalaureate standards, faculty credentials, library resources, etc.); (2) mission creep; (3) curriculum and faculty; (4) additional cost; (5) student policies; (6) pilot proposal requirements; and (7) BA degree pilot timeline.

In the ensuing discussion, Vice Chancellor Li-Bugg clarified that the District Curriculum Coordinating Committee will hold a special meeting on November 7, 2014, to review the proposals from Cypress and Fullerton colleges for the pilot Baccalaureate Degree Program. This item will be agendaized for the Board’s consideration at its November 11, meeting. During the discussion, Trustees voiced concerns on the following: (1) timeline for application submittal; (2) funding – not impacting current programs, curriculum, and services; (3) facilities; and (4) faculty credentialing.

(See Supplemental Minutes #1139 for a copy of the presentation.)

- D. **Greg Schulz**, School of Continuing Education Provost; **Rajen Vurdien**, Fullerton College President; and **Bob Simpson**, Cypress College President, reported on activities and events at their respective campuses.

**COMMENTS:**

- A. **Olivia Veloz** reported that the District Management Association Executive Board met and discussed its fall events, including the November 21<sup>st</sup> fall meeting.
- B. **Adam Gottdank** stated SCE's support for a BA Degree program within the District and reported on his attendance at the day's open forum on the District's vision, mission, and values statements.
- C. **Jolena Grande** thanked the Board for its consideration of including a BA/BS Degree program within the District. She reported that the Cypress College Academic Senate voted in full support of Measure J.
- D. **Sam Foster** reported that the Program Review Committee, in collaboration with staff development, is offering program review workshops to enhance the voracity of the program reviews of instructional programs.
- E. **Student Trustee Steven Tith** reported on Fullerton College campus activities and stated that the Fullerton College Associated Students voted in favor of supporting Measure J.
- F. **Trustee Barbara Dunsheath** reported on her attendance at the recent Closing the Latino Opportunity Gap Summit and the American Association of Community Colleges Conference in Chicago.
- G. **Trustee Leonard Lahtinen** reported that the Fullerton College Hornets maintained the Key to the County by winning over the Santa Ana College Dons. He expressed concern over lack of notification about the Orange County Department of Education Teacher of the Year event and lack of staff/student participation at Hornet football games. He also commended Dr. Duncan Andrade's presentation at the Closing the Latino Opportunity Gap Summit.
- H. **Trustee Molly McClanahan** commended the recent theater performances at Cypress and Fullerton colleges. She also reported on her attendance at the adjunct faculty reception held recently.

**MINUTES:** It was moved by Trustee Leonard Lahtinen and seconded by Trustee Donna Miller that the Board approve the minutes of its Regular Meeting of October 14, 2014. Upon corrections to the minutes, **the motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Miller, and Ontiveros voting yes, and including Student Trustee Tith's advisory vote.**

**FINANCE & FACILITIES**

**Item 3.a:** By the block vote, authorization was granted to accept new revenue from the Orange County Career Pathways Partnership Grant (OCCPP) in the amounts of \$503,640 for Cypress College, \$40,000 for Fullerton College, and \$200,000 for the School of Continuing Education and the Board adopted resolutions to accept new revenue and

authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

## **INSTRUCTIONAL RESOURCES**

**Item 4.a:** By the block vote, and in compliance with the U.S. Department of Education Encouraging New Graduates and Gaining Expertise (ENGAGE) in Science, Technology, Engineering and Math (STEM) Grant, authorization was granted to accept new revenue for the Fullerton College Hispanic-Serving Institutions Science, Technology, Engineering, and Math Cooperative Arrangement Grant for use beginning October 1, 2014, through September 30, 2015, in the amount of \$346,140 and the Board adopted a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

**Item 4.b:** Upon clarification on the need to rescind the Board's action on March 11, 2014, regarding the Cypress College Associate in Arts Degree in Theater Arts for Transfer, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Barbara Dunsheath to grant authorization for the Cypress College summary of curriculum deactivations, additions, and revisions, effective fall 2014 and fall 2015. The curricula have been signed by the Campus Curriculum Committee Chairperson and the College President, and it has been approved by the District Curriculum Coordinating Committee.

## **HUMAN RESOURCES**

**Item 5.a:** By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

### RETIREMENTS

Chi, Hong	CC	ESL/Foreign Language Instructor Eff. 04/19/2015 PN CCF962
DuBois, Toni	FC	Vice President, Student Services Eff. 10/18/2014 PN FCM962

### CHANGE IN CONTRACT

Jones, Savannah	FC	Interim Dean, Business & CIS PN FIM966
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To: Interim Vice President, Student Services  
 12 month position (100%)  
 Range 37, Column A + Doctorate  
 Management Salary Schedule  
 Eff. 11/01/2014-06/30/2015  
 PN FIM962

#### CHANGE IN SALARY CLASSIFICATION

Han, Steven	FC	Chemistry Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 08/25/2014
Lipiz Gonzalez, Elaine	CC	EOPS Manager From: Range 16, Column A To: Range 16, Column A + Doctorate Eff. 09/02/2014
Moradi-Nargesi, Mahnaz	CC	Mathematics Instructor (ADJ) From: Column 1, Step 0 To: Column 3, Step 0 Eff. 08/25/2014

#### PAYMENT FOR INDEPENDENT LEARNING CONTRACT-2014 FALL SEMESTER

Holmes, Ian	CC	\$ 10.00
Majid, Rosalie	CC	\$ 30.00
Medina-Bernstein, Denice	CC	\$ 5.00
Mendoza, Armando	CC	\$ 10.00
Mercer, Robert	CC	\$ 30.00
Mosqueda-Ponce, Therese	CC	\$ 15.00
Pacheco, Elizabeth	CC	\$ 40.00
Patti, Joyce	CC	\$ 15.00
Pinkham, Bill	CC	\$ 80.00
Ramos, Jaime	CC	\$ 65.00
Reiland, Kathleen	CC	\$ 115.00
Young, Brandy	CC	\$ 10.00

#### LEAVE OF ABSENCE

Gallo, Joseph	CC	Music Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/25/2014-12/13/2014
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2014 FALL SEMESTER, TRIMESTER

Bowers, Kathryn	FC	Column 1, Step 0
Bowery, Erven	SCE	Column 2, Step 0
Rodriguez, Corinna	SCE	Column 1, Step 0
Sabau, Bianca	FC	Column 1, Step 0
Sovilla, Rachel	SCE	Column 1, Step 0
Weatherly, Michael J.	FC	Column 1, Step 0
Young, Roxanne	SCE	Column 2, Step 0

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2015 WINTER/SPRING SEMESTER, TRIMESTER

Cooper, Chapman	CC	Column 1, Step 0
Francev, Sarah	CC	Column 3, Step 0
Page, James S.	FC	Column 3, Step 0
Sharma, Pradeep	CC	Column 1, Step 0
Truong, Leah	SCE	Column 1, Step 0

**Item 5.b:** By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

Ford, Regina	CC	Registrar 12-month position (100%) Eff. 12/31/2014 PN CCM990
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RESIGNATIONS

Carmichael, Christopher	CC	Facilities Custodian I 12-month position (100%) Eff. 10/18/2014 PN CCC838
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NEW PERSONNEL

Herrera, Kariann	CC	Special Project Manager/Student Success & Support Temporary Management Position (100%) Range 2, Special Project Administrator Daily Rate Schedule Eff. 11/03/2014 – 06/30/2015 PN CCT988
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Holmes, Roy	CC	Facilities Custodian I 10-month position (100%) Range 28, Step D Classified Salary Schedule
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Eff. 10/29/2014  
PN CCC916

### PROMOTION

Foster, Jean                      FC    Administrative Assistant II  
12-month position (100%)  
PN FCC757

To:    FC Administrative Assistant III  
12-month position (100%)  
Range 41, Step D  
Classified Salary Schedule  
Eff. 11/03/2014  
PN FCC718

### RECLASSIFICATION

Heinbuch, Danielle              AC    Administrative Support Manager, Human Resources  
12-month position (100%)  
Range 10, Column G + PG&D

To:    AC District Manager, Human Resources  
12-month position (100%)  
Range 17, Column G + PG&D  
Management Salary Schedule  
Eff. 08/01/2014  
PN DEM986

### LEAVE OF ABSENCE

Coggi, Anita                      FC    Administrative Assistant II (100%)  
Military Leave With Pay  
Eff. 10/20/2014 – 10/24/2014

**Item 5.c:** By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes # 1139 for a copy of the professional expert personnel listing.)

**Item 5.d:** By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1139 for a copy of the hourly personnel listing.)

**Item 5.e:** By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1139 for a copy of the volunteer listing.)



**Item 5.f:** By the block vote, authorization was granted to receive the reopeners for 2014-2015 proposed by United Faculty (CCA/CTA/NEA) and to set a public hearing for November 11, 2014, at or about 6:00 p.m.

(See Supplemental Minutes #1139 for a copy of the proposal.)

**Item 5.g:** By the block vote, authorization was granted to receive the reopeners for 2014-2015 proposed by the District to United Faculty (CCA/CTA/NEA) and to set a public hearing for November 11, 2014, at or about 6:00 p.m.

(See Supplemental Minutes #1139 for a copy of the proposal.)

**Item 5.h:** By the block vote, authorization was granted to receive the reopeners for 2014-2015 proposed by Adjunct Faculty United (AFT/CFT) and to set a public hearing for November 11, 2014, at or about 6:00 p.m.

(See Supplemental Minutes #1139 for a copy of the proposal.)

## **GENERAL**

**Item 6.a:** The Board directed that the Board schedule on the agenda for November 25, 2014, the establishment of December 9, 2014, as the date of its Organizational Meeting and received as information the tentative dates for Board meetings in 2015, along with the dates of national and state conferences and conventions. During discussion, it was agreed to cancel the January 13, 2015, and July 14, 2015, meetings.

**CLOSED SESSION:** At 7:52 p.m., Board President Jeffrey P. Brown adjourned the meeting to closed session per the following sections of the Government Code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 55957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**RECONVENE OPEN SESSION:** At 9:20 p.m., Board President Jeffrey P. Brown reconvened the meeting in open session.

**ADJOURNMENT:** At 9:21 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Donna Miller to adjourn the meeting in honor of Carol Ridley, Cypress College Administrative Assistant, who died recently. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Miller, and Ontiveros voting yes.**