APPROVED

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

August 11, 2015

The Board of Trustees of the North Orange County Community College District met for its meeting on Tuesday, August 11, 2015, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President M. Tony Ontiveros called the meeting to order at 5:30 p.m. and Tanya Washington to led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: <u>Present</u>: Jeffrey P. Brown, Molly McClanahan, Tony Ontiveros, Jacqueline Rodarte, and Student Trustees Francisco Aviles Pino and Tanya Washington. <u>Absent</u>: Barbara Dunsheath and Leonard Lahtinen.

RESOURCE PERSONNEL PRESENT: Fred Williams, Interim Chancellor; Brian Fahnestock, Interim Vice Chancellor of Finance & Facilities; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Irma Ramos, Vice Chancellor, Human Resources; Greg Schulz, Interim President, Fullerton College; Bob Simpson, President, Cypress College; Valentina Purtell, Interim Provost, School of Continuing Education; Richard Fee, representing the District Management Association; Adam Gottdank, representing the School of Continuing Education Academic Senate; Jolena Grande, representing Cypress College Academic Senate; Pete Snyder, representing Fullerton College Faculty Senate; Tina Johannsen, representing United Faculty; Rod Lusch, representing CSEA; Natasha Bauman, representing ADFAC; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Carlos Ayon, Savannah Jones, Vanessa Miller, Jose Ramon Nuñez, and Richard Storti from Fullerton College; Karen Cant, Phil Dykstra, and Ty Volcy from Cypress College; Lorenze Legaspi from the School of Continuing Education; and Rod Garcia, Ken Robinson, and Rick Williams from the District Offices.

VISITORS: Jon Hultman, George O'Hara, Al Salehi, and Kent Stevenson.

PUBLIC COMMENTS:

A. **AI Salehi** addressed the Board to commend them on the opportunities that Cypress College has provided his own family and all students at large.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte that the following non-personnel items be approved by block vote:

Finance and Facilities:3.a, 3.b, 3.c, 3.dInstructional Resources:4.b

Motion carried with Trustees Brown, McClanahan, Ontiveros, and Rodarte voting yes, and Student Trustees Tanya Washington, and Francisco Aviles Pino advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Brown, McClanahan, Ontiveros, and Rodarte voting yes.

REPORTS

A. Interim Chancellor Fred Williams noted that this is the final week of the 4/10 summer schedule throughout the District. He informed the Board that while he is unable to attend the colleges' fall opening day ceremonies, he will provide a pre-recorded video address. Mr. Williams also reported that the process has begun to fill the Executive Administrative Aide position in the Chancellor's Office with an anticipated fill date of late October/early November.

(See Supplemental Minutes #1154 for a copy of the Chancellor's full report.)

COMMENTS

- A. **Greg Schulz**, Interim Fullerton College President; **Bob Simpson**, Cypress College President; and **Valentina Purtell**, Interim Provost of the School of Continuing Education, reported on activities from their respective campuses.
- B. **Richard Fee** commended **Debbie Valentine** for helping coordinate the safe removal of chemicals from Cypress College science labs. He also reported on his attendance at the California State University, Fullerton, summer research program presentations by Cypress College students.
- C. Adam Gottdank reported on the Integrated Basic Education and Skills Training (IBEST) training and implementation for SCE faculty and staff.
- D. **Jolena Grande** reported on her attendance at a summit of the nine Southern California baccalaureate pilot degree programs; issues discussed included student support services, implementation, and program roll out.
- E. **Pete Snyder** reported on his attendance at the ACBO/ACCCA enrollment management workshop, and expressed his gratitude to Fullerton College staff who helped make the Junior Olympics water polo tournament a success.
- F. **Tina Johannsen** stated that the inaugural United Faculty executive board retreat will take place on August 12.

- G. **Rod Lusch** reported that CSEA has settled with the District on salary and collective bargaining, but voiced his displeasure with the breakdown in trust between CSEA and the District during the negotiations process.
- H. **Natasha Bauman** reiterated the importance of part-time faculty to the District, and the large gap in parity between part-time and full-time faculty.
- I. **Student Trustee Tanya Washington** reported on her recent attendance at the Hyde Park Leadership Summit in New York, and the upcoming CCLC Student Trustees Workshop.
- J. **Student Trustee Francisco Aviles Pino** noted that Smart Start Saturday will take place at Fullerton College on August 15, and that he also plans to attend the CCLC Student Trustees Workshop.
- K. **Trustee Molly McClanahan** reported on her attendance at the Junior Olympics water polo tournament at Fullerton College, and expressed her gratitude to college staff for their efforts. She suggested the District consider hosting Dick Light, Harvard professor and presenter at the Institute for Educational Management, to discuss direct student assessment efforts.

MIINUTES: It was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte to approve the Minutes of the Regular Meeting of July 28, 2015 as amended. Motion carried with Trustees Brown, McClanahan, Ontiveros, and Rodarte voting yes, and the Student Trustees' advisory votes.

FINANCE & FACILITES

Item 3.a: By the block vote, the Board ratified ratify purchase order numbers P0101506 - P0114948 through July 29, 2015, totaling 3,146,854.58, and check numbers C0042110 - C0042151, totaling 127,867.51; check numbers F0190312 - F0192371, totaling 2,043,422.86; check numbers Q0004270 - Q0004347, totaling 4,401.50; check numbers 88441462 - 88442130, totaling 4,676,810.48; check numbers V0031290 - V0031291, totaling 720.00; and disbursements E8594070 - E8594248, totaling 206,936.25, through July 30, 2015.

Item 3.b: By the block vote, authorization was granted to appoint Manny Aceves, as a Business Organization Representative, and Louis Raprager, Cypress College Student Organization Representative, to serve for a term of two years, and for a maximum of three consecutive terms, without compensation, on the Citizens Oversight Committee for the North Orange County Community College District bond projects. The student representatives may, at the discretion of the Board, serve up to six months after graduation, if their enrollment in the college ends during their term.

Item 3.c: By the block vote, authorization was granted to participate in the Mandate Block Grant for the fiscal year 2015/16.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Fiscal Affairs, to execute the participation request to the Chancellor's Office on behalf of the District.

205

Item 3.d: By the block vote, authorization was granted to amend Change Order #1 for Bid #2014-20, Cypress College New Main Entry Digital Sign Structure, in the amount of \$41,314.88.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the deductive change order on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: It was moved by Trustee Molly McClanahan and seconded by Trustee Jeffrey P. Brown that the Board authorize Fullerton College 2015-16 Staff Development Program funding of necessary related costs as events take place, including, but not limited to: supplies, conference registrations and other related expenses, promotional materials, contracted services, training resources, recognition awards, consultants, speakers, refreshments, etc. Specific agenda items and Independent Contractor Agreements will be provided for Board approval at appropriate times. Motion carried with Trustees Brown, McClanahan, Ontiveros, and Rodarte voting yes, and the Student Trustees' advisory votes.

Further authorization was granted for the Fullerton College President to execute all contracts, including, but not limited to, group booking contracts and agreements and Independent Contractor agreements.

Item 4.b: By block vote, authorization was granted for Fullerton College to accept the following donations:

To Fullerton College CARE/CalWORKS:

- \$200 Cash Donation Yolanda Aguirre
- \$45 Cash Donation Laura Almodovar-Sole
- \$50 Cash Donation Lisa Campbell
- \$50 Cash Donation Brian Couron
- \$20 Cash Donation Jane Ishibashi
- \$25 Cash Donation Linda Kelly-Mandich
- \$15 Cash Donation Karen McDowell
- \$100 Cash Donation Scott McKenzie
- \$25 Cash Donation Amy Moreno
- \$30 Cash Donation Lynette Pratt
- \$150 Cash Donation José Ramón Núñez
- \$100 Cash Donation Susan Vincent
- \$45 Cash Donation Cindy Zarske
- \$25 Gift Card Costco, Fullerton
- \$120 Gift Cards Improv Comedy Club, Brea
- \$16 Gift Admission Tickets The Children's Museum, La Habra
- \$68 Admission Tickets Adventure City, Anaheim
- \$124 Admission Tickets Medieval Times, Buena Park

To the Fullerton College Counseling Division/Veterans Resource Center:

• \$1,500 Cash Donation – Fullerton Rotary Foundation

To the Fullerton College Fine Arts Division/Art Department:

- Ceramic Cylinder and Ceramic Sculpture Thomas Campbell
- American Chi #33 Painting Bill Hayner

To the Fullerton College Library:

• Japan Library's First Set of Releases (Six Books) – Japan Publishing Industry for Culture

- Fifteen Books and One Compact Disc Set Bob Sherrill
- Grading Techniques for Fashion Design (One Book) Monique Delatte
- Six Books by Nhat Tien Michael Bui
- The Hope We Seek (One Book and CD) Brian Courtney
- An Eloquent Modernist: E. Stewart Williams, Architect and In Country: Soldiers' Stories from Iraq and Afghanistan, Jennifer Karady (Two Books) – Palm Springs Art Museum Library Exchange Program
- Twenty Books and 78 Periodicals John Ayala
- It Started with Pop-Tarts (One Book) Shewolf Press
- One Hundred Five Miscellaneous Books Dr. JoAnn Brannock
- Five Cartons of Miscellaneous Books Anonymous
- Asian and Pacific Islanders and the Civil War (One Book) Jane Ishibashi
- Fullerton: The Boom Years (Two Copies) Deb Richey

To the Fullerton College Physical Education Division/Cross Country and Track:

• \$300 Cash Donation – Gary and Rachel Sheatz

To the Fullerton College Physical Education Division/Football:

• \$9,953.30 Cash Donation – James J. Wren

To the Fullerton College Physical Education Division/Tennis Team:

• Playmate Ball Mower (\$200 Value) – Meray Gamal

To the Fullerton College Physical Education Division/Women's Golf:

• \$1000 Cash Donation – King and Joy Foundation

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

<u>RETIREMENTS</u>

Greico, Laura	CC	Radiologic Technology Instructor Eff. 01/31/2016 PN CCF912
Lowe, Claudia	FC	Geography Instructor Eff. 06/02/2015

PN FCF827

CHANGE IN SALARY CLASSIFICATION

Bladh, Eric	CC	GIS/Geography Instructor From: Class B, Step 1 To: Class B, Step 9 Eff. 08/21/2015
Eckenrode, Adam	CC	Mathematics Instructor From: Class C To: Class D Eff. 08/21/2015
Francisco, Karen	CC	Foreign Language Instructor From: Column 1, Step 0 To: Column 2, Step 0 Eff. 08/24/2015
Hagan, Michele	FC	Real Estate Instructor From: Class B, Step 1 To: Class F, Step 10 Eff. 08/21/2015
Henke, Carol	FC	Art Instructor From: Class B To: Class C Eff. 08/21/2015
Kang, Hannah	CC	Psychology Instructor From: Column 1, Step 0 To: Column 3, Step 1 Eff. 08/24/2015
Nguyen, Gregory	FC	Mathematics Instructor From: Class D To: Class E Eff. 08/21/2015
Palmer, Kendyl	CC	English Instructor From: Class B, Step 1 To: Class B, Step 4 Eff. 08/21/2015
Pavelek, Karin	FC	Child Dev. and Educational Studies Instructor From: Class B, Step 1 To: Class B, Step 7 Eff. 08/21/2015
Pham, Kara	FC	Mathematics Instructor From: Class B, Step 1 To: Class F, Step 4 Eff. 08/21/2015

Roman-Morfin, Raquel	FC	Foreign Language Instructor (ADJ) From: Column 2, Step 0 To: Column 3, Step 0 Eff. 08/24/2015
Sheil, Sean	FC	Physical Education Instructor From: Class B, Step 1 To: Class B, Step 10 Eff. 08/21/2015
Shotwell, Brian	FC	Physics Instructor From: Class B, Step 1 To: Class E, Step 3 Eff. 08/21/2015
Surucu, Elise-Marie	СС	Mortuary Science Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/24/2015
Tran, Hoa	СС	Mathematics Instructor From: Class C To: Class D Eff. 08/21/2015
Tribbe, Matthew	FC	History Instructor From: Class B, Step 1 To: Class F, Step 6 Eff. 08/21/2015
Wade, Marcu	FC	Cosmetology Instructor From: Class B, Step 1 To: Class C, Step 10 Eff. 08/21/2015
Williams, Michelle	FC	Counselor (ADJ) From: Column 2, Step 0 To: Column 3, Step 1 (Schedule A and B) Eff. 08/24/2015
PAYMENT FOR INDEPEI	NDENT	LEARNING CONTRACT-2015 SUMMER
Assef, Celia	FC	\$20.00
LEAVE OF ABSENCE		
Conrad, Robin	FC	Dance Instructor Personal Leave Without Pay (100%) Eff. 2015/2016 Academic Year

Heath, Carolyn

Earth Sciences Instructor Load Banking Leave With Pay (16.27%) Eff. 2015 Fall Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2015 SUMMER INTERSESSION

Johnson-Covan, Laureen SCE Column 2, Step 0

FC

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2015 FALL SEMESTER, TRIMESTER

Bryant, Derek	CC	Column 1, Step 0
Hathenbruk, Brian	CC	Column 1, Step 1
Heyman, Jana	FC	Column 1, Step 0
Martinez, Ivann	CC	Column 3, Step 1
Moctezuma, Saul Anthony	FC	Column 1, Step 1
Orr, Alyesse	FC	Column 1, Step 0
Pierandozzi, Michaela	CC	Column 1, Step 1
Terra, Rebecca	CC	Column 3, Step 0
Walsh, Constance	FC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Gabaldon, Nadia	FC	Column 1, Step 0
Guevara, Angela	SCE	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Guevara, Angela SCE Column 2, Step 0

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Aburas, Jasmin	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 06/03/2015
Alacron, Andrea	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 06/03/2015
Base, Melissa	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 06/03/2015
Bicksler, Bonnie	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 06/03/2015
Bogan, Mary	FC	Reading Faculty Training Stipend not to exceed \$200.00

2015-16	
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		Eff. 06/03/2015
Chapman, Joanne	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 06/03/2015
Dadson, Guy	FC	Hiring Committee Service Lab Rate, Regular, and Contract Faculty Overload Teaching Schedule Class B Not to exceed 40 hours Eff. 06/08/2015-07/20/2015
Dalgoff, Mary	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 06/03/2015
Garcia, Amy	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 06/03/2015
Mundala, Kimberly	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 06/03/2015
Piazza, Stephanie	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 06/03/2015
Portillo Van Metre, Norma	a FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 06/03/2015
Rodine, Jeff	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 06/03/2015
Salzameda, Bridget	FC	Hiring Committee Service Lab Rate, Regular, and Contract Faculty Overload Teaching Schedule Class F Not to exceed 40 hours Eff. 06/08/2015-07/20/2015
Shah, Ekta	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 06/03/2015
Shaw, Carole	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 06/03/2015

Tuttle, Valerie	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 06/03/2015
Vakil-Jessop, Carolee	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 06/03/2015

NEW ACADEMIC MANAGEMENT JOB DESCRIPTION

Director, Basic Skills and Support Programs

(See Supplemental Minutes # 1154 for a copy of the job description.)

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

Ayon, Violet	AC	Executive Administrative Aide to the Chancellor 12-month position (100%) Eff. 10/31/2015 PN DEM999
Cayabyab, Lulu	CC	Administrative Assistant III 12-month position (100%) Eff. 10/01/2015 PN CCC972
Mazzuca, Debra	AC	Human Resources Specialist 12-month position (100%) Eff. 04/01/2016 PN DEN998
RESIGNATION		
Garcia, Lizzete	FC	Student Services Specialist 12-month position (100%) Eff. 08/08/2015 PN FCC720
Pavelek, Karin	FC	Laboratory Technician 12-month position (100%) Eff. 08/21/2015 PN FCC786
Rosillo, Zoila	FC	Instructional Assistant 9-month position (50%) Eff. 09/05/2015 PN FCC971

NEW PERSONNEL		
Campbell, Justin	FC	Special Project Manager, Umoja Community Program Temporary Management Position (100%) Range 2, Special Project Administrator Daily Rate Schedule Eff. 08/12/2015 – 06/30/2016 PN FCT976
Llamas Zataray, Jaime	FC	Facilities Custodian I 12-month position (55%) Range 27, Step A Classified Salary Schedule Eff. 08/13/2015 PN FCC990
Malacara, Karla	FC	Facilities Custodian I 12-month position (45%) Range 27, Step A Classified Salary Schedule Eff. 08/14/2015 PN FCC625
Ramirez, Celeste	FC	Facilities Custodian I 11-month position (45%) Range 27, Step A Classified Salary Schedule Eff. 08/15/2015 PN FCC958
Ruelas, Ann Marie	CC	EOPS Program Coordinator 12-month position (100%) Range 40, Step D Classified Salary Schedule Eff. 08/03/2015 PN CCC802
PROMOTION		
Bates, Beatrice	AC	Payroll Specialist 12-month position (100%) PN DEC984
		To: AC Payroll Lead 12-month position (100%) Range 45, Step B + 5% Longevity + PG&D Classified Salary Schedule Eff. 08/12/2015 PN DEC931

Weiner, David

- FC HVAC Mechanic II 12-month position (100%) PN FCC828
 - To: FC HVAC Mechanic Coordinator 12-month position (100%) Range 42, Step E + 10% Longevity Classified Salary Schedule Eff. 08/12/2015 PN FCC858

VOLUNTARY CHANGES IN ASSIGNMENT

Cook, David	FC	Instructional Assistant (50%)
		Permanent Increase in Months and Percent Employed From: 9 months, 50% To: 10 months, 100% Eff. 09/01/2015 PN FCC831
Dorado, Armando	СС	Facilities Custodian I 10-month position (100%) PN CCC870
		Permanent Lateral Transfer To: CC Facilities Custodian I 12-month position (100%) Eff. 08/03/2015 PN CCC995
Lemos, Donny	СС	Facilities Custodian I 10-month position (100%) PN CCC747
		Permanent Lateral Transfer To: CC Facilities Custodian I 12-month position (100%) Eff. 08/03/2015 PN CCC937
Millikan, Linda	FC	Instructional Assistant 10-month position (100%) PN FCC836
		Permanent Lateral Transfer To: FC Instructional Assistant 12-month position (100%) Eff. 08/12/2015

PN FCC941

PROFESSIONAL GROWTH & DEVELOPMENT

Corona, Shontel	SCE	Admissions & Records Technician 1 st Increment (\$350) Eff. 07/01/2015
Luna, Berta	SCE	Administrative Assistant II (100%) 3 rd Increment (\$350) Eff. 07/01/2017
Yiv, Muninando	FC	Administrative Assistant I (100%) 1 st Increment (\$350) Eff. 07/01/2016
LEAVES OF ABSENCE		
Jenkins, Jana	FC	Health Services Specialist (100%) Family Medical Leave Act (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Until Exhausted; Unpaid Thereafter Eff. 07/16/2015 – 07/16/2016 (Intermittent Leave)
Nguyen, Annie	CC	Campus Safety Officer (100%) Pregnancy Disability Leave (PDL) Paid Leave Using Regular Sick Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 07/20/2015 – 07/22/2015 (Consecutive Leave) Eff. 07/29/2015 – 08/11/2015 (Consecutive Leave)
Ramos, Jesse	FC	Facilities Custodian I (100%) Family Medical Leave Act (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/24/2015 – 07/31/2015 (Consecutive Leave)
Wildman, Alycia	СС	Library Assistant II (100%) Family Medical Leave Act (FMLA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/24/2015 – 10/22/2015 (Consecutive Leave)

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1154 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1154 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes 1154 for a copy of the volunteer listing.)

GENERAL

Item 6.a: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Molly McClanahan that the Board adopt Resolution No. 15/16-03, Trustee Absence, verifying that Trustee M. Tony Ontiveros was absent on July 28, 2015, due to illness and, therefore, eligible to receive compensation for the Board meeting held on that date. **Motion carried with Trustees Brown, McClanahan, Ontiveros, and Rodarte voting yes, and the Student Trustees' advisory votes.**

A signed affidavit from Mr. Ontiveros verifying his absence due to illness will be on file in the Chancellor's Office.

CLOSED SESSION: At 6:16 p.m., Board President M. Tony Ontiveros adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENTS: Chancellor and Fullerton College President

RECONVENE MEETING: At 7:30 p.m., Board President M. Tony Ontiveros reconvened the meeting in open session.

ADJOURN: At 7:31 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte to adjourn the Board Meeting. **Motion carried with Trustees Brown, McClanahan, Ontiveros, and Rodarte voting yes.**

Prepared By Recording Secretary for Molly McClanahan, Secretary, Board of Trustees