North Orange County Community College District ADMINISTRATIVE PROCEDURES

Chapter 5
Student Services

AP 5110 Counseling

Reference:

Education Code Sections 72620 and 72621; Title 5, Section 51018; ACCJC Accreditation Standard II.C.5; WASC/ACS Criterion 7, Indicator 7.2

- 1.0 The counseling services available in the District's counseling program include at least the following:
 - 1.1 Academic counseling, college study skills, and educational planning courses, in which the student is assisted in assessing, planning, and implementing his or her immediate and long-range academic goals (e.g., development of a Student Educational Program SEP).
 - 1.2 Career counseling, and career education courses, in which the student is assisted in assessing his or her aptitudes, abilities, and interests, and is advised concerning current and future employment trends.
 - 1.3 Personal counseling, in which the student is assisted with personal, family, or other social concerns, when that assistance is related to the student's education and referred to the appropriate support services (e.g., psychological counseling).
 - 1.4 Special assistance to students on academic or progress probation.
 - 1.5 Coordination with the counseling aspects of other services to students which exist on campus, including but not limited to those services provided in programs for students with special needs, skills testing programs, financial assistance programs, workforce services, transfer information, and multicultural programs/events.
- 2.0 Confidentiality of Counseling Information: When a student reaches the age of 18 or attends a postsecondary institution, all of the rights afforded by Family Educational Rights and Privacy Rights (FERPA) apply to the student. Thus, information of a personal nature disclosed by a student 18 years of age or older or enrolled at the college in the process of receiving counseling from a counselor is confidential, and shall not become part of the student record without the written consent of the person who disclosed the confidential information. However, the information shall be disclosed when permitted by applicable law, including but not limited to, disclosure as necessary to report child abuse or neglect; reporting to the Chancellor or other persons when the counselor has reason to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student or other persons living in the college community; reporting information to the Chancellor or other persons as necessary when the student indicates that a crime involving the likelihood of personal injury or significant or substantial property losses will or has been committed; reporting information to one or more persons specified in a written waiver by the student.

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April 22, 2015 Chancellor's Staff