

AP 5055 Enrollment Priorities

Reference:

Title 5, Sections 58106 and 58108;
Education Code Sections 66025.8, 66025.9, and 66025.92

- 1.0 The District will provide priority registration for students who enroll in a community college for the purpose of degree or certificate attainment, transfer to a four-year college or university, or career advancement. The following students will have the highest and equal priority for enrollment:
 - 1.1 A member of the armed forces or a veteran pursuant to Education Code Section 66025.8.
 - 1.2 Foster youth, former foster youth, homeless youth, or former homeless youth pursuant to Education Code Section 66025.9.
 - 1.3 A student who has been determined to be eligible for Disabled Student Programs and Services, the Extended Opportunity Programs and Services, and North Orange Continuing Education transitional students.
 - 1.4 A student who is receiving services through CalWORKs.
 - 1.5 A student who is a Tribal TANF recipient.
- 2.0 The following students will have priority for enrollment, and these registration priorities apply to courses offered during summer or intersessions:
 - 2.1 First time students who have completed orientation, assessment, and developed student education plans.
 - 2.2 Continuing students who have not lost registration priority, as defined in these procedures.
- 3.0 Registration priority specified above shall be lost at the first registration opportunity after a student:
 - 3.1 Is placed on academic or progress probation or any combination thereof as defined in these procedures and Administrative Procedure 4250, Probation, Dismissal, and Readmission, for two consecutive terms.
 - 3.2 Continuing and returning students would lose enrollment priority if they earned more than 100 units (not including non-degree applicable basic skills and ESL) or if they were on academic or progress probation for two consecutive terms. For purposes of this section, a unit is earned when a student receives a grade of A, B, C, D, or P as defined in Administrative Procedure 4220, Standards of Scholarship.
 - 3.3 The District shall notify students who are placed on academic or progress probation of the potential for loss of enrollment priority. The District shall notify the student that a second consecutive term on academic or progress probation will result in the loss of priority registration as long as the student remains on probation.

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The District shall notify students or who have earned 75 percent (75%) or more of the unit limit that enrollment priority will be lost when the student reaches the unit limit.

4.0 Appeal of Loss of Enrollment Priority

- 4.1 Students who have lost enrollment priority and meet one or more of the following criteria may appeal to the college in accordance with the College's Appeal Process. The ruling of the responsible Dean is final.
 - 4.1.1 Students with disabilities, who applied for but did not receive timely, reasonable accommodations (providing the student has met all requirements and deadlines).
 - 4.1.2 Students who have earned more than 100 units, but are enrolled in high unit majors or programs, as determined by the college.
 - 4.1.3 Students who have extenuating circumstances (verified cases of accidents, illnesses, or other circumstances beyond the control of the student).
 - 4.1.4 Students who demonstrate significant satisfactory academic improvement in a subsequent term, but whose term GPA is not high enough to raise the cumulative GPA.

See Board Policy 5055, Enrollment Priorities; Board Policy 5052, Open Enrollment; and Administrative Procedure 5052, Open Enrollment.

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