



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING:** Meeting in November 2015  
**DATE:** Tuesday, November 24, 2015, at 5:30 p.m.  
**PLACE:** Anaheim Campus Board Room  
 1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

**AGENDA:**

1.
  - a. **Pledge of Allegiance to the Flag**
  - b. **Board of Trustees Roll Call**
  - c. **Comments: Members of the Audience:** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
  - d. **Consider Personnel block-vote items indicated by [ ] in Section 5**  
 Agenda items designated as block-vote items with [ ] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.  
  
 An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.  
  
 Public records related to the public session agenda, and are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).
  - e. **Reports:**  
**Chancellor**  
 \* **Fullerton College Annual Report and Institutional Effectiveness Report**  
**By: Greg Schulz, Fullerton College Interim President**  
  
**College Presidents/Provost**
  - f. **Comments:**  
**Resource Table Personnel**  
**Members of the Board of Trustees**

2. a. **Approval of Minutes of the Regular Meeting of November 10, 2015.**  
 b. **CLOSED SESSION: Per the following sections of the Government Code:**

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54957: PUBLIC EMPLOYEE APPOINTMENTS: Chancellor and Fullerton College President**

3. **FINANCE & FACILITIES**

- a. This item is for information only. At the December 8, 2015, Board meeting, a public hearing will be held pursuant to Government Code §4217.12 and staff will bring the required resolutions and recommend the award of an Energy Conservation Facilities contract for Cypress College.
- b. Authorization is requested to procure professional services related to the mid-term educational master plan review and update by Cambridge West.

4. **INSTRUCTIONAL RESOURCES**

- a. It is recommended that the Board receive as information the Cypress College, Fullerton College, and School of Continuing Education Student Success and Support Program (SSSP) plans.
- b. It is recommended that the Board receive the 2015 Student Equity Plans by Cypress College, Fullerton College, and the School of Continuing Education, and direct that they be agendaized for approval at the Board's December 2015 meeting.

5. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

Retirement  
 Payment for Independent Learning Contracts  
 Leaves of Absence  
 Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

Retirement  
 New Personnel  
 Promotion  
 Extension of Contract

Reclassification  
Voluntary Changes in Assignment  
Leaves of Absence  
Suspension Without Pay for Disciplinary Action

- [c] Request approval of Professional Experts.
- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.
- [e] Request approval of Volunteers.

6. **GENERAL**

- a. It is recommended that the Board establish Tuesday, December 8, 2015 as the date of the Board's Organizational Meeting and to so inform the County Superintendent.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
<b>DATE:</b>	November 24, 2015	Information	X _____
		Enclosure(s)	_____
<b>SUBJECT:</b>	RFP Process under Government Code 4217 for Thermal Energy Storage/Chiller Plant Project		

**BACKGROUND:** Cypress College has been working on a Scheduled Maintenance/Energy Project ("Project") to replace several chillers that have exceeded their life cycle. The Project will also add a Thermal Energy Storage Tank and connect the entire campus chilled water plant. This Project has been identified in the District's Master Plan, Energy/Sustainability Plan and Scheduled Maintenance Plan. A large portion of the Scheduled Maintenance funds (\$1,500,000) that will be used for this Project will need to be encumbered by the end of December 2015. Further, the Utility Incentives (\$720,000) from Southern California Edison and Prop 39 funds (\$514,000) that have been approved for this Project must also be used within 18 months. The District has been working with District legal counsel to determine the most appropriate method to accomplish the Project within these time restrictions. P2S, the contracted consulting engineering firm, together with District legal counsel, have developed a form Request for Proposal and design criteria for the Project to be procured under Government Code Section 4217.

This is a highly complex construction arrangement involving an expensive energy efficiency upgrade, an alternative bidding method and a number of funding sources. The purpose of this agenda item is to provide the Board of Trustees information on the RFP process under Government Code Section 4217 and an opportunity to discuss the project. The contract will be presented to the Board of Trustees for approval at the December 8 Board meeting.

The following is a summary of the procurement requirements for energy conservation facilities contract under Government Code 4217.

"[A] public agency may enter into an energy service contract and any necessarily related facility ground lease on terms that its governing body determines are in the best interests of the public agency if the determination is made at a regularly scheduled public hearing, public notice of which is given at least two weeks in advance, and if the governing body finds... That the anticipated cost to the public agency for thermal or electrical energy or conservation services provided by the energy conservation facility under the contract will be less than the anticipated marginal cost to the public agency of thermal, electrical, or other energy that would have been consumed by the public agency in the absence of those purchases..."

Per Government Code 4217.12, the findings must be made at a "regularly scheduled" Board meeting, at which a public hearing is held, after having posted two weeks' prior public notice of that public hearing. The essential requirements are:

- Hold a public hearing at a regularly scheduled Board meeting (12/8/15)
- Provide two weeks' prior public notice of the public hearing (11/23/15)
- After the public hearing, the Board must:
  - a) find that the anticipated cost of the Energy Conservation Facilities Contract to the District will be less than the anticipated marginal cost of electricity that the District would expect to pay without the Energy Conservation Facilities Contract; (a complete analysis of the key findings – savings greater than the anticipated cost of the contract, will be provided by P2S, the contracted engineering firm that designed the project.); and
  - b) find that the Energy Conservation Facilities Contract is in the best interests of the District.

**CEQA EXEMPTIONS:** A CEQA process has to be completed before letting any contract for a "project," generally defined under CEQA as any activity that may pose substantial impacts on the environment. A CEQA resolution will be submitted for Board approval at the December 8, 2015 meeting.

**AWARD OF CONTRACT:** The Request for Proposal will be due on December 2, 2015. Staff will recommend award of contract at the December 8, 2015, Board meeting. This agenda item was submitted by Jenney Ho, District Director, Purchasing, and Albert Miranda, Director of Facilities/Physical Plant at Cypress College.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Funds will come from Scheduled Maintenance, Prop. 39 and utility incentives.

**RECOMMENDATION:** This item is for information only. At the December 8, 2015 Board meeting, a public hearing will be held pursuant to Government Code §4217.12 and staff will bring the required resolutions and recommend the award of an Energy Conservation Facilities contract for Cypress College.

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Brian Fahnestock  
Recommended by

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Approved for Submittal

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3.a.2  
Item No.

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	November 24, 2015	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Professional Services by Cambridge West for the Mid-term Educational Master Plan Review and Update	Enclosure(s)	<u>          </u>

**BACKGROUND:** In 2011, after two years of research, dialog and development, the North Orange County Community College District developed its Comprehensive Master Plan (CMP). The CPM is the long-range planning document for the District that provides the overarching big picture guidance for all planning and decision-making throughout the District for a ten-year period (FY 2011 through FY 2020). In 2015, almost at the exact mid-point of the CMP, we are conducting a mid-term review of the educational master plan to try to fulfill the following needs:

- Need for additional analysis of our academic and student support programs to better inform facilities planning.
- Need for increased cross-District dialogue on new programs to meet community, employer and on-going student needs. These discussions need to also examine program contraction and/or deletion in the CMP with special attention to how all programs are meeting current and future needs and supported by planning and budget. This is an area that ACCJC is paying particular interest to in training of visiting teams.
- Need to maintain dynamic participation and enthusiasm across the District over the ten-year life of the CMP

The purpose of the mid-term review is to assess the educational component of the CMP to better inform budgeting and facilities planning. The review will also provide a running start for the comprehensive review and update of the CMP beginning in 2018.

In the fall 2015 semester, the campuses are asked to engage in a review of the CMP with each instructional, learning support and student success area. In this review, the campuses are asked to do the following:

1. Review enrollment and student achievement data for every discipline
2. Project growth and/or changes for the five-year period of 2015-2020 for every discipline
3. Incorporate changes in pedagogical practices such as those brought about by technology and student characteristics. Also incorporate high impact educational practices as promulgated by AACU (<https://www.aacu.org/leap/hips>) where appropriate

Majority of the qualitative information regarding these questions can be found in the program reviews of instructional and student support areas. However, for the mid-term review of the CMP to be robust and ultimately useful, quantitative data are also needed. The collection and

analysis of quantitative data will supplement the campuses' effort in the mid-term review and update of the educational master plan. With the inclusion of quantitative data, the mid-term review will be comprehensive enough to provide direction for budget and facilities planning in the foreseeable future.

As there is currently no capacity for institutional research at the District Office, the Vice Chancellor of EST has asked three different firms to submit proposals for the quantitative data as a component of the mid-term educational master plan review and update. So far, one firm declined to submit a proposal as they lack capacity to supply the quantitative data; a second firm submitted a proposal for around \$80,000 that also requires the District to supply the quantitative data, which the District is not in a position to do at this time. Cambridge West submitted the most comprehensive proposal that includes:

- Create an instructional “baseline” that reflects a section level analysis of the current program of instruction and student support. Using this baseline, develop a WSCH generation forecast for instruction needs into the future. Estimate growth of WSCH capacity out to the year 2030 (in benchmark years of 5 year intervals). Quantify the estimated WSCH into academic space (ASF). Assess the current viability of physical space to support the program of instruction and support. Define space needs by WSCH and translate these space needs into physical forms.
- External Scan: Based on a ZIP code analysis, define the Effective Service Area for each college. Assess service area population and growth.
- Internal Scan: Assess age, race and student origins. Conduct research by discipline on the historic growth/decline of student enrollments and the generation of WSCH. Quantify student enrollment trend information and the capacity to provide weekly student contact hours (WSCH) as the basis for estimating growth and space needs into the future. Create a long term vision for meeting the academic growth and addressing aging facilities.
- Integrate qualitative input analysis with quantitative data. Define space needs by program or discipline, prioritize projects and sequence their implementation into the related Facilities Master Planning process.

Because the Vice Chancellor will be holding the campus meetings with appropriate Deans, department chairs and lead discipline faculty, Directors, support staff, students and the Senates to go over the quantitative information in the context of the campuses' qualitative information, the fee by Cambridge West is not to exceed \$150,000 for the entire projects including SCE and the Anaheim Campus. It is therefore recommended that the Board approves this professional services contract with Cambridge West. This agenda item was prepared by Dr. Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3200: Accreditation and Board Policy 3250: Institutional Planning.

**FUNDING SOURCE AND FINANCIAL IMPACT:** District General Fund.

**RECOMMENDATION:** Authorization is requested to expend \$140,400 to procure professional services related to the mid-term educational master plan review and update by Cambridge West. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or District Director, Purchasing, to execute the agreements on behalf of the District.

Cherry Li-Bugg  
Recommended by

\_\_\_\_\_  
Approved for Submittal

3.b.3  
Item No.



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
<b>DATE:</b>	November 24, 2015	Information	<u>    X    </u>
		Enclosure(s)	<u>    X    </u>
<b>SUBJECT:</b>	Student Success and Support Program (SSSP)		

**BACKGROUND:** The Seymour-Campbell Student Success Act of 2012 (SB 1456) established a program of intentional and funded activities to address student success in the California Community Colleges. The goal of the SSS program is to increase student access and success by providing students with core SSSP services to assist them in achieving their educational and career goals. In order to receive funding under the SSSP, colleges are mandated to provide, track and report on the following:

- Provide **at least** an abbreviated student education plan (SEP) to all entering students with a priority focus on students who enroll to earn degrees, career technical certificates, transfer preparation, or career advancement.
- Provide orientation, assessment for placement, and counseling, advising, and other education planning services to all first-time students.
- Provide students with any assistance needed to define their course of study and develop a comprehensive SEP by the end of the third term but no later than completion of 15 units.
- Provide follow-up services to at-risk (students enrolled in basic skills courses, students who have not identified an education goal or course of study, or students on academic or progress probation).

Funding for the SSSP has dramatically increased this year with a concurrent reduction in the match requirement. For the 2015-2016 academic year, SSSP Funding for Cypress College is \$2,799,277, an increase of \$866,657 over the prior year; for Fullerton College, the funding this year is \$3,754,738, an increase of \$729,952; for SCE, the funding this year is \$1,394,063, an increase of \$654,629. The total SSSP funding, for the District as a whole, is \$7,948,078.

Cypress College, Fullerton College and SCE, through their collegial consultation process, have completed their 2015-2016 SSSP plans. The plans are being submitted to the Board as information. The SSSP Committees work closely with the Student Equity Committees to complete their plans; therefore, both plans are being presented to the Board at the same time so that the full scope of District initiatives and activities on student access and success can be made evident.

**How does this relate to the District-wide Strategic Plan?** This item responds to District Strategic Directions 1-4: Student access and success constitute the soul of the District's Strategic Directions. Although there are specific activities mandated by the SSSP, everything we do in the District is centered on helping our students achieve their education and career goals.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3200: Accreditation and Board Policy 3250: Institutional Planning

**FUNDING SOURCE AND FINANCIAL IMPACT:** This item is required by the State Chancellor's Office as a condition of the District/colleges receiving SSSP funding.

**RECOMMENDATION:** It is recommended that the Board receive as information Cypress College, Fullerton College and School of Continuing Education Student Success and Support Program (SSSP) plans.

Cherry Li-Bugg

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Recommended by

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Approved for Submittal

4.a.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
<b>DATE:</b>	November 24, 2015	Information	X
		Enclosure(s)	X
<b>SUBJECT:</b>	2015 Cypress College, Fullerton College, and School of Continuing Education Student Equity Plans		

**BACKGROUND:** Student Equity funding was established in the 2014-15 Budget Act to “... ensure equal educational opportunities and to promote student success for all students, regardless of race, gender, age, disability, or economic circumstances.” While a requirement has been in place since 1996 that colleges adopt Student Equity Plans, this is the first time that dedicated state resources have been provided to support efforts to achieve the goals reflected in those plans. Together with the doubling of funds for the Student Success and Support Program, this is a valuable investment in the system’s Student Success Initiative to help colleges achieve student success goals for all students. In 2015-2016, the Student Equity funding to the District is \$3,509,299. Of which, the District wide allocation is \$146,221; Cypress College, \$1,115,416; Fullerton College, \$1,815,332; and SCE, \$578,551.

The Student Equity Committees (composed of faculty, staff, students, and administration) at Cypress and Fullerton Colleges and SCE, have been hard at work to complete the Student Equity Plans. These are comprehensive plans that encompass innovative and promising practices, activities, and resources to address disparity within population groups. The Student Equity Plans have identified trends in student achievement that necessitate modification and restructuring of services to meet student needs and to close achievement gaps in access and success in under-represented student groups. The Student Equity Plans were coordinated with the development of the Student Success and Support Program (SSSP) Plans to ensure that the following *Student Equity Success Indicators as defined in Title 5, sections 54220 and 51026*, are measured, monitored, and remediated where needed:

- Access
- Course Completion
- ESL and Basic Skills Completion
- Degree and Certificate Completion
- Transfer

Where SCE is concerned, the transfer category is defined as “non-credit to credit transfer”.

The Student Equity Plans have identified strategies to address and monitor these equity issues and are being presented to the Board for first reading.

**How does this relate to the District-wide Strategic Plan?** This item responds to District Strategic Direction #2: The District will annually make progress toward eliminating the documented achievement gap among race/ethnicity groups.

**How does this relate to Board Policy: *BP 5300 Student Equity*:** 1.0 The Board is committed to assuring student equity in educational programs and college services. The Chancellor shall ensure that each campus establish and implement a Student Equity Plan that meets the Title 5 standards for such a plan.

**FUNDING SOURCE AND FINANCIAL IMPACT:** This item is required by the State Chancellor's Office as a condition of the District/colleges receiving Student Equity funding.

**RECOMMENDATION:** It is recommended that the Board receive the 2015 Student Equity Plans by Cypress College, Fullerton College, and the School of Continuing Education, and direct that they be agendized for approval at the Board's December 2015 meeting.

Cherry Li-Bugg

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Recommended by

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Approved for Submittal

4.b.2

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Item No.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** November 24, 2015 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Academic Personnel Enclosure(s) X

**BACKGROUND:** Academic personnel matters within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.a.1

\_\_\_\_\_  
Item No.

RETIREMENT

Pummer, John	FC	Welding Technology Instructor Eff. 7/01/2016 PN FCF771
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PAYMENT FOR INDEPENDENT LEARNING CONTRACTS FALL 2015 SEMESTER

Andrus, Angela	FC	\$20.00
Assef, Celia	FC	\$30.00
Balma, Jodi	FC	\$10.00
Bouza, Laura	FC	\$10.00
Davidson, Deborah	FC	\$50.00
Dowdalls, James	FC	\$30.00
Henke, Carol	FC	\$10.00
Kyle, Diana	FC	\$50.00
Markley, Karen	FC	\$10.00
Miller, Bruce	FC	\$20.00
Nelson-Wright, Kelly	FC	\$10.00
Perez, Marie	FC	\$10.00
VanRy, Michelle	FC	\$10.00
Walzer, Amanda	FC	\$60.00
Young, Renee	FC	\$20.00

LEAVES OF ABSENCE

Cooper, Jennifer	CC	Mathematics Instructor Load Banking Leave With Pay (13.33%) Eff. 2016 Spring Semester
Felender, Julie	FC	Psychology Instructor Load Banking Leave With Pay (20.00%) Eff. 2016 Spring Semester
Hill, Garet	CC	Mathematics Instructor Load Banking Leave With Pay (13.33%) Eff. 2016 Spring Semester
Price, Rene	FC	Mathematics Instructor Load Banking Leave With Pay (20.00%) Eff. 2016 Spring Semester

Academic Personnel  
November 24, 2015

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2015 FALL SEMESTER,  
TRIMESTER

Cortes, Victoria	SCE	Column 1, Step 1
Ledezma, Milton	SCE	Column 1, Step 1
Yore, Jason	SCE	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2016 SPRING SEMESTER,  
TRIMESTER

Arndt, Nadine	FC	Column 1, Step 1
Cho, Joshua	FC	Column 1, Step 1
Gregory, Eric	FC	Column 1, Step 1
Hettig, Hollis	CC	Column 1, Step 1
Jacob, Brian	CC	Column 1, Step 1
Jensen, Laura	FC	Column 1, Step 1
Jimenez, Irwing	FC	Column 1, Step 1
Ryan, Patrick	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Garcia, Lizzete	FC	Column 1, Step 1
Heredia, Ernesto	CC	Column 1, Step 1
Wadman, Ashley	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Cady, Amy	FC	Column 2, Step 1
Cortes, Victoria	SCE	Column 1, Step 1
Ledezma, Milton	SCE	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Abadzhyan, Susanna	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Adams, Louretha	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Arellano-Duenas, Cristina	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016

Academic Personnel  
November 24, 2015

Aschidamini, Brooke	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Babajide, Rasaq	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Baca, Richard	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Bailey, Yvonne	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Baitoo, Hilda	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Brady, Jane	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Bright-Preston, Jennifer	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Brown-Arellano, Kristina	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Castro, Alma	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Cortes, Mabel	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Cowan, Jeffrey	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016



Academic Personnel  
November 24, 2015

Do, Field	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Faltas, Emad	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Hashima, Larry	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Hoigaard, Julia	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Hovelsen, Chad	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Jensen, Laura	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Kinkel, Jennifer	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Matrisch, Tamarah	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Mead, Guenevere	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Manneh, Nayla	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Massades, Bruna	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016

Academic Personnel  
November 24, 2015

Nava, Michelle	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Obrite, Patricia	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Orr, Alyesse	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Paquette, Chris	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Petrie, Caleb	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Ravenna, Georgianna	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Ray, Michael	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Rickrode, Taylor	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Serrano, Nancy	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Shah, Sonali	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Sheley, Jason	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016

Academic Personnel  
November 24, 2015

Shuck, Karin	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Stepe, Margaret	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Walsh, Constance	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Weber, Kevin	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Wohlgezogen, Laura	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016
Wong, Valerie	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 01/19/2016-01/20/2016

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** November 24, 2015 Resolution \_\_\_\_\_  
**SUBJECT:** Classified Personnel Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Classified personnel matters within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.b.1

\_\_\_\_\_  
Item No.

Classified Personnel  
November 24, 2015

RETIREMENT

Foster, Patricia	FC	Admissions & Records Coordinator 12-month position (100%) Eff. 12/31/2015 PN FCC920
Roldan, David	FC	Groundskeeper 12-month position (100%) Eff. 12/05/2015 PN FCC861
Van Beynen, Chrystal	FC	Career Center Coordinator 10-month position (100%) Eff. 12/31/2015 PN FCC754

NEW PERSONNEL

Albelo, Albert	FC	Skilled Maintenance Mechanic 12-month position (100%) Range 41, Step A Classified Salary Schedule Eff. 11/25/2015 PN FCC645
Caccavo, Christopher	AC	Facilities Custodian I 12-month position (100%) Range 27, Step E Classified Salary Schedule Eff. 11/30/2015 PN DEC956
Crespo, Robert	CC	Vehicle & Equipment Mechanic 12-month position (100%) Range 40, Step A Classified Salary Schedule Eff. 12/02/2015 PN CCC934
Dalton, Samuel	FC	HVAC Mechanic II 12-month position (100%) Range 41, Step E Classified Salary Schedule Eff. 11/25/2015 PN FCC828

Classified Personnel  
November 24, 2015

Manyweather, Laura      AC      Special Projects Manager/ Professional Development  
Temporary Management Position (100%)  
Range 2, Special Project Admin Daily Rate Schedule  
Eff. 11/30/2015 – 06/30/2016  
PN DET995

Patrick, Michael      FC      Skilled Maintenance Mechanic  
12-month position (100%)  
Range 41, Step A  
Classified Salary Schedule  
Eff. 11/25/2015  
PN FCC623

Sarabia, David      FC      Tutorial Services Coordinator  
12-month position (100%)  
Range 40, Step D  
Classified Salary Schedule  
Eff. 11/25/2015  
PN FCC792

PROMOTION

Recinos, Alba      AC      Executive Assistant II  
12-month position (100%)  
PN DEN997

To:      AC Administrative Support Mgr, Chancellor's Office  
12-month position (100%)  
Range 13, Column C + PG&D  
Management Salary Schedule  
Eff. 11/25/2015  
PN DEM999

EXTENSION OF CONTRACT

Martin, Monica      FC      Special Project Director, Special Programs  
Temporary Management Position (100%)  
Range 3, Special Project Administrator Daily Rate Schedule  
Eff. 02/01/2016 – 03/31/2016  
PN FCT992

RECLASSIFICATION

Burch, Deann                      CC    Career Center Coordinator  
12-month position (100%)  
Range 40, Step E + 30% Longevity + PG&D

To:    CC Career Center Coordinator II  
12-month position (100%)  
Range 45, Step E + 30% Longevity + PG&D  
Classified Salary Schedule  
Eff. 04/01/2015  
PN CCC980

VOLUNTARY CHANGES IN ASSIGNMENT

Anguiano, Eileen                      AC    Administrative Assistant II (50%)

Temporary Change in Assignment  
To:    AC Administrative Assistant II  
12-month position (50%)  
FC Administrative Assistant II  
12-month position (50%)  
Eff. 11/21/2015 – 11/24/2015

Anguiano, Eileen                      AC    Administrative Assistant II  
12-month position (50%)  
PN DEC973

Permanent Lateral Transfer  
To:    FC Administrative Assistant II  
12-month position (100%)  
Eff. 11/25/2015  
PN FCC925

Barba, Yolanda                      SCE    Administrative Assistant I  
12-month position (100%)  
PN SCC891

Permanent Lateral Transfer  
To:    SCE Account Clerk II  
12-month position (100%)  
Eff. 01/04/2016  
PN SCC909

Classified Personnel  
November 24, 2015

Diaz, Angela

SCE Instructional Assistant/ High School Lab  
11-month position (100%)  
PN SCC957

Permanent Lateral Transfer

To: SCE Instructional Assistant/ Literacy Lab  
11-month position (100%)  
Eff. 01/01/2016  
PN SCC973

Olmos, Pearl

FC Facilities Custodian II  
12-month position (100%)  
PN FCC951

Permanent Change in Assignment

To: AC Facilities Custodian I  
12-month position (100%)  
Range 27, Step E + 15% Longevity  
Eff. 12/01/2015  
PN DEC976

Penesa, Rosemary

SCE Accounting Technician  
12-month position (100%)  
PN SCC959

Permanent Lateral Transfer

To: CC Accounting Technician  
12-month position (100%)  
Eff. 12/01/2015  
PN CCC737

Sanchez, Anita

SCE Instructional Aide/High School Lab  
11-month position (40%)  
PN SCC966

Permanent Lateral Transfer

To: SCE Instructional Aide/ High School Lab  
11-month position (100%)  
Eff. 01/01/2016  
PN SCC971





Classified Personnel  
November 24, 2015

Marshall, Steven	CC	Campus Safety Officer (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 10/01/2015 -- 10/09/2015 (Consecutive Leave)
McDowell, Karen	FC	Administrative Assistant II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 10/16/2015 -- 11/22/2015 (Consecutive Leave)
Ramos, Jesse	FC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/06/2015 -- 11/20/2015 (Consecutive Leave)
Ridley, Erin	AC	User Support Analyst (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 11/17/2015 -- 12/01/2015 (Consecutive Leave)
Ridley, Malcolm	AC	IT Specialist/Network (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 10/21/2015 -- 11/27/2015 (Consecutive Leave)
Skokos, Dino	FC	Campus Safety Officer (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 10/27/2015 -- 11/27/2015 (Consecutive Leave)

SUSPENSION WITHOUT PAY FOR DISCIPLINARY ACTION

Wafer, Cynthia	FC	Administrative Assistant II (100%) Four (4) Days Eff. 12/01/2015; 12/02/2015; 01/05/2016 and 01/06/2016
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**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** November 24, 2015 Resolution \_\_\_\_\_  
**SUBJECT:** Professional Experts Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Professional Experts within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.c.1

Item No.

Professional Experts  
November 24, 2015

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Bechara, David	CC	Technical Expert I	PERKINS IV – Enhancing Student Success	15	11/23/2015	06/23/2016
Bruce, Thomas	CC	Project Manager	Outreach to promote CIS (Perkins)	9	12/14/2015	03/07/2016
Burger, Markus	FC	Technical Expert I	Special Topic Lecture	7.5	11/12/2015	11/12/2015
Eckenrode, Adam	CC	Technical Expert I	VLA/DLA Project	15	11/24/2015	06/30/2016
Gottdank, Adam	SCE	Project Manager	Planning and Accreditation	26	12/14/2015	12/23/2015
Graves, Gary	FC	Technical Expert II	Student Equity Grant – Brown Bag, Career Closet, Career Resource	15	01/04/2016	06/30/2016
Johnstone, Deborah	SCE	Project Coordinator	SoCal Sheet Metal JATC	26	11/10/2015	11/25/2015
Ledesma, Nicole	CC	Technical Expert I	VLA/DLA Project	15	11/24/2015	06/30/2016
Martinez-Carrasco	SCE	Project Manager	CASAS Enterprise and Test Expert	26	01/04/2016	06/24/2016
Miglietta, Claudia	SCE	Project Coordinator	Assessment Proctor	26	01/04/2016	06/30/2016
Morvan, Laurie	CC	Technical Expert I	Mathematical Concepts Videos	40	01/09/2016	06/30/2016
Nguyen, Kelly	CC	Technical Expert	VLA/DLA Project	15	11/24/2015	06/30/2016
Payan-Hernandez, Martha	SCE	Technical Expert I	CTE Enhanced Funding Grant	26	11/16/2015	12/18/2015
Ponce, Yolanda	SCE	Project Coordinator	Assessment Proctor	26	01/04/2016	06/30/2016
Rojas, Blanca	FC	Project Expert	DSS Equity Plan Workshop	5	11/09/2015	12/11/2015
Sherard, Erin	SCE	Project Manager	Parenting Work Group	21	11/16/2015	12/18/2015
Sherard, Erin	SCE	Project Manager	Parenting Work Group	26	01/04/2016	06/25/2016
Shrout, Cynthia	CC	Technical Expert I	VLA/DLA Project	15	11/24/2015	06/30/2016
Sibley-Smith, Andrea	SCE	Project Coordinator	DSS Curriculum Specialist	26	12/07/2015	12/31/2015
Standen, Kathy	FC	Technical Expert II	Student Equity Grant – Brown Bag, Career Closet, Career Resource	15	11/09/2015	06/30/2016
Tran, Hoa	CC	Technical Expert I	VLA/DLA Project	15	11/24/2015	06/30/2016

Professional Experts  
November 24, 2015

Ward, Amy	CC	Technical Expert I	VLA/DLA Project – BSI	15	12/09/2015	06/30/2016
Wilson, Marcus	FC	Technical Expert II	Accreditation Faculty Co-Chair	10	08/24/2015	12/11/2015

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action X  
Resolution \_\_\_\_\_  
**DATE:** November 24, 2015 Information \_\_\_\_\_  
Enclosure(s) X  
**SUBJECT:** Hourly Personnel

**BACKGROUND:** Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.d.1

Item No.

Hourly Personnel  
November 24, 2015

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Anderson, Shyla	FC	Direct Instr Support - Assist in ACT computer lab	02/01/16	05/28/16	TE A 1
Argy, Nicholas	FC	Clerical/Secretarial - Assist in campus Bookstore	01/19/16	02/26/16	TE A 1
Battiest, Marcus	FC	Direct Instr Support - Assist in ACT computer lab	02/29/16	05/28/16	TE A 1
Battiest, Marcus	FC	Tech/Paraprof - Assist in ACT computer lab	02/29/16	05/28/16	TE B 1
Castaneda, Luvia	FC	Clerical/Secretarial - Assist in campus Bookstore	01/19/16	02/26/16	TE A 1
Castillo, Eric	FC	Direct Instr Support - Assist in ACT computer lab	02/01/16	05/28/16	TE A 1
Castorena Alvarez, E.	FC	Clerical/Secretarial - Assist in campus Bookstore	01/19/16	02/26/16	TE A 1
Chavez, Dacey	FC	Clerical/Secretarial - Assist in campus Bookstore	01/19/16	02/26/16	TE A 1
Da Vila, Jessica	FC	Clerical/Secretarial - Assist in campus Bookstore	01/19/16	02/26/16	TE A 1
Doyel, Sara	FC	Direct Instr Support - Assist in ACT computer lab	02/01/16	05/28/16	TE A 2
Doyel, Sara	FC	Tech/Paraprof - Assist in ACT computer lab	02/01/16	05/28/16	TE B 2
Gomez, Jannelle	FC	Clerical/Secretarial - Assist in campus Bookstore	01/19/16	02/26/16	TE A 1
Guadarrama, Angelica	FC	Direct Instr Support - Assist in ACT computer lab	02/01/16	05/28/16	TE A 1
Gupton, Mitchel	FC	Clerical/Secretarial - Assist in campus Bookstore	02/01/16	03/25/16	TE A 1
Guzman, DeAnna	FC	Direct Instr Support - Assist in ACT computer lab	02/01/16	04/30/16	TE A 2
Guzman, DeAnna	FC	Tech/Paraprof - Assist in ACT computer lab	02/01/16	04/30/16	TE B 2
Guzman, Michelle	FC	Direct Instr Support - Assist in ACT computer lab	02/01/16	04/30/16	TE A 1
Halankar, Nayan	FC	Direct Instr Support - Assist in ACT computer lab	02/01/16	05/28/16	TE A 1
Hammett, Tamara	FC	Clerical/Secretarial - Assist in campus Bookstore	02/01/16	03/25/16	TE A 1
Hammett, Tamara	FC	Clerical/Secretarial - Assist in campus Bookstore	06/06/16	06/30/16	TE A 1
Hernandez, Diego	FC	Direct Instr Support - Assist in ACT computer lab	02/29/16	05/28/16	TE A 2
Howard, Nicole	FC	Clerical/Secretarial - Clerical assistance for EOPS Office	12/02/15	03/02/16	TE A 2
Huynh, Huy	FC	Direct Instr Support - Assist in ACT computer lab	02/01/16	05/28/16	TE A 1
Khandaker, Tamanna	FC	Direct Instr Support - Assist in ACT computer lab	02/01/16	05/28/16	TE A 1
Kwon, Jung	FC	Direct Instr Support - Assist in ACT computer lab	03/02/16	06/30/16	TE A 1

Hourly Personnel  
November 24, 2015

Lee, Lina	FC	Direct Instr Support - Assist in ACT computer lab	02/01/16	04/30/16	TE A 1
Leos, Nigel	SCE	Clerical/Secretarial - Assist in Counseling Office	03/14/16	06/10/16	TE A 4
Linares-Ramirez, V.	FC	Clerical/Secretarial - Assist in campus Bookstore	01/19/16	02/26/16	TE A 1
Mann Patterson, K.	FC	Clerical/Secretarial - Assist in M & O Office	11/25/15	02/23/16	TE B 2
Marquez, Brian	FC	Direct Instr Support - Assist in ACT computer lab	02/01/16	05/28/16	TE A 1
Marquez, Brian	FC	Tech/Paraprof - Assist in ACT computer lab	02/01/16	05/28/16	TE B 1
Martinez, Cecilia	FC	Direct Instr Support - Assist in ACT computer lab	02/01/16	05/28/16	TE A 1
McKowan, Essence	FC	Clerical/Secretarial - Assist in campus Bookstore	02/01/16	03/25/16	TE A 1
Mora, William	FC	Clerical/Secretarial - Assist in campus Bookstore	01/19/16	02/26/16	TE A 1
Murillo Trujillo, A.	FC	Clerical/Secretarial - Assist in campus Bookstore	01/19/16	02/26/16	TE A 1
Murillo, Raquel	CC	Clerical/Secretarial - Assist at Bursar Fee Station	12/07/15	03/05/16	TE A 4
Nava, Crystal	SCE	Clerical/Secretarial - Assist in Counseling Office	02/22/16	05/20/16	TE B 2
Pacolt, Randy	FC	Direct Instr Support - Assist in ACT computer lab	02/29/16	05/28/16	TE A 1
Palencia, Louis	CC	Clerical/Secretarial - Assist in Campus Library	02/01/16	04/29/16	TE A 1
Ramirez, Alexis	FC	Clerical/Secretarial - Assist in campus Bookstore	02/01/16	03/25/16	TE A 1
Reynoso, Gerardo	FC	Clerical/Secretarial - Assist in campus Bookstore	01/19/16	02/26/16	TE A 1
Romo-Sandoval, V.	SCE	Clerical/Secretarial - Assist in Counseling Office	01/18/16	04/15/16	TE B 4
Salgado, Melissa	FC	Clerical/Secretarial - Assist in campus Bookstore	01/19/16	02/26/16	TE A 1
Sanchez-Martinez, L.	FC	Clerical/Secretarial - Clerical assistance for EOPS Office	12/02/15	03/02/16	TE A 2
Sanghvi, Ameer	FC	Direct Instr Support - Assist in ACT computer lab	02/29/16	05/28/16	TE A 2
Sanghvi, Ameer	FC	Tech/Paraprof - Assist in ACT computer lab	02/29/16	05/28/16	TE B 2
Schultz, Andrew	FC	Direct Instr Support - Assist in ACT computer lab	02/29/16	05/28/16	TE A 2
Schultz, Andrew	FC	Tech/Paraprof - Assist in ACT computer lab	02/29/16	05/28/16	TE B 1
Truong, Thanh	FC	Direct Instr Support - Assist in ACT computer lab	02/01/16	05/28/16	TE A 1
Van, Terri	SCE	Clerical/Secretarial - Assist iin the ESL Learning Center	01/04/16	04/01/16	TE A 4
Wishart, Gregory	FC	Direct Instr Support - Assist in ACT computer lab	02/01/16	05/28/16	TE A 1
Zeroski, Amie	FC	Clerical/Secretarial - Assist in campus Bookstore	01/19/16	02/26/16	TE A 1



Hourly Personnel  
November 24, 2015

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Felipe, Yvette	SCE	Direct Instr Support - Tutor students with disabilities	11/24/15	12/11/15	TE A 1
Ramos, Anthony	SCE	Direct Instr Support - Tutor students	11/25/15	12/04/15	TE A 4
Ramos, Anthony	SCE	Direct Instr Support - Tutor students	01/04/16	04/03/16	TE A 4

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Bui, Dinh	FC	Work Study Student - Assist in the Skills Center	10/26/15	06/30/16	TE A 1
Butler, Phillip	FC	Work Study Student - Assist in the PE/Wellness Department	10/26/15	06/30/16	TE A 1
Fernandez, David	CC	Full-time Student - Assist with Media Arts Design staff	11/12/15	06/30/16	TE A 1
Flores, Jose	CC	Work Study Student - Assist in Counseling Office	11/16/15	06/30/16	TE A 1
Glover, Bobby	CC	Full-time Student - Outreach Student Ambassador	10/26/15	06/30/16	TE A 1
Gupton, Mitchel	FC	Full-time Student - Assist in campus Bookstore	12/01/15	01/31/16	TE A 1
Jasso, Ross	CC	Work Study Student - Assist in Counseling Office	11/16/15	06/30/16	TE A 1
Kabbara, Adam	FC	Full-time Student - OCTPP Tutor/Academic Coach	11/12/15	06/30/16	TE A 2
Kang, Marshall	FC	Full-time Student - Assist Campus Safety with various duties	11/12/15	06/30/16	TE B 2
McKowan, Essence	FC	Full-time Student - Assist in campus Bookstore	12/14/15	01/31/16	TE A 1
Murata, Martin	FC	Full-time Student - OCTPP Tutor/Academic Coach	11/12/15	06/30/16	TE B 3
Nguyen, Man Quoc	FC	Work Study Student - Tutor in the Tutoring Center	11/09/15	06/30/16	TE A 2
Oh, Chang	FC	Full-time Student - Assist in ACT computer lab	11/09/15	06/30/16	TE A 1
Padilla, Francisco	FC	Work Study Student - Assist Athletic Trainer	10/01/15	06/30/16	TE A 1
Paz, Stephanie	FC	Full-time Student - Assist in Counseling Department	11/16/15	06/30/16	TE B 2
Ramirez, Alexis	FC	Full-time Student - Assist in campus Bookstore	12/01/15	01/31/16	TE A 1
Roberts, Aaron	FC	Full-time Student - Assist in ACT computer lab	11/02/15	06/30/16	TE A 1
Tataje, Steven	CC	Full-time Student - Outreach Student Ambassador	10/26/15	06/30/16	TE A 1

Hourly Personnel  
November 24, 2015

Valencia, Kevin	CC	Full-time Student - Assist with New Student Online Orientation project	11/09/15	06/30/16	TE A 1
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# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** November 24, 2015

**SUBJECT:** Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

**BACKGROUND:** The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.e.1

\_\_\_\_\_  
Item No.

Volunteer Personnel  
November 24, 2015

VOLUNTEER PERSONNEL WITHOUT PAY

<b>Name</b>	<b>Site</b>	<b>Program</b>	<b>Begin</b>	<b>End</b>
Franco, Gabriel	FC	Veterans Resource Center	11/25/2015	06/07/2016
Nardo, Yazlyn	FC	Internship - Office Of Special Programs	10/28/2015	12/19/2015
Sipple, Jeffrey	FC	Disability Support Services	11/01/2015	12/11/2015
Tran, Ny	SCE	ESL Department - SHINE Program	11/18/2015	12/21/2015
Xue, Xiaopan	FC	Internship - Office Of Special Programs	11/03/2015	12/18/2015

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	November 24, 2015	Resolution	<u>          </u>
<b>SUBJECT:</b>	Organizational Meeting and 2016 Board Calendar	Information	<u>          </u>
		Enclosure(s)	<u>    X    </u>

**BACKGROUND:** The yearly Organizational Meeting of the Board must be held between December 4 and December 18, 2015. The County Superintendent of Schools must be informed of the date and time no later than November 25, 2015.

The Board is asked to establish Tuesday, December 8, 2015, as the date of its Organizational Meeting. At the Organizational Meeting, the Board must establish its meeting calendar for 2016. The second and fourth Tuesdays of each month in 2016 have been listed as the tentative dates for the meetings. At its November 10, 2015, meeting, the Board directed that the first meeting in the months of January, July, and August be canceled. A probable calendar is now presented so the Board may review all dates. Where known, the dates of national or state conventions or conferences have been listed so that the Board can determine possible scheduling conflicts.

**How does this relate to the District's Five Strategic Directions?** This item responds to District Strategic Direction #IV: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item relates to Board Policy 2305, Annual Organizational Meeting.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** Authorization is requested to establish Tuesday, December 8, 2015, as the date of the Board's Organizational Meeting and to so inform the County Superintendent. It is further recommended that the Board amend the suggested 2016 meeting calendar, if any additional adjustment is needed.

Fred Williams

Recommended by

Approved for Submittal

6.a.1

Item No.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
2016 BOARD MEETING CALENDAR**

**Board Room at the Anaheim Campus  
1830 W. Romneya Drive, Anaheim, CA 92801**

~~First Regular Meeting in January~~

~~January 12, 2016~~

**CCLC Effective Trustees Workshop  
@ Sacramento, January 29 - 31,  
2016**

**CCLC Legislative Conference @  
Sacramento, January 31 – February  
1, 2016**

~~Second~~ Only Regular Meeting in January

Fourth Tuesday, January 26, 2016

First Regular Meeting in February

Second Tuesday, February 9, 2016

**ACCT Legislative Summit @  
Washington, D.C., February 8 - 11,  
2016**

**ACCCA Annual Conference @  
Riverside, February 17-19, 2016**

Second Regular Meeting in February

Fourth Tuesday, February 23, 2016

First Regular Meeting in March  
Second Regular Meeting in March

Second Tuesday, March 8, 2016  
Fourth Tuesday, March 22, 2016

**Spring Recess, March 21 - 25, 2016**

First Regular Meeting in April  
Second Regular Meeting in April

Second Tuesday, April 12, 2016  
Fourth Tuesday, April 26, 2016

**CCCT Annual Trustees Conference  
@ Desert Springs, April 28 - May 1,  
2016**

First Regular Meeting in May  
Second Regular Meeting in May

Second Tuesday, May 10, 2016  
Fourth Tuesday, May 24, 2016

First Regular Meeting in June  
Second Regular Meeting in June

Second Tuesday, June 14, 2016  
Fourth Tuesday, June 28, 2016

~~First Regular Meeting in July~~  
~~Second Only Regular Meeting in July~~

~~Second Tuesday, July 12, 2016~~  
Fourth Tuesday, July 26, 2016

~~First Regular Meeting in August~~  
~~Second Only Regular Meeting in August~~

~~Second Tuesday, August 9, 2016~~  
Fourth Tuesday, August 23, 2016

First Regular Meeting in September  
Second Regular Meeting in September

Second Tuesday, September 13, 2016  
Fourth Tuesday, September 27, 2016

First Regular Meeting in October

Second Tuesday, October 11, 2016

**ACCT Leadership Congress @ New Orleans, Louisiana, October 5 – 9, 2016**

Second Regular Meeting in October

Fourth Tuesday, October 25, 2016

First Regular Meeting in November

Second Tuesday, November 8, 2016

**CCLC Annual Convention @ Riverside, November 17-19, 2016**

Second Regular Meeting in November

Fourth Tuesday, November 22, 2016