

**Additional Information
November 13, 2018 Board Meeting**

The following additional information was provided regarding the November 13 Board meeting agenda:

Solar Canopies Presentation:

1. Were we able to officially partner with the City of Anaheim? **PFMG Solar has confirmed with Anaheim Public Utilities that the project structure we are proposing (Power Purchase Agreement) is now allowed by the utility. PFMG has also reviewed the documentation regarding Solar Interconnection requirements and they do not foresee see any problems going forward. Part of PFMG Solar's responsibility going forward will be to work with Anaheim Public Utilities to ensure that all of the requirements are in order to successfully interconnect the solar system.**

Item 3.e: Award RFP #1819-03, District-Wide Management Print Services Program

1. This appears to be for supplies and maintenance for large printers that the District owns or leases under separate arrangements. It seems that the only arrangements that were considered were for cost-per-print contracts. It's likely that it is more expensive to pay a fixed amount per copy than to purchase the supplies and make however many copies those supplies will produce. Why weren't arrangements considered for purchasing supplies outright and separately arranging for any needed maintenance contracts? **Agenda Item 3.e only covers desk top printers, which includes all makes and models. Due to the number of different desk top computers (972), previous analyses showed that it was less expensive and much more effective to contract out for managed print services rather than to order and inventory supplies for our printers. The Board had previously approved a piggyback bid with Toshiba America Business Solutions, Inc. to maintain the larger office and production copiers.**

Item 3.h: Change Order for Cypress College Parking Lot #5 Expansion:

1. The text says a contingency was approved "for unforeseen conditions." But some of the contingency was used for "opportunities for improvement to the...design." This is not unforeseen conditions, and it may even represent "scope creep." This is not an acceptable use of contingency funds, and especially not when they were specifically authorized for something else. **In April, when the Board approved the bid, the District required all contractors to include a \$125,000 allowance for unforeseen conditions. Following were the use of the allowance conditions including existing conditions that did not match as built drawings and scope coordination issues: a detailed description of these issues are as follows:**

Unforeseen conditions:	
1. Scope gap between demolition contract and parking lot contract including the removal and replacement of existing poor soil	\$ 46,327
2. Corrections needed due to as-built drawings for parking lot (curbs and underground utilities did not match existing conditions and in conflict with new paving section, existing light poles in conflict with new sidewalks, existing thrust block over pour in conflict with new sidewalk elevation, as-built saw cut line did not match actual conditions where new planter was planned which required additional demo, existing truncated domes in conflict with new paving, existing damaged utility boxes needed replacement, existing catch basins not traffic or pedestrian rated, existing	\$ 65,032

foundations from old structures had to be removed, existing electrical vault cover was damaged and not traffic rated, existing storm drain line was discovered and was cracked / damaged had to be replaced, existing undocumented copper water line serving baseball fields had to be lowered out of paving section)	
3. Value engineering credit	\$ (22,825)
Scope increases to improve project design:	
1. Hydroseeding existing landscape to blend into project	\$ 5,933
2. Existing Conditions Improvements (dead tree removal, uplifting sidewalk replacement, new redwood header at paving)	\$ 37,469
TOTAL	\$ 131,936

Item 3.i: Cypress College Financial Aid Office CampusLogic Inc. Subscription Renewal:

1. Were there any competitors to CampusLogic who could provide this service? **CampusLogic was the only known provider of an award letter product that integrates with BANNER, providing user friendly interpretation of a student's financial aid. This product will also allow us to integrate satisfactory academic progress notifications from our institution and loan debt notifications.**
2. Any anticipated changes from feds regarding student financial aid? Does CampusLogic update their system in accordance w/ fed law? **Campus Logic stays alert of any potential Federal and State regulation that impacts financial aid. Their product updates adapt to federal and state changes to verification regulations. They are aware of the potential changes that would require all colleges to notify students of their aggregate loan debt.**

Item 3j: Contract Extension with Civitas Learning, Inc. for Illume Insight Platform for Predictive Analytics – Cypress College:

1. Do we have data from Civitas Learning from its initial use? Could Fullerton College benefit from this program? **We have comprehensive data on where our students need assistance and would be happy to prepare a report or presentation for the Board on the software and data we have obtained. Our counselors and managers have been trained and we will be training faculty to use this tool on FLEX Day. Unfortunately the data analytics is specific to Cypress College students and courses, so although we can share what we are learning with Fullerton, it may not be a direct alignment with their students and courses.**

Item 4.A.4: Cypress College Curriculum Matters:

1. What was the rationale for the decrease in class size in the Modern Art History course? **This course is a specialty art history survey course, is part of several of the studio art degree options, requires a studio art lab-like component, and is part of a major. It was requested to lower the class size for this art history course only. It was agreed with the department that all other art history courses, which fulfill the degree requirement for many majors across campus, would stay at 45.**

2. Were CTE advisory committees consulted in this curriculum process? **Yes. We conduct advisory committees for all our CTE programs and our curriculum is developed in consultation with industry.**
3. Please review how class size is determined. Is there a template? Is the enrollment management committee addressing these parameters? **The District has a template for class sizes (not just Cypress) and DCCC continually questions, discusses, and evaluates each class size that comes forward and how this template is applied to class size. There have been discussions about forming a District-wide curriculum task force to ensure this template is being applied consistently across the District.**
4. In light of guided pathways, when a discipline (in this case Art) have two degrees - how will students be advised? (especially since AA-T degrees will be funded at a higher rate) **ADT's only apply to CSU transfers so if a student wishes to transfer to a UC or private institution, local degrees will, most likely, still be necessary. However, the question is a good one and we are educating faculty and counselors to be mindful of how we are advising students in light of the fact that receiving an ADT will be funded at a higher rate. But we don't want to force a student to obtain an AD-T if their goal isn't to transfer to a CSU.**