

**APPROVED**  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

October 23, 2018

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, October 23, 2018, at 5:30 p.m. in the Anaheim Campus Board Room.

President Jacqueline Rodarte called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL:** Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Molly McClanahan, Jacqueline Rodarte, and Student Trustee Pascual Castillo. Absent: None.

**RESOURCE PERSONNEL PRESENT:** Cheryl Marshall, Chancellor; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, Provost, North Orange Continuing Education; Kai Stearns Moore, District Director, Public & Governmental Affairs; Richard Fee, representing the District Management Association; Craig Goralski, representing the Cypress College Academic Senate; Josh Ashenmiller, representing the Fullerton College Faculty Senate; Dana Clahane, representing United Faculty; Rod Lusch, representing CSEA; Kent Stevenson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Carlos Ayon, Gil Contreras, Robert Diaz, Deniz Fierro, Mark Greenhalgh, Flor Huerta, Bridget Kominek, Jennifer LaBounty, Elaine Lipiz Gonzalez, Greg Menchaca, Jose Ramon Nuñez, Christi O'Daniel, Ken Starkman, Dan Willoughby, and Cindy Zarske from Fullerton College; Linda Borla, Kelly Carter, Alma Castro, Christie Diep, Paul de Dios, Phil Dykstra, Peter Maharaj, Fola Odebunmi, Kathleen Reiland, Cindy Shrout, Gisela Verduzco, Kathy Wada, and Randa Wahbe from Cypress College; Margie Abab, Karen Bautista, Terry Cox, Adam Gottdank, Martha Gutierrez, Raine Hambly, Tina King, Esther Landin, Janeth Manjarrez, Stephanie Paramore, Casey Sousa, Ivan Stanojkovic, and Kimberly Stiemke from North Orange Continuing Education; and Joyce Carrigan, Danielle Davy, Julie Kossick, Victor Manchik, Arturo Ocampo, Tami Oh, Nicola Perry, Chelsea Salisbury, Amita Suhrid, and Rick Williams from the District Office.

**VISITORS:** None.

**COMMENTS: MEMBERS OF THE AUDIENCE:** There were no comments from members of the audience.

**BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Finance & Facilities: 4.a, 4.b, 4.c, 4.d  
 Instructional Resources: 5.b

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes including Student Trustee Castillo's advisory vote.**

**BLOCK VOTE APPROVAL OF PERSONNEL ITEMS:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Ryan Bent that the following personnel items be approved by block vote:

Human Resources: 6.a, 6.b, 6.c, 6.d, 6.e

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

## REPORTS

- A. **Chancellor's Report:** Chancellor Cheryl Marshall expressed her gratitude to everyone for their on-going support during her family's personal loss.

## COMMENTS

- A. **Richard Fee** reported that the District Management Association will host their Fall Meeting on October 26 at 8:00 a.m. at the Buena Park Holiday Inn.
- B. **Josh Ashenmiller** reported that the Fullerton College Faculty Senate adopted goals which include trying to alleviate student food and housing insecurities.
- C. **Kent Stevenson** reported Adjunct Faculty United and the District have been waiting for six months for a fact finding mediator report, and suggested that the parties consider sending a joint letter regarding the status.
- D. **Student Trustee Pascual Castillo** reported that Fullerton College hosted a midterm celebration and on his attendance at a student leadership event.
- E. **Trustee Stephen T. Blount** reported on his attendance at the Mayor's Prayer Breakfast events for Cypress and Fullerton, and the Forest Lawn chapel dedication.
- F. **Trustee Ryan Bent** congratulated **Valentina Purtell** on being recognized by **Congressman Lou Correa** with a "Community Leader Award" for her work.
- G. **Trustee Barbara Dunsheath** reported on her meeting with USC Social Work students to discuss mental health awareness ideas and a meeting of the Strategic Conversation Board Subcommittee to plan Strategic Conversation #20 which will take place on April 9, 2019. Trustee Dunsheath requested Board feedback on a potential topic of civil discourse and their thoughts on strategic conversation events moving forward.
- H. **Trustee Jacqueline Rodarte** shared that she had business cards for Laura Kanter, with the LGBT Center Orange County, for anyone who was interested.

**MINUTES:** It was moved by Trustee Stephen T. Blount and seconded by Trustee Molly McClanahan to approve the Minutes of the Regular Meeting of October 9, 2018. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Castillo's advisory vote.**

## **STUDY SESSION**

**Item 3.a:** The Board conducted a study session to review and discuss districtwide efforts related to onboarding, mobile apps, AB 705, and Strong Workforce in order to promote student success and equity. Chancellor Marshall introduced the discussion by providing an overview of guided pathways including the four pillars of the student journey, and components of the new State funding formula. Dr. Marshall thanked everyone for the work taking place at the campuses in midst of a lot of ambiguity and challenges.

The presenters then provided tangible examples from each of the guided pathways pillars that included the following topics:

### **Strong Workforce**

#### Overview of the Strong Workforce Program

Joyce Carrigan, District Director of Workforce & Economic Development, shared funding and project highlights related to the Strong Workforce Program. She stated that the program was initiated in 2016 with a \$248 million State investment in order to spur the nation's largest workforce development system. The funding structure is divided into a 40% regional share determined by the regional consortia and a 60% local share allocation for each community college district. There is also a 17% positive incentive funding component measuring completion and enrollment. Data from the three years of District funding by campuses and district was provided, along with highlights from three regional projects that include District participation, and three local projects from each of the campuses, and planning for the 2019-20 funding cycle. Dr. Carrigan concluded her presentation by inviting everyone to attend the Strong Workforce Program Conference taking place on November 8, from 12:00-3:00 p.m., at the Anaheim Campus.

During the discussion, trustees asked to hear more about the individual projects, and inquired about the division and allocation of the \$248 million, whether a formula based on students in the region is used, and details related to the November 8 conference.

#### Interact Marketing Campaign

Kathleen Reiland, Interim Cypress College Dean of Career & Technical (CTE) Education, presented on a districtwide marketing campaign that was developed to leverage state and regional marketing efforts with a local CTE branding and marketing campaign to garner a bump in enrollment. The District campaign, and the larger Los Angeles and Orange County Regional Consortium, both contracted with Interact Communications to assist in their efforts. Within the District, ads were created for each institution and website landing pages for each of the three CTE programs that include information for prospective students. Recently an outdoor campaign began that includes billboards and bus stop signs. The overall goal is to increase CTE fill rates 2-4% annually. An additional component of the campaign includes a K12 – Community College Crosswalk designed to create an electronic bridge to increase communication regarding programs in Orange County for students and their families that includes an interactive map that shows program options.

During the discussion, trustees commended staff for the good work and terrific results, and inquired about the higher Cypress College fill rate when compared to Fullerton College, the number of billboards used, and whether there is more revenue being taken in than what is being spent on the campaign.

#### Regional Work-Based Learning Project

Raine Hambly, NOCE Director of CTE, reported on the Orange County Work-Based Learning and Job Placement regional program comprised of ten schools to increase employer engagement. The project involves a regional approach that includes community colleges and other entities to leverage existing efforts in order to build a single point of access for industry to address challenges related to connections, navigation, advertising and duplication of effort. Ms. Hambly noted that they are testing out a statewide project to determine viability at the state level; if project is unsuccessful at the State, it could be developed as a regional level project.

During the discussion, trustees asked whether there are networking opportunities for students while they are still learning, how advisory committees influence curriculum, and how the regional approach might change the nature of advisory committees.

### **Onboarding**

#### Student Onboarding

Nicola Perry, District Consultant, shared work taking place on student onboarding to address fragmented student support tools by integrating the student journey via MyPath in order to guide students through next steps when they register via CCCApply. Ms. Perry noted that 71% of students who begin a CCCApply application do not enroll in college. She demonstrated the integration, streamlining, and personalization that is available via MyPath and shared examples of how the Colleges have built their MyPath pages, which are expected to go live before the end of Fall 2018.

During the discussion, trustees asked questions about input from students, search functions, the number of students who apply to college and don't apply for financial aid, any assistance that can be provided to students to guide them through the financial aid process, availability of video overviews to help students, and mobile responsive. Trustees also recommended adding a hyperlink to the college foundations to allow students to learn about available scholarships.

#### NOCE FasTrack

Stephanie Paramore, NOCE Director of Student Success and Support Program (SSSP), provided an overview of the NOCE FasTrack event –offered twice a year– that allows students to complete up to four or five matriculation steps on the same day, in the same location. The event is open to new or returning students who are interested in the High School Diploma Program, CTE, or ESL. She shared data regarding the past two events as well as future dates for the FasTrack events and plans to increase marketing and encourage referrals from within NOCE departments and areas.

During the discussion, trustees posed questions related to social media marketing, offering evening or weekend sessions, the sharing of information with community groups who have relationships with populations who might be interested in this event, and outreach to homeless shelters like the Kraemer homeless facility.

## Mobile App

### Engagement of the Mobile App

Peter Maharaj, Cypress College Manager of Technology Services & Academic Computing, shared information on the Cypress Connect mobile app that launched on August 17. He highlighted the project goals that include connection to students; supporting guided pathways initiatives; measuring marketing and professional efforts; scalability and sustainability; and content management. Mr. Maharaj also addressed the project timeline, features of the mobile app, user statistics, and future plans.

During the discussion, trustees inquired about push notifications, the ability to detect whether people are deleting of the app, mandatory messages versus optional messages, whether subscribers are students or non-students, ADA compliance, and which users have the ability to send notifications including those targeted to specific groups with pertinent information.

## Implementation of AB 705

### State Level Overview

Kathy Wada, Cypress College English as a Second Language (ESL) Faculty, provided a brief state level overview of AB 705 including new parameters required for students which state that colleges will maximize the probability for students to complete transfer-level English and math within one year (and within three years for ESL). Instead of using placement tests, colleges will use the student's high school information for placement in English and math, and evidence-based multiple measures for placement in credit ESL.

During the discussion, trustees asked about the use of high school information (including the rigor of courses, SAT scores, and honors courses) and multiple measures to determine course placement, and whether the effectiveness of the shift away from placement tests will be measured in the future. Concern was expressed that courses might be watered down to ensure that students succeed.

Faculty constituency representatives noted that the reduction in the number of classes that students will take might affect success rates and retention and could potentially impact new instructors. Adjunct faculty shared that they are unconvinced that students that require a lot of development help will actually receive it and asked whether NOCE will offer developmental courses for those students.

### English as a Second Language

Kathy Wada highlighted that the designation of ESL credit coursework as foreign language learners is a critical recognition by the State, and noted that the primary focus of AB 705 for transfer or degree students is to complete English 100. At Cypress College, they are moving beyond that by submitting ESL coursework to fulfill CSU and IGETC requirements that will save students between 6-15 units on their pathway to completion.

Dan Willoughby, Fullerton College Dean of Humanities, shared that Fullerton College had already proactively modified their course sequence prior to AB 705 in order to reduce the number of levels and incorporate an accelerated option. The entire sequence, from the lowest level to English 100, can be completed within the three-year timeframe mandated by AB 705. The College has also begun the curriculum approval process for a transfer-

level freshman composition course equivalent to English 100, but designed for ESL students and is looking at different ways of assessment beyond standardized tests while waiting for additional state guidance related to AB 705.

During the discussion, trustees inquired about whether the composition course meets IGETC guidelines and whether only ESL students can enroll in ESL classes.

#### Fullerton College English

Bridget Kominek, Fullerton College English Faculty, shared that Fullerton College has worked with counseling to develop guided self-placement videos and handouts for students and changed their course offerings and curriculum. After Fall 2018 English 59 will no longer be offered, and after Spring 2019 English 60 and English 99 will no longer be offered. Beginning in Fall 2019 all students will go directly into one of two college-level English courses: English 100 (a traditional, four-unit class) or English 101 (a new five-unit writing class with additional support). Ms. Kominek also provided data showing that students who viewed the self-placement video are more likely to enroll in English in their first semester at the College, and students are more likely to successfully complete their college writing requirement if they start in a transfer-level class.

During the discussion, trustees inquired about the process used for choosing between English 100 or English 101 and what occurs if students fail. Some faculty representatives stated that as campuses become compliant within the next year, more courses will be offered with more adjuncts, and asked what the plan will be to provide continuity and the same types of learning across the board. Ms. Kominek shared that Fullerton College is doing two things: 1) extensive professional learning, flex day activities, boot camps, and annual trainings, and 2) Student Learning Outcomes (SLO) assessments.

#### Cypress College English

Linda Borla, Cypress College English Faculty, read a statement outlining the Cypress College English department's history of adoption of accelerated pedagogy and development of several new AB 705 compliant courses that have not been allowed through the curriculum process, and therefore not implemented. She stated that faculty have tried to implement courses similar to those by Fullerton College, but they have not been approved by campus administration. Ms. Borla reported that Cypress College has no curriculum in place for AB 705 compliance and that the division dean has determined that remedial courses will be offered in Fall 2019.

During the discussion trustees expressed disappointment that the presentation was used as an opportunity to complain about the campus administration, and also asked for clarification on what accelerated curriculum referred to and whether remedial courses would still be offered.

In response to Ms. Borla's comments, the Cypress College Academic Senate President stated that the campus curriculum committee has chosen to allow the department to work out their long-standing issues on their own, but while they continue to work on the differences they remain out of alignment. President JoAnna Schilling stated that in last year there has been a great attempt to resolve the differences, but expressed disappointment in the progress. She noted that she was not aware of plans to offer lower levels of English and had recently been informed that curriculum has been developed which campus administration will support, and that Cypress College will be compliant by

Fall 2019. Dr. Schilling also stated that the department issues are related to collegiality, and not curriculum.

Subsequent to the discussion, Ms. Borla requested that her comments be included in the official record.

#### Cypress College Math

Cindy Shrout, Cypress College Math Faculty, outlined the math innovations taking place at Cypress College that include an online placement tool, placement by meta major, a gateway transfer level course, co-requisite support courses, new Sidekick project videos to explain all of the math levels, streamlining course offerings, developing Open Educational Resources (OER) materials beginning with open math, and tutoring innovations to support students. Professor Shrout shared that with placement tests going away, courses one level below transfer will move to NOCE, but one level below Intermediate Algebra will remain. Transfer-level gateway classes will have a co-requisite support class and students with less than a 3.0 will be required to enroll in the "4 plus 2" model. She also noted that it is anticipated that statistics courses will take over.

During the discussion, trustees praised the department for all of their efforts to get everyone on the same page, and asked why statistics will dominate in the future and if high school math has an impact on the college curriculum. Trustees also asked what additional help or support was needed, and Ms. Shrout shared a need for more space and funding for group tutoring sessions.

#### Fullerton College Math

Mark Greenhalgh, Fullerton College Dean of Math & Computer Sciences, provided the Fullerton College Math department response to implementation of AB 705. By Spring 2019, four remedial math courses will be eliminated and the department will work on finalizing plans for concurrent support courses, supplemental instruction, boot camps, and other initiatives. The department anticipates having AB 705 fully implemented by Fall 2019 with direct placement of the majority of students into transfer-level courses based on high school information. Boot camps and other activities will be offered prior to the start of classes with support courses for concurrent enrollment. The College will also have two placement/support recommendations for students based on their high school performance: Statistics/Non-BSTEM and BSTEM.

During the discussion, trustees asked whether Dean Greenhalgh concurred with the needs that Professor Shrout expressed and he did, but also added a need for professional development to address a challenge with adjuncts who are teaching the same course differently at different colleges. Trustees also asked whether Fullerton College will move courses to NOCE, whether the department would have restructured their math courses without AB 705, and whether the department anticipates math success rates will decline.

#### Fullerton College Counseling

Jennifer LaBounty, Fullerton College Dean of Counseling, and Flor Huerta, Fullerton College Counselor, shared that Fullerton College has been using multiple measures to place students for some time, and that assessment tests are being phased out for use in course placement with new processes being utilized based on high school transcripts. Dr. LaBounty also shared that the following items are in the planning stage for Spring 2019 implementation: processing of placements through data entry using the Default Placement

Rules Grid, group advising sessions available for students, referrals for students uncertain about their major or career choice, a redesign of the Assessment Center website, and enrollment management procedures.

During the discussion, trustees inquired about how intentional counseling is about working with students that take a while to declare a major, the process currently used to advise students on whether to pursue an academic or CTE track, whether the phasing out of assessment tests will help or hinder process, the percentage of students seeking to transfer versus CTE, whether transfer-level students might benefit more from a CTE track, how students become aware of new classes and what role counseling plays, and the use of technology at the District level to improve and provide tools to help alleviate issues.

### Cypress College Counseling

Paul de Dios, Cypress College Dean of Counseling, Student Development & Admissions & Records, Gisela Verduzco, Cypress College Interim Director of SSSP, and Kelly Carter, Cypress College Counseling Department Chair, provided an overview of the College's AB 705 efforts to promote student success and change practices. The campus AB 705 workgroup, formerly the Common Assessment Group, has been the decision-making body for all AB 705 related decisions made on campus and is comprised of various stakeholders. A pilot program has been executed through the Charger Friday Program in the Spring semester (for Fall enrollment) via the Charger Experience Program. Training for the counseling team has occurred as has the implementation of new practices that include group counseling, a new student checklist, adding a counselor for MMAP clearances, online orientation, and a student success checklist.

### **Role of Noncredit**

#### Math Co-Lab at Cypress College

Margie Abab, NOCE Director of Basic Skills, High School Diploma, and GED Program, shared that the Math Co-Lab was created in partnership with the Cypress College Math department in 2010-11 and provides instruction to help students acquire entry-level math skills to enroll in credit courses. Advantages of the Math Co-Lab include the ability to complete Math 10 and Math 15 in a single term, flexible hours, self-paced, free tutoring outside the classroom, and tuition and textbook free. Ms. Abab shared data related to the average completions per term and noted that over 90% of Math Co-Lab students have gone on to transfer to Cypress College and have a 75% Math 20 success rate after enrolling in the Co-Lab.

During the discussion, trustees asked whether the Math Co-Lab participants are NOCE or Cypress College students, the levels of math offered, the use of graphing calculators needed for these levels of math, clarification on the 6-8 hour per week requirement, how students are advised by counselors, and whether Fullerton College will be offering something similar to the Co-Lab. Trustees also expressed interest in seeing data once students have moved on from the Co-Lab.

#### ARISE Lab

Adam Gottdank, NOCE Director of Disability Support Services (DSS), and Casey Sousa, DSS Counselor, presented information on the Academics, Relationships, Independence, Self-Advocacy, and Emotional Health (ARISE) Lab designed to help students with autism to transition to postsecondary education and identify appropriate support and resources.



The goals of the ARISE Lab include completion of education goals, transition to higher education goals and employment, and to increase persistence. The Lab began at one NOCE campus, but has now expanded to all three NOCE campuses.

During the discussion, trustees asked about the involvement in the counseling aspect for these students, and concerns within the DSS community about whether there will be enough support for students due to AB 705.

### Closing Remarks

The presentation concluded with Chancellor Marshall thanking everyone for the sharing of best practices and stated that one-time dollars have been dedicated for efforts to develop these types of collaborative programs to benefit students and encourage work across the board. Trustees stated that they were impressed with all of the progress being made, commended everyone for doing a good job, and shared that it was reassuring to see the innovation and collaboration taking place.

(See Supplemental Minutes #1224 for a copy of the presentation, handouts, and Linda Borla's comments.)

## **FINANCE & FACILITIES**

**Item 4.a:** By block vote, authorization was granted to allow the Fullerton College Foundation to host the President's Gala on the Fullerton College campus October 27, 2018 and to allow them to serve alcoholic beverages to attendees.

**Item 4.b:** By block vote, authorization was granted to pre-approve the following out-of-country travel:

- Callista Lee: November 7–11, 2018 to Quebec, Canada
- Megan Debin, Carol Henke, and Kristin Mihaylovich: February 6–10, 2019 to Mexico City, Mexico
- James Crippen: April 17–20, 2019 to Vancouver, Canada

**Item 4.c:** By block vote, authorization was granted to pay Anaheim Place Partners \$125,000 for tenant improvements in the expansion of Suite #200 at the NOCRC office located at 505 N. Euclid Avenue, Anaheim, CA 92801.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or the District Director, Purchasing, to amend the agreement on behalf of the District.

**Item 4.d:** By block vote, authorization was granted to approve the contract with Ex Libris Group, for the Alma and Primo platforms, for a one-year term beginning January 2019 through December 2020.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement and any related documents on behalf of the District.

## **INSTRUCTIONAL RESOURCES**

**Item 5.a:** The Board received as information the highlights related to the NOCE 2018-2019 Professional Development Program. The program's expenditures will include:

- \$20,000 for conferences, workshops, and on-campus speakers and presentations
- \$20,000 for management professional development opportunities
- \$10,000 for classified professional development

Trustees commended the well-written agenda item written by Candace Lynch, NOCE Professional Development Coordinator.

**Item 5.b:** By block vote, authorization was granted to accept new revenue from the Health Resources & Services Administration in the amount of \$74,400 and adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

## **HUMAN RESOURCES**

**Item 6.a:** By block vote, authorization was granted for the following academic personnel, which are within budget:

### CHANGE IN SALARY CLASSIFICATION

Smith, Benjamin	FC	Architecture Instructor Temporary Contract (100%) From: Class B, Step 1 To: Class B, Step 4 Eff: 08/16/2018-12/08/2018
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### LEAVE OF ABSENCE

Carter, Danny	FC	Drafting Technology Instructor Family Medical Leave (FMLA/CFRA) (51.67%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 08/16/2018-09/16/2018
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Gabourie, Lillian	CC	Counselor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 10/12/2018-01/12/2019
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### TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2018 FALL SEMESTER, TRIMESTER

Cadena, Robert	CC	Column 1, Step 1
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Cavazzi, Bentley	NOCE	Column 2, Step 1
Fernandez, Jodi	NOCE	Column 2, Step 1
Maldonado, Marcela	FC	Column 1, Step 1
Ortiz, Aydinaneth	CC	Column 1, Step 1
Shan, Clarissa	NOCE	Column 2, Step 1

#### TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Bjelic, Tasha	CC	Column 1, Step 1
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**Item 6.b:** by block vote, authorization was granted for the following classified personnel matters which are within budget:

#### RETIREMENT

Alvarado, Norma	NOCE	TDI Manager, CACT 12-month position (100%) Eff. 12/29/2018 PN SCM980
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#### NEW PERSONNEL

Soto, Roxanna	NOCE	Special Projects Manager, Adult Education Temporary Management Position (100%) Range 2, Special Admin Daily Rate Schedule Eff. 10/29/2018 – 06/30/2019 PN SCT955
Tran, Eric	FC	Electrician, Communications 12-month position (100%) Range 41, Step E Classified Salary Schedule Eff. 10/24/2018 PN FCC841

#### CHANGE IN SALARY STEP

Bautista, Ricardo	FC	Campus Safety Officer From: Step A To: Step C Eff. 10/01/2018
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#### VOLUNTARY CHANGES IN ASSIGNMENT

Smith, Deborah	NOCE	Student Services Specialist/DSS (100%) Temporary Decrease in Percent Employed From: 100% To: 50% Eff. 10/01/2018 – 06/30/2019
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STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Dykstra, Philip	CC	Director, Inst. Research and Planning (100%) 10% Stipend Eff. 07/01/2018 – 06/30/2019
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LEAVES OF ABSENCE

Beck, Megan	FC	Evaluator (100%) Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 01/02/2019 – 01/15/2019 (Consecutive Leave)
Holguin, Rae Lynn	NOCE	Admissions and Records Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/05/2018 – 03/05/2019 (Intermittent Leave)
Matanguihan, Leilani	CC	Student Services Specialist/EOPS (100%) Unpaid Personal Leave Eff. 10/25/2018 – 12/19/2018
Miller, Jefferson	FC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/26/2018 – 09/25/2019 (Intermittent Leave)
Wilkening, Nicholas	AC	District Manager, IT Technical Support (100%) Military Leave With Pay Eff. 11/01/2018 – 11/02/2018

**Item 6.c:** By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1224 for a copy of the professional expert personnel listing.)

**Item 6.d:** By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1224 for a copy of the hourly personnel listing.)

**Item 6.e:** By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1224 for a copy of the volunteer listing.)

## **GENERAL**

**Item 7.a:** It was moved by Trustee Molly McClanahan and seconded by Trustee Stephen T. Blount to approve the 2018-19 Board of Trustees Goals.

Board President Rodarte noted that the goals were revised based on comments and feedback received during the first reading on September 25, and clarified that the goals are only the items noted in bold type while the bullet points are listed as examples. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Castillo's advisory vote.**

**Item 7.b:** Board President Rodarte asked if there were any requests for potential future Board agenda items, and trustees inquired as to when efforts related to online education and sustainability would be discussed. It was requested that the Citizens' Oversight Committee meetings be added to the upcoming events listing that is distributed to trustees.

**CLOSED SESSION:** At 8:30 p.m. Board President Jacqueline Rodarte adjourned the meeting to closed session per the following sections of the Government Code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**Per Section 54956.9(a) CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.**

**RECONVENE MEETING:** At 9:14 p.m., Board President Jacqueline Rodarte reconvened the meeting in open session.

**ADJOURNMENT:** At 9:14 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Ryan Bent to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**