



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in October 2018

DATE: Tuesday, October 23, 2018, at 5:30 p.m.

PLACE: Anaheim Campus Board Room
1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled, "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to the rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [] in Sections 4 & 5**
- e. **Consider Personnel block-vote items indicated by [] in Section 6**
Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- f. **Reports:**
 Chancellor
- g. **Comments:**
 Resource Table Personnel
 Members of the Board of Trustees
2. a. **Approval of Minutes of the Regular Meeting of October 9, 2018.**

- b. **CLOSED SESSION: Per the following sections of the Government Code:**
Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

3. **STUDY SESSION**

- a. It is recommended that the Board conduct a study session to review and discuss districtwide efforts related to onboarding, mobile apps, AB 705, and Strong Workforce in order to promote student success and equity.

4. **FINANCE & FACILITIES**

- [a] Authorization is requested to allow the Fullerton Foundation to host the President's Gala on the Fullerton College Campus October 27, 2018 and allow them to serve alcoholic beverages.
- [b] Authorization is requested to pre-approve out-of-country travel for Instructors Callista Lee, Megan Debin, Carol Henke, Kristin Mihaylovich, and James Crippen.
- [c] Authorization is requested to pay Anaheim Place Partners \$125,000 for tenant improvements in the expansion of Suite #200 at the NOCRC Office located at 505 N. Euclid Avenue, Anaheim, CA 92801.
- [d] Authorization is requested to approve the contract with Ex Libris Group, for the Alma and Primo platforms, for a one-year term beginning January 2019, through December 2020.

5. **INSTRUCTIONAL RESOURCES**

- a. It is recommended that the Board receive as information highlights relating to the NOCE 2018-2019 Professional Development Program.
- [b] Authorization is requested to accept new revenue from the Health Resources & Services Administration in the amount of \$74,400.

6. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

Change in Salary Classification
 Leaves of Absence
 Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

Retirement
New Personnel
Change in Salary Step
Voluntary Changes in Assignment
Stipend for Additional Management Duties
Leaves of Absence

- [c] Request approval of Professional Experts.

- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

- [e] Request approval of Volunteers.

7. **GENERAL**

- a. It is recommended that the Board approve the proposed, revised 2018-19 Board of Trustees Goals.
- b. It is recommended that the Board discuss any potential future agenda items.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	October 23, 2018	Information	X
		Enclosure(s)	X
SUBJECT:	Study Session: Student Success and Equity: Onboarding, Mobile App, AB 705, and Strong Workforce		

BACKGROUND: At the June 2018 Board and Chancellor planning retreat, there was strong interest in providing more opportunities for in-depth discussions on specific topics before action items are placed on the agenda. In addition, the Board wants to provide evidence of its growth to Accrediting Commission for Community and Junior Colleges (ACCJC). At the July 24, 2018 Board meeting, there was general consensus to move to a format where the first meeting of the month would be a business meeting, followed by a second discussion/study session meeting later in the month, in order to allow for effective meetings with meaningful dialogue and provide educational opportunities.

This item is presented to allow for discussion on districtwide efforts related to onboarding, mobile apps, AB 705, and Strong Workforce in order to promote student success and equity. A second study session is planned for November 27, which will address guided pathways, the Anaheim Pledge, dual enrollment, and Scorecard data.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board conduct a study session to review and discuss districtwide efforts related to onboarding, mobile apps, AB 705, and Strong Workforce in order to promote student success and equity.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: October 23, 2018 Resolution _____
Information _____
Enclosure(s) _____

SUBJECT: Fullerton College Foundation Request to
Serve Alcoholic Beverages at the
President's Gala on the Fullerton College
Campus

BACKGROUND: The Fullerton College Foundation proposes to host the President's Gala on the Fullerton College campus on October 27, 2018. The President's Gala will support the Foundation's endowed scholarship program which enables students in nearly every field of study to achieve their educational goals. This evening of celebration will honor those in the community who have contributed their talent, time, and vision in serving our students.

The Foundation awarded over \$285,000 in scholarships for Fullerton College Students in the past year. Proceeds from this event will be directed to support Foundation scholarship programs and will highlight the Foundation's vision of "Investing in Education."

How does this relate to the five District Strategic Directions? This relates to District Strategic Direction 5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: This item relates to Board Policy 3560 Alcoholic Beverages.

FUNDING SOURCE AND FINANCIAL IMPACT: None.

RECOMMENDATION: Authorization is requested to allow the Fullerton College Foundation to host the President's Gala on the Fullerton College campus October 27, 2018 and to allow them to serve alcoholic beverages to attendees.

Fred Williams

Recommended by

Approved for Submittal

4.a

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: October 23, 2018 Resolution
SUBJECT: Fullerton College Information
Out-of-Country Travel Enclosure(s)

BACKGROUND: Per Board Policy 7400, Travel and Conference Attendance, all travel outside the United States must be approved in advance by the Board. To comply with the Board Policy, the CEO must approve the out of country travel before forwarding the request to the Vice-Chancellor, Finance and Facilities Office for submittal of the agenda item to the Board.

The following trips involve out-of-country travel:

- Instructor Callista Lee, November 7 – November 11, 2018, Society for the Scientific Study of Sexuality Conference, Quebec, Canada. Participation allows the instructor to be updated on important new research and programs, learn new strategies for teaching about sexuality, share information with peers, and possibly identify speakers for Fullerton College.
- Instructors Megan Debin, Carol Henke and Kristin Mihaylovich, February 6 – February 10, 2019, Material Art Fair, Mexico City, Mexico. The Material Art Fair is Latin America's premier art fair and a gathering for professionals in the visual arts. Considering that Fullerton College is a Hispanic Serving Institution, the faculty would bring back vital and up-to-date information on the arts in Mexico and therefore better serve our diverse student population.
- Instructor James Crippen, April 17 – April 20, 2019, American Philosophical Association Pacific Division Conference, Vancouver, Canada. Information gathered from this conference will allow the instructor to expand his knowledge in existing course improvement as well as develop skills in the area of distance learning, which has a direct application to his area of specialty, pragmatic philosophy. He plans on presenting a workshop for students and faculty to demonstrate the applicability of distance learning to philosophy and the social sciences.

How does this relate to the five District Strategic Directions? This item responds to Direction #5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 7400, Travel and Conference Attendance.

FUNDING SOURCE AND FINANCIAL IMPACT: Faculty member expenses will be covered through Staff Development Funds.

RECOMMENDATION: Authorization is requested to pre-approve out-of-country travel for Instructors Callista Lee, Megan Debin, Carol Henke, Kristin Mihaylovich and James Crippen.

Fred Williams

4.b

Recommended by

Approved for Submittal

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	October 23, 2018	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	North Orange County Regional Consortium for Adult Education (NOCRC) Office Space Expansion Tenant Improvements	Enclosure(s)	<u> </u>

BACKGROUND: North Orange Continuing Education (NOCE), as the fiscal agent for the North Orange County Regional Consortium for Adult Education (NOCRC) is in continued need of office space for the Adult Education Program (AEP) consortium employees and for the purpose of serving the NOCRC regional hub.

On January 26, 2016, the Board approved the Standard Office Lease with Anaheim Place Partners, LP (APP), for the NOCRC for Adult Education to occupy 5,400 square feet at 505 N. Euclid Avenue, Suite 200, Anaheim, CA 92801.

On May 23, 2017, the Board approved a lease amendment with Anaheim Place Partners, LP (APP) to increase the use to 10,420 sq. ft. through January 31, 2019. The approved lease amendment agreement did not include the cost of tenant improvements. NOCRC contracted with WLC architects to assist with the layout of the newly acquired space to ensure NOCRC's needs would be met. APP went out to bid on the expansion project. The bid received to build-out the plan per WLC architects' recommendation was \$351,212. The request from Anaheim Place Partners, LP was for NOCRC to pay \$306,032 for the desired build-out.

SunCoast Properties, Inc., a property management company, and Anaheim Place Partners, owner of the building, worked with NOCRC to find a way to build-out suite 200 with the desired look but at a lower cost by eliminating several features such as glass doors and hard lit ceilings. In addition, Suncoast Properties, Inc. agreed to become the project manager to reduce costs. The new agreed cost was reduced to \$250,000 which APP agreed to contribute \$125,000 and NOCRC agreed to pay the remaining \$125,000 for tenant improvements.

This agenda item was submitted by Janeth Manjarrez, Director Adult Education Program for NOCRC.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item related to BP 6500, Property Management.

FUNDING SOURCE AND FINANCIAL IMPACT: The tenant improvement of \$125,000 will be paid by the Adult Education Block Grant.

RECOMMENDATION: Authorization is requested to pay Anaheim Place Partners \$125,000 for tenant improvements in the expansion of suite #200 at the NOCRC office located at 505 N. Euclid Avenue, Anaheim, CA 92801. Authorization is further requested for the Vice Chancellor, Finance & Facilities or the District Director, Purchasing, to amend the agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

4.c.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 23, 2018

SUBJECT: Cypress College
Library Division
Library Services Platform

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> </u>

BACKGROUND: The Council of California Community Colleges Chief Librarians (CCL) submitted recommendations to the Governor and Legislature to support a one vendor/one platform library catalog for all the California Community College libraries. The purpose was to approve and support one catalog vendor for all 115 California community colleges that supports connecting the library systems and various databases into a “single search” system. Additionally, this streamlines the students’ experience and allows for same system recognitions (just like Canvas for an LMS within Distance Education and EBSCO for research within the Libraries) thus supporting student retention.

The RFP was processed in spring 2018, with the award going to the Ex Libris Group, for the Alma and Primo platforms. Cypress College applied and was accepted as one of the ten vanguard colleges that will lead the transition to the new system, including data migration and implementation. During fall 2018, Cypress College will work on getting the related training and certifications, migrating information from the catalog, and finally connecting information sources into a “one search” option. The College will transition to the new system in spring, summer, and fall 2019.

This agenda item was submitted by Dr. Treisa Cassens, Dean of Library/LRC, Cypress College.

How does this relate to the five District Strategic Directions? This item responds to Strategic Direction 1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

Strategic Direction 3: The District will annually improve the success rate for students moving into: The highest level possible credit basic skills courses in mathematics, English, and English-as-a-Second-Language from noncredit basic skills instruction in the same discipline and; College-level courses in mathematics, English and English-as-a-Second-Language from credit basic skills courses in these disciplines and; The next higher course in the sequence of credit or noncredit basic skills courses in mathematics, English and English-as-a-Second-Language.

Strategic Direction 5: The District will develop and sustain collaborative projects and partnerships with the community’s educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: All expenses related to the Alma and Primo products are covered through a state budget approved in June 2018 of \$6 million.

RECOMMENDATION: Authorization is requested to approve the contract with Ex Libris Group, for the Alma and Primo platforms, for a one-year term beginning January 2019, through December 2020. Authorization is further requested for the Vice Chancellor, Finance & Facilities, to execute the agreement and any related documents on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

4.d.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: October 23, 2018
SUBJECT: North Orange Continuing Education
2018-2019 Professional Development Program

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: Starting in the 2018 – 2019 academic year, faculty assumed the leadership of the North Orange Continuing Education (NOCE) Professional Development (ProD) committee. Our mission is to provide innovative and meaningful support to all NOCE employees, and our goal is to lead to improving student success and access from all points in our operations, both seen and unseen to our student population. Below are the main highlights of the NOCE ProD activities planned for 2018 – 2019.

At the Fall 2018 Opening Day, employees from all groups communicated their needs for professional development by completing the Professional Development Needs Assessment Survey and by participating in the “Maximizing the Student Experience at NOCE” break out discussions. The NOCE Professional Development Committee has examined the employee feedback and has chosen to incorporate the topics listed below. Participant evaluations will be used for each activity for further planning and fine-tuning of future offerings. The NOCE Professional Development Committee will also oversee NOCE’s Flexible Calendar Program (FLEX) as well as approve funding applications for individual professional development opportunities for faculty and staff. We will be working closely with the District Professional Development office as well as with our colleagues at Fullerton and Cypress College when possible and relevant in terms of joint planning, sharing of information, and collaboration in areas of mutual interest.

Flex Program Elements

- Fall Opening Day: Maximizing Student Experience at NOCE – participants worked in groups to identify how their individual roles lead to student success and what changes would enhance employees’ ability to maximize student success.
- January FLEX Day: Serving a diverse student population. All NOCE training day. This topic was chosen based on the 2018-2019 Professional Development Needs Assessment Survey conducted on Opening Day, fall 2018.

General Training Opportunities

- Department/Program New Faculty Orientation
- Department/Program Ongoing Faculty Training and Support
- Equity Training Program

Workshop Series

- Classroom Technology (Canvas, Smart Boards, teaching/learning software, apps & websites)
- General Technology (Office 365 including Outlook)
- Curriculum (Developing new courses and programs, Navigating CurricUNET)

- SLO Assessment and Data Collection
- Growth Mindset
- Instructional Support
- Workplace Support (Communication, leadership, customer service)
- Workplace Management (Managing multiple duties, conflict resolution, difficult conversations)
- Universal Design
- Crisis Response Training

Management Program

- District Management Association participation and leadership
- Each manager is encouraged to select at least one off campus training in alignment with their job
- Managers are encouraged to present and/or represent noncredit at state levels
- Funding for Management professional growth is reviewed at Provost's Staff
- Managers overseeing categorical and grant programs will attend required training

WIOA II Professional Development Plan

The purpose of this plan is to help NOCE improve student outcomes for the Workforce Innovation and Opportunity Act (WIOA), Title II: Adult Education and Family Literacy Act (AEFLA) by addressing the areas of greatest need:

- Increase knowledge of and incorporate College and Career Readiness Standards into the ESL curriculum.
- Increase knowledge of and incorporate World of Work: 21st Century Employability Skills into the Basic Skills, DSS, and ESL curriculum.
- Increase knowledge of and incorporate the Integrated EL Civics objectives into ESL curriculum.

NOCE Administrative Professionals Team

The NOCE Administrative Professionals Team, consisting of all NOCE staff with an "administrative assistant" job title, is provided consistent training on a monthly basis. The team has received the following training to date:

- | | |
|---|---|
| • Office 365 Outlook/Calendaring | • Managing Emotions Under Pressure |
| • Excel | • Strategies for the Overwhelmed |
| • Banner RQ | • Mistake-Free Grammar & Proofreading |
| • NOCE and WASC logo use protocols | • Business Writing for Results |
| • Stress management | • Using Creativity to Establish Work/Life Balance |
| • Human Resources | • Train the Trainer |
| • Managing Multiple Priorities & Projects | |

This item was prepared by Candace Lynch, Professional Development Committee Chair.

How does this relate to the five District Strategic Directions? The NOCE 2018-2019 Professional Development Program was developed with one unifying value in mind: student success. The District Strategic Directions (2011-2020) and the District Objectives (2018-2020) are the key drivers of our professional development efforts. Those that have formulated

our focus for the year are highlighted here: District Strategic Direction 1: *The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.* This first District Strategic Direction will be addressed by the NOCE Professional Development committee's focus on improving teaching and learning. District Objective 2.1: *NOCCCD will foster an environment of equity-mindedness.*

This key principle will be woven through all of our learning and training opportunities. District Objective 3.1: *NOCCCD will develop new pathways to transition students from non-credit to credit programs.* It is our goal to prepare our students for the next step in their journeys, and we will partner with our credit colleagues to continue to foster opportunities for students to make those transitions more seamlessly. District Objective 4.5: *NOCCCD will expand professional development opportunities for all employees.* Our focus is to provide opportunity for all NOCE employees to grow professionally in order to strengthen our institution and its ability to serve our community.

How does this relate to Board Policy: The NOCE Professional Development Program relates to the following Board Policies: BP 1001 District Mission, Vision & Values Statements; *We are committed to student success and lifelong learning, and value high standards, adaptability, professionalism, respect and inclusiveness.* BP 4020 Program and Curriculum Development; our focus is on creating *high quality and relevant* educational opportunities for our students. BP 7100: Commitment to Equal Employment Opportunity and Diversity; our professional development opportunities will aim to *promote an understanding of diversity.* BP 7160: Professional Development; we support and *encourage* all NOCE employees to *continue to develop their professional expertise* through a variety of modes.

FUNDING SOURCE AND FINANCIAL IMPACT: The funding source for NOCE Professional Development is the Carryover Fund.

RECOMMENDATION: It is recommended the Board receive as information the above highlights relating to the NOCE 2018-2019 Professional Development Program. The program's expenditures will include:

- \$20,000 for conferences, workshops, and on-campus speakers and presentations
- \$20,000 for management professional development opportunities
- \$10,000 for classified professional development

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	October 23, 2018	Resolution	<u>X</u>
SUBJECT:	Cypress College North Orange County Allied Health Careers Opportunity Partnerships (NOCA HCOP) Programs	Information	<u> </u>
		Enclosure(s)	<u>X</u>

BACKGROUND: Cypress College is pleased to report that it is the recipient of a grant sub-award in the amount of \$74,400 from a federal awarding agency, Health Resources & Services Administration (HRSA) in collaboration with CSU Fullerton Auxiliary Services Corporation for the performance period September 1, 2018 through August 31, 2019. The purpose of this funding is to identify and serve fifteen (15) new students each academic year (120 students total during the proposed five-year funding period), who would be completing a 2-year health professions degree, and related certificate at Cypress. These students will also plan to complete a four-year degree transfer in the areas such as Public Health Science, Social Science, or health-related fields. The grant will support students to receive counseling specific to health professions careers (3x per semester), including the creation of an educational plan, monitoring student progress, and preparation for the subsequent semester.

The agenda item is being submitted by Rick Rams, Dean of Kinesiology.

How does this relate to the five District Strategic Directions? The project specifically supports the District's Strategic Directions #1, #2, and #5. The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements and courses. The District will annually make progress toward eliminating the documented achievement gap among race/ethnicity groups. The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: This item is in compliance with Board Policy 3280 (1.0) The Board will be informed about all grants received by the District. (2.0) The Chancellor shall establish procedures to assure timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

FUNDING SOURCE AND FINANCIAL IMPACT: All funding will be received following Board approval and will be spent on program improvements for the above-referenced programs by August 31, 2019.

RECOMMENDATION: Authorization is requested to accept new revenue from the Health Resources & Services Administration in the amount of \$74,400. It is further recommended that a resolution be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to California Code of Regulations Title 5, Section 58308. Further authorization is requested for the Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Cherry Li-Bugg

Recommended by

Approved for Submittal

5.b.2

Item No.

Cypress College
North Orange County Allied Health Careers Opportunity Partnerships
(NOCA HCOP) Programs

Budget
September 01, 2018 - August 31, 2019

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>				<u>PROPOSED BUDGET</u>
50000 Other Operating Expenses & Services	16924	2635	50000	6600	\$ 74,400
	Total Expenses				\$ 74,400
80000 Revenue	16924	2635	81900	6600	\$ 74,400
	Total Revenues				\$ 74,400

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund, for fiscal year 2018-2019, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8190	Other Federal Revenues	\$ <u>74,400</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
5000	Other Operating Expenses & Services	\$ 74,400
	TOTALS	\$ <u>74,400</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA))
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on October 23, 2018, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: October 23, 2018 Resolution _____
Information _____
SUBJECT: Academic Personnel Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

6.a.1

Item No.

CHANGE IN SALARY CLASSIFICATION

Smith, Benjamin	FC	Architecture Instructor Temporary Contract (100%) From: Class B, Step 1 To: Class B, Step 4 Eff: 08/16/2018-12/08/2018
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LEAVE OF ABSENCE

Carter, Danny	FC	Drafting Technology Instructor Family Medical Leave (FMLA/CFRA) (51.67%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 08/16/2018-09/16/2018
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Gabourie, Lillian	CC	Counselor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 10/12/2018-01/12/2019
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2018 FALL SEMESTER,
TRIMESTER

Cadena, Robert	CC	Column 1, Step 1
Cavazzi, Bentley	NOCE	Column 2, Step 1
Fernandez, Jodi	NOCE	Column 2, Step 1
Maldonado, Marcela	FC	Column 1, Step 1
Ortiz, Aydinaneth	CC	Column 1, Step 1
Shan, Clarissa	NOCE	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Bjelic, Tasha	CC	Column 1, Step 1
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: October 23, 2018 Resolution _____
SUBJECT: Classified Personnel Information _____
Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

6.b.1

Item No.

Classified Personnel
October 23, 2018

RETIREMENT

Alvarado, Norma	NOCE	TDI Manager, CACT 12-month position (100%) Eff. 12/29/2018 PN SCM980
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NEW PERSONNEL

Soto, Roxanna	NOCE	Special Projects Manager, Adult Education Temporary Management Position (100%) Range 2, Special Admin Daily Rate Schedule Eff. 10/29/2018 – 06/30/2019 PN SCT955
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Tran, Eric	FC	Electrician, Communications 12-month position (100%) Range 41, Step E Classified Salary Schedule Eff. 10/24/2018 PN FCC841
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CHANGE IN SALARY STEP

Bautista, Ricardo	FC	Campus Safety Officer From: Step A To: Step C Eff. 10/01/2018
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VOLUNTARY CHANGES IN ASSIGNMENT

Smith, Deborah	NOCE	Student Services Specialist/DSS (100%) Temporary Decrease in Percent Employed From: 100% To: 50% Eff. 10/01/2018 – 06/30/2019
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STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Dykstra, Philip	CC	Director, Inst. Research and Planning (100%) 10% Stipend Eff. 07/01/2018 – 06/30/2019
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LEAVES OF ABSENCE

Beck, Megan	FC	Evaluator (100%) Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 01/02/2019 – 01/15/2019 (Consecutive Leave)
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Holguin, Rae Lynn	NOCE	Admissions and Records Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/05/2018 – 03/05/2019 (Intermittent Leave)
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Matanguihan, Leilani	CC	Student Services Specialist/EOPS (100%) Unpaid Personal Leave Eff. 10/25/2018 – 12/19/2018
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Miller, Jefferson	FC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/26/2018 – 09/25/2019 (Intermittent Leave)
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Wilkening, Nicholas	AC	District Manager, IT Technical Support (100%) Military Leave With Pay Eff. 11/01/2018 – 11/02/2018
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: October 23, 2018 Resolution _____
SUBJECT: Professional Experts Information _____
Enclosure(s) X

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

6.c.1

Item No.

Professional Experts
October 23, 2018

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Bhari, Sony	NOCE	Project Expert	Career Pathways Specialist	26	10/01/2018	10/12/2018
Bhari, Sony	NOCE	Project Expert	Career Pathways Specialist	26	10/29/2018	11/16/2018
Bhari, Sony	NOCE	Project Expert	Career Pathways Specialist	26	11/26/2018	12/07/2018
Brown, Matthew	FC	Technical Expert I	Photographer for Athletic Events	16	10/10/2018	05/31/2019
Cadilli, Jolina	CC	Technical Expert I	Math Side Kick Directed Learning Activities for MLC	40	09/10/2018	12/08/2018
Castro, Alma	CC	Technical Expert I	Math Side Kick Directed Learning Activities for MLC	40	09/10/2018	12/08/2018
Cedillos, Mauricio	CC	Project Expert	Dual Enrollment	26	10/17/2018	06/30/2019
Eckenrode, Adam	CC	Technical Expert I	Math Side Kick Directed Learning Activities for MLC	40	09/10/2018	12/08/2018
Eslami, Aidin	AC	Project Expert	Videographer	26	10/15/2018	12/23/2018
Eslami, Aidin	AC	Project Expert	Videographer	26	01/07/2018	04/24/2018
Flores, Stephanie	CC	Project Expert	Dual Enrollment	26	10/01/2018	12/21/2018
Flores, Stephanie	CC	Project Expert	Dual Enrollment	26	01/07/2019	06/30/2019
Hill, Garet	CC	Technical Expert I	Math Side Kick Directed Learning Activities for MLC	40	09/10/2018	12/08/2018
Heng, Ramy	CC	Technical Expert I	Math Summer Boost 2018	20	07/01/2018	07/19/2018
Jackson, Michael	CC	Technical Expert II	Self Defense – CARE Seminar	4	10/04/2018	11/09/2018
Johnstone, Deborah	NOCE	Project Coordinator	SoCal Sheet Metal JATC	26	10/17/2018	10/31/2018
Manfredonia, Brandy	CC	Project Expert	Drone / Aviation	10	10/01/2018	12/15/2018
McCormick, Steve	CC	Technical Expert I	Strong Workforce Regional Drone/Aviation	18	10/01/2018	12/15/2018
Meas, Soky	CC	Technical Expert I	Math Summer Boost 2018	20	07/01/2018	07/19/2018
Morvan, Laurie	CC	Technical Expert I	Math Side Kick Directed Learning Activities for MLC	40	09/10/2018	12/08/2018
Nguyen, Kelly	CC	Technical Expert I	Math Side Kick Directed Learning Activities for MLC	40	09/17/2018	12/08/2018

Professional Experts
October 23, 2018

Nordberg, Colby	FC	Project Manager	Lighting Designer	26	10/10/2018	11/30/2018
Roby, Scott	CC	Technical Expert I	Math Side Kick Directed Learning Activities for MLC	40	09/10/2018	12/08/2018
Rocha, Sandra	CC	Project Expert	Dual Enrollment	26	10/17/2018	06/30/2019
Rodriguez, Gina	CC	Project Coordinator	Auto Technology, Strong Workforce	6	10/22/2018	01/31/2019
Shrout, Cynthia	CC	Technical Expert I	Math Side Kick Directed Learning Activities for MLC	40	09/10/2018	12/08/2018
Tran, Duy	CC	Technical Expert I	Math Summer Boost 2018	20	07/01/2018	07/19/2018
Tran, Hoa	CC	Technical Expert I	Math Side Kick Directed Learning Activities for MLC	40	09/10/2018	12/08/2018

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: October 23, 2018 Information _____
Enclosure(s) X
SUBJECT: Hourly Personnel

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

6.d.1

Item No.

Hourly Personnel
October 23, 2018

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Apuntar, Janelle	AC	Clerical/Secretarial - Clerical assistance for HR and Benefits	01/23/19	04/19/19	TE A 3
Arias Carbajal, Maria	FC	Service/Maint - General assistance to the campus custodial staff	10/26/18	12/21/18	TE B 1
Bombela Campos, F.	FC	Service/Maint - General assistance to the campus custodial staff	11/17/18	12/21/18	TE B 1
Camberos, Jacqueline	NOCE	Clerical/Secretarial - Clerical assistance for AEP ESL Mentor	01/02/19	03/20/19	TE A 3
Camberos, Jacqueline	NOCE	Clerical/Secretarial - Clerical assistance for AEP ESL Mentor	05/30/19	06/29/19	TE A 3
Carcano, Robert	CC	Clerical/Secretarial - Assist in Campus Safety Office	10/24/18	02/08/19	TE B 4
Carcano, Robert	CC	Clerical/Secretarial - Assist in Campus Safety Office	04/15/19	06/30/19	TE B 4
Carey, Michael	CC	Clerical/Secretarial - Assist with Dual Enrollment activities	11/14/18	03/01/19	TE A 2
De Anda, Elvia	FC	Tech/Paraprof - State-mandated assistance for the Child Care Center	02/19/19	05/17/19	TE B 4
Donohue, Van	FC	Tech/Paraprof - Artist Model for Art Department classes	10/24/18	06/30/19	TE F 3
Gaetje, Taylor	FC	Clerical/Secretarial - Assist in the campus Bookstore	12/10/18	03/01/19	TE A 1
Gerritsen, Ron	FC	Tech/Paraprof - Artist Model for Art Department classes	10/24/18	06/30/19	TE F 3
Hull, Sherri	FC	Tech/Paraprof - Assist with the Dance Program Concerts	10/24/18	12/07/18	TE A 2
Hull, Sherri	FC	Tech/Paraprof - Assist with the Dance Program Concerts	04/01/19	06/30/19	TE A 2
Jackson-Johnson, S.	FC	Tech/Paraprof - Assist with the Dance Program Concerts	10/24/18	12/07/18	TE A 2
Jackson-Johnson, S.	FC	Tech/Paraprof - Assist with the Dance Program Concerts	04/01/19	06/30/19	TE A 2
Kavanaugh, Nicole	FC	Clerical/Secretarial - Assist the Art Department	10/24/18	02/08/19	TE B 3
Mojarro, David	CC	Clerical/Secretarial - Assist in the campus Bookstore	10/26/18	12/21/18	TE B 3
Mojarro, David	CC	Clerical/Secretarial - Assist in the campus Bookstore	05/06/19	06/30/19	TE B 3
Pulido, Carmen	NOCE	Clerical/Secretarial - Clerical assistance for AEP ESL Mentor	10/24/18	12/07/18	TE A 3
Pulido, Carmen	NOCE	Clerical/Secretarial - Clerical assistance for AEP ESL Mentor	01/14/19	04/30/19	TE A 3
Ruckman, Eric	FC	Tech/Paraprof - On-call theater crew for campus productions	10/24/18	06/30/19	TE I 3
Serrato, Dahlia	FC	Instr Research Assistant - Assist the Biology Department with ant research	10/24/18	06/30/19	TE A 1
Smith, Nathan	FC	Clerical/Secretarial - Assist in the campus Bookstore	12/10/18	03/01/19	TE A 1
Thampi, Ratsana	FC	Tech/Paraprof - State-mandated assistance for the Child Care Center	01/24/19	05/01/19	TE B 4
Valenzuela, Vladimir	FC	Clerical/Secretarial - Assist in the campus Bookstore	12/03/18	02/22/19	TE A 1

Hourly Personnel
 October 23, 2018

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Hawkins, Olivia	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	10/24/18	06/30/19	TE A 1
Jamshidi Araghi, Tina	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	10/24/18	06/30/19	TE A 2

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Cranz, Jon	FC	Service/Maint - Substitute for vacant Groundskeeper PN FCC995	10/02/18	12/21/18	TE B A
De Anda, Elvia	FC	Technical/Paraprof - Sub for state-mandated coverage in Child Care Center	02/19/19	05/17/19	TE B 4

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Andrade, Marciel	FC	Work Study Student - Clerical assistance for EOPS	10/24/18	06/30/19	TE A 1
Benitez, Adriana	FC	Work Study Student - Assisting the Switchboard	10/24/18	06/30/19	TE A 1
Duran, Pedro	NOCE	Full-time Student - Clerical assistance for AEP ESL Mentor	10/24/18	12/07/18	TE A 3
Duran, Pedro	NOCE	Full-time Student - Clerical assistance for AEP ESL Mentor	01/14/19	04/30/19	TE A 3
Harchenko, Stephanie	FC	Full-time Student - Assit the Biology Department with ant research	10/24/18	06/30/19	TE A 1
Lemus, Joshua	FC	Work Student Student - Assist in Campus Safety	10/24/18	06/30/19	TE A 2
Oh, Sang Su	FC	Full-time Student - Assist in Campus Safety	11/14/18	06/30/19	TE A 1
Oropeza, Rebeca	FC	Full-time Student - Clerical assistance for the FC Honors Program	10/24/18	06/30/19	TE A 1
Raminfard, Ashley	FC	Full-time Student - Assist the Campus Safety Department with various duties	11/14/18	06/30/19	TE A 1
Yoo, Dae	NOCE	Full-time Student - Clerical assistance for AEBG ESL Mentor	10/24/18	12/07/18	TE A 3
Yoo, Dae	NOCE	Full-time Student - Clerical assistance for AEBG ESL Mentor	01/14/19	04/30/19	TE A 3

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 23, 2018

SUBJECT: Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

6.e.1

Item No.

Volunteer Personnel
October 23, 2018

Name	Site	Program	Begin	End
Alvalos, Hannah	FC	Humanities/English - Live Wire	08/20/2018	12/08/2018
Chaikin, Joseph	NOCE	DSS- Personal Care Attendant	10/01/2018	06/30/2019
Clark, Gloria	NOCE	DSS- Personal Care Attendant	10/03/2018	06/29/2019
Garner, Christina	FC	Humanities - French Film Festival	08/20/2018	05/25/2019
Gonzalez, Claudia	NOCE	Internship - ESL Department	10/31/2018	12/08/2018
Gonzalez, Elizabeth	CC	Outreach Program	10/10/2018	06/30/2019
Hayes, Barbara	NOCE	ESL Department - SHINE Program	10/17/2018	12/08/2018
Johnson, Kris	FC	Humanities - French Film Festival	08/20/2018	05/25/2019
Jurado, Abraham	FC	Humanities/English - Live Wire	08/20/2018	12/08/2018
Lee, Sophie	FC	Humanities/English - Live Wire	08/20/2018	12/08/2018
Linares, Mayra	FC	Humanities/English - Live Wire	08/20/2018	12/08/2018
Mabry, Janiquia	NOCE	DSS- Personal Care Attendant	09/27/2018	06/30/2019
Martinez, Cecilia	FC	Humanities/English - Live Wire	08/20/2018	12/08/2018
Martinez, Sonia	FC	Humanities/English - Live Wire	08/20/2018	12/08/2018
Mascorro, Alvaro	NOCE	Internship - ESL Program	10/31/2018	12/08/2018
Mercer, Indiana	FC	Humanities/English - Live Wire	08/20/2018	12/08/2018
Obra, Natasha	FC	Humanities/English - Live Wire	08/20/2018	12/08/2018
Olivos-Munoz, Tamara	NOCE	Internship - ESL Department	10/31/2018	12/08/2018
Pak, Timothy	FC	Humanities/English - Live Wire	08/20/2018	12/08/2018
Quick, John	FC	Humanities - French Film Festival	08/20/2018	05/25/2019
Quick, Mary	FC	Humanities - French Film Festival	08/20/2018	05/25/2019
Rodriguez, Bobby	NOCE	DSS- Personal Care Attendant	10/01/2018	06/20/2019
Shuman, Steven	NOCE	Emeritus Program	10/01/2018	06/30/2019
Smith, Serena	FC	Humanities/English -Live Wire	09/27/2018	12/07/2018
Tang, Mingze	NOCE	Internship - ESL Department	10/31/2018	12/08/2018
Tuuao, Sandra	FC	Humanities/English -Live Wire	08/20/2018	12/08/2018
Wen, Shiyun	NOCE	ESL Department - SHINE Program	10/17/2018	12/08/2018

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	October 23, 2018	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Board of Trustees Goals	Enclosure(s)	<u> X </u>

BACKGROUND: In early June, trustees held their annual planning retreat and one of the discussions involved goal setting for the Board of Trustees. Some of the possible content included updating or developing specific policies, participating in professional development, simultaneously conducting annual Board of Trustees and Chancellor evaluations, and effective board meetings.

At its August 14 Board meeting, trustees discussed the possibility of developing Board of Trustees goals for themselves and reviewed sample goals from other community colleges. The general consensus among trustees was that they wanted goals that incorporated measurements and accreditation standards, and addressed their role as a policy board, professional development, fiscal solvency, student success, and advocacy.

Board President Rodarte presented a first draft of Board Goals at the September 25 Board meeting for review and discussion. Enclosed are Board President Rodarte's revised recommendations.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: This item is in accordance with Board Policy 2200, Board Duties and Responsibilities; Board Policy 2715, Code of Ethics/Standards of Practice; and Board Policy 2745, Board Self-Evaluation.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board approve the proposed, revised 2018-19 Board of Trustees Goals.

Cheryl Marshall
Recommended by

Approved for Submittal

7.a.1
Item No.

North Orange County Community College District Board of Trustees 2018-2019 Goals

In order for the Board to support the vision and strategic directions of the district, the board will focus on the following activities:

1. Update/Introduce Board Policies (Standard IV.C.7)

District Strategic Direction 4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

2. Participate in professional development opportunities (Standard IV.C.9)

District Strategic Direction 4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

- Complete our version of the Excellence in Trusteeship Program
- Participate in the monthly board study sessions
- Attend CCLC/ACCT conferences
- Participate in webinars

3. Engage with our campuses and external community (Standard IV.B.VI)

District Strategic Direction 5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

- Attend campus events
- Participate in local events and organizations

4. Monitoring student success and institutional effectiveness (IV.C.1 and IV.C.8)

District Strategic Direction 1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

District Strategic Direction 2: The District will annually make progress toward eliminating the documented achievement gap among race/ethnicity groups.

District Strategic Direction 3: The District will annually improve the success rate for students.

- Annual Reports for each campus
- Educational Master Plans
- Equal Employment Opportunities
- Funding Formula
- Student Equity Reports
- Student Success Score Cards
- Institutional Effectiveness Reports

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 23, 2018

SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: During the June annual Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

Cheryl Marshall
Recommended by

Approved for Submittal

7.b
Item No.