

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

June 28, 2016

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, June 28, 2016, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President Barbara Dunsheath called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Leonard Lahtinen, Molly McClanahan, M. Tony Ontiveros, Jacqueline Rodarte, and Student Trustees Scott Begneski and Tanya Washington. Absent: None.

RESOURCE PERSONNEL PRESENT: Fred Williams, Interim Chancellor; Brian Fahnestock, Interim Vice Chancellor, Finance & Facilities; Julie Kossick, District Director, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; Bob Simpson, President, Cypress College; Valentina Purtell, Interim Provost, School of Continuing Education; Deborah Ludford, District Director, Information Services; Richard Fee, representing the District Management Association; Adam Gottdank, representing the School of Continuing Education Academic Senate; Jolena Grande, representing Cypress College Academic Senate; Pete Snyder, representing Fullerton College Faculty Senate; Tina Johannsen, representing United Faculty; Patricia Sanchez, representing CSEA; Kent Stevenson, representing ADFAC; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Carlos Ayon, Tim Byrnes, Scott Giles, Savannah Jones, Lisa McPheron, and Richard Storti from Fullerton College; Glenn Bower, Linda Borla, Karen Cant, Christie Diep, Philip Dykstra, Craig Goralski, Elizabeth Putman, and Jane Walker from Cypress College; Lorenze Legaspi from the School of Continuing Education; and Joyce Carrigan, Arturo Ocampo, Tami Oh, Kai Stearns Moore, Melissa Utsuki, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Antoine Abi-Abdallah, Anna Dalin, Wayne Dalin, Kelly Fitzpatrick, Mary Frances Gable, Theresa Harvey, Mark Pavlovich, and Michael Stephens.

COMMENTS: MEMBERS OF THE AUDEIENCE:

A. **Jane Walker**, Cypress College Instructor, addressed the Board to provide notice that an official challenge to the faculty agreement ratification vote had been filed.

(See Supplemental Minutes #1173 for a copy of the full statement.)

B. **Christie Diep**, Cypress College Instructor, referenced a challenge filed related to the recent faculty contract ratification vote process which she maintained included

voting violations and irregularities, and collaboration between United Faculty leadership and District administration.

(See Supplemental Minutes #1173 for a copy of the full statement.)

- C. **Linda Borla**, Cypress College Instructor, urged the Board to pull the Tentative Agreement with faculty from the meeting agenda in order to allow the California Teachers Association (CTA) time to investigate the ratification vote challenge.

(See Supplemental Minutes #1173 for a copy of the full statement.)

- D. **Elizabeth Putman**, Cypress College Instructor, also urged the Board to refrain from voting on the Tentative Agreement due to the formal challenge related to violations that occurred during the balloting process.

(See Supplemental Minutes #1173 for a copy of the full statement.)

- E. **Mark Pavlovich** addressed the Board to voice his support on construction of Sherbeck Field befitting the legacy of Hal Sherbeck and his many contributions to Fullerton College.

- F. **Kelly Fitzpatrick**, Fullerton College Student, spoke about his recent class presentation that utilized a project-based learning method to share how mathematics can be applied to careers with \$100K+ salaries, and his interest in continuing to give the presentation to other math and science classes District-wide.

- G. **Antoine Abi-Abdallah** chastised the Board for not allowing him to participate in the discussion related to course material fees at a previous Board meeting, and to continue to request a meeting with the Fullerton College President.

- H. **Mary Frances Gable** thanked the Fullerton College administration for meeting with Fullerton residents to discuss their concerns related to construction of Sherbeck Field, but also voiced concerns related to future facility rentals and the minimal educational use of the field.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee M. Tony Ontiveros that the following non-personnel items be approved by block vote:

Finance & Facilities 3.b, 3.c, 3.d, 3.e, 3.f, 3.i
Instructional Resources 4.c

Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Begneski and Washington's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.

REPORTS

- A. **2016-17 Tentative Budget: Rodrigo Garcia**, District Director of Fiscal Affairs, presented the District's 2016-17 Tentative Budget and recapped the 2015-16 fiscal year budget. Mr. Garcia reviewed the District's five Strategic Directions, and noted that the system revenue shortfall at P-2 is \$0 with projected unfunded FTES of 0%. The 2015-16 fiscal year closing date is August 4, 2016, a Mandated Cost Block Grant of \$975,746 is recognized as one-time revenue, and Mandated Claims Reimbursements total \$19,904,196. The Proposed Budget will be presented to the Board of Trustees at its September 13, 2016 meeting.

2016-17 State Budget: The Governor's Proposed 2016-17 Budget included: 1) 0.0% Cost of Living Adjustment (decreased from 0.47% in January); 2) \$75 million base allocation adjustment to mitigate the escalating increases to STRS and PERS in future years; 3) \$114.7 million for access based on 2% system-wide growth; 4) \$105.5 million for Mandated Claims meant to address one-time costs; 5) \$184.6 million for Scheduled Maintenance/Instructional Equipment; 6) \$49.3 million for Proposition 39 Energy projects; 7) \$30 million for Basic Skills; and 8) \$200 million to fund Workforce Development.

2016-17 District Tentative Budget: The 2016-17 District Tentative Budget is based on a rollover budget that focuses on on-going resources. A final analysis of assumptions, position control, and new budget developments will be incorporated prior to the development of the District's Proposed Budget in September 2016.

Full-Time Equivalent Students (FTES): The tentative 2016-17 FTES for the District was established at 36,533.29 which reflects a decrease of 0.41% (151.85 FTES) from the 2015-16 target. The FTES targets by campus include:

Cypress College:	11,776.8
Fullerton College:	19,356.47
SCE:	5,400.00

Growth Allocation: The tentative 2016-17 Growth Allocation by campus include:

Cypress College:	1.0%
Fullerton College:	2.0%
SCE:	(10.71%)

Major Revenue Assumptions: The \$182.3 million base is comprised of Basic Allocation and FTES funding of \$178.3 million, which includes access funding of \$1.9 million and a STRS/PERS contribution of \$2.1 million. Also included is an unrestricted lottery of \$5.1 million and non-resident tuition of \$1 million.

Unrestricted General Fund Revenue Summary: The Unrestricted General Fund Revenue is comprised of the following:

Apportionment	\$182,270,114
Lottery	\$5,057,192
PT Faculty Comp.	\$950,724
Mandated Block Grant	\$1,011,438
Non-Resident Tuition	\$1,000,000
Other	\$832,132
Total	<u>\$191,121,600</u>

Major Expenditure Assumptions: The major expenditure assumptions for 2016-17 include: 1) salary and benefits increase of \$4.8 million (includes a 3% increase for 2015-16; a 3% increase for 2016-17; a 5% increase in medical benefits; step and column increases; a STRS rate increase of 1.85%; and a PERS rate increase of 2.041%); 2) retiree medical cost increase of 5% (\$327,492); 3) Operating Allocation decreased by \$1,596,979 due to increase in personnel costs and growth beyond extended day; and 4) Extended Day budgets decreased by \$1,415,156 due to hiring of 60 additional faculty.

Unrestricted General Fund Expenditure Summary: The Unrestricted General Fund Expenditures are comprised of the following:

Personnel	\$139,236,357
Retiree Benefits	\$5,444,229
Extended Day	\$26,408,660
Operating Allocation	\$10,778,348
District-wide	6,536,521
Cont. to Retiree Benefit Fund	\$1,011,438
Other	\$1,671,000
Total	<u>\$191,086,553</u>

Unrestricted Ongoing General Fund Excess Revenues over Expenditures: The breakdown of revenues over expenditures is as follows:

Revenues	\$191,121,600
Expenditures	<u>\$191,086,553</u>
Ongoing Surplus/(Deficit)	<u>\$35,047</u>

The expenditures include an assumed 3% increase for 2015-16 and 2016-17 for all constituencies except part-time faculty.

Outstanding Issues: Outstanding issues still to be considered include: the PERS/STRS rate increase (the potential additional Base Allocation increase of \$2.25 million will be earmarked to address the escalating costs); the sunset of Proposition 30 (whose sales tax portion is slated to expire on December 31, 2016, and the income tax portion set to expire on December 31, 2018 if the extension on the November 2016 ballot is not approved by voters); and sustainable growth (due to the increased difficulty in capturing growth).

(See Supplemental Minutes #1173 for a copy of the presentation.)

- B. **Chancellor's Report:** At his last meeting as Interim Chancellor, **Fred Williams** expressed his gratitude to resource table personnel, the Board, and staff for their support during his tenure.
- C. **Valentina Purtell**, School of Continuing Education Interim Provost, reported on the annual Student Success Event on June 16, the bi-annual Citizenship Fair hosted in conjunction with Orange County Communities Organized for Responsible Development (OCCORD), and the first day of the SCE summer term.
- (See Supplemental Minutes #1173 for a copy of the Interim Provost's full report.)
- D. **Bob Simpson**, Cypress College President, commended Vice Chancellor Irma Ramos and United Faculty President Tina Johannsen for crafting a Tentative Agreement that marks substantial steps towards comparability for District faculty.
- (See Supplemental Minutes #1173 for a copy of the President's full report.)
- E. **Greg Schulz**, Fullerton College President, reported on the summer programs taking place at the College, the Food Bank's summer hours, and the Fullerton Community Band concert taking place on the campus quad on July 2. Dr. Schulz also thanked Fred Williams, along with Drs. Savannah Jones and Richard Storti for their service.
- (See Supplemental Minutes #1173 for a copy of the President's full report.)

COMMENTS

- A. **Members of the Resource Table** – Adam Gottdank, Pete Snyder, Tina Johannsen, and Kent Stevenson – echoed one another's sentiments in praising Fred Williams for his service as Interim Chancellor.
- B. **Richard Fee** noted that it was his last Board meeting, and thanked Human Resources and Fred Williams for the agreement with DMA and efforts to investigate future step and column increases. He also thanked the Board for their service to the colleges and students, their support of the Measure J Bond, and their adherence to their fiduciary duties.
- C. **Adam Gottdank** thanked Trustee Ontiveros for his passion and advocacy on equalizing the FON, and also reported on the SCE Student Success Event and Integrated Basic Education and Skills Training (I-BEST) Symposium.
- D. **Jolena Grande** stated that the Cypress College curriculum on the meeting agenda includes the proposed Mortuary Science Baccalaureate Degree. The curriculum is the culmination of 18-months of work by faculty and staff, and she thanked everyone who played a role in creating the pilot program degree.
- E. **Pete Snyder** commented on the massive amount of faculty hires that have taken place at Fullerton College over the last two years, and reported that the Fullerton College Faculty Senate unanimously voted in favor of the dual enrollment partnership agreement.

- F. **Tina Johannsen** reported that the United Faculty ratification vote was very close with 137 votes in favor, and 123 votes opposed. She stated her plans to continue to work with the District to make progress on issues of importance to faculty.
- G. **Patricia Sanchez** introduced herself as Treasurer of CSEA Chapter #167.
- H. **Kent Stevenson** shared concerns of part-time faculty members related to the reimbursement of healthcare premiums and sought guidance on what qualifies for reimbursement.
- I. **Student Trustees Tanya Washington** and **Scott Begneski** reported on their respective campus student activities.
- J. **Trustee Stephen T. Blount** thanked the speakers who addressed the Board during public comments for staying for the duration of the meeting, and also commented on the strides made in election provisions.
- K. **Trustee Leonard Lahtinen** reported that after 28 years he has concluded his role on the Orange County Transportation Authority (OCTA) Citizens Advisory Committee. He expressed his gratitude to Fred Williams for not only agreeing to serve as Interim Chancellor, but extending his tenure and serving the District well.
- L. **Trustee Jeffrey P. Brown** noted that the District's recent Measure J bond sale included such low overall costs, underwriter fees, and interest rates that have already resulted in a savings of over \$2 million for taxpayers.
- M. **Trustee Barbara Dunsheath** reported on the Cypress College Foundation's "Spring for Cypress" fundraising campaign that raised \$23,000 and doubled the number of donors from last year. She also reported on her attendance at the "Facilities Drive-in" workshop which outlined the steps in implementing a capital facilities program.

MIINUTES: It was moved by Trustee Molly McClanahan and seconded by Trustee Stephen T. Blount to approve the Minutes of the Regular Meeting of June 14, 2016. **Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Begneski and Washington's advisory votes.**

FIRST CLOSED SESSION: At 7:17 p.m., Board President Barbara Dunsheath adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

RECONVENE MEETING: At 7:47 p.m., Board President Barbara Dunsheath reconvened the meeting in open session.

Trustee M. Tony Ontiveros returned to the meeting at 7:48 p.m.

FINANCE & FACILITIES

Item 3.a: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan that the Board approve the Tentative Budget for Fiscal Year 2016-17 for all funds of the District and that the Board set a public hearing for September 13, 2016, at the Anaheim Campus Board Room at or about 6:00 p.m. pursuant to §58301 of Title 5, California Code of Regulations, to provide the public with an opportunity to comment on the budget prior to the adoption of the Proposed Budget. **Motion carried with Trustees Blount, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Begneski and Washington's advisory votes.**

Trustee Jeffrey P. Brown returned to the meeting at 7:50 p.m.

Item 3.b: By block vote, authorization was granted to specifically commit \$3.3 million of the Unallocated Board Discretionary funds for a one-time bonus of \$1,250 per eligible employee for fiscal year 2016/17 and 2017/18.

Item 3.c: By block vote, authorization was granted to establish budgets in the amount of \$99,420,000 to properly reflect the available funds for the Measure J Bond Fund and to adopt a resolution to adjust budgets and authorize expenditures within the Bond Fund, pursuant to the California Code of Regulations Title 5, §58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents on behalf of the District.

(See Supplemental Minutes #1173 for a copy of the adopted resolution.)

Item 3.d: By block vote, authorization was granted to renew the property and liability insurance coverage with the Alliance of Schools for Cooperative Insurance Programs (ASCIP) and Schools Excess Liability Fund (SELF) for FY 2016-17 at the estimated amount of \$996,416.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the insurance policies on behalf of the District.

Item 3.e: By block vote, authorization was granted to enter into agreements with Anthem Blue Cross and AIG Insurance through Student Insurance for student accident and intercollegiate athletic accident insurance for 2016-17 in the amount of \$214,600 for basic coverage and \$13,921 for catastrophic coverage, for Cypress and Fullerton colleges, effective August 1, 2016.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the insurance policies on behalf of the District.

Item 3.f: By block vote, authorization was granted to enter into an agreement with Arthur J. Gallagher & Co. to purchase excess Workers' Compensation insurance coverage through New York Marine & General Insurance Company beginning July 1, 2016, through June 30, 2017, for the estimated amount of \$140,345 including the broker fee; the final cost will be based on actual payroll costs.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the contract on behalf of the District.

Item 3.g: It was moved by Trustee Molly McClanahan and seconded by Trustee M. Tony Ontiveros that the Board award Bid #2016-08, Anaheim Campus First Floor Tenant Improvements, to Caltec Corporation as the lowest overall responsive and responsible bidder in the amount of \$360,000.

Upon clarification on the reasoning for including the \$75,000 allowance in the bid and contract, the **motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Begneski and Washington's advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.h: The Board received the Fullerton College Facilities Master Plan Update information which included a presentation by Richard Storti, Fullerton College Vice President of Administrative Services, and Michael Stephens, Principal with the DLR Group, which outlined the proposed campus projects and building concepts. The presentation also included the process used to develop the 2016 update and the steps the College is taking to prepare for the planning stage of construction.

In the ensuing discussion, questions were posed regarding the campus project list, parking concerns, safety, sustainability, facilities usage, technology, and Sherbeck Field.

Item 3.i: By block vote, authorization was granted to renew a one-year support agreement from MTM Technologies, Inc. for Cisco Systems, Inc. network hardware and software beginning July 1, 2016, through June 30, 2017, for a total cost of \$116,208.15 plus tax.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute the agreements on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: The Board received as information the draft template of the NOCCCD College and Career Access Pathways (CCAP) Act Dual Enrollment Partnership Agreement. Vice Chancellor Li-Bugg addressed inquiries related to support from the Academic Senates, use of evaluations, closed classrooms, possibility of faculty displacement, student data collection, and the impact on student success.

Item 4.b: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Leonard Lahtinen that the Board approve the summary of curriculum changes for Cypress College, to be effective Fall 2017. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Subsequent to clarification on the class size justification for the upper division general education course requirements for the Funeral Service bachelor's degree, and upon thanking faculty for their time and dedication to create the Funeral Service degree

curriculum, the **motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Begneski and Washington's advisory votes.**

(See Supplemental Minutes #1173 for a copy of the curriculum summary.)

Item 4.c: By block vote, authorization was granted to enter into a Cooperative Contract with the Department of California Department of Rehabilitation (DOR) for the School of Continuing Education's Disability Support Services Program, Workability III Program, in the amount of \$654,000 to be awarded in three installments of \$218,000 over three years.

Further authorization was granted to adopt a resolution certifying the approval to enter into a Cooperative Contract with the Department of Rehabilitation to provide services for vocational rehabilitation and to authorize the Vice Chancellor of Finance & Facilities or the District Director of Fiscal Affairs to sign and execute any and all documents required by the DOR to effectuate the execution of contracts and/or amendments.

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters, which are within budget:

RETIREMENT

Stokes, Jerry	FC	Administration of Justice Instructor Eff. 06/02/2016 PN FCF650
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DECLINATION OF OFFER OF EMPLOYMENT

Cain, Jeffrey	CC	Art/Media Arts Design Instructor First Year Probationary Contract PN CCF983
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NEW PERSONNEL

Anguelov, Katalin	CC	Art/Media Arts Design Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF983
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Arellano-Duenas, Cristina	FC	Counselor First Year Probationary Contract Class B, Step 1 Eff. 07/01/2016 PN FCF678
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Mueller, Michael	FC	Theater Arts/Acting Instructor First Year Probationary Contract Class B, Step 1
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Lam, Mymy	CC	Counselor From: Class B, Step 1 To: Class B, Step 6 Eff. 07/01/2016
Li-Bugg, Cherry	AC	Vice Chancellor, Educational Services and Technology From: Step C To: Step D Executive Officer Salary Schedule Eff. 07/01/2016
Rauda, Iris	FC	Chemistry Instructor From: Class B, Step 1 To: Class F, Step 6 Eff. 08/19/2016
Schulze, Michael	FC	English Instructor From: Class B, Step 1 To: Class C, Step 6 Eff. 08/19/2016
Simpson, Robert	CC	President From: Step G To: Step H Executive Officer Salary Schedule Eff. 07/01/2016
Tiangco, Jefferson	FC	English as a Second Language Instructor From: Class B, Step 1 To: Class B, Step 5 Eff. 08/19/2016
Vandervort, Kimberly	FC	English Instructor From: Class B, Step 1 To: Class B, Step 7 Eff. 08/19/2016
Young, Gilene	FC	Biology/Organismal Instructor From: Class B, Step 1 To: Class F, Step 2 Eff. 08/19/2016
 <u>LEAVE OF ABSENCE</u>		
Grossman, David	FC	Dean, Physical Education Family Medical Leave (FMLA/CFRA) 100% Paid Leave using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/01/2016-07/03/2016

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2016 SUMMER INTERSESSION

Cranon-Charles, Angela	FC	Column 1, Step 1
Denmon, Andria	FC	Column 3, Step 1
Moorty, Shyamala	FC	Column 1, Step 1
Sayed, Donna	FC	Column 2, Step 1
Smith, Andre	FC	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2016 FALL SEMESTER, TRIMESTER

Bailey-Blenman, Jessica	SCE	Column 2, Step 1
Watts, Suzanne	CC	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Allen, Timothy	FC	Column 1, Step 1
Barragan-Echeverria, Theresa	FC	Column 1, Step 1
Flores-Castro, Lluvia	FC	Column 1, Step 1
Garcia, Urias	CC	Column 1, Step 1
Hipp, Erica	CC	Column 1, Step 1
Ho, Huong	FC	Column 1, Step 1
Law, Julie	FC	Column 1, Step 1
Lobaina, Elisa	FC	Column 1, Step 1
Michel, Raquel	SCE	Column 3, Step 1
Nguyen, Yvette	FC	Column 1, Step 1
Retamoza, Gracie	FC	Column 1, Step 1
Tran, Michael	FC	Column 1, Step 1
Villarreal, Lorena	FC	Column 1, Step 1
Willett, Jacqueline	CC	Column 1, Step 1
Yang, Jack	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Base, Melissa	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 07/25/2016
Hartouni, Kristine	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 07/25/2016
Matrisch, Tamarah	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 07/25/2016
Mundala, Kimberly	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 07/25/2016

Portillo Van Metre, Norma	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 07/25/2016
Rodriguez, Jasmine	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 07/25/2016
Rucker, Nancy	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 07/25/2016
Shah, Ekta	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 07/25/2016
Vakil-Jessop, Carolee	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 07/25/2016

Item 5.b: By block vote, authorization was granted for the following classified personnel matters, which are within budget:

The following classified personnel items, which are within budget, were approved:

RESIGNATION

Baeza, Megan	FC	Admissions & Records Technician 12-month position (100%) Eff. 06/24/2016 PN FCC968
Legaspi, Lorenze	SCE	Manager, Administrative Services 12-month position (100%) Eff. 07/05/2016 PN SCM992
Rangel, Aghabi	FC	Office Coordinator 12-month position (100%) Eff. 07/05/2016 PN FCC870
Storti, Richard	FC	Vice President, Administrative Services 12-month position (100%) Eff. 07/13/2016 PN FCM958

NEW PERSONNEL

Ayala, Jesus	CC	Special Project Coordinator/ SSSP Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 - 06/30/2017 PN CCT999
Celis Serraras, Mary	FC	Facilities Custodian I 12-month position (100%) Range 27, Step A Classified Salary Schedule Eff. 06/29/2016 PN FCC962
Cruz Villegas, Victorina	FC	Facilities Custodian I 11-month position (45%) Range 27, Step A Classified Salary Schedule Eff. 06/29/2016 PN FCC874
DiGregorio, Anthony	FC	Facilities Custodian I 12-month position (100%) Range 27, Step A Classified Salary Schedule Eff. 06/29/2016 PN FCC820
Dollar, Natalya	SCE	Special Project Director/ ESL Program Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 - 06/30/2017 PN SCT985
Jaimes Magana, Evelia	FC	Facilities Custodian I 12-month position (100%) Range 27, Step A Classified Salary Schedule Eff. 06/29/2016 PN FCC888
Lopez, Nicholas	FC	Production Center Specialist 12-month position (100%) Range 29, Step A Classified Salary Schedule Eff. 06/29/2016 PN FCC970

Maldonado, Briceyda	CC	Student Services Specialist/CalWORKs & EOPS 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 07/05/2016 PN CCC862
Pattison, Jeanette	CC	Instructional Aide 11-month position (62.5%) Range 30, Step C Classified Salary Schedule Eff. 07/05/2016 PN CCC804
Rodriguez, Christina	SCE	Special Project Manager/Career Technical Education & Integrated Basic Education Skills Training Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN SCT999
Rodriguez, Edwing	FC	Facilities Custodian I 12-month position (45%) Range 27, Step A Classified Salary Schedule Eff. 06/29/2016 PN FCC625
Santiago Pacheco, Rodrigo	FC	Facilities Custodian I 12-month position (100%) Range 27, Step A Classified Salary Schedule Eff. 06/29/2016 PN FCC747
Teer, Stephanie	CC	Special Project Director/International Students Program Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 08/01/2016 - 06/30/2017 PN CCT999
Touch, Channara	FC	Facilities Custodian I 12-month position (100%) Range 27, Step A Classified Salary Schedule Eff. 06/29/2016 PN FCC613

REHIRES

Gaetje, Lisa	SCE	Interim, Program Manager/LEAP 12-month position (100%) Range 14, Step B Management Salary Schedule Eff. 07/01/2016 – 06/30/2017 PN SIM988
Page, Ana	FC	Special Project Manager/Child Development Lab Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 - 06/30/2017 PN FCT974
Rangel, Aghabi	FC	Special Project Director/Pathway Transformation Initiative Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/05/2016 - 06/30/2017 PN FCT623

PROMOTION

Skratulia, Heather	FC	Special Project Manager/DSS Temporary 12-month position (100%) PN FCT980
		To: FC Interpreter Coordinator 12-month position (100%) Range 45, Step E Classified Salary Schedule Eff. 06/29/2016 PN FCC614

CHANGE IN SALARY CLASSIFICATION

Ramos, Irma	AC	Vice Chancellor, Human Resources From: Step F To: Step G Executive Officer Salary Schedule Eff: 07/01/2016
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EXTENSION OF CONTRACT

Ramos, Irma	AC	Vice Chancellor, Human Resources Extension of Contract Through 06/30/2019
Williams, Fredrick	AC	Vice Chancellor, Finance and Facilities Extension of Contract Through 06/30/2019

VOLUNTARY CHANGES IN ASSIGNMENT

Coggi, Anita	FC	Administrative Assistant II (100%) Temporary Change in Assignment To: FC Administrative Assistant II 11-month position (50%) Range 36, Step E + 15% Longevity + PG&D FC Administrative Assistant III 12-month position (50%) Range 41, Step D + 15% Longevity + PG&D Classified Salary Schedule Eff. 06/15/2016 – 06/30/2016
Escarrega, Sara	CC	Laboratory Technician (100%) Temporary Increase in Months Employed From: 10 months To: 11 months Eff. 07/01/2016 – 08/04/2016
Garcia, Rodrigo	AC	District Director, Fiscal Affairs (100%) Temporary Change in Assignment To: FC Interim Vice President, Administrative Services 12-month position (100%) Range 37, Column D + PG&D Management Salary Schedule Eff. 07/01/2016 – 12/31/2016
Sands, Cynthia	FC	Administrative Assistant II (100%) Extension of Temporary Change in Assignment To: FC Administrative Assistant III 12-month position (100%) Range 41, Step D + 25% Longevity + PG&D Classified Salary Schedule Eff. 07/01/2016 – 08/31/2016
Taylor, Christopher	AC	IT Specialist, Systems Applications (100%) Extension of Temporary Change in Assignment To: AC IT Project Leader 12-month position (50%) Range 57, Step C + 25% Longevity + PG&D AC IT Specialist 12-month position (50%) Range 50, Step E + 25% Longevity + PG&D Classified Salary Schedule Eff. 07/01/2016 – 06/30/2017

Vyas, Kashmira	AC	District Manager, Fiscal Affairs (100%) Temporary Change in Assignment To: AC Interim District Director, Fiscal Affairs 12-month position (100%) Range 32, Column A + PG&D Management Salary Schedule Eff. 07/01/2016 – 12/31/2016
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PROFESSIONAL GROWTH & DEVELOPMENT

Barnett, Chynna	FC	Library Assistant I (100%) 1 st Increment (\$350) Eff. 07/01/2016
DeRobles, Roque	FC	Laboratory Clerk (100%) 2 nd Increment (\$350) Eff. 07/01/2017
Knife Chief, Gail	FC	Instructional Assistant (100%) 4 th Increment (\$350) Eff. 07/01/2016
Marquardt, Summer	FC	Account Clerk II (100%) 3 rd Increment (\$350) Eff. 07/01/2016
Nickell, James	FC	Laboratory Technician (75%) 4 th Increment (\$262.50) Eff. 07/01/2016
Patterson, Celeste	FC	Facilities Custodian I (45%) 1 st Increment (\$157.50) Eff. 07/01/2016

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Carmi, Boaz	AC	Systems Analyst, Technology 6% Stipend (Performing Additional Duties) Eff. 07/01/2016 – 12/31/2016
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LEAVES OF ABSENCE

Abou Khoudou, Hussein	AC	Skilled Maintenance Mechanic (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 07/12/2016 – 07/26/2016 (Consecutive Leave)
Brunner, Erin	FC	Child Care Teacher (100%) Family Medical Leave (FMLA/PDL)

			Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 07/25/2016 – 07/29/2016 (Intermittent Leave) Eff. 07/30/2016 – 09/13/2016 (Consecutive Leave)
Cazales, Yadira	CC	Production Center Coordinator (100%) Family Medical Leave (FMLA/PDL) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/17/2016 – 09/02/2016 (Consecutive Leave)	
Coggi, Anita	FC	Administrative Assistant II (100%) Paid Military Leave (USERRA) Eff. 07/06/2016; 07/11/2016 – 08/05/2016 (Consecutive Leave)	
Giron Patricia	SCE	Instructional Assistant (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/31/2016 – 06/15/2016 (Consecutive Leave)	
Hollier, David	FC	HVAC Mechanic I (100%) Paid Military Leave (USERRA) Eff. 06/06/2016 – 06/24/2016 (Consecutive Leave)	
Ochoa, Salud	FC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/16/2016 – 06/22/2016 (Consecutive Leave)	
Pilkey, Aaron	CC	HVAC Mechanic II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/10/2016 – 08/15/2016 (Consecutive Leave)	
Resendiz, Beatriz	FC	Student Services Specialist/CalWORKs (100%) Family Medical Leave (FMLA/PDL) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 07/01/2016 – 09/30/2016 (Consecutive Leave)	

NEW CLASSIFIED JOB DESCRIPTION

IT Technician II
Range 44

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1173 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1173 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1173 for a copy of the volunteer listing.)

Item 5.f: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee M. Tony Ontiveros to approve the Agreement with respect to negotiations for the 2016-2017 and 2017-2018 fiscal years, inclusive of all terms and conditions specified in the written Tentative Agreement between United Faculty CCA/CTA/NEA and the District, be approved as follows:

ON-SCHEDULE SALARY ADJUSTMENT – FISCAL YEAR 2016-2017

The Regular and Contract Faculty Salary Schedule will be increased by three (3.0) percent across the schedule, effective July 1, 2016.

The Regular and Contract Faculty Overload Teaching Salary Schedule will be increased by three (3.0) percent across the schedule, effective August 22, 2016.

The Regular and Contract Faculty Overload Nonteaching Salary Schedule will be increased by three (3.0) percent across the schedule, effective August 22, 2016.

The Regular and Contract Faculty Summer Intersession Teaching Salary Schedule will be increased by three (3.0) percent across the schedule, effective for the 2017 Summer Intersession.

ON-SCHEDULE SALARY ADJUSTMENT – FISCAL YEAR 2017-2018

The Regular and Contract Faculty Salary Schedule will be increased by three (3.0) percent across the schedule, effective July 1, 2017.

The Regular and Contract Faculty Overload Teaching Salary Schedule will be increased by three (3.0) percent across the schedule, effective August 24, 2017.

The Regular and Contract Faculty Overload Nonteaching Salary Schedule will be increased by three (3.0) percent across the schedule, effective August 24, 2017.

The Regular and Contract Faculty Summer Intersession Teaching Salary Schedule will be increased by three (3.0) percent across the schedule, effective for the 2017 Summer Intersession.

FRINGE BENEFITS FOR THE 2016-2017 FISCAL YEAR

A one-time fringe benefit allowance of \$1,250 will be provided and not subject to retirement earnings. This one-time fringe benefit allowance shall not apply to any Unit Member who was terminated, who resigned his/her employment with the District, or who resigned his/her employment with the District pursuant to any compromise and release settlement agreement prior to the date of this Agreement and formally approved by the Board of Trustees.

FRINGE BENEFITS FOR THE 2017-2018 FISCAL YEAR

Any statutory funded COLA up to one percent (1.00%) of faculty salaries, up to a maximum of \$1,250.00, will be applied towards fringe benefits on an on-going basis. The balance of the faculty proportionate share of statutory funded COLA, if any, will be applied towards salary or fringe benefits on an on-going basis at the discretion of UF.

If no statutory funded COLA, a one-time fringe benefit allowance of \$1,250 will be provided and not subject to retirement earnings. This one-time fringe benefit allowance shall not apply to any Unit Member who was terminated, who resigned his/her employment with the District, or who resigned his/her employment with the District pursuant to any compromise and release settlement agreement prior to the date of this Agreement and formally approved by the Board of Trustees.

TERM LIFE INSURANCE EFFECTIVE JANUARY 1, 2017

The District will provide Term Life Insurance for Unit Members in the amount of \$50,000 effective January 1, 2017.

AMENDMENT TO COLLECTIVE BARGAINING AGREEMENT

The provisions of Articles 1, 5, 8, 13, 20, 21 and two Memorandums of Understanding: the Secured Retiree Benefit Fund and Lecture/Lab Ratio Study of the collective bargaining agreement between United Faculty and the District, shall be amended as provided in the written Agreement between the parties.

COMPLETE AGREEMENT REGARDING 2016-2017 AND 2017-2018 FISCAL YEARS

This Agreement, if adopted by the Board of Trustees, shall constitute the complete and final Agreement of the parties for the 2016-2017 and 2017-2018 fiscal years.

It is recommended that the attached 2017-2018 Academic Calendar for Credit and Non-Credit Instructors be approved.

It is further recommended that the attached 2016-2017 Faculty Salary Schedules with respective effective dates, which reflect the three (3.0) percent on-schedule adjustment, be approved.

In the ensuing discussion, an overview of the ratification vote process was provided which included mention of the challenge that was filed, and the recommendation of United Faculty to move forward with approval of the agreement. Subsequent to noting that the close vote is a clear sign of on-going issues that require continued discussion, and congratulating the negotiating teams for their work on the agreement, the **motion carried**

with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.

(See Supplemental Minutes #1173 for a copy of the Agreement, 2017-2018 Academic Calendar and salary schedules.)

Item 6.a: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Jacqueline Rodarte to adopt proposed, revised Board Policy 4250, Probation, Dismissal, and Readmission, and direct that it be placed on the District's website, where it will be readily accessibility by students, employees, and the general public.

Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Begneski and Washington's advisory votes.

Item 6.b: It was moved by Trustee Molly McClanahan and seconded by Trustee Jeffrey P. Brown to adopt Resolution No. 15/16-25, Trustee Absence, verifying that Trustee Jacqueline Rodarte was absent on June 14, 2016 due to hardship. **Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, and Ontiveros voting yes, Trustee Rodarte abstaining, and Student Trustees Begneski and Washington's advisory votes.**

A signed Affidavit from Ms. Rodarte verifying her absence due to hardship will be on file in the Chancellor's Office.

RECOGNITION: On behalf of the Board of Trustees, Board President Barbara Dunsheath recognized Fred Williams for his 16-months of service as Interim Chancellor. Dr. Dunsheath outlined his accomplishments as Interim Chancellor, and expressed her gratitude and appreciation for his leadership.

CLOSED SESSION: At 9:06 p.m., Board President Barbara Dunsheath adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENTS: Provost, School of Continuing Education

Per Section 54956.9(a) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: One (1) Potential Case: Per Section 54956.9(d)(2) – Significant Exposure to Litigation

Claimants:	Gilbert Navarette
Agency Claimed Against:	NOCCCD

RECONVENE MEETING: At 9:53 p.m., Board President Barbara Dunsheath reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Jacqueline Rodarte and seconded by Trustee M. Tony Ontiveros to reject the claim presented by Gilbert Navarette. **Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.**

ADJOURNMENT: At 9:55 p.m., it was moved by Trustee Jacqueline Rodarte and seconded by Trustee Jeffrey P. Brown to adjourn the meeting. **Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.**

Prepared By Recording Secretary for
Jacqueline Rodarte, Secretary, Board of Trustees