

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

September 13, 2016

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, September 13, 2016, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President Barbara Dunsheath called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Leonard Lahtinen, Molly McClanahan, M. Tony Ontiveros, Jacqueline Rodarte, and Student Trustees Scott Begneski and Tanya Washington. Absent: None.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Greg Schulz, President, Fullerton College; Bob Simpson, President, Cypress College; Valentina Purtell, Interim Provost, School of Continuing Education; Deborah Ludford, District Director, Information Services; Olivia Veloz, representing the District Management Association; Adam Gottdank, representing the School of Continuing Education Academic Senate; Bryan Seiling representing Cypress College Academic Senate; Pete Snyder, representing Fullerton College Faculty Senate; Tina Johannsen, representing United Faculty; Rod Lusch, representing CSEA; Kent Stevenson, representing ADFAC; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Carlos Ayon, Gilbert Contreras, Rod Garcia, Scott Giles, David Grossman, and Jose Ramon Nuñez from Fullerton College; Santanu Bandyopadhyay, Karen Cant, Philip Dykstra, Vivian Gaytan, and Susan Rittel from Cypress College; Raine Hambly from the School of Continuing Education; and Julie Kossick, Arturo Ocampo, Malcom Ridley, Kai Stearns Moore, Kashu Vyas, Nick Wilkening, and Rick Williams from the District Office.

VISITORS: Chuck Allen

COMMENTS: MEMBERS OF THE AUDEIENCE: There were no comments from members of the audience.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Molly McClanahan and seconded by Trustee Jeffrey P. Brown that the following non-personnel items be approved by block vote:

Finance & Facilities: 4.b, 4.c

Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Begneski and Washington's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee M. Tony Ontiveros and seconded by Trustee Molly McClanahan that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e, 5.f

Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.

REPORTS

- A. **Chancellor Cheryl Marshall** reported that the Cypress College Rededication Ceremony was extremely touching and a fitting tribute to honor the College's first 50 years, and she congratulated Fullerton College on their victory over Santa Ana College at the annual "Key to the County" football game. She also noted that she attended the California College Promise Conference in Oakland to discuss best practices and strategies for implementation of a promise program.

(See Supplemental Minutes #1176 for a copy of the Chancellor's full report.)

COMMENTS

- A. **Greg Schulz**, Fullerton College President; **Bob Simpson**, Cypress College President; and **Valentina Purtell**, School of Continuing Education Interim Provost, reported on activities from their respective campuses.

During his report, Dr. Schulz introduced David Grossman, Fullerton College Dean of Physical Education, and Scott Giles, Fullerton College Athletic Director, who shared with the Board the key they retained for defeating Santa Ana College during the "Key to the County" football game.

As part of his report, Dr. Simpson announced his plans to retire as President of Cypress College at the end of the academic year.

- B. **Members of the Resource Table** – Adam Gottdank, Bryan Seiling, Pete Snyder, Tina Johannsen, and Rod Lusch – congratulated President Simpson on his retirement plans and thanked him for his leadership and friendship.
- C. **Olivia Veloz** reported on her attendance at the Cypress College professional development mixology event and noted the District Management Association will conduct a needs assessment survey for managers.
- D. **Adam Gottdank** reported on the SCE Opening Day event and the presentation by Dr. Tyrone Howard on the importance of empathy, and also provided an update on SCE's accreditation efforts. He also noted the passing of Kathryn Fay Baptista, a retired DSPS faculty member.
- E. **Bryan Seiling** thanked Chancellor Marshall for her attendance at the Cypress College rededication ceremony and mixology events, and stated that the Academic Senate's plans include setting up a distance education plan.

- F. **Pete Snyder** shared the strides that the Fullerton College Accreditation Steering Committee has made and expressed his gratitude to Jose Ramon Nuñez, Accreditation Liaison Officer, and Danielle Fouquette, Accreditation Faculty Co-Chair, for their leadership.
- G. **Tina Johannsen** noted that she enjoyed attending the SCE Opening Day event, and stated that the first United Faculty Executive Board meeting is scheduled for September 14.
- H. **Rod Lusch** thanked Interim Provost Purtell for her invitation to attend and address the SCE faculty and staff at their Opening Day. He also congratulated Cypress College for hosting an impressive rededication ceremony to kick-off the College's 50th anniversary activities.
- I. **Kent Stevenson** echoed the remarks about the SCE event, and reported on the trustee candidate interviews—by Adjunct Faculty United, United Faculty, and CSEA—to determine which candidates each union plans to endorse. He also shared Proposition 50 campaigning activities and invited everyone to attend the AdFac Back to School event on September 16.
- J. **Student Trustee Tanya Washington** reported on her attendance at various activities including the Cypress College welcome back event for new students and Club Rush.
- K. **Student Trustee Scott Begneski** reported on the second annual Fullerton College Quadchella event, and expressed his appreciation for the Cypress College remembrance event to mark the 15th anniversary of the September 11 attacks.
- L. **Trustee Stephen T. Blount** praised Cypress College for hosting such a meaningful Flagpole Rededication Ceremony that included a professional color guard and City of Cypress representatives.
- M. **Trustee M. Tony Ontiveros** remarked that President Simpson would certainly be missed upon his retirement, and also commended Scott Giles for his passion and dedication to Fullerton College athletics.
- N. **Trustee Molly McClanahan** echoed the remarks about the Cypress College rededication ceremony, especially the poem rendition by Liana Koeppel. She also referenced an article that appeared in *LiveWorkPlay*, the quarterly publication of the North Orange County Chamber of Commerce, that was written by Kai Stearns Moore and also profiled Chancellor Cheryl Marshall.
- O. **Trustee Leonard Lahtinen** noted that with his retirement, there will be a Board representative vacancy on the Fullerton College Foundation; Trustee Rodarte volunteered to serve as his replacement. He also urged the Colleges and SCE to open their doors to welcome displaced ITT Technical Institute students.
- P. **Trustee Barbara Dunsheath** reported on her attendance at SCE's Opening Day, the North Orange County Chamber of Commerce Legislative Reception, and

accreditation training. She also announced that Strategic Conversation #18 will take place on April 25, 2017 at the Anaheim Campus, and will address “Pathways.”

MIINUTES: It was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte to approve the Minutes of the Regular Meeting of August 23, 2016 as amended. **Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Begneski and Washington’s advisory votes.**

It was moved by Trustee Leonard Lahtinen and seconded by Trustee Jeffrey P. Brown to approve the Minutes of the Special Closed Session Meeting of August 27, 2016 as submitted. **Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Begneski and Washington’s advisory votes.**

PUBLIC HEARING: At 6:25 p.m., Board President Barbara Dunsheath opened the public hearing on the Proposed 2016-17 District Budget. Kashu Vyas, Interim District Director of Fiscal Affairs, presented the District’s 2016-17 Proposed Budget which included the following highlights:

- **Budget Book:** A review of the sections contained within the budget book, including their purpose and relevance, and the District’s overall budget position. An overview of general fund, and non-general District funds, and CCFS-311Q report to the State.
- **Community College Budgets:** A \$311 million increase in Proposition 98 funding; augmentations for completion rate and access programs; the sunset of Proposition 30 Education Protection Account (EPA) funding; future PERS/STRS rate increases; and the lack of Cost of Living Adjustment (COLA) funding.
- **District Strategic Directions:** A matrix identifying the \$31.6 million which have been allocated District-wide based on the Strategic Directions, as well as additional dollars to non-categorical funds related to directions 1, 2, and 3.
- **Fiscal Analysis:** The District’s fiscal analysis includes the following:

On-going Unrestricted Revenue Summary:	\$ 190,135,793
On-going Unrestricted Expenditures Summary:	<u>\$ 190,062,117</u>
Ongoing Surplus:	<u> 73,676</u>

- **Personnel Costs:** Personnel costs in the total general fund included:

Personnel:	\$ 205,937,884
Other:	<u>\$ 50,387,911</u>
Total General Fund Expenses:	<u>\$ 256,325,795</u>

It was also noted that, with the exception of part-time faculty, all other employee classification groups are back to pre-recession numbers.

- **Ending Balances:** The adjusted ending balance for the District was \$49.8 million. However, Ms. Vyas outlined that the ending balance is comprised of the following:

Restricted (legal restrictions):	\$ 6,440,000
Committed (by Board action):	\$ 8,720,000
Assigned (District-wide expenditures):	\$ 6,960,000
BP Contingency (5% of unrestricted GF):	\$ 10,700,000
Budget Center Carryover to Campuses:	\$ 10,630,000
Board Discretionary (unassigned)	\$ 6,180,000
Reserved:	\$ 190,000
Total Ending Balances:	<u>\$ 256,325,795</u>

- **Categorical/Grants:** The District receives the following in categorical/grant dollars:

Financial Aid Fund:	\$ 58,700,000
General Fund:	\$ 41,600,000
Fullerton College Child Development Fund:	\$ 100,000
Total Categorical/Grants:	<u>\$ 100,400,000</u>

- **Outstanding Issues:** Outstanding issues facing the District's budget include:
 - Bringing salaries and benefits in alignment with comparable districts
 - Proposition 30 Sunsets: sales tax in 2016 and income tax in 2018
 - Retiree Benefits Annual Required Contribution (ARC)
 - STRS/PERS planned rate increases
 - 50% Law
 - Sustainable growth
 - System-wide shortfall
 - Pension reform and healthcare legislation

Subsequent to her presentation, Ms. Vyas provided clarification on questions related to: the variation in personnel cost percentages; progress on prerecession figures for faculty, but not classified employees; personnel costs in relation to the overall budget; the 5% Board Policy contingency; the addition of students to the District Enrollment Management Committee; the District's inflated Full-time Faculty Obligation number; the \$4 million correction to the 311Q; plans to reapply for the Title V Hispanic-Serving Institutions (HSI) Program grant; and pursuit of additional veterans' grants.

Finance staff were commended for tying dollars to the District's Strategic Directions. It was also noted that while there is always pressure to increase FTES production, that should not overshadow the District's primary goals of student success, retention, and completion.

At 7:30 p.m., it was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte to close the public hearing. **Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Begneski and Washington's advisory votes.**

(See Supplemental Minutes #1176 for a copy of the presentation.)

Item 3.a: Upon conclusion of the public hearing, it was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte that the Board adopt the 2016-2017

Proposed Budget with a General Fund Budget totaling \$306,038,511 and associated funds as summarized in the Proposed Budget Book, and approve the Gann Appropriation Limit, which is \$333,534,020. In addition, the Board adopted a resolution to certify the approval of entering into agreements and any amendments with the California Department of Education and authorized the Vice Chancellor, Finance & Facilities, or the District Director, Fiscal Affairs, to sign contract documents for fiscal year 2016-2017. **Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Begneski and Washington's advisory votes.**

Resolution adopted. (See Supplemental Minutes #1176 for a copy of the resolution.)

FINANCE & FACILITIES

Item 4.a: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte to authorize the design and build of a new Science, Engineering, and Mathematics Building at Cypress College without Leadership in Energy and Environmental Design (LEED) commissioning. Rather, the building shall be designed and constructed to meet the California Green Building Standards Code, Title 24, part 11. As part of the discussion, Susan Rittel, Cypress College Campus Capital Program Manager; and Karen Cant, Cypress College Vice President of Administrative Services, conducted a short presentation which included an introduction to LEED, the costs and concerns associated with it, and their recommendation to pursue California Green Building Standards Code as the equivalent to LEED certification. **Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Begneski and Washington's advisory votes.**

Item 4.b: By block vote, authorization was granted to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College 2017 Summer Study Abroad Program in London, England. The basic program fee of \$4,940, which is to be paid by each student, includes housing, round trip flight, an orientation, support staff, travel excursions, a travel pass in London, and some meals.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement on behalf of the District. A signed copy of the travel contractor agreement will be on file in the District's Business Office.

Item 4.c: By block vote, authorization was granted for Fullerton College to rent the Campus Theatre to Pathways of Hope on February 9, 2017, and allow them to sell alcoholic beverages to attendees.

Further authorization was granted for the Fullerton College President to execute the agreement.

Item 4.d: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan to award RFQ #2016-07, Network Assessment, to WTC Consulting, Inc. in the amount of \$130,000. Subsequent to the Board expressing their gratitude for the explanation related to the role that the Gartner Group played in the selection process, the **motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan,**

Ontiveros, and Rodarte voting yes, including Student Trustees Begneski and Washington's advisory votes.

Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Purchasing, to execute the agreement on behalf of the District.

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

RETIREMENT

Ganer, Patricia	CC	Speech Instructor Eff. 05/28/2017 PN CCF924
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CHANGE IN SALARY CLASSIFICATION

Anderson, Lisa	FC	Physical Education Instructor (ADJ) From: Column 1, Step 3 To: Column 1, Step 4 Eff. 08/22/2016
Baitoo, Hilda	FC	Art Instructor (ADJ) From: Column 1, Step 3 To: Column 1, Step 4 Eff. 08/22/2016
Branch, Debra	SCE	Non Credit DSPS Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/15/2016
Butterworth, Guerin	FC	Paralegal Studies Instructor (ADJ) From: Column 3, Step 1 To: Column 3, Step 2 Eff. 08/22/2016
Chan, Judy	FC	Physical Education Instructor (ADJ) From: Column 1, Step 3 To: Column 1, Step 4 Eff. 08/22/2016
Dane, Kristine	FC	Administration of Justice Instructor (ADJ) From: Column 3, Step 2 To: Column 3, Step 3 Eff. 08/22/2016
Debin, Megan	FC	Art/Art History Instructor From: Class B, Step 1

To: Class E, Step 6
Eff. 08/19/2016

Diep, Christie CC English Instructor
From: Class D
To: Class E
Eff. 08/19/2016

Dravigne-Lehman, Katrina FC Reading Instructor (ADJ)
From: Column 2, Step 1
To: Column 2, Step 2
Eff. 08/22/2016

Evans, Tracy FC Anthropology Instructor (ADJ)
From: Column 1, Step 4
To: Column 1, Step 5
Eff. 08/22/2016

Furlong, Eric FC Business Instructor (ADJ)
From: Column 3, Step 1
To: Column 3, Step 2
Eff. 08/22/2016

Garvin, Jerry FC Music Instructor (ADJ)
From: Column 1, Step 4
To: Column 1, Step 5
Eff. 08/22/2016

Goode, Ryan CC Geography Instructor (ADJ)
From: Column 2, Step 1
To: Column 3, Step 1
Eff. 08/22/2016

Harter-Johnson, Danashanti FC Physical Education Instructor (ADJ)
From: Column 1, Step 2
To: Column 1, Step 3
Eff. 08/22/2016

Ho, Jen Yong CC English Instructor (ADJ)
From: Column 1, Step 1
To: Column 1, Step 2
Eff. 08/22/2016

Hogan, Faith CC CIS Instructor (ADJ)
From: Column 2, Step 1
To: Column 2, Step 2
Eff. 08/22/2016

Humaciu, Matthew CC Mathematics Instructor (ADJ)
From: Column 1, Step 4
To: Column 1, Step 5

Eff. 08/22/2016

Johnson, Robin	FC	Art Instructor (ADJ) From: Column 1, Step 1 To: Column 1, Step 2 Eff. 08/22/2016
Macias, Valentin	FC	Librarian From: Class B, Step 1 To: Class E, Step 5 Eff. 08/19/2016
Mai, Timothy	FC	Mathematics Instructor (ADJ) From: Column 1, Step 2 To: Column 1, Step 3 Eff. 08/22/2016
Perez, Xavier	FC	Paralegal Studies Instructor (ADJ) From: Column 1, Step 1 To: Column 1, Step 2 Eff. 08/22/2016
Ramirez Javier, Odilon	CC	Mathematics Instructor (ADJ) From: Column 1, Step 1 To: Column 1, Step 2 Eff. 08/22/2016
Rosenthal, Gary	FC	Health Care Ancillaries Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/22/2016
Smith, Jason	FC	Physical Education Instructor (ADJ) From: Column 2, Step 1 To: Column 2, Step 2 Eff. 08/22/2016
Smith, Todd	FC	Art/2D Design Instructor From: Class B, Step 1 To: Class B, Step 10 Eff. 08/19/2016
Vo, Dao	FC	Mathematics Instructor (ADJ) From: Column 1, Step 1 To: Column 1, Step 2 Eff. 08/22/2016
Whitsett, Catherine	CC	ESL Instructor (ADJ) From: Column 2, Step 4 To: Column 2, Step 5 Eff. 08/22/2016

ADDITIONAL DUTY DAYS @ PER DIEM

Alhadeff, Andrew	CC	Head Coach, Men's Basketball	15 days
Mohr, Margaret	CC	Head Coach, Wmn's Basketball	15 days
Welliver, Nancy	CC	Head Coach, Wmn's Volleyball	13 days

PAYMENT FOR INDEPENDENT LEARNING CONTRACTS-2016 SUMMER INTERSESSION

Assef, Celia	FC	\$20.00
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LEAVES OF ABSENCE

Cain, Joyce	FC	ESL Instructor Load Banking Leave With Pay (6.67%) Eff. 2016 Fall Semester
Chiang-Schultheiss, Darren	FC	English Instructor Load Banking Leave With Pay (6.67%) Eff. 2016 Fall Semester
Cho, Leonard	FC	Mathematics Instructor Load Banking Leave With Pay (26.67%) Eff. 2016 Fall Semester
Hughes, Deidre	FC	Reading Instructor Load Banking Leave With Pay (5.00%) Eff. 2016 Fall Semester
Kashi, Barbara	CC	Reading Instructor Load Banking Leave With Pay (13.33%) Eff. 2016 Fall Semester
Lipiz-Gonzalez, Elaine	CC	Manager, EOPS Family Medical Leave (FMLA) and California Family Right Act (CFRA) (100%) Paid Leave using Personal Necessity Leave And Vacation Leave Until Exhausted; Unpaid Thereafter From: 07/19/2016-09/20/2016 To: 07/19/2016-09/27/2016
McCament, David	CC	Mortuary Science Instructor Load Banking Leave With Pay From: 16.67% To: 1.67% Eff. 2016 Fall Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2016 FALL SEMESTER, TRIMESTER

Adams, Brian	CC	Column 1, Step 1
Amaradio, Ryan	SCE	Column 1, Step 1
Anderson, James	FC	Column 1, Step 1
Bock, Andrew	FC	Column 2, Step 1
Brophy, Analaura	CC	Column 2, Step 1
Cannon, Nichole	CC	Column 1, Step 1
Cazares, Gabriela	FC	Column 3, Step 1
Corp, Sarah	FC	Column 1, Step 1
Czerniawski, Jennifer	FC	Column 3, Step 1
Davies, Glynis	FC	Column 1, Step 1
Dinh, John	FC	Column 1, Step 1
Doeding, Wendy	FC	Column 1, Step 1
Ferrell, Jennifer	FC	Column 1, Step 1
Flores, Jessica	FC	Column 1, Step 1
Gracia-Iris, Holly	CC	Column 1, Step 1
Hernandez, Justin	FC	Column 1, Step 1
Hickey, Charles	FC	Column 1, Step 1
Holbrook, Veronica	FC	Column 1, Step 1
Huynh, Trinh	CC	Column 1, Step 1
La Porta, Michele	CC	Column 1, Step 3
Lihuei, Sung	FC	Column 1, Step 1
Lim, Peter	FC	Column 1, Step 1
Masood, Rizwan	FC	Column 3, Step 1
Merrill, Michael	FC	Column 3, Step 1
Miranda, Pedro	CC	Column 1, Step 1
Mitchell-Lambert, Janet	FC	Column 1, Step 1
Monte, Christian	FC	Column 1, Step 1
Montegary, Matthew	CC	Column 1, Step 1
Montgomery, Forrest	FC	Column 1, Step 1
Moran, Jose	FC	Column 1, Step 1
Mortenson, Autumn	FC	Column 1, Step 1
Nichols, Stephen	CC	Column 1, Step 1
Nagai, Ayako	FC	Column 1, Step 1
Pak, Phan	CC	Column 1, Step 1
Park, Sun Andrew	FC	Column 3, Step 1
Peikar, Roxana	CC	Column 1, Step 1
Pelonis, Claire	CC	Column 1, Step 1
Potts-Jones, Gretchen	CC	Column 2, Step 1
Radosevich, John	CC	Column 1, Step 1
Riley, Marc	FC	Column 3, Step 1
Robinson, David	FC	Column 1, Step 1
Rocha, Michael	CC	Column 1, Step 1
Saddler, Joseph	FC	Column 1, Step 1
Santana, Juan	FC	Column 1, Step 1
Shahin, Mohammad	FC	Column 1, Step 1
Shulstad, Cynthia	FC	Column 1, Step 1
Smith, Marlo	SCE	Column 2, Step 1
Sotomayor, Andrew	CC	Column 1, Step 1
Takahashi, Hiromi	FC	Column 1, Step 1
Tuggle, Scott	CC	Column 1, Step 1

Vidal Insua, Ricardo	FC	Column 1, Step 1
Vodhanel, Michael	FC	Column 3, Step 1
Wagner, Helene	CC	Column 1, Step 1
Wicks, Gary	FC	Column 1, Step 1
Williams, Clarisa	CC	Column 2, Step 1
Yakura, June	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Armstead, LaRon	CC	Column 1, Step 1
Flores, Jessica	FC	Column 1, Step 1
Garcia, Armando	SCE	Column 1, Step 2
Miranda, Pedro	CC	Column 1, Step 1
Padilla, Ruby	CC	Column 1, Step 1
Westerbeek, Amanda	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Paguio, Mary Anne	CC	Column 1, Step 1
Pekarcik, Mary	FC	Column 1, Step 1
Sibley, Jeffrey	CC	Column 2, Step 1
Smith, Lynda	FC	Column 1, Step 1

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

Martinez, Agnes	CC	Administrative Assistant II 11-month position (100%) Eff. 10/01/2016 PN CCC890
Rothera, Maryann	CC	Laboratory Technician/Physical Science 12-month position (100%) Eff. 10/01/2016 PN CCC853 (40%) PN CCC854 (60%)

RESIGNATION

Jones, LaQuita	FC	Instructional Assistant 12-month position (100%) Eff. 10/01/2016 PN FCC971
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CHANGE IN RESIGNATION DATE

Hollier, David	FC	HVAC Mechanic I (100%) From: 08/27/2016 To: 08/20/2016
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PN FCC845

PROBATIONARY RELEASE

@01520108 SCE 12-month position (100%)
 Eff. 08/27/2016
 PN SCC951

NEW PERSONNEL

Cruz, Lizette	CC	Administrative Assistant I 12-month position (100%) Range 33, Step A Classified Salary Schedule Eff. 10/03/2016 PN CCC760
Lopez, Daniel	AC	Human Resources Specialist 12-month position (100%) Range 24C, Step A Confidential Salary Schedule Eff. 09/14/2016 PN DEN991
Morales, Jessica	CC	Evaluator Specialist 12-month position (100%) Range 37, Step A Classified Salary Schedule Eff. 09/14/2016 PN CCC998
Nguyen, Anthony	SCE	Job Developer 12-month position (100%) Range 44, Step A Classified Salary Schedule Eff. 09/28/2016 PN SCC862
Rodriguez, Stephanie	FC	Administrative Assistant I 12-month position (100%) Range 33, Step A Classified Salary Schedule Eff. 09/19/2016 PN FCC716
Straughan, Dwight	CC	Evaluator 12-month position (100%) Range 36, Step B Classified Salary Schedule Eff. 09/14/2016 PN CCC719

PROMOTION

Garcia, Sandra	CC	Special Project Coordinator/DSS Temporary 12-month position (100%) PN CCT983
		To: CC Interpreter Coordinator 12-month position (100%) Range 45, Step B Classified Salary Schedule Eff. 09/19/2016 PN CCC702
Orozco, Vivianna	FC	Clerical Assistant II 11-month position (100%) PN FCC706
		To: Laboratory Technician/Cosmetology 11-month position (100%) Range 36, Step B Classified Salary Schedule Eff. 09/14/2016 PN FCC788

VOLUNTARY CHANGES IN ASSIGNMENT

Eng, Gregory	CC	Duplication Equipment Operator (50%) Return to Regular Assignment Eff. 09/09/2016
Olmedo, Catalina	AC	Accounting Specialist (100%) Temporary Change in Assignment To: FC Business Office Specialist 12-month position (100%) Range 40, Step E + 5% Longevity Classified Salary Schedule Eff. 09/07/2016
Sodman, Victoria	SCE	Administrative Assistant I (100%) Temporary Change in Assignment To: SCE Administrative Assistant II 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 09/01/2016 - 01/31/2017

PROFESSIONAL GROWTH & DEVELOPMENT

Cano, Carlos	FC	Campus Safety Officer (100%) 5 th Increment (\$350) Eff. 07/01/2017
Quach, Tony	FC	Student Services MIS Analyst (100%) 2 nd Increment (\$350) Eff. 07/01/2017
Sebo, Gloria	FC	Clerical Assistant I (100%) 3 rd Increment (\$350) Eff. 07/01/2017
Thompson, Scott	FC	Student Services Specialist (100%) 1 st Increment (\$350) Eff. 07/01/2017

LEAVES OF ABSENCE

Atkins, Blanca	CC	Admissions and Records Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/01/2016 – 01/30/2017 (Intermittent Leave)
Caudillo, Julie	SCE	Instructional Assistant (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/24/2016 – 01/25/2017 (Intermittent Leave)
Gutierrez, David	FC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/09/2016 – 02/07/2017 (Intermittent Leave)
Jenkins, Jana	FC	Health Services Specialist (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 08/03/2016 – 08/02/2017 (Intermittent Leave)
Landis, Donna	CC	Catalog and Schedule Coordinator (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 08/08/2016 – 08/19/2016 (Consecutive Leave) Eff. 08/20/2016 – 03/01/2017 (Intermittent Leave)
Resendiz, Beatriz	FC	Student Services Technician/CalWORKs (100%) Family Medical Leave (FMLA/CFRA)

			Paid Leave Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 09/12/2016 – 09/30/2016 (Consecutive Leave)
Rothera, Maryann	CC	Laboratory Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/30/2016 – 09/30/2016 (Consecutive Leave)	
San Roman, John	SCE	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/01/2016 – 08/12/2016 (Consecutive Leave)	
Toth, Cheryl	FC	Facilities Custodian I (50%) PE Athletic Equipment Coordinator (50%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/11/2016 – 08/10/2017 (Intermittent Leave)	
Williams, Stephen	FC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 08/22/2016 – 02/22/2017 (Intermittent Leave)	

ADMINISTRATIVE LEAVE OF ABSENCE WITH PAY

@00302115 FC Administrative Assistant II (100%)
Eff. 09/02/2016 until further notice

SUSPENSION WITHOUT PAY FOR DISCIPLINARY ACTION

@00618227 CC Four (4) Days
Eff. 09/26/2016 – 09/29/2016

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1176 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1176 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1176 for a copy of the volunteer listing.)

Item 5.f: By the block vote, authorization was granted to enter into an agreement with Lincoln Financial offered through Keenan & Associates to provide Basic Life and Accidental Death and Dismemberment insurance coverage to all benefit eligible employees in the amount of \$50,000 while employed, at an estimated cost of \$110,000 per year.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute any agreements on behalf of the District.

CLOSED SESSION: At 7:44 p.m., Board President Barbara Dunsheath adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENTS: Provost, School of Continuing Education

Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Chancellor

Per Section 54956.9(a) CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: Two (2) Potential Cases

Per Section 54956.9(d)(2): SIGNIFICANT EXPOSURE TO LITIGATION

Claimant:	Kevin Robinson
Agency Claimed Against:	NOCCCD

Per Section 54956.9(d)(2): SIGNIFICANT EXPOSURE TO LITIGATION

Claimant:	Maria Ramos
Agency Claimed Against:	NOCCCD

Per Section 54956.9(a) CONFERENCE WITH LEGAL COUNSEL: WC CLAIMS

Claimant:	Ines Beilke
Agency Claimed Against:	NOCCCD

RECONVENE MEETING: At 9:02 p.m., Board President Barbara Dunsheath reconvened the meeting in open session.

It was moved by Trustee M. Tony Ontiveros and seconded by Trustee Stephen T. Blount to reject the Application for Leave to Present a Late Claim presented by Kevin Robinson.

Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.

It was moved by Trustee M. Tony Ontiveros and seconded by Trustee Molly McClanahan to reject the claim presented by Maria Ramos. **Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.**

It was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte to negotiate settlement by way of Stipulated settlement and authorize payment of negotiated amount in the matter of Ines Beilke. **Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.**

ADJOURNMENT: At 9:05 p.m., it was moved by Trustee Jacqueline Rodarte and seconded by Trustee Molly McClanahan to adjourn the meeting. **Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.**

Prepared By Recording Secretary for
Jacqueline Rodarte, Secretary, Board of Trustees