

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

August 22, 2017

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, August 22, 2017, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President Molly McClanahan called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Molly McClanahan, and Student Trustees Daniel Sebastian and Andrew Washington. Absent: Jacqueline Rodarte.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Julie Kossick, District Director, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, Provost, School of Continuing Education; Adam Howard, Manager, Information Services; Eldon Young, representing the District Management Association; Adam Gottdank, representing the School of Continuing Education Academic Senate; Bryan Seiling representing the Cypress College Academic Senate; Josh Ashenmiller, representing the Fullerton College Faculty Senate; Dana Clahane, representing United Faculty; Rod Lusch, representing CSEA; Zabra Ahmed, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Carlos Ayon, Gilbert Contreras, Rod Garcia, and Jose Ramon Nuñez from Fullerton College; Santanu Bandyopadhyay and Philip Dykstra from Cypress College; Karen Bautista and Terry Cox from the School of Continuing Education; and Joyce Carrigan, Arturo Ocampo, Tami Oh, and Kashu Vyas from the District Office.

VISITORS: Chuck Allen.

COMMENTS: MEMBERS OF THE AUDIENCE:

- A. **Chuck Allen**, Fullerton College Foundation Executive Director, addressed the Board to extend an invitation to the North Orange County Chamber of Commerce Sunset Mixer on August 23 at Fullerton College. He thanked Trustee **Jacqueline Rodarte** for her participation in the *Canastas for College* drive which resulted in 30 baskets of school supplies to be donated to Fullerton College CalWORKs students.

Mr. Allen also informed the Board of the passing of **Gerry Stack**, a long-time Fullerton College Foundation donor with three endowed scholarships.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.g
Instructional Resources: 4.a, 4.b, 4.c, 4.d, 4.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and McClanahan voting yes, including Student Trustees Sebastian and Washington's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Stephen T. Blount and seconded by Trustee Barbara Dunsheath that the following personnel items be approved by block vote (with the noted amendment to the end date of employment for Brian Burks on page 5.d.2):

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and McClanahan voting yes.

REPORTS

- A. **Chancellor's Report:** Chancellor Marshall expressed her enthusiasm for the start of the new academic year.

(See Supplemental Minutes #1199 for a copy of the Chancellor's full report.)

- B. **Valentina Purtell**, School of Continuing Education Provost, introduced **Karen Bautista** as the new Dean of Instruction and Student Services of the SCE Cypress Center, and noted that while the enrollment decline for SCE continues, efforts to stabilize enrollment via outreach, the leveraging of technology resources, and new partnerships continue.

(See Supplemental Minutes #1199 for copy of the Provost's full report.)

- C. **JoAnna Schilling**, Cypress College President, reported on preparations for Fall Opening Day festivities on August 25, and the Cypress College Fall Managers Retreat that recently took place. Dr. Schilling stated that Cypress College is projecting a 2.5-4% drop in Fall enrollment, but that various strategies to attract and retain students are being employed.

(See Supplemental Minutes #1199 for copy of the President's full report.)

- D. **Greg Schulz**, Fullerton College President, reported that Fullerton College is also experiencing a decline in Fall enrollment, but that student enrollment continues to be a top priority for the College. He invited everyone to attend Fall Convocation on August 25, and the Key to the County football game against Santa Ana College on September 2.

(See Supplemental Minutes #1199 for copy of the President's full report.)

COMMENTS

- A. **Eldon Young** commended President Schilling for leading the Cypress College Fall Managers Retreat, and shared that DMA has selected a “Surfing the Wave of Change” theme for the upcoming year due to anticipated changes within the District and statewide.
- B. **Adam Gottdank** reported that the next meeting of the SCE Academic Senate will take place in September, and plans for the 2023 Accreditation Self Study Visit are already taking shape.
- C. **Student Trustee Daniel Sebastian** reported on his meeting with President Schilling, planning by student government for Opening Day, and promotion efforts related to the Cypress College Food Bank.
- D. **Student Trustee Andrew Washington** reported on his attendance at the Board’s parliamentary procedure workshop, the roundtable discussion with State Senator Josh Newman, and the Fullerton College Smart Start Saturday event that included the attendance of over 600 freshman students.
- E. **Trustee Stephen T. Blount** reported on the Board and Chancellor annual retreat, which took place on August 11, and shared his pride in the Board’s ability to work through their agenda.
- F. **Trustee Barbara Dunsheath** commented on the recent solar eclipse, and noted the timeliness of a Southern Poverty Law Center advertisement that appeared in the *Los Angeles Times* that outlined eight ways to teach tolerance.

MINUTES: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Ryan Bent to approve the Minutes of the Regular Meeting of July 25, 2017. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and McClanahan voting yes, including Student Trustees Sebastian and Washington’s advisory votes.**

It was moved by Trustee Barbara Dunsheath and seconded by Trustee Ryan Bent to approve the Minutes of the Special Closed Session Meeting of August 11, 2017. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and McClanahan voting yes.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P0117286 - P0119267 through August 3, 2017, totaling \$4,964,670.60, and check numbers C0045870 - C0045936, totaling \$62,191.23; check numbers F0214853 - F0216176, totaling \$1,711,723.45; check numbers Q0005485 - Q0005759, totaling \$17,752.04; check numbers 88467003 - 88467897, totaling \$5,925,117.08; check numbers V0031434 - V0031438, totaling \$2,109.00; check numbers 70081567 - 70082962, totaling \$237,609.75; and disbursements E8696548 - E8697095, totaling \$715,927.05, through July 31, 2017.

Item 3.b: By block vote, authorization was granted to adopt a resolution establishing separate bank, saving, clearing, and revolving accounts pursuant to the California Community College Budget and Accounting Manual as authorized by §84030 of the Education Code, and in accordance with Education Code §58311 of Title 5 of the California Code of Regulations, and that previous resolutions be rescinded and that any accounts not listed on this resolution and still open be closed immediately

Further authorization was granted to authorize two authorized signatures be required on each check on every account in order to adequately safeguard and manage District assets, and that account signers, banks, and credit unions not be authorized to issue counter checks or cashier's checks on any of the accounts.

Resolution adopted. (See Supplemental Minutes #1199 for a copy of the resolution.)

Item 3.c: By block vote, authorization was granted to adopt a resolution establishing the named persons be authorized to sign Payroll Notices of employment/change of status, time sheets, vendor orders for payment, and warrant registers as indicated, and that all previous authorization of signatures be rescinded, as authorized by §85232 of the Education Code.

Resolution adopted. (See Supplemental Minutes #1199 for a copy of the resolution.)

Item 3.d: The Board received and reviewed the District's Quarterly Financial Status Report for the quarter ended June 30, 2017, as required by §58310 of Title 5.

Item 3.e: The Board received and reviewed the Quarterly Investment Report for the quarter ended June 30, 2017.

Item 3.f: The Board received and reviewed the Public Self-Insurer's Annual Report for Fiscal Year 2016-17, and acknowledged the Estimated Future Liability of \$1,910,687 as reported to the State. In response to a statement regarding the low number of claims, Vice Chancellor Fred Williams noted that all claims may not be known until later, and because of that staff is continuously reporting.

Item 3.g: By block vote, authorization was granted to declare the attached list of items surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to ratify the 2017-2018 NOCCCD and Anaheim Union High School District (AUHSD) College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

Item 4.b: By block vote, authorization was granted to ratify the 2017-2018 NOCCCD and Brea Olinda Unified School District (BOUSD) College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

Item 4.c: By block vote, authorization was granted to ratify the 2017-2018 NOCCCD and Fullerton Joint Union High School District (FJUHSD) College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

Item 4.d: The Board received the Fullerton College 2017-18 Staff Development Program which included the following estimated expenditures: \$35,000 for campus speakers/presenters and academy coordinators; \$7,000 for books, supplies, and memberships (4C/SD); \$15,000 for supporting professional development activities and events (e.g. consultants, contracted services, refreshments); \$65,000 for conference attendance (which supports staffing for our academies/ workshops); and \$3,000 for software and equipment updates/repairs in the Teaching Effectiveness Center.

Item 4.e: By block vote, authorization was granted to allow Valentina Purtell, SCE Provost, to continue in her role as the appointed North Orange County Community College District Designee for the North Orange County Regional Consortium (NOCRC) effective July 1, 2017, and also appoint Joyce Carrigan, District Director, Workforce & Economic Development as the North Orange County Community College District Designee Alternate.

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

RESIGNATION

Shotwell, Brian	FC	Physics Instructor Eff. 01/02/2018 PN FCF741
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NEW PERSONNEL

Sheehan, Michael	FC	Digital Art Foundation Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/24/2017 PN FCF594
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CHANGE IN SALARY CLASSIFICATION

Alhadeff, Andrew	CC	Physical Education Instructor From: Class D To: Class E Eff. 08/24/2017
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Cadilli, Jolina	CC	Mathematics Instructor From: Class D To: Class E Eff. 08/24/2017
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Campbell, Garret	FC	Physical Education Instructor From: Class B To: Class C Eff. 08/24/2017
Clasby, Candace	FC	Theater Arts/Acting Instructor From: Class B, Step 1 To: Class B, Step 5 Eff. 08/24/2017
Coburn, Sarah	CC	Counselor From: Class B To: Class C Eff. 07/01/2017
Dunsmore, Pamela	FC	English Instructor From: Class B, Step 1 To: Class B, Step 5 Eff. 08/24/2017
Duron, Yolanda	FC	Physical Education Instructor From: Class D To: Class F Eff. 08/24/2017
Falb, Carla	FC	Art Drawing Instructor From: Class B, Step 1 To: Class E, Step 10 Eff. 08/24/2017
Floyd, Becky	CC	Anthropology Instructor From: Class D To: Class E Eff. 08/24/2017
Foster, Marcia	FC	Physical Education Instructor From: Class C To: Class D Eff. 08/24/2017
Gargano, Amanda	CC	Culinary Arts Instructor From: Class C To: Class D Eff. 08/24/2017
Hutting, Anthony	CC	Physical Education/Baseball Instructor From: Class B To: Class C Eff. 08/24/2017

Kelley, Pau	CC	Automotive Technology Instructor From: Class C To: Class D Eff. 08/24/2017
Kimura, Stewart	FC	Counselor From: Class C To: Class D Eff. 07/01/2017
King, Kathryn	FC	English Instructor From: Class B, Step 1 To: Class D, Step 8 Eff. 08/24/2017
Lam, Mymy	CC	Counselor From: Class B To: Class C Eff. 07/01/2017
Lehmeier, Marisa	CC	Counselor From: Class B To: Class C Eff. 07/01/2017
McAllister, G. Alan	FC	Business Instructor From: Class D To: Class E Eff. 08/24/2017
Mueller, Kathryn	FC	Theater Arts Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/28/2017
Nobles, Stephanie	FC	Chemistry Instructor From: Class B, Step 1 To: Class C, Step 9 Eff. 08/24/2017
Palomares, Eva	CC	Counselor From: Class C To: Class D Eff. 07/01/2017
Park, Moses	SCE	Older Adults Program Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/11/2017

Ream, Timothy	FC	Librarian From: Class B, Step 1 To: Class C, Step 8 Eff. 08/24/2017
Roby, Scott	CC	Mathematics Instructor From: Class B, Step 1 To: Class F, Step 1 Eff. 08/24/2017
Scarpa, Daniel	FC	English Instructor From: Class B, Step 1 To: Class B, Step 6 Eff. 08/24/2017
Shafer, Julie	CC	Photography Instructor From: Class B, Step 1 To: Class B, Step 10 Eff. 08/24/2017
Siskind, Jeremy	FC	Music Instructor From: Class B, Step 1 To: Class B, Step 9 Eff. 08/24/2017
Stanojkovic, Alli	SCE	DSS NonCredit Instructor From: Class B, Step 1 To: Class E, Step 6 Eff. 09/07/2017
Starkey, Monique	FC	Librarian From: Class D To: Class E Eff. 08/24/2017
Stiemke, Kimberley	SCE	Basic Skills/Learning Centers Non-Credit Instructor From: Class B, Step 1 To: Class F, Step 10 Eff. 09/07/2017
Tira, Diana	CC	Dental Hygiene Instructor From: Class D To: Class E Eff. 08/24/2017
Trujillo, Tamara	FC	English Instructor From: Class C To: Class D Eff. 08/24/2017

Vo, Dao	FC	Mathematics Instructor From: Class B, Step 1 To: Class B, Step 7 Eff. 08/24/2017
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ADDITIONAL DUTY DAYS @ PER DIEM

House, Joshua	CC	Forensics Coach	11 days
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PAYMENT FOR INDEPENDENT LEARNING CONTRACTS SUMMER 2017 INTERSESSION

Young, Renee	FC	\$20.00
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LEAVE OF ABSENCE

Cho, Leonard	FC	Mathematics Instructor Load Banking Leave With Pay (26.67%) Eff. 2017 Fall Semester
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2017 FALL SEMESTER, TRIMESTER

Bhullar, Jasmeet	FC	Column 1, Step 1
Blood, Todd	CC	Column 1, Step 1
Brody, Jaime	CC	Column 1, Step 1
Bui, Calvin	CC	Column 1, Step 1
Carman, Brett	FC	Column 1, Step 2
Castro, Nora	FC	Column 1, Step 1
Culbertson, Sarah	FC	Column 1, Step 1
Delgado, Emanuel	CC	Column 1, Step 1
Freeman, Thomas	FC	Column 1, Step 1
Glass, John	FC	Column 1, Step 1
Gordula, Michelle	CC	Column 1, Step 1
Gutaskus, Mary	FC	Column 1, Step 1
Hewson, William	CC	Column 1, Step 1
Ho, Josephine	CC	Column 1, Step 1
Ingersoll, Brittany	FC	Column 1, Step 1
Kung, Alvin	CC	Column 3, Step 1
Littlejohn, Stacey	FC	Column 1, Step 1
McKinnis, Daniel	FC	Column 1, Step 1
Mellana, Thomas	CC	Column 1, Step 1
Oropeza, Cira	CC	Column 1, Step 1
Potenza, Paula	FC	Column 1, Step 1
Powell, Laura	CC	Column 1, Step 1
Rocha, Nina	CC	Column 1, Step 1
Rowe, Amy	CC	Column 1, Step 1
Sabet, Sarah	FC	Column 1, Step 1
Shensky, Andrew	FC	Column 1, Step 1
Shepston, Anne	CC	Column 1, Step 1
Smith, Mauri	CC	Column 1, Step 1

Soto, Maria	CC	Column 1, Step 1
Stanfield, Alexa	CC	Column 1, Step 1
Tarango, Courtney	SCE	Column 2, Step 1
Tatarian, Rhea	FC	Column 1, Step 1
Truong, Phat	CC	Column 1, Step 1
Uberoi, Niharika	CC	Column 1, Step 1
Van, Jennifer	CC	Column 1, Step 1
West, Sherry	FC	Column 2, Step 1
Wetrick, Amanda	CC	Column 1, Step 1
Wilson, Natalie	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Ho, Anh	CC	Column 1, Step 1
Lam, Tina	SCE	Column 1, Step 1
Morrow, Mareena	CC	Column 1, Step 1
Sheppard, Danielle	CC	Column 1, Step 1
Yi, Robin	SCE	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Acosta, Cynthia	CC	Column 2, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Base, Melissa	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 08/17/2017
Chapman, Joanne	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 08/10/2017
		Reading Faculty Training Stipend not to exceed \$200.00 Eff. 08/17/2017
Chung, Lynn	FC	Librarian Training Stipend not to exceed \$240.00 Eff. 08/22/2017-08/23/2017
Dalgoff, Mary	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 08/17/2017
Doeding, Wendy	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 08/10/2017
		Reading Faculty Training Stipend not to exceed \$200.00

Eff. 08/17/2017

Goto, David	FC	Librarian Training Stipend not to exceed \$240.00 Eff. 08/22/2017-08/23/2017
Gruel, Jamie	FC	Basic Skills Acceleration Training Stipend not to exceed \$520.00 Eff. 08/07/2017-08/10/2017
Lee, Christine	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 08/10/2017
	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 08/17/2017
Rodriguez, Jasmine	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 08/10/2017
	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 08/17/2017
Rucker, Nancy	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 08/17/2017
Shah, Ekta	FC	Reading Faculty Training Stipend not to exceed \$200.00 Eff. 08/17/2017
Westerbeek, Amanda	FC	Librarian Training Stipend not to exceed \$240.00 Eff. 08/22/2017-08/23/2017

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATIONS

Grosvenor, Marianne	SCE	Senior Research and Planning Analyst 12-month position (100%) Eff. 07/21/2017 PN SCC856
Sebo, Gloria	FC	Clerical Assistant I 12-month position (100%) Eff. 09/02/2017

PN FCC733

CHANGES IN HIRE DATE

Minakha, Wachiraya	CC	Evaluator (100%) From: 07/26/2017 To: 07/31/2017 PN CCC719
Simmons, Shaneika	CC	Library Assistant III (100%) From: 08/01/2017 To: 08/09/2017 PN CCC945

NEW PERSONNEL

Nguyen, Sabrina	FC	Administrative Assistant II 12-month position (100%) Range 36, Step E Classified Salary Schedule Eff. 08/14/2017 PN FCC723
Rofman, Lara	SCE	Job Developer 10-month position (100%) Range 44, Step A Classified Salary Schedule Eff. 08/07/2017 PN SCC852

REHIRES

Crete, Jessica	SCE	Special Project Director/Adult Education Block Grant Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2017 - 06/30/2018 PN SCT973
Guy, Lorri	SCE	Special Project Manager/DSS Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2017 - 06/30/2018 PN SCT975
Landin, Esther	SCE	Special Project Manager/AEBG Workforce Development Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2017 - 06/30/2018 PN SCT971

Rivera, Hilda SCE Special Project Manager/AEBG and ESL
 Temporary Management Position (100%)
 Range 1, Special Project Admin Daily Rate Schedule
 Eff. 07/01/2017-06/30/2018
 PN SCT968

PROMOTION

Bates, Beatrice AC Payroll Lead
 12-month position (100%)
 PN DEC931

To: AC District Manager, Payroll
 12-month position (100%)
 Range 17, Step A + PG&D
 Management Salary Schedule
 Eff. 08/01/2017
 PN DEM992

RECLASSIFICATION DUE TO ADMINISTRATIVE STRUCTURE REORGANIZATION

Carrigan, Ti-Ping Joyce AC Dean, Baccalaureate Degree Program
 12-month position (100%)
 Range 32, Column G + Doctorate
 PN CCM955

To: AC District Director, Workforce & Economic Development
 12-month position (100%)
 Range 32, Column G + Doctorate
 Management Salary Schedule
 Eff. 08/01/2017
 PN DEM978

VOLUNTARY CHANGES IN ASSIGNMENT

Davy, Danielle SCE Administrative Assistant III (100%)

Temporary Change in Assignment
 To: AC Executive Assistant III
 12-month position (100%)
 Range 30C, Step C + 5% Longevity
 Confidential Salary Schedule
 Eff. 07/31/2017 - 06/30/2018

Delgadillo, Dulce SCE Research Analyst (100%)

Temporary Change in Assignment
 To: SCE Senior Research Analyst
 12-month position (100%)
 Range 57, Step A
 Classified Salary Schedule

Eff. 07/28/2017 - 06/30/2018

Fajardo, Karla	CC	Clerical Assistant II (100%) Extension of Temporary Change in Assignment To: CC Admissions and Records Technician 12-month position (100%) Range 33, Step E + 10% Longevity + PG&D Classified Salary Schedule Eff. 07/01/2017 - 09/30/2017
Mesich, Scott	FC	Laboratory Clerk (50%) Temporary Increase in Months and Percent Employed From: 10 months, 50% To: 12 months, 75% Eff. 09/01/2017 – 06/30/2018
Wong, Jessica	SCE	Administrative Assistant I (100%) Temporary Increase in Months Employed From: 11 months To: 12 months Eff. 07/01/2017 - 06/30/2018
Young, Lynette	CC	Administrative Assistant II (80%) Temporary Increase in Months and Percent Employed From: 10 months, 80% To: 12 months, 100% Eff. 08/01/2017 – 12/21/2017

PROFESSIONAL GROWTH & DEVELOPMENT

Aikin, Carmen	AC	Executive Assistant II (100%) 1 st increment (\$400) Eff. 07/01/2018
Miranda Romero, Miguel	CC	Facilities Assistant (100%) 4 th increment (\$350) Eff. 07/01/2017

STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Guardado, Jose	FC	IT Technician (100%) 6% Stipend Eff. 08/23/2017 – 06/30/2018
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LEAVES OF ABSENCE

Cruz, Carrie	FC	Clerical Assistant I (100%)
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			Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/24/2017 – 08/06/2017 (Consecutive Leave)
Gonzales, Daniel	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 07/12/2017 – 08/17/2017 (Consecutive Leave)	
Moore-Farmer, Shelia	SCE	Administrative Assistant II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 07/05/2017 – 08/16/2017 (Consecutive Leave)	
Nguyen, Sabrina	FC	Administrative Assistant II (100%) Unpaid Personal Leave Eff. 09/11/2017 – 09/19/2017 (Consecutive Leave)	
Sloan, Crystal	FC	Bookstore Assistant (100%) Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 07/25/2017 – 10/02/2017 (Consecutive Leave)	
Wallace, Nadia	CC	Administrative Assistant II (67.5%) Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 09/18/2017 – 04/12/2018 (Intermittent Leave)	
Williams-Collins, Adrienne	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/29/2017 – 07/28/2017 (Consecutive Leave)	

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1199 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1199 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1199 for a copy of the volunteer listing.)

Item 5.f: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath to approve a salary adjustment for Chancellor Cheryl Marshall per her employment contract approved on February 26, 2016. Effective September 1, 2017, Chancellor Marshall's base annual salary will be increased to TWO HUNDRED NINETY TWO THOUSAND, FOUR HUNDRED TWENTY SIX DOLLARS (\$292,426). In addition, Dr. Marshall's employment contract is extended through June 30, 2021.

The yearly optional fringe benefit dollar allowance shall be the same as that which is provided for the District's twelve-month management employees, plus two percent (2%) of Dr. Marshall's annual contract salary. The above amount is in addition to the standard medical benefits available to District employees.

Board President Molly McClanahan stated that the salary increase for Chancellor Marshall is based on a satisfactory evaluation, as noted in her contract, and that she received a resounding and unanimous evaluation from the Board. Per Dr. Marshall's request she will forgo the statutory COLA of 1.56% that other District employee groups received this year.

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and McClanahan voting yes.

(This action was orally reported by the Board President McClanahan per the Brown Act, at California Government Code section 54953(c)(3), as amended.)

Item 6.a: The Board reviewed and received the initial results of the Board Assessment Subcommittee's review of the 2017 Board Assessment summaries. Board President Molly McClanahan shared that the subcommittee's report was discussed during the Board retreat on August 11, and that the subcommittee will meet again in order to make further adjustments to their recommendations.

CLOSED SESSION: At 6:07 p.m., Board President Molly McClanahan adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

RECONVENE MEETING: At 6:50 p.m., Board President Molly McClanahan reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Ryan Bent and seconded by Trustee Stephen T. Blount that the Board take action to approve a Resignation Agreement with a classified employee (Banner ID @00365178) under which the employee resigned effective September 12,

2017, and will be on paid administrative leave until September 11, 2017. The parties further release and waive all claims they may have had against each other. **Motion carried unanimously with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and McClanahan voting yes.**

ADJOURNMENT: At 6:55 p.m., it was moved by Trustee Barbara Dunsheath and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and McClanahan voting yes.**

Prepared By Recording Secretary for
Jeffrey P. Brown, Secretary, Board of Trustees