



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in May 2024

DATE: Tuesday, May 28, 2024, at 5:30 p.m.

**PLACE: Anaheim Union High School District Board Room
501 N. Crescent Way, Anaheim, CA 92801**

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting virtually may do so via the YouTube link listed on the agenda.

The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board by completing a yellow card entitled, “Request to Address Board of Trustees” and submitting it to the Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board. Those wishing to address matters not on the agenda can do so immediately prior to the adjournment to closed session or, in the absence of a closed session, at the conclusion of all other public session business. Public comments must comply with the three-minute time limit.

The Board reserves the right to change the order of the agenda items as the need arises. All Board meetings, excluding closed sessions, are electronically recorded.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Recognition of Student Trustees**
- d. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 & 4**
- e. **Consider Personnel block-vote items indicated by [] in Section 5**

Agenda items designated as block-vote items with [] are considered by the Board to either be routine or sufficiently supported by back-up information that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them.

Block vote items will be enacted by one motion. Exceptions to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion or if an individual wishes to comment on a block-vote item. During either scenario the Board President will remove the item from block-vote consideration for separate discussion and a separate vote.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. – 5:00 p.m.).

- f. **Chancellor’s Report**
 - * **Honor Retirees**
 - * **Honor Employees with 25+ Years of Service with the District**

2. a. **Approval of Minutes of the Regular Meeting of May 14, 2024**

b. **FIRST CLOSED SESSION** (only if needed)

3. **FINANCE & FACILITIES**

a. It is recommended that the Board receive and review the Draft NOCCCD Sustainability Action Plan.

[b] Authorization is requested for the disposal of Class 3 Disposable Records after July 1, 2024, pursuant to Title 5 §59020 of the California Administrative Code.

[c] Authorization is requested to award Bid #2324-13, Humanities and Complex Buildings Roofing Project at Cypress College to C.I. Service, Inc.

[d] Authorization is requested to enter into a Project Inspector Services agreement with Pringle Group for the Health & Wellness Center Renovation Project at Cypress College.

[e] Authorization is requested to enter into an agreement with Kitchell to provide construction management services for the Music Drama Complex project at Fullerton College.

[f] Authorization is requested for Cypress College to host the City of Cypress Salute to America Event on campus on June 28, 2024 and allow them to sell alcoholic beverages to attendees.

[g] Authorization is requested for Fullerton College to accept donations to its divisions, departments, and/or programs.

4. **INSTRUCTIONAL RESOURCES**

[a] Authorization is requested for Cypress College to enter into an agreement with the National Science Foundation to accept \$609,808 to be used by 2026-27.

5. **HUMAN RESOURCES**

[a] Request approval of the following items concerning academic personnel:

Retirements

Phase-In Retirements

New Personnel

Extension of Temporary Management Contract

Payment for Independent Learning Contract

Leaves of Absence

Temporary Academic Hourly

Correction to May 14, 2024 Board Agenda – Stipend for Additional Administrative Duties

[b] Request approval of the following items concerning classified personnel:

Retirements
Resignations
New Personnel
Professional Growth & Development
Leaves of Absence
New Classified Management Job Description

[c] Request approval of Professional Experts.

[d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

6. GENERAL

- a. It is recommended that Lourdes Valiente be appointed to serve as a student representative on the Citizens' Oversight Committee.
- b. It is recommended that the Board adopt proposed, revised Board Policy 2105, Election of Student Members.
- c. It is recommended that the Board receive as information the revised Administrative Procedures in Chapter 5.
- d. It is recommended that the Board discuss any potential future agenda items.

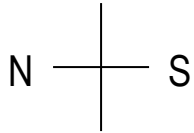
7. COMMENTS

- a. Chancellor's Staff Comments
- b. Resource Table Personnel Comments
- c. Members of the Board of Trustees Comments
- d. Public Comments on Non-agenda Items

8. ADJOURN TO CLOSED SESSION: Per the following sections of the Government Code:

- a. Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.
- b. Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.
- c. Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



Board Room Seating Arrangement

Evangelina Rosales,
President

Jeffrey P. Brown,
Vice President

Dr. Barbara Dunsheath,
Secretary

Jacqueline Rodarte,
Board Member

Stephen T. Blount,
Board Member

Ed Lopez,
Board Member

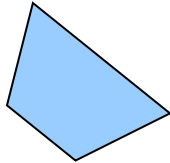
Ryan Bent,
Board Member

Jesus Ramirez Jr.,
Student Member CC

Dr. Byron D. Clift Breland,
Chancellor

Chloe Serrano,
Student Member FC

Alba Recinos,
Recording Secretary



Audience Seating

Constituent Group
Representatives

Chancellor's Staff

Entrance



NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	May 28, 2024	Information	X
		Enclosure(s)	X
SUBJECT:	NOCCCD Sustainability Action Plan (Draft)		

BACKGROUND: On February 8, 2022, the District adopted AP 3580 Environmental Sustainability Plan in response to California Community Colleges Board of Governors Sustainability Policy (2019); (STARS) Sustainability Tracking, Assessment and Rating System; and (UNSDGs) United Nations Sustainable Development Goals. On May 9, 2023, the District awarded a contract to DLR Group to support the development of a comprehensive sustainability plan based on an assessment of existing purchasing, transportation, waste and energy and water use and prepare a plan and energy dashboard, establishing benchmarks with the ability to measure carbon footprint reductions to meet the 2025 and 2035 goals set by the State Chancellor's Guidelines, the State Community College Board of Governors Energy and Sustainability Policy. The plan objective is to set the guiding principles for an integrated energy master plan, total cost of ownership plan and set a comprehensive approach to, the district's current sustainability vision to include priorities for wellness, mental health, and resilience of the campus community.

Over the eight-month duration, this plan was created with full engagement of constituents represented by students, faculty, and staff. from diverse roles and departments across each campus, as well as district. Various drafts of the plan were shared with campus committees, academic senates, and student groups for review and input. This most recent draft was presented to members of the District Consultation Council on May 20, 2024

The draft Sustainability Action Plan is available on the district website via [this link](#).

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in accordance with General Institution Board Policy BP3580 Sustainability Plan/Environmental Sustainability

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable at this time.

RECOMMENDATION: It is recommended that the Board receive and review the Draft NOCCCD Sustainability Action Plan and provide input.

Fred Williams

Recommended by


Approved for Submittal

3.a

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: May 28, 2024
SUBJECT: Destruction of Class 3 Disposable Records

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: The District periodically destroys nonessential records such as quotations, bid recaps, etc., that are no longer of value or have no legal consequence as part of a routine records management procedure. The District has reviewed the classification of documents and in compliance with Title 5, §59020 of the California Administrative Code, has identified those documents that may now be destroyed. Board approval is required prior to the destruction of the records indicated on the attached inventory.

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: Authorization is requested for the disposal of Class 3 Disposable Records after July 1, 2024, from the District's Business Office, and the respective Bursar's Office of Cypress and Fullerton colleges and North Orange Continuing Education as listed on the attached inventory pursuant to Title 5, §59020 of the California Administrative Code.

Fred Williams

Recommended by


Approved for Submittal

3.b.1

Item No.

CLASS 3 DISPOSABLE RECORDS
DESTROY AFTER JULY 1, 2024

Anaheim Campus

Warrant Registers	2018-2019
Journal Entries and Bank Statements	2018-2019
Warrants	2018-2019
County Ledgers	2018-2019
Classified Timecards and Timesheets	2018-2019
Invoices	2018-2019
Miscellaneous	2018-2019
Cash Receipts	2018-2019
Certificated Timecards	2018-2019
Bid Recaps	2018-2019
Purchase Orders	2018-2019
Purchase Requisitions	2018-2019
Quotations	2018-2019

Campus Bursar Office

Bank Statements and Reconciliations with Checks	2018-2019
Journal Entries	2018-2019
Cash Receipts and Reconciliations	2018-2019
Purchase Orders and Requisitions	2018-2019
Cash Register Tapes and Reconciliations	2018-2019

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: May 28, 2024

SUBJECT: Award Bid #2324-13, Humanities and Complex Buildings Roofing Project at Cypress College

Action X

Resolution

Information

Enclosure(s)

BACKGROUND: The roof seams of both Buildings 1 and 6 have deteriorated beyond repair and have reached their life expectancy. As a result, the damaged areas will be stripped of their existing gravel, and a new roof system will be installed.

On April 24, 2024, the Purchasing Department received four bids for the Humanities and Complex Buildings Roofing Project at Cypress College. Chapman Coast Roof Co., Inc. requested to withdraw their bid due to a math error. The lowest responsive and responsible bidder was C.I. Service, Inc. with a bid of \$1,016,131 including \$50,000 in allowance. The project was estimated around \$1,000,000. Below is the bid summary.

COMPANY	BASE BID	ALLOWANCE 10%	TOTAL
Chapman Coast Roof Co., Inc.*	\$593,799	\$50,000	\$643,799
C.I. Services, Inc.	\$966,131	\$50,000	\$1,016,131
F C And Sons Roofing Inc	\$1,025,000	\$50,000	\$1,075,000
Best Contracting Services, Inc.	\$1,339,845	\$50,000	\$1,389,845

**Bid Withdrawn*

This agenda item was submitted by Phil Fleming, Director of Physical Plant and Facilities, Cypress College, and Mireille Hernandez, Assistant District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction 5) – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: This project is funded by Capital Outlay Funds.

RECOMMENDATION: Authorization is requested to award Bid #2324-13, Humanities and Complex Buildings Roofing Project at Cypress College to C.I. Service, Inc. in the amount of \$1,016,131 including \$50,000 in allowance. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

Fred Williams

Recommended by

B. V. dist Brad M

Approved for Submittal

3.c.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	May 28, 2024	Information	_____
		Enclosure(s)	_____
SUBJECT:	Enter into a Project Inspector Services Agreement with Pringle Group for the Health Center Renovation Project at Cypress College		

BACKGROUND: The Cypress College Health and Wellness Center Renovation project will expand the existing Health Center located on the first floor of Gym II to accommodate mental health counseling services and upgrade the spaces to ensure accessibility compliance throughout. The project also includes the addition of two new first floor all-gendered restrooms to the building, and the conversion of an existing surplus storage room to a new dance studio and a kinesiology laboratory. The Health and Wellness Center Renovation project, is being funded with a mix of HEERF (a)(2) Construction Grant funding, as approved by the Department of Education, and local capital outlay dollars.

This is a new agreement for DSA Project Inspector Services for the construction phase of the Fine Arts Renovation Project. In accordance with the Division of the State Architect (“DSA”) Construction Oversight Process, California Education Code Sections 17309, 17311, 81141, 81143 and Sections 4-333 and 4-342 of Title 24 of the California Code of Regulations the project requires full-time Class 3 inspection services by a DSA certified inspector.

To select a DSA Inspector, the College utilized responses recently issued from Request for Proposal for the Fine Arts Renovation project and requested updated resumes for Class 3 inspectors that are readily available for the project. The College received responses from two firms that had a Class 3 available fulltime for the project:

Firm	Hourly Rate for Class 3 Inspector	Proposed Hourly, NTE Fee	Reimbursable/ Add Service Allowance	Total Hourly, NTE Fee
Knowland Construction	\$98	\$206,584	\$20,000	\$226,584
Pringle Group	\$95 (2024) \$99 (2025)	\$206,000	\$20,000	\$226,000

The screening panel convened and was comprised of the following participants: Allison Coburn, Cypress Capital Projects Manager; Alejandra Ramirez, Cypress Assistant Project Manager; Anne Acurso, Temporary Project Manager; and Jim Cordoba from Little Architects. Interviews with two candidates were completed. The panel recommends Pringle Group based upon a thorough review and the culmination of their response, specific team member project experience, and hourly rates. The total not-to-exceed fee of \$226,000 inclusive of a reimbursable/add service allowance of \$20,000. The contract duration for the project is May 29, 2024 through DSA Certification and project close-out.

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager, and Dr. Stephen Schoonmaker, Interim Vice President, Administrative Services, Cypress College.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: This agreement is funded by local capital outlay and HEERF (a)(2) Funding.

RECOMMENDATION: Authorization is requested to enter into a Project Inspector Services agreement with Pringle Group in the amount not to exceed \$226,000 inclusive of reimbursable expense allowance, for the Health & Wellness Center Renovation Project at Cypress College. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the agreement on behalf of the District.

Fred Williams

Recommended by

B. V. dist Bob M
Approved for Submittal

3.d.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	May 28, 2024	Information	_____
		Enclosure(s)	_____
SUBJECT:	Construction Management Services - Music and Drama Complex at Fullerton College.		

BACKGROUND: In March 2024, the College issued a Request for Proposals (RFP) for Construction Management Services for the Music and Drama Complex at Fullerton College and the Wilshire Chiller Relocation as an ADD ALT. The RFP was sent to the Board-approved list of pre-qualified construction management companies. The District received four (4) proposals. Listed below are the construction management fee proposal for the Music and Drama Complex only (as requested Add Alternate Fee for Construction Management services for the Wilshire Chiller Relocation project is no longer needed):

CM Company	Proposal
Cumming Management Group, Inc.	\$2,585,480
Kitchell	\$2,327,754
Ledesma & Meyer	\$1,974,000
Simpson & Simpson Management Consulting	\$2,906,859

The District project committee, consisting of six (6) voting members: District Director of Facilities Planning & Construction, Fullerton College Project Manager, Fullerton College Assistant Project Manager, two (2) Principals of the design team, and one (1) voting member from MAAS evaluated the proposals based on the following nine (9) factors:

- I. Proposal Evaluation
 1. Responsiveness to RFP
 2. Firm information
 3. Firm project experience
 4. Project team and sub-consultants
 5. Current workload & availability
 6. Firm approach & methodology
 7. Specific team member (CM) Project experience on Arts Building
 8. Fee
 9. Staffer/Scheduler/Cost Estimator included in item 8 (Fee)

After this initial RFP evaluation, 45-minute interviews (II) were scheduled and conducted with each firms' team and were rated by each member of the District project committee on Friday, May 10, 2024.

A combined final scoring using both items I & II above (Proposal evaluation & Interview) were tallied to be used to make a final selection.

Additionally, a reference check for past completed projects like this one was conducted for each construction management firm evaluating firm performance, resource management and overall experience in collaborating with the firm and was presented by MAAS to the District project committee on Friday, May 10, 2024.

A final meeting was held on Tuesday, May 14, 2024 to confirm the final selection and to allow each member of the committee to make any necessary changes to their decision should there be any.

The District project committee unanimously selected Kitchell.

Top (1) Selected CM Company:

- Kitchell

After careful consideration and further review, Kitchell was selected and recommended to provide construction management services for the Music Drama Complex project at Fullerton College. The contract covers the period from June 03, 2024, until projected close-out 24 months after initial construction start, at a total Not-to-Exceed fee of \$2,327,754.00. If additional contract time extension or additional services are requested by the District the additional services will be charged based on the hourly rates submitted in the proposal.

This agenda item was submitted by Oscar Saghie, Project Manager, Campus Capital Projects, Henry Hua, Vice President, Administrative Services, Richard Williams, District Director, Facilities Planning & Construction and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning, and Direction 5) NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this service comes from Measure J Bond fund.

RECOMMENDATION: Authorization is requested to enter into an agreement with Kitchell in the amount not to exceed \$2,327,754 to provide construction management services for the Music Drama Complex project at Fullerton College starting June 03, 2024, until expected project completion. If additional construction management services are requested by the District, the contract will be charged based on hourly rates submitted in the proposal. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.e.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: May 28, 2024
SUBJECT: City of Cypress Request to Sell Alcoholic Beverages at the Salute to America Event

Action X
Resolution
Information
Enclosure(s)

BACKGROUND: The City of Cypress proposes to host the Salute to America event on the Cypress College campus on the evening of June 28, 2024. The Salute to America event serves as an exciting patriotic celebration for the community. The event will be held from 5:30-9:30 p.m. in Lot 5. Admission to the event is free. The City of Cypress would like to sell alcoholic beverages, including beer and wine, to the attendees. The City of Cypress has agreed to obtain the proper permits from the State of California Alcoholic Beverage Control for this event.

This agenda item was submitted by Dr. Scott Thayer, President, Cypress College.

How does this relate to the five District Strategic Directions?

This item responds to District Strategic Direction 4) Collective Impact & Partnerships – NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item relates to Board Policy 3560 Alcoholic Beverages.

FUNDING SOURCE AND FINANCIAL IMPACT: None.

RECOMMENDATION: Authorization is requested for Cypress College to host the City of Cypress Salute to America Event on the college campus on June 28, 2024 and to allow them to sell alcoholic beverages to attendees.

Fred Williams

Recommended by


Approved for Submittal

3.f

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: May 28, 2024
SUBJECT: Fullerton College Donations

Action X
Resolution
Information
Enclosure(s)

BACKGROUND: Businesses and individuals frequently make monetary donations or donate supplies and equipment that are of value to Fullerton College and its instructional programs.

This agenda item was submitted by Dr. Cynthia Olivo, President, Fullerton College.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 4) Collective Impact and Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is in compliance with Board Policy 3820, Gifts and Donations.

FUNDING SOURCE AND FINANCIAL IMPACT: The monetary and supplies/equipment donations to Fullerton College will assist with expenses associated with the Fullerton College instructional programs and departments which would otherwise be funded through the division budgets.

RECOMMENDATION: Authorization is requested for Fullerton College to accept the following donations:

To the Fullerton College Fine Arts Division, Art Gallery:

- *Artwork Vonn Sumner, The Dumpster Smiles – Vonn Sumner*
- *Artwork Pável Acevedo, Xochitl – Pável Acevedo*
- *Artwork Pável Acevedo, Xochitl Study –Pável Acevedo*
- *Artwork Robert Miller, MAN IN THE MOON – The Family of Robert Egan, John Egan*
- *Artwork John Parker, Untitled (1) – The Family of Robert Egan, John Egan*
- *Artwork John Parker, Untitled (2) – The Family of Robert Egan, John Egan*

To the Fullerton College Physical Education Division:

- *\$500 Check – Gerald Padilla*

To the Fullerton College Physical Education Division, Baseball:

- *\$150 Check – Evan W. Eakin, Susan M. Eakin*
- *\$80 Check – Danielle M. Viola*

To the Fullerton College, Physical Education Division, Cheerleading & Majorette Squad:

- \$2,000 Check – Josh Newman for Senate 2024

To the Fullerton College Physical Education Division, Dance:

- \$150 Check – Andrea Love

Fred Williams

Recommended by

B. V. dipt BndM

Approved for Submittal

3.g.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: May 28, 2024

SUBJECT: Cypress College
Advancing Cybersecurity
Education in Collaboration in
Industry Grant Award

Action	<u> X </u>
Resolution	<u> X </u>
Information	<u> </u>
Enclosure(s)	<u> </u>

BACKGROUND: Cypress College is pleased to report a grant award from the National Science Foundation (NSF). The grant titled, Advancing Cybersecurity Education in Collaboration in Industry, was awarded in the total amount of \$609,808 for the 2023-24, 2024-25, 2025-26, and 2026-27 fiscal years to prepare students for high-wage Cybersecurity technician positions by strengthening the technical experience they gain during their courses.

This program has two overarching goals, 1) update and augment the existing Pathways to Advancement of Cybersecurity Education (PACE) cybersecurity courses to include project-based learning, internships, soft skills, and industry certification activities; and 2) build program enrollment, persistence, and completion through outreach and activities with specific emphasis on underrepresented students. The primary audience to be affected by these activities will be two-year Cypress College students, secondary school students, and two-year and secondary instructors. Specifically, this project includes: Revising core cybersecurity courses to include project-based learning, industry-approved labs, and preparation for industry certification; Working with the Business and Industry Leadership Team (BILT) to support ongoing curriculum alignment with employer needs; showcasing students' competencies on the well-recognized platform, eKadence; Including visible, fun, and popular activities to improve student matriculation, persistence, and graduation as well as increasing the enrollment, persistence, and completion rates of students, with a special focus on underrepresented students; and developing an industry/student mentorship program.

This agenda item was prepared by Lisa King, District Director, Grants, NOCCCD.

How does this relate to the five District Strategic Directions? This funding supports the following District Strategic Directions: 1) Student Experience and Success; 3) Stewardship of Resources; and 4) Collective Impact and Partnerships.

How does this relate to Board Policy: This item complies with Board Policy 3280, Grants, 1.0 and 2.0. The Board will be informed about all grants received by the District, and the Chancellor shall establish procedures to ensure the timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

FUNDING SOURCE AND FINANCIAL IMPACT: Cypress College has been awarded funding in the total amount of \$609,808 from the National Science Foundation (NSF) to be used within four fiscal years to prepare students for high-wage Cybersecurity technician positions by strengthening the technical experience they gain during their courses.

RECOMMENDATION: Authorization is requested for Cypress College to enter into an agreement with the National Science Foundation (NSF) to accept the total amount of \$609,808 to be used by the 2026-27 fiscal year. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Executive Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Cherry Li-Bugg

Recommended by

B. V. dist Bredm

Approved for Submittal

4.a.2

Item No.

Cypress College
NSF Advancing Cybersecurity Education in Collaboration with

May 1, 2024 to April 30, 2027

<u>OBJECT OF EXPENDITURE</u>					<u>PROPOSED BUDGET</u>
50000 Other Operating Expenses & Services					
Other Operating Expenses & Services	15505	xxxx	50000	xxxx	609,808
				Total Expenses	\$ 609,808
80000 Revenue					
Other Federal Revenues	15505	xxxx	81900	xxxx	\$ 609,808
				Total Revenues	\$ 609,808

RESOLUTION OF THE BOARD OF TRUSTEES
 OF
 NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
 OF
 ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2023-2024, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8199	Other Federal Revenues	\$ <u>609,808</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
5000	Other Operating Expenses & Services	\$ 609,808
	TOTALS	\$ 609,808

YES:

NOES:

ABSENT:

STATE OF CALIFORNIA))
) SS
 COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on May 28, 2024, and passed by a _____ vote of said Board.

 Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day _____

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: May 28, 2024

SUBJECT: Academic Personnel

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.a.1

Item No.

Academic Personnel
May 28, 2024

RETIREMENTS

Aguirre, Yolanda	FC	Counselor Last Date of Employment: 06/13/2024 PN FCF628
Chiang-Schultheiss, Darren	FC	English Instructor Last Date of Employment: 05/25/2024 PN FCF954
Chiplunkar, Sujata	CC	Biological Science Instructor Last Date of Employment: 12/14/2024 PN CCF750
De Roo, Robin		Chemistry Instructor Last Date of Employment: 07/21/2024 PN CCF963
Gabourie, Lillian	CC	Counselor Last Date of Employment: 06/27/2024 PN CCF926
Jepson, Jane	CC	Counselor Last Date of Employment: 06/06/2024 PN CCF898
Larez, Jennie	CC	Health Information Technology Instructor Last Date of Employment: 05/25/2024 PN CCF732
Mitts, Teri	CC	Radiological Technology Instructor Last Date of Employment: 05/25/2024 PN CCF854
Morris, Tom	FC	Biological Science Instructor Last Date of Employment: 05/25/2024 PN FCF801
Mosqueda-Ponce, Therese	CC	Counselor Last Date of Employment: 06/27/2024 PN CCF849
Odebunmi, Mary	CC	Economics Instructor Last Date of Employment: 05/25/2024 PN CCF843

Academic Personnel
May 28, 2024

Palmer, Leslie	CC	Librarian Last Date of Employment: 06/28/2024 PN CCF724
Plum, Alix	FC	Physical Education Instructor Last Date of Employment: 05/25/2024 PN FCF776
Roth, Edward	FC	Director, Disability Support Services Last Date of Employment: 12/30/2024 PN FCM959
Spitler, Patricia	CC	Health Information Technology Instructor Last Date of Employment: 05/25/2024 PN CCF875
Ssensalo, Renee	CC	Counselor Last Date of Employment: 06/03/2024 PN CCF958
Taylor, Matthew	FC	Speech Instructor Last Date of Employment: 05/25/2024 PN FCF904
Timmermans, Dana	FC	Director, Behavioral Health Services Last Date of Employment: 06/30/2024 PN FCM948

PHASE-IN RETIREMENT

Allen, Maala	FC	Biological Science Instructor From: Fall Sem. 100%/Spring Sem. 0% To: Fall Sem. 93.33%/Spring Sem. 93.33% Eff. 08/26/2024 PN FCF998
England, Elli	FC	English Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 73.33%/Spring Sem. 73.33% Eff. 08/26/2024 PN FCF923

Academic Personnel
May 28, 2024

Koeppel, Liana CC Speech Instructor
From: Fall Sem. 100%/Spring Sem. 100%
To: Fall Sem. 80%/Spring Sem. 80%
Eff. 08/26/2024
PN CCF887

Negus, Anne FC History Instructor
From: Fall Sem. 100%/Spring Sem. 100%
To: Fall Sem. 60%/Spring Sem. 40%
Eff. 08/26/2024
PN FCF796

NEW PERSONNEL

Carlson, Danielle NOCE ESL Noncredit Instructor (Integrated Education
and Training)
First Year Probationary Contract
Class B, Step 1
Eff. 08/08/2024
PN SCF980

Cox, Wesley FC Ethnic Studies Instructor (Africana Studies)
First Year Probationary Contract
Class B, Step 1
Eff. 08/22/2024
PN FCF574

Wong, Jessica CC Nursing Instructor (Simulation and Skills Lab
Coordinator)
Second Year Probationary Contract
Class C, Step 9
Eff. 08/22/2024
PN CCF739

EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Ullrich, Theresa FC Interim Director, College Health Services
Range 26, Column C
Management Salary Schedule
Eff. 07/01/2024-08/31/2024

PAYMENT FOR INDEPENDENT LEARNING CONTRACT – SPRING 2024

Bladh, Eric	CC	\$20.00
Garcia, Juan	CC	\$240.00
Grande, Jolena	CC	\$40.00

Academic Personnel
May 28, 2024

Luther, Mihoko	CC	\$200.00
Maher, Anthony	CC	\$20.00
Mosqueda-Ponce, Therese	CC	\$80.00
Ramos, Jaime	CC	\$30.00

LEAVE OF ABSENCE

@01309725	CC	Family Medical Leave (FMLA/CFRA) (Intermittent) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 04/03/2024-04/03/2025
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2024 SUMMER
INTERSESSION

Dudnik, Hanna	NOCE	Column 2, Step 1
Samaan, Ann	NOCE	Column 2, Step 1
Sosa, Kandyce	NOCE	Column 2, Step 1
Wang, Samantha	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2024 FALL SEMESTER

Gilmore, Meagan	FC	Column 1, Step 1
Mohammadrezaei, Vahid	FC	Column 3, Step 1
Saigusa, Yuco	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Cortez Jr., Jose	CC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Akiko, Gotoh	CC	Administer Chemistry Proficiency Exams and Proctor Lab Practicums for DSS Students Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2024-2025 Academic Year
Altura, Michelle	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Aponte, Zola	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/28/20204

Academic Personnel
May 28, 2024

Arambula, Michael	FC	Humanities Professional Dev. Learning Day Stipend not to exceed \$120.00 Eff. 06/14/2024
Arellano, German	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Ayala, Eduardo	FC	Humanities Professional Dev. Learning Day Stipend not to exceed \$120.00 Eff. 06/14/2024
Azarcon, Cynthia	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Barragan, Valeria	CC	Spanish Dept DEIA/Norming Training and Community Building Stipend not to exceed \$160.00 Eff. 07/19/2024
Barragan, Valeria	CC	Zero Textbook Cost - Professional Development Stipend not to exceed \$550.00 Eff. 01/29/2024 - 06/30/2024
Belknap, Jeannie	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Blumer, Collette	FC	Humanities Professional Dev. Learning Day Stipend not to exceed \$120.00 Eff. 06/14/2024
Brydges, Michael	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/28/2024
Callahan, Lina	FC	Peer Online Course Review Stipend not to exceed \$3000.00 Eff. 03/01/2023-10/31/2023
Carlson, Danielle	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024

Academic Personnel
May 28, 2024

Castle-Donovetsky, Vickie	CC	Peer Online Course Review - Geology 100 Stipend not to exceed \$3000.00 Eff. 01/29/2024 - 06/30/2024
Chamberlain, Michael	NOCE	ESL New Instructor Orientation Training Stipend not to exceed \$60.00 Eff. 05/22/2024; 05/24/2024
Cipriani, Christina	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Clark, Lisa	CC	Zero Textbook Cost - HRC 101 Stipend not to exceed \$3000.00 Eff. 01/29/2024 - 06/30/2024
Clark, Lisa	CC	Zero Textbook Cost - HRC 164 Stipend not to exceed \$1500.00 Eff. 01/29/2024 - 06/30/2024
Clark, Lisa	CC	Zero Textbook Cost - HRC 231 Stipend not to exceed \$1000.00 Eff. 01/29/2024 - 06/30/2024
Clark, Lisa	CC	Zero Textbook Cost - Professional Development Stipend not to exceed \$550.00 Eff. 01/29/2024 - 06/30/2024
Covey, Kendyl	CC	Peer Online Course Review - English 180 Stipend not to exceed \$3000.00 Eff. 01/29/2024 - 06/30/2024
Cruz, Cassandra	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
De Frutos Garcia, Samanta	CC	Zero Textbook Cost - Spanish 101 Stipend not to exceed \$3000.00 Eff. 01/29/2024 - 06/30/2024
De Frutos Garcia, Samanta	CC	Zero Textbook Cost - Professional Development Stipend not to exceed \$550.00 Eff. 01/29/2024 - 06/30/2024

Academic Personnel
May 28, 2024

De Frutos Garcia, Samanta	CC	Spanish Dept DEIA/Norming Training and Community Building Stipend not to exceed \$160.00 Eff. 07/19/2024
De la Vega, Ryan	NOCE	ESL New Instructor Orientation Training Stipend not to exceed \$60.00 Eff. 05/22/2024; 05/24/2024
Domke, Kirk	CC	Peer Online Course Review - Geology 130 Stipend not to exceed \$3000.00 Eff. 01/29/2024 - 06/30/2024
Draganov, Torri	CC	Administer Chemistry Proficiency Exams and Proctor Lab Practicums for DSS Students Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2024-2025 Academic Year
Dudnik, Hanna	NOCE	ESL New Instructor Orientation Training Stipend not to exceed \$60.00 Eff. 05/22/2024; 05/24/2024
Famolaro, Felix	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Fee, Richard	CC	Administer Chemistry Proficiency Exams and Proctor Lab Practicums for DSS Students Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2024-2025 Academic Year
Galindo, Andres	FC	Humanities Professional Dev. Learning Day Stipend not to exceed \$120.00 Eff. 06/14/2024
Gamble, Malcolm	FC	Humanities Professional Dev. Learning Day Stipend not to exceed \$120.00 Eff. 06/14/2024
Gargano, Amanda	CC	Zero Textbook Cost - HRC 100 Stipend not to exceed \$3000.00 Eff. 01/29/2024 - 06/30/2024

Academic Personnel
May 28, 2024

Gargano, Amanda	CC	Zero Textbook Cost - HRC 235 Stipend not to exceed \$1500.00 Eff. 01/29/2024 - 06/30/2024
Gargano, Amanda	CC	Zero Textbook Cost - Professional Development Stipend not to exceed \$550.00 Eff. 01/29/2024 - 06/30/2024
Gatiglio, Karla	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Guilford, Melinda	FC	Humanities Professional Dev. Learning Day Stipend not to exceed \$120.00 Eff. 06/14/2024
Halahmy, David	CC	Zero Textbook Cost - History 110 Stipend not to exceed: \$3000.00 Eff. 01/29/2024 - 06/30/2024
Halahmy, David	CC	Zero Textbook Cost - History 111 Stipend not to exceed \$1500.00 Eff. 01/29/2024 - 06/30/2024
Halahmy, David	CC	Peer Online Course Review - History 111 Stipend not to exceed \$3000.00 Eff. 01/29/2024 - 06/30/2024
Halahmy, David	CC	Peer Online Course Review - History 165 Stipend not to exceed \$1500.00 Eff. 01/29/2024 - 06/30/2024
Hefferan, Tracy	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Hong, Andrew	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Hortua, Giovanni	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/28/20204

Academic Personnel
May 28, 2024

Jackson, Julia	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Johnson, Lisa	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Jones, Jeanette	CC	Zero Textbook Cost - HRC 120 Stipend not to exceed \$3000.00 Eff. 01/29/2024 - 06/30/2024
Jones, Jeanette	CC	Zero Textbook Cost - HRC 160 Stipend not to exceed \$1500.00 Eff. 01/29/2024 - 06/30/2024
Jones, Jeanette	CC	Zero Textbook Cost - HRC 230 Stipend not to exceed \$1000.00 Eff. 01/29/2024 - 06/30/2024
Jones, Jeanette	CC	Zero Textbook Cost - Professional Development Stipend not to exceed \$550.00 Eff. 01/29/2024 - 06/30/2024
Jones, Sarah	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/28/20204
Kepler, Marc	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Kim, Hannah	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Kim, Jung	NOCE	ESL New Instructor Orientation Training Stipend not to exceed \$60.00 Eff. 05/22/2024; 05/24/2024
Klyde, Michael	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/28/20204

Academic Personnel
May 28, 2024

Landis, Lenore	CC	Administer Chemistry Proficiency Exams and Proctor Lab Practicums for DSS Students Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2024-2025 Academic Year
Lara, Esteban	FC	Humanities Professional Dev. Learning Day Stipend not to exceed \$120.00 Eff. 06/14/2024
Le Cornet, Karen	CC	Zero Textbook Cost - Spanish 101 Stipend not to exceed \$3000.00 Eff. 01/29/2024 - 06/30/2024
Le Cornet, Karen	CC	Zero Textbook Cost - Spanish 102 Stipend not to exceed \$1500.00 Eff. 01/29/2024 - 06/30/2024
Le Cornet, Karen	CC	Zero Textbook Cost - Spanish 201 Stipend not to exceed \$1000.00 Eff. 01/29/2024 - 06/30/2024
Le Cornet, Karen	CC	Zero Textbook Cost - Professional Development Stipend not to exceed \$550.00 Eff. 01/29/2024 - 06/30/2024
Leis, Corey	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/28/20204
Letcher, Annette	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/28/20204
Levingston, Brent	NOCE	ESL New Instructor Orientation Training Stipend not to exceed \$60.00 Eff. 05/22/2024; 05/24/2024
Maradiaga- Bunker, Ana	CC	Zero Textbook Cost - Professional Development Stipend not to exceed \$550.00 Eff. 01/29/2024 - 06/30/2024
Maradiaga-Bunker, Ana	CC	Spanish Dept DEIA/Norming Training and Community Building Stipend not to exceed \$160.00 Eff. 07/19/2024

Academic Personnel
May 28, 2024

Marquez-Alarcon, Estela	CC	Spanish Dept DEIA/Norming Training and Community Building Stipend not to exceed \$160.00 Eff. 07/19/2024
Marquez-Alarcon, Estela	CC	Zero Textbook Cost - Professional Development Stipend not to exceed \$550.00 Eff. 01/29/2024 - 06/30/2024
Martinez, Mayra	NOCE	ESL New Instructor Orientation Training Stipend not to exceed \$60.00 Eff. 05/22/2024; 05/24/2024
Martinez, Mayra	NOCE	Online Teaching Certificate Training Stipend not to exceed \$250.00 Eff. 04/01/2024-04/16/2024
Mays-Larson, Phyllis	CC	Administer Chemistry Proficiency Exams and Proctor Lab Practicums for DSS Students Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2024-2025 Academic Year
Merlo, Adrienne	CC	Zero Textbook Cost - Professional Development Stipend not to exceed \$550.00 Eff. 01/29/2024 - 06/30/2024
Merlo, Adrienne	CC	Spanish Dept DEIA/Norming Training and Community Building Stipend not to exceed \$160.00 Eff. 07/19/2024
Middleton, Donna	FC	Humanities Professional Dev. Learning Day Stipend not to exceed \$120.00 Eff. 06/14/2024
Morrison, Anna	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/28/20204
Mwathi, Agnes	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024

Academic Personnel
May 28, 2024

Navarro, Arturo	CC	Spanish Dept DEIA/Norming Training Community Building Stipend not to exceed \$160.00 Eff. 07/19/2024
Navarro, Arturo	CC	Zero Textbook Cost - Professional Development Stipend not to exceed \$550.00 Eff. 01/29/2024 - 06/30/2024
Niyondagara, Alice	NOCE	ESL New Instructor Orientation Training Stipend not to exceed \$60.00 Eff. 05/22/2024; 05/24/2024
Obrite, Patricia	FC	Humanities Professional Dev. Learning Day Stipend not to exceed \$120.00 Eff. 06/14/2024
Patton, Katie	FC	Humanities Professional Dev. Learning Day Stipend not to exceed \$120.00 Eff. 06/14/2024
Perlis, Shelby	FC	Humanities Professional Dev. Learning Day Stipend not to exceed \$120.00 Eff. 06/14/2024
Peters, Jeremy	CC	Zero Textbook Cost - HRC 135 Stipend not to exceed \$3000.00 Eff. 01/29/2024 - 06/30/2024
Peters, Jeremy	CC	Zero Textbook Cost - Professional Development Stipend not to exceed \$550.00 Eff. 01/29/2024 - 06/30/2024
Piazza, Stephanie	FC	Peer Online Course Review Stipend not to exceed \$3000.00 Eff. 03/01/2023-10/31/2023
Prendergast, Yukuko	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Raleigh, Samuel	FC	Humanities Professional Dev. Learning Day Stipend not to exceed \$120.00 Eff. 06/14/2024

Academic Personnel
May 28, 2024

Rezal, Maryam	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Robertson, Alison	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/28/20204
Robinson, Alysha	FC	Humanities Professional Dev. Learning Day Stipend not to exceed \$120.00 Eff. 06/14/2024
Robinson, Christopher	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Romo, Vincent	CC	Zero Textbook Cost - History 275 Stipend not to exceed: \$3000.00 Eff. 01/29/2024 - 06/30/2024
Romo, Vincent	CC	Zero Textbook Cost - History 170 Stipend not to exceed \$1500.00 Eff. 01/29/2024 - 06/30/2024
Romo, Vincent	CC	Zero Textbook Cost - History 112 Stipend not to exceed \$1000.00 Eff. 01/29/2024 - 06/30/2024
Romo, Vincent	CC	Peer Online Course Review - History 170 Stipend not to exceed \$3000.00 Eff. 01/29/2024 - 06/30/2024
Romo, Vincent	CC	Peer Online Course Review - History 142 Stipend not to exceed \$1500.00 Eff. 01/29/2024 - 06/30/2024
Romo, Vincent	CC	Peer Online Course Review - History 130 Stipend not to exceed \$750.00 Eff. 01/29/2024 - 06/30/2024
Rosati, Stephanie	CC	Zero Textbook Cost - HRC 152 Stipend not to exceed \$3000.00 Eff. 01/29/2024 - 06/30/2024

Academic Personnel
May 28, 2024

Rosati, Stephanie	CC	Zero Textbook Cost - Professional Development Stipend not to exceed \$550.00 Eff. 01/29/2024 - 06/30/2024
Rosen, Lugene	FC	Peer Online Course Review Stipend not to exceed \$3000.00 Eff. 03/01/2023-10/31/2023
Ruan, Elaine	NOCE	ESL New Instructor Orientation Training Stipend not to exceed \$60.00 Eff. 05/22/2024; 05/24/2024
Ruffalo, Carrie	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Sahakian, Souzan	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Saikali, Rita	NOCE	ESL New Instructor Orientation Training Stipend not to exceed \$60.00 Eff. 05/22/2024; 05/24/2024
Samman, Ann	NOCE	ESL New Instructor Orientation Training Stipend not to exceed \$60.00 Eff. 05/22/2024; 05/24/2024
Seiling, Bryan	CC	Zero Textbook Cost - History 275 Stipend not to exceed: \$3000.00 Eff. 01/29/2024 - 06/30/2024
Seiling, Bryan	CC	Zero Textbook Cost - History 170 Stipend not to exceed \$1500.00 Eff. 01/29/2024 - 06/30/2024
Semichy, Joslyn	FC	Humanities Professional Dev. Learning Day Stipend not to exceed \$120.00 Eff. 06/14/2024
Sheridan-Solis, Ann	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/28/20204

Academic Personnel
May 28, 2024

Simmons, Samantha	CC	Peer Online Course Review - Linguistics 100 Stipend not to exceed \$3000.00 Eff. 01/29/2024 - 06/30/2024
Smith, Larene	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Smith, Marlo	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Snyder, Katie	FC	Humanities Professional Dev. Learning Day Stipend not to exceed \$120.00 Eff. 06/14/2024
Spinosa, Nicole	CC	Ascend Community of Practice Day of Reflection Stipend not to exceed \$200.00 Eff. 05/28/2024
Stehly, JoAnn	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Tamariz, Santiago	CC	Zero Textbook Cost - Professional Development Stipend not to exceed \$550.00 Eff. 01/29/2024 - 06/30/2024
Tanaka, Renee	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Thakkar, Nirali	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Thompson, Kimberly	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Tomooka, Craig	CC	Administer Chemistry Proficiency Exams and Proctor Lab Practicums for DSS Students Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2024-2025 Academic Year

Academic Personnel
May 28, 2024

Tseng, Ahn	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Villarreal, Maria	NOCE	Professional Development Training Stipend not to exceed \$200.00 Eff. 01/10/2024
Zweig, Julie	CC	Spanish Dept DEIA/Norming Training and Community Building Stipend not to exceed \$160.00 Eff. 07/19/2024
Zweig, Julie	CC	Zero Textbook Cost - Professional Development Stipend not to exceed \$550.00 Eff. 01/29/2024 - 06/30/2024

CORRECTION TO BOARD AGENDA OF MAY 14, 2024
STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

McClurkin, Tina	NOCE	Instructor, Business Education 10% Stipend From: 05/01/2024-06/30/2024 To: 05/01/2024-05/31/2024
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: May 28, 2024

Resolution _____

Information _____

SUBJECT: Classified Personnel

Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.b.1

Item No.

Classified Personnel
May 28, 2024

RETIREMENTS

Abouzeid, Salim	CC	Facilities Custodian I 12-month position (100%) Last day of employment: 06/30/2024 PN CCC817
Arroyo, Hilda	NOCE	Admissions and Records Technician 12-month position (100%) Last day of employment: 12/30/2024 PN SCC960
Baxter, Linda	AC	Accounting Technician 12-month position (100%) Last day of employment: 12/30/2024 PN DEC946
Do, Xuan	CC	Manager, Campus Accounting 12-month position (100%) Last day of employment: 12/30/2024 PN CCM987
Dobson, Blanca	FC	Office Coordinator 12-month position (100%) Last day of employment: 07/15/2024 PN FCC980
Johnson, Cathy	NOCE	NOCE High School Records Technician 12-month position (100%) Last day of employment: 12/30/2024 PN SCC906
Martinez, Sal	CC	Facilities Custodian I 12-month position (100%) Last day of employment: 06/29/2024 PN CCC810
McKeown, William	CC	IT Services Coordinator I 12-month position (100%) Last day of employment: 07/01/2024 PN CCC886
Miranda, Miguel	FC	Facilities Coordinator 12-month position (100%) Last day of employment: 06/29/2024 PN FCC857

Classified Personnel
May 28, 2024

Olmedo, Catalina	AC	Administrative Assistant III 12-month position (100%) Last day of employment: 12/30/2024 PN DEC915
Sanchez, Patricia	FC	Administrative Assistant III, ISS 12-month position (100%) Last day of employment: 12/30/2024 PN FCC978
Sands, Cynthia	FC	Administrative Assistant III, ISS 12-month position (100%) Last day of employment: 12/30/2024 PN FCC955
Selby, Steve	FC	Director, Campus Safety 12-month position (100%) Last day of employment: 12/30/2024 PN FCM976
Taylor, Christopher	AC	IT Project Leader 12-month position (100%) Last day of employment: 06/29/2024 PN ISC968
Trapp, Stephen	FC	Manager, Custodial Services 12-month position (100%) Last day of employment: 12/30/2024 PN FCM955

RESIGNATIONS

Ortiz, Triseinge	NOCE	Director, Admissions and Records 12-month (100%) Last day of employment: 05/30/2024 PN SCM987
Rodriguez, Ross	FC	Groundskeeper 12-month (50%) PN FCC780 Facilities Custodian I 12-month (50%) PN FCC781 Last day of employment: 05/17/2024

Classified Personnel
May 28, 2024

NEW PERSONNEL

Almaraz, Erika	AC	Executive Director, Fiscal Affairs 12-month position (100%) Range 37, Column E Management Salary Schedule Eff. 06/17/2024 PN DEM987
Ashton, Milena	AC	District Accounting Specialist 12-month position (100%) Range 43, Step B Classified Salary Schedule Eff. 06/03/2024 PN DEC912
Bruce, Andrew	AC	IT Security Analyst/System Administrator 12-month position (100%) Range 55, Step E Classified Salary Schedule Eff. 06/03/2024 PN ISC969
Leon, Jackline	FC	Administrative Assistant I, EOPS/CARE 12-month position (100%) Range 33, Step B Classified Salary Schedule Eff. 06/03/2024 PN FCC733
Sadek, Andrea	FC	Student Services Specialist/EOPS/CARE 12-month position (100%) Range 36, Step B Classified Salary Schedule Eff. 06/03/2024 PN FCC570

PROFESSIONAL GROWTH & DEVELOPMENT

Le, Lynn	AC	District Accounting Specialist (100%) 5 th Increment (\$400) Eff. 07/01/2024
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Classified Personnel
May 28, 2024

LEAVE OF ABSENCE

@00006907	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 5/4/2024 – 5/10/2024 (Consecutive Leave)
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NEW CLASSIFIED MANAGEMENT JOB DESCRIPTION

Director, NOCE CC TAP (Community College Technical Assistance Provider)
Range 25
Management Salary Schedule

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

Job Title:	Director, NOCE CC TAP (Community College Technical Assistance Provider)	Range: 25 (CL)	Management Schedule
Date Revised:		Date Approved:	
THIS IS A DESIGNATED CLASSIFIED MANAGEMENT POSITION SUBJECT TO A SIX-MONTH PROBATIONARY PERIOD			

PRIMARY PURPOSE

Under the direction of Director 2 (D2) of Data Analytics/Business Intelligence, North Orange Continuing Education, this position is responsible for overseeing the operations and strategic direction of the Community College Technical Assistance Provider (CC TAP) in collaboration with key stakeholders including the California Community College Chancellor’s Office.

ESSENTIAL FUNCTIONS

Examples of essential functions are interpreted as being descriptive and not restrictive in nature.

1.	Provide leadership in the administration of CC TAP strategies and related projects, including resource development and personnel management, in accordance with laws, regulations, District policy and collective bargaining agreements.
2.	Facilitate collaboration with key stakeholders, including the California Community College Chancellor’s Office, and other state technical assistance providers (TAPs) to support the 71 California Adult Education Program (CAEP) consortia across the state.
3.	Serve as a liaison to facilitate communication, align efforts, and leverage resources for statewide initiatives; manage vendor agreements and establishes contracts for statewide events.
4.	Develop plans, and implement goals and objectives related to the CC TAP strategies, including staffing; ensure consistency of plans and their implementation with the CC TAP vendor agreement requirements and other North Orange Continuing Education and District plans.
5.	Identify operational needs and structure a staffing model accordingly to support daily activities and long-term objectives for CC TAP; prepare annual preliminary budgets for assigned projects; monitor and control budget expenditures; direct the preparation and maintenance of detailed and comprehensive reports, records and files regarding operations and activities.
6.	Manage the California Community College Chancellor’s Office vendor agreement reporting requirements, including monthly reporting, time and efforts reports, invoicing, and detailed activity reporting using templates and ensuring internal processes meet reporting deadlines.
7.	Direct the delivery of technical assistance, including one-on-one support and monthly webinars to the 71 CAEP consortia across the state.
8.	Maintain communication with District and North Orange Continuing Education administrators, faculty members and classified staff to resolve conflicts, exchange information and coordinate activities to support CC TAP efforts.
9.	Train, supervise, evaluate, and direct the work of personnel as assigned; participate in selection and hiring processes.

<p>NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION</p>
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10.	Organize or attend a variety of administrative and staff meetings as required; serve on committees and special projects as assigned; coordinate programs and services as appropriate with other District and college personnel.
11.	Maintain current knowledge of instructional theories and new technologies pertinent to assigned projects; learn and apply emerging technologies and advances (e.g., computer software applications) as necessary to perform duties in an efficient, organized, and timely manner.
12.	Demonstrate sensitivity to and understanding of the disabilities and diverse academic, socioeconomic, cultural, and ethnic backgrounds of students.
13.	Provide leadership in District/College efforts to increase the diversity of faculty and staff, to address student achievement gaps, and in the creation of a welcoming and inclusive work and educational environment.
14.	Assist and promote the growth and success of a diverse population of students and employees through the development of interculturally competent and equity minded management and leadership abilities. The ideal candidate should have experience in this area with African Americans, Latinx, Native Americans, Pacific Islanders and other disproportionately impacted students and employees.
15.	Performs related duties as assigned.

OTHER FUNCTIONS

In addition to the essential functions, the CC TAP Director may participate in the development and administration of supplemental grants related to assigned projects.

WORKING RELATIONSHIPS

The CC TAP Director maintains frequent contact with California Community Colleges Chancellor's Office, Regional Occupational Programs (ROPs), K – 12, North Orange Continuing Education, District administration, faculty and staff.

EDUCATION AND EXPERIENCE

Minimum Qualifications

Possession of a bachelor's degree from a regionally accredited institution and a minimum of two years of formal training, internship or leadership experience reasonably related to the assignment.

Commitment to diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

Desirable Qualifications

Possession of a master's degree in a field related to education, leadership, or educational administration;

Management experience in postsecondary education;

Experience with educational program development and administration;

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

Prior experience in approaching work and interactions with colleagues and/or students in an equity minded manner. Ability to provide an inclusive and welcoming work/educational environment.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of District organization, operations, policies and objectives
Knowledge of state education code and requirements including Title 5
Knowledge of research project policies, procedures and practices, including data collection and analysis
Knowledge of correct English usage, grammar, spelling, punctuation, and vocabulary
Knowledge of record keeping procedures
Knowledge of budget preparation and maintenance
Knowledge of appropriate software and databases
Ability to interpret, apply and explain rules, regulations, policies and procedures
Ability to assess, analyze, implement and evaluate research project activities
Ability to analyze situations accurately and adopt an effective course of action
Ability to plan, organize and prioritize work
Ability to meet schedules and time lines
Ability to work independently with little direction
Ability to understand and follow oral and written directions
Ability to communicate efficiently both orally and in writing
Ability to supervise, train and provide work direction to others
Ability to establish and maintain effective working relationships with others

SPECIAL REQUIREMENTS

None

WORKING CONDITIONS

Office environment; subject to constant interruptions and frequent interaction with others; sitting for long periods at a time (up to 2-3 hours); may require off-site duties and activities.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: May 28, 2024

SUBJECT: Professional Experts

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.c.1

Item No.

Professional Experts
May 28, 2024

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Acosta, Cynthia	CC	Technical Expert II	Mentoring Hours	6	06/10/2024	06/21/2024
Agajanian, Lauren	NOCE	Project Coordinator	Rising Scholars Program Coordinator	26	06/03/2024	06/14/2024
Alofaituli, Kimberly	CC	Technical Expert I	SEA Grant – Mentoring	12	06/10/2024	06/21/2024
Andreyeva, Andrea	FC	Program Coordinator	Program Specialist	26	05/15/2024	06/28/2024
Carter, Teryn	FC	Technical Expert II	Jazz Festival Support	9	04/19/2024	04/19/2024
Collins, Lori	CC	Technical Expert II	SWP Regional Competency-Based Education	8	06/01/2024	06/30/2024
Garduno, Gabriela	AC	Technical Expert II	District Services – 2024 Health ad Wellness Fair	5	05/08/2024	05/08/2024
Graves, Gary	FC	Technical Expert II	FC Cybersecurity Pre-Apprenticeship	15	05/26/2024	06/30/2024
Gopar, Gary	FC	Technical Expert II	Transfer Ceremony	5	05/10/2024	06/07/2024
Guardado, Cynthia	FC	Technical Expert II	Race-Conscious Certificate Development	20	05/10/2024	06/30/2024
Hernandez, Jocelyn	CC	Technical Expert II	Graphic Designer for Media Arts Design	26	06/01/2024	06/30/2024
Ji, Shinah	FC	Technical Expert II	English Success Center Nursing + ESL Workshops	10	04/01/2024	06/30/2024
King, Drinian	FC	Technical Expert II	Theatre Arts Department Accompanist	26	05/01/2024	05/25/2024
Margo, Jaqueline	FC	Technical Expert II	OER/ZTC Coordinator Liaison	11	12/15/2023	02/15/2024
McLean, Thea	FC	Project Expert	Romeo and Juliet Photography	26	05/06/2024	05/25/2024
Mirassou, Chase	CC	Technical Expert II	SWP Local Mortuary BS Degree	8	06/01/2024	06/30/2024
Perez, Roger	FC	Technical Expert II	Humanities Division Professional Learning Day – June 2024	4.5	06/10/2024	06/14/2024
Pham, Thu	FC	Technical Expert II	English Success Center Nursing + ESL Workshops	10	04/01/2024	06/30/2024
Pickler, Shandra	CC	Technical Expert II	CyberPatriot Program Leader	26	05/29/2024	06/30/2024
Plett, Christina	CC	Technical Expert I	Training Participation in Pedagogic Activities	10	05/13/2024	06/10/2024
Powers, Miguel	FC	Technical Expert II	Qualitative Data Analysis on Belonging Focus Group Transcripts	15	05/08/2024	06/30/2024
Ramos, Jaime	CC	Technical Expert II	Mentoring Hours	6	06/10/2024	06/21/2024
Salcedo, Joel	FC	Technical Expert II	Qualitative Data Analysis on Belonging Focus Group Transcripts	15	05/08/2024	06/30/2024

Professional Experts
May 28, 2024

Samano, Jeffrey	FC	Technical Expert II	Humanities Division Professional Learning Day – June 2024	3	06/10/2024	06/14/2024
Snook, Daniel	CC	Technical Expert II	SWP Local Automotive Collision Repair	5	05/13/2024	06/30/2024

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: May 28, 2024

SUBJECT: Hourly Personnel

Action X
Resolution
Information
Enclosure(s) X

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.d.1

Item No.

Hourly Personnel
May 28, 2024

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Baldovino, Michael	FC	Technical - Assist in the Foundation Department	05/29/24	06/30/24	TE A 2
Bandy, Mary	FC	Paraprof - Emergency state-mandated coverage in Child Care Center	05/29/24	06/28/24	TE B 1
Canada, Yadira	CC	Paraprof - Athletic Program Assistant	06/12/24	06/30/24	TE I 4
Carbajal, Emily	CC	Paraprof - Athletic Program Assistant	06/12/24	06/30/24	TE I 4
Carpio, Kayla	CC	Paraprof - Athletic Program Assistant	06/12/24	06/30/24	TE I 4
Enriquez, Jolene	FC	Technical - Assist in the Transfer Center	05/29/24	06/27/24	TE B 1
Fajardo, De Shields	CC	Paraprof - Athletic Program Assistant	06/12/24	06/30/24	TE I 4
Lantin, Patricia Ann	CC	Paraprof - Athletic Program Assistant	06/12/24	06/30/24	TE I 4
Olega, Bianca	CC	Paraprof - Athletic Program Assistant	06/12/24	06/30/24	TE I 4
Veloso, Rae Ashley	CC	Paraprof - Athletic Program Assistant	06/12/24	06/30/24	TE I 4
Vitela, Suzanne	FC	Paraprof - Emergency state-mandated coverage in Child Care Center	05/29/24	06/28/24	TE B 1

Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Guillen-Uriostegui, Egriselda	FC	Technical - Sub for Classified emp on temp reassignment PN FCC706	06/03/24	06/30/24	TE B 4

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Kim, Sharon	AC	Full-time Student – Student Trustee Chancellor's Office	06/01/24	06/30/24	TE A 1
Malik, Naveen	CC	Full-time Student - Assist in DSS Office	05/29/24	06/30/24	TE A 3
Wong, Katie	AC	Full-time Student – Student Trustee Chancellor's Office	06/01/24	06/30/24	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: May 28, 2024
SUBJECT: Citizens' Oversight Committee
Appointments

Action X
Resolution
Information
Enclosure(s)

BACKGROUND: The Citizens' Oversight Committee is responsible for informing the public concerning the expenditure of bond proceeds and actively reviewing and reporting on the proper expenditure of taxpayers' money for school construction. Currently, the Committee is comprised of the following membership:

- One (1) active member in a support organization for the college
- One (1) active member in a senior citizens' organizations
- One (1) active member in a bona-fide taxpayers association
- One (1) active member in a business organization
- Three (3) members of the community at-large

The following individual has expressed interest in serving on the committee as a college student representative:

Lourdes O. Valiente – Has expressed interest in serving as a college student representative enrolled and active in a community college support group. Lourdes is currently enrolled in the Management Certificate Program at North Orange Continuing Education (NOCE), is working with the California Adult Education Program (CAEP) as a Grant Technical Support, serves on the Council and Budget and Facilities, and is a NOCE Student Leader. Prior to working with CAEP, Lourdes was enlisted in the United States Military Training Mission in Riyadh, Saudi Arabia as a Defense Travel Administrator where she also received the Meritorious Civilian Service Medal.

If appointed, the committee will have representation from all six (6) categories identified in Section 5 - Memberships of the Committee Bylaws.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6740, Citizens' Bond Oversight Committee.

FUNDING SOURCE AND FINANCIAL IMPACT: There is no financial impact. All positions on the Citizens' Bond Oversight Committee are voluntary.

RECOMMENDATION: It is recommended that Lourdes Valiente be appointed to serve as a student representative on the Citizens' Oversight Committee for the North Orange County Community College District bond projects for a term of two years, beginning May 2024 through December 2026, and for a maximum of three consecutive terms, without compensation.

Fred Williams

Recommended by



Approved for Submittal

6.a.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	May 28, 2024	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Revised Board Policy 2105, Election of Student Members	Enclosure(s)	<u> X </u>

BACKGROUND: Board Policy 2105, Election of Student Members was revised to update the election process following the establishment of an NOCE Student Trustee position.

The District Consultation Council reviewed, discussed, and reached consensus on BP 2105 on April 22, 2024. The Board conducted a first reading of the policy on May 14, 2024 and made further revisions which have been incorporated.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board adopt revised Board Policy 2105, Election of Student Members.

Byron D. Clift Breland
Recommended by


Approved for Submittal

6.b.1
Item No.

BP 2105 Election of Student Members

Reference:

Education Code Section 72023.5 and 72103

- 1.0 The student members shall be chosen by the students enrolled ~~in the colleges~~ **at their campuses** as follows:
- 1.1 Student members shall be elected by all the students of the student body in a general election held for that purpose. During the spring semester of each academic year, one student member shall be elected by students enrolled at Cypress College, ~~and~~ one student member shall be elected by students enrolled at Fullerton College, **and one student member shall be elected by students enrolled at North Orange Continuing Education** for a one-year term, commencing on June 1 following their election and ending on May 31. The student members may be recalled by all the students of the student body in an election held for that purpose in accordance with Administrative Procedure 2105, Election of Student Members.
- 1.2 To be eligible for election as a student trustee, students shall be enrolled in and must maintain enrollment in a minimum of five (5) **semester credit units or 75 semester noncredit hours** at the college **campus** they represent at the time of nomination and throughout the term of service, and must maintain a minimum of a cumulative 2.0 grade point average **or Satisfactory Progress (SP) and Pass (P) grades in noncredit classes**. If, on the first day of each semester, or during the term of service, a student member fails to meet the criteria of this policy, the student member shall be disqualified for service on the Board.
- 1.3 If the seat of a student member becomes vacant by reason of the resignation, recall, or disqualification of an elected student member, or by any other reasons during ~~his/her~~ **their** term, the ~~Board of Trustees may authorize~~ **positions may be filled by either of the following options:**
- 1.3.1 The officers of student body associations, established pursuant to Education Code Section 76060, at each community college in the District **or members of a student body organization at North Orange Continuing Education** to appoint a student to serve the remainder of the term in accordance with procedures established by the ~~Board~~ **Chancellor**, or;
- 1.3.2 A special election conducted by the appropriate student body association **at Cypress College or Fullerton College, or student body organization at North Orange Continuing Education** to select a student to serve the remainder of the term. Any such special election shall be held within thirty (30) days after notice of the vacancy comes to the attention of the Chancellor, unless a regular election of the student member is scheduled within thirty (30) days.

BP 2105 Election of Student Members

- 1.4 Candidates for the student member position may nominate themselves or be nominated by others by the filing of an application certifying that the candidate is eligible for service under the criteria set forth in California law and this policy. The election will be conducted in accordance with administrative procedures established by the Chancellor.

See Board Policy and Administrative Procedure 2015, Student Members; and Administrative Procedure 2105, Election of Student Members.

Date of Adoption: June 24, 2003

Date of Last Revision: February 12, 2019
August 26, 2014
May 8, 2012
June 14, 2005

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	May 28, 2024	Information	X
		Enclosure(s)	X
SUBJECT:	Revised Administrative Procedures		

BACKGROUND: Administrative Procedure 5020, Fees and Administrative Procedure 5030, Nonresident Tuition were originally revised by the District Consultation Council in February 2024 to specify the conditions under which the District would drop nonresident students and international students for nonpayment of tuition and fees. Subsequent to the approval of the revisions, concern was expressed by Fullerton College Faculty Senate regarding the implementation of the new procedures and concern for the lack of a payment plan option for international students.

The District Consultation Council reviewed, discussed, and reached consensus on the noted Administrative Procedures on May 20, 2024 as follows:

AP 5020, Nonresident Tuition: This procedure was updated to allow international students to enroll and participate in payment plans offered by the District (in section 10.1), and to delete section 10.2 which required international students to pay their tuition in full within 72 hours of registering or be dropped from all registered classes.

AP 5030, Fees: This procedure was updated to allow international students to enroll and participate in payment plans offered by the District (in section 4.1.3), and to delete section 4.1.4 which required international students to pay their tuition in full within 72 hours of registering or be dropped from all registered classes.

The approved procedures are provided to the Board as information in compliance with Board Policy 2410, Board Policies and Administrative Procedures.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive as information the revised Administrative Procedures in Chapter 5.

Byron D. Clift Breland
Recommended by


Approved for Submittal

6.c.1
Item No.

AP 5020 Nonresident Tuition

Reference:

**Education Code Sections 68075.65, 68130.5, and 76140 et seq.
Title 5 Section 54045.5**

- 1.0 **Non-Resident Tuition:** Students who are not residents of California for one year prior to the first day of the term will be charged Nonresident Tuition at the Board-approved rate per semester unit. Nonresident students must pay Nonresident Tuition in addition to the California Community College Enrollment Fees. Students who believe they should be reclassified as a resident student have the responsibility to change their classification in the Admissions and Records Office prior to registration.
- 1.1 Nonresident special part-time students shall be exempt from the requirement to pay nonresident tuition for community college credit courses.
- 1.1.1 The term “special part-time student” refers to students who have been recommended by the principal of the pupil’s school and have parental permission to attend a community college during any session or term and who enroll in 11.99 or fewer units per semester. The exemption does not apply to special full-time students.
- 1.2 A nonresident student who is a U.S. citizen and resides in a foreign country shall be exempt from nonresident tuition if the student meets all of the following requirements.
- 1.2.1 Demonstrates a financial need for the exemption.
- 1.2.2 Has a parent or guardian who has been deported or was permitted to depart voluntarily under the federal Immigration and Nationality Act.
- 1.2.3 Moved abroad as a result of the deportation or voluntary departure.
- 1.2.4 Lived in California immediately before moving abroad.
- 1.2.5 Attended a public or private secondary school in California for three or more years.
- 1.2.6 Upon enrollment, will be in his or her first academic year as a matriculated student in California public higher education.
- 1.2.7 Will be living in California and will file an affidavit with the community college stating that he or she intends to establish residency in California as soon as possible.
- 1.2.8 Documentation shall be provided by the student as required by statute as specified in Education Code Section 76140(a)(5).

AP 5020 Nonresident Tuition

- 2.0 **Nonresident Capital Outlay Fee:** Nonresident students who are both citizens and residents of a foreign country will be charged a Nonresident Capital Outlay Fee, in addition to the Nonresident Tuition and the California Community College Enrollment Fee, unless exempt per BP 5020.
- 3.0 **Military Resident Exemption:** Nonresident U.S. military personnel on active duty in California (except those assigned for educational purposes to state-supported institutions of higher education) are granted a waiver of Nonresident Tuition until they are discharged from their military service. Their dependents are granted a waiver for a period of one year from the date they enter California. Upon expiration of the waiver, evidence must be provided as to the date the student surrendered his/her out-of-state residence to become a resident of California. The student will be classified as a nonresident and charged Nonresident Tuition until one year has elapsed since the out-of-state residence was surrendered.
- 4.0 **Nonresident Minor High School Student Exemption:** High school/pre-high school students admitted on a part-time basis on the recommendation of their principal are exempt from paying Nonresident Tuition when taking a class for high school credit. Nonresident special part-time students, who have been recommended by the principal of the pupil's school and have parental permission to attend a community college during any session or term and who enroll in 11.99 or fewer units per semester, shall be exempt from the requirement to pay nonresident tuition for community college credit courses.
- 5.0 **High School Graduate Exemption:** Students without lawful immigration status who attended high school in California for three or more years and graduated from a California high school or attained the equivalent are exempt from non-resident tuition. Students without lawful immigration status must file an affidavit stating that the student has filed an application to legalize their immigration status, or will do so as soon as possible. Nonimmigrant alien students are not eligible for exemption.
- 6.0 **Foreign Students:** Citizens and residents of a foreign country shall be charged a Board-approved tuition and a Capital Outlay Fee. Foreign students may be exempt from the nonresident tuition and/or the Capital Outlay Fee if they meet the criteria in BP5020, Section 4.0. Nonresident tuition and Capital Outlay Fees are paid in addition to the enrollment fee paid by all students. If the students believe they should be reclassified as a resident student, it is their responsibility to change their classification in the Admissions and Records Office prior to registration.
- 7.0 **September 11, 2001 Exemption:** If an individual who was killed in the terrorist attacks on the World Trade Center in New York City, the Pentagon in Washington, D.C., or the crash of United Airlines Flight 93 was a resident of California on September 11, 2001, or if their dependent was a resident on that date and if they meet the financial need requirement for the Cal Grant A Program, the dependents of this individual may be exempt from non-resident tuition. If the dependent is a spouse, the exemption applies until January 1, 2013. If the dependent is a child, the exemption applies until the person reaches the age of 30.

AP 5020 Nonresident Tuition

- 8.0 **College and Career Access Pathways Special Part-time Student Exemption:** High school students, other than a nonimmigrant alien under 8 U.S. Code Section 1101(15)(a), participating in a College and Career Access Pathways (CCAP) partnership program and enrolled in no more than 15 units per term are exempt from nonresident tuition.
- 9.0 **English as a Second Language Student Exemption:** A nonresident student who enrolls in a credit English as a Second Language course at the District and who is any of the following:
- 9.1 A recent immigrant, as defined in 8 U.S. Code Section 1101(a)(15);
 - 9.2 A recent refugee, as defined in 8 U.S. Code Section 1101(a)(42); or
 - 9.3 A person who has been granted asylum by the United States, as defined in 8 U.S. Code Section 1158.
- This exemption applies only to individuals who, upon entering the United States, settled in California and who have resided in California for less than one year, and applies only to the tuition fee for credit ESL courses.
- 10.0 **Payment:** Tuition must be paid in full within 72 hours of registering.
- 10.1 For nonresident students, tuition must be paid in full within 72 hours of registering. Failure to do so will result in the students being dropped from all registered classes unless the student enrolls and actively participates in the payment plans offered by the District.
- 11.0 **Refunds:** The same refund guidelines apply as those for other registration fees. (Refer to AP 5030, Fees, Sections 4.4, 4.5, and 4.8.).

See Board Policy 5020, Nonresident Tuition and Administrative Procedure 5030, Fees.

Date of Adoption: June 14, 2005

Date of Last Revision: May 20, 2024 District Consultation Council
February 26, 2024 District Consultation Council
September 25, 2017 District Consultation Council
June 23, 2014 District Consultation Council

North Orange County Community College District
Administrative Procedure
Chapter 5
Student Services

AP 5030 Fees

Reference:

Education Code Sections 66025.3, 70902 subdivision (b)(9), 76300, and 76300.5;
Title 5 Sections 51012, 58520, and 58629;
California Community Colleges Chancellor's Office (CCCCO) Student Fee Handbook;
ACCJC Accreditation Standard I.C.6;
WASC/ACS Criterion 2, Indicator 2.4

1.0 Required Fees:

- 1.1 Enrollment (Education Code Sections 76300 and 76300.5; Title 5 Sections 58500 and 58509)
- 1.2 Baccalaureate degree pilot program fees (Title 5 Section 58520)
- 1.3 Non-resident tuition with these permissive exemptions: (Education Code Sections 76140 and 76140.5)
 - 1.3.1 All nonresident students enrolling for 6 or fewer units; or
 - 1.3.2 A student who is a citizen and resident of a foreign country who demonstrates financial need and this required exemption (Education Code Section 68130.5);
 - 1.3.3 All students, other than nonimmigrant aliens under 8 U.S. Code Section 1101 subdivision (a)(15), who meet the following requirements:
 - 1.3.3.1 high school attendance in California for three or more years;
 - 1.3.3.2 graduation from a California high school or attainment of the equivalent thereof;
 - 1.3.3.3 registration or enrollment in a course offered for any term commencing on or after January 1, 2002;
 - 1.3.3.4 completion of a questionnaire form prescribed by the California Community Colleges Chancellor's Office verifying eligibility for this nonresident tuition exemption; and
 - 1.3.3.5 in the case of a student without lawful immigration status, the filing of an affidavit that the student has filed an application to legalize their immigration status, or will file an application as soon as they are eligible to do so.
- 1.4 Student representation (Education Code Section 76060.5; Title 5 Section 54805)

North Orange County Community College District
Administrative Procedure
Chapter 5
Student Services

AP 5030 Fees

2.0 Fees Authorized by Law:

- 2.1 Non-District physical education facilities (Education Code Section 76395)
- 2.2 Noncredit courses (Education Code Section 76385)
- 2.3 Community services courses (Education Code Section 78300)
- 2.4 Auditing of courses (Education Code Section 76370)
- 2.5 Instructional materials (Education Code Sections 73365, 81457, and 81458; Title 5 Sections 59400-59408)
- 2.6 Athletic insurance (Education Code Section 70902 subdivision (b)(9))
- 2.7 Health (Education Code Section 76355)
- 2.8 Parking (Education Code Section 76360)
- 2.9 Transportation (Education Code Sections 76361 and 82305.6)
- 2.10 Student activities (California Community Colleges Chancellor's Office [CCCCO] Student Fee Handbook)
- 2.11 Student center (Education Code Section 76375; Title 5 Section 58510)
- 2.12 Copies of student records (Education Code Section 76223)
- 2.13 Dormitory (Education Code Section 81670)
- 2.14 Child care (Education Code Section 79121 et seq., 66060)
- 2.15 Application processing fee for nonresidents who are both citizens and residents of a foreign country. The fee shall be the actual cost of processing the application and other documentation required by the federal government, not to exceed one hundred dollars (\$100). (Education Code Section 76142)
- 2.16 Nonresident capital outlay fee (Education Code Section 76141)
- 2.17 Credit for prior learning (Education Code Section 76300; Title 5 Section 55050)
- 2.18 Use of facilities financed by revenue bonds (Education Code Section 81901(b)(3))
- 2.19 Refund processing (Title 5 Section 58508)
- 2.20 Telephone registration (Education Code Section 70902 subdivision (a))

North Orange County Community College District
Administrative Procedure
Chapter 5
Student Services

AP 5030 Fees

- 2.21 Physical fitness test (Education Code Section 70902 subdivision (b)(9))
- 2.22 Cross-Enrollment with the California State University (CSU) or the University of California (UC) (Education Code Section 66753)
- 2.23 Instructional Tape lease/Deposit (Education Code Section 70902 subdivision (b)(9))
- 2.24 Credit Card Use (Education Code Section 70902 subdivision (b)(9))
- 2.25 International Student Medical Insurance (Education Code Section 70902 subdivision (b)(9))

3.0 Prohibited Fees:

- 3.1 Late application (CCCCO Student Fee Handbook)
- 3.2 Add/Drop (CCCCO Student Fee Handbook)
- 3.3 Mandatory student activities (CCCCO Student Fee Handbook)
- 3.4 Student identification cards (CCCCO Student Fee Handbook)
- 3.5 Fees charged through student body organizations (CCCCO Student Fee Handbook)
- 3.6 Nonresident application (CCCCO Student Fee Handbook)
- 3.7 For dependents of certain veterans (Education Code Section 66025.3)
- 3.8 For dependents of certain victims of the September 11, 2001, terrorist attacks (CCCCO Student Fee Handbook)
- 3.9 For certain recipients of the Medal of Honor and certain children of the recipients of the Medal of Honor (Education Code Section 66025.3)
- 3.10 For surviving spouses and children of a firefighter employed by the federal government whose duty assignment involved performance of firefighting services in California (Education Code Section 68120)
- 3.11 For students who have been exonerated of a crime through writ of habeas corpus or pardon that meet certain conditions (Education Code Section 69000)
- 3.12 Required or funded services (CCCCO Student Fee Handbook)
- 3.13 Refundable deposits (CCCCO Student Fee Handbook)

North Orange County Community College District
Administrative Procedure
Chapter 5
Student Services

AP 5030 Fees

- 3.14 Distance education (other than the statutorily authorized enrollment fee) (CCCCO Student Fee Handbook)
- 3.15 Mandatory mailings (CCCCO Student Fee Handbook)
- 3.16 Mandatory fee for use of practice rooms (CCCCO Student Fee Handbook)
- 3.17 Apprenticeship courses (Education Code Section 76350)
- 3.18 Technology fee (CCCCO Student Fee Handbook)
- 3.19 Late payment fee (Title 5 Sections 58502 and 59410)
- 3.20 Nursing/healing arts student liability insurance (Title 5 Sections 55234)
- 3.21 Cleaning fees (CCCCO Student Fee Handbook)
- 3.22 Breakage fees (CCCCO Student Fee Handbook)
- 3.23 Test proctoring fees (CCCCO Student Fee Handbook)

4.0 Collection and Refund of Registration Fees:

- 4.1 Collection: All registration fees must be paid in full within seven (7) calendar days of registering. Acceptable forms of payment are: cash, check, money order, MasterCard or VISA.
 - 4.1.1 Service charge will be added to the amount of all checks returned by the bank for non-sufficient funds or stop payments. Enrollment at the colleges, as well as credit, may be affected if this debt is not paid.
 - 4.1.2 A payment plan option may be offered to students who have financial hardship in paying their outstanding obligations to the District.
 - 4.1.3 For nonresident students, tuition must be paid in full within 72 hours of registering. Failure to do so will result in the students being dropped from all registered classes unless the student enrolls and actively participates in the payment plans offered by the District.
- 4.2 Failure to Pay Financial Obligations: The District shall withhold diplomas. In addition, the student will not be allowed to enroll in any additional or future classes until all outstanding financial obligations to the District are paid in full. Any item or items withheld shall be released when the student satisfactorily meets the financial obligation. (Education Code Section 72237)

AP 5030 Fees

- 4.2.1 Any student who fails to pay their financial obligations will be sent to collections either through COTOP (Chancellors Office Tax Offset Program) or other entities to collect any remaining balance.
- 4.3 Collection when Legislature Changes Fees Following Registration: When, by an act of the Legislature, the registration fees are increased during a semester in which a student has already registered and paid fees in full, the student will be informed of the fee increase. The student will be allowed to continue enrollment for the semester currently in progress, but will not be allowed to enroll in additional or future classes until payment for the fee increase is made in full.
- 4.4 Refund Policy: Registration fees are refundable when a student withdraws from class(es) if the student withdraws from class(es) by the 10% point of the length of the course for summer, intersession, and short-term courses, or by the end of the second week for full-term fall/spring semester classes. The campus I.D. card fee will not be refunded and a processing fee will be deducted from the refund.
- 4.4.1 All summer intersession refunds will be processed after the second week of the summer session. For fall or spring semester periods all refunds will be processed the 4th week of the semester. Winter intersession refunds will be processed at the same time as spring semester refunds.
- 4.4.2 All refunds will be in the form of a check regardless of how the fees were paid.
- 4.4.3 Refunds must be requested during the semester of attendance. If a student withdraws from classes, a processing fee will be deducted from the refund.
- 4.5 Refund Deadlines for Enrollment, Health and Nonresident Tuition Fees:
- 4.5.1 Summer/Winter Intersession Classes: Refundable through the 10% date of the length of the class.
- 4.5.2 Fall/Spring Semester Classes: Refundable through the end of the second week of class.
- 4.6 Refunds for Campus ID Card: Refundable through the 10% date of the length of the class for intersession or end of the second week of class for fall/spring semester, as long as the card has not been produced and non-refundable if the card has been produced.
- 4.7 Parking: Refundable through the 10% date of the length of the class for intersession/short-term classes or end of the second week of the term for fall/spring full-term classes (only with complete withdrawal and when the permit is returned).

North Orange County Community College District
Administrative Procedure
Chapter 5
Student Services

AP 5030 Fees

- 4.8 Refunds as a Result of Registration Adjustments: Refunds due to changes in the college's educational offerings, or fees collected in error will be refunded to the student in full and the refund processing fee will be waived.
- 5.0 **Collection of Fees for Service or Other Fees:**
- 5.1 Transcript and Student Status Fees: For transcript requests (first two copies free) and verification of student status fees are payable at the Admissions and Records Office. (A photo ID is required.)
- 5.2 Non-District Physical Education Facilities Fee: Fees for non-District physical education facilities are paid by the student directly to the facility being used.
- 6.0 **Exemptions**: Students will be notified of the availability of exemptions from certain mandatory and authorized fees.
- 7.0 **Waiver of Fees**: The District may waive enrollment fees which were not collected in a previous session where the enrollment fees were not collected as a result of the District's error in awarding a Board of Governors Fee Waiver to an ineligible student and not through the fault of the student, and to collect the enrollment fee would cause the student undue hardship.

See Board Policy 5030, Fees; Board Policy 5031, Instructional Materials; and Administrative Procedure 5031, Instructional Materials.

Date of Adoption: September 26, 2005

Date of Last Revision: May 20, 2024 District Consultation Council
February 26, 2024 District Consultation Council
May 22, 2023 District Consultation Council
September 26, 2016 District Consultation Council
April 22, 2015
August 27, 2012 District Consultation Council
January 22, 2007

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: May 28, 2024
SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

Byron D. Clift Breland

Recommended by



Approved for Submittal

6.d

Item No.

UNAPPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

May 14, 2024

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, May 14, 2024, at 5:30 p.m. in the Anaheim Union High School District Board Room with a YouTube livestream broadcast.

Board President Evangelina Rosales called the meeting to order at 5:30 p.m. and asked Trustee Jacqueline Rodarte to lead the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, and Evangelina Rosales. Student Trustee Chloe Serrano arrived at 5:32 p.m. and Student Trustee Jesus Ramirez Jr. arrived at 5:37 p.m. Absent: None.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Cynthia Olivo, President, Fullerton College; Scott Thayer, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Treisa Cassens, representing the District Management Association; Kathleen McAlister, representing the Cypress College Academic Senate; Christie Diep, representing United Faculty; Pamela Spence, representing CSEA; Marlo Smith, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: David Booze, Troy Davis, Paul de Dios, Rick Hodge, Henry Hua, Marcie Kagawa, Howard Kummerman, Miguel Miranda, Celeste Phillips, Aaron Pilkey, Marc Posner, David Okawa, Colin Preston, Kathleen Reiland, Stephen T. Schoonmaker, Jamie Thomas, and Bryan Ventura from Cypress College; Pepe Barton, Gil Contreras, Angela Henderson, Connie Moreno Yamashiro, Jose Ramon Nuñez, Ken Starkman, and Dani Wilson from Fullerton College; and Trinda Best, Christina Cardenas, Danielle Davy, Geoff Hurst, Julie Kossick, Flavio Medina-Martin, Amita Suhrid, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Jaime Alvarez, Arjun Ayyaddan, Raymond Chbeir, Dash Johnson, Dan Keenan, Brandon Marcus, Sharon Ormond, Sagar Shah, and Rodrigo Timis. Public participation was provided via YouTube livestream.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Jeffrey P. Brown that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.b, 3.c, 3.f, 3.g, 3.h, 3.i, 3.j, 3.k, 3.l, 3.m
Instructional Resources: 4.a, 4.b, 4.c, 4.d, 4.e, 4.f, 4.g, 4.h

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

CHANCELLOR'S REPORT

Cypress College "State of the College" Presentation: As part of the Chancellor's Report, **Scott Thayer**, Cypress College President, presented the "State of Cypress College" titled, "Buen Cypress! We Take This Journey Together" and provided the Institutional Effectiveness Report. The presentation highlighted several milestones and significant accomplishments from the past year which included:

- A video compilation of Dr. Thayer's first 100 days as Cypress College President.
- Pre- and post-pandemic enrollment data.
- IER data regarding instructional modalities, feeder high schools, dual enrollment, Charger Experience Program, and special populations.
- Student demographics, top student goals and transfers, and number of degrees, certificates, and associate degrees for transfer awarded.
- Grants awarded for programs like Rising Scholars, HIRE Up, Next Up, AANHPI, LGBTQIA+, and AMEND.
- A student testimonial from **Arjun Ayyaddan**, Associated Students President and first community college student selected for the Stanford Law Scholars Institute.
- The Cypress College Campus Podcast.
- The Charger Book Pass which provides all course materials for every class at a flat rate.
- The 2023-24 Presidential Scholars including **Ashleigh Carter**, the 2024 Outstanding Graduate of the Year.
- Welcoming the largest number of Promise Program students at the Commit2Cypress event and having 1.9 million total contacts with students over the course of the 23-24 year.
- Advertising efforts on cable, radio, streaming platforms, digital displays, social media, geofencing, search engines, and more.
- Campus construction projects.
- The awarding of another baccalaureate degree program to the College, in Dental Hygiene.

President Scott Thayer expressed his gratitude to **Marc Posner** and his team for preparing the report and acknowledged the Cypress College team in attendance.

Subsequent to the presentation, trustees inquired about accessing the campus tour video on the College's website; whether softball field renovations impacted where the team plays/practices, plans to share the community report more broadly throughout the community, whether there is a dual enrollment agreement with Los Alamitos or Buena Park, the new podcast, and what methods of communication are used to contact students.

Trustees thanked Dr. Thayer for the report and informative presentation, and praised the College for the frequent communication they have with prospective students and the work they are doing to move the campus forward.

Chancellor Byron D. Cliff Breland extended his gratitude to President Scott Thayer for his great work during his first days at the College and to his team for embracing him. He noted that a lot of great things are happening at Cypress College with a lot to be proud of.

(See Supplemental Minutes #1339 for a copy of the presentation materials.)

Fullerton College Applied Engineering Club: As part of the Chancellor's Report, the Fullerton College Applied Engineering Club was recognized for winning the NASA MINDS Competition, a competition for minority serving institutions to support the next Artemis mission. **President Cynthia Olivo** introduced the team which included **Jaime Alvarez, Raymond Chbeir, Brandon Marcus, Sagar Shah, and Rodrigo Timis.**

State Budget Update: As part of the Chancellor's Report, **Fred Williams**, Vice Chancellor of Finance & Facilities, provided a brief update on the Governor's May Revise. He shared that the Governor held a press conference on May 10, and while details on the State budget have not yet been released, he did note that the State's projected deficit has increased by \$7 billion; that most of the measures used aren't reductions, but accounting gimmicks; that all agencies, with the exception of K-12 and higher education, have significant cuts; and that the cost-of-living adjustment (COLA) of 1.07% has been funded for community college apportionments and select categoricals. The District Tentative Budget will be presented to the Board on June 25 and more information will be available at that time.

Chancellor Byron D. Cliff Breland thanked the Board for attending the CCLC Annual Trustees Conference which served as an opportunity to learn about best practices and also connect with each other. He concluded his report by highlighting the recent AI Symposium hosted by Cypress College and thanked everyone involved in planning the successful event.

MINUTES: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jeffrey P. Brown to approve the Minutes of the Regular Meeting of April 9, 2024. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes, and Trustee Rodarte abstaining.**

FINANCE & FACILITIES

Item 3.a: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jacqueline Rodarte to ratify purchase order numbers P0155702 - P0156186 through January 30, 2023, totaling \$2,572,755.22, and check numbers C0055567 – C0055653, totaling \$123,643.93; check numbers F0299196 – F0299392, totaling \$240,015.47; check numbers 88545909 – 88547216, totaling \$11,806,983.26; check numbers V0032055 – V0032065, totaling \$8,367.00; check numbers 70128051 – 70128309 totaling \$82,647.85; and disbursements E9165785 – E9168677, totaling \$3,390,761.26, through April 30, 2024.

Trustee Ryan Bent noted that the \$11 million in expenditures in the purchase order listing included expenditures for a custom flag and drag queen performers that taxpayer dollars shouldn't be used for and stated that he did not agree with those expenses. **Motion carried with Trustees Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes,**

including Student Trustees Ramirez and Serrano's advisory votes, and Trustee Bent voting no.

Item 3.b: By block vote, authorization was granted to adopt resolutions and accept new revenue, make adjustments to the General Fund revenue, Child Development Fund Revenues and expenditure budgets in accordance with the revised and new fiscal year 2023-2024 allocations totaling \$540,006, pursuant to the California Code of Regulations Title 5 §58308.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 3.c: By block vote, authorization was granted to approve the 2023-2024 General Fund transfers netting to the amount of \$1,041,660 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5 §58307.

Item 3.d: The Board received and reviewed the District's Quarterly Financial Status Report for the quarter ended March 31, 2024, as required by Title 5 §58310.

Item 3.e: The Board received and reviewed the Quarterly Investment Report and the Irrevocable Retiree Benefits Trust Report for the quarter ended March 31, 2024.

Trustee Barbara Dunsheath referenced the District investment board policy and inquired about the diversification of funds.

Item 3.f: By block vote, authorization was granted to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Item 3.g: By block vote, authorization was granted to approve agreements with (AJG) Arthur J. Gallagher & Company and Captive Insurance for Public Agencies to obtain insurance for the Fullerton College 300 Building Modernization for the estimated amount of \$485,337. This amount will be adjusted at the end of the project based on actual hard construction costs of the project.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the agreement on behalf of the District.

Item 3.h: By block vote, authorization was granted to increase the agreement by \$6,065.18 for a new total contract amount of \$831,375.18 for Equipment Lease Services with Mobile Kitchens U.S.A., Inc., for the HRC Temporary Relocation Project at Cypress College.

Further Authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the agreement on behalf of the District.

Item 3.i: By block vote, authorization was granted to approve the contracted service with GradComm for the development of CTE-focused marketing, for an amount not to exceed \$200,000.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute any agreement on behalf of the District.

Item 3.j: By block vote, authorization was granted to award Bid #2324-12, FC Northerly Parking Lot ADA Renovation at Fullerton College to Asphalt, Fabric and Engineering, Inc. in the amount of \$380,953 including \$30,000 allowance.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

Item 3.k: By block vote, authorization was granted to award Bid #2324-14, Student Study Lounge Remodel at Fullerton College to Oppenheimer National in the amount of \$198,088 including \$20,000 allowance.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

Item 3.l: By block vote, authorization was granted to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Spring 2025 Study Abroad Program in Florence and Rome, Italy. The basic program fee of \$3,245, which is to be paid by each student, includes housing, orientation, support staff, travel excursions, and some meals.

Further authorization was granted for the Vice Chancellor, Facilities & Finance, to execute the agreement on behalf of the District. A signed copy of the travel contractor agreement will be on file in the District Business Office.

Item 3.m: By block vote, authorization was granted to approve out-of-country travel for Dani Wilson and Angela Henderson to conduct a site visit for the Kyoto, Japan, London, England, and Munich, Germany Summer 2024 Study Abroad programs from June 22 through June 29, 2024, and July 11, through July 20, 2024. The projected expense for attendees is \$1,900.00, to be funded by the Fullerton College LLRISPS's Library budget.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to approve the summary of curriculum changes for Cypress College, to be effective Spring 2024, Fall 2024 and Fall 2025. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.b: By block vote, authorization was granted to approve the summary of curriculum changes for Fullerton College, to be effective Fall 2025. The curricula have been signed by the Campus Curriculum Chairperson and the College President and have been approved by the District Curriculum Coordinating Committee.

Item 4.c: By block vote, authorization was granted to approve the summary of curriculum changes for the North Orange Continuing Education, to be effective Summer 2024, Fall 2024 and Spring 2025. The curricula have been signed by the Campus Curriculum Committee Chairperson and the President and have been approved by the District Curriculum Coordinating Committee.

Item 4.d: By block vote, authorization was granted to approve the 2024-2029 NOCCCD and Anaheim Union High School District Dual Enrollment Partnership Agreement.

Item 4.e: By block vote, authorization was granted to approve the 2024-2029 NOCCCD and Brea Olinda Unified School District Dual Enrollment Partnership Agreement.

Item 4.f: By block vote, authorization was granted to approve the 2024-2029 NOCCCD and Fullerton Joint Union High School District Dual Enrollment Partnership Agreement.

Item 4.g: By block vote, authorization was granted to approve the 2024-2029 NOCCCD and Placentia Yorba Linda Unified High School District Dual Enrollment Partnership Agreement.

Item 4.h: By block vote, authorization was granted for Cypress College to enter into an agreement with the California Department of Health Care Access and Information to accept Song-Brown Registered Nurse Education award funds in the total amount of \$300,000 to be used by the 2025-26 fiscal year. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5 §58308.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the Executive Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters, which are within budget:

RESIGNATION

Filip, Dragana	CC	Psychiatric Technology Instructor Last Date of Employment: 05/01/2024 PN CCF706
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Garcia, Romeo	CC	Director, Student Equity/Success Last Date of Employment: 05/02/2024 PN CCM957
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NEW PERSONNEL

Sanchez, Adrienne	CC	Counselor, Disability Support Services First Year Probationary Contract Class B, Step 1 Eff. 07/01/2024 PN CCF840
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Williams, Courtney	NOCE	Disability Support Services Second Year Probationary Contract Class B, Step 5 Eff. 08/08/2023 PN SCF996
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CHANGE IN ASSIGNMENT

Arellano, Cristina	FC	Counselor, EOPS
	To:	FC Counselor Eff. 02/01/2024
Stivers, Matthew	NOCE	Basic Skills Noncredit Instructor
	To:	NOCE Citizenship Noncredit Instructor Eff. 08/08/2024

CHANGE IN SALARY CLASSIFICATION

Cipriano, Joseph	FC	Chemistry Instructor From: Class B, Step 1 To: Class B, Step 5 Eff. 01/25/2024
De La Vega, Ryan	NOCE	ESL Noncredit Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 05/01/2024
Matus, Alissa	FC	Chemistry Instructor From: Class F, Step 1 To: Class F, Step 2 Eff. 01/25/2024
Nguyen, Field	FC	Counselor (ADJ) Adjunct Salary Schedule A From: Column 1, Step 3 To: Column 1, Step 5 Eff. 08/21/2023

ADDITIONAL DUTY DAYS @ PER DIEM

Afra, Maha	CC	Dir. of Dance Production Performance	8 days
Coronado, Michael	CC	Campus Student Newspaper Advisor	6 days
Gopar, Gary	CC	Director of Jazz/Swing Band	11 days
		Director of Concert Band, Vocal Jazz Ensemble, and Chamber Singers	8 days
		Director of Master Chorale and Jazz Ensemble	6 days
Hampton, Bradley	CC	Director of Jazz/Swing Band	11 days

		Director of Concert Band, Vocal Jazz Ensemble, and Chamber Singers	8 days
		Director of Master Chorale and Jazz Ensemble	6 days
		Coordinator of High School Festival	6 days
Jackson, Donald	CC	Resident Designer	13 days
		Managing Director of Theater Programming	15 days
		Theater Technical Director	15 days
		Artistic Director Resident Theatre Company	11 days
McMillan, Marcus	CC	Director of Concert Band, Vocal Jazz Ensemble, and Chamber Singers	8 days
McMillin, Jennifer	CC	Managing Director of Theater Programming	15 days
		Theater Technical Director	15 days
		Director of Drama Productions	6 days
		Coordinator of High School Festival	6 days
Page, Jennifer	CC	Forensics Coach	11 days

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

McClurkin, Tina	NOCE	Instructor, Business Education 10% Stipend Eff. 05/01/2024-06/30/2024
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LEAVE OF ABSENCE

@00638228	CC	Medical Leave (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 04/09/2024-04/21/2024
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NON-PAID INSTRUCTOR OF RECORD

Nevarez, Diana	NOCE	DSPS Noncredit Instructor Educational Services Agreement/Goodwill Eff. 04/15/2024
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2024 SUMMER INTERSESSION

Chamberlain, Michael	NOCE	Column 3, Step 1
Kim, Jungeun	NOCE	Column 2, Step 1
Lawrence, Heather	FC	Column 1, Step 1
Ruan, Lengyiren	NOCE	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Taylor, Jewell	FC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Aarons, Rhiannon	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Acosta, Cynthia	CC	Director of Psychiatric Technology Class E, Step 11 Lecture Rate, Regular and Contract Faculty Interession Teaching Schedule Eff. 05/28/2024-06/30/2024
Aguilar, Hugo	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Ahad, Sally	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Astrachan, Bryan	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Barba, Bianca	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Barragan, Valeria	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Bejarano, Danielle	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Cadena, Arturo	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024

Carter, Santalia	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Chang, Wayne	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Chen, Jessica	FC	Commencement Speaker Stipend not to exceed \$5,000.00 Eff. 05/25/2024
Cook, Benjamin	CC	Women's Tennis Stipend not to exceed \$15,000.00 Eff. 01/29/2024-05/25/2024
Corrales, Nancy	CC	Director of Sonography Class B, Step 16 Lecture Rate, Regular and Contract Faculty Intersession Teaching Schedule Eff. 05/28/2024-06/30/2024
Curtin, Brian	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Desmond, Daniel	FC	Women's Basketball Stipend not to exceed \$15,000.00 Eff. 01/29/2024-05/25/2024
Driscoll, Francis	CC	Men & Women's Swim/Dive Stipend not to exceed \$15,000.00 Eff. 01/29/2024-05/25/2024
Echolds, Nora	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Famolaro, Felix	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Frianeza, Michael	CC	Director of Radiology Class F, Step 23 Lecture Rate, Regular and Contract Faculty Intersession Teaching Schedule Eff. 05/28/2024-06/30/2024
Galindo, Andres	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024

Gonzalez, Tricia	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Grande, Jolena	CC	Director of Mortuary Science Class E, Step 29 Lecture Rate, Regular and Contract Faculty Intersession Teaching Schedule Eff. 05/28/2024-06/30/2024
Hart, Danae	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Imaku, Brittany	CC	Women's Basketball Stipend not to exceed \$15,000.00 Eff. 01/29/2024-05/25/2024
James, Deborah	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Juan, Lydia	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Jun, Christine	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Kanal, Naveen	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Kaur, Manpreet	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Lasater, John	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Lianos-Vu, Hose	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Lim, Justin	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024

Magnesi, Miles	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Manneh, Nayla	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Martinez, Gabriel	FC	Women's Water Polo/Men & Women's Swimming Stipend not to exceed \$15,000.00 Eff. 01/29/2024-05/25/2024
Perez, Mary Alice	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Pickler, Brad	CC	Softball/Men's Golf Stipend not to exceed \$15,000.00 Eff. 01/29/2024-05/25/2024
Qin, Zhen	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Ramos, Jaime	CC	Director of Psychiatric Technology Class E, Step 24 Lecture Rate, Regular and Contract Faculty Intersession Teaching Schedule Eff. 05/28/2024-06/30/2024
Serrano, Helen	NOCE	Online Teaching Certificate Training Stipend not to exceed \$250.00 Eff. 12/01/2023-12/21/2023
Serrano, Helen	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Sifuentes, Michelle	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Silva, Joel	CC	Dental Assisting Class E, Step 18 Lecture Rate, Regular and Contract Faculty Intersession Teaching Schedule Eff. 05/28/2024-06/30/2024
Smith, Rena	FC	Women's Volleyball/Beach Volleyball Stipend not to exceed \$15,000.00 Eff. 01/29/2024-05/25/2024

Tseng, Anh	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Tuttle-Harry, Honour	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Ura, Masako	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Vega, Alexandria	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Velasco, Zoot	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Vigil, Adriana	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024
Villalovos, Juan	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/21/2024

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

Nunez, Merina AC Accounting Specialist
12-month position (100%)
Last Date of Employment: 06/28/2024
PN DEC978

RESIGNATIONS

Arriola-Nickell, Gail AC Special Projects Director, Educational Services
Technology and Grants
Temporary Management Position (100%)
Last Date of Employment: 05/07/2024
PN DET986

NEW PERSONNEL

Mostafa, Heba CC Student Services Specialist, EOPS
12-month position (100%)
Range 36, Step A

Classified Salary Schedule
Eff. 05/15/2024
PN CCC951

Hedayati, Farzaneh	FC	Special Projects Director, Student Support & Resource Team Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 05/15/2024 – 06/30/2024 PN FCT999
Tran, Lisa	CC	Administrative Assistant I, Student Equity & Success 11-month position (100%) Range 33, Step E Classified Salary Schedule Eff. 06/03/2024 PN CCC957

VOLUNTARY CHANGES IN ASSIGNMENT

Espinoza, Michael	CC	Facilities Custodian II 12-month position (100%) PN CCC782 Permanent Lateral Transfer To: Facilities Assistant 12-month position (100%) Eff. 05/15/2024 PN CCC559
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LEAVE OF ABSENCE

@01145605	CC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 3/16/2024 – 4/21/2024 (Consecutive Leave)
@00109258	FC	Unpaid Personal Leave Eff. 04/03/2024 – 04/04/2024, 04/06/2024 – 04/08/2024, 04/30/2024
@00311153	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 3/27/2024 – 4/21/2024 (Consecutive Leave)
@00006907	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 4/19/2024 – 5/3/2024 (Consecutive Leave)

@01337157	FC	Family Medical Leave (FMLA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 5/7/2024 – 6/17/2024 (Consecutive Leave)
@00004846	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 4/22/2024 – 6/30/2024 (Consecutive Leave)
@01173571	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 4/15/2024 – 4/30/2024 (Intermittent Leave)

CORRECTION TO BOARD AGENDA OF APRIL 9, 2024 – CORRECTION TO CURRENT POSITION

Marvulli, Mary Jo	NOCE	Admissions and Records Technician 12-month position (90%) Range 33, Step E + 20% Longevity Catalog & Schedule Coordinator 12-month position (10%) Range 40, Step E + 20% Longevity To: Admissions and Records Specialist 12-month position (100%) Range 36, Step E + 20% Longevity Classified Salary Schedule Eff. 05/01/2023 PN SCC901
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Item 5.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1339 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1339 for a copy of the hourly personnel listing.)

GENERAL

Item 6.a: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Stephen T. Blount to Board adopt Resolution No. 23/24-23 in recognition of Asian American and Pacific Islander Heritage Month. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes.**

Item 6.b: It was moved by Trustee Ed Lopez and seconded by Trustee Barbara Dunsheath to honor the contributions made by classified employees of the North Orange County Community College District to the educational community and that the Board adopt Resolution No. 23/24-24, declaring the week of May 19-25, 2024, as Classified School Employee Week. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes.**

Item 6.c: The Board received proposed, revised Board Policy 1001, District Mission, Vision, and Values (MVV) Statements and direct that it be placed on a future Board meeting agenda for action.

Vice Chancellor Cherry Li-Bugg provided background information on the process that took place to develop the revisions including cycling it through the shared governance process over the course of a year and hosting a feedback forum.

During the discussion, trustees pointed out that the Board was just seeing the revisions for the first time during the review process and noted the following:

- Section 1.1: Use the full district name and then use the acronym throughout the policy.
- Section 1.2: Include baccalaureate degree in the first sentence and strike the second sentence. Revise the last sentence regarding the use of economic development.
- Section 3.2: Instead of using dismantle, use “we’re promoting equity” to frame it more positively. It reads like the District is actively dismantling a lot of processes. The phrase should include “any” before practices and the order of the phrases needs to be switched.
- Section 3.3: Make risk plural in the first sentence.
- Section 3.4: What does the collective wisdom of the institution mean? The phrase does not serve us well and should be rephrased.
- Was there a thought process in listing the values in that specific order?
- Was there discussion on how the District’s MVV fits with the Colleges and NOCE statements and how the campuses MVVs align with the District?
- Consider incorporating an infographic like the one used in the Cypress College report that included the values with equity in the center.
- The MVV is to be evaluated and revised every three years and the District needs to do a better job of adhering to that schedule.
- A request to have the Board involved earlier in the process.
- A desire to see education or learning mentioned in the vision statement.

There was consensus among trustees that the policy required further Board review and after discussing possible options, Board President Evangelina Rosales stated that the Board would discuss Board Policy 1001 at their summer retreat before it comes back to a future Board meeting agenda for a second reading.

Item 6.d: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath to re-adopt Board Policy 6320, Investments. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes.**

The readopted Board Policy is available on the District’s website, where it is readily accessible by students, employees, and the general public.

Item 6.e: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Stephen T. Blount to adopt Resolutions No. 23/24-26 and No. 23/24-27, Order of Biennial Trustee Election and Specifications of the Election Orders, and that the resolutions be submitted to the Orange County Superintendent of Schools and the Los Angeles Registrar/Recorder County Clerk. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes.**

Item 6.f: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount to adopt Resolution No. 23/24-25, Trustee Absence verifying that Trustee Jacqueline Rodarte was absent on April 23, 2024 due to hardship and, therefore, eligible to receive compensation for the Regular Board meeting held on that date. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rosales voting yes, and Trustee Rodarte abstaining.**

A signed affidavit from Trustee Rodarte verifying her absence due to hardship will be on file in the Chancellor's Office.

Item 6.g: The Board considered whether an increase to compensation for Board members is desirable at this time and decided not to take action at this time.

Item 6.h: The Board reviewed the following proposed, revised Board Policies in Chapters 2 and 5:

- BP 2105, Election of Student Members
- BP 5020, Nonresident Tuition

During the discussion, trustees recommended revisions to BP 2105 in sections 1.0, 1.3, and 1.3.1 to reflect the appropriate process for electing NOCE student members.

Trustee Ed Lopez recommended that BP 5020 be referred to legal counsel for review due to concerns with both existing language and the proposed edits. He cited concerns with section 4.0 (and its applicability to all nonresidents, not just international students), section 4.2 (missing financial need), the need to renumber so section 4.2 becomes 5.0 and section 4.3 becomes 6.0 to address concerns that they could fall under capital outlay, and the fact that an exemption list is missing the AB 504 exemption.

Item 6.i: The Board received as information the revised Administrative Procedures in Chapters 2 and 5 that were approved by the District Consultation Council.

- AP 2105, Election of Student Members
- AP 5020, Nonresident Tuition
- AP 5030, Fees
- AP 7120-6, Employment of NonClassified Short-Term Employees & Substitute Employees

During the discussion, Trustee Ed Lopez recommended that the Chancellor consider revisions to section 3.1 in AP 2105 and revisions to section 1.0 in AP 5020, along with an evaluation of whether 6.0 is needed.

The revised Administrative Procedures are available on the District's website, where they are

readily accessible by students, employees, and the general public.

Item 6.j: Prior to consideration of this item the Board received the following public comment:

Connie Moreno Yamashiro, representing the Fullerton College Diversity Advisory Committee, expressed gratitude to the Board for considering the flying of commemorative flags, noted that the campus recommendations included the voices of students, faculty, and staff, and deemed the moment one of transformational change at the College which demonstrates that they see, value, and celebrate all identities.

It was moved by Trustee Barbara Dunsheath and seconded by Trustee Ed Lopez to approve the proposed commemorative flags to be flown at Fullerton College.

During the discussion, individual trustees inquired whether Caribbean American Heritage month is nationally recognized, whether there would be a future request for months outside of June and July, the dimensions of the proposed flags in relation to the US flag, and noted a preference for seeing a request come before the Board once a year that includes both colleges.

Trustee Ryan Bent asked whether Fullerton College considered flags for the month of May or the Jewish-American flag; how the proposed Pride flag was selected; the percentage of students that identify as intersex and whether any of them were interviewed; why the proposed Pride does not include the 2S+ and why those individuals were being excluded; whether students, community members, or taxpayers participated in the selection process; how other cities or districts have voted on commemorative flag use; and on the cost of the Pride flag and the type of funding used to purchase it. He stated that he was deeply concerned about introducing flags that can be divisive to the community—especially during the current enrollment and budget climate—which send a message that a part of community is not welcome at the campuses.

Student Trustees Jesus Ramirez Jr and Chloe Serrano expressed appreciation for having the flags on display at the campuses and for the support they provide students to make them feel welcome and secure.

Chancellor Byron D. Clift Breland responded that a full listing of flag recommendations would be provided to the Board in the future, thanked the Fullerton College Diversity Advisory Committee for their efforts to represent and support all students, and noted his pride in working at a district that represents wide perspectives.

Board President Evangelina Rosales thanked Cynthia Olivo and Connie Moreno Yamashiro for responding to all of the trustee inquiries, expressed concern that only one flag was questioned by a trustee and not the others, and stated that trustees represent the local community and all of the students that attend the campuses.

Subsequent to the discussion, the **motion carried with Trustees Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes, and Trustee Bent voting no.**

Item 6.k: Board President Evangelina Rosales asked if there were any requests for potential future agenda items and there were none.

CHANCELLOR'S STAFF COMMENTS

Valentina Purtell reported that the Academic Senate for California Community Colleges (ASCCC) recently hosted an inaugural Noncredit Institute in Anaheim to examine the nontraditional student population, noncredit-to-credit pathways, and relevant programming. She also shared that members of the Student Senate for California Community Colleges (SSCCC) visited NOCE to host a workshop for NOCE's Student Leaders to provide guidance with the student trustee position. The workshop included information on Robert's Rules, SSSCC overviews, resolutions, delegate assemblies, and regions. President Purtell invited all to attend the NOCE Commencement and Student Success Event on May 17 and the Classified Appreciation Week programming during the week of May 20.

Cynthia Olivo reported that the Fullerton College Debate Team won first place in the 37th Annual Forensics Tournament team competition, congratulated the College's Softball Team for making it to the state championship tournament, and shared that the College participated in a successful dual enrollment convening. President Olivo congratulated **Student Trustee Chloe Serrano** and **Kash Amos** as the Fullerton College 2024 Distinguished Students of the Year, noted the new *Siempre Fullerton* podcast, and congratulated **Gil Contreras** on being selected as the next San Bernardino Valley College President.

Irma Ramos reported that Human Resources will host the District Health and Wellness Fair on May 8 at Fullerton College, and that the Leadership Academy graduation took place on May 10 which included the project presentations led by **Paul de Dios**, **Cherry Li-Bugg**, **Cynthia Olivo**, **Valentina Purtell**, and **Fred Williams**.

RESOURCE TABLE PERSONNEL COMMENTS

Treisa Cassens noted she was glad to see all of the Cypress College accomplishments, acknowledged the Cypress College leaders in attendance, and expressed her appreciation for the classified professionals who she deemed the backbone of district functions. She reported that DMA is offering two \$750 scholarships for distinguished students at the Colleges and an equal amount for NOCE where it will be used to fund book scholarships.

Christie Diep reported that the Board claims it wants a form of interest-based bargaining but participates in insult-based bargaining and noted the District's delayed proposal which included a 1% COLA this year and zero in the future while the District sits on a massive ending balance that has more than doubled in the last seven years. She stated that the District is not honoring an MOU where it was agreed to use any realized savings in the negotiations cycle, and that it was time to show faculty the respect and compensation they deserve.

Pamela Spence shared her excitement for CSEA Week which includes an "empowering generations" theme. She stated that classified are essential frontline workers that keep the campuses going and noted that the Board says they value them, but don't show it in negotiations with unacceptable all or nothing negotiation offers.

Marlo Smith reported that she was elected to serve as Adjunct Faculty United President for a two-year term and announced the names of the new Executive Board and appointed positions. She reiterated that for too long adjunct faculty have been underpaid in the District and noted that it will not be a destination unless the District can retain and recruit faculty.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Student Trustee Chloe Serrano reported on several Fullerton College activities including the Associated Students Banquet, the Students of Distinction Awards, and Associated Students elections which included **Sharon Kim** being elected as the new Fullerton College Student Trustee.

Student Trustee Jesus Ramirez Jr. congratulated **Arjun Ayyaddan** on his acceptance to Stanford University, shared that a baccalaureate degree in Dental Hygiene will now be offered at Cypress College, and reported on Cypress College activities including the End-of-the-Year Carnival.

Trustee Jacqueline Rodarte congratulated the student trustees on their recent recognitions and accolades, expressed enthusiasm for the new NOCE animal care program courses, and encouraged attendance at the Fullerton Museum fundraiser, *Tequila y Mas* on May 25.

Trustee Jeffrey P. Brown reported on his attendance at the CCLC Annual Trustees Conference and highlighted two sessions he attended: 1) on the probable baccalaureate nursing degrees for community colleges and 2) on diversity, equity, inclusion, and accessibility (DEIA) compliance. He requested information from Human Resources on how DEIA compliance requirements for employees are implemented for non-faculty and non-managers in less obvious job classifications.

Trustee Barbara Dunsheath requested that the Board recognize the recent passing of **Anna Piercy** who was a former teacher, former mayor of Cypress, and most recently an AUHSD trustee. She reported on her attendance at the CCLC Annual Trustees Conference, shared that new California Community College Trustees Executive Board officers were elected, and recognized **Alba Recinos** and **Danielle Davy** for their support of the Board.

Trustee Stephen T. Blount reported on his attendance at the CCLC Annual Trustees Conference and noted that the debate topic at the recent forensics tournament that Fullerton College participated in was reminiscent of his experience with nuclear weapon debates.

Trustee Ryan Bent congratulated **Gil Contreras** on his selection as San Bernardino Valley College President and thanked him for his years of service to the District. He cited a **Michael Jordan** quote to remind trustees that they represent both sides of the aisle and shouldn't alienate anyone.

Board President Evangelina Rosales congratulated the Fullerton College NASA competition students and thanked **Dean Ken Starkman** for his role in supporting students and their creativity. She reported on her attendance at the Cypress College AI Symposium and the Leadership Academy Graduation, and congratulated **Gil Contreras** on being named the new President of San Bernardino Valley College.

PUBLIC COMMENTS ON NON-AGENDA ITEMS: There were no public comments on non-agenda items.

CLOSED SESSION: At 8:33 p.m., Board President Evangelina Rosales adjourned the meeting to closed session in memory of Anna L. Piercy, AUHSD Trustee, who recently passed away and stated there would not be a readout. Closed session took place per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 11:40 p.m., Board President Evangelina Rosales reconvened the meeting in open session.

ADJOURNMENT: At 11:40 p.m., it was moved by Trustee Ed Lopez and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

Prepared By Recording Secretary for
Barbara Dunsheath, Secretary, Board of Trustees