

APPROVED
MINUTES OF THE ONLY REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

May 8, 2018

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, May 8, 2018, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President Jacqueline Rodarte called the meeting to order at 5:34 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Molly McClanahan, Jacqueline Rodarte, and Student Trustees Daniel Sebastian and Andrew Washington. Absent: None.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, Provost, North Orange Continuing Education; Kai Stearns Moore, District Director, Public & Governmental Affairs; Eldon Young, representing the District Management Association; Tina McClurkin, representing the North Orange Continuing Education Academic Senate; Bryan Seiling, representing the Cypress College Academic Senate; Josh Ashenmiller, representing the Fullerton College Faculty Senate; Dana Clahane, representing United Faculty; Rod Lusch, representing CSEA; Kent Stevenson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Gilbert Contreras, Rod Garcia, Lisa McPheron, Jose Ramon Nuñez, and Heather Skratulia from Fullerton College; Santanu Bandyopadhyay, Emily Day, Phil Dykstra, Yanet Garcia, and Margaret Mohr from Cypress College; Terry Cox from North Orange Continuing Education; and Joyce Carrigan, Julie Kossick, Victor Manchik, Tina Miller, Tyler Noland, Arturo Ocampo, Tami Oh, Amita Suhrid, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Ben Vega

COMMENTS: MEMBERS OF THE AUDIENCE:

- A. **Ben Vega**, Fullerton College Alumnus, shared his experiences as a Fullerton College football player under Coach Hal Sherbeck and described the hardships of using the Fullerton High School field at that time. He stated that other sports and teams would also benefit from having a new Sherbeck Field.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jeffrey P. Brown that the following non-personnel items be approved by block vote:

Finance & Facilities 3.a, 3.b, 3.e, 3.f, 3.g, 3.h, 3.i, 3.j
 Instructional Resources: 4.a, 4.b, 4.c, 4.d

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Molly McClanahan and seconded by Trustee Jeffrey P. Brown that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.

REPORTS

- A. **Chancellor Cheryl Marshall** introduced **Amita Suhrid**, District Director of Professional Development, who conducted a presentation on the District's inaugural Leadership Academy. Ms. Suhrid provided an overview of the Leadership Academy's purpose and eligibility, the program outcomes, the eight sessions held, group trips to Sacramento and Anaheim City Hall, and the team projects on strategic initiatives that the participants worked on throughout the year.

As part of the presentation, **Heather Skratulia**, Fullerton College Interpreter, **Yanet Garcia**, Cypress College STEM Program Coordinator, and **Margaret Mohr**, Cypress College Faculty, shared their personal experiences in the program and what they gained as members of the inaugural class.

Dr. Marshall concluded the presentation by inviting everyone to attend the final Leadership Academy session on May 11 at the Anaheim Campus where the group projects will be presented and the graduation celebration will take place.

(See Supplemental Minutes #1214 for a copy of the presentation.)

- B. **Chancellor Marshall** thanked everyone involved in planning the College's Pledge Night events on May 2 that were attended by over 800 Anaheim Union High School District students and parents. She also introduced **Tina Miller**, District Special Projects Manager, who is working on the Pledge.

(See Supplemental Minutes #1214 for a copy of the Chancellor's written report.)

- C. **Valentina Purtell**, NOCE Provost; **JoAnna Schilling**, Cypress College President; and **Greg Schulz**, Fullerton College President, reported on their respective campus activities.

(See Supplemental Minutes #1214 for copies of their full reports.)

COMMENTS

- A. **Eldon Young** thanked **Chancellor Marshall** for attending the DMA Executive Board monthly meeting, reported on deans attending the CSEA Breakfast, and expressed appreciation for the work that faculty do for our students.
- B. **Tina McClurkin** reported that NOCE Academic Senate elections took place the previous week and that she was re-elected as President.
- C. **Bryan Seiling** reported on current Cypress College Academic Senate discussions that have included SLOs, program review, the Winter intersession, and selections for faculty awards. He noted that everyone is invited to the annual graduation party taking place at the home of retiring faculty member **Cherie Dickey**.
- D. **Josh Ashenmiller** reported that the Fullerton College Faculty Senate passed resolutions in opposition to two proposals from the State Chancellor's Office: the proposed funding allocation formula and the proposed online college.

He also reported that the Senate conducted a survey of full-time and part-time Fullerton College faculty members to gauge interest in Winter intersession. While almost 300 faculty participated in the survey, the results were mixed: 70% of faculty were in favor of a Winter intersession (80% adjunct and 64% full-time), but only about 45% of full-time faculty were in favor of Winter intersession if it meant extending the Spring semester into June. Approximately 57% of adjunct faculty were in favor of Winter intersession if it extends the Spring semester into June.
- E. **Rod Lusch** thanked those trustees and members of Chancellor's Staff that attended the CSEA Classified School Employee Week Breakfast where **Melisa Barrios** received the GEM Award and **Grace Suphamark** received the President's Member of the Year Award.
- F. **Kent Stevenson** reported on the Adjunct Faculty United membership drives taking place on the college campuses, and that prospective members have voiced support for AdFac's stance on rehire rights during negotiations with the District.
- G. **Student Trustee Daniel Sebastian** thanked **Bryan Seiling** for his efforts to distribute a Cypress College student survey, reported on his attendance at Pledge Night, and stated that students campus-wide are preparing for finals.
- H. **Student Trustee Andrew Washington** reported on his attendance at the Sherbeck Field Scoping Meeting, Veterans Appreciation Night, and the Phi Theta Kappa induction ceremony, and noted that Associated Students elections have concluded.
- I. **Trustee Stephen T. Blount** reported on his attendance at nine events since the previous Board meeting, which included the Sherbeck Field Scoping Meeting, a Cypress Kiwanis Club meeting, the Cypress Chamber of Commerce Networking Breakfast, and the CSEA Classified Breakfast.
- J. **Trustee Molly McClanahan** reported on her attendance at a District Audit Committee meeting, and encouraged everyone to direct any audit/compliance concerns to her, or **Trustees Blount** and **Brown**, who also serve on the committee.

- K. **Trustee Ryan Bent** reported on his attendance at the Sherbeck Field Scoping Meeting where he appreciated hearing both perspectives and feedback from the community. He thanked **President Schulz** and his team for coordinating the event.
- L. **Trustee Barbara Dunsheath** shared that the 2018 Cypress College Americana event was the most successful to date with a net profit of \$195,000, and reported on several sessions she attended at the CCLC Annual Trustees Conference.
- M. **Trustee Jacqueline Rodarte** requested that the Board receive a budget update at the next meeting. In response, **Chancellor Marshall** noted that an update would be presented at the June 12 Board meeting.

MINUTES: It was moved by Trustee Ed Lopez and seconded by Trustee Ryan Bent to approve the Minutes of the Regular Meeting of April 24, 2018 as amended with the noted corrections to the discussion of Item 4.a, NOCCCD College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement, on page 82. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington's advisory votes.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P0117740 – P0123601 through April 11, 2018, totaling \$3,195,174.50, and check numbers C0047217 – C0047407, totaling \$103,473.35; check numbers F0221629 – F0223593, totaling \$767,278.85; check numbers Q0006001 – Q0006003, totaling \$320.00; check numbers 88474712 – 88476023, totaling \$3,813,544.33; check numbers V0031514 – V0031529, totaling \$8,186.77; check numbers 70086424 – 70087752, totaling \$267,369.22; and disbursements E8735369 – E8737965, totaling \$3,109,568.92 through March 31, 2018.

Item 3.b: By block vote, authorization was granted for the 2017-2018 General Fund transfers netting to the amount of \$196,280 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Item 3.c: The Board received and reviewed the Quarterly Investment Report and the Irrevocable Retiree Benefits Trust Report for the quarter ended March 31, 2018.

Item 3.d: The Board received and reviewed the District's Quarterly Financial Status Report for the quarter ended March 31, 2018, as required by §58310 of Title 5. During the discussion, Vice Chancellor Williams shared that the unfunded PERS liability is not listed as a significant fiscal problem due to the sufficient, on-going funding provided by the State for that purpose.

Item 3.e: By block vote, authorization was granted to use the estimated \$26,775,603 of Education Protection Account proceeds resulting from the passage of Proposition 30 to partially fund instructional salaries and benefits.

Item 3.f: By block vote, authorization was granted to reject the submitted bid for the sale of Property APN: 033-083-32 and 033-083-33.

Item 3.g: By block vote, authorization was granted to award Bid #1718-25, Theater Lighting Equipment for Cypress College, to Acey Decy Equipment Co. as the lowest overall responsive and responsible bidder in the amount of \$184,131.45, including tax and shipping.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to issue a purchase order on behalf of the District.

Item 3.h: By block vote, authorization was granted for the approval of the implementation, support, and maintenance agreement with Modo Labs for \$130,071.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to issue a purchase order on behalf of the District.

Item 3.i: By block vote, authorization was granted to expend \$155,150.66 for the acquisition of Oracle GoldenGate software. The implementation project is scheduled to begin June 1, 2018 and expected to be completed by August 1, 2018. Authorization was also granted to incur maintenance costs in year one of \$34,133.15 with continued costs at a rate not to exceed a 3% increase each year thereafter.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreements on behalf of the District.

Item 3.j: By block vote, authorization was granted to increase the daily parking fee from \$2 to \$3, beginning in the Fall 2018 semester, and increase the Cypress College and Fullerton College semester parking fee and the NOCE semi-annual permit fee from \$35 to \$40, beginning in the Fall 2018 semester.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to accept new funding of \$864,575 to implement the Guided Pathways Multi-year Plans and adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 4.b: By block vote, authorization was granted to accept new funding of \$73,806 to provide services and support to prevent and address sexual harassment, including sexual violence, involving a student, both on and off campus in the 2017-2018 fiscal year and adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 4.c: By block vote, authorization was granted to approve the summary of curriculum changes for Cypress College, to be effective Fall 2018. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

(See Supplemental Minutes #1214 for a copy of the curriculum summary.)

Item 4.d: By block vote, authorization was granted to accept funding in compliance with the Supply Chain Multi Regional Projects in Common proposal in the amount of \$92,000 for use beginning January 15, 2018 through January 15, 2019 and adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 4.e: This item was pulled from the agenda and will be resubmitted at a future Board of Trustees meeting. Chancellor Marshall clarified that it will return first as an information item, and later as an action item for consideration by the Board.

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

CHANGE IN RETIREMENT DATE

Klein, Margaret	CC	Reading Instructor From: 06/01/2018 To: 05/28/2018 PN CCF888
Takahashi, Kazuyo	CC	Foreign Language Instructor From: 06/30/2018 To: 05/28/2018 PN CCF792

PHASE-IN RETIREMENTS

Jianto, Susana	CC	CIS Instructor From: Fall Sem. 60%/Spring Sem. 60% To: Fall Sem. 100%/Spring Sem. 100% Eff. 08/16/2018 PN CCF897
Lujan, Zaida	NOCE	NC Counselor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 80%/Spring Sem. 80% Eff. 07/01/2018

From: Column 1, Step 1
 To: Column 3, Step 1
 Eff. 01/29/2018

ADDITIONAL DUTY DAYS @ PER DIEM

Afra, Maha	CC	Director, Dance Production Performance	8 days
Coronado, Michael	CC	Campus Student Newspaper Advisor	6 days
Gopar, Gary	CC	Director of Jazz/Swing Band	11 days
		Director of Concert Band, Vocal Jazz Ensemble, and Chamber Singers	4 days
		Director of Master Chorale and Jazz Ensemble	1 day
Hormel, Jim	CC	Theater Tech Director	7.5 days
		Artistic Director-Resident Theater	5.5 days
		Director of Drama/Musical Production	3 days
Hurdle, Terra	CC	Director of Master Chorale and Jazz Ensemble	5 days
Majarian, Mark	CC	Theater Tech Director	7.5 days
		Artistic Director-Resident Theater	5.5 days
		Director of Drama/Musical Production	3 days
McMillan, Marcus	CC	Director of Concert Band, Vocal Jazz Ensemble, and Chamber Singers	4 days

LEAVE OF ABSENCE

Ortega, Ryan	CC	Nursing Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 03/13/2018-03/23/2018
Troop, Jane	FC	Business Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 03/13/2018-04/03/2018

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2018 SPRING SEMESTER,
TRIMESTER

Franco, Arnold	CC	Column 1, Step 1
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Pope, Catherine NOCE Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Grande, Jolena	CC	Director of Mortuary Science & BDPP Class E, Step 24 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2018-08/16/2018
Mitts, Teri Lynn	CC	Director of Sonography & Radiology Class D, Step 31 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2018-08/16/2018
Pacheco, Elizabeth	CC	Director of Dental Assisting Class D, Step 19 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2018-08/16/2018
Ramos, Jaime	CC	Director of Psychiatric Technology Class E, Step 18 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2018-08/16/2018
Velasco, Kendra	CC	Director of Dental Hygiene Class E Step 14 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2018-08/16/2018

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

Ha, Jacqueline	CC	Financial Aid Technician (100%) From: 05/24/2018 To: 06/01/2018 PN CCC932
Hagstrom, Greg	AC	District Mailroom Coordinator (100%) From: 05/04/2018 To: 05/05/2018 PN DEC938
Jurado, Jerry	NOCE	Testing & Assessment Specialist (100%) From: 05/10/2018 To: 05/11/2018

PN SCC963

Lees, Michael AC Courier (100%)
 From: 07/31/2018
 To: 08/01/2018
 PN DEC964

Oropeza, Elaine FC Financial Aid Technician
 12-month position (100%)
 From: 05/24/2018
 To: 05/25/2018
 PN FCC819

PROBATIONARY RELEASE

@01120921 FC 11-month position (100%)
 Eff. 04/20/2018
 PN FCC706

NEW PERSONNEL

Abouzeid, Salim CC Facilities Custodian I
 12-month position (100%)
 Range 27, Step A + 10% Shift
 Classified Salary Schedule
 Eff. 05/09/2018
 PN CCC817

Mayorga, Adalberto CC Driver/Skilled Mechanic Assistant
 12-month position (100%)
 Range 34, Step C
 Classified Salary Schedule
 Eff. 05/21/2018
 PN CCC697

Tsubaki, Leslie AC Executive Assistant III
 12-month position (100%)
 Range 30C, Step B
 Confidential Salary Schedule
 Eff. 05/21/2018
 PN DEN992

PROMOTION

Ramirez, Ray CC Facilities Custodian I
 12-month position (100%)
 PN CCC867
 To: CC Facilities Custodian II
 12-month position (100%)
 Range 28, Step B + 10% Longevity

Classified Salary Schedule
Eff. 05/09/2018
PN CCC788

VOLUNTARY CHANGES IN ASSIGNMENT

Gomez, Edgar	FC	Health Services Assistant (100%) Permanent Increase in Months Employed From: 10 months To: 11 months Eff. 07/01/2018 PN FCC945
Riffle, Robert	CC	Manager, Maintenance and Operations (100%) Temporary Change in Assignment To: CC Interim Director, Physical Plant & Facilities 12-month position (100%) Range 25, Column A Management Salary Schedule Eff. 07/01/2018 – 08/17/2018
Young, Lynette	CC	Administrative Assistant II (80%) Temporary Increase in Months & Percent Employed From: 10-month, 80% To: 12-month, 100% Eff. 06/01/2018 – 06/30/2018

LEAVES OF ABSENCE

Coggi, Anita	FC	Administrative Assistant II (100%) Military Leave With Pay (USERRA) Eff. 03/22/2018 – 03/23/2018
Fangmeyer, Daniel	CC	HVAC Mechanic I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/13/2018 – 04/03/2018 (Consecutive Leave)
Holguin, Rae Lynn	NOCE	Admissions and Records Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/11/2018 – 10/11/2018 (Intermittent Leave)
Pickler, Kirk	CC	Instructional Assistant/Visual Arts (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness and Personal Necessity Until Exhausted; Unpaid Thereafter Eff. 04/16/2018 – 07/01/2018 (Consecutive Leave)

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1214 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1214 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1214 for a copy of the volunteer listing.)

GENERAL

Item 6.a: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Molly McClanahan to re-adopt Board Policy 6320, Investments. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington's advisory votes.**

Item 6.b: The Board considered whether or not to increase compensation for Board Members at this time and took no action. However, during the discussion, Trustee Dunsheath noted that trustee compensation of \$750/month equates to approximately \$18/hour if trustees perform ten hours of work per week on District matters.

Item 6.c: It was moved by Trustee Stephen T. Blount and seconded by Trustee Molly McClanahan to adopt Resolutions No. 17/18-15 and No. 17/18-16, Order of Biennial Trustee Election and Specifications of the Election Orders, and that the resolutions be submitted to the Orange County Superintendent of Schools and the Los Angeles Registrar/Recorder County Clerk. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington's advisory votes.**

CLOSED SESSION: At 6:49 p.m. Board President Jacqueline Rodarte adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

RECONVENE MEETING: At 8:48 p.m., Board President Jacqueline Rodarte reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Barbara Dunsheath and seconded by Trustee Ryan Bent that the Board approve a Resignation Agreement for a Academic Management employee

(@01504726) under which the employee resigned effective June 30, 2018. The parties further release and waive all claims they may have had against each other. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

It was moved by Trustee Ryan Bent and seconded by Trustee Stephen T. Blount that the Board approve a Resignation Agreement for a Classified employee (@00004236) under which the employee resigned effective May 8, 2018. The parties further release and waive all claims they may have had against each other. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

It was moved by Trustee Ryan Bent and seconded by Trustee Stephen T. Blount that the Board approve a Resignation Agreement for a Classified employee (@00007451) under which the employee resigned effective May 8, 2018. The parties further release and waive all claims they may have had against each other. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

ADJOURNMENT: At 8:51 p.m., it was moved by Trustee Jeffrey P. Brown and seconded by Trustee Molly McClanahan to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

Prepared By Recording Secretary for
Ryan Bent, Secretary, Board of Trustees