

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

April 25, 2017

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, April 25, 2017, at 4:30 p.m. in Multi-Purpose Rooms 105-107 at the Anaheim Campus.

Board President Molly McClanahan called the meeting to order at 4:28 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Barbara Dunsheath, Ed Lopez, Molly McClanahan and Student Trustee Washington. Student Trustee Scott Begneski arrived at 4:34 p.m. Trustee Jacqueline Rodarte arrived at 4:55 p.m. Trustee Jeffrey P. Brown arrived at 5:34 p.m. Absent: None.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; Bob Simpson, President, Cypress College; Valentina Purtell, Provost, School of Continuing Education; Deborah Ludford, District Director, Information Services; Olivia Veloz, representing the District Management Association; Adam Gottdank, representing the School of Continuing Education Academic Senate; Jolena Grande representing the Cypress College Academic Senate; Pete Snyder, representing the Fullerton College Faculty Senate; Tina Johannsen, representing United Faculty; Rod Lusch, representing CSEA; Kent Stevenson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Cecilia Arriaza, Josh Ashenmiller, Carlos Ayon, Dana Clahane, Gilbert Contreras, Jeanne Costello, Rod Garcia, Michael Gieck, Mark Greenhalgh, David Grossman, Savannah Jones, Bridget Kominek, Elaine Lipiz Gonzalez, Victor Manchik, Lisa McPheron, Kristine Nikkhoo, Jose Ramon Nuñez, Deb Perkins, Joe Ramirez, Patricia Sanchez, David Sarabia, Ken Starkman, Megan Tagley, Dan Willoughby, and Dani Wilson from Fullerton College; Jill Bauer, Michael Brydges, Glenn Bower, Karen Cant, Philip Dykstra, Richard Fee, Darlene Fishman, Susan Klein, Fola Odebunmi, John Sciacca, Bryan Seiling, Ty Volcy, and Eldon Young from Cypress College; Margie Abab, Terry Cox, Natalya Dollar, Dennis Davino, Lisa Gaetje, Vivian Giang, Martha Gutierrez, Raine Hambly, Vaniethia Hubbard, Yvette Krebs, Lisa Montagne, Raquel Murillo, Khanh Ninh, Stephanie Paramore, Jennifer Perez, Hilda Rivera, Christina Ryan Rodriguez, Chelsea Salisbury, Cedric Smoots, and Michelle Tee from the School of Continuing Education; and Julie Kossick, Arturo Ocampo, Tami Oh, Nicola Perry, Amita Suhrid-Cherewick, Kai Stearns Moore, and Kashu Vyas from the District Office.

VISITORS: Melissa Castañeda, Marilyn Clute Belanger, Dana Rose Crystal, Donna Miller, Maria Noemi Vidal, Andrew Washington, and Christina Yanuaria.

STRATEGIC CONVERSATION #18: At 4:30 p.m. Board President Molly McClanahan adjourned the meeting to **Strategic Conversation #18: “Pathways to Opportunities.”** Participants spent over two hours in round-table discussions related to the following topics and materials:

Academic Pathways and Promise Programs

- *“Redesigning America’s Community Colleges”*
- *“The College Promise in California : A Collection of Program Profiles”*

Career Pathways

- *“Meet Higher Education’s Newest Players: ‘Education Sherpas’”*
- *“Career Technical Education Pathways Initiative”*

A summary of Strategic Conversation #18 will be posted on the District’s website.

RECONVENE BUSINESS MEETING: At 7:09 p.m., Board President Molly McClanahan reconvened the business portion of the meeting in Anaheim Campus Board Room.

COMMENTS: MEMBERS OF THE AUDIENCE: There were no comments from members of the audience.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Instructional Resources: 3.a, 3.b, 3.c

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Begneski and Washington’s advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Stephen T. Blount and seconded by Trustee Ryan Bent that the following personnel items be approved by block vote:

Human Resources: 4.a, 4.b, 4.c, 4.d, 4.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.

REPORTS

- A. **Chancellor Cheryl Marshall** stated that she was looking forward to the District’s Institutional Effectiveness Partnership Initiative visit on April 26 in order to improve the District’s integrated planning and enrollment management efforts. Dr. Marshall also encouraged everyone to attend the Women in Politics Symposium taking place on April 28.

(See Supplemental Minutes #1192 for a copy of the Chancellor’s full report.)

- B. **Valentina Purtell**, School of Continuing Education Provost, reported on the Career Pathways Day event that was co-hosted by SCE and included career exploration in digital media arts and allied health industries.

(See Supplemental Minutes #1192 for copy of the Provost's full report.)

- C. **Bob Simpson**, Cypress College President, reported on the "Clothesline Project" at Cypress College to raise awareness about sexual assault and support abuse victims. Dr. Simpson also invited all to attend the College's second annual Yom HaShoah Holocaust Day of Remembrance event on April 26 at 7:00 p.m.

(See Supplemental Minutes #1192 for copy of the President's full report.)

- D. **Greg Schulz**, Fullerton College President, reported on various campus events including the second annual Undocumented Student Conference, the 44th Annual Fullerton College Jazz Festival, and the upcoming KinderCaminata on April 28 and the Students of Distinction Awards Banquet on May 12.

(See Supplemental Minutes #1192 for copy of the President's full report.)

COMMENTS

- A. **Kent Stevenson** reported on the status of negotiations between Adjunct Faculty United and the District, and shared that the Kaye Lennon Memorial Scholarship was recently awarded to Sarah Rao, an SCE Pharmacy Technician program student who plans to transfer to Fullerton College.
- B. **Student Trustee Tanya Washington** reported on her participation in the 6-day Historical Black College Tour hosted by the Legacy Program, and the Northern California College Tour, hosted by the Puente, Legacy, and Honors programs, which included a visit to the California State Assembly floor.
- C. **Trustee Barbara Dunsheath** reported that this year's Americana Awards festivities netted \$124,000, and that the Cypress College Foundation is embracing a legacy program under the guidance of Brent Hunter. She encouraged the faculty senates to nominate a faculty member for the Association of Community College Trustees (ACCT) Awards and offered her assistance to complete the application.
- D. **Trustee Molly McClanahan** thanked SCE for hosting Strategic Conversation #18, and shared that Trustee Emeritus Leonard Lahtinen was being honored at that evening's Anaheim City Council meeting. She also encouraged attendance at the Fullerton Beautiful's Open Gardens Tour on April 30 and the Henry Diltz photography exhibit at the Fullerton Museum.

MINUTES: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Barbara Dunsheath to approve the Minutes of the Regular Meeting of April 11, 2017. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Begneski's advisory vote, and Student Trustee Washington abstaining.**

It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jacqueline Rodarte to approve the Minutes of the Special Meeting of April 18, 2017. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Begneski's advisory vote, and Student Trustee Washington abstaining.**

INSTRUCTIONAL RESOURCES

Item 3.a: By block vote, the Board adopted the list of instructional materials and fees of instructional materials fees provided by the District Curriculum Coordinating Committee.

(See Supplemental Minutes #1192 for a copy of the instructional materials fees listing.)

Item 3.b: By block vote, the Board authorized Fullerton College to host the Puente Project End-of-the-Year Banquet on May 18, 2017, for 200 participants, at a cost not to exceed \$8,800.

Item 3.c: By block vote, the Board authorization was granted to accept new revenue from Master Agreement and Participation Agreement under the Strong Workforce Program – Regional Fund (SWP) Grant in the amount of \$38,333 and adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

HUMAN RESOURCES

Item 4.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

PHASE-IN RETIRMENT

Bennett, Barbara	SCE	DSPS Non-Credit Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 60%/Spring Sem. 60% Eff. 09/08/2017 PN SCF998
Jianto, Susana	CC	CIS Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 60%/Spring Sem. 60% Eff. 08/24/2017 PN CCF897
McCament, Dave	CC	Mortuary Science Instructor Reduction of phase-in retirement workload From: Fall Sem. 80%/Spring Sem. 80% To: Fall Sem. 60%/Spring Sem. 60% Eff. 08/24/2017

PN CCF752

Rivera Tweedie, Giana	SCE	Non-Credit Counselor Change of phase-in retirement workload From: Fall Sem. 80%/Spring Sem. 80% To: Fall Sem. 88%/Spring Sem. 88% Eff. 07/01/2017 PN SCF991
Smead, Richard	FC	CIS Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 65.83%/Spring Sem. 65.83% Eff. 08/24/2017 PN FCF737
Talwar, Ambika	CC	English Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 80%/Spring Sem. 80% Eff. 8/24/17 PN CCF791

NEW PERSONNEL

Nielson, Toni	FC	Speech/Communication Studies Instructor/ Forensics Coach First Year Probationary Contract Class B, Step 1 Eff. 08/24/2017 PN FCF596
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LEAVE OF ABSENCE

Assef, Celia	FC	Cosmetology Instructor Family Medical Leave (FMLA)/CFRA (100%) Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/30/2017-05/28/2017
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2017 SPRING SEMESTER, TRIMESTER

Heredia, Erik	SCE	Column 1, Step 1
Reynoso, Francisco	FC	Column 1, Step 1
Tuccinardi, Kirstin	FC	Column 1, Step 1

Item 4.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

Calderon-Teneza,	CC	Financial Aid Technician
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Roselle
 12-month position (100%)
 Eff. 01/04/2017
 PN CCC771

RESIGNATION

Lee, Joanne FC Student Services Specialist
 12-month position (100%)
 Eff. 05/30/2017
 PN FCC615

NEW PERSONNEL

Galvez, Curtis SCE IT Technician
 12-month position (100%)
 Range 41, Step A
 Classified Salary Schedule
 Eff. 04/26/2017
 PN SCC912

Haugh, Angela CC Student Services MIS Analyst
 12-month position (100%)
 Range 52, Step E
 Classified Salary Schedule
 Eff. 05/02/2017
 PN CCC701

Johnston, Hei Yung CC Accounting Technician
 12-month position (100%)
 Range 36, Step A
 Classified Salary Schedule
 Eff. 05/15/2017
 PN CCC743

Ramirez, Ray CC Facilities Custodian I
 10-month position (100%)
 Range 27, Step A +10% Shift
 Classified Salary Schedule
 Eff. 04/26/2017
 PN CCC747

Vargas, Adrian FC Facilities Custodian I
 11-month position (45%)
 Range 27, Step 1
 Classified Salary Schedule
 Eff. 05/01/2017
 PN FCC958

PROMOTION

Babbo, Mary Ann SCE Administrative Assistant II

12-month position (100%)
PN SCC974

To: SCE Administrative Assistant III
12-month position (100%)
Range 41, Step D + 10% Longevity
Classified Salary Schedule
Eff. 04/26/2017
PN SCC934

VOLUNTARY CHANGES IN ASSIGNMENT

Cox, Terry	FC	Business Office Specialist (100%) Extension of Temporary Change in Assignment To: SCE Interim Manager, Administrative Services 12-month position (100%) Range 19, Column A + PG&D Management Salary Schedule Eff. 07/01/2017 – 06/30/2018
Gaytan, Vivian	CC	Business Office Specialist (100%) Extension of Temporary Change in Assignment To: CC Interim Manager, Campus Accounting 12-month position (100%) Range 16, Column A + PG&D Management Salary Schedule Eff. 07/01/2017 – 04/24/2018
Howard, Adam	AC	Systems Analyst - Applications (100%) Temporary Change in Assignment To: AC Interim Manager, IT Applications Support 12-month position (100%) Range 27, Column A + PG&D Management Salary Schedule Eff. 04/26/2017 – 6/30/2017

LEAVES OF ABSENCE

Escarrega, Sara	CC	Laboratory Technician (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/07/2017 – 05/05/2017 (Consecutive Leave)
Ramirez, Joseph	FC	Research Analyst (100%) Unpaid Personal Leave Eff. 04/21/2017 (one day)

Serrato, Melissa	FC	Campus Marketing/Outreach Assistant Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/07/2017 – 04/16/2017 (Consecutive Leave) Eff. 04/17/2017 – 05/05/2017 (Intermittent Leave)
Sloan, Crystal	FC	Bookstore Assistant (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/03/2017 – 06/15/2017 (Consecutive Leave)

Item 4.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1192 for a copy of the professional expert personnel listing.)

Item 4.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1192 for a copy of the hourly personnel listing.)

Item 4.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1192 for a copy of the volunteer listing.)

GENERAL

Item 5.a: It was moved by Trustee Stephen T. Blount and seconded by Trustee Ryan Bent that the Board honor the contributions made by classified employees of the North Orange County Community College District to the educational community and that the Board adopt Resolution No. 16/17-19, declaring the week of May 21-27, 2017, as Classified School Employee Week. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Begneski and Washington's advisory votes.**

(See Supplemental Minutes #1192 for a copy of the approved resolution.)

Item 5.b: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the Board honor the contributions made by faculty members of the North Orange County Community College District to their students, their colleges, and their learning centers, and that the Board adopt Resolution No. 16/17-20, declaring the week of May 1-5, 2017, as Teacher Appreciation Week. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Begneski and Washington's advisory votes.**

(See Supplemental Minutes #1192 for a copy of the approved resolution.)

Item 6.c: It was moved by Trustee Ryan Bent and seconded by Trustee Jacqueline Rodarte that the Board adopt Resolution No. 16/17-25, Trustee Absence, verifying that Student Trustee Tanya Washington was absent on April 11, 2017 due to hardship and, therefore, eligible to receive compensation for the Regular Board meeting held on that date. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Begneski's advisory vote, and Student Trustee Washington abstaining.**

A signed affidavit from Ms. Washington verifying her absence due to hardship will be on file in the Chancellor's Office.

CLOSED SESSION: At 7:36 p.m., Board President Molly McClanahan adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

RECONVENE MEETING: At 7:49 p.m., Board President Molly McClanahan reconvened the meeting in open session.

ADJOURNMENT: At 7:50 p.m., it was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

Prepared By Recording Secretary for
Jeffrey P. Brown, Secretary, Board of Trustees