



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in March 2016
DATE: Tuesday, March 8, 2016, at 5:30 p.m.
PLACE: Anaheim Campus Board Room
 1830 W. Romney Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Seating of Trustee Stephen T. Blount**
- d. **Comments: Members of the Audience:** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- e. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 & 4**
- f. **Consider Personnel block-vote items indicated by [] in Section 5**
 Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, and are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romney Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- g. **Reports:**
Chancellor

 * **Student Diversity Success Initiative Presentation**
By: Dani Wilson, Dean, Fullerton College Library/Learning Resources, Instructional Support Programs and Services
- h. **Comments:**
College Presidents/Provost

**Resource Table Personnel
Members of the Board of Trustees**

2.
 - a. **Approval of Minutes of the Regular Meeting of February 23, 2016.**
 - b. **CLOSED SESSION: Per the following sections of the Government Code:**

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Section 54957: PUBLIC EMPLOYEE APPOINTMENTS: Chancellor and Fullerton College President
3. **FINANCE & FACILITIES**
 - [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
 - [b] Authorization is requested for the 2015-16 General Fund, Bond Building Fund, and Capital Outlay Fund transfers and adoption of the resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, §58307. **(The Resolutions are available for review in the District's Business Office.)**
 - [c] Authorization is requested to renew the five-year contract with YBH Restaurants commencing June 1, 2016, and ending May 31, 2021, for the operation of retail food services at Cypress College.
4. **INSTRUCTIONAL RESOURCES**
 - [a] It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2016.
 - [b] It is recommended that the Board approve the attached summary of curriculum changes for Fullerton College, to be effective Fall 2016.
 - [c] Authorization is requested to award an Honorary Degree in remembrance of Peter Gonzales, to be received by the family at the Fullerton College commencement ceremony on May 28, 2016.
 - [d] Authorization is requested for the Fullerton College Fine Arts Division/Music Department to conduct an optional, out-of-country field trip coinciding with approved curriculum, MUS 081 F/Music Tour Practicum (CRN 30469).

5. HUMAN RESOURCES

[a] Request approval of the following items concerning academic personnel:

Change in Salary Classification
Additional Duty Days @ Per Diem
Leaves of Absence
Temporary Academic Hourly

[b] Request approval of the following items concerning classified personnel:

Retirement
New Personnel
Voluntary Changes in Assignment
Professional Growth & Development
Leaves of Absence
Placement on 39-month Reemployment List

[c] Request approval of Professional Experts.

[d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

[e] Request approval of Volunteers.

reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

BOARD RECAP
FOR THE PERIOD FEBRUARY 1, 2016 THROUGH FEBRUARY 24, 2016
BOARD MEETING 3/8/2016

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0105352	J W Pepper of Los Angeles	\$1,000.00		FC	Blanket Order for Music Supplies
P0106714	SimplexGrinnell	\$36,250.00	Capital Outlay	FC	Fire Monitoring System for FC
P0106897	National Document Solutions	\$56.03		AC	1099 Misc Forms
P0106923	Barnes & Noble Inc	\$69.19		FC	Books
P0106971	Shahid, Quamrul	\$50.00		SCE	Reimbursement - Webinars
P0106972	Giang, Vivian	\$80.00		SCE	Reimbursement - Webinars
P0107210	Amyris Inc	\$345.49		FC	Hand Cleaner Soap
P0107327	Staples Inc	\$200.90		CC	Office Supplies
P0107394	Amazon com	\$14.58		SCE	Office Supplies
P0107406	CDW Government Inc	\$677.10		AC	Printer
P0107407	Cole-Parmer Instrument Co	\$392.24		FC	Natural Science Lab Supplies
P0107408	United States Plastic Corporation	\$110.17		FC	Natural Science Lab Supplies
P0107409	Amazon com	\$64.88		SCE	Instructional Supplies
P0107412	Sigma-Aldrich Inc	\$471.35		FC	Natural Science Lab Supplies
P0107413	Kestrelmeters.com	\$1,902.21		FC	Meteorology Lab Supplies
P0107414	Amazon com	\$107.89		FC	Chemistry Lab Supplies
P0107415	Stored Value Marketing	\$7,530.00		CC	\$25 Gas Cards for CalWORKs students
P0107416	Integrated Interiors Inc	\$8,210.00		CC	Sound Barrier Treatment for DSS Testing Rooms
P0107417	B & H Photo Video Inc	\$14,560.58		CC	Scanner, Tablets, & Video Creator Kits
P0107418	Amazon com	\$453.69		FC	Oceanography Lab Supplies
P0107419	GI Energy	\$152,028.00		AC	Maintenance Agreement for CC Cogen Plant; B/A 1/26/16
P0107420	Amazon com	\$624.08		FC	Science Lab Supplies
P0107421	Konica Minolta Business Solutions USA Inc	\$241.11		FC	Copier Supplies
P0107439	LBC Bakery Equipment Inc	\$24,295.17		CC	Culinary Arts Electric Deck Oven
P0107440	Kone Inc	\$1,340.77		CC	Elevator Services
P0107441	Office Depot	\$4,000.00		FC	Blanket Order for Office Supplies
P0107442	Office Depot	\$500.00		FC	Blanket Order for Office Supplies
P0107443	Office Depot	\$1,000.00		CC	Blanket Order for Office Supplies
P0107444	Toshiba America Information Systems Inc	\$392.00		SCE	Maintenance Agreement for Copier
P0107445	Office Depot	\$4,000.00		FC	Blanket Order for Office Supplies
P0107446	Smartsheet.com Inc	\$15,163.00		AC	Annual Enterprise Software Subscription
P0107449	Postmaster - Cypress	\$196.00		CC	Postage Stamps
P0107450	DreamSeats LLC	\$3,345.59		FC	Sofas & Loveseats

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FOR THE PERIOD FEBRUARY 1, 2016 THROUGH FEBRUARY 24, 2016
BOARD MEETING 3/8/2016

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0107452	Pocket Nurse Enterprises Inc	\$134.91		CC	Nursing Lab Supplies
P0107453	Amazon com	\$116.51		SCE	Textbooks
P0107454	Scantron Corporation	\$2,949.00		FC	Scantron Score Scanner
P0107459	Amazon com	\$1,206.29		FC	Natural Sciences Instructional Supplies
P0107460	B & H Photo Video Inc	\$1,327.33		CC	Instructional Equipment
P0107461	Matco Tools	\$1,000.00		CC	Blanket Order for Instructional Supplies
P0107462	O'Reilly Automotive Inc	\$1,500.00		CC	Blanket Order for Auto Instructional Supplies
P0107463	Napa Auto Parts	\$1,000.00		CC	Blanket Order for Instructional Supplies
P0107464	CDW Government Inc	\$4,660.52		FC	Camera for Natural Science Dept. to support Innovation Grant, Science Nuts.
P0107465	Amazon com	\$309.68		FC	Instructional Supplies
P0107466	The Oak Co	\$1,661.00		CC	Cypress College Catalogs
P0107467	Tejada, Stephanie	\$100.00		FC	CARE Auto Repair Reimbursement Grant
P0107468	Franquez, Andrea	\$100.00		FC	CARE Auto Repair Reimbursement Grant
P0107469	Garden Grove Chamber of Commerce	\$15.00		CC	Garden Grove Chamber of Commerce Breakfast Fee
P0107470	Civic Research Institute	\$186.95		CC	Magazine Subscription
P0107471	Z & Z Medical Inc	\$474.02		CC	Radiology Lab Supplies
P0107472	Tutela Inc	\$496.29		SCE	Computer Monitoring Software
P0107473	School Specialty Inc	\$200.47		SCE	Instructional Supplies
P0107474	Leader Promotion Inc	\$1,416.00		FC	Marketing Supplies
P0107475	Office Depot	\$211.79		SCE	Office Supplies
P0107476	Xerox Corporation	\$1,728.00		CC	Software Support/Maintenance and Upgrade
P0107477	Xerox Corporation	\$3,508.00		CC	Extended Hardware Maintenance Agreement
P0107478	EnvisionWare Inc	\$725.00		CC	Renewal of Subscription for Mobile Print Service
P0107479	Pitney Bowes Inc	\$2,753.46		AC	Maintenance Agreement for Equipment in Mail Room
P0107480	Gorm Inc	\$27,722.59	Capital Outlay	FC	Sidewalk Sweeper Machine for FC Operations & Maintenance
P0107481	Wireless Power	\$2,162.00		SCE	Lego Robotics Camp Services
P0107482	AMBCO Electronics, A Corporation	\$422.29		FC	Biology Lab Supplies
P0107483	Amazon com	\$519.75		FC	Instructional Lab Supplies
P0107484	Bremer's Plumbing & Boiler Services Inc	\$5,500.00		AC	Plumbing Repairs
P0107485	Villa Ford Inc	\$30,605.37		CC	Ford Explorer Vehicle - Campus Safety
P0107486	Carahsoft Technology Corporation	\$3,663.45		FC	Software
P0107487	Rainin Instrument	\$2,709.35		FC	Chemistry Lab Supplies
P0107489	Nasco Modesto	\$163.26		SCE	Classroom Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0107490	Lakeshore Learning Materials	\$262.90		SCE	Classroom Supplies
P0107491	Pasco Scientific	\$1,335.99	Capital Outlay	CC	Physics Lab Supplies
P0107492	Galaxy Int'l Connections Inc	\$10.41		CC	Flag
P0107493	Dell Marketing LP	\$3,510.43		CC	Computer Monitors
P0107494	United States Plastic Corporation	\$130.21		CC	Biology Lab Supplies
P0107495	Shiffler Equipment Sales Inc	\$600.00		FC	Blanket Order for Maintenance Supplies
P0107496	Flinn Scientific Inc	\$169.46		CC	Biology Lab Supplies
P0107497	Evident Inc	\$140.28		FC	Office Supplies
P0107498	Cross-Cultural Communications	\$5,000.00		CC	Guest Speaker for Spring Opening Day 2016 sponsored by Diversity Committee
P0107499	Daily Journal Corp	\$851.04		FC	Magazine Subscription
P0107500	GST	\$297.09		CC	Office Supplies
P0107501	Fisher Scientific Co LLC	\$327.88		CC	Office Supplies
P0107502	S-Comm Inc	\$2,179.61		CC	Communication Device
P0107503	Sasco Electric	\$1,250.00		FC	Cabling Installation
P0107504	Apple Computer Inc	\$3,070.33		FC	Computer
P0107505	Buena Park Lovely Preschool	\$7,300.00		CC	Blanket Order for CalWORKs Childcare
P0107506	Office Depot	\$988.00		CC	Blanket Order for Office Supplies
P0107507	GST	\$5,425.93		CC	Office Supplies
P0107508	Fascella Finishes Inc	\$12,814.90	Capital Outlay	AC	Labor & Materials to Install Millwork and Plumbing
P0107509	Matco Tools	\$6,000.00		CC	Blanket Order for Automotive Supplies and Material
P0107510	Industrial Fiber Optics	\$842.40		CC	Physics Lab Supplies
P0107511	Aroma Italiano Cafe	\$226.31		CC	Catering for Professional Development Workshop
P0107512	Compview	\$1,768.12		CC	Classroom Equipment
P0107513	Air Treatment Corporation	\$1,357.57		FC	HVAC Supplies
P0107514	New Management Inc	\$3,247.34		FC	Emergency Door Lock Mechanism
P0107515	Cal Pro Specialties	\$398.75		SCE	Instructional Supplies
P0107516	Environmental Systems Research Institute Inc	\$270.00		SCE	Software License Renewal
P0107518	City of Anaheim	\$32.00		SCE	City of Anaheim Business Tax Renewal
P0107519	Cheap Joes Art Stuff	\$712.86		SCE	Instructional Supplies and Materials
P0107520	Cameron Welding Supply	\$1,000.00		CC	Blanket Order for Automotive Supplies
P0107521	Lakeshore Learning Materials	\$1,471.85		SCE	Instructional Supplies and Materials
P0107522	MSC Industrial Supply Co Inc	\$4,000.00		FC	Blanket Order for Instructional Supplies & Material
P0107523	Sodexo Inc and Affiliates	\$457.65		FC	Catering Services

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0107524	Screen Printers Resource Inc	\$672.52		FC	Offsite Repair Printers
P0107525	Safe Hearing America Inc	\$1,844.50		AC	Blanket Order for Hearing Testing
P0107526	Sign-A-Rama	\$793.00		AC	Banners
P0107527	Metal Depot Inc	\$800.00		CC	Blanket Order for Automotive Supplies
P0107528	Ganahl Lumber Co	\$2,000.00		CC	Blanket Order for Automotive Materials & Supplies
P0107529	Metal Depot Inc	\$1,000.00		CC	Blanket Order for Automotive Materials & Supplies
P0107530	CDW Government Inc	\$810.05		FC	Computer Supplies
P0107531	GST	\$758.41		CC	Office Supplies
P0107532	California State University Long Beach	\$200.00		CC	Presenter for Autism Workshop
P0107533	Henry Schein Inc	\$5,806.74		CC	Dental Lab Supplies
P0107542	Plaquemaker.com	\$77.76		CC	Office Supplies
P0107543	GST	\$297.09		CC	Office Supplies
P0107561	Izadi, Behzad	\$361.27		CC	Reimbursement for Cybersecurity Training Lunch
P0107562	Dell Marketing LP	\$313.41		CC	Office Supplies
P0107563	GST	\$1,093.21		FC	Computer
P0107564	Bearcom Wireless Worldwide	\$2,189.76		CC	Antenna System
P0107566	GST	\$522.09		CC	Electronic Supplies
P0107567	Dell Marketing LP	\$930.96		CC	Computer
P0107568	Fisher Scientific Co LLC	\$362.75		FC	Science Lab Supplies
P0107569	Statewide California Electronic Library Consortium Inc	\$10.50		FC	Transaction Fee
P0107571	Stater Bros Markets - A CA Corp	\$4,800.00		FC	Blanket Order for Nutrition Dept. Supplies
P0107572	Quality Copying, Inc	\$324.00		FC	Thermal Printer
P0107573	Office Depot	\$1,000.00		SCE	Blanket Order for Office Supplies
P0107575	Lumigrow Inc	\$6,638.49		FC	Horticulture Supplies
P0107576	Integrated Interiors Inc	\$2,350.00		CC	Room Sound Proofing
P0107577	Evergreene Architectural Arts Inc	\$69,300.00		CC	Restore and Conserve a Piece of Structural Art
P0107578	JBS Retail LLC	\$745.33		CC	Table Tops
P0107579	Integrated Interiors Inc	\$5,560.00		CC	Cabinet Installation and Electrical Repairs
P0107580	iT1 Source LLC	\$305.42		SCE	Barcode Scanner
P0107581	Pen to Pixels Inc	\$15,402.75		CC	Video Footage for Use in Recruitment of Potential Auto Tech Students
P0107582	Parker & Covert LLP	\$5,000.00		AC	Blanket Order for Legal Services
P0107583	Covermaster Inc	\$7,041.30		CC	Rain Cover Accessories
P0107585	Dell Marketing LP	\$26,508.16		CC	Computers

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0107586	Forestry Suppliers Inc	\$240.19		CC	Natural Science Lab Supplies
P0107587	Nasco Modesto	\$46.32		SCE	Classroom Supplies
P0107588	Kidsguide Inc	\$2,710.00		SCE	Advertising Fees
P0107589	School Specialty Inc	\$526.09		SCE	Classroom Supplies
P0107590	Grainger Inc	\$143.52		CC	Classroom Supplies
P0107591	CDW Government Inc	\$6,368.37		AC	Computers
P0107593	Amazon com	\$351.71		FC	Books
P0107595	Jamex Inc	\$2,000.00		CC	Blanket Order for Print Cards
P0107596	Sasco Electric	\$4,400.00		FC	Structured Cabling System Project
P0107597	GST	\$1,551.81		CC	Instructional Equipment
P0107598	Commercial Door of Orange County Inc.	\$2,587.24		AC	Door Repairs
P0107599	Pacific College Testing	\$1,675.19		FC	Test Booklets
P0107600	Amazon com	\$78.78		SCE	Office Supplies
P0107601	ACTT	\$226.40		FC	Testing Forms
P0107602	Fullerton College	\$224.50		FC	Student Services Fees
P0107603	Environmental Management Technologies	\$1,550.00		FC	Transportation and Disposal of Waste
P0107604	Club Car LLC	\$13,834.03		CC	Club Car Utility Cart
P0107605	Vision Communications Company	\$730.08		CC	Mobile Radio Unit
P0107606	Safelite Auto Glass	\$500.00		CC	Blanket Order for Replacement of Windshield
P0107607	Tutor Time Learning Center	\$2,448.00		CC	Blanket Order for CalWORKs Child Care Expenses
P0107608	Surveymonkey.com LLC	\$322.93		FC	Subscription Renewal
P0107609	B & H Photo Video Inc	\$14,897.58		CC	Instructional Equipment
P0107610	WMFY We Mail For You	\$2,730.00		SCE	Class Schedule Mailing
P0107611	Spectrum Laboratory Products Inc	\$610.47		CC	Chemistry Lab Supplies
P0107612	Fisher Scientific Co LLC	\$254.24		CC	Chemistry Lab Supplies
P0107613	GST	\$2,800.32		CC	Printer & Scanner
P0107614	The GPS Store Inc	\$1,724.54		CC	Instructional Supplies
P0107615	Office Depot	\$855.36		CC	Office Supplies
P0107616	Smith Seating Co Inc	\$55,500.00		FC	Seating Rental for Graduation
P0107617	Fotronic Corporation	\$4,041.04	Capital Outlay	CC	Instructional Lab Equipment
P0107618	Cynmar Corporation	\$165.06		CC	Biology Lab Supplies
P0107619	Flinn Scientific Inc	\$77.98		CC	Chemistry Lab Supplies
P0107620	Amazon com	\$1,246.56		CC	Office Equipment

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P0107621	Henry Schein Inc	\$9,260.75	Capital Outlay	CC	Dental Lab Equipment
P0107622	Sodexo Inc and Affiliates	\$454.38		FC	Catering for Basic Skills, ESP Orientation
P0107623	Hi Standard Automotive LLC	\$6,643.02		CC	Security Vehicle Automotive Supplies
P0107624	Tutor Time Learning Center	\$3,808.00		CC	Blanket Order for CalWORKs Child Care Expenses
P0107625	Internal Business Systems Inc	\$629.39		CC	Print Cartridges
P0107626	Gutierrez Gamboa, Danny	\$482.00		AC	Settlement of Claims from FC Police Academy Student
P0107627	Juniel, Quiondreius	\$1,261.00		AC	Settlement of Claims from FC Police Academy Student
P0107628	Phillips, Gregory	\$1,209.00		AC	Settlement of Claims from FC Police Academy Student
P0107629	Garcia, Myra	\$1,012.00		AC	Settlement of Claims from FC Police Academy Student
P0107630	Del Real, Amber	\$1,662.00		AC	Settlement of Claims from FC Police Academy Student
P0107631	Federal Express	\$500.00		SCE	Blanket Order for Mailing Services
P0107632	Thomas Scientific Inc	\$4,000.00		FC	Blanket Order for Chemistry Lab Supplies
P0107633	Hospital Associates	\$529.87		CC	Locker Unit
P0107634	YBH Restaurants Inc	\$2,342.53		CC	Catering for Mortuary Science Orientation
P0107635	Allsteel Inc	\$41,013.95		SCE	Office Furniture and Workstations for SCE ESL
P0107636	Sit On It	\$5,290.03		SCE	Office Chairs
P0107637	National Office Furniture Inc	\$574.99		SCE	Table
P0107638	Gunlocke Company LLC	\$4,270.63		SCE	Workstation
P0107639	Sodexo Inc and Affiliates	\$314.28		FC	Catering for Honors Program Finals Week
P0107640	St Olaf Childcare Center	\$4,400.00		CC	Blanket Order for CalWORKs Child Care Expenses
P0107641	Bligh Roof Company Inc	\$1,150.00		AC	Roof Repairs
P0107642	Henry Schein Inc	\$63,236.71	Capital Outlay	CC	Six (6) Dental Sensors for Dental Clinical Lab Requirements
P0107643	Patterson Dental Supply Inc	\$21,254.40		CC	Dental Lab Chairs
P0107644	SolarWinds Inc	\$980.00		AC	Software Maintenance
P0107645	Dynamic Systems Inc	\$879.51		AC	UPS Software Maintenance Support
P0107646	Bone Clones Inc	\$679.35		CC	Anthropology Lab Supplies
P0107647	Plumbing Piping & Construction Inc	\$8,372,000.00	Capital Outlay	AC	RFP 2016-01 CC Central Plant & Thermal Energy Storage Project; B/A 1/26/2016
P0107648	Ran Graphics Inc	\$38,922.13		SCE	SCE Spring 2016 Class Schedule Printing
P0107649	ACCE	\$371.00		SCE	Institutional Membership
P0107650	Lowe's Companies Inc	\$101.57		FC	Custodial Supplies
P0107651	Transportation Charter Services Inc	\$1,290.00		SCE	Transportation for Fullerton College Welcome Event
P0107652	ASCAP - American Society of Composers Authors & Publishers	\$535.00		FC	Annual License Fee
P0107654	SoundExchange Inc	\$600.00		FC	Copyright Music Fee

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0107655	Western Regional Honors Council	\$75.00		FC	Institutional Membership
P0107656	Office Depot	\$1,000.00		CC	Blanket Order for Office Supplies
P0107657	Arthur J Gallagher & Company	\$11,310.00		AC	Supplemental Excess Insurance Workers' Comp Audit
P0107658	Henry Schein Inc	\$69,499.04	Capital Outlay	CC	Dental Lab Equipment
P0107659	Sodexo Inc and Affiliates	\$302.92		FC	Catering for Math & Computer Science Faculty
P0107660	Sodexo Inc and Affiliates	\$387.50		FC	Catering for Math Faculty Orientation Meeting
P0107661	Amazon com	\$322.76		FC	Instructional Supplies
P0107662	Sodexo Inc and Affiliates	\$211.49		FC	Catering for Jump Start Project 2015-2016
P0107663	Sodexo Inc and Affiliates	\$615.60		FC	Math Faculty Orientation Meeting
P0107665	Dominguez, Ana P.	\$101.28		CC	Reimbursement for Cost of Textbooks
P0107666	Vargas Castillo, Veronica	\$101.28		CC	Reimbursement for Cost of Textbooks
P0107669	Patterson Dental Supply Inc	\$2,656.80	Capital Outlay	CC	Dental Assist Lab Chairs
P0107671	Henry Schein Inc	\$14,354.69	Capital Outlay	CC	Dental Lab Equipment
P0107673	Sodexo Inc and Affiliates	\$211.49		FC	Catering for Jump Start Project
P0107674	Sodexo Inc and Affiliates	\$250.33		FC	Catering for Jump Start Project
P0107675	Sodexo Inc and Affiliates	\$96.39		FC	Catering for Outreach Staff Training
P0107676	RefPay.com	\$11,126.00		FC	Referee Fees for Baseball, Softball & Swimming
P0107677	A T Kratter & Co	\$9,715.81		CC	Enhanced VisionFull HD 1080p Video Magnifier
P0107678	Carolina Biological Supply Co	\$25.49		CC	Social Science Lab Supplies
P0107679	Snap-on Business Solutions	\$41,517.91		FC	Automotive Diagnostic Machine and Software
P0107680	Orange County Air Conditioning	\$5,890.00	Capital Outlay	FC	Installation of New Air Handler for FC Bldg 500
P0107681	Signature Flooring Inc	\$8,931.00	Capital Outlay	FC	Installation of New Carpet for FC Ben Franklin House
P0107682	Henry Schein Inc	\$592.37		CC	Dental Lab Supplies
P0107683	Sodexo Inc and Affiliates	\$63.18		FC	Catering - SS Div. Mtg Adjunct Teachers
P0107701	Treeco Arborist Inc	\$10,800.00		CC	Tree Trimming Service
P0107702	Villa Ford Inc	\$37,842.20		CC	Vehicle Purchase
P0107703	Controlled Key Systems	\$3,935.00		AC	Door Repairs
P0107704	Kelly Paper Co	\$310.91		FC	Papers
P0107705	ACCO Engineered Systems	\$12,750.00		FC	Annual Inspection Service - Seven Chillers
P0107706	Interstate Batteries	\$2,000.00		FC	Blanket Order for Batteries
P0107707	South Coast Air Quality Management District	\$121.44		FC	Air Quality Fees
P0107708	Martin Luther Medical Center Association	\$137.91		AC	Annual Expense for Sewer/Lift Station Usage
P0107709	Allsteel Inc	\$29,070.45		SCE	7 workstations and cabinets

BOARD RECAP
FOR THE PERIOD FEBRUARY 1, 2016 THROUGH FEBRUARY 24, 2016
BOARD MEETING 3/8/2016

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0107710	Sodexo Inc and Affiliates	\$261.34		FC	Catering for Library/LLRC Division Meeting
P0107711	CDW Government Inc	\$5,739.11		FC	Printer
P0107712	AVTECH Software Inc	\$99.95		AC	Software Support Renewal
P0107713	GST	\$302.31		FC	Computer Monitor
P0107714	Sasco Electric	\$536.61		FC	Cabling Repair
P0107715	Digital Networks Group Inc	\$742.50		AC	Screen Repairs
P0107716	Sodexo Inc and Affiliates	\$333.41		FC	Catering for Continuation Schools Initiative
P0107717	Mountain Home Biological Inc	\$453.62		FC	Natural Science Lab Supplies
P0107718	Collins Company	\$995.00		CC	Tennis Court Repairs
P0107719	Kuder Inc	\$2,625.00		FC	Annual Software License Renewal
P0107725	Amazon com	\$1,287.69		CC	Instructional Supplies
P0107727	Sasco Electric	\$4,425.00		CC	Cabling Services
P0107728	Sasco Electric	\$5,750.00		CC	Network Cabling Services
P0107729	Home Depot	\$300.00		CC	Blanket Order for Supplies and Materials
P0107730	Sodexo Inc and Affiliates	\$204.04		FC	Catering for Paralegal Studies Department
P0107731	Coast Fitness Repair Shop Inc	\$190.00		FC	Fitness Equipment Repair
P0107732	Anaheim Union High School District	\$2,000.00		CC	Bus Transportation Senior Day
P0107733	Fullerton Joint Union High School District	\$600.00		CC	Bus Transportation Senior Day
P0107774	Transportation Charter Services Inc	\$4,140.00		CC	Puente Program Transportation for Field Trip to Cal Poly San Luis Obispo, UCSB, & Stanford
P0107788	California Metal X	\$2,698.27		FC	Instructional Supplies
P0107789	RJ Electric	\$4,450.00		CC	Electrical Services
P0107790	Vital Link Orange County	\$75.00		FC	Exhibitors Registration for Career Showcase
P0107791	Goodwill Industries of Orange County	\$40,000.00		FC	Blanket Order for Disability Support Services for Sign Language Interpreting
P0107792	Ortiz Tractor Service	\$21,250.00	Capital Outlay	AC	Storm Drain Improvement/Sidewalk Repair @ FC
P0107793	Holiday Inn Express	\$3,009.24		CC	Hotel Fees to Visit Universities Field Trip
P0107794	Screen Printers Resource Inc	\$600.00		FC	Blanket Order for Screen Printing Supplies
P0107795	Ombudsman Press, Inc.	\$8,190.00		CC	License Fee - Assessment Test Codes
P0107796	Osseili, Mariam	\$79.00		CC	Reimbursement for Application Fees to University
P0107797	Femco Inc	\$380.00		FC	Blanket Order for Automotive Equipment Repairs
P0107798	Warren Distributing Inc	\$500.00		FC	Blanket Order for Instructional Supplies
P0107799	Orvac Electronics	\$100.00		FC	Blanket Order for Instructional Supplies
P0107800	Holiday Inn Express	\$3,009.06		CC	Hotel Fee for Field Trip to Visit Universities
P0107801	KT Industries Inc	\$37,537.50		AC	Tower & Power Plant Maintenance Services

BOARD RECAP
FOR THE PERIOD FEBRUARY 1, 2016 THROUGH FEBRUARY 24, 2016
BOARD MEETING 3/8/2016

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0107806	Office Depot	\$1,500.00		CC	Blanket Order for Office Supplies
P0107807	Pacific Parking Systems Inc	\$9,439.60		FC	Parking Meter Installation
P0107809	Rosa, Melanie	\$3,593.52		FC	Reimbursement for Hotel Fees for Field Trip
P0107810	Wood Oil Company of California LLC	\$2,000.00		FC	Blanket Order for Diesel Fuel
P0107811	Kiosk Information Systems	\$27,755.02		FC	Kiosk Information Systems
P0107812	C Below Inc	\$20,050.00		FC	Utility Investigation and Mapping Services
P0107813	JM & J Contractors	\$10,857.60		FC	3100 Bldg Generator Load Bank Enclosure
P0107814	Guy L. Warden & Sons	\$3,600.00		FC	HVAC Supplies
P0107816	Home Depot	\$300.00		FC	Blanket Order for Horticulture Supplies
P0107817	Airgas USA LLC	\$1,294.93	Capital Outlay	FC	Maintenance & Operations Equipment
P0107818	ACCO Engineered Systems	\$19,900.00	Capital Outlay	AC	Repair Leaks on Chillers at FC 1100 Bldg
P0107819	Case & Sons Construction Inc	\$3,940.00	Capital Outlay	AC	Painting FC Financial Aid Storage Room
P0107820	R2A Architecture	\$4,080.00	Capital Outlay	AC	Architectural Services to FC Bldg 900
P0107821	Paper 360 Inc	\$1,080.00		FC	Copier Papers
P0107822	Crabtree Publishing Company	\$584.50		FC	Books
P0107823	Sebo, Grace	\$250.00		AC	Consultant: New Faculty Orientation - Photos
P0107824	Dang, Anh	\$250.00		AC	Consultant: New Faculty Orientation - Photos
P0107825	Getinge USA Inc	\$2,000.00		FC	Blanket Order for Laboratory Equipment Parts
P0107826	Science First	\$4,156.67	Capital Outlay	CC	Science Lab Supplies
P0107827	Vernier Software & Technology	\$79.00		FC	Software License
P0107828	Insight Media	\$169.87		CC	Instructional Media
P0107829	American 3B Scientific	\$901.92		FC	Biology Lab Supplies
P0107831	Shew, Jamie	\$5,474.40		FC	Airline Tickets for Vocal Jazz Ensemble Reimbursement
P0107832	B & H Photo Video Inc	\$1,587.09		FC	Classroom Equipment
P0107833	US Bank	\$907.50		AC	Administration Fees
P0107834	Strata Information Group	\$330.00		AC	Consulting Services for IS Dept
P0107835	Safari Books Online LLC	\$798.00		AC	Subscription Renewal
P0107836	Sasco Electric	\$1,455.00		CC	Digital Signage
P0107837	Compview	\$1,435.69		CC	60" Class TV with Tuner Built-In
P0107849	Environmental Systems Research Institute Inc	\$432.00		CC	Software
P0107850	The Fullerton Collaborative	\$100.00		SCE	14th Annual Faces of Fullerton Event Space Fee
P0107851	Triarch Incorporated	\$1,775.20		FC	Biology Lab Supplies
P0107852	Amazon com	\$244.30		FC	Office Supplies

BOARD RECAP
FOR THE PERIOD FEBRUARY 1, 2016 THROUGH FEBRUARY 24, 2016
BOARD MEETING 3/8/2016

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0107853	Sasco Electric	\$663.01		CC	TV Monitor
P0107854	Amazon com	\$367.19		FC	Classroom Supplies
P0107855	Moreto, Mathison & Associates Architects	\$5,988.00	Capital Outlay	AC	Drainage Improvement FC Bldg. 200
P0107858	Nasco Modesto	\$471.46		CC	Instructional Materials
P0107859	UBM Catersource LLC	\$343.33		CC	Instructional DVDs
P0107860	American Hotel & Lodging Educational Institute	\$2,216.18		CC	Instructional DVDs
P0107861	PBS	\$21.43		CC	Instructional DVDs
P0107862	Chefs Toys - Accusharp	\$4,291.93		CC	Culinary Supplies
P0107863	CDW Government Inc	\$967.74		CC	Computer
P0107864	GST	\$1,523.76		CC	Printer
P0107865	Sodexo Inc and Affiliates	\$394.98		FC	Refreshments for New Faculty Seminar
P0107866	Southland Instruments Inc.	\$61,074.00		FC	Instructional Lab Equipment
P0107867	GST	\$8,944.88		CC	Scanners
P0107868	Hyland Software Inc	\$9,000.00		FC	Software, Licensing and Training
P0107869	Tredent Data Systems Inc	\$4,533.84		CC	Computer Network Equipment
P0107870	Orange County Fire Authority	\$2,750.00		CC	Alarm Fees
P0107871	City of Anaheim	\$2,746.26		AC	Planned Power Outage
P0107872	Henry Schein Inc	\$67,543.23	Capital Outlay	CC	Dental Lab Equipment
P0107873	Toshiba America Information Systems Inc	\$7,099.10		SCE	Copier
P0107874	United States Plastic Corporation	\$282.35		CC	Chemistry Lab Supplies
P0107875	Office Depot	\$1,000.00		SCE	Blanket Order for Supplies
P0107878	Home Depot	\$2,402.44		FC	Construction Landscape Instructional Supplies
P0107879	Bearcom Wireless Worldwide	\$405.01		SCE	Radio
P0107880	American Psychiatric Publishing, Inc.	\$412.56		FC	Books
P0107883	Office Depot	\$28.39		CC	Office Supplies

\$10,080,247.65

Approved by: _____
 Brian Fahnestock, Interim Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	March 8, 2016	Resolution	<u>X</u>
		Information	<u></u>
SUBJECT:	2015-2016 Budget Transfers: General Fund, Bond Building Fund, and Capital Outlay Fund	Enclosure(s)	<u>X</u>

BACKGROUND: While all areas attempt to project their expenditures accurately, situations occur which require transfers to be made. Many times an amount is budgeted for a project but the specific areas of expenditures are not determined until a later date. In this case, the funds are then transferred to the specific accounts.

The attached transfers have been requested and only represent those that affect a contingency account, exceed \$10,000, and/or establish new revenue and expense budgets. In each case, a brief explanation is stated. Additional information will be provided upon request. Pursuant to the California Code of Regulations Title 5, §58307, transfers of funds may be made from reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Trustees. In addition, a resolution providing for the transfer from reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees. This agenda item was submitted by Rodrigo Garcia, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

FUNDING SOURCE AND FINANCIAL IMPACT: Budget transfers will be made to the various funds and accounts, as listed.

RECOMMENDATION: Authorization is requested for the 2015-2016 General Fund, Bond Building Fund, and Capital Outlay Fund transfers netting to the amount of \$12,473,273 and adoption of the resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Brian Fahnestock
Recommended by

Approved for Submittal

3.b.1
Item No.

Budget Transfers
03-08-2016

1. 11200: Current Year Funds - AC

Transfer to provide funds for the normal operational needs of the Anaheim Campus.

From:	6000 Capital Outlay	(12,455)
To:	4000 Supplies & Materials	5,112
	5000 Other Operating Expenses	7,343

2. 11100: Prior Year Funds - CC

Transfer to cover the cost of promotional video for high school students who have an interest in automotive technology.

From:	6000 Capital Outlay	(15,402)
To:	5000 Other Operating Expenses	15,402

3. 11100: Prior Year Funds - AC

Transfer to cover the cost of travel expenses for faculty and staff conferences and off-site Great Teachers Conference.

From:	7900 Reserve for Contingencies	(20,000)
To:	5000 Other Operating Expenses	20,000

4. 11100: Prior Year Funds - AC

Transfer to cover the cost of electrical preventive maintenance of district main tower, power plant electrical rooms, and upstairs remodel in Building B.

From:	6000 Capital Outlay	(46,583)
To:	5000 Other Operating Expenses	46,583

5. 11302: Designated Mandated Claim Funds One-Time Purpose - AC

Transfer to provide budget for District-wide Network Refresh Project.

From:	7900 Reserve for Contingencies	(12,000,000)
To:	7300 Interfund Transfers Out	12,000,000

6. 14000: Self-supported Programs - FC

Transfer to cover the cost of purchasing books to be added to the Fullerton College

From:	5000 Other Operating Expenses	(21,496)
To:	6000 Capital Outlay	21,496

7. 15220: Veteran's Services - FC

Transfer to cover travel expenses for the schools certifying official, back-up schools certifying official and office coordinator, and full-time veterans academic counselor in the Veterans Resource Center at Fullerton College.

From:	7900 Reserve for Contingencies	(2,000)
To:	5000 Other Operating Expenses	2,000

Budget Transfers
03-08-2016

8. 15416: Vocational and Technical Education Act - FC

Transfer to re-allocate budgets to the appropriate accounts and organizations.

From:	1400 Noninstructional Salaries - Other	(6,000)
	2300 Noninstructional Salaries - Other	(6,200)
	4000 Supplies & Materials	(10,871)
	5000 Other Operating Expenses	(7,500)
To:	2100 Noninstructional Salaries - Classified	8,886
	3900 Benefits	2,969
	6000 Capital Outlay	18,716

9. 15416: Vocational and Technical Education Act - CC

Transfer to re-allocate budgets to the appropriate accounts.

From:	2100 Noninstructional Salaries - Classified	(24,638)
	2300 Noninstructional Salaries - Other	(26,145)
To:	3900 Benefits	18,345
	4000 Supplies & Materials	1,271
	5000 Other Operating Expenses	12,792
	6000 Capital Outlay	18,375

10. 17616: Disabled Student Programs and Services - CC

Transfer to cover hourly instructional aides salaries for interpreting services and the salaries of adult and student hourly workers that provide Disabled Student Services.

From:	1400 Noninstructional Salaries - Other	(30,000)
	2100 Noninstructional Salaries - Classified	(91,000)
To:	2300 Noninstructional Salaries - Other	16,000
	2400 Instructional Aides - Other	105,000

11. 18156: Basic Skills - FC

Transfer to provide additional funds for travel expenses and to cover reassigned time salaries for Spring 2016 for the Basic Skills Program.

From:	4000 Supplies & Materials	(24,000)
To:	1200 Noninstructional Salaries - Cont/Regular Status	12,000
	5000 Other Operating Expenses	12,000

12. 49048 and 49350: Bond Building Fund - AC

Transfer to cover the expense of settlement for the Fullerton College Technology and Engineering complex.

From:	7900 Reserve for Contingencies	(62,000)
To:	6000 Capital Outlay	62,000

Budget Transfers
03-08-2016

13. 45500: Capital Outlay Fund - AC

Transfer to provide funds for the normal operational needs of the Anaheim, Fullerton, and Cypress College.

From:	7900 Reserve for Contingencies	(176,980)
To:	5000 Other Operating Expenses	8,521
	6000 Capital Outlay	168,459

Budget Transfers
03-08-2016

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: March 8, 2016
SUBJECT: Cypress College, Administrative Services
Renewal of Food Services Contract with YBH
Restaurants

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> </u>

BACKGROUND: In Spring 2011 the Board approved a five-year contract with YBH Restaurants to provide retail food operations to serve the Cypress College campus community. The term of the contract was for five (5) years commencing June, 2011, and ending May 31, 2016.

Over the last fifteen years it has been difficult for the college to identify and maintain food service providers. During that time, two companies cancelled their contracts on short notice. An additional company, after two years, wanted us to pay them a management fee to continue services. Over the years we learned that the college's mid-range food sales are not at a level that has attracted larger food operators without them charging a fee to deliver the services. Because of this the college has been in the position of attracting small operators with no experience in college food services or catering. In 2011, only two vendors responded to a Request for Proposals, one who wanted to charge for their service, and YBH Restaurants who had not previously provided college food services. After extensive consideration of the options the college recommended entering a contract with YBH Restaurants.

Over the last five years YBH has provided ever improving services in a mutually beneficial financial arrangement resulting in the college earning over \$100,000 per year the last few years for YBH's use of the college facility. After discussion of the upcoming conclusion of the current five-year contract in the governance committees, including discussion of the previous difficulty attracting and retaining experienced food operations, Cypress College recommends renewal of the five (5) year contract with YBH Restaurants. All constituency groups verbalized satisfaction with the services with the current vendor and wish to continue the contract.

Renewal of the contract would include the following terms:

- Five-year term with an option to renew subject to Board approval
- Commission of 10% of gross sales up to \$900,000
- Commission of 8% of gross sales above \$900,000 up to \$950,000
- Commission of 6% of gross sales above \$950,000 up to \$1,000,000
- Commission of 4% of gross sales above \$1,000,000 up to \$1,050,000
- Commission of 2% of gross sales above \$1,050,000
- Up to \$8,000 in commission earned above \$900,000 in sales will be set aside by the college for equipment repair and replacement

This agenda item was submitted by Karen Cant, Vice President, Administrative Services.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6300, Fiscal Management and/or Board Policy 6340, Bids and Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: Cypress College will be paid a commission based on gross food sales per the commission structure in the background information above.

RECOMMENDATION: Authorization is requested to renew the five-year contract with YBH Restaurants commencing June 1, 2016, and ending May 31, 2021, for the operation of retail food services at Cypress College.

Robert Simpson
Recommended by

Approved for Submittal

3.c.2
Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	March 8, 2016	Resolution	<u> </u>
SUBJECT:	Cypress College Curriculum Matters	Information	<u> </u>
		Enclosure(s)	<u> X </u>

BACKGROUND: The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Mark Majarian, Chair of the Cypress College Curriculum Committee.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

How does this relate to Board Policy: This item is in compliance with Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus General Fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2016. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by

Approved for Submittal

4.a.1

Item No.

CYPRESS COLLEGE CURRICULUM

Board Agenda

March 8, 2016

(DCCC approved February 19, 2016)

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ENGL 225 C Literary Journal Publication Units:3 Lecture:3 Laboratory:0	* New Course * Prerequisite: minimum grade of C in ENGL 100 C * Distance Education & Hybrid * CSU Transfer	30	Most of the time students are engaged in individual and collaborative work practicing the skill(s) they are learning. Writing assignments using analytical and critical thinking skills are also required.	2016 Fall	This class supports the English AA-T and the English Department Literary Journals.
REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AC/R 036 C Refrigerants, Charging and Recovery Units: 1 Lecture: .5 Laboratory: 1.5	* Textbook Update * Prerequisite: AC/R 100 C	20	HVAC EXCELLENCE Standard 5.2 –Classes should consist of no more than a maximum of 20 students per instructor. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils. In this course, students regularly come in contact with high pressure, low temperature refrigerants.	2016 Fall	Program Review Textbook updated

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AC/R 050 C HVAC/R Special Projects Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Outline Update * Prerequisite: AC/R 100 C or AC/R 105 C * Class size from 25 to 20 * Textbook Update * Repeatability removed	20	HVAC EXCELLENCE Standard 5.2 –Classes should consist of no more than a maximum of 20 students per instructor. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils. In this course, students come in contact with machinery, high voltage and high pressure substances.	2016 Fall	Program Review Outline & textbook updated to better reflect course content.
AC/R 055 C Technician Customer Relations Units: 2 Lecture: 1.5 Laboratory: 1.5	* Textbook Update * Class size from 25 to 30 * FSAs added A35 Business, B90 Management	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2016 Fall	Program Review Textbook updated
AC/R 100 C Principles of Thermodynamics and Heat Transfer Units: 3 Lecture: 1.5 Laboratory: 4.5	* Advisory revalidated * Textbook Update	20	HVAC EXCELLENCE Standard 5.2 –Classes should consist of no more than a maximum of 20 students per instructor. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils. This course is an example of the “Campus as a living lab” concept. Students visit and come in contact with machinery, high voltage and high pressure substances.	2016 Fall	Program Review Textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AC/R 105 C Electricity for Air Conditioning and Refrigeration I Units: 3 Lecture: 1.5 Laboratory: 4.5	* Textbook Update	20	HVAC EXCELLENCE Standard 5.2 –Classes should consist of no more than a maximum of 20 students per instructor. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils. In this course, students regularly come in contact with high voltage equipment and wiring devices.	2016 Fall	Program Review Textbook updated to better reflect course content.
AC/R 106 C Electricity for Air Conditioning and Refrigeration II Units: 3 Lecture: 1.5 Laboratory: 4.5	* Prerequisite revalidated * Title expanded * Textbook Update	20	HVAC EXCELLENCE Standard 5.2 –Classes should consist of no more than a maximum of 20 students per instructor. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils. In this course, students regularly come in contact with high voltage equipment and wiring devices.	2016 Fall	Program Review Title &Textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AC/R 110 C Air Conditioning I Units: 3 Lecture: 1.5 Laboratory: 4.5	* Textbook Update * Class size from 25 to 20	20	HVAC EXCELLENCE Standard 5.2 –Classes should consist of no more than a maximum of 20 students per instructor. This standard is not only for the quality of education allowing for more individual instruction, but safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils. This course is an example of the “Campus as a living lab” concept. Students visit and come in contact with roof top machinery, high voltage and high pressure substances.	2016 Fall	Program Review Textbook updated
AC/R 125 C Boiler and Hydronic Heating Units: 2 Lecture: 1.5 Laboratory: 1.5	* Textbook Update	20	HVAC EXCELLENCE Standard 5.2 –Classes should consist of no more than a maximum of 20 students per instructor. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils.. This course is an example of the “Campus as a living lab” concept. Students visit and come in contact with roof top machinery, combustible gases, carbon monoxide and electrical devices.	2016 Fall	Program Review Textbook updated

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AC/R 135 C Solar Energy for Heat and Cool Units: 2 Lecture: 1.5 Laboratory: 1.5	* Textbook Update	20	HVAC EXCELLENCE Standard 5.2 –Classes should consist of no more than a maximum of 20 students per instructor. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils.. In a laboratory environment students assemble solar panel arrays requiring the use of power tools, electrical circuits and high pressure refrigerants.	2016 Fall	Program Review Textbook updated
AC/R 140 C Plumbing Principles/Practices Units: 4 Lecture: 3 Laboratory: 3	* Outline Update * Textbook Update * Class size from 24 to 20	20	HVAC EXCELLENCE Standard 5.2 –Classes should consist of no more than a maximum of 20 students per instructor. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils. This course is an example of the “Campus as a living lab” concept. Students visit and come in contact with roof top and machine room plumbing systems. This class also involves cutting piping and connecting piping via the soldering process.	2016 Fall	Program Review Outline & textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AC/R 145 C Load Calculations for Heating and Cooling Units: 2 Lecture: 1.5 Laboratory: 1.5	* Prerequisite revalidated * Textbook Update` * Class size from 25 to 20	20	HVAC EXCELLENCE Standard 5.2 –Classes should consist of no more than a maximum of 20 students per instructor. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils. This course is an example of the “Campus as a living lab” concept. Students visit and come in contact with roof top equipment, use ladders to investigate building structure and lighting, high voltage electrical rooms and determine equipment electrical requirements.	2016 Fall	Program Review Textbook updated
AC/R 205 C Commercial Air Conditioning Units: 3 Lecture: 1.5 Laboratory: 4.5	* Outline Update * Textbook Update * Advisory change to Prerequisite AC/R 105 C * Prerequisite added AC/R 100 C	20	HVAC EXCELLENCE Standard 5.2 –Classes should consist of no more than a maximum of 20 students per instructor. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils. This course is an example of the “Campus as a living lab” concept. Students visit and come in contact with machinery, high voltage and high pressure substances.	2016 Fall	Program Review Outline & textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AC/R 210 C Commercial Refrigeration Units: 3 Lecture: 1.5 Laboratory: 4.5	* Outline Update * Textbook Update * Advisory change to Prerequisite AC/R 100 C * Prerequisite added AC/R 105 C	20	HVAC EXCELLENCE Standard 5.2 –Classes should consist of no more than a maximum of 20 students per instructor. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils. This course is an example of the “Campus as a living lab” concept. Students visit and come in contact with machinery, high voltage and high pressure substances.	2016 Fall	Program Review Outline & textbook updated to better reflect course content.
AC/R 215 C Codes and Estimating for HVACR Units: 3 Lecture: 1.5 Laboratory: 4.5	* Outline Update * Advisory change from AC/R 105 C to AC/R 137 C * Textbook Update	20	HVAC EXCELLENCE Standard 5.2 –Classes should consist of no more than a maximum of 20 students per instructor. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils. This course is an example of the “Campus as a living lab” concept. Students visit and come in contact with roof top equipment and high voltage equipment to determine code compliance. In addition, they visit operating machine rooms for examples of various types of installations for estimating purposes.	2016 Fall	Program Review Outline & textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AC/R 220 C A/C Controls and Energy Management Units: 4 Lecture: 3 Laboratory: 3	* Outline Update * Title expansion * Advisory change from MATH 020C, AC/R 111 C & AC/R 112 C to AC/R 105 C * Textbook Update	20	HVAC EXCELLENCE Standard 5.2 –Classes should consist of no more than a maximum of 20 students per instructor. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils. Students come in contact and work with electricity and high pressure air in a laboratory environment.	2016 Fall	Program Review Outline, title & textbook updated to better reflect course content.
AC/R 225 C Green A/C and Auditing Units: 2 Lecture: 1.5 Laboratory: 1.5	* Outline Update * Advisory AC/R 105 C revalidated and added AC/R 100 C * Textbook Update	20	HVAC EXCELLENCE Standard 5.2 –Classes should consist of no more than a maximum of 20 students per instructor. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils. This course is an example of the “Campus as a living lab” concept. Students visit and come in contact with machinery, high voltage and high pressure substances.	2016 Fall	Program Review Outline & textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AC/R 230 C Heat Pumps Units: 2 Lecture: 1.5 Laboratory: 1.5	* Prerequisites revalidated * Textbook Update	20	HVAC EXCELLENCE Standard 5.2 –Classes should consist of no more than a maximum of 20 students per instructor. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils. Students are exposed to and work with high voltage electrical and high pressure refrigerants.	2016 Fall	Program Review Textbook updated
AC/R 235 C Air Conditioning Capstone Units: 2 Lecture: 1.5 Laboratory: 1.5	* Advisories revalidated * Textbook Update * Class size from 25 to 20	20	HVAC EXCELLENCE Standard 5.2 –Classes should consist of no more than a maximum of 20 students per instructor. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils. This course is an example of the “Campus as a living lab” concept. Students visit and come in contact with roof top equipment, use ladders to investigate building structure and lighting, high voltage electrical rooms and determine equipment electrical requirements. In addition, they visit operating machine rooms for examples of various types of installations for estimating purposes.	2016 Fall	Program Review Textbook updated

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AC/R 240 C Green Refrigeration and Auditing Units: 2 Lecture: 1.5 Laboratory: 1.5	* Outline Update * Advisory AC/R 100 C revalidated & AC/R 105 C added * Textbook Update	20	HVAC EXCELLENCE Standard 5.2 –Classes should consist of no more than a maximum of 20 students per instructor. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils. This course is an example of the “Campus as a living lab” concept. Students visit and come in contact with machinery, high voltage and high pressure substances.	2016 Fall	Program Review Outline & textbook updated to better reflect course content.
ENGL 103HC Honors Critical Reasoning and Writing Units: 4 Lecture: 4 Laboratory: 0	* Catalog Description Update * Schedule Description Update * RDG added * Prerequisites revalidated * Title expanded	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honor course to allow for in-depth class discussion and student presentations.	2016 Fall	RDG requirement was not changed when the course was revised in the last cycle; we are correcting the error so that the course is aligned with English 103 C and because we want the change reflected in the 2016 course catalog.

REVISED DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																
Counseling	<p>CSU General Education (CSU GE Breadth) Certificate of Achievement</p> <p>GROUP A: English Composition, 1 course (3 semester units/4-5 quarter units) Units ENGL 106 C Critical Reading, Writing and Thinking 3</p> <p>GROUP C: PHYSICAL and BIOLOGICAL SCIENCE LABORATORIES (ALL SCIENCE LABS THAT COMBINE LECTURE AND LAB OR LAB ONLY COURSES): Units BIOL 122 C Marine Biology 4</p> <p>E. LIFELONG UNDERSTANDING AND SELF-DEVELOPMENT - 3 Unit Minimum Units COUN 105 C Stress and Anxiety Management 3</p> <p>COUN 145 C Job Readiness and Career Management 2</p>	2016 Fall	<p>Title change ENGL 106 C from Critical Thinking to Critical Reading, Writing and Thinking</p> <p>BIOL 122 C Lecture hours from 4 to 3 and Units from 5 to 4</p> <p>Title change to COUN 105 C Stress and Anxiety Management and unit change to 3 units</p> <p>Title change to COUN 145 C Job Readiness and Career Management</p>																
Counseling	<p>Intersegmental General Education Transfer Curriculum (IGETC) Certificate of Achievement</p> <p>GROUP A: English Composition, 1 course (3 semester units/4-5 quarter units) Units ENGL 106 C Critical Reading, Writing and Thinking 3</p> <p>GROUP C: PHYSICAL and BIOLOGICAL SCIENCE LABORATORIES (ALL SCIENCE LABS THAT COMBINE LECTURE AND LAB OR LAB ONLY COURSES): Units BIOL 122 C Marine Biology 4</p>	2016 Fall	<p>Title change ENGL 106 C from Critical Thinking to Critical Reading, Writing and Thinking</p> <p>BIOL 122 C Lecture hours from 4 to 3 and Units from 5 to 4</p>																
Hotel, Restaurant, Culinary Arts	<p>RESTAURANT/LODGING ENTREPRENEUR CERTIFICATE</p> <p>Required courses are listed in suggested sequence:</p> <table border="1" data-bbox="253 1346 951 1614"> <thead> <tr> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>HRC101 C Introduction to Hospitality Careers</td> <td>3</td> </tr> <tr> <td>HRC152 C Hospitality Purchasing</td> <td>3</td> </tr> <tr> <td>HRC160 C Hotel Operations</td> <td>3</td> </tr> <tr> <td>MKT222 C Principles of Marketing</td> <td>3</td> </tr> <tr> <td>MGT261 C Small Business Management</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> </tr> <tr> <td></td> <td>15</td> </tr> </tbody> </table>		Units	HRC101 C Introduction to Hospitality Careers	3	HRC152 C Hospitality Purchasing	3	HRC160 C Hotel Operations	3	MKT222 C Principles of Marketing	3	MGT261 C Small Business Management	3	Total Units			15	2016 Fall	Remove course MKT 209 C. No total unit change
	Units																		
HRC101 C Introduction to Hospitality Careers	3																		
HRC152 C Hospitality Purchasing	3																		
HRC160 C Hotel Operations	3																		
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	15																		

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	March 8, 2016	Information	<u> </u>
		Enclosure(s)	<u> X </u>
SUBJECT:	Fullerton College Curriculum Matters		

BACKGROUND: The Office of Instruction and the Curriculum Committee at Fullerton College and the District Curriculum Coordinating Committee have approved the attached summary of curriculum changes. All changes serve the mission of Fullerton College and are within the allocated budget for staff and facilities.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; and (6) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Dr. Jennifer Combs, Fullerton College Curriculum Committee Chair and Dr. Jose Ramon Nunez, Vice President of Instructional Services.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

How does this relate to Board Policy: The curricula are being submitted to the Board for approval as outlined in Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for all curricula comes from the campus general fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Fullerton College, to be effective Fall 2016. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.



Curriculum Proposal Agenda
Board of Trustees Meeting
March 8, 2016

Approved by DCCC 12/11/2015 & 2/19/2016

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
BIOL 108 F Plants and People Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Grading Options Revision (remove Pass/No Pass) ▪ Textbooks ▪ Course Content (that do not change the overall scope of the course) ▪ Method of Instruction ▪ Method of Evaluation ▪ Assignments Revision ▪ Catalog Description Update ▪ Schedule Description Update ▪ Six-Year Review ▪ IGETC Addition (Area 5B) ▪ CSU GE Addition (Area B2) ▪ Objectives Revision ▪ AA GE Addition (Area B1) 	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective and subjective exams. Writing assignments are assessed mostly for concepts and structure.	2016 Fall	Six-Year Review; grading option revised from Both to Standard Letter Grade only. Addition of AA GE, CSU GE, and IGETC to update CNET records and match Catalog Approvals.
CIS 183 F Network Security Fundamentals Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Add Distance Education(hybrid) ▪ Advisory Revision ▪ Assignments Revision ▪ Catalog Description Update ▪ Hours (1 to 0 Lab) ▪ Method of Evaluation ▪ Method of Instruction ▪ Schedule Description Update ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Directed in-class computer presentations at individual student workstations. This will include individualized software demonstrations, directed project initiation, and demonstration of application debugging strategies.	2016 Fall	Six-year review, student learning outcomes and entry skills update. Removed lab hours as instruction is provided in computer classroom and students follow along with instructor.

REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CIS 223 F Programming in C++ Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Add Distance Education(hybrid) ▪ Add Distance Education(online) ▪ Catalog Description Update ▪ Hours (2 to 0 Lab) ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Directed in-class computer presentations at individual student workstations. This will include individualized software demonstrations, directed project initiation, and demonstration of application debugging strategies.	2016 Fall	Six-year review, addition of online and hybrid delivery methods, and update of student learning outcomes. Lab hours were removed as students work more independently and instructor presence is no longer required.
ENGL 059 F Developmental Writing Units: 4 Lecture: 4 Laboratory: 0	<ul style="list-style-type: none"> ▪ Catalog Description Update ▪ Prerequisite Deletion (ENGL 039 F) ▪ Advisory Validation 	27	Evaluation mostly through writing assignments with a minimum of 6000-8000 words. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics. For developmental classes, the amount of words may be less, but the amount of assignments and scope of assessment are similar to a transfer-level course.	2016 Fall	Delete prerequisite ENGL 039 F. The English Department plans to remove ENGL 039 F Basic Writing from the catalog, making ENGL 059 F Developmental Writing the beginning course in the developmental writing sequence. The purpose of this revision is to facilitate student progress, retention and success. This goal is in alignment with the objective of accelerated learning, as demonstrated by the establishment of ENGL 099 F.
FASH 088 F CAD for Apparel Units: 2 Lecture: 1 Laboratory: 3	<ul style="list-style-type: none"> ▪ SAMS Code Revision (B to C) ▪ Textbooks ▪ Method of Instruction ▪ Method of Evaluation ▪ Assignments Revision ▪ Catalog Description Update ▪ Schedule Description Update ▪ Prerequisite Addition (FASH 284, FASH 186 F) ▪ Prerequisite Deletion (FASH 208AF, ACG 104 F) ▪ Six-Year Review ▪ Class Size Revision (15 to 25) ▪ Objectives Revision ▪ Course Content (Changing the overall scope of the course) 	25	The students are engaged in practicing the skill(s) they are learning. Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis	2016 Fall	Deleting advisory FASH 108 AF and ACG 104 F. Adding prerequisite of FASH 284 F and FASH 186 F This requisite change is due to the fact that designers are required to know fashion design and technical sketching prior to using the computer software to design and illustrate collections and tech packs. FASH 284 F is still pending, FASH 284 AF is still acceptable. Class size changed from 15 to 25 to align with the Class Size Planning Document.

FASH 101 F Basic Sewing Techniques Units: 2 Lecture: 1 Laboratory: 3	<ul style="list-style-type: none"> ▪ CIP Code Revision (190901.00) ▪ Textbooks ▪ Course Content (that do not change the overall scope of the course) ▪ Student Learning Outcomes ▪ Method of Instruction ▪ Method of Evaluation ▪ Assignments Revision ▪ Title Revision ▪ Catalog Description Update ▪ Schedule Description Update ▪ FSA Code Revision (remove C65 add O65) ▪ Class Size Revision (21 to 25) 	25	This course utilizes the Sewing Laboratory and requires garment(s) preparation and individual projects. Intensive individualized instruction and supervision of apparel preparation and sewing projects are required. This also includes close supervision to maintain student safety on machines related to the apparel industry. A larger class would not allow for the many presentations or adequate supervision.	2016 Fall	Updating class title, course content, textbook, catalog and schedule descriptions. Increase class size from 21 to 25 to align with the CSPRD. Title change from Clothing I to Basic Sewing Techniques.
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DELETE DEGREES/CERTIFICATES

DEGREE	EFF DATE	JUSTIFICATION
Advertising Certificate	2016 Fall	The program is not sought after and is somewhat repetitive with a similar certificate program in Art.

REVISED DEGREES/CERTIFICATES

DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION																																																												
Geography	<p>Geography Associate in Arts Degree</p> <p>The Associate in Arts Degree in Geography is designed to provide students with an introduction to both physical and human areas of geographic studies. It provides students the background knowledge needed by undergraduate geography majors for university transfer and coursework. This degree is excellent preparation for careers in international fields, law, science, environmental work and cultural diversity programs. The geographic perspective provides lifelong tools for interpreting the world's complex systems and world events. The program requires a total of 19 units of which 10 units are in required courses. An additional 9 units must be chosen from restricted elective courses.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Required Courses (10 units)</td> <td align="right">Units</td> </tr> <tr> <td>GEOG 102 F</td> <td>Physical Geography</td> <td align="right">3</td> </tr> <tr> <td>GEOG 102LF</td> <td>Physical Geography Lab</td> <td align="right">1</td> </tr> <tr> <td>GEOG 160 F</td> <td>Cultural Geography</td> <td align="right">3</td> </tr> <tr> <td>GEOG 100 F</td> <td>Global Geography</td> <td align="right">3</td> </tr> <tr> <td colspan="2">Restricted Electives (9 units)</td> <td align="right">Units</td> </tr> <tr> <td>ANTH 101 F</td> <td>Physical Anthropology</td> <td align="right">3</td> </tr> <tr> <td>ANTH 102 F</td> <td>Cultural Anthropology</td> <td align="right">3</td> </tr> <tr> <td>ENVS 105 F</td> <td>Environmental Biology</td> <td align="right">3</td> </tr> <tr> <td>ESC 100 F</td> <td>Physical Geology</td> <td align="right">3</td> </tr> <tr> <td>GEOG 120 F</td> <td>Global Environmental Problems</td> <td align="right">3</td> </tr> <tr> <td>GEOG 170 F</td> <td>Urban Geography: Introduction to the City</td> <td align="right">3</td> </tr> <tr> <td>GEOG 230 F</td> <td>Introduction to Geographic Information Systems</td> <td align="right">3</td> </tr> <tr> <td>HIST 113 F</td> <td>World Civilizations II</td> <td align="right">3</td> </tr> <tr> <td>HIST 161 F</td> <td>Asian Civilizations II</td> <td align="right">3</td> </tr> <tr> <td>PHIL 105 F</td> <td>World Religions</td> <td align="right">3</td> </tr> <tr> <td>POSC 216 F</td> <td>Government and Politics of the Middle East</td> <td align="right">3</td> </tr> <tr> <td>POSC 230 F</td> <td>Introduction to International Relations</td> <td align="right">3</td> </tr> <tr> <td>SOC 102 F</td> <td>Social Problems</td> <td align="right">3</td> </tr> <tr> <td colspan="2">Total Units</td> <td align="right">19</td> </tr> </table>	Required Courses (10 units)		Units	GEOG 102 F	Physical Geography	3	GEOG 102LF	Physical Geography Lab	1	GEOG 160 F	Cultural Geography	3	GEOG 100 F	Global Geography	3	Restricted Electives (9 units)		Units	ANTH 101 F	Physical Anthropology	3	ANTH 102 F	Cultural Anthropology	3	ENVS 105 F	Environmental Biology	3	ESC 100 F	Physical Geology	3	GEOG 120 F	Global Environmental Problems	3	GEOG 170 F	Urban Geography: Introduction to the City	3	GEOG 230 F	Introduction to Geographic Information Systems	3	HIST 113 F	World Civilizations II	3	HIST 161 F	Asian Civilizations II	3	PHIL 105 F	World Religions	3	POSC 216 F	Government and Politics of the Middle East	3	POSC 230 F	Introduction to International Relations	3	SOC 102 F	Social Problems	3	Total Units		19	2016 Fall	Replacing deleted course GEOG 281AF with new replacement course GEOG 230 F.
Required Courses (10 units)		Units																																																													
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: March 22, 2016
SUBJECT: Fullerton College
Honorary Degree

Action X
Resolution
Information
Enclosure(s)

BACKGROUND: Peter Gonzales, Fullerton College student, passed away in September 2015. At the time of his passing, he was working towards his goal of an Associate’s Degree and transferring to a four-year university.

Due to Peter’s untimely death and the anticipated successful completion of his Associate’s Degree requirements, Fullerton College would like to award an Honorary degree to present to his family in his remembrance at Fullerton College’s commencement on May 28, 2016. This recommendation was discussed with and has the support of the Fullerton College Faculty Senate.

This item was submitted by Greg Schulz, Interim President.

How does this relate to the five District Strategic Directions? District Strategic Direction #1: “The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.”

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 4110, Honorary Degrees.

FUNDING SOURCE AND FINANCIAL IMPACT: N/A

RECOMMENDATION: Authorization is requested to award an Honorary Degree in remembrance of Peter Gonzales. The family will receive the degree at the Fullerton College commencement ceremony on May 28, 2016.

Cherry Li-Bugg

Recommended by

Approved for Submittal

4.c

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: March 8, 2016 Information _____
Enclosure(s) _____
SUBJECT: Fullerton College
Fine Arts Division/Music Department
Out-of-Country Field Trip

BACKGROUND: The Fullerton College Fine Arts Division/Music Department proposes to conduct a field trip to Powell River, British Columbia, Canada June 30 through July 11, 2016. The Fullerton College Chamber Singers have been accepted, by audition, to compete in the International Choral Kathaumixw competition. The Fullerton College Choir will fly to Seattle, perform concerts in northern Washington, participate in the choral competition July 5-9, and perform concerts in the Vancouver, British Columbia area.

How does this relate to the five District Strategic Directions? This item responds to Strategic Direction 5: The District will develop and sustain collaborative projects and partnership with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: This item is in compliance with Board Policy/Administrative Procedure 4300 Field Trips and Excursions.

FUNDING SOURCE AND FINANCIAL IMPACT: Expenses will be funded by fundraised monies and by students paying their own expenses.

RECOMMENDATION: Authorization is requested for the Fullerton College Fine Arts Division/Music Department to conduct the following optional, out-of-country field trip:

Division/Class: Fine Arts/MUS 081 F Music Tour Practicum (CRN 30469)
Purpose: Choir tour to participate in an international choral competition.
Dates: June 30 – July 11, 2016
Destination: Powell River, British Columbia, Canada
Faculty: John Tebay, Professor
Transportation: Airline and chartered bus
Cost: All costs paid for by fundraised monies and participating students.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: March 8, 2016 Resolution _____
Information _____
SUBJECT: Academic Personnel Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.a.1

Item No.

Academic Personnel
March 8, 2016

Stokes, Jerry	FC	Administration of Justice Instructor Family Medical Leave (FMLA/CFRA) (100%) From: 02/01/2016-02/25/2016 To: 02/01/2016-03/31/2016
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2016 SPRING SEMESTER,
TRIMESTER

Balzun, Joel	FC	Column 1, Step 1
Hizon, Vincent	CC	Column 1, Step 1
Massey, Mark	CC	Column 1, Step 1
Stewart, Mark	FC	Column 3, Step 1
Weinzetl, Sarah	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

William, Waldren	CC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Jacobs, Timothy	SCE	Column 2, Step 1
Pham, Loan	SCE	Column 2, Step 1
Williams, Jodie	SCE	Column 2, Step 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: March 8, 2016

SUBJECT: Classified Personnel

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.b.1

Item No.

Classified Personnel
March 8, 2016

RETIREMENT

Aguirre, Dina	FC	Administrative Assistant I 11-month position (100%) Eff. 04/01/2016 PN FCC816
Rocha, Leonard	FC	Grounds Athletic Field Specialist 12-month position (100%) Eff. 03/01/2016 PN FCC791

NEW PERSONNEL

Case, Joy	SCE	Administrative Assistant II 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 03/09/2016 PN SCC878
Demian, Ashraf	AC	District Manager, Internal Audit 12-month position, (100%) Range 19, Column G Management Salary Schedule Eff. 03/14/2016 PN DEM980
King, Tina	SCE	Director, Institutional Research & Planning 12-month position (100%) Range 30, Column A Management Salary Schedule Eff. 04/04/2016 PN SCM975

VOLUNTARY CHANGES IN ASSIGNMENT

Corona, Shontel	SCE	Admissions and Records Specialist (100%) Temporary Decrease in Percent Employed From: 100% To: 50% Eff. 04/01/2016 – 12/31/2016
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Classified Personnel
March 8, 2016

Everett, Jennifer	FC	Administrative Assistant II (75%) Return to Regular Assignment Eff. 02/16/2016
Guerrero, Manuel	FC	Groundskeeper (100%) Temporary Change in Assignment To: FC Grounds Athletic Field Specialist 12-month position (100%) Range 31, Step E + 5% Longevity Classified Salary Schedule Eff. 03/01/2016 – 09/01/2016

PROFESSIONAL GROWTH & DEVELOPMENT

Gadalla, Ayman	CC	Instructional Assistant (100%) 1 st increment (\$350) Eff. 07/01/2016
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LEAVES OF ABSENCE

Flores, Alfonso	CC	Facilities Custodian I (100%) Family Medical Leave Act (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 02/23/2016 – 03/22/2016 (Consecutive Leave)
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PLACEMENT ON 39-MONTH REEMPLOYMENT LIST

Sprague, Mike	FC	Equipment Operator 12-month position (100%) Eff. 02/22/2016 PN FCC770
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: March 8, 2016

SUBJECT: Professional Experts

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.c.1

Item No.

Professional Experts
March 8, 2016

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Asquith, Gregory	SCE	Project Expert	DSPS Computer Specialist	26	04/04/2016	06/30/2016
Brooks, Tami	FC	Project Coordinator	Umoja Program	15	02/22/2016	06/23/2016
Brown, Anthony	CC	Technical Expert I	PERKINS IV – Enhancing Student Success	15	03/03/2016	06/20/2016
Carpio, Brenda	AC	Technical Expert I	Adjunct Faculty Professional Development Advisory Committee	1	02/08/2016	06/30/2016
Hauck, John	SCE	Technical Expert II	CTE Electrical Technology Program	26	03/11/2016	04/03/2016
Hernandez, Omar	FC	Project Expert	CA Dreamers/Student Equity	26	02/16/2016	06/30/2016
Kane, Raenie	SCE	Technical Expert I	CTE Medial Assistant Program	26	02/29/2016	03/31/2016
Mills, Renee	FC	Project Manager	Preventing DSS Students from Falling through the Cracks	12	02/22/2016	06/30/2016
Mullens, Terrence	FC	Technical Expert I	Improving Rates of Completion by African American Students in Sci	10	02/24/2016	04/30/2016
Ouchi, Bryan	FC	Project Manager	Preventing DSS Students from Falling through the Cracks	12	02/22/2016	06/30/2016
Payan-Hernandez, Martha	SCE	Project Manager	Career Technical Education Career Pathways Grants	26	02/29/2016	06/13/2016
Pratt, Lynette	FC	Project Manager	Preventing DSS Students from Falling through the Cracks	12	02/22/2016	06/30/2016
Ramirez, Joseph	FC	Project Coordinator	OIRP	26	04/18/2016	06/10/2016
Rosales, Evangelina	FC	Project Coordinator	Cosmetology Specialist	5	02/16/2016	05/27/2016
Sipple, Ruth	FC	Project Manager	Preventing DSS Students from Falling through the Cracks	12	02/22/2016	06/30/2016
Smith, Susan	CC	Technical Expert I	Strategic Plan Funding	8	03/07/2016	06/30/2016
Stewart, Mark	FC	Technical Expert I	LaVista High School ETSH 141 Class Support	2	03/18/2016	05/20/2016
Taylor, Warren	FC	Project Coordinator	Umoja Outreach	15	02/22/2016	06/30/2016
Trujillo-Sanchez, L	FC	Project Expert	CA Dreamers/Student Equity	26	02/16/2016	06/30/2016
Wells, Julie	FC	Technical Expert II	Biotech Education Partnership	32	02/24/2016	06/30/2016
Williams, Marredda	CC	Technical Expert I	Strategic Plan Funding	8	03/07/2016	06/30/2016

Professional Experts
March 8, 2016

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: March 8, 2016 Information _____
Enclosure(s) X
SUBJECT: Hourly Personnel

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District's administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.d.1

Item No.

Hourly Personnel
 March 9, 2016

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Antaredjo, Alvin	FC	Clerical/Secretarial - Assist in Admissions & Records	05/09/16	06/30/16	TE A 2
Dimas, Giselle	FC	Clerical/Secretarial - Assist in the Facilities Planning & Construction Office	03/09/16	06/08/16	TE A 3
Garcia, Stephanie	CC	Clerical/Secretarial - Assist in Transfer Center	03/09/16	06/08/16	TE A 1
Gonzales,Raul	CC	Non-Direct Instr Support - Assist in Photography Lab	03/09/16	05/06/16	TE B 3
Hinojos, Kathryn	FC	Clerical/Secretarial - Assist in Admissions & Records	05/23/16	06/30/16	TE A 1
Kimball, Marcia	CC	Clerical/Secretarial - Assist in Admissions and Records	04/21/16	06/30/16	TE A 3
Lyons, Benjamin	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	03/10/16	06/30/16	TE B 4
Maldonado, Briceyda	CC	Clerical/ Secretarial - Assist in CalWORKs Office	02/29/16	05/24/16	TE B 4
Mann Patterson. K	FC	Clerical/Secretarial - Assist in the Facilities Planning & Construction Office	03/09/16	04/15/16	TE B 2
Metoki, Patty	FC	Tech/Paraprof - Artist Model for Art Department classes	03/09/16	06/30/16	TE F 4
Orendain, Jose	FC	Clerical/Secretarial - Clerical assistance and Photo ID for Student Activities	03/09/16	05/31/16	TE A 2
Pavlenko, Joseph	FC	Clerical/Secretarial - Assist with campus KBPK radio program	03/16/16	05/25/16	TE A 4
Rehfield, Brian	FC	Clerical/Secretarial - Clerical assistance and Photo ID for Student Activities	03/09/16	05/31/16	TE A 1
Robbins, Crystal	CC	Clerical/Secretarial - Assist in CalWORKS Office	03/17/16	06/16/16	TE A 3
Sandoval, Max	CC	Clerical/Secretarial - Assist in Transfer Center	03/23/16	06/22/16	TE A 1
Smith, La Ronda	AC	Clerical/Secretarial - Assist with Professional Development Program	02/16/16	05/16/16	TE B 4
Villasenor, Claudia	CC	Clerical/Secretarial - Outreach Student Ambassador	02/24/16	05/25/16	TE A 1
Wilcox, Shelby	CC	Tech/Paraprof - On-call theater crew for campus productions	03/09/16	06/30/16	TE A 1

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Jean, Jean-Paul	SCE	Direct Instr Support - Tutor for Basic Skills Program	03/09/16	06/30/16	TE A 4
Ramos, Anthony	SCE	Direct Instr Support - Tutor for Basic Skills Program	04/04/16	06/30/16	TE A 4
Resong, Eric	SCE	Direct Instr Support - Tutor students with disabilities	03/28/16	06/30/16	TE A 1

Hourly Personnel
March 9, 2016

Ruiz, Daphne	FC	Direct Instr Support - Tutor for Ethnic Studies	03/09/16	06/30/16	TE B 2
Tran, Joseph	FC	Direct Instr Support - Tutor for STEM Science	02/16/16	06/30/16	TE A 1

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Contreras, Alicia	FC	Clerical/Secretarial - Substitute for vacant Admin Assistant I PN FCC716	02/16/16	05/12/16	TE B 4
Enriquez, JudelMay	FC	Clerical/Secretarial - Substitute for vacant Admin Assistant I PN FCC716	03/23/16	06/20/16	TE B 4
Georgieva, Tanya	FC	Clerical/Secretarial - Substitute for vacant Student Serv. Spec. PN FCC670	03/10/16	06/03/16	TE B 4
Kelley, Chad	FC	Tech/Paraprof - Substitute for vacant Lab Clerk PN FCC659	02/24/16	05/18/16	TE A 4
Llamas, Jimmy	FC	Service/Maint - Substitute for vacant Groundskeeper PN FCC861	02/29/16	05/23/16	TE B 2
McKenna, Sara	FC	Tech/Paraprof - Substitute for vacant Lab Tech PN FCC788	02/22/16	05/16/16	TE B 4
Morse, Elizabeth	FC	Clerical/Secretarial - Substitute for vacant Admin Assistant I PN FCC716	03/09/16	06/02/16	TE B 4
Pavlovich, Robert	FC	Tech/Paraprof - Substitute for vacant Lab Clerk PN FCC659	03/09/16	05/25/16	TE A 4
Thampi, Ratsana	FC	Tech/Paraprof - On-call state-mandated coverage in Child Care Center	02/15/16	06/30/16	TE B 4

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Aburto, Catherine	CC	Full-time Student - Assist in STEM Program	02/19/16	06/30/16	TE A 1
Avalos, Jessica	FC	Full-time Student - Assist in campus Bookstore	02/29/16	06/30/16	TE A 1
Boonrat, Reid	FC	Work Study Student - Assist Athletic Trainer in Training Room	01/18/16	06/30/16	TE A 2
Butler, Phillip	FC	Work Study Student - Assist in the PE Wellness Department	01/18/16	06/30/16	TE A 2
Davila, Jessica	FC	Full-time Student - Assist in campus Bookstore	02/29/16	06/30/16	TE A 1
Hanna, Phoebe	FC	Work Study Student - Assist in the Tutoring Center	02/22/16	06/30/16	TE A 2
Hernandez, Edgar	FC	Full-time Student - Assist in campus Bookstore	02/29/16	06/30/16	TE A 1
Hill, Nelda	CC	Work Study Student - Assist in the Health Science Lab	03/09/16	06/30/16	TE A 1
Hughes, Elizabeth	FC	Work Study Student - Assist Athletic Trainer in Training Room	02/17/16	06/30/16	TE A 2
Hulett, Gerald	FC	Work Study Student - Assist in the PE Wellness Department	01/18/16	06/30/16	TE A 2

Hourly Personnel
March 9, 2016

Hunter, Lauren	FC	Full-time Student - Assist in campus Bookstore	02/29/16	06/30/16	TE A 1
Leyva, Clarissa	FC	Full-time Student - Assist in campus Bookstore	02/29/16	06/30/16	TE A 1
Longo Gomez, S.	FC	Full-time Student - Assist in campus Bookstore	02/29/16	06/30/16	TE A 1
McCray, Eric	FC	Work Study Student - Assist in the PE Wellness Department	01/18/16	06/30/16	TE A 2
Melendez Gomez, H.	FC	Full-time Student - Assist in campus Bookstore	02/29/16	06/30/16	TE A 1
Monteiro, Alex	FC	Full-time Student - STEM tutor	02/22/16	06/30/16	TE A 1
Nava, Crystal	FC	Full-time Student - Assist in Admissions & Records	02/29/16	06/30/16	TE A 1
Padilla, Francisco	FC	Work Study Student - Assist Athletic Trainer in Training Room	01/18/16	06/30/16	TE A 2
Palencia, Candy	FC	Work Study Student - Assist in the Public Information Office	02/17/16	06/30/16	TE A 2
Pavlenko, Maryna	FC	Full-time Student - Assist in the Technology and Engineering Department	02/17/16	06/30/16	TE A 4
Pham, Anh	FC	Full-time Student - Assist lab and stockroom daily operations	02/26/16	06/30/16	TE A 1
Quiroz-Vega, Cindy	FC	Full-time Student - Assist in campus Bookstore	02/29/16	06/30/16	TE A 1
Ramirez, Alexis	FC	Full-time Student - Assist in campus Bookstore	02/29/16	06/30/16	TE A 1
Ramirez, Gustavo	FC	Full-time Student - Assist in Admissions & Records	02/29/16	06/30/16	TE A 1
Rivera, Julia	FC	Full-time Student - Assist in campus Library	02/25/16	06/30/16	TE A 1
Rodriguez, Samuel	CC	Full-time Student - Assist in STEM Program	02/19/16	06/30/16	TE A 1
Son, Annie	FC	Full-time Student - Assist in campus Bookstore	02/29/16	06/30/16	TE A 1
Tannery, Hunter	FC	Full-time Student - Assist in campus Bookstore	02/29/16	06/30/16	TE A 1
Thomas, Kentavious	FC	Full-time Student - Assist in PE/Welness Center	02/01/16	06/30/16	TE A 2
Vargas, Maria	FC	Full-time Student - Assist in campus Bookstore	02/29/16	06/30/16	TE A 1
Vincent, Estee	FC	Work Study Student - Assist in the PE Department	01/18/16	06/30/16	TE A 2
Zaragoza, Rudy	FC	Full-time Student - Assist in Admissions & Records	02/29/16	06/30/16	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: March 8, 2016

SUBJECT: Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
March 8, 2016

VOLUNTEER PERSONNEL WITHOUT PAY

Name	Site	Program	Begin	End
Aguilera, Victoria	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Alcala, Heidi	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Bernabe, Janet	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Beserra, Erika	FC	Internship - Physical Education	03/09/2016	05/27/2016
Briggs, Ashley	FC	Internship - Social Sciences	02/01/2016	06/01/2016
Cardenas, Rocio	FC	Internship - Social Science/CDES	02/10/2016	05/25/2016
Chung, Shang Mei	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Cuevas, Maria	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Diaz, Rosa	FC	DSS - Personal Services Attendant	02/01/2016	05/26/2016
Escobar, David	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Fajardo, Monica	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Ferrer, Claudia	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Haghighi, Sara	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Halim, Jassica	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Hernandez, Ana	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Hodge, James	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Joyce, Trevor	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Laguna, Zaira	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Li, Jun	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Lomeli, Roland	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Meza, Christopher	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Nardo, Yazlyn	FC	Internship - OSP/Bus, CIS & Econ Dev Div	02/10/2016	05/28/2016
Nguyen, Vivian	FC	Internship - Social Science/CDES	02/10/2016	06/01/2016
Peralta, Edgar	FC	Internship - Social Sciences	02/10/2016	05/28/2016
Perez, Alyssa	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Pollard, Fred	FC	Welding Program	02/26/2016	06/30/2016
Ramirez Torres, Luis	CC	Physical Education - Training Room	02/24/2016	05/31/2016
Roberts, Lorie	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Rodriguez, Manuel	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Rojas, Areli	FC	Internship - Social Science/CDES	02/10/2016	05/25/2016
Sebei, Eman	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Serrano, Delia	FC	Art Gallery	02/01/2016	05/27/2016
Spinks, Cassandra	FC	Internship - Counseling Center	02/22/2016	05/28/2016
Suh, Sujin	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Sweidan, Nuha	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Tibon, Jamie	FC	Internship - Health Services	02/23/2016	06/20/2016
Trujillo, Paul	FC	Welding Program	02/22/2016	05/30/2016
Wrixon, Maria	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Yang, Xiaoli	SCE	Internship - ESL Program	02/22/2016	05/20/2016

Volunteer Personnel
March 8, 2016

Zamora, Cristina	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Zamora, Taylor	SCE	Internship - ESL Program	03/01/2016	06/30/2016
Zhao, Ruoxing	SCE	Internship - ESL Program	03/01/2016	06/30/2016