

**APPROVED**  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

February 14, 2017

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, February 14, 2017, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President Molly McClanahan called the meeting to order at 5:30 p.m. and asked Tina Johannsen to lead the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL:** Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Molly McClanahan, Jacqueline Rodarte, and Student Trustees Scott Begneski and Tanya Washington. Absent: None.

**RESOURCE PERSONNEL PRESENT:** Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; Bob Simpson, President, Cypress College; Valentina Purtell, Provost, School of Continuing Education; Nicholas Wilkening, District Manager, Information Services; Olivia Veloz, representing the District Management Association; Adam Gottdank, representing the School of Continuing Education Academic Senate; Bryan Seiling representing Cypress College Academic Senate; Pete Snyder, representing Fullerton College Faculty Senate; Tina Johannsen, representing United Faculty; Patricia Sanchez, representing CSEA; Kent Stevenson, representing ADFAC; and Alba Recinos, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Josh Ashenmiller, Joe Carrithers, Gilbert Contreras, Rod Garcia, and Jose Ramon Nuñez from Fullerton College; Santanu Bandyopadhyay, Karen Cant, Philip Dykstra, Jolena Grande, Liana Koeppel, and Marc Posner from Cypress College; Terry Cox and Jorge Gamboa from the School of Continuing Education; and Arturo Ocampo, Kashu Vyas, and Rick Williams from the District Office.

**VISITORS:** Eliza Hoyos, Terry Long, Arturo Martinez, Elizabeth Miller, Melanie Mitchell, and Kamisha Sullivan.

**COMMENTS: MEMBERS OF THE AUDEIENCE:** There were no comments from members of the audience.

**BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jacqueline Rodarte that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.e, 3.f, 3.g  
Instructional Resources: 4.b, 4.c, 4.d, 4.e

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Begneski and Washington's advisory votes.**

**BLOCK VOTE APPROVAL OF PERSONNEL ITEMS:** It was moved by Trustee Stephen T. Blount and seconded by Trustee Barbara Dunsheath that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

## REPORTS

A. **Chancellor Cheryl Marshall** reported that the District's Promise Grant application was not selected for funding, but that efforts to build pathways with K-12 partners and identify internal and external funding streams will continue. Dr. Marshall also commented on the first meeting of the newly formed Districtwide Enrollment Management Advisory Committee (DEMAC) and thanked Arturo Ocampo, District Director of Equity and Compliance, for conducting the Equal Employment Opportunity (EEO) training session at Fullerton College which she attended. Lastly, she reported on her selection as a Wheelhouse Fellow for the 2017 Institute on Leadership.

(See Supplemental Minutes #1185 for a copy of the Chancellor's full report.)

B. **Valentina Purtell**, School of Continuing Education Provost; **Bob Simpson**, Cypress College President; and **Greg Schulz**, Fullerton College President, reported on their respective campus activities.

(See Supplemental Minutes #1185 for copies of their full reports.)

## COMMENTS

A. **Olivia Veloz** reported on the theme of student success at the Fullerton College Convocation, and the inclusion of student testimonials. She also noted that the next DMA meeting will take place on February 22.

B. **Adam Gottdank** shared that SCE continues to prepare for their March 19-22 accreditation site visit, and stated that the final report out during the visit will take place on March 22 at 12:30 p.m. at the Anaheim Campus.

C. **Bryan Seiling** reported that the Cypress College Academic Senate has focused its time on committees and accreditation efforts. He also voiced concern related to the hiring of management positions in light of the District's financial status.

D. **Pete Snyder** reported that at its recent meeting the Fullerton College Faculty Senate discussed possible support of a Board of Governors resolution in support of Deferred Action for Childhood Arrivals (DACA), as well as concerns related to unauthorized recording in the classroom by students.

- E. **Tina Johannsen** reported on the Joint United Faculty/Academic Senates meeting where best practices in equivalency and student mental health concerns were discussed. She also noted that United Faculty has committed to donating \$1,000 to the Cypress College Food Bank.
- F. **Patricia Sanchez** expressed her gratitude to Trustees Jeff Brown and Molly McClanahan for attending the CSEA Officer Installation on February 4.
- G. **Kent Stevenson** reported on negotiations with the District, and also noted that accreditation has been restored to City College of San Francisco, and control of Compton Community College has been returned to its elected Board of Trustees.
- H. **Student Trustee Tanya Washington** thanked everyone who donated to the newly formed Cypress College Food Bank, and reported on her attendance at various campus meetings, and upcoming events in celebration of Black History Month.
- I. **Trustee Stephen T. Blount** reported on his attendance at a recent meeting of the Orange County Community Colleges Legislative Task Force, and commended the Cypress College Mortuary Science program for their preparation of students.
- J. **Trustee Ryan Bent** thanked President Schulz and Provost Purtell for the recent tours of their campuses, and noted his upcoming tour of Cypress College.
- K. **Trustee Jacqueline Rodarte** reported on her attendance at Orange County's 37<sup>th</sup> Annual Black History Parade and encouraged staff to be mindful of community events where the District can have a presence.
- L. **Trustee Jeffrey P. Brown** reported on his attendance at the Fullerton College Spring Convocation that included student presentations highlighting programs that changed their lives.
- M. **Trustee Ed Lopez** also thanked Dr. Schulz and Ms. Purtell for their campus tours. He also requested that staff draft a resolution in support of students and the privacy of student records for consideration at the next Board meeting.
- N. **Trustee Barbara Dunsheath** shared two key dates: the Americana Awards on March 4, and the Cypress College 50<sup>th</sup> Anniversary Celebration on April 1. She also distributed copies of materials from the CCLC Trusteeship Workshop which included the Excellence in Trusteeship tracking form, the Board/CEO partnership presentation, and her own Mortuary Science baccalaureate degree presentation.
- O. **Trustee Molly McClanahan** reported on her attendance at the CSEA Officer Installation, and the District Foundation meeting which Brent Hunter, the District's planned giving consultant, attended. She noted that Melissa Utsuki, Public Affairs Assistant, will be leaving the District later this month and will be sorely missed.

**MIINUTES:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount to approve the Minutes of the Regular Meeting of January 24, 2017. **Motion carried with Trustees Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Begneski's advisory vote, and Trustee Bent and Student Trustee Washington abstaining.**

## FINANCE & FACILITIES

**Item 3.a:** By block vote, authorization was granted to ratify purchase order numbers P0114068 - P0114796 through January 31, 2017, totaling \$2,287,698.39, and check numbers C0044702 - C0044854, totaling \$635,961.93; check numbers F0209397 - F0209767, totaling \$1,374,286.14; check numbers Q0005249 - Q0005316, totaling \$355,929.52; check numbers 88460015 - 88460950, totaling \$6,504,644.83; check numbers V0031404 - V0031413, totaling \$11,113.36; and disbursements E8670474 - E8670671, totaling \$223,542.00, through January 31, 2017.

**Item 3.b:** By block vote, the Board approved Resolution No. 16/17-14 Geographic Restrictions on Use of Certain Statutory RDA Pass-Through Payments, which allows the District to use Redevelopment payments outside the project area or the city of the former Redevelopment area for educational facilities within the District by making a determination that by doing so would be a benefit to the District.

It is further recommended that the Board approve Resolution No. 16/17-15 Geographic Restrictions on Use of Certain Contractual RDA Pass-Through Payments, which allows the District to use Redevelopment funds from Buena Park, Placentia, and Yorba Linda and certain unincorporated areas of the County of Orange for educational facilities within certain areas of the District as outlined.

(See Supplemental Minutes #1185 for a copy of the Resolutions.)

**Item 3.c:** The Board received and reviewed the District's Quarterly Financial Status Report for the quarter ended December 31, 2016, as required by §58310 of Title 5. Vice Chancellor Fred Williams stated that the Quarterly Financial Status Report does not reflect the 800 FTES shortfall at P-1, which would place the District in stability funding mode, because that information was received after December 31, 2016.

**Item 3.d:** The Board received and reviewed the Quarterly Investment Report for the quarter ended December 31, 2016. Vice Chancellor Fred Williams noted for the first time, the Quarterly Investment Report included information related to the Irrevocable Retiree Benefits Trust.

**Item 3.e:** By block vote, authorization was granted to amend the contract with McMurray Stern for the purchase and installation of Spacesaver Eclipse Powered Single-Entry System and furniture for the Anaheim Campus First Floor Storage/File Room and increase the contract amount by \$7,192.31 from \$362,108.73 to \$369,301.04, inclusive of taxes. All other terms of the contract remain the same.

Further authorization was granted for the District Director, Purchasing, to execute the agreement on behalf of the District.

**Item 3.f:** By block vote, authorization was granted to amend the agreement with R<sup>2</sup>A Architecture to provide design development, construction documents, construction administration, and DSA certification services for the 2,486 square feet 1<sup>st</sup> floor warehouse area of the Anaheim Campus and increase the contract amount by an amount not to exceed \$10,000, plus reimbursables not to exceed \$600, from \$56,836 to \$67,436. The other terms of the agreement remain the same.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the amendment to the agreement on behalf of the District.

**Item 3.g:** By block vote, authorization was granted to establish a pool of Building Commissioning Services firms for Districtwide projects. The terms and conditions of the contracted services for a specific task will be set forth in an agreement.

**Item 3.h:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte to enter into an agreement with KWALL in the amount of \$144,950 to redesign the Cypress College website. The term of the agreement shall be effective February 15, 2017, through June 30, 2017.

In the ensuing discussion, concern was expressed that the Request for Proposals (RFP) process was bypassed, and questions voiced regarding the scope of work, proposals received, Perkins funding restrictions, and the project timeline. Subsequent to the discussion, it was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte to amend their motion and table the item until the February 28 Board meeting where it will be presented with a timeline, and after efforts have been made to locate additional qualified vendors.

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Begneski and Washington's advisory votes, and Trustee McClanahan voting no.**

## **INSTRUCTIONAL RESOURCES**

**Item 4.a:** The Board received and reviewed the first draft of the Cypress College 2017 Institutional Self-Evaluation for Reaffirmation of Accreditation. Philip Dykstra, Accreditation Liaison Officer, and Liana Koepfel, Accreditation Self Study Chair, responded to questions posed by the Board regarding planned revisions, quality focus essays (QFEs), the meeting of standards, the inconsistent reporting of those standards, student learning outcome (SLO) deficiencies, the functional map, eligibility requirements, and incomplete information contained in the report.

During the question and answer period, Trustee Dunsheath read portions of a prepared statement where she outlined her concerns related to the draft report as well as suggestions for improvement. She advised that senior staff at Cypress College and the District provide feedback, and that the College consider soliciting outside assistance. Subsequent to the discussion, the Board affirmed their desire that Cypress College follow-up on the next steps and provide a timeline.

(See Supplemental Minutes #1185 for copies of the Cypress College 2017 Institutional Self-Evaluation for Reaffirmation of Accreditation and Dr. Dunsheath's full statement.)

**Item 4.b:** By block vote, authorization was granted to accept new funding of \$3,741,971 in Strong Workforce Initiative Year One Allocation Local Share funding in the 2016-2017 fiscal year, approve the *North Orange County Community College District Year One SWI Funding Plan*, and adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

(See Supplemental Minutes #1185 for listing of the approved District project list.)

**Item 4.c:** By block vote, authorization was granted to accept new revenue from the Community College Basic Skills and Student Outcome Transformation Grant (RFA# 15-068) funded through the California Community Colleges Chancellor's Office Division of Educational Services in the amount \$1,499,353, and also adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

**Item 4.d:** By block vote, authorization was granted to enter into a travel agreement with AIFS for the Cypress College and Fullerton College 2017 Fall Study Abroad Program in Paris, France. The basic program fee of \$8,925, which is to be paid by each student, includes housing, round trip flight, an orientation, support staff, travel excursions, study center, a Navigo travel pass, and some meals.

Further authorization was granted for the Vice Chancellor, Facilities and Finance, to execute the agreement on behalf of the District. A signed copy of the travel contractor agreement will be on file in the District Business Office, and the original signed contract sent back to the Study Abroad Office.

**Item 4.e:** By block vote, authorization was granted for Fullerton College to host the 1<sup>st</sup> Annual Region 8 Foster Future Leaders Conference on February 24, 2017, for 150 current and former foster youth students from Region 8 California Community Colleges and provide hospitality at a cost not to exceed \$3,800.

## **HUMAN RESOURCES**

**Item 5.a:** By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

### RETIREMENTS

Bennett, Erica	FC	Librarian From: 01/31/2017 (Change in Date) To: 02/01/2017 PN FCF843
DeMarkey, Nina	CC	Dean, Social Sciences Eff. 07/01/2017 PN CCM999
Donley, Steven	CC	Dean, Career Technical Education & Economic Development

Eff. 07/01/2017  
PN CCM970

Lopez, Connie FC Cosmetology Instructor  
Eff. 05/30/2017  
PN FCF830

Sciacca, John CC Dean, Health Sciences  
Eff. 07/01/2017  
PN CCM992

#### TEMPORARY REASSIGNMENT

Lipiz-Gonzalez, Elaine CC Director, EOPS/CARE/CalWORKs  
  
To: FC Interim Dean, Student Support Services  
Range 32, Column A + Doctorate  
Management Salary Schedule  
Eff. 02/08/2017-06/30/2017

#### CHANGE IN SALARY CLASSIFICATION

Gargano, Amanda CC Culinary Arts Instructor  
From: Class B, Step 1  
To: Class C, Step 8  
Eff. 01/27/2017

Kohl, Colin FC English Instructor (ADJ)  
From: Column 1, Step 1  
To: Column 2, Step 1  
Eff. 01/30/2017

#### ADDITIONAL DUTY DAYS @ PER DIEM

Beidler, Larry	CC	Head Coach, M&W Swimming	13 days
Benito, Jeff	CC	Head Coach, M&W Tennis	13 days
Bedard, Dana	CC	Head Coach, Men's Golf	13 days
Hutting, Anthony	CC	Head Coach, Baseball	15 days
Pickler, Brad	CC	Head Coach, Softball	15 days
Pinkham, Bill	CC	Assistant Coach, Baseball	11 days
Welliver, Nancy	CC	Head Coach, Sand Volleyball	13 days

#### LEAVES OF ABSENCE

Chiang-Schultheiss, Darren FC English Instructor  
Load Banking Leave With Pay (6.67%)  
Eff. 2017 Spring Semester

Liu, Annie FC English Instructor  
Load Banking Leave With Pay  
From: 26.67%

To: 46.67%  
Eff. 2017 Spring Semester

Pimentel, Sylvia	FC	Counselor Load Banking Leave With Pay (17.50%) Eff. 2017 Spring Semester
Plett, Christina	CC	Mathematics Instructor Load Banking Leave With Pay (10.00%) Eff. 2017 Spring Semester
Reinhardt-Zacair, Catherine	FC	Foreign Language Instructor Rescind Load Banking Leave With Pay Eff. 2017 Spring Semester
Talwar, Ambika	CC	English Instructor Load Banking Leave With Pay (20.00%) Eff. 2017 Spring Semester
Wada, Kathryn	CC	ESL Instructor Load Banking Leave With Pay (13.33%) Eff. 2017 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2017 SPRING SEMESTER,  
TRIMESTER

Bacean, Dorel	FC	Column 1, Step 1
Barajas, Daniela	FC	Column 1, Step 1
Benam, Megan	FC	Column 1, Step 1
Boone, Edward	CC	Column 1, Step 1
Brooks, Kerry	FC	Column 2, Step 1
Camacho, Julian	FC	Column 1, Step 1
Campbell, Asharie	FC	Column 3, Step 1
Curcuruto, Jordan	FC	Column 1, Step 1
Curran-Norton, Amy	CC	Column 2, Step 1
Daugherty, Sarah	FC	Column 1, Step 1
Don Vito, Michelle	FC	Column 1, Step 1
Dougherty, Sarah	CC	Column 1, Step 1
Davis, Michelle	FC	Column 1, Step 1
Earle, Gwendolyn	FC	Column 1, Step 1
Ferguson, Kennellie	FC	Column 1, Step 1
Fraidany, Apollo	FC	Column 2, Step 1
Gadlin, Kimberly	CC	Column 2, Step 1
Gaines, Wendy	FC	Column 1, Step 1
Garavito, Christine	FC	Column 1, Step 1
Grodin, Samuel	FC	Column 3, Step 1
Herrera, Elizabeth	FC	Column 1, Step 1
Hung, Audrey	CC	Column 2, Step 1
Lisa McKnight	CC	Column 1, Step 1
Maltz, Natalie	CC	Column 1, Step 1
Marion, Jeremy	FC	Column 1, Step 1



Momtaz, Farshad	FC	Column 1, Step 1
Muldrow, Alica	CC	Column 1, Step 1
Opffer, Elenie	FC	Column 3, Step 1
Powers, Brian	FC	Column 1, Step 1
Raval, Gira	FC	Column 1, Step 1
Robles, Desiree	FC	Column 1, Step 1
Sanchez, Ivan	FC	Column 1, Step 1
Troesh, Joshua	FC	Column 1, Step 2
Vu, Thong	FC	Column 2, Step 1
Williams, Sharone	FC	Column 3, Step 1
Yanuarina, Christina	SCE	Column 2, Step 1
Zimprich, Abbra	CC	Column 1, Step 1

**Item 5.b:** By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

### RETIREMENT

Dumas, Carol	AC	Educational Services and Technology Coordinator 12-month position (100%) Eff. 07/07/2017 PN DEC950
Kavanaugh, Michael	CC	Manager, Systems Technology Services 12-month position (100%) Eff. 06/02/2017 PN CCM960
Verjan, Maria	FC	Facilities Custodian II 12-month position (100%) Eff. 01/18/2017 PN FCC656

### RESIGNATION

Atkins, Blanca	CC	Admissions and Records Technician 12-month position (100%) Eff. 03/02/2017 PN CCC947
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### NEW PERSONNEL

Banks, Antonio	FC	Special Project Manager, Student Services/UMOJA Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 02/15/2017 – 06/30/2017 PN FCT976
Bybee, Matthew	CC	Campus Safety Officer 11-month position (50%) Range 31, Step A

		Classified Salary Schedule Eff. 02/24/2017 PN CCC852
Crisostomo Urzua, Jessica	FC	Facilities Custodian I 12-month position (55%) Range 27, Step A + 5% Shift Classified Salary Schedule Eff. 02/15/2017 PN FCC990
De Santiago, Luisa	AC	Administrative Assistant I 12-month position (100%) Range 33, Step A Classified Salary Schedule Eff. 02/15/2017 PN DEC997
Esparza, Christian	FC	Financial Aid Technician 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 02/15/2017 PN FCC603
Jimenez, Martin	FC	HVAC Mechanic I 12-month position (100%) Range 34, Step A Classified Salary Schedule Eff. 02/15/2017 PN FCC845
Luthi, Christopher	FC	Piano Accompanist 9-month position (100%) Range 44, Step A Classified Salary Schedule Eff. 02/15/2017 PN FCC867
Payne, Leonard	CC	Facilities Custodian I 12-month position (100%) Range 27, Step E Classified Salary Schedule Eff. 02/15/2017 PN CCC867
Thomas, Tayler	SCE	Administrative Assistant II 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 02/21/2017

## PN SCC951

Zaragoza, Juliana      FC      Financial Aid Technician  
 12-month position (100%)  
 Range 36, Step A  
 Classified Salary Schedule  
 Eff. 02/15/2017  
 PN FCC818

PROMOTION

Barba, Yolanda      SCE      Account Clerk II  
 12-month position (100%)  
 PN SCC909

To:      SCE Administrative Assistant II  
 12-month position (100%)  
 Range 36, Step C  
 Classified Salary Schedule  
 Eff. 02/15/2017  
 PN SCC889

VOLUNTARY CHANGES IN ASSIGNMENT

Carpenter, Terry      CC      Administrative Assistant II (100%)

Temporary Change in Assignment  
 To:      CC Executive Assistant  
 12-month position (100%)  
 Range 41, Step D + 10% Longevity  
 Classified Salary Schedule  
 Eff. 01/25/2017 – 06/30/2017

Fajardo, Karla      CC      Clerical Assistant II (100%)

Temporary Change in Assignment  
 To:      CC Admissions and Records Technician  
 12-month position (100%)  
 Range 33, Step E + 10% Longevity + PGD  
 Classified Salary Schedule  
 Eff. 01/30/2017 – 06/30/2017

Guerrero, Juan      FC      Facilities Custodian Coordinator II  
 12-month position (100%)  
 PN FCC931

Permanent Lateral Transfer  
 To:      CC Facilities Custodian Coordinator II  
 12-month position (100%)  
 Eff. 02/15/2017  
 PN CCC979

McCurtis, Wesley	CC	Sports Information/Marketing Representative (100%)  Temporary Change in Assignment To: CC Sports Information/Marketing Rep. II 12-month position (100%) Range 38, Step B Classified Salary Schedule Eff. 10/11/2016 – 06/30/2017
Sodman, Victoria	SCE	Administrative Assistant I (100%)  Extension of Temporary Change in Assignment To: SCE Administrative Assistant II 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 02/01/2017 – 02/20/2017

### PROFESSIONAL GROWTH & DEVELOPMENT

Barnett, Chynna	FC	Library Assistant I (100%) 2 <sup>nd</sup> Increment (\$350) Eff. 07/01/2017  3 <sup>rd</sup> Increment (\$350) Eff. 07/01/2018
Howard, Sharon	FC	Administrative Assistant III (100%) 1 <sup>st</sup> Increment (\$350) Eff. 07/01/2017  2 <sup>nd</sup> Increment (\$350) Eff. 07/01/2018  3 <sup>rd</sup> Increment (\$350) Eff. 07/01/2019
Lee, Jenny	CC	Accounting Technician (100%) 1 <sup>st</sup> Increment (\$350) Eff. 07/01/2017
Pattison, Jeanette	CC	Instructional Aide (62.5%) 1 <sup>st</sup> Increment (\$218.80) Eff. 07/01/2017

### LEAVES OF ABSENCE

Kimble, Kimberly	AC	Office Coordinator (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter
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Eff. 01/20/2017 – 03/20/2017 (Consecutive Leave)

Lee, Anthony	AC	IT Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/01/2017 – 02/28/2017 (Consecutive Leave)
Mullen, Susan	FC	Library Assistant (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 11/28/2016 – 12/02/2016 (Consecutive Leave)
Penesa, Rosemary	CC	Accounting Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/18/2017 – 02/08/2017 (Consecutive Leave)
West, Deborah	FC	Campus Safety Officer (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/07/2016 – 01/02/2017 (Consecutive Leave)
Young, Lynette	CC	Administrative Assistant II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/03/2017 – 01/13/2017 (Consecutive Leave)

**Item 5.c:** By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1185 for a copy of the professional expert personnel listing.)

**Item 5.d:** By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1185 for a copy of the hourly personnel listing.)

**Item 5.e:** By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1185 for a copy of the volunteer listing.)

**Item 5.f:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte to approve the compensation and benefits for Valentina Purtell, appointed Provost for the School of Continuing Education, effective December 14, 2016, at Step B of the Executive Officer Salary Schedule (Provost Schedule), wherein the yearly rate of compensation shall be ONE HUNDRED EIGHTY-FOUR THOUSAND, TWO HUNDRED EIGHTY-TWO DOLLARS (\$184,282). The annual salary shall be paid in twelve (12) equal monthly installments with proration for a period of less than a full year of service.

The yearly optional fringe benefit dollar allowance shall be the same as that which is provided for the District's twelve-month management employees, plus two percent (2%) of Ms. Purtell's annual contract salary. The above amount is in addition to the standard medical benefits available to District employees.

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

(This action was orally reported by Board President McClanahan as required per the Brown Act, at California Government Code section 54953(c)(3), as amended.)

## **GENERAL**

**Item 6.a:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jacqueline Rodarte that the Board of Trustees adopt Resolution No. 16/17-16 and No. 16/17-17, verifying that Trustee Ryan Bent and Student Trustee Tanya Washington, respectively, were absent on January 24, 2017 due to hardship and, therefore, eligible to receive compensation for the Board meeting held on that date.

**Motion carried with Trustees Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Begneski's advisory vote, and Trustee Bent and Student Trustee Washington abstaining.**

A signed Affidavit from Mr. Bent and Ms. Washington verifying their absences due to hardship will be on file in the Chancellor's Office.

**CLOSED SESSION:** At 7:36 p.m., Board President Molly McClanahan adjourned the meeting to closed session per the following sections of the Government Code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**Per Section 54957: PUBLIC EMPLOYEE APPOINTMENTS: Cypress College President**

**RECONVENE MEETING:** At 8:56 p.m., Board President Molly McClanahan reconvened the meeting in open session.

**ADJOURNMENT:** At 8:57 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Ryan Bent to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

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Prepared By Recording Secretary for  
Jeffrey P. Brown, Secretary, Board of Trustees