



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AGENDA OF REGULAR MEETING  
OF THE BOARD OF TRUSTEES**

**MEETING:** Regular Meeting in February

**DATE:** Tuesday, February 10, 2015, at 5:30 p.m.

**PLACE:** Board Room at the Anaheim Campus  
1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting.

**AGENDA:**

1.
  - a. Pledge of Allegiance to the Flag
  - b. Board of Trustees Roll Call
  - c. **Comments: Members of the Audience** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
  - d. **Consider Non-Personnel block-vote items indicated by [ ] in Sections 4 and 5**
  - e. **Consider Personnel block-vote items indicated by [ ] in Section 6**

Agenda items designated as block-vote items with [ ] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- f. **Reports:**

**Chancellor**

**\*Certificate of Commendation**

**\*Presentation on the District-wide Construction Plan  
By: Fred Williams, Vice Chancellor, Finance & Facilities**

g. **Comments:**

**College Presidents/Provost  
Resource Table Personnel  
Members of the Board of Trustees**

2. a. Approval of Minutes of the Only Meeting of January 27, 2015.
- b. **CLOSED SESSION: Per the following sections of the Government Code:**
- Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**
- Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**
- Per Section 54956.9: CONFERENCE WITH LEGAL COUNSEL: PENDING LITIGATION: Charles R. Clough case.**
- Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Chancellor**

3. **FINANCE AND FACILITIES**

- a. It is recommended that the Board review the District's Quarterly Financial Status Report for the quarter ended December 31, 2014, as required by §58310 of Title 5.
- [b] Authorization is requested to award bid #2015-03, Fullerton College Roofing Project, to Bell Roof Co., Inc. as the lowest overall responsive and responsible bidder.
- [c] Authorization is requested to amend the agreement with Flewelling & Moody Associates, Inc. to develop a Feasibility Study for the construction of the Maintenance and Operations Facility at Fullerton College, and extend the term retroactively from December 1, 2014, through December 31, 2015, at no additional cost to the District.

- [d] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**

#### 4. INSTRUCTIONAL RESOURCES

- [a] Authorization is requested to accept new revenue for the Fullerton College Career Technical Education Enhancement Fund 60% Allocation Grant; the Cypress College Career Technical Education Division Prop. 39 Program Improvement Grant; and the Cypress College Career Technical Education Enhancement Fund 60% Allocation Grant.

#### 5. HUMAN RESOURCES

- [a] Request approval of the following items concerning academic personnel:

Retirement  
 Change in Salary Classification  
 Management Professional Growth & Development  
 Additional Duty Days @ Per Diem  
 Leaves of Absence  
 Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

Retirement  
 Resignation  
 New Personnel  
 Promotion  
 Voluntary Changes in Assignment  
 Professional Growth & Development  
 Leaves of Absence

- [c] Request approval of Professional Experts.

- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

- [e] Request approval of Volunteers.

- [f] Request approval of the 2016-2017 Academic Calendar for credit and noncredit instructors be approved, and the holiday schedule for classified employees be received as information.

- g. Request approval of the Executive Officer Salary Schedule, and the amendment of current Executive Officer contracts to eliminate the automobile allowance provision, effective February 10, 2015.

**6. GENERAL**

- a. It is recommended that the Board adopt proposed, revised Board Policy 5130, Financial Aid
- b. It is recommended that the Board consider nominating a member of the Board of Trustees for membership on the California Community College Trustees (CCCT) Board of Directors.
- c. It is recommended that the Board review the Board of Trustees Assessment instrument and make appropriate changes to the instrument for re-adoption at the March 24, 2015, Board meeting.
- d. It is recommended that the Board honor Chancellor Ned Doffoney upon his retirement, effective February 28, 2015, and adopt Resolution 14/15-05, Honoring Dr. Ned Doffoney as North Orange County Community College District Chancellor Emeritus.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact Violet Ayon, Recording Secretary of the Board, (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	_____
<b>DATE:</b>	February 10, 2015	Resolution	_____
<b>SUBJECT:</b>	Quarterly Financial Status Report Ended December 31, 2014	Information	X
		Enclosure(s)	X

**BACKGROUND:** Pursuant to §58310 of Title 5 of the California Code of Regulations, the Chief Executive Officer of each community college district shall submit a report showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board on a quarterly basis.

The Chief Executive Officer of each community college district shall also prepare a quarterly report based on measurements and standards as established by the Board of Governors of the California Community Colleges and certified on forms provided by the State Chancellor. It is further required that this report be reviewed by the district governing board and entered into the minutes of a regularly scheduled meeting.

Accordingly, attached is the California Community Colleges Quarterly Financial Status Report form CCFS-311Q for the quarter ended December 31, 2014. This agenda item was submitted by Rodrigo Garcia, District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6300, Fiscal Management.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The State Chancellor's Office requires that the District file a quarterly financial status report known as the CCFS-311Q. This agenda item does not result in any financial impact to the District.

**RECOMMENDATION:** It is recommended that the Board review the District's Quarterly Financial Status Report for the quarter ended December 31, 2014, as required by §58310 of Title 5.


Fred Williams  
\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

3.a.1  
\_\_\_\_\_  
Item No.

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q  
VIEW QUARTERLY DATA**

CHANGE THE PERIOD   
Fiscal Year: 2014-2015  
Quarter Ended: (Q2) Dec 31, 2014

District: (860) NORTH ORANGE

Line	Description	As of June 30 for the fiscal year specified		
		Actual 2011-12	Actual 2012-13	Actual 2013-14 Projected 2014-2015
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>				
<b>A. Revenues:</b>				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	156,394,337	158,388,978	171,384,348
A.2	Other Financing Sources (Object 8900)	78,618	57,224	14,225
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	156,472,955	158,446,202	171,398,573
<b>B. Expenditures:</b>				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	153,081,500	156,512,817	160,353,104
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	2,956,229	6,603,893	9,538,770
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	156,037,729	163,116,710	169,891,874
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	435,226	-4,670,508	1,506,699
D.	<b>Fund Balance, Beginning</b>	46,427,440	46,862,666	42,192,158
D.1	Prior Year Adjustments + (-)	0	0	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	46,427,440	46,862,666	42,192,158
E.	<b>Fund Balance, Ending (C. + D.2)</b>	46,862,666	42,192,158	43,698,857
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	30%	25.9%	25.7%

**II. Annualized Attendance FTES:**

G.1	Annualized FTES (excluding apprentice and non-resident)	33,280	32,542	35,593	36,843
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**III. Total General Fund Cash Balance (Unrestricted and Restricted)**

	As of the specified quarter ended for each fiscal year				
		2011-12	2012-13	2013-14	2014-2015
H.1	Cash, excluding borrowed funds		68,764,249	58,617,781	77,361,260
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1 + H.2)	67,775,582	68,764,249	58,617,781	77,361,260

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>J.</b>	<b>Revenues:</b>				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	178,135,730	178,135,730	77,707,063	43.6%
I.2	Other Financing Sources (Object 8900)	363,865	363,865	18,753	5.2%
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	178,499,595	178,499,595	77,725,816	43.5%
<b>J.</b>	<b>Expenditures:</b>				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	175,738,989	176,299,628	79,566,973	45.1%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	7,888,646	8,388,646	566,615	6.8%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	183,627,635	184,688,274	80,133,588	43.4%
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	-5,128,040	-6,188,679	-2,407,772	
L	Adjusted Fund Balance, Beginning	43,698,857	43,698,857	43,698,857	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	38,570,817	37,510,178	41,291,085	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	21%	20.3%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Permanent		Academic		Temporary		Classified	
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
<b>a. SALARIES:</b>										
Year 1:										
Year 2:										
Year 3:										
<b>b. BENEFITS:</b>										
Year 1:										
Year 2:										
Year 3:										

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**  
 This year? **NO**  
 Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	February 10, 2015	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Award Bid #2015-03, Fullerton College Roofing Project	Enclosure(s)	<u>    X    </u>

**BACKGROUND:** On January 27, 2015, the District Purchasing Department received six bids for the Fullerton College Roofing Project. The lowest responsive and responsible bidder was Bell Roof Co., Inc. in the amount of \$298,254. The Fullerton College Roofing project consists of installing a Western Colloid fluid applied reinforced roofing system over the existing roofs on Buildings 100, 1100, 1300, 1800, 1810, 1820, 1830, 2100 & 2200. The system is a white reflective roof coating that is a lower cost option than traditional tear-off and re-roof. Attached is the bid summary. This agenda item was submitted by Jenney Ho, District Director, Purchasing.

**How does this relate to the five District Strategic Directions?:** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy?:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Funding for this project will come from Scheduled Maintenance Fund

**RECOMMENDATION:** Authorization is requested to award bid #2015-03, Fullerton College Roofing Project, to Bell Roof Co., Inc. as the lowest overall responsive and responsible bidder in the amount of \$298,254. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the agreement on behalf of the District.

Fred Williams  
\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

3.b.1  
\_\_\_\_\_  
Item No.

# BID SUMMARY

Bid #2015-03, Fullerton College Roofing Project

Due: 1/27/15 @ 2:00 p.m.

<b>Company</b>	<b>Base Bid</b>	<b>Allowance</b>	<b>Total</b>
Bell Roof Co., Inc.	\$ 238,254	\$ 60,000	\$ 298,254
All Surface Roofing & Waterproofing	\$ 252,870	\$ 60,000	\$ 312,870
Chapman Coast Roof Co., Inc.	\$ 275,996	\$ 60,000	\$ 335,996
Bligh Pacific	\$ 287,212	\$ 60,000	\$ 347,212
Best Contracting Services, Inc.	\$ 292,995	\$ 60,000	\$ 352,995
Letner Roofing Company	\$ 380,000	\$ 60,000	\$ 440,000



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	X
<b>DATE:</b>	February 10, 2015	Resolution	
		Information	
<b>SUBJECT:</b>	Ratification of Purchase Orders and Checks	Enclosure(s)	X

**BACKGROUND:** Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0099066-P0100164, check numbers C0041329-C0041478; F0185254-F0185547; Q0003922-Q0003972; 88434792-88435553; V0031263-V0031271; 70067159-70067159; disbursements E8566299-E8575221; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are SCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Higher One disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Actual costs will be charged to applicable funds as goods and/or services are received.

**RECOMMENDATION:** It is recommended that the Board ratify purchase order numbers P0099066-P0100164 through January 29, 2015, totaling \$2,387,353.77, and check numbers C0041329-C0041478, totaling \$3,208,293.48; check numbers F0185254-F0185547, totaling \$6,453,178.79; check numbers Q0003922-Q0003972, totaling \$4,446.36; check numbers 88434792-88435553, totaling \$4,082,934.13; check numbers V0031263-V0031271, totaling \$11,878.00; check numbers 70067159-70067159, totaling \$740.00; and disbursements E8566299-E8575221, totaling \$9,394,751.33, through January 31, 2015.

Fred Williams		3.d
Recommended by	Approved for Submittal	Item No.

**BOARD RECAP  
FOR THE PERIOD DECEMBER 24, 2014, THROUGH JANUARY 29, 2015  
BOARD MEETING 2/10/2015**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0099066	Nadar Inc	\$7,250.00	Capital Outlay	AC	Remove and Replace Surge Pit Access at FC
P0099368	Wilson, Kelly J	\$422.00		SCE	Reimbursement for AB856 Summit
P0099630	Getinge/Castle, Inc.	\$2,482.31		FC	Biology Lab Supplies
P0099715	Cynmar Corporation	\$5,549.04		FC	Chemistry Lab Equipment
P0099716	Supply Doc Inc	\$906.94		CC	Dental Assisting Lab Supplies
P0099717	Toshiba America Information Systems Inc	\$1,049.01		FC	Toshiba Copier
P0099718	P2S Engineering Inc	\$68,000.00	Capital Outlay	AC	CC Central Plant Feasibility Study
P0099719	Apple Computer Inc	\$1,922.64		AC	Computer
P0099720	Action Duct Cleaning Co Inc	\$2,100.00		CC	Onsite Duct Cleaning
P0099721	Anaheim Glass Inc	\$500.00		FC	Blanket Order for Glass Supplies
P0099722	Apple Computer Inc	\$3,982.54		FC	Computer
P0099723	GST	\$3,417.25		FC	Computers
P0099724	HRC Catering	\$3,067.31		FC	Catering for Counselors Training
P0099725	Sesac Inc	\$1,940.38		FC	Music License Fees
P0099726	Ninyo & Moore Geotechnical	\$19,320.00	Capital Outlay	AC	District-Wide Storm Water Management Program
P0099727	Trinity Sound Co	\$31,015.68		CC	Sound System for Theater Building Lobby
P0099728	Cynmar Corporation	\$2,600.64		FC	Chemistry Lab Supplies
P0099745	ProAudio.com	\$2,193.01		CC	Audio Supplies
P0099746	Lowe's Companies Inc	\$2,742.61		FC	Instructional Supplies
P0099747	Riddell/All American Sports Group	\$974.20		FC	Athletic Uniforms
P0099748	B & H Photo Video Inc	\$519.13		FC	Rackmount Monitor
P0099749	CN School and Office Solutions Inc	\$6,483.37		FC	Office Furniture
P0099750	Nu/Age Development Inc	\$1,175.00		SCE	Shelving for DSS Cupboards
P0099751	Jacobsen West	\$31,903.20		FC	Mower
P0099753	Ran Graphics Inc	\$33,669.22		SCE	SCE Spring 2015 Class Schedule
P0099754	Samuel French Inc	\$139.58		SCE	Text Books
P0099755	Chariot Software Group	\$375.00		FC	Software License
P0099756	Meridian IT Inc	\$19,701.44		FC	Network Supplies
P0099757	VMI Inc	\$4,700.93		FC	Video Equipment
P0099758	CDW Government Inc	\$1,472.13		FC	Office Equipment
P0099760	Barr Commercial Door Repair Inc	\$369.98		FC	Onsite Roll Up Door Repairs

**BOARD RECAP  
FOR THE PERIOD DECEMBER 24, 2014, THROUGH JANUARY 29, 2015  
BOARD MEETING 2/10/2015**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0099763	Klinger Educational Products Corp	\$11,867.28		CC	Science Lab Equipment
P0099764	Duplo, USA Corp	\$8,774.10		FC	Printing Equipment
P0099765	GST	\$1,538.63		CC	Office Equipment
P0099766	Dell Marketing LP	\$2,294.59		CC	Computers
P0099767	Freedom Scientific BLV Group LLC	\$3,687.50		SCE	Instructional Supplies
P0099768	National Student Clearinghouse	\$794.05		CC	Student Tracker Fees
P0099769	CDW Government Inc	\$1,872.29		FC	Computers
P0099770	Graybar Electric Co Inc	\$9,549.90		CC	Network Wireless Project Supplies
P0099771	Jensen, Alyssa	\$212.01		FC	Reimbursement for Damaged Windshield
P0099773	CDW Government Inc	\$313,275.60		FC	Computers
P0099774	Ro*co Films Educational	\$388.63		CC	DVD & License
P0099775	Scantron Corporation	\$139.13		FC	Scantrons
P0099776	Efficient Environmental Service Inc	\$1,000.00		SCE	Waste Collection and Removal
P0099777	JE Halliday Sales Inc	\$910.00		AC	Equipment Repairs
P0099778	Pearson	\$20,000.00		CC	Online Tutoring Services
P0099779	YBH Restaurants Inc	\$852.07		CC	Catering
P0099780	ATI	\$4,725.00		CC	Online Nursing Tests
P0099781	Office Depot	\$80.31		CC	Office Supplies
P0099790	CDW Government Inc	\$64.95		AC	Computer Supplies
P0099791	Magnabosco, Jennifer	\$3,440.00		FC	Mental Health First Aid Training
P0099792	College & Career Press LLC	\$75.00		CC	Subscription Renewal
P0099793	Allen Precision Equipment Inc	\$11,259.01		FC	Construction Supplies
P0099794	CDW Government Inc	\$2,186.80		FC	Classroom Equipment
P0099795	Jackson's Auto Supply	\$250.00		AC	Blanket Order for Automotive Supplies
P0099796	Alliance of Career Resource Professionals Inc	\$350.00		CC	Membership Fees
P0099797	SJM Industrial Radio	\$891.12		AC	Offsite Radio Repairs and Parts
P0099798	Apple Computer Inc	\$4,208.16		AC	Computers
P0099799	CleanEdison LLC	\$14,853.75		SCE	Student Fees
P0099801	Pitching Machine Sale	\$2,813.41		FC	PE Equipment
P0099802	Hunter, Adleane	\$5,000.00		AC	Stage Performance

**BOARD RECAP  
FOR THE PERIOD DECEMBER 24, 2014, THROUGH JANUARY 29, 2015  
BOARD MEETING 2/10/2015**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0099804	The Wall Street Journal	\$446.47		FC	Journal Subscription
P0099805	CDW Government Inc	\$1,503.86		AC	Computer
P0099806	Sasco Electric	\$33,500.00		CC	Electrical Services
P0099807	Ecolab Inc	\$1,660.67		FC	Laundry Supplies
P0099808	Logicube, Inc	\$395.00		SCE	Software
P0099809	Cambridge University Press	\$819.85		SCE	Text Books
P0099810	Cengage Learning Inc	\$2,726.46		SCE	Text Books
P0099811	Buddy's All Stars, Inc.	\$2,607.76		FC	Baseball Uniforms
P0099817	Western State Design Inc	\$199.50		FC	Onsite Washing Machine Repairs
P0099818	GST	\$600.32		SCE	Computer Monitor
P0099819	South Coast Air Quality Management District	\$3,372.21		FC	Air Quality Fees
P0099820	South Coast Air Quality Management District	\$125.75		FC	Air Quality Fees
P0099822	S3 Stores Inc	\$44.28		SCE	DVD
P0099823	G/M Business Interiors	\$1,064.49		SCE	Computer Key Boards
P0099824	Four Winds Interactive LLC	\$32,788.80		CC	Digital Signage Software
P0099825	View Plus Technologies Inc	\$15,680.62		SCE	Braille Embosser
P0099826	DynTek Services Inc	\$27,825.00		FC	System Configuration
P0099828	GST	\$3,389.66		CC	Computer Equipment
P0099831	Flinn Scientific Inc	\$729.65		FC	Chemistry Lab Equipment
P0099832	Office Depot	\$808.93		CC	Office Supplies
P0099833	Rotary Club of Cypress	\$900.00		CC	Annual Membership Dues
P0099834	Baker & Taylor Inc	\$25,000.00		CC	Blanket Order for Library Materials
P0099835	Jobelephant.com Inc	\$62.48		AC	Advertising Fees
P0099836	National Court Reporters Association	\$600.00		CC	Annual Membership
P0099840	GST	\$2,620.96		FC	Computer Workstations
P0099841	Bloomberg Business Week	\$75.60		CC	Magazine Subscription
P0099842	Dell Marketing LP	\$6,054.55		CC	Computer & Network Equipment
P0099843	The Kiplinger Letter	\$235.00		CC	Subscription Letter
P0099844	Office Depot	\$1,500.00		CC	Blanket Order for Office Supplies
P0099845	CDW Government Inc	\$6,383.92		FC	Office Equipment

**BOARD RECAP  
FOR THE PERIOD DECEMBER 24, 2014, THROUGH JANUARY 29, 2015  
BOARD MEETING 2/10/2015**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0099846	Pro Celebrity	\$183.71		CC	Athletic Uniforms
P0099847	Ping, Inc.	\$588.52		CC	Golf Supplies
P0099848	Celebrations ! Party Rentals	\$306.50		CC	Table Rentals
P0099849	R2A Architecture	\$14,837.00		FC	Architectural Service for Sink Additions in Bldg 700
P0099850	Sodexo Inc and Affiliates	\$133.92		FC	Catering
P0099851	People Admin Inc	\$44,562.00		AC	Online Applicant Tracking System
P0099856	Computerland of Silicon Valley	\$1,380.00		CC	Software
P0099857	Office Depot	\$500.00		FC	Blanket Order for Office Supplies
P0099858	Chem Pro Laboratory Inc	\$1,689.76		AC	Onsite Cooling Tower Repairs
P0099862	Merit Software	\$4,706.00		FC	Software License
P0099863	RefPay.com	\$7,586.00		FC	Payment of Team Officials
P0099864	Denville Scientific Inc	\$2,695.65		FC	Chemistry Lab Equipment
P0099866	Classmate LLC	\$1,000.00		FC	Software Subscription
P0099867	Postmaster - Cypress	\$220.00		CC	Postal Services
P0099868	Johnson Health Tech North America Inc	\$10,204.93		FC	PE Equipment
P0099869	Automotive Career Development Center	\$2,106.00		FC	Automotive Parts
P0099870	Midtronics Inc	\$1,358.66		FC	Automotive Battery Analyzer
P0099871	Twenty Six Design LLC	\$25.00		FC	Newsletter Subscription
P0099872	Twenty Six Design LLC	\$130.00		FC	Subscription
P0099873	Buddy's All Stars, Inc.	\$104.88		FC	Baseball Socks
P0099874	i.i. Fuels Inc	\$1,500.00		CC	Blanket Order for Services to M&O Fuel Station
P0099875	Zephyr Turfcare Equipment	\$1,000.00		CC	Blanket Order for Repair of Grounds Equipment
P0099876	Johnson Lift/Hyster	\$500.00		CC	Blanket Order for Repairs of Forklift
P0099877	CDW Government Inc	\$309.93		FC	Computer Supplies
P0099878	Computerland of Silicon Valley	\$1,037.00		FC	Software
P0099879	Sodexo Inc and Affiliates	\$269.91		FC	Catering
P0099880	Office Depot	\$1,500.00		AC	Blanket Order for Office Supplies
P0099881	Office Depot	\$5,000.00		FC	Blanket Order for Office Supplies
P0099882	PR Media	\$575.00		AC	Advertising
P0099883	Houghton Mifflin Harcourt Publishing Company	\$498.26		CC	Textbooks



**BOARD RECAP**  
**FOR THE PERIOD DECEMBER 24, 2014, THROUGH JANUARY 29, 2015**  
**BOARD MEETING 2/10/2015**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0099884	CA Botana International Inc	\$378.35		FC	Beauty Supplies
P0099885	Totalplan, Inc	\$12,646.27		FC	Onsite Furniture Installation
P0099886	Ninyo & Moore Geotechnical	\$3,094.00	Capital Outlay	AC	Materials Testing & Inspection Services for Paving Project @ FC
P0099887	Westberg - White Inc	\$21,200.00	Capital Outlay	AC	Architectural Services for Miscellaneous Projects at FC
P0099888	Environmental Management Technologies	\$3,000.00		CC	Blanket Order for Removal of Hazardous Materials
P0099889	E Sam Jones Distributor Inc	\$37,854.00	Capital Outlay	AC	Lighting Supplies for CC Retrofit Project
P0099890	Green Power Company	\$1,458.00	Capital Outlay	AC	Lighting Supplies
P0099891	GST	\$4,727.73		FC	Computers
P0099892	Safety Kleen Corp	\$764.14		FC	Onsite Hazardous Waste Removal
P0099893	Pagano, John	\$293.00		FC	Reimbursement for Towing Fee for Stolen Vehicle
P0099894	South Coast Air Quality Management District	\$1,639.96		AC	Emissions Fees
P0099895	City of Yorba Linda	\$274.80		FC	Law Enforcement Services
P0099896	B & M Lawn & Garden Center	\$817.70		CC	Offsite Grounds Equipment Repairs
P0099902	Industrial Formulators	\$432.00		CC	Soap Dispensers
P0099903	Nexus IS Inc	\$178,575.39		FC	Network Equipment
P0099904	CDW Government Inc	\$249.00		AC	Computer Supplies
P0099906	Totalplan, Inc	\$12,074.09		FC	Onsite Furniture Installation
P0099907	Ixplore Universities LLC	\$6,600.00		CC	Digital E Brochures
P0099908	Sodexo Inc and Affiliates	\$186.26		FC	Catering
P0099909	Dice Inc	\$2,395.00		AC	Job Fair
P0099910	EB Bradely Co	\$500.00		FC	Blanket Order for Hardware Supplies
P0099911	Buddy's All Stars, Inc.	\$3,961.41		FC	Athletic Uniforms
P0099912	ACCE	\$1,007.00		SCE	Membership
P0099913	SJM Industrial Radio	\$215.20		AC	Radio Batteries
P0099914	City of Anaheim	\$32.00		AC	Tax Bill
P0099915	Postmaster - Fullerton	\$660.00		AC	Postal Permit Renewal
P0099916	Diversified Business Services	\$744.77		CC	Marketing Supplies
P0099917	Sew True	\$1,349.51		FC	Theatrical Costuming Supplies
P0099918	WMFY We Mail For You	\$1,895.40		AC	Printing Services
P0099920	Orange County Air Conditioning	\$2,886.30		AC	Onsite HVAC Repairs

**BOARD RECAP  
FOR THE PERIOD DECEMBER 24, 2014, THROUGH JANUARY 29, 2015  
BOARD MEETING 2/10/2015**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0099921	Valley Crest Tree Care Services	\$14,198.00		CC	Onsite Tree Trimming Services
P0099923	Unisource Worldwide Inc	\$1,123.63		AC	Printing Supplies
P0099924	Vision Marking Devices	\$24.22		AC	Office Supplies
P0099925	Montgomery Hardware	\$19,538.78		CC	Onsite Door Installations
P0099926	Matco Tools	\$8,082.67		FC	Automotive Equipment
P0099927	Matco Tools	\$5,193.65		FC	Automotive Equipment
P0099928	Orange County Water District	\$852.60		CC	Water Production Fees
P0099931	Mind Garden Inc	\$160.00		FC	Software Licenses
P0099932	Animal Boy Trapping Services	\$1,500.00		AC	Onsite Animal Trapping Services
P0099933	YBH Restaurants Inc	\$1,375.92		AC	Catering
P0099935	Vocus Inc	\$17,542.50		AC	Subscription for Media Service
P0099936	Louise Green Millinery Co Inc	\$445.65		FC	Costume Supplies
P0099937	Office Depot	\$193.30		CC	Office Supplies
P0099938	Dallas Midwest	\$2,049.60		FC	Office Furniture
P0099939	Manhatco Hat Supply Inc	\$221.41		FC	Costuming
P0099941	All In One Poster Company Inc	\$633.62		AC	Posters
P0099942	Airgas USA LLC	\$188.25		CC	Chemistry Lab Supplies
P0099943	Provantage	\$813.25		FC	Network Supplies
P0099944	Amazon com	\$176.33		CC	Chemistry Lab Supplies
P0099945	Orange County Register	\$600.00		AC	Advertising Expenses
P0099946	GST	\$1,107.22		CC	Office Equipment
P0099947	Midwest Medical Supply Co LLC	\$2,281.45		CC	Health Science Lab Supplies
P0099948	Pocket Nurse Enterprises Inc	\$590.72		CC	Health Science Lab Supplies
P0099949	Office Depot	\$1,000.00		CC	Blanket Order for Office Supplies
P0099950	Aerovironment Inc	\$970.93		FC	Vehicle Parts
P0099952	Amazon com	\$655.43		CC	Chemistry Lab Equipment
P0099953	Amazon com	\$115.01		CC	Chemistry Lab Supplies
P0099979	Amazon com	\$681.30		CC	Chemistry Lab Supplies
P0099980	Orange County Boule	\$2,700.00		AC	Membership Dues
P0099981	Orange County Business Council	\$5,000.00		AC	Institutional Membership

**BOARD RECAP  
FOR THE PERIOD DECEMBER 24, 2014, THROUGH JANUARY 29, 2015  
BOARD MEETING 2/10/2015**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0099982	Broadcast Music Inc	\$5,005.22		FC	License Fees
P0099984	Marx Bros Fire Extinguisher Co Inc	\$1,706.04		AC	Fire Extinguisher Servicing
P0099985	Pacific Floor Co Inc	\$11,836.00		CC	Gym Floor Cleaning
P0099987	Ocean Systems	\$1,227.20		FC	Camera System
P0099988	Ganahl Lumber Co	\$2,200.00		CC	Blanket Order for Supplies and Materials
P0099989	McCoy Mills Ford	\$33,063.13		FC	Automotive Vehicle
P0099990	CDW Government Inc	\$148.70		AC	Hard Drive
P0099992	Orange County Air Conditioning	\$1,928.10		AC	HVAC Repairs
P0099994	Orange County Air Conditioning	\$1,522.44		AC	Fire Damper Repair
P0099996	SimplexGrinnell	\$735.00		AC	Fire Alarm Repairs
P0099998	Pitching Machine Sale	\$2,802.61		FC	PE Equipment
P0099999	Riddell/All American Sports Group	\$974.18		FC	Athletic Uniforms
P0100003	Office Depot	\$1,200.00		FC	Blanket Order for Office Supplies
P0100004	Ludford, Deborah	\$330.48		AC	Reimbursement for Domain Registration for AC, FC & CC
P0100005	Emergency Lighting Equipment Services Co. Inc	\$603.75		CC	Lighting Equipment Repairs
P0100006	Ex Libris (USA) Inc	\$37,241.64		AC	Software Maintenance
P0100007	Daikin Applied	\$174,969.00	Capital Outlay	AC	Bid 2014-22, FC Variable Frequency Drive Installation (CUPCCAA)
P0100008	Division of the State Architect	\$377.90	Capital Outlay	AC	Exterior Stairway Demolition & Reconstruction @ FC
P0100009	CDW Government Inc	\$176,064.53		SCE	Computers
P0100010	Sigma Internet Inc	\$25,108.30		CC	Instructional Equipment
P0100012	ACCE	\$53.00		SCE	Directory Subscription
P0100013	Injoy Productions Inc	\$1,066.74		CC	Instructional Media
P0100014	CDW Government Inc	\$356.66		FC	Office Supplies
P0100015	Tomark Sports	\$37,788.52		FC	Bleachers
P0100016	Education To Go Inc	\$1,739.00		SCE	Online Class Fees
P0100017	iT1 Source LLC	\$375.38		SCE	Office Supplies
P0100018	Houghton Mifflin Harcourt Publishing Company	\$293.61		SCE	Textbooks
P0100019	Amazon com	\$208.26		SCE	Books
P0100029	Virco Inc	\$189.21		CC	Classroom Supplies
P0100031	Ollivier Corporation	\$2,811.46		FC	Door Security System Installation

**BOARD RECAP**  
**FOR THE PERIOD DECEMBER 24, 2014, THROUGH JANUARY 29, 2015**  
**BOARD MEETING 2/10/2015**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0100032	F & W Publications Inc	\$198.01		FC	Theatre Arts Instructional Supplies
P0100033	Aloha Island Cable Inc	\$1,000.00		CC	Blanket Order for Fiber Optic System Maintenance
P0100034	CDW Government Inc	\$647.99		FC	Network Supplies
P0100035	Amazon com	\$701.67		CC	Chemistry Lab Supplies
P0100036	XLNT Tint of Anaheim Inc	\$327.79		AC	Window Film Applications
P0100038	Sodexo Inc and Affiliates	\$269.91		FC	Catering for Orientation
P0100040	Clarke, Edward	\$100.00		FC	Independent Contractor - College Prep Singer
P0100041	Barragan, Rafael	\$500.00		FC	Independent Contractor - College Prep DJ
P0100043	Wallace, Tracey	\$100.00		FC	Independent Contractor - College Prep Singer
P0100044	Cosby, Sidney	\$500.00		FC	Independent Contractor - College Prep Speaker
P0100045	Mobley, Tshaye-weta	\$100.00		FC	Independent Contractor - College Prep Dancer
P0100046	Demco Inc	\$65.17		FC	Office Supplies
P0100048	Broadcast Supply Worldwide	\$1,291.68		FC	Electronic Supplies
P0100049	Armstrong, Joanne	\$137.85		SCE	Reimbursement for Quilt Patterns
P0100050	Armstrong, Joanne	\$137.85		SCE	Reimbursement for Quilting Patterns
P0100051	Jobelephant.com Inc	\$50,000.00		AC	Blanket Order for Employment Advertising
P0100052	iT1 Source LLC	\$3,022.98		SCE	Computers and Supplies
P0100053	Chefs Toys - Accusharp	\$3,012.51		FC	Biology Lab Equipment
P0100055	BSN Sports Inc	\$5,015.27		FC	Athletic Uniforms
P0100056	Southland Medical	\$128.85		CC	Mortuary Science Lab Supplies
P0100057	Orange County Air Conditioning	\$12,480.00		FC	Onsite HVAC Repairs
P0100058	The Dodge Company	\$325.82		CC	Embalming Lab Supplies
P0100059	Medco Supply Co	\$176.75		FC	Medical Supplies
P0100060	United Volleyball Supply LLC	\$292.87		FC	Athletic Supplies
P0100061	Competitive Aquatic Supply Inc	\$1,539.80		FC	Swimwear
P0100062	Forestry Suppliers Inc	\$2,056.38		FC	Natural Science Lab Supplies
P0100064	Raubolt Consulting Services	\$12,790.00		AC	Telecommunications Consulting Services
P0100066	Typefocus Internet Inc	\$1,792.50		CC	Software
P0100067	Southland Medical	\$128.85		CC	Embalming Lab Supplies
P0100068	CDW Government Inc	\$123,721.01		SCE	Computers

**BOARD RECAP**  
**FOR THE PERIOD DECEMBER 24, 2014, THROUGH JANUARY 29, 2015**  
**BOARD MEETING 2/10/2015**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0100075	Sasco Electric	\$900.00		FC	Installation Wireless Access Points
P0100076	Broadcast Supply Worldwide	\$1,974.89		FC	Studio Equipment
P0100077	AES	\$1,490.44		FC	Automotive Equipment
P0100078	Fair-Play Scoreboards	\$727.00		FC	Control Console
P0100079	Ganahl Lumber Co	\$300.00		FC	Blanket Order for Instructional Supplies
P0100080	Dramatists Play Service Inc	\$50.00		AC	Play Rights
P0100081	Ollivier Corporation	\$695.00		FC	Door Repairs
P0100082	GST	\$109,509.24		FC	Computers
P0100083	The Westin	\$5,618.88		AC	Catering
P0100085	Toledo Physical Education Supply	\$1,870.39		CC	Biology Lab Supplies
P0100086	Shiffler Equipment Sales Inc	\$500.00		CC	Blanket Order for Parts
P0100087	Duke Service Company	\$300.00		CC	Blanket Order for Repairs of Kitchen Appliances
P0100088	Mark Andy Inc	\$1,693.69		FC	Printing Supplies
P0100089	FedEx Ground, Inc	\$100.00		AC	Package Service
P0100090	Glasby Maintenance Supply Co.	\$1,279.74		SCE	Custodial Supplies
P0100091	Ingardia Bros Produce Inc	\$8,500.00		CC	Culinary Supplies
P0100092	Newport Meat Company	\$1,000.00		CC	Culinary Supplies
P0100093	Republic Master Chefs Textile Rental Services	\$1,150.00		CC	Linen Supplies Rental
P0100094	Qzina Specialty Foods North America (USA) Inc	\$1,750.00		CC	Culinary Supplies
P0100095	Follett Higher Education Group #1355	\$4,400.00		CC	Blanket Order for Student Loan Textbook Vouchers
P0100096	Scantron Corporation	\$687.05		FC	Instructional Supplies
P0100098	Case & Sons Construction Inc	\$2,820.00		FC	Onsite Plaster Repairs
P0100099	Office Depot	\$500.00		FC	Blanket Order for Office Supplies
P0100100	Fire Mountain Gems & Beads Inc	\$543.15		FC	Theatrical Costuming Supplies
P0100101	Office Depot	\$1,000.00		CC	Blanket Order for Office Supplies
P0100102	Pink Creations Inc	\$496.80		FC	Deans Awards
P0100103	Apex Audio Inc	\$480.49		FC	Audio Equipment
P0100104	Ellis, Pilar	\$435.75		FC	Reimbursement for Welcome Dinner
P0100105	Best Buy Gov, LLC	\$697.98		FC	Audio Equipment
P0100106	Montgomery Hardware	\$15,468.94		CC	Onsite Door Installation

**BOARD RECAP**  
**FOR THE PERIOD DECEMBER 24, 2014, THROUGH JANUARY 29, 2015**  
**BOARD MEETING 2/10/2015**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0100107	Ollivier Corporation	\$2,708.40		FC	Security Equipment Repair
P0100108	GST	\$479.52		CC	Computer Supplies
P0100109	CDW Government Inc	\$356.66		FC	Office Supplies
P0100111	Sasco Electric	\$2,400.00		FC	Camera Cabling Project
P0100112	Colors Enterprises, Inc	\$500.00		CC	Culinary Supplies
P0100113	Knorr Systems Inc	\$9,518.26		CC	Diving Boards
P0100114	Chefs Warehouse, West Coast, LLC	\$500.00		CC	Culinary Supplies
P0100115	Ollivier Corporation	\$34,749.59		FC	Security System Installation
P0100116	GJ Automotive Equipment Co Inc	\$3,924.57		FC	Automotive Equipment
P0100117	WB Construction	\$1,350.00		CC	Doors Replacement
P0100118	Carmona's Collision Repair Inc	\$3,902.25		FC	Offsite Vehicle Repairs
P0100119	Top Notch Screen Printing	\$652.38		FC	Custom Shirts
P0100121	Woltz, Randall	\$2,000.00		FC	Piano Repairs & Service
P0100122	iT1 Source LLC	\$743.62		SCE	Printer
P0100123	Tomark Sports	\$350.00		FC	Onsite Basket Ball Court Repairs
P0100124	Embroidery Central	\$429.77		FC	Costuming Supplies
P0100125	Paralegal Today	\$32.00		FC	Annual Subscription
P0100127	Alco Target Company	\$700.00		FC	Instructional Supplies
P0100130	Flashingblinklylights.com Inc	\$113.81		SCE	Learning Resources
P0100131	GST	\$637.38		FC	Computer Monitor
P0100132	Paper Associates	\$1,288.00		AC	Warehouse Copier Paper Stock Items
P0100133	Paper Associates	\$11,664.00		AC	Warehouse Copier Paper Stock Items
P0100134	Action Awnings Inc	\$2,486.40		FC	Awning Repairs
P0100135	Mohammed, Huda	\$2,891.42		CC	Child Care Services for CalWORKs Students
P0100137	Scantron Corporation	\$192.77		CC	Test Forms
P0100138	MSC Industrial Supply Co Inc	\$914.27		FC	Automotive Equipment
P0100139	Society for Human Resource Management	\$190.00		AC	Professional Membership
P0100140	Amazon com	\$57.40		FC	Book
P0100141	CDW Government Inc	\$937.22		FC	Computer Supplies
P0100142	Kosmet, Inc	\$869.00		FC	Hand Held High Frequency

**BOARD RECAP  
FOR THE PERIOD DECEMBER 24, 2014, THROUGH JANUARY 29, 2015  
BOARD MEETING 2/10/2015**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0100143	SuperFlow Technologies Group	\$3,096.81		FC	Automotive Equipment
P0100145	Nomad Manufacturing & Distributing	\$709.35		FC	Shop Equipment
P0100148	Variable Speed Solutions Inc	\$7,812.95		CC	Motor Repairs
P0100153	Quest Diagnostics Inc	\$5,000.00		FC	Blanket Order for Laboratory Services
P0100160	Brine Solutions Inc	\$3,000.00		CC	Blanket Order for Onsite Services of Cooling Tower
P0100164	Variable Speed Solutions Inc	\$5,314.00	Capital Outlay	AC	Replacement Parts for CC Cogen

\$2,387,353.77

Approved by: \_\_\_\_\_  
Fred Williams, Vice Chancellor

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	X
		Resolution	X
<b>DATE:</b>	February 10, 2015	Information	_____
		Enclosure(s)	X
<b>SUBJECT:</b>	Accept New Grant Revenue		

**BACKGROUND:** Board approval is required to accept the following three grant projects.

➡ Fullerton College is pleased to report that it is the recipient of CTE Enhancement Funds in the amount of \$574,187. This amount was determined by the CCCCCO on a formula that considered the total college FTES and the portion of the total college FTES applicable to CTE disciplines. The one-time funds may be used only for improvements to CTE programs, including equipment, curriculum development, professional development, and other related costs necessary to develop, retool, and expand quality career technical education offerings that build on the existing community college regional capacity to respond to regional labor market needs. Fullerton College has identified three areas to receive these improvement funds. Both Machining and Printing will revitalize equipment inventories with state-of-the-art replacements and additions to their laboratories. Each are identified as high demand, high wage sectors in the region. Both the Construction Technology and Engineering programs will benefit as a result of funding for modern GPS equipment used in surveying. All funds must be spent by March 31, 2016.

This item is being submitted by Scott McKenzie, Dean of Technology & Engineering, Fullerton College.

➡ Cypress College is pleased to report that it is the recipient of CTE Enhancement Funds in the amount of \$459,478. This amount was determined by the CCCCCO on a formula that considered the total college FTES and the portion of the total college FTES applicable to CTE disciplines. The one-time funds may be used only for improvements to CTE programs, including equipment, curriculum development, professional development, and other related costs necessary to develop, retool, and expand quality career technical education offerings that build on the existing community college regional capacity to respond to regional labor market needs. Cypress College has identified two areas to receive these improvement funds. The Dental programs will implement a legally mandated electronic patient record system, complete professional development activities, and update equipment to maintain compliance with OSHA, DPA, HIPPA and CODA. The newly created Energy and Sustainability program will acquire instructional equipment, develop curriculum, receive professional development, perform high school and industry outreach, and collaborate in the regional efforts to fully develop career pathways in this discipline and to strengthen education in the energy efficiency sector. All funds must be spent by March 31, 2016.

This item is being submitted by Dr. Steve Donley, Dean of CTE, Cypress College.



➔ Cypress College is pleased to participate in the LA/Orange County Energy Efficiency Regional Program Improvement Project. The college has been awarded \$21,580 from the statewide Prop 39 Program Improvement funds. Cypress College has an established Air Conditioning & Refrigeration program and a new Energy & Sustainability program that will launch in Fall 2015, that make Cypress College eligible as specified in the RFA to work with LA Trade-Tech College (fiscal agent) (LATTC), Deputy Sector Navigator, and other colleges in the LA/Orange County region to strengthen education in the energy efficiency sector. Toward that end, the college will be committed to enrolling students completing energy related certificates or credentials in EDD's CalJOBS system and will collect outcomes data via the Launchboard; identifying at least one faculty member to participate in program improvement activities including curriculum development and alignment, professional development, pathway development and regional meetings; providing quality data and detailed information, as needed, to the LATTC Project Manager for quarterly and final reports to the Chancellors Office; and expending all allocated program improvement funding by October 31, 2015, in support of the program for energy related supplies and equipment, faculty professional development activities, and/or curriculum or program development.

This item is being submitted by Dr. Steve Donley, Dean of CTE, Cypress College.

**How does this relate to the five District Strategic Directions?** District Strategic Direction 1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses. District Strategic Direction 5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3280, Grants.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All funding will be received following Board approval and must be spent on program improvements for the above-referenced programs.

**RECOMMENDATION:** Authorization is requested to accept funds, transfer funds and/or enter into agreements, adopt resolutions to accept new income, establish budgets, and authorized expenditures within the General Fund, pursuant to the California Code of Regulations, Title 5, Section 58308, and authorize the Vice Chancellor, Finance and Facilities to execute the agreement and to sign any related documents on behalf of the District, as follows:

SITE	PROJECT NAME	LENGTH OF CONTRACT	TOTAL CONTRACT	AUTHORIZED SIGNATORIES ON BEHALF OF DISTRICT
FC	Fullerton College CTE Enhancement Fund 60% Allocation Grant	2/11/15 – 3/31/15	\$574,187	<u>For the agreements and any amendments to modify the agreement, and any related documents:</u> Chancellor or Vice Chancellor, Finance and Facilities and for <u>any related documents:</u> District Director, Fiscal Affairs
CC	Cypress College CTE Enhancement Fund 60% Allocation Grant	2/11/15 – 3/31/15	\$459,478	<u>For the agreements and any amendments to modify the agreement, and any related documents:</u> Chancellor or Vice Chancellor, Finance and Facilities and for <u>any related documents:</u> District Director, Fiscal Affairs
CC	Cypress College Prop 39 Program Improvement Grant Funds	2/11/15 - 10/31/15	\$21,580	<u>For the agreements and any amendments to modify the agreement, and any related documents:</u> Chancellor or Vice Chancellor, Finance and Facilities and for <u>any related documents:</u> District Director, Fiscal Affairs

Cherry Li-Bugg

Recommended by

Approved for Submittal

4.a.3

Item No.

**Fullerton College  
CTE Enhancement Fund 60% Allocation Grant**

**Budget  
January 1, 2015 - March 31, 2016**

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>	<u>PROPOSED BUDGET</u>
<b>50000 Other Operating Expenses</b>		
Professional Development - Travel & Conference - Employees	18284 5730 52415 0900 7100	\$ 5,000
Professional Development - Travel & Conference - Employees	18284 5770 52415 0900 7100	\$ 5,000
Professional Development - Travel & Conference - Employees	18284 5785 52415 0900 7100	\$ 15,000
<b>60000 Equipment</b>		
Equipment	18284 5730 60000 0900 7100	\$ 47,000
Equipment	18284 5770 60000 0900 7100	\$ 388,187
Equipment	18284 5785 60000 0900 7100	\$ 114,000
	<b>Total Expenses</b>	<b>\$ 574,187</b>
<b>80000 Revenue</b>		
Other Reimbursable Categorical	18284 5730 86543 0900 7100	\$ 52,000
Other Reimbursable Categorical	18284 5770 86543 0900 7100	\$ 393,187
Other Reimbursable Categorical	18284 5785 86543 900 7100	\$ 129,000
	<b>Total Revenue</b>	<b>\$ 574,187</b>

**Note: CCCC Application did not provide for Indirect Costs**

**Cypress College**  
**Prop 39 Program Improvement Funds**

**Budget**  
**January 1, 2015 - October 31, 2015**

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>	<u>PROPOSED BUDGET</u>
<b>20000 Noninstructional Salaries</b>		
Hourly Professional	XXXXX 2760 23400 0900 7100	\$2,000
Hourly-Clerical/Secretarial	XXXXX 2760 23100 0900 7100	500
<b>30000 Employee Benefits</b>		
Employee Benefits	XXXXX 2760 30000 0900 7100	475
<b>40000 Supplies and Materials</b>		
Supplies and Materials	XXXXX 2760 40000 0900 7100	7,741
<b>50000 Other Operating Expenses</b>		
Indirect Costs	XXXXX 2760 59000 0900 7100	864
<b>60000 Equipment</b>	XXXXX 2760 60000 0900 7100	10,000
	<b>Grand Total</b>	<b>\$21,580</b>
<b>80000 Revenue</b>		
Other Reimbursable Categorical	XXXXX 2760 86543 0900 7100	\$21,580

**Fullerton College  
CTE Enhancement Fund 60% Allocation Grant**

**Budget  
January 1, 2015 - March 31, 2016**

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>	<u>PROPOSED BUDGET</u>
<b>50000 Other Operating Expenses</b>		
Professional Development - Travel & Conference - Employees	18284 5730 52415 0900 7100	\$ 5,000
Professional Development - Travel & Conference - Employees	18284 5770 52415 0900 7100	\$ 5,000
Professional Development - Travel & Conference - Employees	18284 5785 52415 0900 7100	\$ 15,000
<b>60000 Equipment</b>		
Equipment	18284 5730 60000 0900 7100	\$ 47,000
Equipment	18284 5770 60000 0900 7100	\$ 388,187
Equipment	18284 5785 60000 0900 7100	\$ 114,000
	<b>Total Expenses</b>	<b>\$ 574,187</b>
<b>80000 Revenue</b>		
Other Reimbursable Categorical	18284 5730 86543 0900 7100	\$ 52,000
Other Reimbursable Categorical	18284 5770 86543 0900 7100	\$ 393,187
Other Reimbursable Categorical	18284 5785 86543 900 7100	\$ 129,000
	<b>Total Revenue</b>	<b>\$ 574,187</b>

**Note: CCCC Application did not provide for Indirect Costs**

RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund, for fiscal year 2014-2015, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

**CYPRESS COLLEGE:**

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8659	Other Reimbursable Categorical	\$ <u>459,478</u>

<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
1300	Instructional Salaries	\$ 0
2100	Non-instructional Salaries, Reg Status	\$ 0
2300	Non-instructional Salaries, Other	\$ 1,900
2400	Instructional Aides, Other	\$ 0
3000	Employee Benefits	\$ 286
4000	Supplies & Materials	\$ 66,000
5000	Other Operating Expenses	\$ 4,000
6000	Equipment	\$ 387,292
7000	Indirect Costs	\$ 0
	<b>TOTALS</b>	<u>\$ 459,478</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA) )  
  ) SS  
COUNTY OF ORANGE ) )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on February 10, 2015, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools  
by \_\_\_\_\_, Deputy

RESOLUTION OF THE BOARD OF TRUSTEES  
 OF  
 NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
 OF  
 ORANGE COUNTY, CALIFORNIA  
 \*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund, for fiscal year 2014-2015, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

**CYPRESS COLLEGE:**

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8659	Other Reimbursable Categorical	\$ <u>21,580</u>

<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
2300	Non-instructional Salaries, Other	\$ 2,500
3000	Employee Benefits	\$ 475
4000	Supplies & Materials	\$ 7,741
6000	Equipment	\$ 10,000
7000	Indirect Costs	\$ <u>864</u>
	<b>TOTALS</b>	\$ <u><u>21,580</u></u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA) )  
 COUNTY OF ORANGE ) ) SS

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on February 10, 2015, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
 Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools  
 by \_\_\_\_\_, Deputy

RESOLUTION OF THE BOARD OF TRUSTEES  
 OF  
 NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
 OF  
 ORANGE COUNTY, CALIFORNIA  
 \*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund, for fiscal year 2014-2015, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

**FULLERTON COLLEGE:**

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8659	Other Reimbursable Categorical	\$ <u>574,187</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
5000	Other Operating Expenses	\$ 25,000
6000	Equipment	\$ <u>549,187</u>
	<b>TOTALS</b>	<b>\$ <u>574,187</u></b>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA) )  
 ) SS  
 COUNTY OF ORANGE )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on February 10, 2015, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
 Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools  
 by \_\_\_\_\_, Deputy



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** February 10, 2015 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Academic Personnel Enclosure(s) X

**BACKGROUND:** Academic personnel matters within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.a.1

\_\_\_\_\_  
Item No.

RETIREMENTS

McKenzie, Scott	FC	Dean, Technology & Engineering Eff. 06/30/2015 PN FCM992
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CHANGE IN SALARY CLASSIFICATION

McKenney, Stacy	CC	Dance Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 01/26/2015
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MANAGEMENT PROFESSIONAL GROWTH AND DEVELOPMENT

Carter, Dione	SCE	Manager, SCE Basic Skills Program Second Increment (\$400) Eff. 07/01/2015
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Hubbard, Vaniethia	SCE	Dean, SCE Inst/Student Services Second Increment (\$400) Eff. 07/01/2015
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ADDITIONAL DUTY DAYS @ PER DIEM

Bedard, Dana	CC	Head Coach, Men's Golf	13 days
Beidler, Larry	CC	Head Coach, M&W Swimming	13 days
Pickler, Brad	CC	Head Coach, Softball	15 days
Pickler, Scott	CC	Head Coach, Baseball	15 days
Pinkham, Bill	CC	Asst. Coach, Baseball	11 days
See, Roger	FC	Asst. Coach, Men's Basketball	11 days

LEAVES OF ABSENCE

Bianchino, Annie	FC	Chemistry Instructor Rescind Load Banking Leave With Pay Eff. 2015 Spring Semester
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Gallo, Joseph	CC	Music Instructor Rescind Load Banking Leave With Pay Eff. 2015 Spring Semester
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Academic Personnel  
February 10, 2015

Grossman, David	FC	Dean, Physical Education Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/12/2015-02/23/2015
Lee, Eunju	CC	Mathematics Instructor Load Banking Leave With Pay (26.67%) Eff. 2015 Spring Semester
Talwar, Ambika	CC	English Instructor Load Banking Leave With Pay (46.67%) Eff. 2015 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2015 SPRING SEMESTER,  
TRIMESTER

Chidester, Sharon	SCE	Column 2, Step 0
Commerford, Jason	FC	Column 1, Step 0
Coronel, Jessica	FC	Column 1, Step 0
Cristin, Sara	FC	Column 1, Step 0
Ely, Cynthia	FC	Column 1, Step 0
Emilio, Gregory	FC	Column 1, Step 0
Eroen, Benjamin	CC	Column 3, Step 0
Esteban, Rodney	CC	Column 1, Step 0
Estrada, Steven	CC	Column 1, Step 0
Geurin, Alyssa	CC	Column 1, Step 0
Gomez, Roberto	FC	Column 1, Step 0
Goshtasbi, Arezou	CC	Column 3, Step 0
Hayner, William	FC	Column 1, Step 0
Ho, Helen	FC	Column 1, Step 0
Jaurequi, Robert	FC	Column 3, Step 0
Jedruszczak, Ewa	SCE	Column 1, Step 0
Kondrath, Jessica	CC	Column 1, Step 0
LeDoux, Laura	FC	Column 3, Step 0
Leon, Juan R.	FC	Column 2, Step 0
Mares Hernandez, Daniela	FC	Column 1, Step 0
Minassian, Eric	CC	Column 3, Step 0
Nevarez, Nora	FC	Column 1, Step 0
Olague, Mark	CC	Column 1, Step 0
Olsen, Deborah	FC	Column 2, Step 0
Phan, Vu	CC	Column 1, Step 0
Plake, Clayton	FC	Column 1, Step 0
Renteria, Cesar	FC	Column 1, Step 0
Renteria, Joanna	FC	Column 1, Step 0

Academic Personnel  
February 10, 2015

Sakjirapapong, Poy	CC	Column 1, Step 0
Serrano, Nancy	FC	Column 1, Step 0
Stepe, Margaret	FC	Column 1, Step 0
Torres, Joe	FC	Column 1, Step 0
Unger, Charles	FC	Column 1, Step 0
Williamson, Jeffrey	FC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Armale, Rom	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 7 hours Eff. 05/26/2015-05/27/2015
Castle-Donovetsky, Victoria	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 7 hours Eff. 05/26/2015-05/27/2015
De Roo, Robin	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class C Not to exceed 6 hours Eff. 01/22/2015
Eroen, Benjamin	CC	Supervising Dentist (DH Program) Column 3, Step 0 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2015 Spring Semester
Frey, Mike	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 7 hours Eff. 05/26/2015-05/27/2015
Goshtasbi, Arezou	CC	Supervising Dentist (DH Program) Column 3, Step 0 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2015 Spring Semester

Academic Personnel  
February 10, 2015

Gotoh, Akiko	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 6 hours Eff. 01/22/2015
Landis, Lenore	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class D Not to exceed 6 hours Eff. 01/22/2015
Subramaniam, Brinda	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 7 hours Eff. 05/26/2015-05/27/2015
Tomooka, Craig	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 6 hours Eff. 01/22/2015

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** February 10, 2015 Resolution \_\_\_\_\_  
**SUBJECT:** Classified Personnel Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Classified personnel matters within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.b.1

\_\_\_\_\_  
Item No.

Classified Personnel  
February 10, 2015

RETIREMENT

Derakhshanian, Virginia    CC    Learning Center Coordinator  
11-month position (100%)  
Eff. 03/14/2015  
PN CCC958

RESIGNATION

Do, Field                      FC    Evaluator  
12-month position (100%)  
Eff. 02/19/2015  
PN FCC865

Sampson, Stephanie        CC    Sports Information/Marketing Representative  
12-month position (100%)  
Eff. 02/20/2015  
PN CCC902

NEW PERSONNEL

Brahmbhatt, Chandulal    AC    Interim Vice Chancellor, Finance & Facilities  
12-month position (100%)  
Column H, Vice Chancellor/President Salary Schedule  
Eff. 03/01/2015 – 06/30/2015  
PN DIX998

Dzida, Albert                FC    Campus Safety Officer  
12-month position (100%)  
Range 31, Step C  
Classified Salary Schedule  
Eff. 02/11/2015  
PN FCC741

Harris, Randy                FC    Manager, Maintenance & Operations  
12-month position (100%)  
Range 13, Column A  
Management Salary Schedule  
Eff. 02/11/2015  
PN FCM974

Classified Personnel  
February 10, 2015

REHIRE

Isaac, George                      CC    IT Specialist, Systems Applications  
12-month position (100%)  
Range 44, Step E + 5% Longevity + PG&D  
Classified Salary Schedule  
Eff. 02/11/2015  
PN CCC768

PROMOTION

Salkovieh, Nahid                      CC    Administrative Assistant I  
12-month position (100%)  
PN CCC760

To:    CC Administrative Assistant II  
12-month position (100%)  
Range 36, Step E + 5% Longevity + PG&D  
Classified Salary Schedule  
Eff: 02/11/2015  
PN CCC919

VOLUNTARY CHANGES IN ASSIGNMENT

Cook, David                      FC    Instructional Assistant (50%)

Temporary Increase in Months & Percent Employed  
From: 9 months, 50%  
To:    10 months, 100%  
Eff. 01/20/2015 – 06/08/2015

Faro, Mary                      SCE    Instructional Assistant  
11-month position (100%)  
PN SCC945

Permanent Lateral Transfer  
To:    SCE Student Services Specialist  
12-month position (100%)  
Eff. 02/17/2015  
PN SCC925







**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** February 10, 2015 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Professional Experts Enclosure(s) X

**BACKGROUND:** Professional Experts within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.c.1

Item No.

Professional Experts  
February 10, 2015

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Amigliore, Ryan	SCE	Technical Expert II	Disneyland Resort Customized PLC Training	4	01/26/2015	05/23/2015
Blanchard, Donald	CC	Technical Expert II	T-TEN Toyota Technical Ed Network Coordinator	14	01/19/2015	06/05/2015
Bogan, Mary	FC	Project Coordinator	ESP – Entering Scholars Program (BSI Project #4)	10	01/26/2015	05/23/2015
Brooks, Tami	FC	Project Coordinator	Student Diversity Success Initiative	26	01/26/2015	06/30/2015
Brydges, Michael	AC	Technical Expert II	Hire Me Workshop	3	02/21/2015	02/21/2015
Cain, Joyce	FC	Project Coordinator	Writing Center Grammar Specialist Training	5	01/20/2015	01/20/2015
Combs, Jennifer	FC	Technical Expert II	Curriculum Committee	40	01/01/2015	01/31/2015
Cruz, Pedro	AC	Technical Expert II	Internal Auditor	26	01/02/2015	03/26/2015
Flores, Christy	FC	Project Coordinator	ESP – Entering Scholars Program (BSI Project #4)	10	01/26/2015	05/23/2015
Gifford, Charles	CC	Technical Expert I	Perkins Grant – Tourism	1	01/28/2015	05/22/2015
Giles, Scott	FC	Technical Expert II	Physical Education Division Expert	30	01/26/2015	02/10/2015
Gutierrez, Ruth	CC	Technical Expert I	Summer Boost Steering Committee	15	01/22/2015	01/25/2015
Holmes, Ian	CC	Technical Expert II	New Student Online Orientation	40	02/01/2015	06/30/2015
Hundley, Lindsey	CC	Technical Expert I	Piano Accompanist	10	01/26/2015	06/01/2015
Jones, Sarah	CC	Technical Expert I	AB 86 High School Diploma Program Revision	23	01/26/2015	01/30/2015
Klein, Susan	CC	Technical Expert I	Summer Boost Steering Committee	15	01/22/2015	01/25/2015
Kumar, Ankur	FC	Project Expert	Student Diversity Success Initiative	13	02/02/2015	06/30/2015
Kumar, Ankur	FC	Project Expert	Incite – Academic Support for Student Athletes	13	02/02/2015	06/30/2015
Lopez, Adela	AC	Project Manager	Coordinator, Closing the Latino Opportunity Gap Summit	26	07/01/2014	10/31/2014
Lundergan, Robert	FC	Project Coordinator	ESP – Entering Scholars Program (BSI Project #4)	10	01/26/2015	05/23/2015
Martinez, Mario	CC	Technical Expert I	Perkins Grant – Tourism	2	01/28/2015	05/22/2015

Professional Experts  
February 10, 2015

Mayfield, Phil	FC	Project Coordinator	ESP – Entering Scholars Program (BSI Project #4)	10	01/26/2015	05/23/2015
McCormick, Steven	CC	Technical Expert I	Perkins Grant – Tourism	2	01/28/2015	05/22/2015
Molina, Celia	FC	Project Expert	Student Diversity Success Initiative	26	01/28/2015	06/30/2015
Mucino, Pat	CC	Project Expert	STEM Grant	5	01/26/2015	05/26/2015
Nakagawa, Futoshi	FC	Project Coordinator	Incite – Academic Support for Student Athletes	13	01/26/2015	06/30/2015
Nakagawa, Futoshi	FC	Project Coordinator	Student Diversity Success Initiative	13	01/26/2015	06/30/2015
Pallarca, Alpha	CC	Project Expert	Perkins Grant – Tourism	25	01/28/2015	05/22/2015
Ramsey, Tomikio	SCE	Project Expert	LEAP Scheduling Coordinator	26	12/01/2014	12/19/2014
Ramsey, Tomikio	SCE	Project Expert	LEAP Scheduling Coordinator	26	01/05/2015	03/27/2015
Ramsey, Tomikio	SCE	Project Expert	LEAP Scheduling Coordinator	26	04/06/2015	05/15/2015
Sprayberry, Brad	CC	Project Expert	Perkins Grant - Tourism	2	01/28/2015	05/22/2015
Tellefsen, Blythe	FC	Project Coordinator	ESP – Entering Scholars Program (BSI Project #4)	10	01/26/2015	05/23/2015
Tolentino, Lynette	FC	Project Expert	Graduate Student Internship Program	26	01/26/2015	05/23/2015
Trujillo, Tamara	FC	Project Expert	Supplemental Instruction Program	12	02/07/2015	02/20/2015
Vescial, Keith	CC	Technical Expert I	Summer Boost Steering Committee	15	01/22/2015	01/25/2015
Wagoner, Richard	FC	Project Manager	Research and Planning Assistance	26	01/28/2015	06/30/2015
Walzer, Amanda	FC	Project Coordinator	ESP – Entering Scholars Program (BSI Project #4)	10	01/26/2015	05/23/2015

SCE TUITION PROGRAMS

Name	Salary	Trimester	Max Permitted Hours per Week
Ishikawa, Ryusuke	Tuition Rate	Winter Trimester	26
Ishikawa, Ryusuke	Tuition Rate	Spring Trimester	26
Jones, Brooke	Tuition Rate	Winter Trimester	26
Jones, Brooke	Tuition Rate	Spring Trimester	26
Matrisch, Tamarah	Tuition Rate	Winter Trimester	26

Professional Experts  
February 10, 2015

Matrisch, Tamarah	Tuition Rate	Spring Trimester	26
Montero, Norma	Tuition Rate	Spring Trimester	26
Vergara, Jean	Tuition Rate	Winter Trimester	26
Vergara, Jean	Tuition Rate	Spring Trimester	26

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** February 10, 2015 Resolution \_\_\_\_\_  
**SUBJECT:** Hourly Personnel Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.d.1

Item No.

Hourly Personnel  
February 10, 2015

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Alkhalili, Abdul	CC	Clerical/Secretarial - Assist with online student orientation project	02/25/15	05/27/15	TE A 1
Cruz-Karcher, Blanca	FC	Clerical/Secretarial - Clerical assistance for massage program clinic	02/11/15	05/13/15	TE A 4
Eisenpresser, Isabella	CC	Clerical/Secretarial - Assist with online student orientation project	02/25/15	05/27/15	TE A 1
Flores Garcia, Jose	FC	Clerical/Secretarial - Assist High School Outreach program	02/11/15	05/13/15	TE A 4
Flynn, James	CC	Clerical/Secretarial - Assist with online student orientation project	02/25/15	05/27/15	TE A 1
Fritz, Brent	FC	Direct Instr Support - STEM Event Coach - Robotics Team	02/11/15	05/12/15	TE A 3
Gable, Asher	FC	Tech/Paraprof - Assist with Men's and Women's Diving	02/25/15	05/31/15	TE H 4
Hathenbruck, Brian	CC	Clerical/Secretarial - Assist in the Culinary Program	02/12/15	05/22/15	TE B 2
Hathenbruck, Karl	CC	Clerical/Secretarial - Assist in the Assessment Center	02/25/15	05/20/15	TE A 1
Jones, Doreen	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	02/26/15	06/30/15	TE B 4
Lawson, Christina	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	02/26/15	06/30/15	TE B 3
Lin, Amy	SCE	Clerical/Secretarial - Assist in Admissions and Records	03/25/15	06/24/15	TE B 2
Llamas Zataray, Jaime	FC	Service/Maint - General assistance to the campus custodial staff	02/11/15	05/13/15	TE B 2
Lombardino, Marc	CC	Non-Direct Instr Support - Piano accompanist for Music department classes	02/26/15	05/28/15	TE G 2
Lopez, Adrian	FC	Service/Maint - General assistance to the campus custodial staff	02/11/15	05/13/15	TE B 2
Lopez, Alejandra	CC	Clerical/Secretarial - Assist in Campus Library	02/11/15	05/13/15	TE A 1
Luu, Marlene	CC	Non-Direct Instr Support - Assist Chemistry Laboratory Technician	02/11/15	05/13/15	TE A 1
Nguyen, Amanda	FC	Clerical/Secretarial - Clerical assistance for Counseling Center	04/06/15	06/30/15	TE A 1
Nguyen, Jeannie	FC	Clerical/Secretarial - Assist High School Outreach program	02/11/15	05/13/15	TE A 4
Pastrana, Rudy	FC	Clerical/Secretarial - General clerical/facilitator Career/Life Planning Center	02/11/15	05/13/15	TE A 4
Patterson, Jill	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	02/26/15	06/30/15	TE B 3
Pham, Tommy	FC	Clerical/Secretarial - Clerical assistance for Counseling Center	04/06/15	06/30/15	TE A 1
Tillgren, Daniel	CC	Clerical/Secretarial - Assist High School Outreach program	02/25/15	05/27/15	TE A 1
Valenzuela, Daniel	FC	Tech/Paraprof - Artist Model for Art Department classes	02/25/15	06/30/15	TE F 4
Voss, William	FC	Instr Research Assistant - Internship for Horticulture Dept plant nursery	02/11/15	06/30/15	TE A 2



Hourly Personnel  
February 10, 2015

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Aguirre, Jessica	FC	Direct Instr Support - Tutor students in the campus Writing Center	02/11/15	05/22/15	TE A 1
Cope, Michael	CC	Direct Instr Support - Tutor DSPS students	02/11/15	06/30/15	TE A 2
Creason, Jarek	FC	Direct Instr Support - Tutor for Basic Skills Program	02/11/15	05/22/15	TE B 3
Lopez, Jessica	CC	Direct Instr Support - Interpreter for hearing-impaired students	02/12/15	03/27/15	TE D 3
Lopez, Jessica	CC	Direct Instr Support - Interpreter for hearing-impaired students	04/06/15	05/23/15	TE D 3
Miranda, Genesis	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	02/25/15	06/30/15	TE A 2
Nguyen, Khanh	CC	Direct Instr Support - Tutor for Supplemental Instruction	02/11/15	05/23/15	TE A 1
Perez de Avila, Leticia	SCE	Direct Instr Support - Tutor DSPS students	02/25/15	06/30/15	TE A 1
Rosales, Roberto	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	02/11/15	05/22/15	TE A 2
Schaeffer, Gabriel	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	02/11/15	05/22/15	TE A 1
Smith, Megan	FC	Direct Instr Support - Interpreter for hearing-impaired students	02/11/15	05/23/15	TE D 2
Stahlheber, Shane	CC	Direct Instr Support - Tutor students in the Learning Resource Center	02/25/15	05/22/15	TE A 1
Tran, Kelly	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	02/25/15	05/22/15	TE A 2
Uribe, Nordin	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	02/25/15	06/30/15	TE B 3
Wetrick, Amanda	CC	Direct Instr Support - Tutor students in the Learning Resource Center	02/25/15	05/22/15	TE A 1
Wiederholt, Kristen	FC	Direct Instr Support - Tutor for Basic Skills Program	02/11/15	05/22/15	TE B 3

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Castillo, Javier	FC	Service/Maint - Substitute for Classified employee on temp reassignment	01/12/15	06/30/15	TE B 2
Classen, Christina	FC	Clerical/Secretarial - Substitute for Classified employee on leave	02/09/15	06/30/15	TE A 4
Cruz, Pilar	FC	Technical/Paraprof - State mandated coverage for Child Care Lab	01/05/15	06/30/15	TE B 4
Luna, Maria	FC	Service/Maint - Substitute for Classified employee on temp reassignment	01/05/15	06/30/15	TE B 2
Lund, Antoinette	FC	Clerical/Sec - Substitute for Classified employee on temp reassignment	03/02/15	04/28/15	TE B 4

Hourly Personnel  
February 10, 2015

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Abarca, Xochitl	FC	Work Study Student - Assist in the Skills Center	02/02/15	06/30/15	TE A 1
Aispuro, Migel	FC	Full-time Student - Tutor students in the campus Tutoring Center	02/04/15	06/30/15	TE A 1
Alcaraz, Gabriella	FC	Full-time Student - Tutor for Transfer Achievement Program	01/26/15	06/30/15	TE B 1
Amin, Sadiki	FC	Full-time Student - Tutor students in the campus Tutoring Center	02/05/15	06/30/15	TE A 1
Anderson, Shyla	FC	Full-time Student - Assist in ACT Computer Lab	02/09/15	06/30/15	TE A 1
Arroyo, Breanna	FC	Full-time Student - Peer health educator; health care advocate	01/26/15	06/30/15	TE A 1
Avalos, Jessica	FC	Full-time Student - Assist in campus Bookstore	03/02/15	06/30/15	TE A 1
Barajas, Adrian	SCE	Full-time Student - Assist in IT department	02/03/15	06/30/15	TE B 1
Barker, Jayson	FC	Full-time Student - Clerical assistance ffor Honors Program and OSP	01/24/15	06/30/15	TE A 2
Boonrat, Reid	FC	Work Study Student - Assist athletic trainer	01/26/15	06/30/15	TE A 1
Bullard, Jessica	FC	Full-time Student - Tutor for Transfer Achievement Program	01/26/15	06/30/15	TE B 1
Cruz, Marvin	FC	Full-time Student - Tutor students in the campus Tutoring Center	02/04/15	06/30/15	TE A 1
Currenton, Joshua	CC	Work Study Student - Assist in PE Gym	01/26/15	06/30/15	TE A 1
Custodio, Charlotte	CC	Full-time Student - Assist in the Learning Resource Center	01/26/15	06/30/15	TE A 2
Enciso, Jennifer	FC	Full-time Student - Clerical/Secretarial - Assist in campus Library	01/26/15	06/30/15	TE A 1
Evans, Sabrina	FC	Full-time Student - Peer health educator; health care advocate	01/26/15	06/30/15	TE A 1
Gilliam, Squire	FC	Full-time Student - Assist in campus Bookstore	03/02/15	06/30/15	TE A 1
Hernandez, Gustavo	FC	Full-time Student - Clerical assistance for Student Activities	01/20/15	06/30/15	TE A 1
Ho, Phuong	CC	Full time Student - Assist students in CIS lab	02/10/15	06/30/15	TE A 1
Le, Dong	FC	Work Study Student - Assist in the Skills Center	01/29/15	06/30/15	TE A 1
Marinez, Marcus	FC	Full-time Student - Assist in campus Bookstore	03/02/15	06/30/15	TE A 1
Miller, Bradley	SCE	Full-time Student - Assist in IT department	01/27/15	06/30/15	TE B 4
Moreno, Maria	FC	Work Study Student - Assist in campus Library	01/26/15	06/30/15	TE A 1
Patil, Yuvraj	CC	Full-time Student - Asist in the Information Office	01/25/15	06/30/15	TE A 1
Reyes, Guillermo	FC	Work Study Student - Tutor for the Math Lab	01/26/15	06/30/15	TE A 1
Rodriguez, Chris	FC	Full-time Student - Tutor for Basic Skills Program	01/26/15	06/30/15	TE B 1

Hourly Personnel  
February 10, 2015

Valencia, Francesca	FC	Full-time Student - Clerical assistance in Student Center	01/20/15	06/30/15	TE A 1
Vargas, Kelsey	CC	Full-time Student - Associated Students Executive Secretary	01/28/15	06/30/15	TE A 1
Vargas, Maria	FC	Full-time Student - Assist in campus Bookstore	03/02/15	06/30/15	TE A 1
Victor, Joseph	FC	Full-time Student - Peer health educator; health care advocate	01/26/15	06/30/15	TE A 1
Walker, Christine	FC	Full-time Student - Tutor students in the campus Tutoring Center	01/26/15	06/30/15	TE A 1
Winberg, Jessilyn	FC	Full-time Student - Clerical/Secretarial - Assist in campus Library	01/26/15	06/30/15	TE A 1
Zepeda, Paula	CC	Full-time Student - Clerical assistance for HRC Program	01/26/15	06/30/15	TE A 2

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** February 10, 2015

**SUBJECT:** Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

**BACKGROUND:** The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.e.1

\_\_\_\_\_  
Item No.

Volunteer Personnel  
February 10, 2015

VOLUNTEER PERSONNEL WITHOUT PAY

<b>Name</b>	<b>Site</b>	<b>Program</b>	<b>Begin</b>	<b>End</b>
Arellano, Cristina	FC	Internship - Student Services/EOPS	02/09/2015	05/23/2015
Garcia, Jessica	FC	Internship - Counseling Center	01/26/2015	05/23/2015
Hill, Jason	FC	Veterans Administration Work Study	01/26/2015	06/30/2015
Hutting, Anthony	CC	Physical Education - Baseball	02/11/2015	06/30/2015
Jasso, Aaron	FC	Internship - Psychology Department	01/31/2015	04/11/2015
Jasso, Aaron	FC	Internship - Counseling Division	01/26/2015	05/22/2015
Reeves, Megan	CC	Internship - Counseling & Student Dev	02/11/2015	05/31/2015
Romero, Eric	CC	Internship - Counseling & Student Dev	02/11/2015	05/31/2015
Salazar, Tristin	FC	Internship - Sociology/Social Science	02/02/2015	05/18/2015

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** February 10, 2015 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** 2016-2017 Academic Calendar Enclosure(s) X

**BACKGROUND:** Each year the District and the United Faculty negotiate the academic calendar. The attached calendar for the 2016-2017 academic year is the result of these negotiations. For the purpose of providing information, the calendar also designates the holiday schedule for classified employees as provided in the CSEA contract.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** This item is in compliance with Board Policy and Administrative Procedure 4010, Academic Calendar.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the attached 2016-2017 Academic Calendar for credit and noncredit be approved, and that the holiday schedule for classified employees be received as information.

Irma Ramos

Recommended by

Approved for Submittal

5.f.1

Item No.

## 2016-2017 ACADEMIC CALENDAR FOR CREDIT AND CONTINUING EDUCATION (NON-CREDIT) INSTRUCTORS

	<u>CREDIT</u>	<u>NON-CREDIT</u>	<u>CLASSIFIED</u>
July	4, 2016	Independence Day Holiday . . . . .	Independence Day Holiday . . . . .
August	19	Non-Student Duty Day . . . . .	Non-Student Duty Day . . . . .
August	22	Fall Semester Begins . . . . .	Fall Semester Begins . . . . .
September	5	Labor Day Holiday . . . . .	Labor Day Holiday . . . . .
September	8	Optional Flex Day . . . . .	Optional Flex Day . . . . .
September	9	Mandatory Flex Day . . . . .	Mandatory Flex Day . . . . .
September	12	Fall Trimester Begins . . . . .	Fall Trimester Begins . . . . .
November	11	Veterans' Day Holiday . . . . .	Veterans' Day Holiday . . . . .
November	24-25	Thanksgiving Holidays <sup>1</sup> . . . . .	Thanksgiving Holidays <sup>1</sup> . . . . .
December	2	Fall Trimester Ends . . . . .	Fall Trimester Ends . . . . .
December	10	Fall Semester Ends . . . . .	Fall Semester Ends . . . . .
December 24 - January 2, 2017		Winter Holidays . . . . .	Winter Holidays . . . . .
January	9	Winter Trimester Begins . . . . .	Winter Trimester Begins . . . . .
January	16	Martin L. King Holiday . . . . .	Martin L. King Holiday . . . . .
January	27	Non-Student Duty Day . . . . .	Non-Student Duty Day . . . . .
January	30	Spring Semester Begins . . . . .	Spring Semester Begins . . . . .
February	17	Lincoln's Birthday Holiday <sup>2</sup> . . . . .	Lincoln's Birthday Holiday <sup>2</sup> . . . . .
February	20	Presidents' Day Holiday . . . . .	Presidents' Day Holiday . . . . .
March	31	Winter Trimester Ends . . . . .	Winter Trimester Ends . . . . .
April	3	Spring Trimester Begins . . . . .	Spring Trimester Begins . . . . .
April	10-14	Spring Recess <sup>3</sup> . . . . .	Spring Recess <sup>3</sup> . . . . .
April	14	Spring Holiday . . . . .	Spring Holiday . . . . .
May	27	Spring Semester Ends . . . . .	Spring Semester Ends . . . . .
May	29	Memorial Day Holiday . . . . .	Memorial Day Holiday . . . . .
June	30	Spring Trimester Ends . . . . .	Spring Trimester Ends . . . . .

<sup>1</sup> Includes Saturday and Sunday, November 26 and 27, which are non-instructional days

<sup>2</sup> Includes Saturday and Sunday, February 18 and 19, which are non-instructional days

<sup>3</sup> Includes Saturday and Sunday, April 15 and 16, which are non-instructional days

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	X
<b>DATE:</b>	February 10, 2015	Resolution	_____
		Information	_____
<b>SUBJECT:</b>	Executive Officer Salary Schedule	Enclosure(s)	X

**BACKGROUND:** As of January 1, 2015, the California State Teacher’s Retirement System (CalSTRS) definition of “creditable compensation,” Sections 27200 through 27602 of Chapter 2, Division 3, Title 5 of the California Code of Regulations, became effective. The primary difference regarding creditable compensation earned after January 1, 2015, is that auto and expense allowances and other forms of “cash in lieu of benefits,” where no documentation is required and the employee has discretion on how to spend the money, will no longer be treated as creditable compensation. This was formerly considered creditable compensation under the Defined Benefit program as additional compensation with no additional service.

The new CalSTRS regulations do not change the treatment of other items of compensation; however they are intended to provide more specificity to the general rules on creditable compensation as defined in Education Code section 22119.2 and related statutes. The law states remuneration paid in cash by an employer to all persons in the same class of employees for performing creditable service in that position is creditable compensation.

The new regulations allow for compensation in a category that is not creditable compensation, such as a mileage allowance, to be “restructured” into salary, thus making it creditable compensation. This may involve deleting a specific item of non-creditable compensation, such as auto allowance, from the executive officer contract and adding a comparable amount of salary by means of a contract amendment. To avoid a restructure of compensation in an existing contract from being considered “inconsistent” and possibly “spiking,” the restructure must take place prior to January 1, 2016.

Currently, the District’s executive officers receive an automobile allowance of approximately \$13,800 for the use of their personal vehicles in attending activities incurred during the performance of the duties and responsibilities of their positions. The attached revised salary schedule is restructured to include that amount. The provision related to automobile allowance within the executive officer contracts will be eliminated and the current contracts amended to reflect such, effective February 10, 2015.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** This item is in compliance with Board Policy and Administrative Procedure 7130 – Compensation.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the attached Executive Officer Salary Schedule be approved effective February 10, 2015. It is further recommended that the Board approve the amendment of the current Executive Officer contracts to eliminate the automobile allowance provision effective February 10, 2015.

Irma Ramos

Recommended by

Approved by

5.g.1

Item No.



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**EXECUTIVE OFFICER SALARY SCHEDULE**

**Effective February 10, 2015**

**VICE CHANCELLOR / PRESIDENT**

<b><u>Step A</u></b>	<b><u>Step B</u></b>	<b><u>Step C</u></b>	<b><u>Step D</u></b>	<b><u>Step E</u></b>	<b><u>Step F</u></b>	<b><u>Step G</u></b>	<b><u>Step H</u></b>
169,297	175,517	181,984	188,711	195,709	202,983	210,551	218,421

**PROVOST**

<b><u>Step A</u></b>	<b><u>Step B</u></b>	<b><u>Step C</u></b>	<b><u>Step D</u></b>	<b><u>Step E</u></b>	<b><u>Step F</u></b>	<b><u>Step G</u></b>	<b><u>Step H</u></b>
162,354	168,296	174,476	180,903	187,588	194,538	201,767	209,286

Initial salary placement for executive officers new to the District shall be Step A, provided that an exception to placement on Step A may be considered, if recommended by the Chancellor, subject to the following:

- (1) The employee has recent experience (within one year of hire date) in a full-time position that is directly related or equivalent to the executive officer position. This full-time experience must equal the number of years represented by the recommended step;

AND

- (2) The employee's most recent base salary (within one year of hire date) is greater than the Step A salary amount.

Where the employee qualifies under (1) and (2) above, the employee may be recommended for the first step wherein there is no decrease in base pay.

A current employee who is promoted to an executive officer position from a non-management position or from a lower level management position shall be placed on the first step which results in an increase in base pay of at least four percent, except the employee may not be placed on a step higher than the employee's current step.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

TO: BOARD OF TRUSTEES Action  X   
Resolution \_\_\_\_\_  
DATE: February 10, 2015 Information \_\_\_\_\_  
Enclosure(s)  X   
SUBJECT: Chapter 5, Student Services  
Revised Board Policy 5130, Financial Aid Information

**BACKGROUND:** Board Policy 5130, Financial Aid Information, was revised in order to be in compliance with the requirements of the Community College Baccalaureate Degree Pilot Program. A statement to the affect that potential Baccalaureate Degree Pilot Program students who wish to apply for a Board of Governors Fee Waiver are required to complete and submit either a free application for Federal Student Aid or a California Dream Act application in lieu of completing the Board of Governors Fee Waiver has been added as new section 3.0. The balance of the policy was renumbered.

**How does this relate to the Five District Strategic Directions?** This item responds to District Strategic Direction IV: The District will implement best practices related to planning including; transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy?** This item is in accordance with Board Policy 2410, Policy and Administrative Procedures.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable

**RECOMMENDATION:** It is recommended that the Board adopt proposed, revised Board Policy 5130, Financial Aid, and direct that it be placed on the District's web site, where it will be readily accessible by students, employees, and the general public.

Ned Doffoney

Recommended by

Approved for Submittal

6.a.1

Item No.

## **BP 5130 Financial Aid Information**

Reference:

**20 United States Code Sections 1070, et seq.;**  
**34 Code of Federal Regulations Section 668;**  
**Education Code Section 66021.6 and 76300;**  
**U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended.**

- 1.0 A program of financial aid to students will be provided, which may include, but is not limited to, scholarships, grants, loans, and work and employment programs.
- 2.0 All financial aid programs will adhere to guidelines, procedures and standards issued by the funding agency, and will incorporate federal, state and other applicable regulatory requirements.
- 3.0 All potential Baccalaureate Pilot Program students who wish to apply for a Board of Governors Fee Waiver pursuant to Education Code 76300 are required to complete and submit either a Free Application for Federal Student Aid or a California Dream Act application in lieu of completing the Board of Governors Fee Waiver application.
- 4.0 The Chancellor shall establish, publicize, and apply satisfactory academic progress standards for participants in Title IV student aid programs.
- 5.0 Misrepresentation
  - 5.1 Consistent with the applicable federal regulations for federal financial aid, the District shall not engage in “substantial misrepresentation” of 1) the nature of its educational program, 2) the nature of its financial charges, or 3) the employability of its graduates.
  - 5.2 The Chancellor shall establish procedures for regularly reviewing the District and college Financial Aid Office web pages, informational materials, and communications for currency, accuracy, and completeness, and for training District employees and service providers with which the District has contracted to provide educational programs, marketing, advertising, recruiting, or admissions services to ensure that their communications and representations to students are accurate.
  - 5.3 This policy does not create a private cause of action against the District or any of its representatives or service providers. The District and its governing board do not waive any defenses or governmental immunities by enacting this policy.

See Administrative Procedure 5130

**Date of Adoption:** June 14, 2005

**Date of Last Revision:** December 18, 2013 Chancellor’s Staff  
November 27, 2012  
January 24, 2012

6.a.2  
Item No.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

TO: BOARD OF TRUSTEES

Action  X

DATE: February 10, 2015

Resolution \_\_\_\_\_

Information \_\_\_\_\_

SUBJECT: Nomination for Membership on  
CCCT Board of Directors

Enclosure(s)  X

**BACKGROUND:** The California Community College Trustees (CCCT) Board serves a major role within the Community College League of California. Meeting five times a year, the 21-member board provides leadership and direction to ensure a strong voice for locally-elected governing board members.

From January 1 through February 15, nominations for membership on the CCCT Board will be accepted in the League Office. Nominations are to be made by a member district board of trustees, and each district may nominate only members of its board. Each nominee must be a local community college district trustee, other than a student trustee, and must have consented to be nominated. Only one trustee per district may serve on the board. An official Biographical Sketch Form and Statement of Candidacy must accompany the Nominating Ballot mailed to the League Office.

In 2008, Trustee M. Tony Ontiveros was appointed to the CCCT Board for a one-year term and in 2009 and 2012 he was elected for a three-year term each time. The North Orange County Community College District Board of Trustees may at this time nominate Trustee Ontiveros for a final three-year term on the CCCT Board.

The election of members of the CCCT Board will take place between March 10 and April 25. Each member district board of trustees will have one vote for each vacancy on the CCCT Board. Seven persons will be elected to the Board this year. Six incumbents are eligible to run for re-election. In accordance with the CCCT Board Governing Policies, as adopted by the board at its June 2008 meeting, "CCCT Board members shall be elected by the institutional member governing boards for alternate three-year terms. No CCCT Board member shall serve more than three (3) terms consecutively." Election results will be announced at the CCCT annual conference in May.

**How does this relate to the Five District Strategic Directions?** This item responds to District Strategic Direction IV: The District will implement best practices related to planning including; transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy?** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable

**RECOMMENDATION:** It is recommended that the Board consider nominating a member of the Board of Trustees for membership on the California Community College Trustees (CCCT) Board of Directors.

Ned Doffoney

Recommended by

Approved for Submittal

6.b

Item No.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

TO: BOARD OF TRUSTEES

DATE: February 10, 2015

SUBJECT: Board of Trustees Assessment Instrument

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

**BACKGROUND:** On November 25, 2003, the Board adopted revised Board Policy 2745, Board Self-Evaluation, with the Board of Trustees Assessment instrument to be distributed the first meeting in April of odd-numbered years. The Assessment instrument was last revised in 2013. The Board of Trustees Assessment instrument is scheduled to be distributed at the April 14, 2015, Board meeting; thus, there is a need for the Board to review and consider making changes to the assessment instrument by March 26, 2015.

**How does this relate to the Five District Strategic Directions?** This item responds to District Strategic Direction IV: The District will implement best practices related to planning including; transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy?** This item is in accordance with Board Policy 2745, Board Self Evaluation.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable

**RECOMMENDATION:** It is recommended that the Board review the Board of Trustees Assessment instrument, adopted on August 26, 1997, and last revised on March 2013, and make appropriate changes to the instrument for re-adoption at the March 26, 2015 Board meeting.

\_\_\_\_\_  
Ned Doffoney  
Recommended by

\_\_\_\_\_  
Approved for Submittal

\_\_\_\_\_  
6.c.1  
Item No.

## **North Orange County Community College District**

### **BOARD OF TRUSTEES ASSESSMENT**

(Accrediting Commission for Community and Junior Colleges Standard IV.b.1.g – “The Governing Board’s self evaluation processes for assessing Board performance are clearly defined, implemented, and published in its policies or bylaws.”)

The Board assessment is very different from the political evaluation, which takes place at the ballot box.

The purpose of the Board assessment is to identify those areas of Board functioning which are working well and those which may need improvement.

The Board assessment speaks to the Board as a whole, not to individual trustees. It is the evaluation process of the overall effectiveness of the Board as a group making decisions.

#### **PROCESS**

An assessment form will be distributed to all Board members and members of the District staff who regularly participate at Board meetings at the first meeting in April of each odd-numbered year.

The completed assessment forms shall be submitted to the Chancellor’s Office on or before the second meeting in April of odd-numbered years.

The Chancellor’s Office shall complete results of the assessment for distribution at the first meeting in May of odd-numbered years.

The assessment results shall be included as an agenda item for review and appropriate action at the second meeting in May.

## BOARD OF TRUSTEES ASSESSMENT

**Rating Scale:**

**4 = Excellent**

**3 = Acceptable**

**2 = Need Improvement**

**1 = Unsatisfactory**

**0 = Unknown**

Question	Rating	Comments/Suggestions
<b>The Board is responsible for establishing policies to assure the quality, integrity, and effectiveness of the student learning program.</b>		
1. The Board has clearly defined institutional goals with desired outcomes both short and long-term.		
2. The Board's highest priority is student learning and student success.		
3a. The Board has established a vision statement and a strategic plan that looks to the future, anticipating what the institution and its colleges will look like in 10 years.		
3b. The Board periodically reviews the vision statement.		
4. The Board's policies set priorities that are both strategic and manageable. They provide Board direction for the administration.		
5. The Board monitors outcomes by requiring institutional effectiveness measures.		
6. The Board approves appropriate resources (human, physical, technology, and financial) to support an effective student learning program.		

Question	Rating	Comments/Suggestions
7. The Board regularly evaluates its processes to support continuous improvement.		
<b>Overall rating for “The Board is responsible for establishing policies to assure the quality, integrity, and effectiveness of the student learning program.”</b>		

Question	Rating	Comments/Suggestions
<b>As an independent policy-making body that reflects the public interest, the Board acts as a whole:</b>		
8. Directions to staff are based on a consensus of a majority of the Board. Individual Board Members do not assume this authority.		
9. Board members respect each other’s opinions.		
10. Discussions are structured so that all have an opportunity to contribute to the decision.		



Question	Rating	Comments/Suggestions
11. Board members have adequate information upon which to base decisions.		
12. The Board reaches decisions on the basis of study of all available background data and consideration of the recommendation of the Chancellor.		
13. The Board's delegation of administrative authority is clear to all parties.		
<p><b>Overall rating for "The Board acts as a whole."</b></p>		

Question	Rating	Comments/Suggestions
<b>Board meetings run effectively:</b>		
14. Board members are punctual to and attend all meetings to conclusion.		

Question	Rating	Comments/Suggestions
15. The Board reviews agenda materials and is prepared for Board meetings.		
16a. New Board members, including student trustees, receive an orientation to rules and responsibilities and District missions and policies.		
16b. The Board members engage in ongoing professional development.		
17. The Board agendas focus on policy issues that relate to Board responsibilities.		
18. The Board conducts its meetings in compliance with state laws, including the Brown Act.		
19. Agendas include legislative and state policy issues that will impact the District.		
20. Board meetings include some education or information time.		
21. Board meetings provide adequate time for discussion.		

**Overall rating for “Board meetings run effectively.”**

Question	Rating	Comments/Suggestions
<b>Board members are actively knowledgeable about and engaged in the District and community:</b>		
22a. Board members are knowledgeable about community college and state related issues.		
22b. Board members are knowledgeable and take an appropriate role in the accreditation process.		
23. The Board acts as an advocate for community colleges.		
24. Board members are available to District employees for comments and suggestions.		
25. The Board shows its support for the District through members attending various events.		
26. The Board is knowledgeable about the District’s history, values, strengths, and weaknesses.		

Question	Rating	Comments/Suggestions
27. The Board understands, appreciates, and is responsive to the diverse community which it serves.		
28. The Board has processes in place for appropriately involving the community in relevant decisions.		
29. The Board helps promote the image of the District in the community.		
30. The Board understands the collective bargaining process and its role in the process.		
31. The Board is involved in and understands the budget process and how adopted priorities are addressed within the budget.		
32. The Board gives adequate attention to the mission and goals of the District.		
33. The Board has a procedure for annual evaluations of the Chancellor.		
34. The Board demonstrates a good understanding of collegial consultation and related processes.		
35. In general, what rating does the Board as a whole deserve?		

**Overall rating for “Board members are actively knowledgeable about and engaged in the District and community.”**

36. General Comments/Suggestions

Revised March 2013  
Revised March 2009  
Revised March 2007  
Revised March 2005  
Revised August 2001  
Adopted August 1997

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>  X  </u>
<b>DATE:</b>	February 10, 2015	Resolution	<u>          </u>
<b>SUBJECT:</b>	Resolution Honoring Chancellor Ned Doffoney	Information	<u>          </u>
		Enclosure(s)	<u>  X  </u>

**BACKGROUND:** Inasmuch as Dr. Ned Doffoney, Chancellor, has announced his retirement effective February 28, 2015, the Board of Trustees wishes to recognize his contributions to the District during his seven-year tenure and present him with a resolution honoring his years of service and bestowing upon him the distinction of North Orange County Community College District Chancellor Emeritus.

**How does this relate to the Five District-wide Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board adopt Resolution 14/15-05 honoring Dr. Ned Doffoney, Chancellor, for his seven years of service and contributions to the District and bestow upon him the distinction of North Orange County Community College District Chancellor Emeritus.

M. Tony Ontiveros  
Board President

Recommended by

Approved for Submittal

6.d.1

Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**RESOLUTION No. 14/15-05 Honoring Dr. Ned Doffoney  
as North Orange County Community College District Chancellor Emeritus**

**WHEREAS**, Dr. Ned Doffoney has provided exemplary leadership as Chancellor of the North Orange County Community College District for seven years; and

**WHEREAS**, Dr. Doffoney has led the District in many outstanding achievements, including development of the District-wide Master Plan, re-accreditation of Cypress College and Fullerton College, and the first accreditation for the School of Continuing Education; and

**WHEREAS**, Dr. Doffoney has led the District in expanding programs and facilities, including passage of a local bond measure to improve the Anaheim Campus and School of Continuing Education, and to update the facilities at Cypress College and Fullerton College, in order to prepare a 21<sup>st</sup> century workforce; and

**WHEREAS**, Dr. Doffoney's leadership and commitment to the District and community college education throughout the State of California have been demonstrated many times through his roles in such organizations as the Western Region of the National Council on Black American Affairs, and the American Association of Community Colleges.

**WHEREAS**, Dr. Doffoney has set a high standard of community involvement with his active participation in organizations and events, including the Workforce Investment Board, Orange County Human Relations Commission, and the 100 Black Men of Orange County; and

**WHEREAS**, Dr. Doffoney has modeled a benevolent spirit toward others during his career, exemplified by the Aaron and Elijah Lovejoy and Sankofa Awards presented to him by the Black Chamber of Orange County and Western Region of the National Council on Black American Affairs, for helping African Americans and other minorities economically and educationally, and for his exemplary leadership through service within the community college system.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees joins the students, faculty, and staff of the North Orange County Community College District in extending its deepest appreciation to Dr. Doffoney upon his retirement and bestows upon him the distinction of North Orange County Community College District Chancellor Emeritus.

Date Adopted: February 10, 2015

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M. Tony Ontiveros, President

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Leonard Lahtinen, Member

\_\_\_\_\_  
Dr. Barbara Dunsheath, Vice President

\_\_\_\_\_  
Donna Miller, Member

\_\_\_\_\_  
Molly McClanahan, Secretary

\_\_\_\_\_  
Stephen Tith, Student Member

\_\_\_\_\_  
Jeffrey P. Brown, Member

6.d.2  
Item No