

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

February 9, 2016

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, February 9, 2016, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President Barbara Dunsheath called the meeting to order at 5:30 p.m. and asked Tanya Washington to lead the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Jeffrey P. Brown, Barbara Dunsheath, Leonard Lahtinen, Molly McClanahan, M. Tony Ontiveros, Jacqueline Rodarte, and Student Trustees Francisco Aviles Pino and Tanya Washington. Absent: None

RESOURCE PERSONNEL PRESENT: Fred Williams, Interim Chancellor; Brian Fahnestock, Interim Vice Chancellor, Finance & Facilities; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Irma Ramos, Vice Chancellor, Human Resources; Greg Schulz, Interim President, Fullerton College; Santanu Bandyopadhyay, Executive Vice President, Cypress College; Valentina Purtell, Interim Provost, School of Continuing Education; Deborah Ludford, District Director, Information Services; Richard Fee, representing the District Management Association; Adam Gottdank, representing the School of Continuing Education Academic Senate; Jolena Grande, representing Cypress College Academic Senate; Pete Snyder, representing Fullerton College Faculty Senate; Tina Johannsen, representing United Faculty; Rod Lusch, representing CSEA; Kent Stevenson, representing ADFAC; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Carlos Ayon, Savannah Jones, Jose Ramon Nuñez, and Richard Storti from Fullerton College; Karen Cant, Dave McCament, and Ty Volcy from Cypress College; Lorenze Legaspi from the School of Continuing Education; and Rodrigo Garcia, Julie Kossick, Laura Manyweather, Tami Oh, Kai Stearns Moore, Melissa Utsuki, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Daniel Billings, Jamie Bouyer, Mary Dalessi, Sara Gamez, and Joe Lutz.

COMMENTS: MEMBERS OF THE AUDEIENCE: There were no comments from the audience.

FIRST CLOSED SESSION: At 5:31 p.m. Board President Barbara Dunsheath adjourned the meeting to closed session per **Government Code Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

RECONVENE OPEN SESSION: At 5:47 p.m. Board President Barbara Dunsheath reconvened the meeting in open session.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Molly McClanahan that the following non-personnel items be approved by block vote:

Finance & Facilities: 4.a, 4.b, 4.e

Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Molly McClanahan and seconded by Trustee M. Tony Ontiveros that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.

REPORTS

- A. As part of the Chancellor's Report, **Kai Stearns Moore**, District Director of Public and Governmental Affairs, and **Melissa Utsuki**, Public Affairs Assistant, presented an overview of the District website redesign which was launched on January 25, 2016. New features of the website include pages dedicated to planning, governance, accreditation, professional development, and Title IX. Subsequent to the presentation, they also entertained comments and questions related to the District Annual Report publication.

In the ensuing question and answer session, Ms. Stearns Moore and Ms. Utsuki provided responses on the master calendar, Americans with Disabilities Act (ADA) compliance, maintaining current data, method of access, and the employee directory. At the conclusion the Board expressed their appreciation for all of their work towards the development of the new, user friendly District website.

(See Supplemental Minutes #1164 for a copy of the presentation.)

- B. **Interim Chancellor Fred Williams** reported on the Area 3 Trustee Special Election noting that up-to-date results will be available on the Orange County Registrar of Voters website and that postmarked ballots will be collected for three days after February 9, 2016.

Mr. Williams also shared that the Colleges are hosting campus open forums on February 11, 2016 for the four Chancellor candidates. The finalists are Dr. Cheryl Marshall, Dr. Melinda Nish, Mr. Cliff Davis, and Dr. Elnora Webb. Mr. Stan Carrizosa withdrew his candidacy due to personal reasons.

Lastly, he noted that the Orange County School Boards Association (OCSBA) is collecting nominations for the Marian Bergenson Award, for current or former trustees who have provided outstanding governing board and community service

that enhances public education. He asked that Board members interested in nominating a trustee should contact his office.

(See Supplemental Minutes #1164 for a copy of the Chancellor's full report.)

- C. **Valentina Purtell**, School of Continuing Education Interim Provost; **Santanu Bandyopadhyay**, Cypress College Executive Vice President; and **Greg Schulz**, Fullerton College Interim President, reported on their respective campus activities.

COMMENTS

- A. **Richard Fee** noted that the semester was off to a smooth start and thanked the Board of Trustees for voting to move forward with a new Science, Engineering, and Mathematics building at Cypress College.
- B. **Adam Gottdank** thanked those who planned, attended, and presented at the Joint Faculty Senate meeting. He also noted that the SCE strategic planning event in April will incorporate the book, *Redesigning America's Community Colleges*.
- C. **Jolena Grande** reported on her attendance at the baccalaureate program faculty summit in Sacramento hosted by the State Chancellor's Office, and stated that Cypress College is ready to submit upper division coursework for State approval.
- D. **Pete Snyder** reported on the Fullerton College Faculty Senate's first meeting of the semester and on his plans to meet the Chancellor candidates.
- E. **Tina Johannsen** congratulated Kai Stearns Moore and Melissa Utsuki for producing a great website, and thanked Julie Kossick for participating in the equivalency roundtable discussion at the Joint Faculty Senate meeting.
- F. **Rod Lusch** also reported on his attendance at the Joint Faculty Senate meeting.
- G. **Kent Stevenson** shared that Adjunct Faculty United interviewed all four Trustee Area 3 candidates, and ultimately endorsed Daniel Billings, and contributed \$1,000 to his campaign.
- H. **Student Trustee Tanya Washington** reported on the Cypress College Black History Month Speaker Series focused on embracing cultural diversity and awareness through the integration of unity and respect.
- I. **Student Trustee Francisco Aviles Pino** read a unanimously approved resolution by the Fullerton College Associated Students in support of increased salaries for full-time and adjunct faculty members of the District.

(See Supplemental Minutes #1164 for a copy of the resolution.)

- J. **Trustee M. Tony Ontiveros** stated that while he would love to provide raises, it is unfeasible with the District's current Faculty Obligation Number (FON). He encouraged everyone to work to change the law in order to better position the District to provide higher salaries.

- K. **Trustee Molly McClanahan** reported on her attendance at the Joint Faculty Senate meeting and the Fullerton College Convocation event, and encouraged attendance at the Fullerton Museum *Plastics Unwrapped* exhibit.
- L. **Trustee Jacqueline Rodarte** congratulated Fullerton College Faculty member Rolando Sanabria and his team for hosting the Males Achieving Success (MAS) Conference, and also reported on her attendance at both College Opening Day events and the Orange County Black History Parade.
- M. **Trustee Leonard Lahtinen** shared that the Fullerton College Foundation will host its annual retiree luncheon on February 27, 2016, and will also sell Angels tickets for the Fullerton College fundraiser baseball game on April 9, 2016. He reported on his attendance at the Anaheim State of the City luncheon, and urged staff to consider attending one campus Opening Day event in order to minimize disruption.
- N. **Trustee Barbara Dunsheath** welcomed doctoral program students from California State University, Long Beach to the Board meeting, and noted that she also was able to attend both Opening Day events. She distributed a document outlining governing board communication protocols to Board members in anticipation of beginning a discussion among the Board. She concluded her report by encouraging the District to nominate a trustee for the Marian Bergenson Award.

MIINUTES: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Jacqueline Rodarte to approve the Minutes of the Regular Meeting of January 26, 2016. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington's advisory votes.**

PUBLIC HEARING: At 7:18 p.m., Board President Barbara Dunsheath declared open a Public Hearing to provide the public an opportunity to comment on the initial reopener proposals between the District and CSEA Chapter #167.

Rod Lusch, CSEA Chapter #167 President, addressed the Board to voice his concern regarding the District's initial reopener proposal related to Article 15, and stated that a grievance related to the matter had been filed.

Upon conclusion of public comments, it was moved by Trustee M. Tony Ontiveros and seconded by Trustee Molly McClanahan to close the Public Hearing at 7:24 p.m. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.**

Item 3.a: The Board received the proposal for reopeners submitted by CSEA Chapter #167.

Item 3.b: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte to adopt the District's initial reopener proposal by the District to CSEA Chapter #167. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.**

FINANCE & FACILITES

Item 4.a: By block vote, the Board ratified purchase order numbers P0106825 - P0107404 through January 31, 2016, totaling \$1,712,673.88, and check numbers C0042792-C0042940, totaling \$3,031,969.06; check numbers F0197651-F0197955, totaling \$1,083,166.05; check numbers Q0004593-Q0004708, totaling \$4,432.00; check numbers 88447236-88447989, totaling \$2,789,900.48; check numbers V0031335-V0031339, totaling \$6,404.46; and disbursements E8618289-E8618498, totaling \$318,332.00, through January 31, 2016.

Item 4.b: By block vote, authorization was granted for the 2015-2016 General Fund, Bond Building Fund, and Capital Outlay Fund transfers netting to the amount of \$1,922,784 and adoption of the resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Item 4.c: The Board received the District's Quarterly Financial Status Report for the quarter ended December 31, 2015, as required by §58310 of Title 5.

Item 4.d: The Board received the District's Quarterly Investment Report for the quarter ended December 31, 2015.

Item 4.e: By block vote, authorization was granted to declare items surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (65%) and the auction company (35%).

Item 4.f: Subsequent to lengthy discussion which outlined the need to replace network infrastructure, the vetting of an RFP assessment, discussion via shared governance groups, the use of one-time Mandated Cost Reimbursement dollars, and the support of the Colleges/SCE administration, it was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte that the Board authorize approval of a transfer to the Capital Outlay Fund in the amount of \$12,000,000 for Network Refresh Project and that a resolution be adopted to adjust budgets and authorize expenditures within the Capital Outlay Fund, pursuant to the California Code of Regulations Title 5, §58308. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington's advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents on behalf of the District.

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

CHANGE IN SALARY CLASSIFICATION

Delshad, Archie	FC	Political Science Instructor (ADJ)
		From: Column 1, Step 1
		To: Column 2, Step 1
		Eff. 02/01/2016

LEAVES OF ABSENCE

Bianchino, Annie	FC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2016 Spring Semester
Chan, Theodore	FC	Chemistry Instructor Load Banking Leave With Pay (3.33%) Eff. 2016 Spring Semester
Gotoh, Akiko	CC	Chemistry Instructor Load Banking Leave With Pay (11.67%) Eff. 2016 Spring Semester

RETURN FROM ADMINISTRATIVE LEAVE WITH PAY

@00005384	FC	Eff. 02/01/2016
@00002419	FC	Eff. 02/01/2016

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2016 SPRING SEMESTER, TRIMESTER

Aispuro, Enrique	CC	Column 1, Step 1
Atallah, Joseph	FC	Column 1, Step 1
Ambacher, Jason E.	FC	Column 1, Step 1
Bischoff, Brice E.	FC	Column 1, Step 1
Casteel, Sheila R.	FC	Column 1, Step 1
Castellanos, Ralph	FC	Column 1, Step 1
Chang, YouJung	FC	Column 1, Step 1
Do, Tu	FC	Column 1, Step 1
Filip, Dragana M.	CC	Column 1, Step 1
Folsom, Cari	CC	Column 1, Step 1
Greuel, Jaime	FC	Column 1, Step 1
Hill, Eric	FC	Column 2, Step 1
Homma, Mary	FC	Column 1, Step 1
Huss, Bradley	CC	Column 2, Step 1
Infante, Jonathan	FC	Column 1, Step 1
Johnson, Denise	FC	Column 1, Step 1
Kimura, Judith	CC	Column 1, Step 1
Mann, Kyle	FC	Column 1, Step 1
Minor, Nia Amina M.	CC	Column 1, Step 1
Molotilova, Olga	FC	Column 1, Step 1
Parseghian, Levon	CC	Column 1, Step 1
Peluso, Stephen	FC	Column 1, Step 1
Phan, Huyvu	CC	Column 1, Step 1
Rademaker, Paul W.	CC	Column 1, Step 1
Rehm, David	FC	Column 1, Step 1
Robinson, Karen	FC	Column 1, Step 1
Rojas, Blanca J.	FC	Column 1, Step 1

Salcedo, Joel	FC	Column 1, Step 1
Shiba, Lisa	FC	Column 1, Step 1
Stanphill, Cindy D.	CC	Column 2, Step 1
Talbot, Lisa C.	FC	Column 1, Step 1
Thomas, Antonio E.	FC	Column 1, Step 1
Ubierna, Ana	CC	Column 1, Step 1
Vincent, Leonard	FC	Column 3, Step 1
Ward, Michael	CC	Column 1, Step 2
Wilson, Ronald Jr.	CC	Column 1, Step 1
Zabayle, Zachary	SCE	Column 2, Step 1
Zargari, Nima	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Yates, Lisa	CC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Molotilova, Olga	FC	Column 1, Step 1
Vega, Angelica A.	SCE	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Ashenmiller, Joshua	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 3 hours Eff. 01/27/2016
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Craig, Dale	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 25 hours Eff. 12/18/2015-01/26/2016
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Diaz, Robert	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 25 hours Eff. 12/18/2015-01/26/2016
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Foster, Samuel	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 16 hours Eff. 01/21/2016-01/22/2016
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Johannsen, Christina	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 16 hours Eff. 01/21/2016-01/22/2016
Perez, Xavier	FC	Hiring Committee Service Lab Rate, Adjunct Faculty Salary Schedule Column 1, Step 1 Not to exceed 16 hours Eff. 01/21/2016-01/22/2016
Seiling, Bryan	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class C Not to exceed 16 hours Eff. 01/21/2016-01/22/2016

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATIONS

Morse, Ethan	FC	Laboratory Clerk 11-month position (60%) Eff. 01/31/2016 PN FCC659
Wheeler, Jennifer	CC	Instructional Aide/ Health Science 11-month position (100%) Eff. 01/29/2016 PN CCC804

NEW PERSONNEL

Alfajora, Jonette	AC	Risk Management Technician 12-month position (75%) Range 36, Step A Classified Salary Schedule Eff. 02/16/2016 PN DEC930
Hesson, Melissa	AC	Administrative Assistant I 12-month position (100%) Range 33, Step B Classified Salary Schedule Eff. 02/18/2016 PN DEC985

Stanojkovic, Ivan SCE Special Project Manager, ESL/AEBG
 Temporary Management Position (100%)
 Range 2, Special Project Admin. Daily Rate Schedule
 Eff. 02/09/2016 – 06/30/2016
 PN SCT999

Thomason, Michelle FC Administrative Assistant I
 10-month position (100%)
 Range 33, Step A
 Classified Salary Schedule
 Eff. 02/16/2016
 PN FCC934

PROMOTIONS

Abesamis, Naomi FC Student Services Specialist
 12-month position
 PN FCC670

To: FC Director, Student Activities
 12-month position
 Range 11, Column A
 Management Salary Schedule
 Eff. 02/10/2016
 PN FCM986

Hamblet, Nitzya FC Administrative Assistant I
 12-month position
 PN FCC716

To: FC Administrative Assistant II
 12-month position
 Range 36, Step E
 Classified Salary Schedule
 Eff. 02/10/2016
 PN FCC834

Pham, Thomas AC Purchasing Assistant
 12-month position (100%)
 PN DEC986

To: AC Buyer
 12-month position (100%)
 Range 39, Step A
 Classified Salary Schedule
 Eff. 02/10/2016
 PN DEC966

Quach, Tony FC Student Services Specialist
 12-month position (100%)
 PN FCC637

To: FC Student Services MIS Analyst
12-month position (100%)
Range 52, Step A
Classified Salary Schedule
Eff. 02/10/2016
PN FCC617

PROFESSIONAL GROWTH & DEVELOPMENT

Thomas, Jodie CC Administrative Assistant II (100%)
1st increment (\$350)
Eff. 07/01/2016

VOLUNTARY CHANGES IN ASSIGNMENT

Flores-Castro, Lluvia FC Student Services Specialist (100%)

Temporary Decrease in Percent Employed
From: 100%
To: 50%
Eff. 02/22/2016 – 06/09/2016

Quach, Tony FC Student Services Specialist (100%)

Temporary Change in Assignment
To AC IT Specialist, Systems Applications
12-month position
Student Services Specialist (50%)
Range 36, Step B
IT Specialist, Systems Applications (50%)
Range 44, Step A
Classified Salary Schedule
Eff. 01/01/2016 – 02/09/2016

Sanchez, Alicia FC Administrative Assistant I (50%)

Permanent Increase in Months and Percent Employed
From: 11.5 months, 50%
To: 12 months, 100%
Eff. 01/19/2016
PN FCC810

LEAVES OF ABSENCE

Brown, Peggy AC Payroll Specialist (100%)
Family Medical Leave Act (FMLA/CFRA)
Paid Leave Using Family Illness Leave and Personal
Necessity Leave Until Exhausted; Unpaid Thereafter
Eff. 01/21/2016 – 01/20/2017 (Intermittent Leave)

Dang, Vinh	AC	Graphic Designer (100%) Family Medical Leave Act (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/01/2015 – 02/09/2016 (Consecutive Leave)
Ho, Co-Nghiep	FC	Manager, Systems Technology Services (100%) Family Medical Leave Act (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 02/22/2016 – 03/11/2016 (Consecutive Leave)
Lippolt-Rios, Angela	CC	Landscape Coordinator (100%) Family Medical Leave Act (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/04/2016 – 01/16/2016 (Consecutive Leave)
Perez, Olivia	FC	Administrative Assistant II (100%) Family Medical Leave Act (FMLA/CFRA) Paid Leave Using Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 01/29/2016 – 02/07/2016 (Consecutive Leave)
Thackrah, Tracy	FC	Radio Broadcast Technician (100%) Family Medical Leave Act (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/27/2016 – 02/02/2016 (Consecutive Leave)
Whelchel, Carolyn	FC	Administrative Assistant II (100%) Family Medical Leave Act (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 01/31/2016 – 04/31/2016 (Intermittent Leave)

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1164 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1164 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1164 for a copy of the volunteer listing.)

CLOSED SESSION: At 8:12 p.m., Board President Barbara Dunsheath adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENTS: Chancellor and Fullerton College President

RECONVENE MEETING: At 10:18 p.m., Board President Barbara Dunsheath reconvened the meeting in open session.

ADJOURNMENT: At 10:20 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte to adjourn the meeting. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.**

Prepared By Recording Secretary for
Jacqueline Rodarte, Secretary, Board of Trustees