Jabber Voicemail Setup

- With the Jabber app open, click on the voicemail icon on the left hand side

- Select the link to "Call Voicemail." You will be prompted for your PIN number.

- You can access the keypad by clicking on the keypad icon

SETUP OPTIONS (KEYS)	OPTIONS and (KEYS)	DESCRIPTION
Greetings (1)	Listen to/record (1)	Use to listen to, or re-record greetings
	Turn greetings on/off (2)	
	Edit other greetings (3)	
	Play all greetings (4)	
	Standard Greeting	During normal business hours
	Closed Greeting	After business hours
	Alternate Greeting	Instead of all other greetings when on (vacation or special instructions)
	Busy Greeting	When you are busy on the phone
	Internal Greeting	When caller is internal caller
	Holiday Greeting	Plays on scheduled holidays
Message Settings (2)	Message Setting Notifications (1)	Will notify you if there is a new voicemail via: pager (1), home phone call (2), work phone call (3) or mobile phone (4)
	Menu Style (3)	Brief or full menus (1)
	Private Directory Lists (4)	Hear lists (1) Change name on list (2)
Preferences (3)	Change your PIN (1)	Your PIN allows you to listen to messages and change your settings
	Record your name (2)	Identifies you to callers to ensure that they're leaving a message to the right person.
	Directory Listing (3)	Allows your name to be listed in the voicemail directory or hide it from the directory.