



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in March 2025

DATE: Tuesday, March 11, 2025, at 5:30 p.m.

**PLACE: Anaheim Union High School District Board Room
501 N. Crescent Way, Anaheim, CA 92801**

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting virtually may do so via the YouTube link listed on the agenda.

The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board by completing a yellow card entitled, “Request to Address Board of Trustees” and submitting it to the Recording Secretary. These cards are available at the entrance to the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board. Those wishing to address matters not on the agenda can do so immediately prior to the adjournment to closed session or, in the absence of a closed session, at the conclusion of all other public session business. Public comments must comply with the three-minute time limit.

The Board reserves the right to change the order of the agenda items as the need arises. All Board meetings, excluding closed sessions, are electronically recorded.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 & 4**
- d. **Consider Personnel block-vote items indicated by [] in Section 5**

Agenda items designated as block-vote items with [] are considered by the Board to either be routine or sufficiently supported by back-up information that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them.

Block vote items will be enacted by one motion. Exceptions to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion or if an individual wishes to comment on a block-vote item. During either scenario the Board President will remove the item from block-vote consideration for separate discussion and a separate vote.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. – 5:00 p.m.).

- e. **Chancellor’s Report**
- f. **Approval of Minutes of the Regular Meeting of February 25, 2025.**

g. **FIRST CLOSED SESSION** (only if needed)

3. **FINANCE & FACILITIES**

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
- [b] Authorization is requested for the 2024-2025 General Fund and Capital Outlay Fund transfers netting to the amount of \$2,197,013 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5 §58307. **(The Resolutions are available for review in the District's Business Office.)**
- [c] Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items.
- [d] Authorization is requested for approval to continue with the legal services provided by Parker & Covert and increase the purchase order beyond the authorized approval threshold through June 30, 2025.
- [e] It is recommended that the Board approve Change Order #1 for Bid 2324-11 TE1 Site Upgrades at Auto Lifts Project at Cypress College with Golden Gate Construction and extending the contract.
- [f] Authorization is requested to file the Notice of Completion for Bid #2324-11, TE1 Site Upgrades at Auto Lifts Project at Cypress College with Golden Gate Construction and pay the final retention payment when due.
- [g] Authorization is requested to enter into a one-year agreement with Ellucian for the subscription services to StudentForms.
- [h] Authorization is requested to approve out-of-country travel for Alexander Brown to Sri Lanka and Thailand.
- [i] Authorization is requested to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Spring 2026 Study Abroad Program in Seville, Spain.
- [j] Authorization is requested to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Summer 2026 Study Abroad Program in Grenoble, France.
- [k] Authorization is requested to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Summer 2026 Study Abroad Program in Berlin, Germany.
- [l] Authorization is requested to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Winter Intersession 2026 Study Abroad Program in Paris, France.

- [m] Authorization is requested to approve out-of-country travel for Jay Seidel to Abu Dhabi to compete in the finals of the Abu Dhabi Autonomous Racing League (A2RL) Autonomous Drone Competition.
- n. Authorization is requested for an institutional membership to Men of Color Action Network (MOCAN), and annual fee not to exceed \$3,000.

4. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the summary of curriculum changes for Cypress College, to be effective Fall 2025.
- [b] It is recommended that the Board approve the summary of curriculum changes for Fullerton College, to be effective Fall 2025 and Fall 2026

5. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

Temporary Reassignment
 Additional Duty Days @ Per Diem
 Stipend for Additional Administrative Duties
 Leave of Absence
 Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

Retirement
 Resignation
 New Personnel
 Termination
 Voluntary Changes in Assignment
 Professional Growth & Development
 Stipend for Additional Administrative Duties
 Leaves of Absence

- [c] Request approval of Professional Experts.
- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.
- [e] Request approval of Volunteers.

6. **GENERAL**

- a. It is recommended that the Board receive the proposed, revised Board Policies in Chapter 2.

- b. It is recommended that the Board receive as information the revised Administrative Procedures in Chapter 2 and the new Administrative Procedure in Chapter 3.
- c. It is recommended that the Board of Trustees adopt the recommended state and federal legislative priorities for 2025.
- d. It is recommended that the Board adopt Resolution No. 24/25-10, Trustee Absence verifying that Trustee Jeffrey P. Brown was absent due to illness.
- e. It is recommended that the Board adopt Resolution No. 24/25-11, Trustee Absence verifying that Trustee Stephen T. Blount was absent due to illness.
- f. It is recommended that the Board discuss any potential future agenda items.

7. **STUDY SESSION**

- a. It is recommended that the Board conduct a study session on the District's 2024-25 fiscal position.

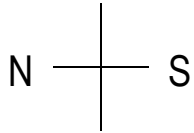
8. **COMMENTS**

- a. Chancellor's Staff Comments
- b. Resource Table Personnel Comments
- c. Members of the Board of Trustees Comments
- d. Public Comments on Non-agenda and Closed Session Items

9. **ADJOURN TO CLOSED SESSION:** Per the following sections of the Government Code:

- a. Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.
- b. Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.
- c. Per Section 59338: FINAL DISTRICT DECISION; APPEALS TO LOCAL GOVERNING BOARD.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



Board Room Seating Arrangement

Jeffrey P. Brown,
President

Barbara Dunsheath,
Vice President

Ed Lopez,
Secretary

Evangelina Rosales,
Board Member

Stephen T. Blount,
Board Member

Mark Lopez,
Board Member

Ryan Bent,
Board Member

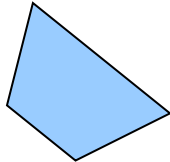
Vacant,
Student Member CC

Dr. Byron D. Clift Breland,
Chancellor

Sharon Kim,
Student Member FC

Robert Johnson,
Student Member NOCE

Alba Recinos,
Recording Secretary



Audience Seating

Constituent Group
Representatives

Chancellor's Staff

Entrance



NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: March 11, 2025
SUBJECT: Ratification of Purchase Orders and Checks

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0171845 - P0172240, check numbers C0056425 – C0056538; F0303715 – F0304055; Q0007487 – Q0007488; 88556485 – 88557719; V0032144 – V0032147; 70130112 – 70130143; disbursements E9207065 – E9222833; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are NOCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Bank Mobile disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: It is recommended that the Board ratify purchase order numbers P0171845 - P0172240 through February 19, 2025, totaling \$2,614,989.71, and check numbers C0056425 – C0056538, totaling \$860,613.87; check numbers F0303715 – F0304055, totaling \$493,925.61; check numbers Q0007487 – Q0007488, totaling \$82.00; check numbers 88556485 – 88557719, totaling \$17,672,939.44; check numbers V0032144 – V0032147, totaling \$4,777.00; check numbers 70130112 – 70130143, totaling \$5,964.89; and disbursements E9207065 – E9222833, totaling \$23,073,141.46, through February 28, 2025.

Fred Williams

Recommended by

B. V. dist Brad M
Approved for Submittal

3.a.2

Item No.

BOARD RECAP
FOR THE PERIOD OF JANUARY 28, 2025 THROUGH FEBRUARY 19, 2025
BOARD MEETING MARCH 11, 2025

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0171845	iT1 Source LLC	\$ 7,302.27		NOCE	Laptops
P0171846	Allsteel Inc	\$ 5,695.55		CC	Furniture
P0171847	Refrigeration Supplies Distributor	\$ 3,023.12		CC	Refrigeration Supplies
P0171848	Hotsy of Southern California	\$ 1,000.00		CC	Blanket Order for Auto Supplies
P0171849	Atlassian Pty Ltd	\$ 15,412.50		AC	Annual Software Renewal
P0171850	Pocket Nurse Enterprises Inc	\$ 10,979.74		CC	Medical Equipment
P0171851	Amico Patient Care Corp	\$ 8,553.18		CC	Nursing Supplies
P0171852	Stryker Sales Corporation	\$ 9,136.67		CC	Medical Equipment
P0171853	Nancy Ikeda	\$ 921.00		AC	Sabbatical Reimbursement 50%
P0171854	Matco Tools	\$ 5,000.00		CC	Blanket Order for Automotive Supplies
P0171855	O'Reilly Automotive Inc	\$ 3,000.00		CC	Blanket Order for Automotive Supplies
P0171856	Dunkel Bros Machinery Moving Inc	\$ 9,250.00		FC	Equipment Moving Services
P0171857	Anne-Marie Beck	\$ 555.71		CC	Reimbursement for Field Trip Expenses
P0171858	Leraldo Anzaldua	\$ 2,150.00		FC	Guest Speaker for Theatre Department
P0171859	Sidepath Inc	\$ 371.09		CC	Computer Supplies
P0171860	Follett Higher Education Group LLC	\$ 128.95		FC	Student Supplies
P0171861	Sidepath Inc	\$ 960.05		CC	Computer
P0171862	Computerland of Silicon Valley	\$ 337.50		CC	Annual Software Subscription
P0171863	Community College League of California	\$ 6,293.00		CC	Software Subscription Renewal
P0171864	Segerstrom Center for the Performing Arts	\$ 1,800.00		CC	Event Ticket Fees
P0171865	Doing Good Works	\$ 606.20		CC	Instructional Supplies
P0171866	Acushnet Company	\$ 797.52		CC	Athletic Supplies
P0171867	Cambridge University Press	\$ 2,676.61		NOCE	Instructional Materials
P0171868	Michael Ornelas	\$ 500.00		CC	Guest Speaker for the Youth Guidance Center
P0171869	Anaheim Union High School District	\$ 1,745.54		AC	Reimbursement for Sound Mixer
P0171870	KT Industries Inc	\$ 51,135.00	Capital Outlay	AC	Emergency Cable Investigation Services
P0171871	Link-Systems International Inc	\$ 62,100.00		CC	Online Tutoring Fees
P0171872	Division of the State Architect	\$ 150.05	Capital Outlay	CC	DSA Filing Fee - Health & Wellness Center Project
P0171873	B & M Lawn & Garden Center	\$ 3,034.46		AC	Grounds Maintenance Supplies
P0171874	David Lopez	\$ 5,546.82		FC	Reimbursement for Field Trip Hotel Fees
P0171875	Sidepath Inc	\$ 82,072.26		CC	Computer Supplies
P0171876	Sidepath Inc	\$ 83,129.07		CC	Computers
P0171877	Matco Tools	\$ 5,093.44		FC	Automotive Tools
P0171878	MacKay Meters Inc	\$ 800.00		CC	Parking Machine Hosting Fees
P0171879	Cidi Labs LLC	\$ 12,253.00		NOCE	Software Subscription
P0171880	A3 Communications Inc	\$ 9,997.00		CC	Security Camera Repair Services
P0171881	ASI Sign Systems Inc	\$ 10,000.00	Capital Outlay	CC	Blanket Order for Signage
P0171882	Accrediting Commission for Community and Junior Colleges	\$ 1,500.00		FC	Drone Program Accrediting Fees
P0171883	T&G Printing and Fulfillment	\$ 1,567.77		CC	Promotional Shirts
P0171884	4AllPromos	\$ 1,196.60		FC	Promotional Supplies
P0171885	GST	\$ 58,124.00		NOCE	Audio Visual Equipment
P0171886	Smart & Final	\$ 3,750.00		FC	Blanket Order for Cultural Center Food Supplies
P0171887	Smart & Final	\$ 1,000.00		FC	Blanket Order for Food Supplies
P0171895	Smart & Final	\$ 2,000.00		FC	Blanket Order for Promise & First Year Support Center Food Supplies
P0171896	California Restaurant Assn Ed Foundation	\$ 500.00		CC	Advertising Fee
P0171897	Lakeshore Learning Materials	\$ 2,251.55		NOCE	Classroom Supplies
P0171898	Anaheim Union High School District	\$ 977.50		CC	Transportation Fees
P0171899	Doing Good Works	\$ 6,224.99		NOCE	Promotional Materials

BOARD RECAP
FOR THE PERIOD OF JANUARY 28, 2025 THROUGH FEBRUARY 19, 2025
BOARD MEETING MARCH 11, 2025

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0171900	Cengage Learning Inc	\$ 6,992.98		NOCE	Instructional Materials
P0171901	Link-Systems International Inc	\$ 15,847.00		CC	Online Tutoring Fees
P0171903	ACCCA	\$ 3,750.00		NOCE	Annual Conference Exhibitor Table Fees
P0171904	American Association of Museums	\$ 270.00		FC	Institutional Membership B/A: 6/11/24
P0171905	Marathon HVAC Service LLC	\$ 28,559.00		FC	Air Conditioning Split System Installation
P0171906	B & H Photo Video Inc	\$ 11,189.46		CC	Computer Supplies
P0171907	Eide Bailly LLP	\$ 21,500.00		FC	Annual Foundation Financial Audit
P0171908	Eagle Communications	\$ 275.81		FC	Radio Equipment Repairs
P0171909	Labyrinth Learning Inc	\$ 9,719.05		NOCE	Instructional Supplies
P0171910	Diversified Business Services	\$ 504.27		NOCE	Banner Stand
P0171911	Mt San Antonio Community College	\$ 1,400.00		FC	Reimbursement for Athletic Trainer Fees
P0171916	Azteca Soccer Inc	\$ 2,909.26		FC	Athletic Supplies
P0171921	Dolores Cornejo	\$ 1,484.38		FC	Reimbursement for Friendsgiving Dinner Events
P0171922	Museum of Teaching and Learning	\$ 1,100.00		FC	Advertising Fees
P0171928	Connie Yamashiro	\$ 380.02		FC	Reimbursement for Staff Training Food
P0171929	Delia Lopez	\$ 1,343.00		CC	Blanket Order for Child Care
P0171930	Dowhatchalik	\$ 1,025.00		CC	Food Catering for Black History Legacy Brunch Event
P0171931	Achievers Inc	\$ 1,148.72		FC	Graduation Supplies
P0171932	Dowhatchalik	\$ 1,125.00		CC	Food Catering for Black History Kickoff Event
P0171933	Nicola Dedmon	\$ 526.97		FC	Reimbursement for Instructional Supplies
P0171934	Anaheim Union High School District	\$ 191.25		FC	Transportation Fees
P0171935	Alta Vista Country Club	\$ 15,827.48		FC	Golf Tournament Rental Fees
P0171936	Snap-on-Industrial	\$ 4,834.46		CC	Solis Legend Software License
P0171937	Rogue Fitness	\$ 9,188.75		CC	Fitness Supplies
P0171938	Grace Munoz	\$ 2,507.50		CC	Blanket Order for Child Care Services
P0171939	Pocket Nurse Enterprises Inc	\$ 8,309.14		CC	Nursing Supplies
P0171940	Follett Higher Education Group LLC	\$ 233,315.35		CC	Student Book Subsidies
P0171941	Bruce Babad	\$ 1,500.00		FC	Reimbursement for Sheet Music
P0171942	Medical Shipment LLC	\$ 682.72		CC	Medical Supplies
P0171943	Michael Maitre	\$ 3,000.00		CC	Guest Speaker for Black History Month Events
P0171944	Monica Hagmaier	\$ 705.22		FC	Reimbursement for Food Supplies for Meetings
P0171945	Brandon Allen	\$ 300.00		FC	Guest Performer for Student Event
P0171946	CI Solutions	\$ 5,000.00		CC	Blanket Order for ID Cards
P0171947	Buddy's All Stars Inc.	\$ 125.20		FC	Athletic Supplies
P0171948	Nals Inc	\$ 40.00		FC	Subscription Fees
P0171949	McGraw-Hill Global Education LLC	\$ 1,691.25		FC	Software Subscription
P0171950	Pathways of Hope	\$ 31,227.26		CC	Food Pantry Servicing Fees
P0171951	Oromill Lumber Inc.	\$ 1,896.19		CC	Lumber
P0171952	Amazon Business	\$ 217.51		NOCE	Instructional Materials
P0171953	4imprint Inc	\$ 6,003.36		AC	Promotional Supplies
P0171954	Khanh Ninh	\$ 894.32		NOCE	Reimbursement for Lunar New Year Celebration
P0171955	Monica Lee	\$ 953.00		AC	Sabbatical Reimbursement 50%
P0171956	US Bank	\$ 1,100.00		AC	Administration Fees related to 2002 GO Bonds
P0171957	Alkali Scientific LLC	\$ 876.57		FC	Instructional Supplies
P0171963	Postmaster - Fullerton	\$ 700.00		AC	Permit Fees
P0171970	Community College Facility Coalition	\$ 1,604.00		AC	Membership B/A: 6/11/24
P0171973	iT1 Source LLC	\$ 3,437.23		NOCE	Computer Supplies
P0171974	iT1 Source LLC	\$ 849.07		NOCE	Computer Supplies

BOARD RECAP
FOR THE PERIOD OF JANUARY 28, 2025 THROUGH FEBRUARY 19, 2025
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0171975	Spectrum Reach LLC	\$ 1,195.92		FC	Internet Service
P0171976	Redrock Software	\$ 12,597.20		CC	Software Subscription
P0171977	GST	\$ 2,489.51		FC	Computer Supplies
P0171978	GST	\$ 1,512.81		FC	Computer Supplies
P0171979	Follett Higher Education Group LLC	\$ 183.03		FC	Student Supplies
P0171980	Sodexo Inc and Affiliates	\$ 2,301.60		FC	Catering for Events
P0171981	Orange County Hispanic Chamber of Commerce	\$ 3,500.00		AC	Event Sponsorship
P0171982	Pasco Scientific	\$ 212.27		CC	Instructional Materials
P0171983	Amazon Business	\$ 37.70		CC	Instructional Supplies
P0171984	Liebert Cassidy Whitmore	\$ 1,530.00		AC	Legal fees for District Services
P0171985	Currier & Hudson	\$ 67.50		AC	Legal Audit Fees
P0171986	Atech Training Inc	\$ 5,018.04		FC	Automotive Supplies
P0171987	Amazon Business	\$ 823.17		CC	Instructional Supplies
P0171988	Key Code Media Inc	\$ 2,277.00		FC	Software Subscription
P0171989	Dolores Cornejo	\$ 2,371.18		FC	Reimbursement for Field Trip Fees
P0171990	CDW Government Inc	\$ 538.31		FC	Printer
P0171991	CDW Government Inc	\$ 4,118.83		FC	Laptop
P0171992	LOEX	\$ 1,000.00		FC	Sponsorship for Conference Event
P0171993	People Admin Inc	\$ 38,699.57		AC	Annual Software Renewal
P0171994	Pocket Nurse Enterprises Inc	\$ 7,696.59		CC	Nursing Supplies
P0171995	Grimco Inc	\$ 2,528.10		CC	Instructional Supplies
P0171996	Opus Inspection Inc	\$ 95.33		FC	Automotive Tools
P0171998	McGraw-Hill Global Education LLC	\$ 6,600.00		FC	Textbooks
P0172001	Office Solutions	\$ 1,000.00		NOCE	Blanket Order for Personal Protective Equipment Supplies
P0172003	All Data LLC	\$ 4,500.00		CC	Subscription Renewal
P0172004	Best Lawnmower Inc	\$ 603.39		AC	Grounds Equipment
P0172005	NMK Corporation	\$ 3,000.00		NOCE	Consultant for Academic Computing Consultant
P0172006	Computerland of Silicon Valley	\$ 3,929.50		FC	Software License
P0172007	Mark Johnson	\$ 1,200.00		FC	Guest Speaker for Black History Month Event
P0172008	Medline Industries LP	\$ 3,000.00		FC	Blanket Order for Medical Supplies
P0172009	Cypress College	\$ 409.50		CC	Reimbursement for Student Fees
P0172010	PayByPhone US Inc	\$ 3,900.00		CC	Campus Signs
P0172011	Follett Higher Education Group LLC	\$ 54.31		FC	Student Supplies
P0172012	Love at First Bite	\$ 1,200.00		CC	Blanket Order for Catering
P0172013	Snap-on-Industrial	\$ 13,297.70		CC	Zeus Software License
P0172014	S&B Foods	\$ 2,634.80		CC	Catering for Opening Day Event
P0172015	T&G Printing and Fulfillment	\$ 2,078.52		CC	Marketing Materials
P0172018	National Asian-Pacific Council Corp	\$ 500.00		CC	Institutional Membership
P0172019	Brittany Hamer	\$ 547.95		CC	Reimbursement for Student Supplies
P0172020	Midwest Library Service	\$ 10,000.00		FC	Blanket Order for Library Books
P0172021	Kahoot! ASA	\$ 775.80		CC	Software Subscription
P0172022	RPW Services Inc	\$ 2,250.00		CC	Sports Field Treatment
P0172023	Technical Associated Services	\$ 1,400.00		FC	Blanket Order for Welding Machine Readings
P0172024	World Education Services Inc	\$ 15,000.00		NOCE	International Academic Evaluation Reports
P0172025	Trinity Animation Inc	\$ 6,700.00		FC	Software License
P0172026	JE Halliday Sales Inc	\$ 34,080.11		AC	Proeuction Equipment
P0172027	Jonathan Keller	\$ 647.34		FC	Reimbursement for Textbooks
P0172028	The Adult Contemporary Music Research Letter	\$ 330.00		FC	Subscription Fees

BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0172029	Laerdal Medical Corp	\$ 20,745.02		CC	Nursing Equipment
P0172030	T&G Printing and Fulfillment	\$ 597.04		CC	Custom Shirts
P0172031	Design Science Inc	\$ 2,054.05		FC	Software License
P0172032	Follett Higher Education Group LLC	\$ 299,864.66		FC	Fall 2024 Bookstore Vouchers for Students
P0172033	Coast Arbor	\$ 4,675.00	Capital Outlay	AC	Ficus Tree Removal
P0172034	Cypress College	\$ 13,261.50		CC	Student Scholarships
P0172035	Love at First Bite	\$ 7,631.12		CC	Catering for Graduation Event
P0172036	PPC Air Conditioning Inc	\$ 3,000.00		CC	Cooling Tower Parts
P0172037	NMK Corporation	\$ 1,058.79		FC	Computer Supplies
P0172040	Control Air Enterprises LLC	\$ 12,941.00	Capital Outlay	CC	Software Upgrade
P0172041	CDW Government Inc	\$ 646.17		AC	Printer
P0172042	CDW Government Inc	\$ 3,684.64		AC	Laptops
P0172043	Intermountain Lock & Security Supply	\$ 568.49		CC	Door Supplies
P0172044	HNI Workplace Furnishings, LLC	\$ 450.15		CC	Office Chair
P0172045	Fast Signs of Brea	\$ 2,362.09		FC	Window Film and Installation
P0172046	Sodexo Inc and Affiliates	\$ 161.46		FC	Catering for Physical Education Meeting Event
P0172047	Natasha Salvatierra	\$ 800.00		FC	Guest Speaker for Program Orientation Event
P0172048	Cal Pro Specialties	\$ 7,694.30		NOCE	Promotional Materials
P0172049	Laguna Clay Company	\$ 1,455.00		CC	Blanket Order for Ceramics
P0172050	Air Force Association	\$ 1,975.00		CC	Student Event Registration Fees
P0172055	Pocket Nurse Enterprises Inc	\$ 2,080.23		NOCE	Instructional Materials
P0172056	B & H Photo Video Inc	\$ 9,554.20		FC	Photography Supplies
P0172057	American Education Research Corp	\$ 14,800.00		NOCE	Foreign Transcript Evaluation Services
P0172058	Lauren Agajanian	\$ 388.45		NOCE	Reimbursement for Rising Scholars Catering
P0172059	Sundt Construction Inc	\$ 25,000.00	Capital Outlay	CC	Scheduling Services for Health & Wellness Center
P0172060	KYA Services LLC	\$ 8,590.01	Capital Outlay	AC	Custom Signage
P0172061	Home Depot	\$ 867.37		NOCE	Classroom Equipment
P0172062	King Van & Storage Inc	\$ 4,900.00	Bond	AC	Relocation Service
P0172063	Minuteman Press	\$ 1,573.33	Bond	AC	Construction Planning Documents
P0172064	Sodexo Inc and Affiliates	\$ 372.19		FC	Catering for Department Meeting
P0172065	Dowhatchalik	\$ 2,500.00		CC	Catering for Black History Month Event
P0172066	Habit Restaurants LLC	\$ 4,821.81		CC	Catering for Cypress College Automotive Department
P0172069	S&B Foods	\$ 7,000.00		CC	Blanket Order for Student Meals
P0172070	4AllPromos	\$ 2,619.92		CC	Promotional Supplies
P0172071	Smart & Final	\$ 2,000.00		FC	Blanket Order for Umoja Program Food Supplies
P0172072	Amazon Business	\$ 25.63		NOCE	Campus Safety Supplies
P0172073	Alexander Brown	\$ 1,260.79		FC	Reimbursement for Student Supplies
P0172074	Sodexo Inc and Affiliates	\$ 898.88		FC	Catering for Orientation Events
P0172075	Pocket Nurse Enterprises Inc	\$ 72,132.07		CC	Nursing Equipment
P0172076	Verizon Wireless LA	\$ 62.00		NOCE	Campus Safety Supplies
P0172077	Imani Enterprises Consulting LLC	\$ 1,766.25		AC	Books
P0172078	Concepcion Casas	\$ 1,106.00		CC	Blanket Order for Child Care Period 12/18/24 - 1/28/25
P0172079	Jetline Systems Corporation	\$ 94,900.00		CC	Instructional Equipment
P0172080	Amazon Business	\$ 337.54		FC	Academic Support Center Supplies
P0172081	Krueger International Inc	\$ 1,688.66		FC	Classroom Chairs
P0172082	Laerdal Medical Corp	\$ 6,973.76		CC	Medical Equipment
P0172083	Novasky Photography	\$ 600.00		FC	Photography Services
P0172084	Avid Technology Inc	\$ 2,936.19		FC	Software Subscription

BOARD RECAP
FOR THE PERIOD OF JANUARY 28, 2025 THROUGH FEBRUARY 19, 2025
BOARD MEETING MARCH 11, 2025

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0172086	A2MEND	\$ 4,225.00		CC	Student Registration Fees
P0172087	Sodexo Inc and Affiliates	\$ 6,137.71		FC	Catering for Student Event
P0172088	Lincoln Graphics	\$ 4,647.53		CC	Dance Uniforms
P0172089	National Sports Apparel LLC	\$ 2,712.98		CC	Athletic Supplies
P0172091	REfract Advisors	\$ 12,500.00		CC	Department Registration Fees
P0172092	Beacon Athletics LLC	\$ 716.88		CC	Athletic Supplies
P0172093	Stryker Sales Corporation	\$ 2,610.47		CC	Medical Equipment
P0172094	B & H Photo Video Inc	\$ 5,106.06		CC	Photography Supplies
P0172095	Ellie Witsken	\$ 2,920.60		CC	Blanket Order for Child Care
P0172096	Concepcion Casas	\$ 5,015.00		CC	Blanket Order for Child Care Period 2/3/25 - 6/30/25
P0172097	Graphaids Inc	\$ 1,400.00		CC	Blanket Order for Art Supplies
P0172098	Black Chamber of Orange County	\$ 500.00		FC	Luncheon Sponsorship
P0172099	Pocket Nurse Enterprises Inc	\$ 17,771.05		CC	Nursing Equipment
P0172112	Western Graphics Plus	\$ 8,360.05		CC	Promotional Materials
P0172113	Castle Branch Inc	\$ 86.00		CC	Employment Screening for Nursing Program
P0172114	iT1 Source LLC	\$ 5,298.08		NOCE	Computer Supplies
P0172115	Computerland of Silicon Valley	\$ 25,626.25		FC	Internet Hotspot Devices
P0172116	Battery Systems Inc	\$ 3,000.00		FC	Blanket Order for Batteries
P0172117	Corporate Business Interiors Inc	\$ 3,161.54		FC	Furniture
P0172118	Krueger International Inc	\$ 2,853.33		CC	Office Chairs
P0172119	Allsteel Inc	\$ 1,563.36		FC	Furniture
P0172121	Amazon Business	\$ 20.03		NOCE	Computer Supplies
P0172124	Respondus Inc	\$ 1,950.00		CC	Software License Renewal
P0172125	Sasco Electric	\$ 3,640.00		FC	Point of Sale (POS) System Installation
P0172126	CDW Government Inc	\$ 9,880.24		FC	Laptops
P0172127	Sidepath Inc	\$ 2,172.24		CC	Computer Supplies
P0172128	Ewing Irrigation Products Inc	\$ 1,000.00		CC	Blanket Order for Irrigation Supplies
P0172129	Jasper Engine Exchange Inc	\$ 3,276.04		CC	Auto Parts
P0172130	Amazon Business	\$ 347.17		CC	Books
P0172131	ABC School Equipment Inc	\$ 5,158.65		NOCE	Classroom Equipment
P0172132	Society of American Fight Directors	\$ 520.00		FC	Instructional Supplies
P0172133	Orange County Bar Association	\$ 90.00		FC	Institutional Membership B/A: 2/5/25
P0172134	Cynthia Olivo	\$ 546.80		FC	Reimbursement for Books
P0172135	McGraw-Hill Global Education LLC	\$ 4,500.00		FC	Textbooks
P0172136	Doing Good Works	\$ 1,825.20		CC	Promotional Supplies
P0172137	4imprint Inc	\$ 6,486.59		CC	Promotional Supplies
P0172138	Comdata Inc	\$ 17,885.00		FC	Student Gift Cards
P0172139	Medline Industries LP	\$ 32,181.14	Bond	FC	Medical Equipment
P0172140	GST	\$ 250.00		NOCE	Troubleshoot Repair
P0172141	Sodexo Inc and Affiliates	\$ 907.52		FC	Catering for Library Orientation
P0172142	JE Halliday Sales Inc	\$ 4,864.09		AC	Production Equipment
P0172143	Orravan Mechanical Inc	\$ 9,353.10	Capital Outlay	AC	Failed Controller Replacement
P0172144	Home Depot	\$ 5,000.00		FC	Blanket Order for Instructional Supplies
P0172145	CDW Government Inc	\$ 1,842.32		AC	Laptop
P0172146	GST	\$ 121.69		CC	Computer Supplies
P0172147	Orange County Water District	\$ 206.40		CC	Utilities
P0172148	Krueger International Inc	\$ 73,012.49	Capital Outlay	AC	Auditorium Seating for Boardroom
P0172149	Allsteel Inc	\$ 744.06	Capital Outlay	AC	Furniture

BOARD RECAP
FOR THE PERIOD OF JANUARY 28, 2025 THROUGH FEBRUARY 19, 2025
BOARD MEETING MARCH 11, 2025

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0172166	tBP/Architecture Inc	\$ 97,100.00	Capital Outlay	CC	Architectural Services for Library and Learning Resource Center project
P0172167	Pocket Nurse Enterprises Inc	\$ 9,774.14		CC	Nursing Equipment
P0172168	MSC Industrial Supply Co Inc	\$ 6,680.58		FC	Automotive Tools
P0172169	David Booze	\$ 398.19		CC	Reimbursement for Event Supplies
P0172170	Moore's Mission Viejo Sewing Center Inc	\$ 12,927.86		FC	Sewing Machine
P0172171	Source of Joie	\$ 1,750.00		CC	Catering for Welcome Back Event
P0172172	GST	\$ 486.77		CC	Phone System
P0172173	Amazon Business	\$ 25.85		NOCE	Computer Supplies
P0172174	Pocket Nurse Enterprises Inc	\$ 7,399.53		CC	Nursing Equipment
P0172175	ArbiterPay Trust Account	\$ 10,305.00		CC	Sports Officials Fees
P0172176	California Canopy	\$ 537.32		CC	Tablecloths
P0172177	Krueger International Inc	\$ 44,692.22		FC	Student Chairs
P0172178	Jenelle Herman	\$ 1,950.12		CC	Reimbursement for Student Hotel Fees
P0172179	Scott Tucker	\$ 257.59		CC	Reimbursement for Instructional Supplies
P0172180	United States Plastic Corporation	\$ 236.26		CC	Instructional Materials
P0172181	Amazon Business	\$ 132.15		CC	Instructional Supplies
P0172182	Concordance Healthcare Solutions	\$ 731.98		NOCE	Instructional Supplies
P0172183	VCA Engineers Inc	\$ 25,800.00	Bond	AC	Topographical Survey for Exterior Green Space Project
P0172184	JM & J Contractors	\$ 24,940.00	Capital Outlay	AC	New Partition Wall Installation
P0172186	Corporate Business Interiors Inc	\$ 34,137.79	Capital Outlay	AC	Furniture
P0172187	Fisher Scientific Co LLC	\$ 7,027.88		CC	Instructional Materials
P0172188	Allsteel Inc	\$ 3,115.89		NOCE	Furniture
P0172189	Transportation Charter Services Inc	\$ 60,000.00		FC	Blanket Order for Transportation Services
P0172190	Brandon Getino	\$ 967.10		AC	Reimbursement for Online Certification Exam Fees
P0172191	BeaconMedaes LLC	\$ 2,500.00		CC	Blanket Order for Instructional Equipment Repairs
P0172192	Division of the State Architect	\$ 1,323.77		CC	DSA Filing Fee - Tech Auto Lift Project
P0172193	Marla McBride	\$ 327.60		CC	Reimbursement for Team Bonding Event
P0172194	Amazon Business	\$ 1,486.89		CC	Instructional Computer Supplies
P0172195	Amazon Business	\$ 2,000.00		CC	Blanket Order for Instructional Materials
P0172196	Amazon Business	\$ 274.25		NOCE	Instructional Supplies
P0172197	Robert Ornelas	\$ 500.00		CC	Guest Speaker for Youth Guidance Center
P0172198	Monroe Magnus	\$ 440.92		CC	Casters
P0172199	Doing Good Works	\$ 2,909.09		FC	Promotional Supplies
P0172200	Orange County Designers Inc	\$ 1,735.83		FC	Silk Screening
P0172202	Smart & Final	\$ 1,000.00		FC	Blanket Order for Justice Career Food Supplies
P0172203	Corporate Business Interiors Inc	\$ 4,720.54	Capital Outlay	NOCE	Furniture
P0172204	Fisher Scientific Co LLC	\$ 101.65		CC	Instructional Supplies
P0172205	Flower Allie	\$ 154.02		FC	Flowers
P0172206	Sodexo Inc and Affiliates	\$ 645.76		FC	Catering for Staff Events
P0172207	Sodexo Inc and Affiliates	\$ 41,780.00		FC	Catering for Students
P0172209	Sodexo Inc and Affiliates	\$ 1,424.87		FC	Catering for Outreach Events
P0172210	Follett Higher Education Group LLC	\$ 44.80		FC	Student Book Vouchers
P0172211	CPR1 LLC	\$ 4,204.41		FC	Equipment
P0172212	T S Enterprise Associates Inc	\$ 23,776.92		FC	Instructional Equipment
P0172213	Amazon Business	\$ 2,000.00		CC	Blanket Order for Materials & Supplies
P0172214	Sidepath Inc	\$ 336.08		CC	Computer Supplies
P0172215	Sodexo Inc and Affiliates	\$ 9,195.79		FC	Catering for Student Events
P0172216	Sodexo Inc and Affiliates	\$ 204.68		FC	Catering for Academic Support Center

BOARD RECAP
FOR THE PERIOD OF JANUARY 28, 2025 THROUGH FEBRUARY 19, 2025
BOARD MEETING MARCH 11, 2025

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0172217	Sodexo Inc and Affiliates	\$ 1,739.01		FC	Catering for Counseling Events
P0172218	Pathways of Hope	\$ 2,272.73		NOCE	Food Bank Expenses
P0172219	American Bar Association	\$ 1,600.00		FC	Institutional Membership B/A: 6/11/24
P0172220	Robolink Inc	\$ 4,978.04		FC	Instructional Supplies
P0172221	Statewide California Electronic Library Consortium Inc	\$ 15.19		FC	Subscription Fees
P0172222	American College Health Association	\$ 680.00		FC	Institutional Membership B/A: 6/11/24
P0172223	GST	\$ 602.46		FC	Printer
P0172224	Teamwork Sales Inc	\$ 4,158.81		FC	Instructional Supplies
P0172226	Esther Sandoval	\$ 1,000.00		AC	Speaker for Part 1 Pluralism, Inclusion & Equity Series
P0172227	Esther Sandoval	\$ 1,000.00		AC	Speaker for Part 2 Pluralism, Inclusion & Equity Series
P0172228	Red River Press Inc	\$ 3,080.00		NOCE	Software Subscription
P0172229	Pasco Scientific	\$ 343.73		CC	Instructional Supplies
P0172230	Cypress College Foundation	\$ 8,000.00		AC	Sponsorship B/A: 8/27/24
P0172231	Amazon Business	\$ 525.86		AC	Supplies & Materials
P0172232	WMFY We Mail For You Inc	\$ 3,650.00		NOCE	Summer Schedule Mailing Service
P0172233	Amazon Business	\$ 600.00		CC	Blanket Order for Materials and Supplies
P0172234	Jasco Incorporated	\$ 2,275.69		CC	Instructional Equipment Repair
P0172239	All In One Poster Company Inc	\$ 1,472.62		AC	2025 Mandatory Workplace Posters
P0172240	Amazon Business	\$ 101.02		CC	Supplies

\$ 2,614,989.71

Approved by: _____
Fred Williams, Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	March 11, 2025	Resolution	<u>X</u>
SUBJECT:	2024-2025 Budget Transfers: General Fund & Capital Outlay Fund	Information	<u> </u>
		Enclosure(s)	<u>X</u>

BACKGROUND: While all areas attempt to project their expenditures accurately, situations occur which require transfers to be made. Many times an amount is budgeted for a project but the specific areas of expenditures are not determined until a later date. In this case, the funds are then transferred to the specific accounts.

The attached transfers have been requested and only represent those that affect a contingency account, exceed \$10,000 and/or establish new revenue and expense budgets. In each case, a brief explanation is stated. Additional information will be provided upon request. Pursuant to the California Code of Regulations Title 5, §58307, transfers of funds may be made from reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Trustees. In addition, a resolution providing for the transfer from reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

This agenda item was submitted by Erika Almaraz, Executive Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

FUNDING SOURCE AND FINANCIAL IMPACT: Budget transfers will be made to the various funds and accounts, as listed.

RECOMMENDATION: Authorization is requested to approve the 2024-2025 General Fund and Capital Outlay Fund transfers netting to the amount of \$2,197,013 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Fred Williams

Recommended by


Approved for Submittal

3.b.1

Item No.

Budget Transfers
03-11-2025

11100: Prior Year Funds - AC

1. Transfer for Ferrilli Consulting Services for District Information Services.

From:	7900 Reserve for Contingencies	(355,200)
To:	5000 Other Operating Expenses & Services	355,200

11100: Prior Year Funds - FC

2.1 Transfer for salaries, benefits, consulting services, hospitality, and promotional expenses for FC Student Development and Engagement.

From:	4000 Supplies & Materials	(27,840)
To:	2300 Noninstructional Salaries	4,473
	3900 Benefits	367
	5000 Other Operating Expenses & Services	23,000

2.2 Transfer for instructional aides salaries and benefits, supplies, and other student aid expenses for the Veteran's Resource Center.

From:	5000 Other Operating Expenses & Services	(39,000)
To:	2400 Instructional Aides	20,000
	3900 Benefits	1,640
	4000 Supplies & Materials	12,360
	7600 Other Student Aid	5,000

2.3 Transfer for Faculty Training and supplies for FC Guided Pathways.

From:	5000 Other Operating Expenses & Services	(19,110)
To:	1400 Noninstructional Salaries	10,000
	3900 Benefits	2,110
	4000 Supplies & Materials	7,000

11200: Current Year Funds - FC

3. Transfer to purchase student chairs for classrooms in FC 2400 Building.

From:	2300 Noninstructional Salaries	(6,500)
	3900 Benefits	(533)
	4000 Supplies & Materials	(20,000)
	5000 Other Operating Expenses & Services	(10,700)
To:	6000 Capital Outlay	37,733

17050: Lottery - Restricted - FC

4.1 Transfer for books and periodical expenses for student use in the FC Library.

From:	5000 Other Operating Expenses & Services	(37,440)
To:	4000 Supplies & Materials	8,259
	6000 Capital Outlay	29,181

Budget Transfers

03-11-2025

4.2 Transfer for books and periodical expenses for student use in the FC Library.

From:	4000 Supplies & Materials	(500,000)
	6000 Capital Outlay	(25,036)
To:	2100 Noninstructional Salaries	6,988
	3900 Benefits	18,048
	7600 Other Student Aid	500,000

17254: Strong Workforce Program - Regional - CC

5. Transfer to purchase software subscription and equipment for CC Nursing.

From:	2300 Noninstructional Salaries	(31,000)
To:	5000 Other Operating Expenses & Services	6,000
	6000 Capital Outlay	25,000

17294: Strong Workforce Program - Regional - FC

6. Transfer to purchase equipment and a software license for FC Technology & Engineering Office.

From:	2300 Noninstructional Salaries	(20,210)
	3900 Benefits	(1,657)
To:	6000 Capital Outlay	21,867

17525: CARE - FC

7. Transfer to cover student fees and transportation costs.

From:	5000 Other Operating Expenses & Services	(20,000)
To:	7600 Other Student Aid	20,000

17831: LGBTQ+ - FC

8. Transfer for classified management salaries, benefits, and materials and supplies for the program.

From:	5000 Other Operating Expenses & Services	(111,448)
To:	2100 Noninstructional Salaries	71,775
	3900 Benefits	35,093
	4000 Supplies & Materials	4,580

17913 - Seamless Transfer - Ethnic Studies - FC

9. Transfer for salaries and benefits for hourly professional expert within the program.

From:	5000 Other Operating Expenses & Services	(15,000)
To:	2300 Noninstructional Salaries	13,863
	3900 Benefits	1,137

17913 - Seamless Transfer - Ethnic Studies - FC

10. Transfer to align budget with approved program plans.

From:	5000 Other Operating Expenses & Services	(124,920)
To:	1400 Noninstructional Salaries	30,000
	2300 Noninstructional Salaries	76,876
	2400 Instructional Aides	5,000
	3900 Benefits	13,044

17987 - AUHSD Middle College and Early College (MCEC) Grant - FC

11. Transfer to align budget with approved program plans.

From:	5000 Other Operating Expenses & Services	(26,560)
To:	2300 Noninstructional Salaries	19,547
	2400 Instructional Aides	5,000
	3900 Benefits	2,013

17989 - AUHSD College & Career Access Pathway (CCAP) - FC

12. Transfer to align budget with approved program plans.

From:	5000 Other Operating Expenses & Services	(43,376)
To:	1400 Noninstructional Salaries	35,818
	3900 Benefits	7,558

17995: Student Retention & Enrollment - FC

13. Transfer to align budget with approved program plans.

From:	5000 Other Operating Expenses & Services	(8,500)
To:	2300 Noninstructional Salaries	7,856
	3900 Benefits	644

17992: Student Retention & Enrollment - FC

14. Transfer to align budget with approved program plans.

From:	7900 Reserve for Contingencies	(5,103)
To:	3900 Benefits	1,989
	7600 Other Student Aid	3,114

18204: COVID - 19 Recovery Block Grant - FC

15.1 Transfer for Health Services contact tracer's salaries and benefits.

From:	6000 Capital Outlay	(47,338)
To:	2300 Noninstructional Salaries	35,000
	3900 Benefits	12,338

Budget Transfers

03-11-2025

15.2 Transfer to increase budget for mid-year personnel reclass for FC Promise.

From:	6000 Capital Outlay	(25,036)
To:	2100 Noninstructional Salaries	6,988
	3900 Benefits	18,048

18549: California College Promise AB19 - FC

16. Transfer for tutors' salaries and benefits in the FC Math Success Program and math software.

From:	2300 Noninstructional Salaries	(25,904)
	3900 Benefits	(128)
To:	2400 Instructional Aides	24,340
	5000 Other Operating Expenses & Services	1,692

18940 - Puente Project - FC

17. Transfer for professional experts' salaries and benefits, supplies, and hospitality expenses.

From:	5000 Other Operating Expenses & Services	(25,144)
To:	2300 Noninstructional Salaries	19,240
	3900 Benefits	1,404
	4000 Supplies & Materials	4,500

19220: Health Services - FC

18. Transfer to align budget with actual expenses.

From:	5000 Other Operating Expenses & Services	(40,000)
To:	4000 Supplies & Materials	40,000

4xxxx: Capital Outlay Funds - AC/CC/FC

19.1 Transfer for NOCE extension of furniture rental and portable Building Lease expenses.

From:	7900 Reserve for Contingencies	(102,804)
To:	6000 Capital Outlay	102,804

19.2 Transfer for expenses related to corrections from the Loss Control & Safety Audit.

From:	7900 Reserve for Contingencies	(27,000)
To:	6000 Capital Outlay	27,000

19.3 Transfer to reallocate budget for Capital Outlay interest income to FC and CC.

From:	7900 Reserve for Contingencies	(800,000)
To:	6000 Capital Outlay	800,000

RESOLUTION OF THE BOARD OF TRUSTEES
 OF
 NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
 OF
 ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to make the budget transfers between the expenditure classifications as listed below, within the Capital Outlay Fund (4040), pursuant to the California Code of Regulations Title 5, §58307;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

FROM		TO	
Budget Classification	Amount	Budget Classification	Amount
7900	\$ 929,804	5000	\$ 575
		6000	\$ 929,229
TOTAL		TOTAL	
	\$ 929,804		\$ 929,804

AYES:
 NOES:
 ABSENT:

STATE OF CALIFORNIA)
) SS
 COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on March 11, 2025, and passed by a _____ vote of said Board.

 Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Stefan Bean, Ed.D., County Superintendent of Schools

by _____, Deputy

3.b.7

 Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: March 11, 2025

SUBJECT: Surplus and Obsolete Supplies and Equipment

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes, is deemed to be unsatisfactory or not suitable for school use, or if it is being disposed of for the purposes of replacement. The attached list of surplus items has exceeded their useful life and are no longer suitable for the District. Other campuses were made aware of the surplus items and were given the opportunity to view and request various surplus equipment prior to Board approval. In the past, local high schools were made aware of the surplus items but these attempts received no response. In this instance, local high schools were not notified because the District deemed that these items would not be of use to them.

The Liquidation Company will conduct an auction for the sale of the attached list of surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

This agenda item was submitted by Mireille Hernandez, Interim District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6550, Disposal of District Personal Property

FUNDING SOURCE AND FINANCIAL IMPACT: Proceeds from the sale of surplus items will be deposited into the General Fund.

RECOMMENDATION: Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Fred Williams

Recommended by


Approved for Submittal

3.c.1

Item No.

SURPLUS ITEMS

Qty.	Description	Location
1	TV	FC
5	File Cabinets	FC
73	Chairs	FC
10	Desks	FC

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	March 11, 2025	Information	_____
		Enclosure(s)	_____
SUBJECT:	Agreement for Legal Services with Parker & Covert LLP		

BACKGROUND: The District Office of Human Resources is presently using the law firm Parker & Covert for legal matters of general counsel, personnel matters, investigations, training, and assistance. While there is no way to anticipate the amount of legal assistance needed throughout the year, staff wishes to increase the purchase order beyond the authorized approval threshold of \$114,800 for the current fiscal year. The legal services will be billed in increments of 1/10th of an hour unless some alternative arrangement, such as single fee, is agreed to between the District and Parker & Covert. The District shall pay Parker & Covert for the services performed at the following rate for 2024-2025:

Partners	\$310 per hour
Associates	\$275 per hour
Law Clerks/Paralegals	\$175 per hour

This agenda item was submitted by Irma Ramos, Vice Chancellor, Human Resources.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy, 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual legal services fee will be charged to applicable funds.

RECOMMENDATION: Authorization is requested for approval to continue with the legal services provided by Parker & Covert and increase the purchase order beyond the authorized approval threshold of \$114,800 through June 30, 2025. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.d

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	March 11, 2025	Information	_____
		Enclosure(s)	_____
SUBJECT:	Change Order #1 for Golden Gate Construction. for Bid 2324-11, TE1 Site Upgrades at Auto Lifts Project at Cypress College		

BACKGROUND: On April 9, 2024, the Board awarded a contract to Golden Gate Construction for Bid 2324-11 TE1 Site Upgrades at Auto Lifts Project at Cypress College in the amount of \$610,830 inclusive of \$55,530 for allowances. Cypress College applied the allowance amount to address unforeseen conditions encountered during construction.

In accordance with Public Contract Code §20659 and Board Policy 6340, the College is seeking approval of Change Order #1 to extend the contract time from 8/15/24 to 02/14/25, an increase of 183 calendar days. The delays were caused by difficulties in locating the storm drain line, which was not accurately depicted in the existing as-builts, and the need to coordinate the installation of the clarifier to minimize disruption to the labs. The delayed work was conducted with minimal disruption to the auto labs. Additionally, this change order will decrease the contract amount by (\$10,163.66) for a final contract amount of \$600,666.34. There are no further change orders for this contract and a subsequent board agenda item will be submitted to request a Notice of Completion. Below is a summary of the items included in this Change Order:

Description	Ext. Day	Add/Credit
CFI 014: Deductive change order for unused allowance balance.	0	\$ (10,163.66)
CFI 015: Non-compensable Contract Time extension from 8/15/24 to 02/14/25.	183	\$ 0
TOTAL	183	\$ (10,163.66)

This agenda item was submitted by Allison Coburn, Project Manager, Capital Projects, Cypress College, and Mireille Hernandez, Interim District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: This change order is funded by General Funds.

RECOMMENDATION: It is recommended that the Board approve Change Order #1 for Bid 2324-11 TE1 Site Upgrades at Auto Lifts Project at Cypress College with Golden Gate Construction decreasing the contract from \$610,830.00 to \$600,666.34 and extending the contract time from August 15, 2024, to February 14, 2025. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the change order on behalf of the District.

Fred Williams

Recommended by

B. V. dist BndM
Approved for Submittal

3.e.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: March 11, 2025 Resolution
SUBJECT: Notice of Completion Information
Bid #2324-11, TE1 Site Upgrades at Auto Enclosure(s)
Lifts Project at Cypress College

BACKGROUND: On April 9, 2024, the Board awarded a contract to Golden Gate Construction for Bid 2324-11 TE1 Site Upgrades at Auto Lifts Project at Cypress College. The project is complete as of February 14, 2025 and filing of the Notice of Completion of Work is now required. Total cost of the project was \$600,666.34.

This agenda item was submitted by Anne Acurso, Project Manager, Cypress College; Allison Coburn, Manager, Capital Projects, Cypress College; and Mireille Hernandez, Interim District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Once the contract is closed out, the final retention payment will be charged to General Funds.

RECOMMENDATION: Authorization is requested to file the Notice of Completion for Bid #2324-11, TE1 Site Upgrades at Auto Lifts Project at Cypress College with Golden Gate Construction and pay the final retention payment when due.

Fred Williams

Recommended by


Approved for Submittal

3.f

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution
DATE: March 11, 2025 Information
Enclosure(s)
SUBJECT: Fullerton College
Enrollment Services Division
International Student Center Out-of-
Country Travel

BACKGROUND: Per Board Policy 7400, Travel and Conference Attendance, all travel outside the United States must be approved in advance by the Board. Alexander Brown, Fullerton College Manager of the International Student Center, proposes to travel to Sri Lanka and Thailand from March 16 – 29, 2025, to attend EducationUSA international college fairs and school presentation events for prospective students and their families, and to meet and conduct continued training and application workshops for Sri Lankan international applicants through our partner school in Sri Lanka. All events are aimed at increasing F-1 international student applications and enrollment, in line with the college’s approved Enrollment and Re-engagement Plan for the International Student Program (ISP).

While in Sri Lanka, he will be participating in a multi-city undergraduate recruitment fair, including visits to local high schools as organized by EducationUSA. Thailand will include participation in a 2-day high school fair and visits to 4-5 schools each day, as organized by the BMI/Times of Higher Education (THE) student fair organization. We participated in this fair two years ago, received applications, and were able to matriculate students shortly thereafter. While in Thailand, he will also be working with the US Commercial Service to assist in making new connections with school administrators and other educational organizations to further our marketing efforts for recruitment. Additionally, presentations will be made to staff at the Bangkok EducationUSA branch to educate the interested public about Fullerton College and the 2-year Community College pathway.

EducationUSA is a branch of the US State Department with the mission of furthering the understanding of the value of US Education. Through their global branches, US schools can share and educate the local populace about their programs and the community college transfer pathway.

This agenda item was submitted by Albert Abutin, Dean of Enrollment Services, Fullerton College.

How does this relate to the five District Strategic Directions? This item relates to District Strategic Direction 1) Student Experience & Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals; and District Strategic Direction 4) Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 7400, Travel and Conference Attendance.

FUNDING SOURCE AND FINANCIAL IMPACT: Expenses for this trip will be funded by the International Student Center fund and is in alignment with the Fullerton College Strategic Enrollment and Reengagement Plan. The projected total expense is \$16,950.00.

RECOMMENDATION: Authorization is requested to approve out-of-country travel for Alexander Brown to Sri Lanka and Thailand from March 16 - 29, 2025, to conduct school visits and presentations for recruitment, hold meetings with potential partners for collaboration, participate in EducationUSA sponsored events for branding and recruitment, and make a site visit to a partner school and meet with students and their family.

Fred Williams

Recommended by

B. V. Dift Bredl

Approved for Submittal

3.h.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: March 11, 2025 Information _____
Enclosure(s) _____
SUBJECT: District Study Abroad Program
Spring 2026, Seville, Spain

BACKGROUND: Since 1987, the District has been running an International Education Program and during these years, has solicited proposals to provide travel arrangements. AIFS has been a good program and has been recommended to handle all travel arrangements for the proposed Seville, Spain 2026 Study Abroad Program in Seville, Spain.

The proposed Spring 2026 Study Abroad Program will begin on February 19, 2026, and end on May 15, 2026. The program will be open to all Cypress College and Fullerton College students who are in good standing and have completed a minimum of 12 units.

This board item was prepared by Dr. Dani Wilson, Dean of the Library/Learning Resources Instructional Support Programs and Services, and Administrator of the Fullerton College Study Abroad Program.

How does this relate to the five District Strategic Directions: This Study Abroad Program supports District Strategic Direction 1) Student Experience & Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals, and Strategic Direction 4) Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is in compliance with Board Policy/Administrative Procedure 4300, Field Trips and Excursions.

FUNDING SOURCE AND FINANCIAL IMPACT: Students will pay a basic program fee of \$10,795 which includes housing accommodations, student orientation, travel pass, in-country student support, medical insurance, some meals, support staff, cultural activities, and excursions.

RECOMMENDATION: Authorization is requested to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Spring 2026 Study Abroad Program in Seville, Spain. The basic program fee of \$10,795, which is to be paid by each student, includes housing accommodations, student orientation, travel pass, in-country student support, medical insurance, some meals, support staff, and travel excursions. Authorization is further requested for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District. A signed copy of the travel contractor agreement will be on file in the District Business Office.

Fred Willims

Recommended by


Approved for Submittal

3.i

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: March 11, 2025 Information _____
Enclosure(s) _____
SUBJECT: District Study Abroad Program
Summer 2026, Grenoble, France

BACKGROUND: Since 1987, the District has been running an International Education Program and during these years, has solicited proposals to provide travel arrangements. AIFS has been a good program and has been recommended to handle all travel arrangements for the proposed Summer 2026 Study Abroad Program in Grenoble, France.

The proposed Summer 2026 Study Abroad Program will begin on July 9, 2026, and end on July 18, 2026. The program will be open to all Cypress College and Fullerton College students who are in good standing and have completed a minimum of 12 units.

This board item was prepared by Dr. Dani Wilson, Dean of the Library/Learning Resources Instructional Support Programs and Services, and Administrator of the Fullerton College Study Abroad Program.

How does this relate to the five District Strategic Directions: This Study Abroad Program supports District Strategic Direction 1) Student Experience & Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals, and Strategic Direction 4) Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is in compliance with Board Policy/Administrative Procedure 4300, Field Trips and Excursions.

FUNDING SOURCE AND FINANCIAL IMPACT: Students will pay a basic program fee of \$3,395 which includes housing accommodations, student orientation, in-country student support, medical insurance, some meals, cultural activities, and excursions.

RECOMMENDATION: Authorization is requested to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Summer 2026 Study Abroad Program in Grenoble, France. The basic program fee of \$3,395, which is to be paid by each student, includes housing accommodations, student orientation, in-country student support, medical insurance, some meals, support staff, and travel excursions. Authorization is further requested for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District. A signed copy of the travel contractor agreement will be on file in the District Business Office.

Fred Williams

Recommended by


Approved for Submittal

3.j

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: March 11, 2025 Information _____
Enclosure(s) _____
SUBJECT: District Study Abroad Program
Summer 2026, Berlin, Germany

BACKGROUND: Since 1987, the District has been running an International Education Program and during these years, has solicited proposals to provide travel arrangements. AIFS has been a good program and has been recommended to handle all travel arrangements for the proposed Summer 2026 Study Abroad Program in Berlin, Germany.

The proposed Summer 2026 Study Abroad Program will begin on June 16, 2026, and end on July 11, 2026. The program will be open to all Cypress College and Fullerton College students who are in good standing and have completed a minimum of 12 units.

This board item was prepared by Dr. Dani Wilson, Dean of the Library/Learning Resources Instructional Support Programs and Services, and Administrator of the Fullerton College Study Abroad Program.

How does this relate to the five District Strategic Directions: This Study Abroad Program supports District Strategic Direction 1) Student Experience & Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals, and Strategic Direction 4) Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is in compliance with Board Policy/Administrative Procedure 4300, Field Trips and Excursions.

FUNDING SOURCE AND FINANCIAL IMPACT: Students will pay a basic program fee of \$4,695 which includes housing accommodations, travel pass, in-country student support, medical insurance, some meals, cultural activities, excursions, and student orientation.

RECOMMENDATION: Authorization is requested to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Summer 2026 Study Abroad Program in Berlin, Germany. The basic program fee of \$4,695, which is to be paid by each student, includes housing accommodations, in-country student support, medical insurance, student orientation, support staff, travel excursions, and some meals. Authorization is further requested for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District. A signed copy of the travel contractor agreement will be on file in the District Business Office.

Fred Williams

Recommended by


Approved for Submittal

3.k

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: March 11, 2025 Information _____
Enclosure(s) _____
SUBJECT: District Study Abroad Program
Winter Intersession 2026, Paris, France

BACKGROUND: Since 1987, the District has been running an International Education Program and during these years, has solicited proposals to provide travel arrangements. AIFS has been a good program and has been recommended to handle all travel arrangements for the proposed Winter Intersession 2026 Study Abroad Program in Paris, France.

The proposed Winter Intersession 2026 Study Abroad Program will begin on January 2, 2026, and end on January 27, 2026. The program will be open to all Cypress College and Fullerton College students who are in good standing and have completed a minimum of 12 units.

This board item was prepared by Dr. Dani Wilson, Dean of the Library/Learning Resources Instructional Support Programs and Services, and Administrator of the Fullerton College Study Abroad Program.

How does this relate to the five District Strategic Directions: This Study Abroad Program supports District Strategic Direction 1) Student Experience & Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals, and Strategic Direction 4) Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is in compliance with Board Policy/Administrative Procedure 4300, Field Trips and Excursions.

FUNDING SOURCE AND FINANCIAL IMPACT: Students will pay a basic program fee of \$5,945 which includes housing accommodations, student orientation, travel pass, in-country student support, medical insurance, some meals, support staff, cultural activities, and excursions.

RECOMMENDATION: Authorization is requested to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Winter Intersession 2026 Study Abroad Program in Paris, France. The basic program fee of \$5,945, which is to be paid by each student, includes housing accommodations, student orientation, travel pass, in-country student support, medical insurance, some meals, support staff, and travel excursions. Authorization is further requested for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District. A signed copy of the travel contractor agreement will be on file in the District Business Office.

Fred Williams

Recommended by


Approved for Submittal

3.1

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: March 11, 2025 Resolution
Information
SUBJECT: Fullerton College Enclosure(s)
Student in Finals for International AI Drone
Competition - Out-of-Country Travel

BACKGROUND: Per Board Policy 7400, Travel and Conference Attendance, all employee travel outside the United States must be approved in advance by the Board. Fullerton College Drone Technology Coordinator, and student, Eric Park, proposes to travel to Abu Dhabi, United Arab Emirates from April 6 – 13, 2025, to participate in the finals of the Abu Dhabi Autonomous Racing League (A2RL) Autonomous Drone Race Finals competition.

The proposed travel is due to the qualification and hard work by student, Eric Park, and his team (two students from UC Irvine). They successfully developed an AI-driven racing drone and advanced to the finals. Eric and the team are one of only 12 international teams to qualify for the finals. The other schools include top technical universities from South Korea, Switzerland, Czech Republic, China, and more. It is a great achievement and showcase of the skill and education of this student. Jay Seidel, professor and director of the Fullerton College Drone Lab, will accompany Eric Park to Abu Dhabi. A copy of Eric Park’s field trip participation form will be on file at the campus.

This agenda item was submitted by Ken Starkman, Dean, Technology and Engineering Division, Fullerton College.

How does this relate to the five District Strategic Directions? This item relates to District Strategic Direction 1) Student Experience & Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals; and District Strategic Direction 4) Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 7400, Travel and Conference attendance.

FUNDING SOURCE AND FINANCIAL IMPACT: Expenses for this trip will be covered by Campus General Fund carryover dollars.

RECOMMENDATION: Authorization is requested to approve out-of-country travel for Jay Seidel to Abu Dhabi, from April 6 – 13, 2025, to compete in the finals of the Abu Dhabi Autonomous Racing League (A2RL) Autonomous Drone Competition.

Fred Williams

Recommended by


Approved for Submittal

3.m

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: March 11, 2025 Resolution _____
Information _____
Enclosure(s) _____

SUBJECT: Men of Color Action Network Membership
(MOCAN)

BACKGROUND: Historically, the North Orange County Community College District has maintained memberships in state and national organizations that represent and serve the interests of community colleges. Each year, the District pays the membership dues for these organizations, many of which are oriented toward a specific instructional area or toward the instructional program in general. Many of them are required or strongly recommended as part of an accreditation, while others provide professional development to staff or establish linkages between the District and the business or private sector. The Board has delegated the approval process for memberships under \$1,000; consequently items presented for approval are those memberships that exceed \$1,000.

Fullerton College is requesting an Institutional Membership to the Men of Color Action Network (MOCAN), with an annual fee of \$3,000. As an official Campus Chapter of MOCAN, Fullerton College is looking to support and foster a strong sense of belonging and engagement for FC men of color students. This membership will provide targeted resources, training, and networking events necessary to support the mission of the Men of Color Center and assist with retention and successful completion of academic programs.

At its February 11, 2025 meeting, the Board discussed the proposed membership and trustees requested additional information about what MOCAN does, who it is for (specifically, that it is not just about men of one ethnicity), and a legal review to determine if MOCAN's services are lawful or not according to the US Department of Education's view of race-based programs. In response to that discussion, the following is provided:

What MOCAN Does

The Men of Color Action Network works with the professionals who serve students. To that end, MOCAN knows the power of professional development and upskilling campus workforces. The skills they impart allow professionals to work with all students, regardless of sex, race, color, or national origin. The focus of MOCAN is on empowering campus personnel. MOCAN does not directly serve students at affiliate campuses.

Who MOCAN is For

MOCAN is for faculty, staff and administrators who serve our students, paying attention to the importance of a segment of students whose enrollment has significantly decreased during and subsequent to the pandemic-men of color such as Native American, African American, Asian American, Latinx, Pacific Islander, and any other student interested in the programming and activities with the subject matter being men. Activities as an example include Barbershop Talks.

Why MOCAN?

The USC Men of Color Takeoff Grant is concluding, and Fullerton College has gained valuable insights from this initiative. One key takeaway is the critical role of professional development for faculty, staff, and administrators in implementing best practices to improve student retention and success. This is especially important for a student demographic that has experienced significant declines in enrollment and academic achievement.

According to a recent legal opinion, the District may fund MOCAN membership under current legal standards and past Office of Civil Rights' (OCR) resolution agreements. This is contingent on two key factors. First, inclusive access must be ensured, meaning that all MOCAN activities and benefits are open to everyone at Fullerton College, regardless of race or gender. Second, non-discriminatory messaging is required, ensuring that the program's materials explicitly state that there are no restrictions on participation based on any protected characteristics. The legal requirements outlined above have been in place since the program's inception and have been confirmed by Fullerton College leadership.

This agenda item was submitted by Dr. Jorge Gamboa, Social Sciences Division Dean, Fullerton College.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 1) Student Experience and Success – NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6100, Delegation of Authority.

FUNDING SOURCE AND FINANCIAL IMPACT: The membership dues will be charged to the appropriate fund and organization codes that best represent the purpose of the membership.

RECOMMENDATION: Authorization is requested for an institutional membership to the Men of Color Action Network at an annual fee not to exceed \$3,000.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: March 11, 2025 Information _____
Enclosure(s) X
SUBJECT: Cypress College
Curriculum Matters

BACKGROUND: The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Joyce Peacock, Chair of the Cypress College Curriculum Committee.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.

How does this relate to Board Policy: This item is in compliance with Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus General Fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2025. The curricula have been signed by the Campus Curriculum Chairperson and the College President and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by

B. V. Dipt Bredel

Approved for Submittal

4.a.1

Item No.

CYPRESS COLLEGE CURRICULUM

Board Agenda

March 11, 2025

(DCCC approved February 13, 2025)

Programs that are being updated due to AB1111-effective Fall 2025

PROGRAM TITLE	AWARD TYPE TITLE	Updated to CCN
Administration of Justice Certificate	Certificate (CTE)	PSYC C1000, PSYC C1000H, STAT C1000
Administration of Justice AS.T	A.A.T/A.S.T TRANSFER DEGREE	PSYC C1000, PSYC C1000H, STAT C1000
Anthropology AA.T	A.A.T/A.S.T TRANSFER DEGREE	STAT C1000
Archaeology Technician Certificate	Certificate (GE not CTE)	ENGL C1000, ENGL C1000H
Biology AS.T	A.A.T/A.S.T TRANSFER DEGREE	STAT C1000
Career Mobility: Licensed Vocational Nurse to Registered Nurse Associate in Science Degree	A.S. DEGREE (CTE)	ENGL C1000, ENGL C1000H, PSYC C1000, PSYC C1000H, COMM C1000, COMM C1000H
Data Analytics Certificate	Certificate (CTE)	STAT C1000
Diagnostic Sonography Associate in Science Degree	A.S. DEGREE (CTE)	ENGL C1000, ENGL C1000H
English AA.T	A.A.T/A.S.T TRANSFER DEGREE	ENGL C1001, ENGL C1001H
ESL Milestone: Pathway to Transfer: Language Arts/Written Communication Certificate	Certificate (GE not CTE)	ENGL C1000, ENGL C1000H, ENGL C1000E
Global Studies AA.T	A.A.T/A.S.T TRANSFER DEGREE	POLS C1000, POLS C1000H
Health Information Technology Associate in Science Degree	A.S. DEGREE (CTE)	ENGL C1000, ENGL C1000H, STAT C1000
Hospitality Management AS.T	A.A.T/A.S.T TRANSFER DEGREE	STAT C1000
Imaging Technologist Assistant Certificate	Certificate (CTE)	ENGL C1000, ENGL C1000H
Journalism AA.T	A.A.T/A.S.T TRANSFER DEGREE	STAT C1000, POLS C1000, POLS C1000H
Licensed Psychiatric Technician to Registered Nurse Associate in Science Degree	A.S. DEGREE (CTE)	ENGL C1000, ENGL C1000H, PSYC C1000, PSYC C1000H, COMM C1000, COMM C1000H
Mathematics AS.T	A.A.T/A.S.T TRANSFER DEGREE	STAT C1000
Nutrition and Dietetics AS.T	A.A.T/A.S.T TRANSFER DEGREE	STAT C1000, PSYC C1000, PSYC C1000H
Philosophy Associate in Arts Degree	A.A./A.S. DEGREE	PSYC C1000, PSYC C1000H
Sociology AA.T	A.A.T/A.S.T TRANSFER DEGREE	PSYC C1000, PSYC C1000H, STAT C1000

Programs that are being updated due to AB928-effective Fall 2025

AA/AS Degree

All major course requirements with a grade of C or better; (2) Cypress College Local General Education requirements or the **California General Education Transfer Curriculum (Cal-GETC) requirements**; (3) any elective courses to complete a minimum of 60 units; and, (4) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College.

ADTs

AP(Pass) grade is an acceptable grade for a course in the major only if the P is defined to be equivalent to a C or better (2) **California General Education Transfer Curriculum (Cal-GETC)**; (3) elective courses to complete a minimum of 60 units of CSU transferable coursework; (4) have an overall GPA of 2.0.

PROGRAM TITLE	AWARD TYPE TITLE
Accounting Associate in Science Degree	A.S. DEGREE (CTE)
Administration of Justice Associate in Science Degree for Transfer (AS-T)	A.A.T/A.S.T TRANSFER DEGREE
African-American Studies Associate in Arts Degree	A.A./A.S. DEGREE
Air Conditioning and Refrigeration Associate in Science Degree	A.S. DEGREE (CTE)
Anthropology Associate in Arts Degree	A.A./A.S. DEGREE
Anthropology Associate in Arts Degree for Transfer (AA-T)	A.A.T/A.S.T TRANSFER DEGREE
Art Associate in Arts Degree	A.A./A.S. DEGREE
Art History Associate in Arts Degree for Transfer (AA-T)	A.A.T/A.S.T TRANSFER DEGREE
Auto Collision Advanced Technician Associate in Science Degree	A.S. DEGREE (CTE)
Automotive Technology Associate in Science Degree	A.S. DEGREE (CTE)
Baking and Pastry Arts Associate in Science Degree	A.S. DEGREE (CTE)
Biology Associate in Science Degree for Transfer (AS-T)	A.A.T/A.S.T TRANSFER DEGREE
Business Management Associate in Science Degree	A.S. DEGREE (CTE)
CE Instructor Training Associate in Science Degree	A.S. DEGREE (CTE)
Chemistry Associate in Science Degree for Transfer (AS-T)	A.A.T/A.S.T TRANSFER DEGREE
Chemistry Associate in Science Degree for UC Transfer	UC TRANSFER PATHWAY
Chicana/o/x Studies Associate in Arts Degree	A.A./A.S. DEGREE
Computer Science Associate in Science Degree for Transfer (AS-T)	A.A.T/A.S.T TRANSFER DEGREE
Court Reporting Associate in Science Degree	A.S. DEGREE (CTE)
Culinary Management Associate in Science Degree	A.S. DEGREE (CTE)
Cyber Defense Associate in Science Degree	A.S. DEGREE (CTE)
Dance Associate in Arts Degree	A.A./A.S. DEGREE
Dental Assisting Associate in Science Degree	A.S. DEGREE (CTE)
Diagnostic Medical Sonography Associate in Science Degree	A.S. DEGREE (CTE)
English Associate in Arts Degree for Transfer (AA-T)	A.A.T/A.S.T TRANSFER DEGREE
Ethnic Studies Associate in Arts Degree	A.A./A.S. DEGREE
Film, Television and Electronic Media Associate in Science Degree for Transfer (AS-T)	A.A.T/A.S.T TRANSFER DEGREE
Food and Beverage Management Associate in Science Degree	A.S. DEGREE (CTE)
Geography Associate in Arts Degree	A.A./A.S. DEGREE
Geography Associate in Arts Degree for Transfer (AA-T)	A.A.T/A.S.T TRANSFER DEGREE
Geology Associate in Science Degree for Transfer (AS-T)	A.A.T/A.S.T TRANSFER DEGREE
Global Studies Associate in Arts Degree	A.A./A.S. DEGREE
Global Studies Associate in Arts Degree for Transfer (AA-T)	A.A.T/A.S.T TRANSFER DEGREE
Health Information Technology Associate in Science Degree	A.S. DEGREE (CTE)
History Associate in Arts Degree for Transfer (AA-T)	A.A.T/A.S.T TRANSFER DEGREE
Hospitality Management Associate in Science Degree	A.S. DEGREE (CTE)

PROGRAM TITLE	AWARD TYPE TITLE
Hospitality Management Associate in Science Degree for Transfer (AS-T)	A.A.T/A.S.T TRANSFER DEGREE
Journalism Associate in Arts Degree for Transfer (AA-T)	A.A.T/A.S.T TRANSFER DEGREE
Law Office Administration Associate in Science Degree	A.S. DEGREE (CTE)
Marketing Associate in Science Degree	A.S. DEGREE (CTE)
Mathematics Associate in Science Degree for Transfer (AS-T)	A.A.T/A.S.T TRANSFER DEGREE
Merchandising Associate in Science Degree	A.S. DEGREE (CTE)
Music Associate in Arts Degree	A.A./A.S. DEGREE
Music Associate in Arts Degree for Transfer (AA-T)	A.A.T/A.S.T TRANSFER DEGREE
Nutrition and Dietetics Associate in Science Degree for Transfer (AS-T)	A.A.T/A.S.T TRANSFER DEGREE
Philosophy Associate in Arts Degree	A.A./A.S. DEGREE
Philosophy Associate in Arts Degree for Transfer (AA-T)	A.A.T/A.S.T TRANSFER DEGREE
Photography Associate in Arts Degree	A.A./A.S. DEGREE
Physics Associate in Science Degree for Transfer (AS-T)	A.A.T/A.S.T TRANSFER DEGREE
Physics Associate in Science Degree for UC Transfer	UC TRANSFER PATHWAY
Pre-Engineering Associate in Science Degree	A.A./A.S. DEGREE
Radiologic Technology Associate in Science Degree	A.S. DEGREE (CTE)
Small Business Management Associate in Science Degree	A.S. DEGREE (CTE)
Social Justice Studies: African-American Studies Associate in Arts Degree for Transfer (AA-T)	A.A.T/A.S.T TRANSFER DEGREE
Social Justice Studies: Asian-American Studies Associate in Arts Degree for Transfer (AA-T)	A.A.T/A.S.T TRANSFER DEGREE
Social Justice Studies: Chicana/o Studies Associate in Arts Degree for Transfer (AA-T)	A.A.T/A.S.T TRANSFER DEGREE
Social Justice Studies: Native American Studies Associate in Arts Degree for Transfer (AA-T)	A.A.T/A.S.T TRANSFER DEGREE
Sociology Associate in Arts Degree for Transfer (AA-T)	A.A.T/A.S.T TRANSFER DEGREE
Spanish Associate in Arts Degree for Transfer (AA-T)	A.A.T/A.S.T TRANSFER DEGREE
Studio Arts Associate in Arts Degree for Transfer(AA-T)	A.A.T/A.S.T TRANSFER DEGREE
Theatre Arts Associate in Arts Degree for Transfer (AA-T)	A.A.T/A.S.T TRANSFER DEGREE (GE AND CTE)
Theatre Arts Performance Associate in Arts Degree	A.A./A.S. DEGREE
Theatre Design Associate in Science Degree	A.S. DEGREE (CTE)
T-TEN Certified Technician Associate in Science Degree	A.S. DEGREE (CTE)
T-TEN Maintenance Technician Associate in Science Degree	A.S. DEGREE (CTE)

Courses that are being updated due to AB111-effective Fall 2025

Course	Notes	CCN
ANTH 103 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ANTH 104 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ANTH 105 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ANTH 210 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ANTH 225 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ART 110 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ART 111 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ART 112 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ART 112HC	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ART 116 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E

Course	Notes	CCN
ART 216 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
BIOL 231 C	Prerequisites and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E, STAT C1000
CHEM 100 C	Prerequisites and catalog description update.	STAT C1000
CHEM 101 C	Prerequisites and catalog description update.	STAT C1000
CHEM 103 C	Prerequisites and catalog description update.	STAT C1000
DSST 120 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
PSY 221 C	Prerequisites and catalog description update.	PSYC C1000, PSYC C1000H
PSY 222 C	Prerequisites/Advisories and catalog description update.	PSYC C1000, PSYC C1000H, ENGL C1000, ENGL C1000H, ENGL C1000E
PSY 251 C	Advisories and catalog description update.	PSYC C1000, PSYC C1000H
SOC 125 C	Advisories and catalog description update.	STAT C1000
SOC 280 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
SOC 290 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
THEA 101 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
THEA 102 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
THEA 108 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL 125 C	Prerequisites and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL 125HC	Prerequisites and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL 310 C	Prerequisites and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
HS 361 C	Prerequisites and catalog description update.	PSYC C1000, PSYC C1000H
PHIL 400 C	Prerequisites and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ANTH 106 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ART 114 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
BUS 211 C	Prerequisites and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
COMM 135 C	Prerequisites and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
DANC 101 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
DSST 150 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
DSST 200 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL 102HC	Prerequisites and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL 103 C	Prerequisites and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL 103HC	Prerequisites and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL 104 C	Prerequisites and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL 104HC	Prerequisites and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL 110 C	Prerequisites and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL 111 C	Prerequisites and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL 127 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL 128 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL 129 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL 130 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL 208 C	Prerequisites and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL 212 C	Prerequisites and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL 222 C	Prerequisites and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
ENGL 223 C	Prerequisites and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E

Course	Notes	CCN
PSY 131 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
PSY 139 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
PSY 145 C	Advisories and catalog description update.	ENGL C1000, ENGL C1000H, ENGL C1000E
PSY 161 C	Catalog Description update	STAT C1000
PSY 161HC	Catalog Description update	STAT C1000
PSY 202 C	Prerequisites and catalog description update.	PSYC C1000, PSYC C1000H
SOC 161 C	Catalog Description update	STAT C1000
SOC 161HC	Catalog Description update	STAT C1000

Courses that are being updated due to AB928-effective Fall 2025

Subject	Number	Title	Change in Catalog Description in CNET for Catalog
AJ	110 C	Introduction to Criminal Justice	Remove CSU GE/IGETC and replace with CalGETC
AJ	120 C	Concepts of Criminal Law	Remove CSU GE/IGETC and replace with CalGETC
AJ	160 C	Community and the Justice System	Remove CSU GE/IGETC and replace with CalGETC
ANTH	103 C	Introduction to Archaeology	Remove CSU GE/IGETC and replace with CalGETC
ANTH	104 C	Comparative Cultures	Remove CSU GE/IGETC and replace with CalGETC
ANTH	106 C	Human Prehistory and Ancient Civilizations	Remove CSU GE/IGETC and replace with CalGETC
ANTH	210 C	Introduction to Forensic Anthropology	Remove CSU GE/IGETC and replace with CalGETC
ANTH	225 C	Ancient Cultures of Mexico and Central America	Remove CSU GE/IGETC and replace with CalGETC
ART	100 C	Fundamentals of Art for Non-Art Majors	Remove CSU GE/IGETC and replace with CalGETC
ART	110 C	Introduction to Art	Remove CSU GE/IGETC and replace with CalGETC
ART	111 C	Survey of Art History I	Remove CSU GE/IGETC and replace with CalGETC
ART	112 C	Survey of Art History II	Remove CSU GE/IGETC and replace with CalGETC
ART	112HC	Honors Survey of Art History II	Remove CSU GE/IGETC and replace with CalGETC
ART	114 C	Modern Art History	Remove CSU GE/IGETC and replace with CalGETC
ART	116 C	Arts of Africa, Oceania, and Indigenous North America	Remove CSU GE/IGETC and replace with CalGETC
ART	150 C	Ceramics Handbuilding	Remove CSU GE
ART	151 C	Ceramics Throwing	Remove CSU GE
ART	182 C	Beginning Drawing	Remove CSU GE
ART	194 C	Beginning Painting	Remove CSU GE
ART	216 C	Latin American Art	Remove CSU GE/IGETC and replace with CalGETC
ASTR	116 C	Introduction to Astronomy	Remove CSU GE/IGETC and replace with CalGETC
ASTR	116HC	Honors Introduction to Astronomy	Remove CSU GE/IGETC and replace with CalGETC
ASTR	117 C	Astronomy Lab	Remove CSU GE/IGETC and replace with CalGETC
ASTR	117HC	Honors Astronomy Lab	Remove CSU GE/IGETC and replace with CalGETC
BIOL	101 C	General Biology	Remove CSU GE/IGETC and replace with CalGETC
BIOL	101HC	Honors General Biology	Remove CSU GE/IGETC and replace with CalGETC
BIOL	102 C	Human Biology	Remove CSU GE/IGETC and replace with CalGETC
BIOL	103 C	Environmental Science	Remove CSU GE/IGETC and replace with CalGETC
BIOL	122 C	Marine Biology	Remove CSU GE/IGETC and replace with CalGETC
BIOL	135AC	Principles of Biology 1: Cell and Molecular Biology	Remove CSU GE/IGETC and replace with CalGETC

Subject	Number	Title	Change in Catalog Description in CNET for Catalog
BIOL	135BC	Principles of Biology 2: Organismal Biology	Remove CSU GE/IGETC and replace with CalGETC
BIOL	210 C	Anatomy and Physiology	Remove CSU GE/IGETC and replace with CalGETC
BIOL	220 C	Medical Microbiology	Remove CSU GE/IGETC and replace with CalGETC
BIOL	231 C	General Human Anatomy	Remove CSU GE/IGETC and replace with CalGETC
BIOL	241 C	General Human Physiology	Remove CSU GE/IGETC and replace with CalGETC
BIOL	278 C	Molecular Biology	Remove CSU GE/IGETC and replace with CalGETC
CHEM	100 C	Chemistry for Daily Life	Remove CSU GE/IGETC and replace with CalGETC
CHEM	101 C	Chemistry for Health Science Majors I	Remove CSU GE/IGETC and replace with CalGETC
CHEM	103 C	Chemistry and Society	Remove CSU GE/IGETC and replace with CalGETC
CHEM	104 C	Physical Science for Teachers	Remove CSU GE/IGETC and replace with CalGETC
CHEM	107 C	Preparation for General Chemistry	Remove CSU GE/IGETC and replace with CalGETC
CHEM	111AC	General Chemistry I	Remove CSU GE/IGETC and replace with CalGETC
CHEM	111BC	General Chemistry II	Remove CSU GE/IGETC and replace with CalGETC
CIS	111 C	Computer Information Systems	Remove CSU GE
COMM	105 C	Interpersonal Communication	Remove CSU GE/IGETC and replace with CalGETC
COMM	120 C	Intercultural Communication	Being resubmitted for CalGETC Dec 2024: for now, remove CSU GE
COMM	138 C	Forensics	Remove CSU GE
COMM	220 C	The Rhetoric of the City	Remove CSU GE/IGETC and replace with CalGETC
COMM	220HC	Honors Rhetoric of the City	Remove CSU GE
COMM	238 C	Forensics	Remove CSU GE
COUN	105 C	Stress and Anxiety Management	Remove CSU GE
COUN	139 C	Career Exploration	Remove CSU GE
COUN	144 C	Women, Careers & Specialty Issues	Remove CSU GE
COUN	145 C	Job Readiness and Career Management	Remove CSU GE
COUN	150 C	Academic and Life Success	Remove CSU GE
COUN	151 C	Career and Life Planning	Remove CSU GE
DANC	100 C	Introduction to Dance Appreciation	Remove CSU GE
DANC	106 C	Ballet II	Remove CSU GE
DANC	108 C	Modern Dance II	Remove CSU GE
DANC	109 C	Dance Improvisation	Remove CSU GE
DANC	110 C	Adaptive Dance	Remove CSU GE
DANC	111 C	Jazz Dance I	Remove CSU GE
DANC	112 C	Jazz Dance II	Remove CSU GE
DANC	113 C	Tap Dance I	Remove CSU GE
DANC	114 C	Tap Dance II	Remove CSU GE
DANC	130 C	Afro-Caribbean Dance	Remove CSU GE
DANC	136 C	Middle Eastern Dance	Remove CSU GE
DANC	137 C	Latin and Swing Dance	Remove CSU GE
DANC	205 C	Dance Ensemble	Remove CSU GE
DANC	101 C	Multicultural Dance in the US	Remove CSU GE/IGETC and replace with CalGETC
DANC	102 C	Pilates Mat Work	Remove CSU GE
DANC	105 C	Ballet I	Remove CSU GE
DANC	107 C	Modern Dance I	Remove CSU GE
DSST	120 C	The History of Disability in the United States	Remove CSU GE/IGETC and replace with CalGETC
DSST	200 C	Introduction to Disability Studies	Remove CSU GE/IGETC and replace with CalGETC

Subject	Number	Title	Change in Catalog Description in CNET for Catalog
ECON	100 C	Principles of Economics-Macro	Remove CSU GE/IGETC and replace with CalGETC
ECON	100HC	Honors Principles of Economics-Macro	Remove CSU GE/IGETC and replace with CalGETC
ECON	105 C	Principles of Economics-Micro	Remove CSU GE/IGETC and replace with CalGETC
ECON	105HC	Honors Principles of Economics-Micro	Remove CSU GE/IGETC and replace with CalGETC
ECON	110 C	Survey of Economics	Remove CSU GE/IGETC and replace with CalGETC
ECON	120 C	International Economics	Remove CSU GE/IGETC and replace with CalGETC
ECON	130 C	Consumer Economics	Remove CSU GE/IGETC and replace with CalGETC
ENGL	126 C	Introduction to Screenwriting	Remove CSU GE
ENGL	102 C	Introduction to Literature	Remove CSU GE/IGETC and replace with CalGETC
ENGL	102HC	Honors Introduction to Literature	Remove CSU GE/IGETC and replace with CalGETC
ENGL	103 C	Critical Reasoning and Writing	Remove CSU GE/IGETC and replace with CalGETC
ENGL	103HC	Honors Critical Reasoning and Writing	Remove CSU GE/IGETC and replace with CalGETC
ENGL	104 C	Critical Analysis and Literature	Remove CSU GE/IGETC and replace with CalGETC
ENGL	104HC	Honors Critical Analysis and Literature	Remove CSU GE/IGETC and replace with CalGETC
ENGL	105 C	Introduction to Creative Writing	Remove CSU GE/IGETC and replace with CalGETC
ENGL	110 C	Humanities: Ancient and Medieval	Remove CSU GE/IGETC and replace with CalGETC
ENGL	111 C	Humanities:Renaissance-Present	Remove CSU GE/IGETC and replace with CalGETC
ENGL	127 C	Introduction to Poetry Writing	Remove CSU GE/IGETC and replace with CalGETC
ENGL	128 C	Introduction to Short Story Writing	Remove CSU GE
ENGL	130 C	Introduction to Creative Nonfiction Writing	Remove CSU GE
ENGL	208 C	Asian American Literature	Remove CSU GE/IGETC and replace with CalGETC
ENGL	212 C	English Literature Since 1760	Remove CSU GE/IGETC and replace with CalGETC
ENGL	222 C	American Literature Since 1865	Remove CSU GE/IGETC and replace with CalGETC
ENGL	223 C	World Literature to 1650	Remove CSU GE/IGETC and replace with CalGETC
ENGL	224 C	World Literature Since 1650	Remove CSU GE/IGETC and replace with CalGETC
ENGL	234 C	Shakespeare	Remove CSU GE/IGETC and replace with CalGETC
ENGL	234HC	Honors Shakespeare	Remove CSU GE/IGETC and replace with CalGETC
ENGL	239 C	Survey-Children's Literature	Remove CSU GE/IGETC and replace with CalGETC
ENGL	248 C	Science Fiction	Remove CSU GE/IGETC and replace with CalGETC
ENGL	249 C	Fantasy Fiction	Remove CSU GE/IGETC and replace with CalGETC
ENGL	250 C	Latino/a/x Literature	Remove CSU GE/IGETC and replace with CalGETC
ENGL	255 C	African-American Literature I	Remove CSU GE/IGETC and replace with CalGETC
ENGL	256 C	African-American Literature II	Remove CSU GE/IGETC and replace with CalGETC
ENGL	260 C	Survey of Arabic Literature (in translation)	Remove CSU GE/IGETC and replace with CalGETC
ENGL	260HC	Honors Survey of Arabic Literature (in translation)	Remove CSU GE/IGETC and replace with CalGETC
ESL	108 C	Exploring Culture through Academic Discourse I	Remove CSU GE/IGETC and replace with CalGETC
ESL	109 C	Exploring Culture through Academic Discourse II	Remove CSU GE/IGETC and replace with CalGETC
ETHS	129 C	Introduction to African-American Studies	Remove CSU GE/IGETC and replace with CalGETC
ETHS	150 C	Introduction to Chicana-o-x Studies	Remove CSU GE/IGETC and replace with CalGETC
ETHS	151 C	Chicana-o-x History I	Remove CSU GE/IGETC and replace with CalGETC
ETHS	152 C	Chicana-o-x History II	Remove CSU GE/IGETC and replace with CalGETC
ETHS	153 C	Chicana-o-x and Latina-o-x Contemporary Issues	Remove CSU GE/IGETC and replace with CalGETC
ETHS	202 C	Race, Ethnicity, and Popular Culture	Remove CSU GE/IGETC and replace with CalGETC
ETHS	235 C	American Racial Liberation Movements	Remove CSU GE/IGETC and replace with CalGETC

Subject	Number	Title	Change in Catalog Description in CNET for Catalog
FREN	101 C	Elementary French I	Remove CSU GE
FREN	102 C	Elementary French II	Remove CSU GE
FREN	200 C	Conversational French	Remove CSU GE
FREN	203 C	Intermediate French III	Remove CSU GE/IGETC and replace with CalGETC
FREN	204 C	Intermediate French IV	Remove CSU GE/IGETC and replace with CalGETC
GEOG	100 C	World Geography	Remove CSU GE/IGETC and replace with CalGETC
GEOG	100HC	Honors World Geography	Remove CSU GE/IGETC and replace with CalGETC
GEOG	130 C	California Geography	Remove CSU GE/IGETC and replace with CalGETC
GEOG	140 C	Weather and Climate	Remove CSU GE/IGETC and replace with CalGETC
GEOG	160 C	Cultural Geography	Remove CSU GE/IGETC and replace with CalGETC
GEOL	100 C	Physical Geology	Remove CSU GE/IGETC and replace with CalGETC
GEOL	100HC	Honors Physical Geology	Remove CSU GE/IGETC and replace with CalGETC
GEOL	101 C	Physical Geology Laboratory	Remove CSU GE/IGETC and replace with CalGETC
GEOL	103 C	Historical Geology	Remove CSU GE/IGETC and replace with CalGETC
GEOL	104 C	Geology of National Parks	Remove CSU GE/IGETC and replace with CalGETC
GEOL	105 C	Earth Science for Teachers	Remove CSU GE
GEOL	115 C	Physical Geology Field Lab	Remove CSU GE/IGETC and replace with CalGETC
GEOL	120 C	Geology of California	Remove CSU GE/IGETC and replace with CalGETC
GEOL	125 C	Natural Disasters	Remove CSU GE/IGETC and replace with CalGETC
GEOL	130 C	Introduction to Oceanography	Remove CSU GE/IGETC and replace with CalGETC
GEOL	131 C	Introduction to Oceanography Lab	Remove CSU GE/IGETC and replace with CalGETC
GEOL	190 C	Environmental Geology	Remove CSU GE/IGETC and replace with CalGETC
HIST	120 C	History of the Holocaust	Being resubmitted for CalGETC Dec 2024: for now, remove CSU GE
HIST	112 C	World Civilizations I	Remove CSU GE/IGETC and replace with CalGETC
HIST	112HC	Honors World Civilizations I	Remove CSU GE/IGETC and replace with CalGETC
HIST	113 C	World Civilizations II	Remove CSU GE/IGETC and replace with CalGETC
HIST	113HC	Honors World Civilizations II	Remove CSU GE/IGETC and replace with CalGETC
HIST	125 C	U.S. History: Conflict West	Remove CSU GE/IGETC and replace with CalGETC
HIST	163 C	History of Mexico	Remove CSU GE/IGETC and replace with CalGETC
HIST	170 C	History of the United States I	Remove CSU GE/IGETC and replace with CalGETC
HIST	170HC	Honors History of the United States I	Remove CSU GE/IGETC and replace with CalGETC
HIST	171 C	History of the United States II	Remove CSU GE/IGETC and replace with CalGETC
HIST	171HC	Honors History of the United States II	Remove CSU GE/IGETC and replace with CalGETC
HIST	190 C	History of the Americas I	Remove CSU GE/IGETC and replace with CalGETC
HIST	191 C	History of the Americas II	Remove CSU GE/IGETC and replace with CalGETC
HIST	270 C	Women in United States History	Remove CSU GE/IGETC and replace with CalGETC
HIST	275 C	History of California	Remove CSU GE/IGETC and replace with CalGETC
HRC	100 C	Nutrition	Remove CSU GE
HUSR	200 C	Introduction to Human Services	Remove CSU GE
HUSR	240 C	Drugs and Alcohol in Our Society	Remove CSU GE
INDS	100 C	Humanities: Ancient and Medieval	Remove CSU GE/IGETC and replace with CalGETC
INDS	101 C	Humanities: Renaissance-Present	Remove CSU GE/IGETC and replace with CalGETC
INDS	200 C	Introduction to Global Citizenship Studies	Remove CSU GE/IGETC and replace with CalGETC
INDS	201 C	Global Citizenship Issues	Remove CSU GE/IGETC and replace with CalGETC
JAPN	101 C	Elementary Japanese I	Remove CSU GE
JAPN	102 C	Elementary Japanese II	Remove CSU GE
JAPN	200 C	Conversational Japanese	Remove CSU GE

Subject	Number	Title	Change in Catalog Description in CNET for Catalog
JAPN	203 C	Intermediate Japanese III	Remove CSU GE/IGETC and replace with CalGETC
JAPN	204 C	Intermediate Japanese IV	Remove CSU GE/IGETC and replace with CalGETC
JOUR	110 C	Global Media	Remove CSU GE/IGETC and replace with CalGETC
KIN	109 C	Spirit Squad	Remove CSU GE
KIN	156AC	Fitness for the First Responder Beginning	Remove CSU GE
KIN	156BC	Fitness for the First Responder Intermediate	Remove CSU GE
KIN	156CC	Fitness for the First Responder Advanced	Remove CSU GE
KIN	157AC	Tactical Fitness for Law Enforcement	Remove CSU GE
KIN	158AC	Tactical Fitness for Fire Fighters	Remove CSU GE
KIN	177AC	Beginning Fitness Training	Remove CSU GE
KIN	177BC	Intermediate Fitness Training	Remove CSU GE
KIN	206 C	Intercollegiate Golf-Men	Remove CSU GE
KIN	207 C	Intercollegiate Golf-Women	Remove CSU GE
KIN	210 C	Intercollegiate Soccer-Men	Remove CSU GE
KIN	211 C	Intercollegiate Soccer-Women	Remove CSU GE
KIN	212 C	Intercollegiate Softball-Women	Remove CSU GE
KIN	213 C	Intercollegiate Swimming-Men	Remove CSU GE
KIN	214 C	Intercollegiate Swimming-Women	Remove CSU GE
KIN	236 C	Athletic Injuries-Prevention and Care	Remove CSU GE
KIN	244 C	Lifetime Fitness and Wellness	Remove CSU GE
KIN	248 C	Psychology of Sport	Remove CSU GE/IGETC and replace with CalGETC
KIN	249 C	Sport and United States Society	Remove CSU GE/IGETC and replace with CalGETC
KIN	255 C	Lifeguarding	Remove CSU GE
KIN	290 C	Philosophy and Consciousness of Yoga	Remove CSU GE
KIN	291 C	Yoga and the Physical Body	Remove CSU GE
KIN	292 C	Yoga and the Subtle Body	Remove CSU GE
KIN	246 C	Sports in Film	Being submitted for CalGETC Dec 2024: for now, remove CSU GE
LING	101 C	Introduction to Language	Remove CSU GE/IGETC and replace with CalGETC
MAD	110 C	Animation History and Technology	Remove CSU GE/IGETC and replace with CalGETC
MAD	122 C	History of Graphic Design	Remove CSU GE/IGETC and replace with CalGETC
MAD	126 C	Crime Film Genre	Remove CSU GE
MAD	127 C	Fantasy Film Genre	Remove CSU GE
MAD	128 C	Comedy Film Genre	Remove CSU GE
MAD	129 C	Musical Film Genre	Remove CSU GE
MAD	130 C	Introduction to Electronic Media	Remove CSU GE
MAD	131 C	Introduction to Media Aesthetics	Remove CSU GE
MAD	191 C	Film Noir Genre	Remove CSU GE/IGETC and replace with CalGETC
MAD	192 C	Great Directors of Cinema	Remove CSU GE/IGETC and replace with CalGETC
MAD	195 C	Science Fiction Film Genre	Remove CSU GE/IGETC and replace with CalGETC
MAD	196 C	Silent Film Genre	Remove CSU GE/IGETC and replace with CalGETC
MAD	197 C	Western Film Genre	Remove CSU GE/IGETC and replace with CalGETC
MAD	198 C	Horror Film Genre	Remove CSU GE/IGETC and replace with CalGETC
MATH	250AC	Multivariable Calculus	Remove CSU GE/IGETC and replace with CalGETC
MATH	250BC	Linear Algebra and Differential Equations	Remove CSU GE/IGETC and replace with CalGETC
MATH	126 C	Introduction to Probability and Statistics with Technology	Being submitted for CalGETC Dec 2024: for now, remove CSU GE

Subject	Number	Title	Change in Catalog Description in CNET for Catalog
MATH	220 C	Introduction to Data Science with R	Being submitted for CalGETC Dec 2024: for now, remove CSU GE
MATH	100 C	Liberal Arts Mathematics	Remove CSU GE/IGETC and replace with CalGETC
MATH	110 C	Math for Prospective Teachers	Remove CSU GE
MATH	110PC	Math for Prospective Teachers	Remove CSU GE
MATH	141 C	College Algebra	Remove CSU GE/IGETC and replace with CalGETC
MATH	141PC	College Algebra	Remove CSU GE/IGETC and replace with CalGETC
MATH	142 C	Trigonometry	Remove CSU GE
MATH	150AC	Calculus I	Remove CSU GE/IGETC and replace with CalGETC
MATH	150BC	Calculus II	Remove CSU GE/IGETC and replace with CalGETC
MATH	150PC	Calculus I	Remove CSU GE/IGETC and replace with CalGETC
MUS	103 C	Theory I	Remove CSU GE
MUS	113 C	Jazz History	Remove CSU GE/IGETC and replace with CalGETC
MUS	116 C	Music Appreciation	Remove CSU GE/IGETC and replace with CalGETC
MUS	117 C	American Popular Music	Remove CSU GE/IGETC and replace with CalGETC
MUS	118 C	Introduction to Opera	Remove CSU GE/IGETC and replace with CalGETC
MUS	118HC	Honors Introduction to Opera	Remove CSU GE/IGETC and replace with CalGETC
MUS	119 C	History of Rock Music	Remove CSU GE/IGETC and replace with CalGETC
MUS	120 C	Survey of Music History	Remove CSU GE/IGETC and replace with CalGETC
PHIL	100 C	Introduction to Philosophy	Remove CSU GE/IGETC and replace with CalGETC
PHIL	100HC	Honors Introduction to Philosophy	Remove CSU GE/IGETC and replace with CalGETC
PHIL	101 C	Introduction to Religious Studies	Remove CSU GE/IGETC and replace with CalGETC
PHIL	101HC	Honors Introduction to Religious Studies	Remove CSU GE/IGETC and replace with CalGETC
PHIL	105 C	World Religions	Remove CSU GE/IGETC and replace with CalGETC
PHIL	110 C	Religions of the East	Remove CSU GE/IGETC and replace with CalGETC
PHIL	120 C	Religions of the West	Remove CSU GE/IGETC and replace with CalGETC
PHIL	135 C	Social and Political Philosophy	Remove CSU GE/IGETC and replace with CalGETC
PHIL	160 C	Introduction to Ethics	Remove CSU GE/IGETC and replace with CalGETC
PHIL	162 C	Contemporary Moral Issues	Remove CSU GE/IGETC and replace with CalGETC
PHIL	165 C	Business Ethics	Remove CSU GE
PHIL	170 C	Logic and Critical Thinking	Remove CSU GE
PHIL	170HC	Honors Logic and Critical Thinking	Remove CSU GE
PHIL	172 C	Critical Thinking and Writing	Remove CSU GE/IGETC and replace with CalGETC
PHIL	175 C	Symbolic Logic	Remove CSU GE
PHIL	201 C	History of Ancient Philosophy	Remove CSU GE/IGETC and replace with CalGETC
PHIL	202 C	History of Modern Philosophy	Remove CSU GE/IGETC and replace with CalGETC
PHIL	225 C	The American Religious Experience	Remove CSU GE/IGETC and replace with CalGETC
PHIL	230 C	Philosophy of Religion	Remove CSU GE/IGETC and replace with CalGETC
PHIL	240 C	Jesus and His Interpreters	Remove CSU GE/IGETC and replace with CalGETC
PHOT	204 C	History of Photography	Remove CSU GE/IGETC and replace with CalGETC
PHS	107 C	Nutrition and World Food Issues	Remove CSU GE/IGETC and replace with CalGETC
PHS	280 C	Introduction to Public Health	Remove CSU GE/IGETC and replace with CalGETC
PHS	280HC	Honors Introduction to Public Health	Remove CSU GE/IGETC and replace with CalGETC
PHS	281 C	Health and Social Justice	Remove CSU GE/IGETC and replace with CalGETC
PHS	281HC	Honors Health and Social Justice	Remove CSU GE/IGETC and replace with CalGETC
PHS	283 C	Women's Health	Remove CSU GE/IGETC and replace with CalGETC
PHS	284 C	Contemporary Personal Health	Remove CSU GE

Subject	Number	Title	Change in Catalog Description in CNET for Catalog
PHS	285 C	Global and Community Health	Remove CSU GE/IGETC and replace with CalGETC
PHSC	104 C	Physical Science for Teachers	Remove CSU GE/IGETC and replace with CalGETC
PHYS	130 C	Elementary Physics	Remove CSU GE/IGETC and replace with CalGETC
POSC	120 C	Political Theory	Remove CSU GE/IGETC and replace with CalGETC
POSC	200 C	Introduction to Political Science	Remove CSU GE/IGETC and replace with CalGETC
POSC	209 C	Urban Politics	Remove CSU GE/IGETC and replace with CalGETC
POSC	210 C	Contemporary Political Issues	Remove CSU GE/IGETC and replace with CalGETC
POSC	215 C	Comparative Politics	Remove CSU GE/IGETC and replace with CalGETC
POSC	216 C	Politics of the Middle East	Remove CSU GE/IGETC and replace with CalGETC
POSC	230 C	International Relations	Remove CSU GE/IGETC and replace with CalGETC
POSC	250 C	Gender and Politics	Remove CSU GE/IGETC and replace with CalGETC
PSY	221 C	The Brain and Behavior	Remove CSU GE/IGETC and replace with CalGETC
PSY	222 C	Abnormal Psychology	Remove CSU GE/IGETC and replace with CalGETC
PSY	251 C	Social Psychology	Remove CSU GE/IGETC and replace with CalGETC
PSY	255 C	Psychology of Aging	Remove CSU GE/IGETC and replace with CalGETC
PSY	110 C	Applied Psychology	Remove CSU GE/IGETC and replace with CalGETC
PSY	120 C	Human Sexuality	Remove CSU GE/IGETC and replace with CalGETC
PSY	131 C	Cross-Cultural Psychology	Remove CSU GE/IGETC and replace with CalGETC
PSY	139 C	Developmental Psychology	Remove CSU GE/IGETC and replace with CalGETC
PSY	145 C	Child Psychology	Remove CSU GE/IGETC and replace with CalGETC
PSY	161 C	Probability and Statistics-Social Sciences	Remove CSU GE/IGETC and replace with CalGETC
PSY	161HC	Honors Probability and Statistics-Social Sciences	Remove CSU GE/IGETC and replace with CalGETC
PSY	202 C	Research Methods in Psychology	Remove CSU GE/IGETC and replace with CalGETC
SOC	125 C	Sociology Research Methods	Remove CSU GE/IGETC and replace with CalGETC
SOC	161 C	Probability and Statistics-Social Sciences	Remove CSU GE/IGETC and replace with CalGETC
SOC	161HC	Honors Probability and Statistics-Social Sciences	Remove CSU GE/IGETC and replace with CalGETC
SOC	250 C	Sociology of Aging	Remove CSU GE/IGETC and replace with CalGETC
SOC	280 C	Media, Culture, and Society	Remove CSU GE/IGETC and replace with CalGETC
SOC	290 C	Sociology of Contemporary Race and Ethnic Relations	Remove CSU GE/IGETC and replace with CalGETC
SPAN	200 C	Conversational Spanish	Remove CSU GE
SPAN	201 C	Spanish for Spanish Speakers I	Remove CSU GE
SPAN	202 C	Spanish for Spanish Speakers II	Remove CSU GE/IGETC and replace with CalGETC
THEA	100 C	Introduction to the Theatre	Remove CSU GE/IGETC and replace with CalGETC
THEA	102 C	World Theatre History	Remove CSU GE/IGETC and replace with CalGETC
THEA	105 C	Musical Theatre History	Remove CSU GE
THEA	107 C	Diversity in American Theatre	Remove CSU GE/IGETC and replace with CalGETC
THEA	107HC	Honors Diversity in American Theatre	Remove CSU GE/IGETC and replace with CalGETC
THEA	120 C	Acting I	Remove CSU GE
THEA	121 C	Dynamic Movement for the Stage	Remove CSU GE
THEA	126 C	Musical Theatre Techniques I	Remove CSU GE
THEA	129 C	Voice and Diction	Remove CSU GE
THEA	132 C	Musical Theatre Performance I	Remove CSU GE
THEA	133 C	Rehearsal Performance I	Remove CSU GE
THEA	145 C	Costume Design for Theatre	Remove CSU GE
THEA	149 C	Stage Crew I- Running	Remove CSU GE

REVISED COURSES

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ANTH 101LC Biological Anthropology Lab Units: 1 Lecture: 0 Laboratory: 3	*Outline Update *Prerequisite revalidated *Catalog/Schedule Description Update *Textbook Update	28	28 has been the traditional class size for our lab for decades, and we don't see any real reason to change it. However, the district recommendation is 25 for this type of course: Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2025 Fall	Outline, prerequisite revalidated, catalog/schedule description and textbook updated to better reflect course content. The last course revision was approved in 2017, so it's time to update it as part of the regular course revision cycle.
ANTH 212 C Applied and Practicing Anthropology Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidated *Catalog/Schedule Description Update *Textbook Update	45	Lecture/discussion: • The primary mode of instruction is lecture and may include discussion and/or group learning. • Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2025 Fall	Outline, advisory revalidated, catalog/schedule description, and textbook updated to better reflect course content. The last course revision was approved in 2018, so it's time to update it as part of the regular course revision cycle.

NEW DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION												
Philosophy & Religious Studies	<p>Religious Studies Associate in Arts Degree</p> <p>The Religious Studies Associate of Arts Degree is designed for those who want a humanities undergraduate background focusing on religion as a preparation for further study in such fields as education, law, social work, counseling and government service; wish to pursue further studies in religion with the aim of teaching and/or doing research in the subject, or are considering a career in various religious ministries or in religious education. Religious Studies examines Hinduism, Buddhism, Sikhism, Judaism, Christianity, Islam and other less familiar traditions. Studying religious traditions develops habits of mind that are very important for life in our multicultural society. Familiarity with the world's religions is necessary for an understanding of church-state issues in America and of geo-political conflicts in South Asia, the Middle East and elsewhere. To earn a Religious Studies Associate in Arts students must complete: (1) all major course requirements with a grade of C or better; (2) Cypress College Local General Education requirements or the California General Education Transfer Curriculum (Cal-GETC) requirements; (3) any elective courses to complete a minimum of 60 units; and, (4) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. This degree requires 12 units in the major in addition to other graduation requirements.</p> <p>Required Course (9 units)</p> <table border="1"> <thead> <tr> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>PHIL101 C Introduction to Religious Studies</td> <td>3</td> </tr> <tr> <td>or</td> <td></td> </tr> <tr> <td>PHIL 101HC Honors Introduction to Religious Studies</td> <td>3</td> </tr> <tr> <td>PHIL105 C World Religions</td> <td>3</td> </tr> <tr> <td>PHIL225 C The American Religious Experience</td> <td>3</td> </tr> </tbody> </table> <p>Select one course from the following (3 units):</p>		Units	PHIL101 C Introduction to Religious Studies	3	or		PHIL 101HC Honors Introduction to Religious Studies	3	PHIL105 C World Religions	3	PHIL225 C The American Religious Experience	3	2025 Fall	New Program.
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PHIL225 C The American Religious Experience	3														

		Units	
ANTH107 C	Magic, Witchcraft and Religion	3	
HIST112 C	World Civilizations I	3	
HIST112HC	Honors World Civilizations I	3	
PHIL100 C	Introduction to Philosophy	3	
PHIL100HC	Honors Introduction to Philosophy	3	
PHIL110 C	Religions of the East	3	
PHIL120 C	Religions of the West	3	
PHIL160 C	Introduction to Ethics	3	
PHIL230 C	Philosophy of Religion	3	
PHIL240 C	Jesus and His Interpreters	3	
	Total Units	12	

REVISED DEGREES/CERTIFICATES

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Aviation and Travel Careers	<p>Career Technical Education - Aviation Associate in Science Degree</p> <p>The Career Technical Education Associate in Science Degree with Area of Emphasis in Aviation provides CTE students with the opportunity to earn a 60-unit degree that demonstrates commitment to the field and meets the CalGETC general education requirements. Students should consult with a counselor when planning to complete this degree for more information on university admission and transfer requirements. The courses listed for each area of emphasis do not necessarily reflect major preparation requirements at any specific university but some courses may be used to fulfill university requirements. To earn the CTE AS Degree with Aviation emphasis, students must complete the following requirements; (1) all major course requirements with a grade of C or better; (2) Cypress College Local General Education requirements or the California General Education Transfer Curriculum (Cal-GETC) requirements; (3) any elective courses to complete a minimum of 60 units; and, (4) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. This degree requires 21 units in the major in addition to other graduation requirements.</p> <p>Required Core Classes: (6 units)</p> <table border="1"> <tr> <td></td> <td></td> <td>Units</td> </tr> <tr> <td>ATC102 C</td> <td>Career Communication/Portfolio</td> <td>3</td> </tr> <tr> <td>ATC270 C</td> <td>Airline Operations</td> <td>3</td> </tr> </table> <p>Electives: Students must complete 15 units from the list below: (15 units)</p> <table border="1"> <tr> <td></td> <td></td> <td>Units</td> </tr> <tr> <td>ATC101 C</td> <td>Introduction to Travel Careers</td> <td>3</td> </tr> <tr> <td>ATC112 C</td> <td>Homeland Security</td> <td>3</td> </tr> <tr> <td>ATC116 C</td> <td>Aviation/Transportation Security</td> <td>3</td> </tr> <tr> <td>ATC123 C</td> <td>Travel Sales and Tour Operations</td> <td>3</td> </tr> <tr> <td>ATC132 C</td> <td>Private Pilot</td> <td>4</td> </tr> <tr> <td>ATC136 C</td> <td>Air Navigation</td> <td>3</td> </tr> <tr> <td>ATC140 C</td> <td>Meteorology</td> <td>3</td> </tr> <tr> <td>ATC174 C</td> <td>Destinations- Americas and Europe</td> <td>3</td> </tr> <tr> <td>ATC175 C</td> <td>Destinations Africa and Pacific</td> <td>3</td> </tr> <tr> <td>ATC183 C</td> <td>Customer Care: Airline/Travel</td> <td>3</td> </tr> <tr> <td>ATC189 C</td> <td>Flight Training Device - Introduction</td> <td>0.5</td> </tr> <tr> <td>ATC196 C</td> <td>Flight Simulator Private Pilot</td> <td>2</td> </tr> <tr> <td>ATC197 C</td> <td>Flight Simulator Instrument</td> <td>2</td> </tr> </table>			Units	ATC102 C	Career Communication/Portfolio	3	ATC270 C	Airline Operations	3			Units	ATC101 C	Introduction to Travel Careers	3	ATC112 C	Homeland Security	3	ATC116 C	Aviation/Transportation Security	3	ATC123 C	Travel Sales and Tour Operations	3	ATC132 C	Private Pilot	4	ATC136 C	Air Navigation	3	ATC140 C	Meteorology	3	ATC174 C	Destinations- Americas and Europe	3	ATC175 C	Destinations Africa and Pacific	3	ATC183 C	Customer Care: Airline/Travel	3	ATC189 C	Flight Training Device - Introduction	0.5	ATC196 C	Flight Simulator Private Pilot	2	ATC197 C	Flight Simulator Instrument	2	2025 Fall	*Catalog Description Update *Add PSLOs Total units remain the same.
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REVISED DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																																																						
Aviation and Travel Careers	<p>Career Technical Education - Tourism Associate in Science Degree The Career Technical Education Associate in Science Degree with Area of Emphasis in Tourism provides CTE students with the opportunity to earn a 60-unit degree that demonstrates commitment to the field and meets the CalGETC general education requirements. Students should consult with a counselor when planning to complete this degree for more information on university admission and transfer requirements. The courses listed for each area of emphasis do not necessarily reflect major preparation requirements at any specific university but some courses may be used to fulfill university requirements. To earn the CTE AS Degree with Tourism emphasis, students must complete the following requirements: 1) all major course requirements with a grade of C or better; (2) Cypress College Local General Education requirements or the California General Education Transfer Curriculum (Cal-GETC) requirements; (3) any elective courses to complete a minimum of 60 units; and, (4) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. This degree requires 21 units in the major in addition to other graduation requirements.</p> <p>Required Core Classes (6 units):</p> <table border="1" data-bbox="435 821 1133 940"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ATC102 C</td> <td>Career Communication/Portfolio</td> <td>3</td> </tr> <tr> <td>ATC123 C</td> <td>Travel Sales and Tour Operations</td> <td>3</td> </tr> </tbody> </table> <p>Students must complete 15 units from the list below:</p> <table border="1" data-bbox="435 968 1133 1394"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr><td>ATC101 C</td><td>Introduction to Travel Careers</td><td>3</td></tr> <tr><td>ATC112 C</td><td>Homeland Security</td><td>3</td></tr> <tr><td>ATC126 C</td><td>Travel Management</td><td>3</td></tr> <tr><td>ATC174 C</td><td>Destinations- Americas and Europe</td><td>3</td></tr> <tr><td>ATC175 C</td><td>Destinations Africa and Pacific</td><td>3</td></tr> <tr><td>ATC180 C</td><td>Tourism and Conference Management</td><td>3</td></tr> <tr><td>ATC182 C</td><td>Cultural Tourism</td><td>3</td></tr> <tr><td>ATC183 C</td><td>Customer Care: Airline/Travel</td><td>3</td></tr> <tr><td>ATC192 C</td><td>Airline Reservations: SABRE</td><td>3</td></tr> <tr><td>ATC212 C</td><td>Airline/Aviation Management</td><td>3</td></tr> <tr><td>ATC223 C</td><td>Cruise Line Sales and Operations</td><td>3</td></tr> <tr><td>ATC278 C</td><td>Public Relations</td><td>3</td></tr> <tr><td>ATC295 C</td><td>Aviation/Travel Internship</td><td>3</td></tr> <tr> <td colspan="2">Total Units</td> <td>21</td> </tr> </tbody> </table>			Units	ATC102 C	Career Communication/Portfolio	3	ATC123 C	Travel Sales and Tour Operations	3			Units	ATC101 C	Introduction to Travel Careers	3	ATC112 C	Homeland Security	3	ATC126 C	Travel Management	3	ATC174 C	Destinations- Americas and Europe	3	ATC175 C	Destinations Africa and Pacific	3	ATC180 C	Tourism and Conference Management	3	ATC182 C	Cultural Tourism	3	ATC183 C	Customer Care: Airline/Travel	3	ATC192 C	Airline Reservations: SABRE	3	ATC212 C	Airline/Aviation Management	3	ATC223 C	Cruise Line Sales and Operations	3	ATC278 C	Public Relations	3	ATC295 C	Aviation/Travel Internship	3	Total Units		21	2025 Fall	*Catalog Description Update. *Add PSLOs Total units remain the same.
		Units																																																							
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	March 11, 2025	Information	<u> </u>
		Enclosure(s)	<u> X </u>
SUBJECT:	Fullerton College Curriculum Matters		

BACKGROUND: The Office of Instruction and the Curriculum Committee at Fullerton College and the District Curriculum Coordinating Committee have approved the attached summary of curriculum changes. All changes serve the mission of Fullerton College and are within the allocated budget for staff and facilities.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; and (6) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review prior to submission to the District Curriculum Coordinating Committee.

This agenda item is submitted by John Ison, Fullerton College Curriculum Committee Chair and Dr. José Ramón Núñez, Vice President, Instruction.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.

How does this relate to Board Policy: The curricula are being submitted to the Board for approval as outlined in Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for all curricula comes from the campus general fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Fullerton College, to be effective Fall 2025 and Fall 2026. The curricula have been signed by the Campus Curriculum Chairperson and the College President and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by

B. V. dist BrubM
Approved for Submittal

4.b.2

Item No.



Board of Trustees.
 Agenda Attachment
 Fullerton College Curriculum

March 11, 2025 | DCCC Approved on February 13, 2025

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ART 215 F Beginning Storyboarding and Narrative Composition Units: 3 Lecture: 3 Laboratory: 0	Prerequisite: <ul style="list-style-type: none"> • ART 157 F or • ART 186 F • Catalog Description Update • Prerequisite Revision • Remove Distance Education (hybrid) • Textbooks 	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Although there is a lecture component to the course, there is also a great amount of time in which the instructor supervises, observes, and assesses student presentations, and/or group learning. The student presentations need to be assessed by the instructor.	2026 Fall	Addition of ART 186 F as a prerequisite. Deleted prerequisite of ART 182 F. Textbook update. Change to Synchronous Online delivery, with added DEA to support. Proposed for Distance Education (synchronous online). Removed DE Online (Asy) and Hybrid.
ART 216 F Advanced Storyboarding and Pre-Visual Preparation Units: 3 Lecture: 3 Laboratory: 0	Prerequisite: ART 215 F Catalog Description Update Objectives Revision Prerequisite Revision Remove Distance Education (asynchronous online and hybrid) Addition of Distance Education (synchronous online) Student Learning Outcomes Textbooks	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Although there is a lecture component to the course, there is also a great amount of time in which the instructor supervises, observes, and assesses student presentations, and/or group learning. The	2026 Fall	Deleted three previous prerequisites and added a new prerequisite order to meet student need. Addition of DE Online (Syn). Removal of DE Online (Asyn) and Hybrid. Added DEA to support Online Synchronous

REVISED COURSES				
			student presentations need to be assessed by the instructor.	instruction. Updated textbook.

NEW DEGREES/CERTIFICATES			
DEGREE		EFF DATE	JUSTIFICATION
Theatre Arts	<p>Theatre Arts: Acting and Performance Associate in Arts Degree</p> <p>The Theatre Arts: Acting and Performance Associate in Arts Degree is a comprehensive and inclusive curriculum that provides a strong foundation in performance fundamentals and culturally responsive storytelling. Each area of study enables students to select courses that fulfill program goals while also providing options for individual interest and exploration through performance. In addition, courses in playwriting, directing, stage combat, and technical theatre help prepare our graduating students to enter the professional world. This degree requires a total of 23.5-34.5 units, in addition to other graduation requirements.</p> <p>A. Theatre History and Appreciation (5-7 units): Units</p> <p>Required Courses - Select one course (3 units): Units</p> <p>THEA 100 F Introduction to the Theatre 3</p> <p>THEA 104 F Introduction to Theatre Appreciation 3</p> <p>THEA 105 F Musical Theatre History 3</p> <p>THEA 108 F Multicultural Perspectives in American Theatre 3</p> <p>THEA 109 F Modern Dramatic Literature 3</p> <p>Restricted Electives (2-4 units): Select from the following or any course not already used from the list of Required Courses in Theatre History and Appreciation. Units</p>	2025 Fall	This new AA is designed to provide emphasis for students seeking an academic pathway in the area of acting and performance and to distinguish it from a general AA degree, which we already have in place. This new degree falls in alignment with other community college degree offerings.

NEW DEGREES/CERTIFICATES

THEA 165HF Honors Creative Arts - Theatre
3

THEA 298 F Theatre Arts Internship
2 - 4

THEA 299 F Theatre Arts Independent Study
1 - 3

B. Applied Theatre (12-16 units):
Units

Required Courses - Select three courses (9 units):
Units

THEA 180 F Beginning Principles of Acting
3

THEA 181 F Intermediate Principles of Acting
3

THEA 184 F Beginning Musical Theatre I
3

THEA 222 F Acting for the Camera
3

Restricted Electives (3-7 units):
Select from the following or any course not already
used from the list of Required Courses in Applied
Theatre.

Units

THEA 106 F Beginning Principles of Playwriting
3

THEA 121 F Movement for Actors
3

THEA 122 F Improvisation for Television, Film and
Theatre
2

THEA 123 F Acting Techniques
3

THEA 124 F Foundations of Consent and Intimacy
3

THEA 127 F Oral Interpretation
3

THEA 129 F Voice for the Actor
3

THEA 182 F Advanced Principles of Acting I
3

THEA 183 F Advanced Principles of Acting II
3

THEA 185 F Beginning Musical Theatre II

NEW DEGREES/CERTIFICATES

	3		
	THEA 188 F Introduction to Movement and Performance Techniques for Musical Theatre		
	1		
	THEA 189 F Beginning Movement and Performance Techniques for Musical Theatre		
	1		
	THEA 191 F Beginning Musical Theatre Ensemble Voice		
	2		
	THEA 197 F Introduction to Stage Combat		
	3		
	THEA 223 F Advanced Acting for Camera		
	4		
	THEA 225 F Stage Directing		
	3		
	C. Production (4-6 units):		
	Units		
	Required Courses - Select one course (3 units):		
	Units		
	THEA 130 F Beginning Theatre Workshop		
	3		
	THEA 134 F Beginning Theatre Practicum		
	3		
	THEA 178 F Beginning Musical Theatre Production		
	3		
	Restricted Electives - Select one course (1-3 units):		
	Units		
	THEA 131 F Intermediate Theatre Workshop		
	2 - 3		
	THEA 132 F Beginning Resident Theatre Company		
	0.5 - 3		
	THEA 135 F Resident Theatre Company		
	0.5 - 3		
	THEA 136 F Touring Theatre Productions: Rehearsal and Performance		
	3		
	THEA 139 F Beginning Musical Theatre Concert Production		
	1		
	THEA 176 F Beginning Playwright's Practicum		
	0.5 - 3		
	THEA 177 F Beginning Director's Practicum		

NEW DEGREES/CERTIFICATES

	0.5 - 3		
	THEA 233 F Intermediate Theatre Practicum		
	2 - 3		
	THEA 239 F Intermediate Musical Theatre Concert Production		
	1		
	THEA 276 F Intermediate Playwright's Practicum		
	0.5 - 3		
	THEA 277 F Intermediate Director's Practicum		
	0.5 - 3		
	THEA 278 F Intermediate Musical Theatre Production		
	2 - 3		
	D. Technical Theatre (2-4 units):		
	Units		
	Required Courses - Select one course (2-4 units):		
	Units		
	THEA 141 F Introduction to Technical Theatre		
	4		
	THEA 143 F Stagecraft		
	4		
	THEA 146 F Scene Painting		
	3		
	THEA 148 F Introduction to Theatre Crafts Lab		
	2		
	THEA 151 F Properties: Design and Construction		
	3		
	THEA 160 F Introduction to Sound Technology		
	3		
	THEA 162 F Sound Design for the Theatre		
	2		
	THEA 170 F Beginning Theatrical Lighting		
	3		
	THEA 171 F Survey of Theatrical Costuming		
	3		
	THEA 172 F Stage Makeup		
	3		
	THEA 265 F Theatre Management		
	2		
	THEA 266 F Stage Management		
	3		
	THEA 267 F Entertainment Business		
	3		

NEW DEGREES/CERTIFICATES				
	E. Stage Crew Activity (0.5-1.5 units): Units			
	Concurrent enrollment for the following courses is required for THEA 146 F, THEA 151 F, THEA 160 F, THEA 162, THEA 170 F, THEA 171 F, THEA 172 F, THEA 180 F, and THEA 184 F. [Select 0.5 units per course selected]			
	Units			
	THEA 153 F Introduction to Stage Crew Activity 0.5 - 3			
	THEA 159 F Beginning Stage Crew Activity 0.5 - 3			
	THEA 249 F Intermediate Stage Crew Activity 0.5 - 3			
	Total Units 23.5 - 34.5			

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
Technology-Related Courses	<ul style="list-style-type: none"> • Adding Courses to "Required" • Program Unit Revision • Removing Courses from "Restricted Electives" 	Industrial Technology Associate in Science Degree The Industrial Technology Associate in Science Degree is designed to give students a broad understanding of communications, business finance, graphics, construction, manufacturing, and transportation systems, as well as many other subjects that are found in today's industry. Students are given instructions in various skill areas that can be applied directly in the workforce, such as in the manufacturing of products; designing of products with computer-aided design (CAD) software; constructions of buildings; repairing of automobiles; printing; photography; and other communication media skills for various TV, film, internet, print shops, and entertainment industries. A variety	2025 Fall	Administrative removal of AUTO 131 F, as this course was deactivated fall 2024. Catalog Description Update.

MODIFY DEGREES/CERTIFICATES

		<p>of businesses and industries are in need of individuals who have the knowledge and flexibility to learn, implement and manage new technology within complex business environments. Schools need well prepared industrial and technology education teachers to help educate and guide young men and women into high technology careers. On the business and industry side, Industrial Technology majors assume roles as "Industrial Technologists" in a wide variety of industrial and business settings and they understand managerial concepts and principles. Common to all Industrial Technologists is the focus on continuous improvement in the areas of productivity and quality. Technologists apply management theory and practice with technical skills to solve problems. Students typically go on to a four-year institution to further their studies in specialties related to industry needs. At least one half of the units toward the degree must be completed at Fullerton College. This degree requires a total of 18-21 units, in addition to other graduation requirements.</p> <p>Required Courses (18-21units): Select from the following list.</p> <table border="0"> <tr> <td></td> <td align="center">Units</td> </tr> <tr> <td>ACCT 100 F Small Business Accounting</td> <td align="center">3</td> </tr> <tr> <td>BUS 151 F Business Mathematics</td> <td align="center">3</td> </tr> <tr> <td>CRTV 118 F Introduction to Radio, TV and Film</td> <td align="center">3</td> </tr> <tr> <td>CSTR 100 F Residential Construction</td> <td align="center">4</td> </tr> <tr> <td>DRAF 171 F Fundamentals of Drafting</td> <td></td> </tr> </table>		Units	ACCT 100 F Small Business Accounting	3	BUS 151 F Business Mathematics	3	CRTV 118 F Introduction to Radio, TV and Film	3	CSTR 100 F Residential Construction	4	DRAF 171 F Fundamentals of Drafting		
	Units														
ACCT 100 F Small Business Accounting	3														
BUS 151 F Business Mathematics	3														
CRTV 118 F Introduction to Radio, TV and Film	3														
CSTR 100 F Residential Construction	4														
DRAF 171 F Fundamentals of Drafting															

MODIFY DEGREES/CERTIFICATES

		2		
		MACH 116 F Machine Tools		
		2		
		PHOT 101 F Introduction to Photography		
		3		
		PRNT 101 F Introduction to Printing		
		3		
		TECH 127 F Industrial Safety		
		2		
		WELD 100 F Introduction to Welding		
		3		
		Total Units		
		18 - 21		

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: March 11, 2025

SUBJECT: Academic Personnel

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.a.1

Item No.

Academic Personnel
March 11, 2025

TEMPORARY REASSIGNMENT

Martinez, Randy	CC	Psychology Instructor	
	To:	CC Interim Dean, Social Sciences Division Range 32, Column E + Doctorate (100%) Management Salary Schedule Eff. 03/01/2025 -06/30/2025	

ADDITIONAL DUTY DAYS @ PER DIEM

Cherney, Julia	CC	Director, Dental Hygiene	5 days
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STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Ayon, Carlos	FC	Division Dean, Business/CIS 6% Stipend Eff. 03/01/2025-04/30/2025	
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LEAVE OF ABSENCE

@00004849	CC	Family Medical Leave (FMLA/CFRA) Paid Leave Family Illness and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 3/13/2025 – 4/24/2025 (Intermittent Leave)	
Higgins, Rita	FC	Nutrition Instructor Load Banking Leave with Pay (10.00%) Eff. 2025 Spring Semester	
Keel, Lawrence	CC	English Instructor Load Banking Leave with Pay (26.67%) Eff. 2025 Spring Semester	
Loy, Michelle	FC	Nutrition Instructor Load Banking Leave with Pay (20.00%) Eff. 2025 Spring Semester	
Menton, Allen	FC	Music Theory/Composition Instructor Rescind Load Bank Leave with Pay Eff. 2025 Spring Semester	

Academic Personnel
March 11, 2025

Sabau, Bianca FC English Instructor
Change in Load Bank Leave with Pay
From: 6.67%
To: 15.80%
Eff. 2025 Spring Semester

Ward, Amy CC Math Instructor
Rescind Load Bank Leave with Pay
Eff. 2025 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2025 SPRING SEMESTER

Dhamee, Hahn CC Column 1, Step 1
Edison, Thomas FC Column 1, Step 1
Merchant, Jennifer FC Column 1, Step 1
Ramos, David FC Column 1, Step 1
Zeng, Dongshui FC Column 3, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Jha, Suryatapa FC Column 3, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Alexander, Earl FC Spring 2025 Opening Day/ Division/ Department Meeting
Stipend not to exceed \$160.00
Eff. 01/31/2025

Alimahomed, Kasim CC Spring 2025 Opening Day/ Division/ Department Meeting
Stipend not to exceed \$80.00
Eff. 01/31/2025

Alvarez, Javier FC Spring 2025 Opening Day/ Division/ Department Meeting
Stipend not to exceed \$80.00
Eff. 01/31/2025

Ball, Greg FC Spring 2025 Opening Day/ Division/ Department Meeting
Stipend not to exceed \$160.00
Eff. 01/31/2025

Barragan, Valeria CC Spring 2025 Opening Day/ Division/ Department Meeting
Stipend not to exceed \$80.00
Eff. 01/31/2025

Academic Personnel
March 11, 2025

Bonakdar, Mehrdad	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$120.00 Eff. 01/31/2025
Brady, Jane	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Bui, Christopher	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Burger, Markus	FC	Zero Textbook Cost - First Course Stipend not to exceed \$5,000.00 Eff. 02/06/2025
Burger, Markus	FC	Zero Textbook Cost - Second Course Stipend not to exceed \$3,000.00 Eff. 02/06/2025
Burger, Markus	FC	Zero Textbook Cost - Third Course Stipend not to exceed \$2,000.00 Eff. 02/06/2025
Cabag, Valerie	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$130.00 Eff. 01/31/2025
Cadilli, Jolina	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 8 hours Eff. 01/27/2025-01/29/2025
Caridad, Adriana	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Castellanos, Kenneth	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$150.00 Eff. 01/31/2025
Catalano, Meghan	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025

Academic Personnel
March 11, 2025

Chang, Wayne	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Choudhary, Chelsea	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Christy, Carleton	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Cobb, Tonya	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Cockerill, Lee	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Conlin, Maryanne	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Crable, Kristine	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Cruz, Tammy	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Cuevas, Cynthia	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Curtin, Brian	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Dane, Kristine	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025

Academic Personnel
March 11, 2025

Davila, Martha	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
De La Torre, David	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$40.00 Eff. 01/31/2025
Desmond, Daniel	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Donia, Richard	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Draskovich Long, Lisa	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/31/2025
Dunnigan, Andrew	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Durango, Damian	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Edwards, Todd	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Forsythe, Chris	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Fraser, Cara	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/31/2025
French, James	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025

Academic Personnel
March 11, 2025

Friess, Megan	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Fu, Andy	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Galasso, Matthew	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Garcia, Rosa	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Garman, Alyssa	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Gauthier, Carol	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Ghotra, Jaspreet	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Goldstein, David	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Gutierrez, Eddie	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Hamill, Naomi	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Harn, Chiang Horng	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025

Academic Personnel
March 11, 2025

Harnett, Devyn	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Haro, Maria	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Harris, Randy	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/31/2025
Harter-Johnson, Danashanti	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/31/2025
Hendrix, Jeff	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/31/2025
Hoang, Thanh	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$120.00 Eff. 01/31/2025
Horner, Beatric	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/31/2025
Hughes, Kevin	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Ichihara, Ryutaro	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/31/2025
Iwama, Jason	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$120.00 Eff. 01/31/2025
Jarnagin, Robin	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025

Academic Personnel
March 11, 2025

Jordan, Blake	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Juan, Lydia	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Jun, Hyoin	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/31/2025
Kanal, Naveen	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Karcher, Nancy	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Kast, Harold	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Kennedy, Allan	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/31/2025
Kenney, Karissa	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Khan, Amir	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Kuczynski, Sasha	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Lasater, John	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025

Academic Personnel
March 11, 2025

Lawrence, Kassandra	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Lebdeh, Layal	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Lelesi, Peggy	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Len, Igor	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Li, John	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Lopez, Monica	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Lopez, Romana	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Loza, Jennifer	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Lucero, Jeannette	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Magginetti, Giovanni	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Magnesi, Miles	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025

Academic Personnel
March 11, 2025

Mahmood, Hasaan	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Manafi, Sima	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$120.00 Eff. 01/31/2025
Matsuya, Cassandra	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
McCormick, Steve	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
McKnight, Lisa	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
McLaren, Erin	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/31/2025
McNeal, Jasmine	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Medina, Ashlyn	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/31/2025
Mendoza, Marion	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/31/2025
Millan, Revecca	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Min Shieh, ROUNG	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025

Academic Personnel
March 11, 2025

Miranda, Robert	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/31/2025
Mizushima, Haley	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Mofid, Kevin	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$120.00 Eff. 01/31/2025
Montoya, Andrea	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Montoya, Gabriela	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Moradi Nargesi, Mahnaz	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Morris, Kelly	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Mosley, Amelia	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Munn-Perez, Micaela	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Neri, Jon	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$90.00 Eff. 01/31/2025
Nesheiwat, Abraham	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025

Academic Personnel
March 11, 2025

Nicholas, Nicholas	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Olmos, Linda	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Oropeza, Cira	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Owens, Mary	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Palicz, Iwalani	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Peikar-Barcello, Roxana	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Price, Rhett	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Queneau-lafrate, Sarah	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Quintana, Martha	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Rafferty, Jennifer	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Ragotskie, Josh	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025

Academic Personnel
March 11, 2025

Ramos, Juan	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Rangel-Alvarado, Alvin	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/31/2025
Rawal, Shaina	CC	IPLOR Committee Service Stipend not to exceed \$1,200.00 Eff. 02/10/2025-04/14/2025
Rawal, Shaina	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Rebert, Samantha	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/31/2025
Resendiz, Dario	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Riley, Marc	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Roman Rodriguez, Dorcas	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/31/2025
Ross, Arthur	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$130.00 Eff. 01/31/2025
Saldana, Ivon	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Sanford, John	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025

Academic Personnel
March 11, 2025

Sapien, Emily	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Seanez, Bridgett	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Serrano, Nancy	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Sessions, Andrea	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Sheidler, Linda	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$40.00 Eff. 01/31/2025
Siddiq, Aisha	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Simmons Diez, Blanca	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Susskind, Joshua	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Swift-Ramirez, Wyatt	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Tamariz, Bobby	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Tan, Joshua	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025

Academic Personnel
March 11, 2025

Tashijan, Diana	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Tomlinson, John	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Tucker, Alba	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/31/2025
Tuffy, Maura	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Ubiern, Kendra	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Ugland, Devin	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$130.00 Eff. 01/31/2025
Van, Jennifer	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Vhora, Mohammed	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Vidal, Sean	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$40.00 Eff. 01/31/2025
Vilchis, Rosmary	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Villalovos, Juan	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025

Academic Personnel
March 11, 2025

White, Zachary	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Wright, Dennis	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Wu, Xiali	FC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025
Yan, Han	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$160.00 Eff. 01/31/2025
Zhang, Dan	CC	Spring 2025 Opening Day/ Division/ Department Meeting Stipend not to exceed \$80.00 Eff. 01/31/2025

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: March 11, 2025 Information _____
Enclosure(s) X
SUBJECT: Classified Personnel

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

B. V. dist BrubM

Approved for Submittal

5.b.1

Item No.

Classified Personnel
March 11, 2025

RETIREMENT

Stockwell, Charles	AC	Production Center Specialist 12-month position (100%) Last day of employment: 04/30/2025 PN DEC969
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RESIGNATION

Delira, Mary	FC	Facilities Custodian 11-month position (45%) Last Date of Employment: 02/28/2025 PN FCC874
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NEW PERSONNEL

Milner, Mercedes	CC	Special Projects Coordinator/Credit for Prior Learning Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 03/01/2025 – 06/30/2025 PN CCT662
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St. Aubin, Gail	CC	Special Projects Coordinator/Credit for Prior Learning Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 03/01/2025 – 06/30/2025 PN CCT661
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TERMINATION

St. Aubin, Gail	CC	Special Projects Coordinator/Credit for Prior Learning Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Last Date of Employment: 03/04/2025 PN CCT661
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VOLUNTARY CHANGES IN ASSIGNMENT

Alvarado, Alejandra	FC	Student Services Specialist/EOPS (100%) Return to Regular Assignment Eff. 03/15/2025 PN FCC869
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Classified Personnel
March 11, 2025

Islas, Rosanna	NOCE	Manager, NOCE BS/HSD/GED/College Prep Return to Regular Assignment Eff. 03/01/2025 PN SCM969
Luminarias, Thaddeus	FC	Student Services Coordinator Return to Regular Assignment Eff. 03/10/2025 FCC562

PROFESSIONAL GROWTH & DEVELOPMENT

Kagawa, Marcie	CC	Communications Specialist (100%) 5 th Increment (\$400) Eff. 07/01/2025
Valle, Jonathan	CC	Accounting Technician (100%) 1 st increment (\$400) Eff. 07/01/2025

STIPEND FOR ADDITIONAL AMINISTRATIVE DUTIES

Legaspi, Connie	CC	Administrative Assistant I 6% Stipend Eff. 02/15/2025 – 06/30/2025
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LEAVES OF ABSENCE

@01009187	AC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 2/7/2025 – 3/2/2025 (Consecutive Leave)
@01555638	CC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 2/8/2025 – 3/7/2025 (Consecutive Leave)
@01312276	NOCE	Family Medical Leave (FMLA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 1/1/2025 – 3/26/2025 (Consecutive Leave)

Classified Personnel
March 11, 2025

@00840287	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 3/26/2025 through 5/23/2025 (Consecutive Leave)
@01356565	FC	Unpaid Personal Leave Eff. 03/10/2025 – 05/31/2025
@01135674	NOCE	Family Medical Leave (FMLA/CFRA) Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 4/22/2025 – 5/7/2025 (Consecutive Leave)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: March 11, 2025

SUBJECT: Professional Experts

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.c.1

Item No.

Professional Experts
March 11, 2025

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Aispuro, Enrique	CC	Technical Expert II	24/25 SWP Regional Advanced Transportation	5	03/03/2025	06/13/2025
Clark, Lisa	CC	Technical Expert II	ZTC – Prof. Dev. HRC	10	01/30/2025	06/30/2025
Garcia-Rios, Fatima	CC	Technical Expert II	ZTC – Prof Dev Spanish	10	08/16/2024	08/19/2024
Harless, Heather	FC	Project Manager	Lighting Designer	10	03/11/2025	05/30/2025
Hobbs, Royden	FC	Technical Expert II	Field Trip Driver	16	02/28/2025	03/01/2025
Hormel, James	CC	Technical Expert II	Musical Production Consult	8	02/03/2025	05/15/2025
Kennedy, Allan	FC	Assistant Coach 4	Assistant Coach to Intercollegiate Team	13	03/11/2025	05/30/2025
Kinkel, Jennifer	FC	Technical Expert II	Center for Early Collaboration	10	02/03/2025	05/31/2025
Lozinsky, Richard	FC	Technical Expert II	Field Trip Driver	20	02/28/2025	03/01/2025
Meelar, Abdul	CC	Technical Expert II	Media Arts Design Project Coordinator	26	03/03/2025	03/30/2025
Meelar, Abdul	CC	Technical Expert II	Media Arts Design Project Coordinator	26	04/07/2025	04/20/2025
Meelar, Abdul	CC	Technical Expert II	Media Arts Design Project Coordinator	26	05/05/2025	06/16/2025
Mojica, Marci	FC	Technical Expert II	Program Review Refresh	20	03/03/2025	06/30/2025
Nevarez, Monica	AC	Project Expert II	Hourly Processing, HR Tasks	26	04/01/2025	06/30/2025
Patty, Connor	FC	Assistant Coach 1	Assistant Coach to Intercollegiate Team	26	02/26/2025	05/30/2025
Rojas Sanchez, Elvia	NOCE	Project Expert I	CASA/EI Civics Test Proctor (NOCE ESL)	20	03/03/2025	06/30/2025
Tieu, Vivian	CC	Project Expert I	Student Advocate	26	02/26/2025	06/30/2025
Vandervort, Kimberly	FC	Technical Expert II	Accreditation Writing Team	5	01/30/2025	05/31/2025
Villa, Monica	FC	Project Expert II	Dual Enrollment Student Success Coach	26	02/10/2025	06/30/2025
Willis, Marc	FC	Technical Expert II	Field Trip Driver/Assistant	16	03/22/2025	03/23/2025
Witt, Joshua	CC	Technical Expert II	23/24 SWP Local Nursing	12	02/03/2025	03/30/2025

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: March 11, 2025

SUBJECT: Hourly Personnel

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District's administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.d.1

Item No.

Hourly Personnel
March 11, 2025

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Apolinar, Angela	CC	Direct Instr Support - Assist w/CyberPatriot & Superintendent Cup	01/29/25	04/29/25	TE B 2
Arredondo, Roberto	NOCE	Technical - Assist students with the registration process	03/03/25	03/28/25	TE A 1
Arredondo, Roberto	NOCE	Technical - Assist students with the registration process	04/07/25	06/06/25	TE A 1
Cho, Ashley	CC	Direct Instr Support - Assist w/CyberPatriot & Superintendent Cup	01/29/25	04/29/25	TE B 2
Daniels, Jared	CC	Direct Instr Support - Assist w/CyberPatriot & Superintendent Cup	01/29/25	04/29/25	TE B 2
Do, Lan	CC	Direct Instr Support - Assist w/CyberPatriot & Superintendent Cup	01/29/25	04/29/25	TE B 1
Epke, Michael	CC	Direct Instr Support - Assist w/CyberPatriot & Superintendent Cup	03/12/25	06/11/25	TE A 3
Glowcs Ornelas, Luke	CC	Direct Instr Support - Assist w/CyberPatriot & Superintendent Cup	01/29/25	04/29/25	TE B 1
Goodell, Ally	CC	Technical - Assist in Bursar fee station for student registration	05/12/25	06/30/25	TE A 2
Gutierrez, Daniel	FC	Paraprof - On-call theater crew for campus productions	02/26/25	06/30/25	TE B 3
Ishaq, Valantina	CC	Direct Instr Support - Assist w/CyberPatriot & Superintendent Cup	01/29/25	04/29/25	TE B 1
Kien, Tammy	CC	Direct Instr Support - Assist w/CyberPatriot & Superintendent Cup	01/29/25	04/29/25	TE B 1
Montano, Samantha	CC	Direct Instr Support - Assist w/CyberPatriot & Superintendent Cup	03/12/25	06/11/25	TE A 3
Nguyen, Hoang	CC	Paraprof - Assist with mentoring and student development projects	03/12/25	05/21/25	TE B 2

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Cobo, Derek	NOCE	Direct Instr Support - Tutor students online for the NOCE Basic Skills prog.	03/12/25	06/30/25	TE A 2
Mikolajczyk, Nathaniel	NOCE	Direct Instr Support - Tutor students online for the NOCE Basic Skills prog.	03/12/25	06/30/25	TE A 4

Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Frias De Rodriguez, San Juana	FC	Technical - Substitute for Classified employee on leave	03/12/25	06/30/25	TE B 4
Solorio, Stephanie	FC	Technical - Substitute for vacant Facilities Custodian FCC874	03/02/25	06/05/25	TE B 4

Hourly Personnel
 March 11, 2025

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Alcatar Fernandez, Ivan	CC	Full-time Student - Technical - Assist in Admissions & Records	03/12/25	06/30/25	TE A 1
Aljouni, Yara	CC	Work Study Student -Technical - Assist in DSS Office	03/12/25	06/30/25	TE A 1
De Niz Viera, Kayla	FC	Work Study Student - Assist in the Art Department	03/12/25	06/30/25	TE A 1
Eugenio, Leonardo	CC	Work Study Student -Technical - Assist students with campus resources	03/17/25	05/31/25	TE A 1
Gossage, Michael	CC	Full-time Student - Assist CTE with varies duties	01/27/25	05/30/25	TE B 1
Lopez, David	CC	Work Study Student - Technical - Rising Scholars assistance	03/12/25	06/15/25	TE A 1
McKie, Nedra	FC	Work Study Student - Assist in Academic Support Center	03/12/25	06/30/25	TE A 1
Narez Razo, Jackeline	CC	Work Study Student -Technical - Assist students with campus resources	03/17/25	05/31/25	TE A 1
Navarro, Mia	CC	Full-time Student - Direct Instr Support - Assist w/cybersecurity topics	03/12/25	06/30/25	TE A 3
Olvera, Cristina	CC	Full-time Student - Paraprof - Assist mentoring and skill development	02/10/25	05/16/25	TE B 3
Rangel-McOmer, Angelina	FC	Full-time Student - On-call theater crew for campus productions	03/12/25	06/30/25	TE J 1
Taruc, Engelbert	FC	Full-time Student - Assist in College Food Bank	02/26/25	06/30/25	TE A 2

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: March 11, 2025

SUBJECT: Volunteers

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
March 11, 2025

Volunteers

Name	Site	Program	Begin	End
Acosta Arita, Priscilla	CC	Un-paid internship for Human Services Fieldwork at Cypress College	03/12/25	05/31/25
Aguilar, Ani	NOCE	ESL Department - Shine Program	02/03/25	05/01/25
Alakeli, Ayah	NOCE	ESL Department - Shine Program, Practicum	02/03/25	05/31/25
Babineau, Jayden	FC	Physical Education Division/Sports Information volunteers at games	03/12/25	05/30/25
Bailey, Cheri	NOCE	ESL Department - Shine Program	02/03/25	05/31/25
Bustes, Irving	NOCE	ESL Department - Shine Program	02/03/25	05/31/25
Castellon, Alicia	CC	Physical Education -Kinesiology/Athletics Training Volunteer	02/26/25	06/30/25
Chupikova, Alina	NOCE	ESL Department - Shine Program	02/03/25	05/31/25
Clark, Aubrey	NOCE	ESL Department - Shine Program	02/05/25	05/12/25
Ebro, Melanie	FC	Personal Service Attendant/DSS	02/03/25	05/31/25
Flores, Reyna	NOCE	ESL Department - Shine Program	02/03/25	05/31/25
Galvan, Jessica	NOCE	ESL Department - Shine Program	02/03/25	05/31/25
Hernandez, Ximena	NOCE	ESL Department - Shine Program	02/03/25	05/31/25
Horner, Michael	CC	Physical Education -Kinesiology/Athletics Training Volunteer	02/26/25	06/30/25
Hunter, Sydne	NOCE	ESL Department - Shine Program	02/02/25	05/31/25
Ibanez, Julia	NOCE	ESL Department - Shine Program	02/03/25	05/31/25
Lapis, Aqua Nahuatl	NOCE	ESL Department - Shine Program, Practicum	02/26/25	05/22/25
Laurente, Ryan	NOCE	ESL Department - Shine Program	02/01/25	05/09/25
Lee, Sophie	NOCE	ESL Department - Shine Program	02/03/25	05/31/25
Lewis, Jeremiah	CC	Kinesiology/Athletics Training Volunteer for campus	02/26/25	06/30/25
Maldonado, Nayeli	NOCE	ESL Department - Shine Program	02/03/25	05/31/25
Mershed, Giti	NOCE	ESL Department - Shine Program	02/03/25	05/31/25
Mitts Patrick, Lisa	FC	Paralegal Dept./Ask a Lawyer Program	03/01/25	06/30/25
O'Connor, Joseph	FC	Paralegal Dept./Ask a Lawyer Program	03/01/25	06/30/25
Parker, Nickia	NOCE	ESL Department - Shine Program	02/03/25	05/31/25
Perez, Fernando	NOCE	ESL Department - Shine Program	02/03/25	05/16/25

Volunteer Personnel
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Perez, Monserrat	NOCE	ESL Department - Shine Program	02/03/25	05/31/25
Pukhodke, Olga	NOCE	ESL Department - Shine Program	05/03/25	05/31/25
Reyes, Gorge	FC	Intern - Hornets Resource Center	03/12/25	06/30/25
Rodriguez, Adriana	NOCE	ESL Department - Shine Program	02/03/25	05/31/25
Runge, Susan	NOCE	Personal Service Attendant/NOCE/DSS	03/17/25	05/16/25
Strout, Nolan	CC	Physical Education -Kinesiology/Athletics Training Volunteer	02/26/25	06/30/25
Swendener, Stephanie	FC	Personal Service Attendant/DSS	02/03/25	05/31/25
Tran, Crystal	NOCE	ESL Department - Shine Program	02/03/25	05/31/25
Urrutia, Jose Angelo	NOCE	ESL Department - Shine Program	02/03/25	05/01/25
Vargas, Christian	NOCE	ESL Department - Shine Program	02/03/25	05/01/25
Velaquez, Jairy	NOCE	ESL Department - Shine Program	02/10/25	04/10/25

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	March 11, 2025	Information	X
		Enclosure(s)	X
SUBJECT:	Revised Board Policies		

BACKGROUND: The Board Policies included in this agenda item were revised as part of the District's policy review cycle and reflect updates to revise legal language as provided by the CCLC Policy and Procedure Legal Updates Service and minor grammar corrections in keeping with District practices.

The District Consultation Council reviewed, discussed, and reached consensus on the noted Board Policies on February 24, 2025.

Chapter 2, Board of Trustees

BP 2015, Student Members: This policy was revised to update the voting privileges for student members pursuant to changes in the Education Code and to update the corresponding policies listing.

BP 2200, Board Duties and Responsibilities: This policy was revised to update the reference section pursuant to the 2024 changes to ACCJC Accreditation Standards and to include optional DEIA language in sections 2.10 and 2.11 as suggested by the CCLC service.

BP 2210, Officers: This policy was revised to make grammar corrections.

BP 2220, Committees of the Board: This policy was revised to make grammar corrections.

BP 2305, Annual Organizational Meeting: This policy was revised to make a grammar correction to the reference section.

BP 2310, Regular Meetings of the Board This policy was revised to make grammar corrections to the reference section and throughout the policy, and to add language authorizing meetings outside of district boundaries during a proclaimed state of emergency.

BP 2315, Closed Sessions: This policy was revised to update the reference section, add language to clarify an allowable closed session matter, and make a grammar correction.

BP 2320, Special and Emergency Meetings: This policy was reviewed as part of the cycle and contained no revisions.

BP 2330, Quorum and Voting: This policy was revised to update the reference section, make a grammar correction, and update language on voting requirements related to the sale/lease of surplus real property and issuance of bonds.

BP 2340, Agendas: This policy was revised to update the reference section, update language in sections 1.0 and 4.0 based on CCLC recommendations, and make a grammar correction.

BP 2345, Public Participation at Board Meetings: This policy was revised to strike language no longer recommend by the CCLC service in section 2.0 and to make a grammar correction.

BP 2350, Speakers: This policy was revised to make grammar corrections.

BP 2355, Decorum: This policy was revised to update the reference section, update language pursuant to changes in the Government Code, and make a grammar correction.

BP 2360, Minutes: This policy was revised to make a grammar correction to the reference section and to the legal citation in section 1.0.

BP 2365, Recording: This policy was revised to update the reference section and to the legal citation in section 1.0.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive the proposed, revised Board Policies in Chapter 2 and direct that they be placed on a future Board meeting agenda for action.

North Orange County Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2015 Student Members

Reference:

Education Code Section 72023.5;
Education Code Section 70902

- 1.0 The Board of Trustees shall include one student member each from Cypress College, Fullerton College, and North Orange Continuing Education to represent the students of their campus. Student members shall be elected, and may be recalled, by the students of their campus in accordance with procedures established by the Chancellor. The term of office shall be one year, commencing June 1. Student members are authorized to cast advisory votes only, which shall not be included in determining the vote required to carry any measure before the Board of Trustees, but shall be recorded in the official minutes of the Board meeting, and shall be taken prior to the other votes. ~~Advisory votes may not be cast on motions related to personnel and labor relations.~~ Student members are expected to gather input and opinions from the students at large and from the student body association or student organization of their campus on any relevant agenda items and provide such input to the Board of Trustees.
- 2.0 To be eligible for election as a student trustee, students shall be enrolled in and maintain a minimum of five (5) semester credit units or 75 semester noncredit hours in the District at the time of ~~nomination~~ **appointment** and throughout the term of service. The student members must maintain a minimum of a cumulative 2.0 grade point average or Satisfactory Progress (SP) and Pass (P) grades in noncredit classes. If, on the first day of each semester, or during the term of service, a student member fails to meet the criteria of this policy, the student member shall be disqualified for service on the Board of Trustees. The student member is not required to give up employment with the District.
 - 2.1 These requirements apply to the spring and fall semesters only.
- 3.0 If the seat of a student member becomes vacant during their term, the Board of Trustees may authorize the officers of the relevant student body association or student organization to appoint an eligible student to serve the remainder of the term in accordance with procedures established by the Chancellor.
- 4.0 Student members shall be seated with the Board of Trustees **during the open session portion of meetings** and shall be recognized as full members of the Board **of Trustees** at meetings. **Student members shall have the right to attend each and all meetings of the Board of Trustees.** Student members may not attend closed session. Student members are entitled to participate in discussion of issues and receive all materials presented to members of the Board, ~~(except for **issues and items discussed in** closed session)~~. Student members shall be entitled to any mileage allowance necessary to attend Board meetings to the same extent as publicly elected trustees.
 - 4.1 Student members may make or second open session motions, ~~except motions underlying personnel and labor relations.~~ Student members are encouraged to participate in the discussion of issues and agenda items in open session.
- 5.0 Student members who attend all Board meetings that they are legally allowed to attend shall receive 50 percent of the compensation afforded to other individual members of the Board of Trustees, pursuant to Education Code Section 72425. Any Board meetings

North Orange County Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2015 Student Members

missed by a student member shall result in a pro rata reduction in compensation for that month, except under the following condition: A student member may be paid for the first two meetings from which they are absent in a calendar year if the Board of Trustees, by resolution adopted and included in its minutes, finds at the time of the meeting that the student member was ill, on jury duty, performing services outside the meeting for the District, or the absence is due to a hardship deemed acceptable by the Board.

- 6.0 The Board of Trustees encourages participation of its student members in trustee-related conferences, activities, and retreats and may approve reasonable expenses that fall within the guidelines of Board policies.
- 7.0 On or before May 15 of each year, the Board of Trustees shall consider whether to afford the student members any of the privileges noted in this policy by reviewing it for re-adoption.
- 8.0 The President of the Board of Trustees shall appoint each year a trustee to serve as mentor to the student members.

See Administrative Procedure 2015, Student Members; ~~and~~ Board Policy and Administrative Procedure 2105, Election of Student Members; [and Board Policy 2725 Board Member Compensation](#).

Date of Adoption: May 10, 2022 Re-adoption
April 27, 2021 Re-adoption
April 28, 2020 Re-adoption
May 9, 2017
April 12, 2016
April 14, 2015
April 8, 2014
April 23, 2013
April 26, 2011
April 27, 2010
May 13, 2008
May 8, 2007
April 11, 2006
June 24, 2003

Date of Last Revision: February 13, 2024
April 25, 2023
February 12, 2019
May 8, 2012
January 27, 2009
June 14, 2005
April 13, 2004

BP 2200 Board Duties and Responsibilities

Reference:

ACCJC Accreditation Standard IV 4;
WASC/ACS Criterion 2, Indicator 2.1

- 1.0 The Board of Trustees governs the community colleges and education centers of the North Orange County Community College District on behalf of the residents of the District in accordance with the authority granted and duties defined in Education Code Section 70902.
 - 1.1 The Board of Trustees may initiate and carry on any lawful program or activity that is not in conflict with the purposes for which community college districts are established.
 - 1.2 The Board of Trustees shall represent the public interest and establish rules and policies consistent with applicable laws and regulations for the governance and operation of the District's community colleges and education centers.
- 2.0 The Board of Trustees is committed to fulfilling its responsibilities to:
 - 2.1 Adopt policies that define the institutional mission and set prudent, ethical, and legal standards for campus operations.
 - 2.2 Hire a Chancellor and delegate to the Chancellor the authority to implement Board policies and decisions and other duties the Board of Trustees may prescribe.
 - 2.3 Establish policies for and approve comprehensive academic and facilities plans.
 - 2.4 Establish policies for and approve courses of instruction and educational programs, academic standards and graduation requirements, and rules governing student conduct.
 - 2.5 Monitor institutional performance, educational quality, and compliance with accreditation standards.
 - 2.6 Assure fiscal health and stability including adopting operational and capital outlay budgets and determining the need for tax or bond elections.
 - 2.7 Hold and convey property for the use and benefit of the District and manage and control District property.
 - 2.8 Employ and assign all personnel and establish employment practices, salaries, and benefits for all employees.
 - 2.9 Establish procedures for effective involvement of faculty, staff, and students in local governance.
 - 2.10 Assure the Board of Trustees operates in an open, accessible, welcoming spirit, and maintains an inclusive and anti-racist culture.**

BP 2200 Board Duties and Responsibilities

2.11 Establish policies that ensure the District operates in an anti-racist manner.

- 3.0 The Board of Trustees, by majority vote, may adopt a rule delegating authority to the District's Chancellor or any other employee or to a committee as the Board may designate. Any rule delegating authority shall prescribe the limits of the delegation. The governing board shall not delegate any power that is expressly made nondelegable by statute.

See Board Policy 2715, Board Code of Ethics/Standards of Practice.

Date of Adoption: April 24, 2007

Date of Last Revision: March 23, 2021
September 14, 2016 Chancellor's Staff
April 26, 2016
November 26, 2014 Chancellor's Staff

North Orange County Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2210 Officers

Reference:

Education Code Section 72000

1.0 At the annual organizational meeting, the Board of Trustees shall elect from among all its members a President of the Board, a Vice President, and a Secretary. The Chancellor shall serve as Executive Secretary of the Board.

The terms of officers shall be for one year.

1.1 The duties of the President of the Board are:

- 1.1.1 Preside over all meetings of the Board of Trustees;
- 1.1.2 Appoint special committees;
- 1.1.3 Call emergency and special meetings of the Board of Trustees as required by law;
- 1.1.4 Consult with the Chancellor on Board meeting agendas;
- 1.1.5 Communicate with individual board members about their responsibilities;
- 1.1.6 Participate in the orientation process for new board members;
- 1.1.7 Assure Board of Trustees' compliance with policies on board education, self-evaluation, and Chancellor evaluation;
- 1.1.8 Represent the Board of Trustees at official events or ensure board representation;
- 1.1.9 Execute all documents on behalf of the Board of Trustees, except as otherwise determined by law or this policy.

1.2 The duties of the Vice President of the Board are:

- 1.2.1 Perform all duties of the President in case of absence, resignation, or other disability of the President.

1.3 In the event of absence or disability of both the President and the Vice President, a President pro tem, authorized to perform all the duties of the President, may be chosen by the Board of Trustees.

1.4 The duties of the Secretary of the Board are:

- 1.4.1 Sign all legal notices and advertisements;
- 1.4.2 Execute all documents on behalf of the Board of Trustees as directed by the Board.

North Orange County Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2210 Officers

- 1.4.3 Perform such other duties as may be presented by the Board [of Trustees](#) or by State statutes.
- 1.5 The duties of the Executive Secretary of the Board are:
 - 1.5.1 Notify members of the Board [of Trustees](#) of regular, special, emergency, and adjourned meetings;
 - 1.5.2 Prepare and post Board meeting agendas;
 - 1.5.3 Have prepared for adoption minutes of the open session of all Board meetings;
 - 1.5.4 Maintain files of adopted minutes;
 - 1.5.5 Attend all Board meetings and closed sessions, unless excused, and in such cases to assign a designee;
 - 1.5.6 Conduct the official correspondence of the Board [of Trustees](#);
 - 1.5.7 Certify as legally required all Board [of Trustees'](#) actions;
 - 1.5.8 Sign, when authorized by law or by Board [of Trustees'](#) action, any documents that would otherwise require the signature of the Secretary of the Board;
 - 1.5.9 Prepare and maintain a record of all policies of the Board [of Trustees](#);
 - 1.5.10 Issue all orders of the Board [of Trustees](#).

See Board Policy 2305, Annual Organizational Meeting; and Board Policy 2740, Board Education.

Date of Adoption: June 24, 2003

Date of Last Revision: February 12, 2019

BP 2220 Committees of the Board

Reference:

Education Code Section 54952

- 1.0 The Board [of Trustees](#) may, by action, establish committees that it determines are necessary to assist the Board [of Trustees](#) in its responsibilities. Any committee established by Board [of Trustees](#)' action shall comply with the requirements of the Brown Act and with these policies regarding open meetings.
 - 1.1 Board [of Trustees](#)' committees that are composed solely of less than a quorum of members of the Board [of Trustees](#) that are advisory are not required to comply with the Brown Act, or with policies regarding open meetings, unless they are a standing committee.
- 2.0 The President of the Board shall appoint all such committees, state their specific responsibilities, and set dates for their reports.
- 3.0 Board [of Trustees](#)' committees that are only advisory have no authority or power to act on behalf of the Board [of Trustees](#). Findings or recommendations shall be reported to the Board [of Trustees](#) for consideration, after which such special committees shall be considered discharged.

Date of Adoption: June 24, 2003

Date of Last Revision: February 12, 2019
January 27, 2009
November 23, 2004

BP 2305 Annual Organizational Meeting

Reference:

Education Code Section 72000 [subdivision](#) (c)(2)(A)

- 1.0 The annual organizational meeting of the Board of Trustees will be held at the first meeting in December of each year. The purpose of the annual organizational meeting is to elect a president, vice president and a secretary, and conduct any other business as required by law or determined by the Board of Trustees. All elected officers will serve until the following year's annual meeting.
- 2.0 An annual calendar of Board meetings will be adopted at this meeting.

See Board Policy 2210, Officers.

Date of Adoption: June 24, 2003

Date of Last Revision: March 26, 2019

North Orange County Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2310 Regular Meetings of the Board

Reference:

**Education Code Section 72000 [subdivision \(d\)](#);
Government Code 54952.2, 54953 et seq., [and 54961](#)**

- 1.0 The Board of Trustees will adopt a calendar of Board meetings at its annual organizational meeting. In most months the Board [of Trustees](#) will meet on the second and fourth Tuesday. In some months the Board [of Trustees](#) may meet only once. Regular meetings of the Board [of Trustees](#) shall normally be held at the Anaheim Campus, 1830 W. Romneya Drive, Anaheim, CA, 92801 at 5:30 p.m. The calendar of Board meetings shall be published on the District website.
- 2.0 A notice identifying the location, date, and time of each regular meeting of the Board of Trustees shall be posted at least ten (10) days prior to the meeting and shall remain posted until the day and time of the meeting.
- 3.0 All regular meetings of the Board of Trustees shall be held within the boundaries of the District except in cases where the Board [of Trustees](#) is meeting with another local agency, ~~or~~ is meeting with its attorney to discuss pending litigation if the attorney's office is outside the District, [or is meeting during a proclaimed state of emergency](#).
- 4.0 All regular and special meetings of the Board of Trustees shall be open to the public, be accessible to persons with disabilities, and otherwise comply with Brown Act provisions, except as required or permitted by law.
- 5.0 The Board of Trustees may adjourn any regular meeting to a later fixed date to complete any unfinished business. At such adjourned session, the Board [of Trustees](#) shall have all the powers of the preceding regular session. Notice of the adjourned meeting must be posted on or near the door of the meeting room within 24 hours of the adjournment.
- 6.0 Representatives directly affiliated with each of the bargaining units of District employees, the Academic/Faculty Senates, and administrative personnel as designated by the Chancellor will be seated at a Resource Table. These representatives may provide reports to the Board of Trustees from their respective organizations, provide input on agenda items, or serve as a resource to the Board [of Trustees](#) in the discussion of issues subject to Board [of Trustees](#)' guidelines.
- 7.0 The Board of Trustees may use teleconferencing for its meetings consistent with Government Code Section 54953(b). A teleconferenced meeting shall comply with all legal requirements pertaining to such meetings. All votes taken during a teleconferenced meeting shall be by roll call.
- 8.0 Matters of procedure not governed by law or Board policy shall be guided by Robert's Rules of Order.

See Board Policy 2315, Closed Sessions; Board Policy 2320, Special and Emergency Meetings; Administrative Procedure 2320, Special and Emergency Meetings; Board Policy 2330, Quorum and Voting; Board Policy 2340, Agendas; Administrative Procedure 2340, Agendas; Board Policy 2360, Minutes; and Administrative Procedure 2360, Minutes.

Date of Adoption: June 24, 2003

North Orange County Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2310 Regular Meetings of the Board

Date of Last Revision: March 23, 2021
June 1, 2004

BP 2315 Closed Sessions

Reference:

**Government Code Sections ~~54956.75~~, [54954.5](#), 54956.8, 54956.9, 54957, [54957.1](#),
~~and 54957.6~~; [and 11125.4](#);**
Education Code Section 72122

- 1.0 Closed sessions of the Board of Trustees shall only be held as permitted by applicable legal provisions including but not limited to the Brown Act, Government Code, and Education Code. Matters discussed in closed session may include:
 - 1.1 The appointment, employment, evaluation of performance, discipline, or dismissal of a public employee;
 - 1.2 Charges or complaints brought against a public employee by another person or employee, unless the accused public employee requests that the complaints or charges be heard in an open session. The employee shall be given at least twenty-four (24) hours written notice of the closed session.
 - 1.3 Advice of counsel on pending litigation, [or the initiation of litigation](#), as defined by law;
 - 1.4 Consideration of tort liability claims as part of the District's membership in any joint powers agency formed for purposes of insurance pooling;
 - 1.5 Real property transactions;
 - 1.6 Threats to public security;
 - 1.7 Review of the District's position regarding labor negotiations and giving instructions to the District's designated negotiator;
 - 1.8 Discussion of student disciplinary action, with final action taken in public session;
 - 1.9 Conferring of honorary degrees;
 - 1.10 Consideration of gifts from a donor who wishes to remain anonymous; [and](#)
 - 1.11 To consider its response to a confidential final draft audit report from the Bureau of State Audits.
- 2.0 The agenda for each regular or special meeting shall contain information regarding whether a closed session will be held and shall identify the topics to be discussed in any closed session in the manner required by law.
- 3.0 After any closed session, the Board of Trustees shall reconvene in open session before adjourning and shall announce any actions taken in closed session and the vote or abstention of every member present.

North Orange County Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2315 Closed Sessions

- 4.0 All matters discussed or disclosed during a lawfully held closed session and all notes, minutes, records, or recordings made of such a closed session are confidential and shall remain confidential unless and until required to be disclosed by action of the Board of Trustees or by law.
- 4.1 All members of the Board of Trustees have a duty not to disclose any statements (written and oral), discussions, opinions, deliberations, and documents, that were made, reviewed or considered during the course of a closed session. This duty shall extend to those persons invited to attend the closed sessions. The above-described duty of nondisclosure shall be a continuing duty and shall continue after the person is no longer a member of the Board of Trustees, and this duty shall continue to all persons who are invited to attend such closed session.

See Board Policy 2310, Regular Meetings of the Board

Date of Adoption: June 24, 2003

Date of Last Revision: September 10, 2019
August 26, 2014
June 14, 2005

BP 2320 Special and Emergency Meetings

Reference:

**Government Code Sections 54956, 54956.5, and 54957;
Education Code Section 72129**

- 1.0 Special meetings may from time to time be called by the President of the Board or by a majority of the members of the Board of Trustees. Notice of such meetings shall be posted at least twenty-four (24) hours before the time of the meeting, and shall be noticed in accordance with Brown Act requirements. No business other than that included in the notice may be transacted or discussed.
- 2.0 Emergency meetings may be called by the President of the Board when prompt action is needed because of actual or threatened disruption of public facilities under such circumstances as are permitted by the Brown Act, including work stoppage, crippling disasters, and other activity that severely impairs public health or safety. No closed session shall be conducted during an emergency meeting, except as provided for in the Brown Act to discuss a dire emergency.
- 3.0 The Chancellor shall be responsible to ensure that notice of such meetings is provided to the local news media as required by law.

See Board Policy 2310, Regular Meetings of the Board and Administrative Procedure 2320, Special and Emergency Meetings.

Date of Adoption: June 24, 2003

Date of Last Revision: March 26, 2019
June 1, 2004

BP 2330 Quorum and Voting

Reference:

Education Code Sections [15266](#), 72000 [subdivision](#) (d)(3), 81310 et seq., [81360](#), [81365](#), [81511](#), and [81432](#);
Government Code Sections [53094](#) and [54950](#) et seq.;
Code of Civil Procedure Section [1245.240](#)

- 1.0 A quorum of the Board of Trustees shall consist of four (4) members.
 - 1.1 If there is no quorum present at the time set for the meeting, the members present may adjourn to another time. Notice of the adjourned meeting shall be given as required by law for regular meetings.
- 2.0 The Board of Trustees shall act by majority vote of all of the membership of the Board [of Trustees](#), except as noted below.
- 3.0 No action shall be taken by secret ballot. The Board of Trustees will publicly report any action taken in open session and the vote or abstention of each individual member present.
- 4.0 The following actions require a two-thirds (2/3) majority of all members of the Board of Trustees:
 - 4.1 Resolution of intention to sell or lease [District](#) real property, [which is not or will not be needed by the District for school classroom buildings](#) (except where a unanimous vote is required);
 - 4.2 Resolution of intention to dedicate or convey an easement;
 - 4.3 Resolution authorizing and directing the execution and delivery of a deed;
 - 4.4 Action to declare the District exempt from the approval requirements of a planning commission or other local land use body;
 - 4.5 Appropriation of funds from an undistributed reserve;
 - 4.6 Resolution to condemn real property;
 - [4.7](#) [Resolution to pursue the authorization and issuance of bonds pursuant to paragraph \(3\) of subdivision \(b\) of Section 1 of Article XIII A of the California Constitution and subdivision \(b\) of Section 18 of Article XVI of the California Constitution.](#)
- 5.0 The following actions require a unanimous vote of all members of the Board of Trustees:
 - 5.1 Resolution authorizing a sale or lease of District real property to the state, any county, city, or to any other school or community college district;
 - 5.2 Resolution authorizing lease of District property under a lease for the production of gas.

North Orange County Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2330 Quorum and Voting

See Board Policy 2310, Regular Meetings of the Board

Date of Adoption: June 24, 2003

Date of Last Revision: March 26, 2019
August 26, 2014

North Orange County Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2340 Agendas

Reference:

Government Code Sections 54954 et seq. and 7920.000 et seq.; ~~54950 et seq. and 6250 et seq.~~;
Education Code Sections 72121 and 72121.5

- 1.0 An agenda shall be posted ~~adjacent to the place of meeting~~ **in a location physically accessible 24 hours per day**, as well as on the District's internet website at least seventy-two (72) hours prior to the meeting time for regular meetings. The agenda shall include a brief description of each item of business to be transacted or discussed at the meeting. Agendas shall be developed by the Chancellor. If requested, the agenda shall be provided in appropriate alternative formats so as to be accessible to persons with a disability.
- 2.0 Business that is not on the agenda may not be acted on or discussed, except when one or more of the following apply:
 - 2.1 A majority decides there is an "emergency situation" as defined for emergency meetings;
 - 2.2 Two-thirds (2/3) of the members (or all members if less than two-thirds (2/3) are present) determine there is a need for immediate action and the need to take action came to the attention of the Board of Trustees subsequent to the agenda being posted;
 - 2.3 An item appeared on the agenda and was continued from a meeting held not more than five (5) days earlier.
- 3.0 The order of business may be changed by consent of the Board of Trustees.
- 4.0 **If requested by a member of the public, a copy of the agenda, or documents constituting the agenda packet, shall be provided by mail or email.** The Chancellor shall establish administrative procedures that provide for public access to agenda information and reasonable annual fees for the service.
- 5.0 Members of the public may place matters directly related to the business of the District on an agenda for a Board meeting by submitting a written summary of the item to the Chancellor. The written summary must be signed by the initiator, contain ~~his/her~~ **their** residence or business address, and organizational affiliation, if any. The Board of Trustees reserves the right to consider and take action in closed session on items submitted by members of the public as permitted or required by law.
 - 5.1 Agenda items submitted by members of the public must be received by the Office of the Chancellor one week prior to the regularly scheduled a Board meeting.
 - 5.2 Agenda items initiated by members of the public shall be placed on the Board's agenda following the items of business initiated by the Board of Trustees and by staff. Any agenda item submitted by a member of the public and heard at a public meeting cannot be resubmitted before the expiration of a ninety (90)-day period following the initial submission.

North Orange County Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2340 Agendas

- 6.0 Faculty, staff and students may place matters directly related to the business of the District on an agenda for a Board meeting by submitting a written summary of the item through established procedures in the Colleges and North Orange Continuing Education.

- 7.0. In accordance with BP/AP 2510, Participation in Local Decision-Making the Academic Senates may independently initiate agenda items by submitting a written summary of the item to the Chancellor. The summary must be signed by the President of the initiating Senate. The Board of Trustees reserves the right to consider and take action in closed session on items submitted by the Senates as permitted or required by law.
 - 7.1 Agenda items submitted by the Academic Senates must be received by the Office of the Chancellor one week prior to the regularly scheduled a Board meeting.

 - 7.2 Agenda items submitted by the Academic Senate shall be placed in the appropriate section of the agenda for the topic.

- 8.0 Members of the Board of Trustees may place items on the agenda by contacting the Chancellor's Office.

See Board Policy 2310, Regular Meetings of the Board, Board Policy and Administrative Procedure 2320, Special and Emergency Meetings, Administrative Procedure 2340, Agendas, Board Policy and Administrative Procedure 2345, Public Participation at Board Meetings, Board Policy and Administrative Procedure 2350, Speakers, Board Policy and Administrative Procedure 2360, Minutes, Board Policy and Administrative Procedure 2365, Recording, and Board Policy and Administrative Procedure 3300, Public Records.

Date of Adoption: June 24, 2003

Date of Last Revision: March 26, 2019
November 28, 2017
November 23, 2004

BP 2345 Public Participation at Board Meetings

Reference:

Government Code Sections 54954.3 and 54957.5;
Education Code Section 72121.5

- 1.0 The Board of Trustees shall provide opportunities for members of the general public to participate in the business of the Board of Trustees.
- 1.1 Members of the public may bring matters directly related to the business of the District to the attention of the Board of Trustees in one of two ways:
 - 1.1.1 There will be a time at each regularly scheduled Board meeting for the general public to discuss items not on the agenda.
 - 1.1.1.1 Members wishing to present such items shall submit a written request to the Board's Recording Secretary at the beginning of the meeting that summarizes the item and provides his/ ~~er~~ her name and organizational affiliation, if any. No action may be taken by the Board of Trustees on such items.
 - 1.1.2 Members of the public may place items on the prepared agenda in accordance with BP/AP 2340, Agendas.
 - 1.1.2.1 A written summary of the item must be submitted to the Chancellor at least one week prior to the Board meeting. The summary must be signed by the initiator, contain his or her residence or business address, and organizational affiliation, if any.
- 2.0 Members of the public also may submit written communications to the Board of Trustees on items on the agenda and/or speak to agenda items at the Board meeting. ~~Written communication regarding items on the Board's agenda should reach the Office of the Chancellor not later than five (5) working days prior to the meeting at which the matter concerned is to be before the Board of Trustees.~~ All such written communications shall be dated and signed by the author, and shall contain the residence or business address of the author and the author's organizational affiliation, if any.
- 3.0 If requested, writings that are public records shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.
- 4.0 Claims for damages are not considered communications to the Board of Trustees under this rule, but shall be submitted to the District Finance and Facilities Office.

See Board Policy 2340, Agendas, Administrative Procedure 2345, Public Participation at Board Meetings, Board Policy 2350, Speakers, and Board Policy 2355, Decorum.

Date of Adoption: June 24, 2003

Date of Last Revision: March 26, 2019

BP 2350 Speakers

Reference:

Education Code Section 72121.5;
Government Code Sections 54950 et seq.

- 1.0 Persons may speak to the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board [of Trustees](#).
- 2.0 Oral presentations relating to a matter on the agenda, including those on the consent agenda, shall be heard before the Board of Trustees begins its discussion of the item and before a vote is called on the item.
- 3.0 Persons wishing to speak to matters not on the agenda shall do so at the time designated at the meeting for public comments.
- 4.0 Those wishing to speak to the Board of Trustees are subject to the following:
 - 4.1 The President of the Board of Trustees may rule members of the public out of order if their remarks do not pertain to matters that are within the subject matter jurisdiction of the Board [of Trustees](#) or if their remarks are unduly repetitive.
 - 4.2 Non-scheduled substitutes may not speak in place of scheduled speakers unless alternates have been submitted on the original request.
 - 4.3 Employees who are members of a bargaining unit represented by an exclusive bargaining agent may address the Board of Trustees under this policy, but they may not attempt to negotiate terms and conditions of their employment. This policy does not prohibit any employee from addressing a collective bargaining proposal pursuant to the public notice requirements of Government Code Section 3547 and the policies of this Board [of Trustees](#) implementing that section.
 - 4.4 A written request to address the Board of Trustees is to be submitted to the Recording Secretary at the beginning of the meeting at which they wish to speak.
 - 4.5 The request shall include the person's name and name of the organization or group represented, if any, and a statement noting the agenda item or topic to be addressed.
 - 4.6 No member of the public may speak without being recognized by the President of the Board of Trustees.
 - 4.7 Each speaker will be allowed a maximum of three (3) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one subject, regardless of the number of speakers at any one Board meeting. At the discretion of a majority of the Board of Trustees, these time limits may be extended.
 - 4.7.1 A speaker who utilizes a translator will be allowed a maximum of six [\(6\)](#) minutes to address the Board of Trustees.

North Orange County Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2350 Speakers

- 4.8 Each speaker coming before the Board of Trustees is limited to one presentation per specific agenda item before the Board [of Trustees](#), and to one presentation per meeting on non-agenda matters.

See Administrative Procedures 2350, Speakers; Board Policy 2345, Public Participation at Board Meetings; and Board Policy 2355, Decorum

Date of Adoption: June 24, 2003

Date of Last Revision: May 14, 2019
November 28, 2017

North Orange County Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2355 Decorum

Reference:

Education Code Section 72121.5;

Government Code Sections [54954.3](#) subdivision (b), [54957.9](#), and [54957.95](#)

- 1.0 The following will be ruled out of order by the presiding officer:
 - 1.1 Disrupting, [disturbing](#), or otherwise impeding, [or rendering infeasible](#) the orderly conduct of the meeting.
 - 1.2 Physical violence and/or threats of physical violence directed toward any person or property.
- 2.0 In the event that any meeting is willfully interrupted by the actions of one or more persons so as to render the orderly conduct of the meeting unfeasible, the person(s) may be removed from the meeting room.
 - 2.1 Speakers who engage in such conduct may be removed from the podium and denied the opportunity to speak to the Board of Trustees for the duration of the meeting.
 - 2.2 ~~Before removal, a warning and a request that the person(s) curtail the disruptive activity will be made by the President of the Board. If the behavior continues, the person(s) may be removed by a vote of the Board of Trustees, based on a finding that the person is violating this policy, and that such activity is intentional and has substantially impaired the conduct of the meeting.~~ [Before removal for conduct other than an individual's use of force or a true threat of force, the presiding officer shall warn the individual that the behavior is disrupting the meeting and that failure to cease the behavior may result in the individual's removal. The presiding officer or their designee may then remove the individual if they do not promptly cease their disruptive behavior.](#)
 - 2.3 If order cannot be restored by the removal in accordance with these rules of individuals who are willfully interrupting the meeting, the Board of Trustees may order the meeting room cleared and may continue in session. The Board [of Trustees](#) shall only consider matters appearing on the agenda. Representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this rule.

See Board Policy 2345, Public Participation at Board Meetings and Board Policy 2350, Speakers

Date of Adoption: June 24, 2003

Date of Last Revision: October 27, 2020
May 14, 2019

North Orange County Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2360 Minutes

Reference:

**Education Code Section 72121 [subdivision \(a\)](#);
Government Code Section 54957.5**

- 1.0 The Chancellor shall cause minutes to be taken of all public meetings of the Board of Trustees. The minutes shall record all actions taken by the Board of Trustees. The adopted minutes shall be public records and shall be available to the public and the news media in accordance with the California Public Records Act, Government Code Section Sections ~~6250~~ [7920.000 et seq.](#) If requested, the minutes shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.
- 2.0 The minutes shall also record names of those present, all motions, names of those making and seconding motions, votes, major discussion points, and direction given to the Chancellor.
- 3.0 The written minutes of Board meetings, signed by the Secretary of the Board, are the official records of such meetings and constitute the only legal record of the public meeting.

See Board Policy 2310, Regular Meetings of the Board; Board Policy and Administrative Procedure 2320, Special and Emergency Meetings; Board Policy and Administrative Procedure 2340, Agendas; Board Policy and Administrative Procedure 2345, Public Participation at Board Meetings; Board Policy and Administrative Procedure 2350, Speakers; Administrative Procedure 2360, Minutes; Board Policy and Administrative Procedure 2365, Recording; and Board Policy and Administrative Procedure 3300, Public Records

Date of Adoption: June 24, 2003

Date of Last Revision: May 14, 2019
November 22, 2005

North Orange County Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2365 Recording

Reference:

Education Code Section 72121 [subdivision \(a\)](#);
Government Code Sections [7920.000, et seq.](#), 54953.5 and 54953.6

- 1.0 Any audio or video recording of an open and public Board meeting made by or at the direction of the Board of Trustees shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Sections ~~6250~~ [7920.000](#) et seq. The Chancellor is directed to enact administrative procedures to ensure that any such recordings are maintained for at least thirty (30) days following the audio or video recording.

- 2.0 Persons attending an open and public meeting of the Board of Trustees may, at their own expense, record the proceedings with an audio or video recording or a still or motion picture camera or may broadcast the proceedings. However, if the Board of Trustees finds by a majority vote that the recording or broadcast cannot continue without noise, illumination, or obstruction of view that constitutes or would constitute a persistent disruption of the proceedings, any such person shall be directed by the President of the Board of Trustees to stop the recording.

See Board Policy 2310, Regular Meetings of the Board; Board Policy and Administrative Procedure 2320, Special and Emergency Meetings; Board Policy and Administrative Procedure 2340, Agendas; Board Policy and Administrative Procedure 2345, Public Participation at Board Meetings; Board Policy and Administrative Procedure 2350, Speakers; Board Policy and Administrative Procedure 2360, Minutes; Administrative Procedure 2365, Recording; and Board Policy and Administrative Procedure 3300, Public Records

Date of Adoption: June 24, 2003

Date of Last Revision: May 14, 2019
February 26, 2013

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
DATE:	March 11, 2025	Resolution	_____
SUBJECT:	Revised and New Administrative Procedures	Information	X
		Enclosure(s)	X

BACKGROUND: The Chapter 2 Administrative Procedures included in this agenda item were revised as part of the District’s policy review cycle and reflects updates to revise legal language as provided by the CCLC Policy and Procedure Legal Updates Service and minor grammar corrections in keeping with District practices. Administrative Procedure 3415 is a new procedure that was approved by DCC and is legally required. The District Consultation Council reviewed, discussed, and reached consensus on the noted Administrative Procedures on February 24, 2025.

The approved procedures are provided to the Board as information in compliance with Board Policy 2410, Board Policies and Administrative Procedures.

Chapter 2, Board of Trustees

AP 2320, Special and Emergency Meetings: This procedure was reviewed as part of the cycle and contained no revisions.

AP 2340, Agendas: This procedure was revised to make two grammar corrections.

AP 2345, Public Participation at Board Meetings: This procedure was revised to make two grammar corrections.

AP 2350, Speakers: This procedure was revised to make a grammar correction.

AP 2360, Minutes: This procedure was revised to make a grammar correction to the reference section.

AP 2365, Recording: This procedure was revised to update the reference section and to the legal citation in section 1.1.

Chapter 3, General Institution

AP 3415, Immigration Enforcement Activities: This procedure was adopted and reflects template language provided by the CCLC service and by the Office of the California Attorney General to comply with Education Code Section 66093.3 subdivision (h) with district modifications based on DCC discussions and consultation with legal counsel.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive as information the revised Administrative Procedures in Chapter 2 and the new Administrative Procedure in Chapter 3.

Byron D. Clift Breland
Recommended by


Approved for Submittal

6.b.2
Item No.

AP 2320 Special and Emergency Meetings

Reference:

Government Code Sections 54956 and 54956.5;
Education Code Sections 72023.5 and 72129

1.0 Special Meetings

1.1 Whenever a special meeting of the Board of Trustees is called, the Chancellor shall cause the call and notice to be posted at least twenty-four (24) hours prior to the meeting in a location freely accessible to the public. The Chancellor shall also ensure that the following notices of the meeting are delivered either personally or by other means:

1.1.1 Written notice to each member of the Board of Trustees, including student members.

1.1.2 Written notice to each local newspaper of general circulation, and each radio or television station that has previously requested in writing to be provided notice of special meetings.

1.2 The written notice must be received at least twenty-four (24) hours before the time of the meeting as set out in the notice. The notice shall specify the time and place of the special meeting and the business to be transacted or discussed. The notice may be waived by members of the Board of Trustees in writing either prior to or at the time of the meeting.

2.0 Emergency Meetings

2.1 Whenever an emergency meeting of the Board of Trustees is called, the Chancellor shall cause notice to be provided by telephone at least one hour prior to the meeting to each local newspaper of general circulation and each radio or television station that has requested notice of special meetings. If telephone services are not functioning, the Chancellor shall provide the newspapers, radio stations, and television stations with information regarding the purpose of the meeting and any action taken at the meeting as soon after the meeting as possible.

See Board Policy 2310, Regular Meetings of the Board and Board Policy 2320, Special and Emergency Meetings.

Date of Adoption: June 24, 2003

Date of Last Revision: February 25, 2019 District Consultation Council

Date of Last Review: February 24, 2025 District Consultation Council (No changes)

North Orange County Community College District
ADMINISTRATIVE PROCEDURES
Chapter 2
Board of Trustees

AP 2340 Agendas

Reference:

Education Code Section 72121

- 1.0 The agenda for Board meetings is compiled by the Chancellor's Office staff. Included in the agenda are: business, educational, operational, and professional matters requiring Board of Trustees' approval; policy issues; and informational items. The agenda is developed the week prior to Board meetings and distributed to trustees and staff the Friday before a regularly scheduled meeting.
- 2.0 The docket portion of the agenda, listing each of the respective agenda items, is distributed to the news media and posted in the public area of the District Office the Friday before a regularly scheduled meeting.
- 3.0 The Board of Trustees' agenda in its entirety is published on the District website the Friday before a regularly scheduled meeting and is accessible to the public and the District community.
 - 3.1 The public can receive copies of the agenda through the Chancellor's Office at the standard District charge for photocopies. Any individual can print the agenda from the District website at no charge.
- 4.0 Copies of the agenda are made available to the public at Board meetings.

See Board Policy 2340, Agendas.

Date of Adoption: June 24, 2003

Date of Last Revision: February 24, 2025 District Consultation Council
March 12, 2019 Board of Trustees
February 25, 2019 District Consultation Council

AP 2340 Agendas

Reference:

Education Code Section 72121

- 1.0 The agenda for Board meetings is compiled by the Chancellor's Office staff. Included in the agenda are: business, educational, operational, and professional matters requiring Board of Trustees' approval; policy issues; and informational items. The agenda is developed the week prior to Board meetings and distributed to trustees and staff the Friday before a regularly scheduled meeting.
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See Board Policy 2340, Agendas.

Date of Adoption: June 24, 2003

Date of Last Revision: March 12, 2019 Board of Trustees
February 25, 2019 District Consultation Council

AP 2345 Public Participation at Board Meetings

Reference:

Education Code Section 72121.5;
Government Code Section 54954.2

- 1.0 Members of the public may participate in Board meetings in accordance with the provisions of BP 2345, Public Participation at Board Meetings.
- 2.0 The Board of Trustees welcomes public comment on issues within the jurisdiction of the District. Comments should be limited to three (3) minutes per speaker and twenty (20) minutes per topic. A speaker who utilizes a translator will be allowed a maximum of six (6) minutes. At the Board of Trustees' discretion, these time limits may be amended.
- 3.0 Members wishing to address the Board of Trustees shall be requested to submit a written request to the Board's Recording Secretary at the beginning of the meeting that summarizes the item and provides their name and organizational affiliation, if any. All comments should be directed to the Board of Trustees.
- 4.0 At the conclusion of public comment, the Board of Trustees may ask staff to review a matter or ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action.
- 5.0 The Board of Trustees does not condone any defamatory accusations or complaints, including remarks which reflect adversely on the political, religious, or economic views, character, or motives of any person. Members of the audience bear the sole legal responsibility for any defamation actions that may be brought as a result of their comments or allegations.

See Board Policy and Administrative Procedure 2340, Agendas, Board Policy and Administrative Procedure 2350, Speakers, and Board Policy 2355, Decorum.

Date of Adoption: June 24, 2003

Date of Last Revision: February 24, 2025 District Consultation Council
March 12, 2019 Board of Trustees
February 25, 2019 District Consultation Council

AP 2345 Public Participation at Board Meetings

Reference:

Education Code Section 72121.5;
Government Code Section 54954.2

- 1.0 Members of the public may participate in Board meetings in accordance with the provisions of BP 2345, Public Participation at Board Meetings.
- 2.0 The Board of Trustees welcomes public comment on issues within the jurisdiction of the District. Comments should be limited to three (3) minutes per speaker and twenty (20) minutes per topic. A speaker who utilizes a translator will be allowed a maximum of six (6) minutes. At the Board's of Trustees' discretion, these time limits may be amended.
- 3.0 Members wishing to address the Board of Trustees shall be requested to submit a written request to the Board's Recording Secretary at the beginning of the meeting that summarizes the item and provides ~~his or~~ their name and organizational affiliation, if any. All comments should be directed to the Board of Trustees.
- 4.0 At the conclusion of public comment, the Board of Trustees may ask staff to review a matter or ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action.
- 5.0 The Board of Trustees does not condone any defamatory accusations or complaints, including remarks which reflect adversely on the political, religious, or economic views, character, or motives of any person. Members of the audience bear the sole legal responsibility for any defamation actions that may be brought as a result of their comments or allegations.

See Board Policy and Administrative Procedure 2340, Agendas, Board Policy and Administrative Procedure 2350, Speakers, and Board Policy 2355, Decorum.

Date of Adoption: June 24, 2003

Date of Last Revision: March 12, 2019 Board of Trustees
February 25, 2019 District Consultation Council

North Orange County Community College District
ADMINISTRATIVE PROCEDURES
Chapter 2
Board of Trustees

AP 2350 Speakers

Reference:

Education Code Section 72121.5;
Government Code Section 54954.2

- 1.0 Speaker request cards are available outside the Board Room before each meeting. When completed, the cards should be turned in to the Recording Secretary of the Board.
- 2.0 Speaker request cards are to be submitted at the beginning of the meeting. Exceptions may be made at the discretion of the Board President.
- 3.0 Public comments will be summarized in the Board meeting minutes. Upon request by a speaker who is addressing the Board of Trustees, a “for-the-record” statement shall be included in the Board Meeting Supplemental Minutes, with the understanding that the speaker will provide a written copy of the statement at the time it is presented.

See Board Policy and Administrative Procedure 2345, Public Participation at Board Meetings; Board Policy 2350, Speakers; and Board Policy 2355, Decorum

Date of Adoption: June 24, 2003

Date of Last Revision: February 24, 2025 District Consultation Council
March 25, 2019 District Consultation Council
March 23, 2009 Chancellor’s Cabinet

North Orange County Community College District
ADMINISTRATIVE PROCEDURES
Chapter 2
Board of Trustees

AP 2350 Speakers

Reference:

Education Code Section 72121.5;
Government Code Section 54954.2

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- 2.0 Speaker request cards are to be submitted at the beginning of the meeting. Exceptions may be made at the discretion of the Board President.
- 3.0 Public comments will be summarized in the Board meeting minutes. Upon request by a speaker who is addressing the Board [of Trustees](#), a “for-the-record” statement shall be included in the Board Meeting Supplemental Minutes, with the understanding that the speaker will provide a written copy of the statement at the time it is presented.

See Board Policy and Administrative Procedure 2345, Public Participation at Board Meetings; Board Policy 2350, Speakers; and Board Policy 2355, Decorum

Date of Adoption: June 24, 2003

Date of Last Revision: March 25, 2019 District Consultation Council
March 23, 2009 Chancellor’s Cabinet

North Orange County Community College District
ADMINISTRATIVE PROCEDURES
Chapter 2
Board of Trustees

AP 2360 Minutes

Reference:

Education Code Section 72121 subdivision (a)

- 1.0 The Chancellor's Office is responsible for maintaining minutes of Board meetings according to current law and the provisions of the Brown Open Meetings Act. The minutes shall be written to include only actions proposed and/or approved by the Board of Trustees.
- 2.0 Public comments will be summarized in the Board meeting minutes. Upon request by a speaker who is addressing the Board of Trustees, a "for-the-record" statement shall be included in the Board Meeting Supplemental Minutes, with the understanding that the speaker will provide a written copy of the statement at the time it is presented.

See Board Policy 2310, Regular Meetings of the Board; Board Policy and Administrative Procedure 2320, Special and Emergency Meetings; Board Policy and Administrative Procedure 2340, Agendas; Board Policy and Administrative Procedure 2345, Public Participation at Board Meetings; Board Policy and Administrative Procedure 2350, Speakers; Board Policy 2360, Minutes; Board Policy and Administrative Procedure 2365, Recording; and Board Policy and Administrative Procedure 3300, Public Records

Date of Adoption: June 24, 2003

Date of Last Revision: February 24, 2025 District Consultation Council
March 25, 2019 District Consultation Council
March 23, 2009 Chancellor's Cabinet

North Orange County Community College District
ADMINISTRATIVE PROCEDURES
Chapter 2
Board of Trustees

AP 2360 Minutes

Reference:

Education Code Section 72121 [subdivision \(a\)](#)

- 1.0 The Chancellor's Office is responsible for maintaining minutes of Board meetings according to current law and the provisions of the Brown Open Meetings Act. The minutes shall be written to include only actions proposed and/or approved by the Board of Trustees.
- 2.0 Public comments will be summarized in the Board meeting minutes. Upon request by a speaker who is addressing the Board of Trustees, a "for-the-record" statement shall be included in the Board Meeting Supplemental Minutes, with the understanding that the speaker will provide a written copy of the statement at the time it is presented.

See Board Policy 2310, Regular Meetings of the Board; Board Policy and Administrative Procedure 2320, Special and Emergency Meetings; Board Policy and Administrative Procedure 2340, Agendas; Board Policy and Administrative Procedure 2345, Public Participation at Board Meetings; Board Policy and Administrative Procedure 2350, Speakers; Board Policy 2360, Minutes; Board Policy and Administrative Procedure 2365, Recording; and Board Policy and Administrative Procedure 3300, Public Records

Date of Adoption: June 24, 2003

Date of Last Revision: March 25, 2019 District Consultation Council
March 23, 2009 Chancellor's Cabinet

North Orange County Community College District
ADMINISTRATIVE PROCEDURES
Chapter 2
Board of Trustees

AP 2365 Recording

Reference:

Government Code Sections 7920.000, et seq., 54953.5, and 54953.6

- 1.0 The Chancellor's Office is responsible for maintaining audio recordings of Board meetings, excluding closed sessions, for a minimum of thirty (30) days following the meeting.
 - 1.1 The audio recordings shall be made available to the public and the news media in accordance with the California Public Records Act, Government Code Sections 7920.000 et seq.
 - 1.2 The agenda for each meeting shall state, in a prominent place, that the meetings are being recorded electronically.

See Board Policy 2310, Regular Meetings of the Board; Board Policy and Administrative Procedure 2320, Special and Emergency Meetings; Board Policy and Administrative Procedure 2340, Agendas; Board Policy and Administrative Procedure 2345, Public Participation at Board Meetings; Board Policy and Administrative Procedure 2350, Speakers; Board Policy and Administrative Procedure 2360, Minutes; Board Policy 2365, Recording; and Board Policy and Administrative Procedure 3300, Public Records

Date of Adoption: June 24, 2003

Date of Last Revision: February 24, 2025 District Consultation Council
March 25, 2019 District Consultation Council

North Orange County Community College District
ADMINISTRATIVE PROCEDURES
Chapter 2
Board of Trustees

AP 2365 Recording

Reference:

Government Code Sections [7920.000, et seq.](#), [54953.5](#), and [54953.6](#)

- 1.0 The Chancellor's Office is responsible for maintaining audio recordings of Board meetings, excluding closed sessions, for a minimum of thirty (30) days following the meeting.
 - 1.1 The audio recordings shall be made available to the public and the news media in accordance with the California Public Records Act, Government Code Sections ~~6250~~ [7920.000 et seq.](#)
 - 1.2 The agenda for each meeting shall state, in a prominent place, that the meetings are being recorded electronically.

See Board Policy 2310, Regular Meetings of the Board; Board Policy and Administrative Procedure 2320, Special and Emergency Meetings; Board Policy and Administrative Procedure 2340, Agendas; Board Policy and Administrative Procedure 2345, Public Participation at Board Meetings; Board Policy and Administrative Procedure 2350, Speakers; Board Policy and Administrative Procedure 2360, Minutes; Board Policy 2365, Recording; and Board Policy and Administrative Procedure 3300, Public Records

Date of Adoption: June 24, 2003

Date of Last Revision: March 25, 2019 District Consultation Council

AP 3415 Immigration Enforcement Activities

Reference:

Education Code Sections 66093 and 66093.3

- 1.0 **Responding to Requests for Access for Immigration Enforcement Activities:** District/campus personnel shall provide guidance and offer to employees training addressing law enforcement access to campus buildings. This guide shall include the following required topics:
 - 1.1 Campus safety contact information to report concerns about the presence of officers engaged in immigration enforcement on any campus property.
 - 1.2 Samples of warrant and subpoena documents that could be used for access onto campus property, or to seize or arrest students or other individuals on campus.
 - 1.3 Sample responses for District/campus employees to use in response to officers seeking access for immigration enforcement purposes that avoids classroom interruptions, and that preserves the peaceful conduct of the school's activities.
- 2.0 District/campus personnel shall advise all students, faculty, and staff to immediately notify the Office of the Vice President of Student Services or the Office of the Vice Chancellor of Administrative Services if they are advised that an officer engaged in immigration enforcement is expected to enter, will enter, or has entered the campus for immigration enforcement purposes. Campus safety should also be notified as soon as possible.
- 3.0 No personnel may consent to entry of District facilities or portions thereof (e.g., classrooms and areas restricted to staff and students such as private offices) for parties engaging in immigration enforcement activities.
- 4.0 District/campus personnel shall advise all students, faculty, and staff responding to or having contact with an officer engaged in immigration enforcement executing an immigration order, to refer the entity or individual to the Office of the Vice President of Student Services or the Office of the Vice Chancellor of Administrative Services for purposes of verifying the legality of any warrant, court order, or subpoena.
- 5.0 If the officer declares that exigent circumstances exist and demands immediate access to the campus, District/campus personnel should not refuse the officer's orders and immediately contact the Vice President of Student Services or the Vice Chancellor of Administrative Services.
 - 5.1 Exigent circumstances are defined as circumstances that would cause a reasonable person to believe that entry (or other relevant prompt action) was necessary to prevent physical harm to the officers or other persons, the destruction of relevant evidence, the escape of the suspect, or some other consequence improperly frustrating legitimate law enforcement efforts.
- 6.0 The Office of the Vice President or the Office of the Vice Chancellor of Administrative Services shall determine what type of authorization is being provided to support the officer's request for access:

AP 3415 Immigration Enforcement Activities

- 6.1 **A U.S. Immigrations and Customs Enforcement (ICE) “warrant.”** Immediate compliance is not required. District/campus personnel shall inform the officer that they cannot consent to any request without first consulting with the Vice President of Student Services or the or Vice Chancellor of Administrative Services. Provide a copy of the warrant to the designated administrator (where possible, in consultation with legal counsel) as soon as possible.
- 6.2 **A federal judicial warrant (search-and-seizure warrant or arrest warrant):** Prompt compliance with such a warrant is usually legally required, but where feasible, consult with the Vice President of Student Services or the Vice Chancellor of Administrative Services before responding.
- 6.3 **A subpoena for production of documents or other evidence:** Immediate compliance is not required. Inform the officer that the District/campus cannot respond to the subpoena until after it has been reviewed by a designated administrator. All subpoenas should be delivered to the Office of the Vice Chancellor of Administrative Services at the Anaheim Campus as soon as possible.
- 6.4 **A notice to appear:** This document is not directed at the District. District/campus personnel are under no obligation to deliver or facilitate service of this document to the person named in the document. If a copy of the document is received, it must be given to a designated administrator as soon as possible.
- 7.0 District/campus personnel should not attempt to physically interfere with an officer, even if the officer appears to be acting without consent or exceeding the authorization given under a warrant or other document. If an officer enters the premises without consent, District/campus personnel shall make a record of the contact and forward the information to the Office of the Vice President of Student Services or the Office of the Vice Chancellor of Administrative Services.
- 8.0 In making record of the contact with an immigration enforcement officer, District/campus personnel shall provide the following information:
- 8.1 Name of the officer, and, if available, the officer’s credentials and contact information;
- 8.2 Identity of all school personnel who communicated with the officer;
- 8.3 Details of the officer’s request;
- 8.4 Whether the officer presented a warrant, subpoena, or court order to accompany their request, what was requested in the warrant/subpoena/court order, and whether the warrant/subpoena/court order was signed by a judge;
- 8.5 District personnel’s response to the officer’s request;
- 8.6 Any further action taken by the immigration officer; and
- 8.7 Photo or copy of any documents presented by the agent.

North Orange County Community College District
ADMINISTRATIVE PROCEDURES
Chapter 3
General Institution

AP 3415 Immigration Enforcement Activities

- 9.0 District/campus personnel shall provide a copy of those notes, and associated documents collected from the officer, to the Office of the Vice President of Student Services or the Office of the Vice Chancellor of Administrative Services.
- 10.0 In turn, the Office of Student Services shall submit a timely report to the Chancellor, Vice Chancellor of Administrative Services, and the campus public safety office regarding the officer's requests and actions and the District's response(s).
- 11.0 **Responding to Immigration Acts Against Students or Family Members:** If there is reason to suspect that a student, faculty member, or staff person has been taken into custody as the result of an immigration action, District/campus personnel shall notify the person's emergency contact that the person may have been taken into custody.
- 12.0 District/campus personnel shall designate an employee staff person as a point of contact for any student, faculty member, or staff person who may or could be subject to an immigration order or inquiry.
- 13.0 District/campus personnel shall not discuss the personal information, including immigration status information, of any student, faculty member, or staff person with anyone, or reveal the personal information to anyone, unless disclosing this information is permitted by federal and state law.
- 14.0 District/campus personnel shall maintain a contact list of legal service providers who provide legal immigration representation and provide this list free of charge to any student who requests it. At minimum, the list shall include the legal service provider's name and contact number, e-mail address, and office address.
- 15.0 If a student is detained or deported, or is unable to attend to their academic requirements because of an immigration order, the District shall make all reasonable efforts to assist the student in retaining any eligibility for financial aid, fellowship stipends, exemption from nonresident tuition fees, funding for research or other educational projects, housing stipends or services, or other benefits the student has been awarded or received subject to and in compliance with its policy.
- 16.0 District/campus personnel shall permit a student who is subject to an immigration order to re-enroll if and when the student is able to return to the District, subject to and in compliance with its policy and will make reasonable and good-faith efforts to provide for a seamless transition in the student's re-enrollment and reacquisition of campus services and support.
- 17.0 The Vice President of Student Services or the Vice Chancellor of Administrative Services shall be available to assist any student, faculty, and staff who may be subject to an immigration order or inquiry, or who may face similar issues, and whose education or employment is at risk because of immigration enforcement actions.

Date of Adoption: February 24, 2025 District Consultation Council

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: March 11, 2025

SUBJECT: 2025 District Legislative Priorities

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Each year, the North Orange County Community College District crafts state and federal legislative priorities in order to direct advocacy efforts for the District and campuses. With the help of lobbyists Nossaman LLP, members of Chancellor’s Staff meet each year to discuss emerging legislative issues that affect our students, staff, and community.

Identified legislative priorities address critical needs in the areas of workforce, college readiness, transfer and articulation, financial aid, student success and basic needs, inclusion of noncredit students in appropriate initiatives, as well as general considerations that affect higher education appropriations. The goal is to maximize opportunities for student success, and position NOCCCD to better serve the existing and future workforce needs of the community it serves.

For 2025, Chancellor’s Staff has identified the following state and federal legislative priorities:

State Legislative Priorities

- Labor Market
- Basic Needs
- Diversity, Equity, Inclusion, Anti-Racism, and Accessibility (DEIAA)
- Noncredit
- Long-Term Financial Stability

Federal Legislative Priorities

- Financial Aid
- Fiscal Stability
- Basic Needs
- Cybersecurity
- Congressionally Directed Spending Requests
- Advocacy Efforts for Undocumented Students

These priorities are not meant to be all-inclusive, and NOCCCD retains the right to advocate on behalf of or in opposition to other areas of legislation or specific bills as they arise through the legislative session. If the Board of Trustees wishes to take a unified position on specific bills during the session, a separate agenda item will be crafted and subsequently voted on as a resolution.

This agenda item was written by Kai Stearns, District Director, Public & Governmental Affairs.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 4) Collective Impact and Partnerships – Goal 3) The District will advocate at the state and national levels for legislation that supports student experience and success.

How does this relate to Board Policy: This item is in accordance with: BP 1001, District Mission, Vision, & Values Statements; The mission of the North Orange County Community College District is to serve and enrich our diverse communities by providing a comprehensive program of educational opportunities that are accessible, relevant, and academically excellent. We are unequivocally committed to student success and lifelong learning. BP 2430, Delegation of Authority to Chancellor; The Chancellor is empowered to reasonably interpret board policy. In situations where there is no board policy direction, the Chancellor shall have the power to act, but such decisions shall be subject to review by the Board. BP 2716, Political Activity; Initiative or referendum measures may be drafted on an area of legitimate interest to the District. The Board may by resolution express the Board's position on ballot measures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board of Trustees adopt the recommended state and federal legislative priorities for 2025 and empower the Chancellor of the North Orange County Community College District to advocate for the interests of the students, staff, and faculty of the District on behalf of the Board.

Byron D. Clift Breland
Recommended by


Approved for Submittal

6.c.2
Item No.

2025 State Legislative Priorities

The North Orange County Community College District has identified five critically important state legislative priorities to focus advocacy efforts on for 2025. Each priority has been carefully chosen to focus on results that will support the District's student population, staff, faculty, and long-term sustainability. These priorities allow staff and the District's advocates in Sacramento to act expeditiously on key state policy issues that impact the District and the students we serve; however, this is not an all-inclusive list of the issues the District will engage in and advocate on.

- 1. Meeting Labor Market Demands:** California Community Colleges (CCCs) partner with K-12 districts, universities, and industry to provide career ladder opportunities that are in direct response to the current labor market needs. It is vital that the State continues to support the CCC Baccalaureate Degree Program to help close equity gaps and improve student pathways to greater economic mobility. Additionally, continued investments in the Strong Workforce Program, Guided Pathways, Dual Enrollment, Entrepreneurships, Apprenticeships and Career Education, help our campuses ensure our students are trained, retrained, and prepared for the labor industries that are growing in our region. The District strongly supports ongoing investments and policies that support the CCC's in preparing our students for the workforce, boosting enrollment, and meeting labor market demands, including implementation of the California Cradle-to-Career Data System.
- 2. Basic Needs:** A research project completed in 2023 through a collaboration between the Community College League of California's (CCLC) CEO Affordability, Food & Housing Access Taskforce and the RP Group, identified significant gaps in students' access to and affordability of basic needs. Student success is directly impacted by access to basic needs, such as food, housing, textbooks, technology, transportation, childcare, and mental health services. The District strongly supports any policy and/or budget-related efforts aimed at increasing every student's—both credit and noncredit—ability to access basic needs and mental health services. The District supports maximum flexibility with the use of these funds, to best meet the individual needs of our students. The District supports policies and resources that assist students with digital literacy, security, and safety, emphasizing the importance of cybersecurity and privacy to ensure they can navigate online learning environments responsibly and successfully while protecting their personal information. The District supports policies and financial resources to provide students with access to technology, including broadband connections, computers, and software, while prioritizing cybersecurity measures and privacy protections to ensure safe and secure use of these tools. The District supports the need for resources for campuses to successfully transition courses to online and distance platforms, including the need for professional development, training, and technology support for staff and faculty.
- 3. Diversity, Equity, Inclusion, Accessibility, and Anti-Racism (DEIAA):** The District is committed to DEIAA initiatives with the goal of developing an intercultural proficient community of students, faculty, staff and management. The District supports policies that systemically dismantle racism, and further advancing equity, equity-mindedness, civil rights, racial justice, equal opportunity, and inclusion efforts for CCCs. The District is committed to creating a sense of belonging on campus and throughout the District, with our students, faculty, staff and management. The District will support policies that further growth and equity-minded practices, and create a more diverse and equitable campus environment and place of work.

4. **Noncredit:** The District has one of the largest noncredit centers in California: North Orange Continuing Education (NOCE). NOCE serves over 25,000 students a year through such programs as high school diploma, English as a second language, parenting, and career certification classes. Historically, there have been several examples of statewide community college initiatives implemented that have not adequately considered the special administration challenges inherent to noncredit education, even when that inclusion would have been a valuable addition to the initiative. The District will continue to advocate for equitable legislative and regulatory consideration for all students, both credit and noncredit, and programs. The District supports noncredit programs preserving the same level of access to all eligible funding sources, including California Adult Education Program, Strong Workforce Program, and Student Equity and Achievement Program.
5. **Long-Term Financial Stability:** The California Community College system as a whole, including our District, is still dealing with a significant decline in enrollment from a variety of factors, including statewide population decline. While the District continues to implement strategies to regain enrollment, it is important that policy makers understand the volatility of the marketplace. During the next several years, it is critical that the State support the long-term financial stability of our system, including on-going financial investments in the PERS and STRS pension system. The State should also re-evaluate the Faculty Obligation Number (FON) in a fair and equitable way and consider updates to the 50% law. Finally, the District urges policy makers to consider funding that is needed for local scheduled maintenance.

2025 Federal Legislative Priorities

The North Orange County Community College District (NOCCCD) has identified six critically important federal legislative priorities to focus advocacy efforts on in 2025. Each priority has been carefully chosen to focus on results that will support the District's student population, staff, faculty, and long-term sustainability. These priorities allow staff and District advocates in Washington, D.C. to act expeditiously on key federal policy issues that impact the District and the students we serve; however, this is not an all-inclusive list of the issues the District will engage in and advocate on during the year.

- 1. Financial Aid:** Federal financial aid consists of student loans and need-based financial aid, such as the Pell Grant, Supplemental Educational Opportunity Grants (SEOG), and Federal Work-Study. The District will engage in advocacy on policy proposals that result in significant changes to federal financial aid, including increased student aid support through efforts to make community college free for students, as well as policy changes related to Pell grants, accreditation, regulation reform, student loans, and additional transparency. It is important during these policy debates that any changes to law reflect California's diverse student population and needs. The cost to attend community college in California encompasses much more than just fees. All of the support needed to ensure access and success for a student's ability to achieve their educational goals, such as transportation, childcare, textbooks, housing and food, should be taken into account. The District will advocate to ensure all students—both noncredit and credit—are able to access federal financial aid grants and/or resources.
- 2. Fiscal Stability:** The District opposes any proposed cuts in the Labor-HHS-Education bill to federal funding streams that California Community Colleges use to support student success, such as Asian American and Native American Pacific Islander-Serving Institutions (AANAPISI) and Hispanic-Serving Institutions (HSI) funding. The District supports the option of having dual designations as both AANAPISI and HSI Institutions and the opportunity to receive funding for serving both student populations. The District supports maintaining level funding, or increasing funding, for Workforce Innovation Opportunity Act (WIOA) programs that we use to bolster the local labor workforce. These funds are critical to maintaining a thriving economy in our region, state, and nation.
- 3. Basic Needs:** A research project completed in 2023 through a collaboration between the Community College League of California's (CCLC) CEO Affordability, Food & Housing Access Taskforce and the RP Group, identified significant gaps in students' access to and affordability of basic needs. Student success is directly impacted by access to basic needs, such as food, housing, technology, transportation, childcare, and mental health services. The District strongly supports any policy and/or budget-related efforts aimed at increasing every students'—both credit and noncredit—ability to access basic needs and mental health services. The District supports maximum flexibility with the use of these funds, to best meet the individual needs of our students. The District supports policies and resources that assist students with digital literacy, security, and safety, emphasizing the importance of cybersecurity and privacy to ensure they can navigate online learning environments responsibly and successfully while protecting their personal information. The District supports policies and financial resources to provide students with access to technology, including broadband connections, computers, and software, while prioritizing cybersecurity

measures and privacy protections to ensure safe and secure use of these tools. The District supports the need for resources for campuses to successfully transition courses to online and distance platforms, including the need for professional development, training, and technology support for staff and faculty.

4. **Cybersecurity:** The District will engage on cybersecurity as a topic of interest given the amount of sensitive personal information collected on students and the vital role that the District plays in educating and developing the workforce in Orange County. In 2023, the Department of Homeland Security (DHS) released a series of recommendations regarding how the federal government can streamline the reporting of cyber incidents to better protect the nation's critical infrastructure. Given the increase in ransomware attacks, including on public school systems, there must be adequate investment in cybersecurity. Lastly, the need to have an auditable and secure system to verify student enrollments and corresponding financial and sensitive personal information is critical. The District supports policies and resources to implement safe cybersecurity measures.
5. **Congressionally Directed Spending Requests:** The District will be poised to advance local projects with our Congressional Representatives by requesting priority funding through Congressionally directed spending requests. These projects may be focused on a variety of District-wide matters, such as student transportation concerns, educational programming, or veteran educational-related issues. The District will advocate for the support of these critical projects by requesting federal funding to ensure implementation.
6. **Support Advocacy Efforts for Undocumented Students.** NOCCCD is committed to serving all students who can benefit from a post-secondary education, without regard to race, ethnicity, religion, national origin, immigration status, age, gender, language, socio-economic status, gender identity or expression, medical condition or disability. California is home to more than two million undocumented immigrants and estimates find that approximately 75,000 undocumented students are enrolled in California's public and independent colleges and universities. The District will continue to support undocumented students by creating safe spaces for students to feel welcome and included, providing financial resources to all students, advocating for scholarships, building relationships with community leaders, and advocacy for policy change. In addition, the District is committed to providing professional development opportunities to all faculty, staff, and management employees to bring awareness of the needs of our undocumented students, communities, and families. Along with Governor Newsom and the California Community Colleges' Chancellor's Office, NOCCCD supports policy advocacy efforts that increase access and provide resources that support undocumented students' persistence in higher education.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	March 11, 2025	Resolution	<u>X</u>
		Information	<u> </u>
SUBJECT:	Resolution No. 24/25-10, Board of Trustees Excused Absence	Enclosure(s)	<u>X</u>

BACKGROUND: Pursuant to Board Policy 2725, Board Member Compensation, Board members may be paid for meetings when they are absent, if the Board adopts a Resolution verifying that the absence is excused.

Education Code Section 7425, Subdivision (c) reads as follows:

A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes, finds that at that time of the meeting he or she is performing services outside of the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board. This compensation shall be a charge against the funds of the district.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2725, Board Member Compensation.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board adopt Resolution No. 24/25-10, Trustee Absence verifying that Trustee Jeffrey P. Brown was absent on February 11, 2025 due to illness and, therefore, eligible to receive compensation for the Regular Board meeting held on that date. A signed affidavit from Trustee Brown verifying his absence due to illness will be on file in the Chancellor's Office.

Byron D. Clift Breland

Recommended by



Approved for Submittal

6.d.1

Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



Resolution 24/25-10, Trustee Absence

WHEREAS, Education Code Section 72425(c) states:

(c) A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board. This compensation shall be a charge against the funds of the District.

NOW, THEREFORE, BE IT RESOLVED that the Trustee named below was absent from the Regular Board meeting of February 11, 2025, due to illness, and therefore, eligible to receive compensation for the meeting held on that date.

TRUSTEE

Jeffrey P. Brown

AYES:

NOES:

ABSENT:

ABSTAINING:

DATE ADOPTED: March 11, 2025

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	March 11, 2025	Resolution	<u>X</u>
		Information	<u> </u>
SUBJECT:	Resolution No. 24/25-11, Board of Trustees Excused Absence	Enclosure(s)	<u>X</u>

BACKGROUND: Pursuant to Board Policy 2725, Board Member Compensation, Board members may be paid for meetings when they are absent, if the Board adopts a Resolution verifying that the absence is excused.

Education Code Section 7425, Subdivision (c) reads as follows:

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How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2725, Board Member Compensation.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board adopt Resolution No. 24/25-11, Trustee Absence verifying that Trustee Stephen T. Blount was absent on February 25, 2025 due to illness and, therefore, eligible to receive compensation for the Regular Board meeting held on that date. A signed affidavit from Trustee Blount verifying his absence due to illness will be on file in the Chancellor’s Office.

Byron D. Clift Breland

Recommended by



Approved for Submittal

6.e.1

Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



Resolution 24/25-11, Trustee Absence

WHEREAS, Education Code Section 72425(c) states:

(c) A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board. This compensation shall be a charge against the funds of the District.

NOW, THEREFORE, BE IT RESOLVED that the Trustee named below was absent from the Regular Board meeting of February 25, 2025, due to illness, and therefore, eligible to receive compensation for the meeting held on that date.

TRUSTEE

Stephen T. Blount

AYES:

NOES:

ABSENT:

ABSTAINING:

DATE ADOPTED: March 11, 2025

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: March 11, 2025

SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

Byron D. Clift Breland

Recommended by

Byron D. Clift Breland

Approved for Submittal

6.f

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	March 11, 2025	Resolution	<u> </u>
SUBJECT:	Study Session: District's Fiscal Position	Information	<u> </u>
		Enclosure(s)	<u> X </u>

BACKGROUND: In light of the budget concerns for the State of California, and the potential for a negative impact on the NOCCCD budget, a Study Session will be conducted to address the Board Goals, discussed at the Annual Retreat. The Study Session will outline the District's fiscal position for the current fiscal year as well as three subsequent years. Budget Staff will present information on the following:

- 2023-24 Actuals
- Current year (2024-25) Budget
- Budget assumptions for 2025-26
- Economic Outlook
- Multi-Year Projections
- Fiscal Crisis Management Assistance Team (FCMAT) Fiscal Health Risk Analysis
- Benchmarking Fiscal Performance against all 72 California Community Colleges using various key indicators
- Budget Planning Considerations

Included with this study session is a budget document that will include source materials. While general information will be covered, the intent of this meeting is also to address questions related to the District's fiscal position.

This item is presented to allow Vice Chancellor Fred Williams and Executive Director Erika Almaraz to provide information on the District's 2024-2025 fiscal position.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board conduct a study session on the District's 2024-2025 fiscal position.

Fred Williams

Recommended by


Approved for Submittal

7.a.1

Item No.

Prior Year and Current Year Budget Update

2023-24 Actuals

On February 24, 2025, the District received the Fiscal Year 2023-24 Recalculation from the State Chancellor's Office. At year-end close, the District recorded a 1.0% deficit factor which equated to \$2.66M. The 2023-24 Recalculation showed a 0.0% deficit factor which means an additional \$2.66M will be recognized as revenue. The adjustment will run through the Fiscal Year 2024-25.

2024-25 Budget at P1 (January 2025)

The District reported 30,976.14 FTES at P1 which was 254.81 FTES below the target used during the proposed budget. This only resulted in a shift between earned revenue and the hold harmless amount of \$1.75M, while total revenue is not affected.

At Proposed Budget (August 2024), the District did not include a deficit factor for Fiscal Year 2024-25. However, the deficit factor reported by the Chancellor's Office at P1 is 7.11% or \$18.68M for our District. District staff believe that the deficit will shrink as property taxes are normally trued-up at P2 (April) and more information is released regarding EPA funding by June. At this point, District staff are comfortable using the 1.0% deficit factor carried over from the prior year. Bottomline, District staff believe that the District will have an overall surplus at the end of the fiscal year.

North Orange County Community College District
 2025-26 Early Preliminary Budget
 Resource Allocation Model - Budget Assumptions

Student-Centered Funding Formula

Estimated COLA	2.43%	
	January	
Apportionment Base:	<u>2025-26</u>	
Basic Allocation	\$	17,777,618
Credit FTES		137,052,476
Special Admit		5,812,539
Non-Credit FTES		14,190,694
CDCP		<u>11,310,462</u>
Subtotal	\$	<u>186,143,789</u>
Supplemental Allocation		43,721,464
Student Success Incentive Allocation		26,342,223
SCFF Earned Allocation	\$	256,207,476
2025-26 SCFF Total Revenue	\$	256,207,476
2025-26 SCFF Hold Harmless Allocation	\$	262,433,892 <A>
Amount available for backfill and reserves	\$	<u>6,226,416</u>

State Revenue

Enrollment Fee Waiver		
2% fee waiver administration allocation estimate:	\$	532,095 <A>
Full-Time Faculty Hiring Funds 2018-19		
Provided separately from SCFF in 2018-19 (no COLA on this since initial allocation)	\$	1,441,228 <A>
Part-Time Faculty Compensation Items		
Est. reimbursement for PT faculty office hours	\$	2,295,425 <A>
Est. reimbursement for PT faculty compensation	\$	703,647 <A>
Lottery Funds		
Unrestricted lottery projection, \$191 per FTES:	\$	6,016,170 <A>
Restricted lottery projection, \$82 per FTES:	\$	2,582,858
Mandated Costs		
Budget proposal includes funding for Mandated Block Grant, \$36.51 per FTES:	\$	1,154,664 <A>

Local Revenue/Self-Supporting Revenue

Interest & Investment Income		
Interest earnings estimate	\$	3,000,000 <A>
Miscellaneous Districtwide Income		
Other miscellaneous income estimate:	\$	10,000 <A>
Budget Center Revenues		
Budget Centers have provided for the self-supported activities for each quarter. Included in this section, Cypress College and Fullerton College have budgeted Nonresident Tuition as part of ongoing revenues.		
	\$	7,702,860 <A>
Interfund Transfer In		
Transfer In from Redevelopment Funds:	\$	1,000,000 <A>
Additional Contribution from OPEB Trust		
Up to \$6.0M for FY 2024-25, 2025-26, 2026-27	\$	5,750,057
Total Revenues (excluding Contrib. from OPEB Trust)	\$	<u>286,289,980</u> = sum of <A>

**North Orange County Community College District
2025-26 Early Preliminary Budget
Resource Allocation Model - Budget Assumptions**

Appropriations and Expenditures

Position Control Budgets (Permanent Positions)

All Permanent Positions have been budgeted based on applicable employee step, grade, and, if applicable, longevity, premium pay, professional growth and education stipends. \$ 188,042,777

The current rates for benefits have been applied as follows:

	24-25	25-26 Prelim
<u>STRS</u> : For employer share of contributions towards STRS pension costs.	19.10%	19.10%
<u>PERS</u> : For employer share of contributions toward PERS pension costs.	27.05%	27.40%
<u>OASDI</u> : For State Disability Insurance and Medicare required.	6.20% & 1.45%	6.20% & 1.45%
<u>SUI</u> : State Unemployment Insurance.	0.05%	0.05%
<u>WC</u> : Worker's Compensation Rate to contribute towards worker's comp costs.	0.50%	0.50%
<u>RB</u> : Contribution rate toward ongoing retiree health benefit costs.	0.00%	0.00%

Health Costs \$ 12,654,370

Health costs are expected to increase. This estimates an increase of 5% over prior calendar year. \$ 632,718

Dependent Care Coverage Costs

All groups' current agreements include a contribution by the District toward dependent care coverage as well as full family coverage. An estimate of these costs was added based on 24-25 employee participation. \$ 7,574,515

Total Estimated Position Control Costs \$ 208,904,380

Other Operating Expenses

The remaining costs outside of position control have been budgeted to help meet departmental needs at each budget center. Included herein are estimated costs for Adjunct faculty.

Extended Day (including Adjunct & Overload)

Extended Day budgets estimated using 24-25 Proposed Budget. Associated benefits have been included. \$ 38,888,970
Estimated cost of increasing overload by 15% \$ 1,758,750

Health Costs

Part-time Faculty Insurance premiums \$ 4,924,500
Expected reimbursement \$ (4,924,500)

Other Budget Center Expenses: Amounts estimated based on 23-24 actuals and increased by 2.92% CPI. \$ 18,815,794

Districtwide Expenses

Districtwide expenses include budget for costs that have been approved through CBF and DCC and that will be shared across all budget centers. \$ 6,005,349

Total Expenses (net of Contrib. from OPEB Trust) \$ 274,373,243

Items not included in Budgeted Expense:

Estimated cost of increasing CSEA salary schedule by 1.5%, including statutory fringe benefits. \$ 1,196,441

Estimated cost of increasing Adjunct Faculty rates:

By 1%	\$ 328,171
By 5%	\$ 1,640,855
By 10%	\$ 3,281,710
By 15%	\$ 4,922,565

Estimated cost of adding 34 new Full-Time Faculty, including benefits

Cypress - adding 15	\$ 2,820,540
Fullerton - adding 15	\$ 2,820,540
NOCE - adding 4	\$ 752,144

Estimated cost savings from vacant positions, including benefits (using 24-25 Position Control) \$ (13,174,893)

Potential estimated cost of Job Family Study (ITS) \$ 618,954

Potential estimated cost of other Job Family Studies \$ 6,655,410

Other Budget Center costs (student food program, student advocates, book program) TBD

North Orange County Community College District
2025-26 Early Preliminary Budget
Districtwide (DW) Expenses in Fund 11200 (Ongoing Budget only)
February 6, 2025

	Actuals	Budget	Budget
	2023-24	2024-25	2025-26
Sabbatical Replacement Costs	\$ -	\$ 300,000	\$ 300,000
Related Activity (Additional Duty Days for Faculty)	\$ 442,561.68	350,000	350,000
Subtotal 10000's	\$ 442,561.68	650,000	650,000
Retiree Medical Benefits	\$ 5,395,476.93	5,750,057	5,750,057
Contribution from Retiree OPEB Trust	\$ -	(5,750,057)	(5,750,057) ***
Net Retiree Medical Benefits Cost	\$ 5,395,476.93	-	-
Part-time Faculty Insurance reimbursement program	\$ 134,095.85	215,000	225,750
Part-time Faculty Insurance premiums	\$ 2,304,834.59	4,475,000	4,698,750
Expected Reimbursement	\$ (2,333,385.59)	(4,690,000)	(4,924,500) ◆
Net Part Time Health Insurance Program Expense	\$ 105,544.85	-	-
Fringe Benefits Clearing	\$ 600,574.29	1,000,000	1,000,000
Adjustments/Fees from STRS	\$ 24,607.16	40,000	40,000
Fees from PERS	\$ -	10,000	10,000
Load Banking Benefits Accrual Adjustment*	\$ 39,409.01	15,000	45,000
Subtotal 30000's	\$ 6,165,612.24	1,065,000	1,095,000
Other (Memberships per Contracts for Employees)	\$ -	6,000	6,000
Recruiting Budget	\$ 43,761.55	55,000	55,000
Fingerprinting	\$ 19,595.00	25,000	25,000
Sabbatical Bond Reimbursements	\$ 4,446.50	4,500	4,500
Districtwide Memberships	\$ 142,042.22	143,000	143,000
Audit Expenses*	\$ 121,800.00	133,500	150,300
Information & Emergency Communication System	\$ 47,481.28	51,280	51,280
Sewer Expenses*	\$ 98,726.46	99,000	115,000
Additional Attorney Expenses	\$ 250,968.14	350,000	350,000
Waste Disposal	\$ 196,244.28	200,000	200,000
Election Expense*	\$ -	300,000	150,000
Ride Share (AQMD)	\$ 100,432.78	120,000	120,000
Student Insurance*	\$ 235,394.00	236,000	280,000
Employee Assistance Program	\$ 41,437.02	60,000	60,000
Interest	\$ 66,711.23	90,000	90,000
Life insurance	\$ 171,912.25	172,000	172,000
Mandated Fees from PERS (for reports)	\$ 350.00	350	350
County Payroll Postage Charges	\$ 5,513.42	5,700	5,700
DW IT Expenses	\$ 1,551,350.03	1,907,219	1,907,219
Subtotal 50000's	\$ 3,098,166.16	3,958,549	3,885,349
FC Child Care Center Contribution (B/A 4/14/09)	\$ 250,000.00	250,000	250,000
Hospitality	\$ 195,000.00	-	- ❖
Subtotal 70000's	\$ 445,000.00	250,000	250,000
EEO Plan Implementation	\$ -	25,000	25,000
Student Success	\$ -	100,000	100,000
Subtotal 79000's (Contingencies)	\$ -	125,000	125,000
Total Districtwide Expenses	\$ 10,151,340.08	\$ 6,048,549	\$ 6,005,349
Total	10,151,340.08		

***: The Retiree Trust Board approved the use of trust fund assets for the pay-as-you-go annual costs for the health retiree benefits.

◆: We will be using the reimbursement from the state to cover the cost of the part-time faculty health insurance program.

❖: Beginning 24-25, hospitality will no longer be a districtwide shared expense. Hospitality will be budgeted at each budget center.

Economic Outlook

Key Economic Indicators

- Cost of Living Rising & Potential Tariffs
- Unemployment Higher than National Average
- Construction Activity Slows
- Reliance on the Stock Market
- High School Graduates Continuing to Trend Down

Sources:

School Services of California - State Cash Receipts Below Forecast for January

<https://www.sscal.com/publications/community-college-update/state-cash-receipts-below-forecast-january>

School Services of California - Financial Projection Dashboard 2025-26 Governor's Budget

https://www.sscal.com/sites/default/files/2025-01/CCU_SSC%20Dashboard_2025-26_Governor%27s_Budget.pdf

Legislative Analyst's Office - Updated "Big Three" Revenue Outlook

<https://lao.ca.gov/LAOEconTax/Article/Detail/777>

State of California, Department of Finance - California Public K-12 Graded Enrollment and High School Graduate Projections by County, 2024 Series. Sacramento, California, November 2024.

<https://dof.ca.gov/forecasting/demographics/public-k-12-graded-enrollment/>

Four Year Forecast - Scenario 1

General Fund Ongoing Resources

This scenario uses the 2024-25 FTES at P1 and assumes no growth in FTES. Budgeted expenses are based on 2023-24 actuals as a starting point, adjusted for salary increases per current collective bargaining agreements, annual step and column increases, annual increases in pension costs, an estimated annual increase in health and welfare costs of 5%, and estimated increases to non-personnel costs by the change in the Consumer Price Index (CPI). This scenario assumes the retiree benefit contribution is paid from the irrevocable trust. CPI and COLA for out years were obtained from the School Services of California Financial Projection Dashboard as of January 31, 2025.

Scenario Assumptions:

Enrollment Growth after 2024-25:	0%	0%	0%	0%
COLA Rate Increase to SCFF Rates:	2.43%	3.52%	3.63%	3.49%
Salary Increase:	Varies	Varies	0.00%	0.00%
PERS Rate:	27.40%	27.50%	28.50%	28.20%
Health & Welfare Increases:	5.00%	5.00%	5.00%	5.00%
CPI increases to nonpersonnel costs:	2.92%	2.70%	2.76%	2.90%

	2024-25	2025-26	2026-27	2027-28	2028-29
FTES	30,976.14	30,976.14	30,976.14	30,976.14	30,976.14
Total Base (ECA, then phasing out)	31,447.62	30,626.78	30,976.14	30,976.14	30,976.14
Revenues					
SCFF Revenues					
Calculated Revenue	\$ 246,013,336	\$ 256,207,476	\$ 267,187,143	\$ 276,886,325	\$ 286,549,541
Add'l from Emergency Conditions FTES	\$ 9,078,819	\$ -	\$ -	\$ -	\$ -
Add'l from Stability/HH/Floor Revenues	\$ 7,341,737	\$ 6,226,416	\$ -	\$ -	\$ -
Total SCFF Revenues	\$ 262,433,892	\$ 262,433,892	\$ 267,187,143	\$ 276,886,325	\$ 286,549,541
Other Revenues	\$ 21,294,166	\$ 23,856,088	\$ 23,856,088	\$ 23,856,088	\$ 23,856,088
Backfill from Campus	\$ 2,969,842	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 286,697,900	\$ 286,289,980	\$ 291,043,231	\$ 300,742,413	\$ 310,405,629
Expenses					
Expenses 11200	\$ 261,458,958	\$ 272,722,009	\$ 278,523,533	\$ 283,688,834	\$ 288,077,471
Expenses Self-Supporting	\$ 1,372,231	\$ 1,397,333	\$ 1,422,223	\$ 1,447,795	\$ 1,474,351
Total Expenses	\$ 262,831,189	\$ 274,119,342	\$ 279,945,756	\$ 285,136,629	\$ 289,551,822
Surplus (Deficit)	\$ 23,866,711	\$ 12,170,639	\$ 11,097,475	\$ 15,605,784	\$ 20,853,807
Expenses based on 2024-25 Budget:	\$ 281,107,182				
Surplus (Deficit)	\$ 5,590,718				

Four Year Forecast - Scenario 2
 General Fund Ongoing Resources

This scenario is the same as Scenario 1 but assumes 1% growth in FTES annually. Budgeted expenses are the same as Scenario 1.

Scenario Assumptions:					
Enrollment Growth after 2024-25:	1%	1%	1%	1%	1%
COLA Rate Increase to SCFF Rates:	2.43%	3.52%	3.63%	3.63%	3.49%
Salary Increase:	Varies	Varies	0.00%	0.00%	0.00%
PERS Rate:	27.40%	27.50%	28.50%	28.50%	28.20%
Health & Welfare Increases:	5.00%	5.00%	5.00%	5.00%	5.00%
CPI increases to nonpersonnel costs:	2.92%	2.70%	2.76%	2.76%	2.90%

	2024-25	2025-26	2026-27	2027-28	2028-29
FTES	30,976.14	31,285.90	31,598.76	31,914.75	32,233.89
Total Base (ECA, then phasing out)	31,447.62	30,765.74	31,340.84	31,654.25	31,970.79
Revenues					
SCFF Revenues					
Calculated Revenue	\$ 246,013,336	\$ 256,983,796	\$ 269,281,939	\$ 280,905,395	\$ 292,640,715
Add'l from Emergency Conditions FTES	\$ 9,078,819	\$ -	\$ -	\$ -	\$ -
Add'l from Stability/HH/Floor Revenues	\$ 7,341,737	\$ 5,450,096	\$ -	\$ -	\$ -
Total SCFF Revenues	\$ 262,433,892	\$ 262,433,892	\$ 269,281,939	\$ 280,905,395	\$ 292,640,715
Other Revenues	\$ 21,294,166	\$ 23,856,088	\$ 23,856,088	\$ 23,856,088	\$ 23,856,088
Backfill from Campus	\$ 2,969,842	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 286,697,900	\$ 286,289,980	\$ 293,138,027	\$ 304,761,483	\$ 316,496,803
Expenses					
Expenses 11200	\$ 261,458,958	\$ 272,722,009	\$ 279,017,276	\$ 284,182,578	\$ 288,571,214
Expenses Self-Supporting	\$ 1,372,231	\$ 1,397,333	\$ 1,422,223	\$ 1,447,795	\$ 1,474,351
Total Expenses	\$ 262,831,189	\$ 274,119,342	\$ 280,439,499	\$ 285,630,373	\$ 290,045,565
Surplus (Deficit)	\$ 23,866,711	\$ 12,170,639	\$ 12,698,528	\$ 19,131,110	\$ 26,451,238

Compared to Scenario #1: \$ - \$ - \$ 1,601,053 \$ 3,525,327 \$ 5,597,431

Four Year Forecast - Scenario 3
 General Fund Ongoing Resources

This scenario is the same as Scenario 1 but assumes 1% decline in FTES annually. Budgeted expenses are the same as Scenario 1.

Scenario Assumptions:					
Enrollment Growth after 2024-25:	-1%	-1%	-1%	-1%	-1%
COLA Rate Increase to SCFF Rates:	2.43%	3.52%	3.63%	3.63%	3.49%
Salary Increase:	Varies	Varies	0.00%	0.00%	0.00%
PERS Rate:	27.40%	27.50%	28.50%	28.50%	28.20%
Health & Welfare Increases:	5.00%	5.00%	5.00%	5.00%	5.00%
CPI increases to nonpersonnel costs:	2.92%	2.70%	2.76%	2.76%	2.90%
	2024-25	2025-26	2026-27	2027-28	2028-29
FTES	30,976.14	30,666.38	30,359.71	30,056.12	29,755.55
Total Base (ECA, then phasing out)	31,447.62	30,487.83	30,614.22	30,308.07	30,004.99
Revenues					
SCFF Revenues					
Calculated Revenue	\$ 246,013,336	\$ 255,431,209	\$ 265,108,541	\$ 272,927,265	\$ 280,603,015
Add'l from Emergency Conditions FTES	\$ 9,078,819	\$ -	\$ -	\$ -	\$ -
Add'l from Stability/HH/Floor Revenues	\$ 7,341,737	\$ 7,002,683	\$ -	\$ -	\$ -
Total SCFF Revenues	\$ 262,433,892	\$ 262,433,892	\$ 265,108,541	\$ 272,927,265	\$ 280,603,015
Other Revenues	\$ 21,294,166	\$ 23,856,088	\$ 23,856,088	\$ 23,856,088	\$ 23,856,088
Backfill from Campus	\$ 2,969,842	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 286,697,900	\$ 286,289,980	\$ 288,964,629	\$ 296,783,353	\$ 304,459,103
Expenses					
Expenses 11200	\$ 261,458,958	\$ 272,722,009	\$ 278,033,606	\$ 283,198,908	\$ 287,587,545
Expenses Self-Supporting	\$ 1,372,231	\$ 1,397,333	\$ 1,422,223	\$ 1,447,795	\$ 1,474,351
Total Expenses	\$ 262,831,189	\$ 274,119,342	\$ 279,455,829	\$ 284,646,703	\$ 289,061,896
Surplus (Deficit)	\$ 23,866,711	\$ 12,170,639	\$ 9,508,800	\$ 12,136,650	\$ 15,397,207
<i>Compared to Scenario #1:</i>	\$ -	\$ -	\$ (1,588,676)	\$ (3,469,134)	\$ (5,456,600)

Four Year Forecast - Scenario 4
 General Fund Ongoing Resources

This scenario is the same as Scenario 1 but assumes 3% growth in FTES annually. Budgeted expenses are the same as Scenario 1.

Scenario Assumptions:					
Enrollment Growth after 2024-25:	3%	3%	3%	3%	3%
COLA Rate Increase to SCFF Rates:	2.43%	3.52%	3.63%	3.63%	3.49%
Salary Increase:	Varies	Varies	0.00%	0.00%	0.00%
PERS Rate:	27.40%	27.50%	28.50%	28.50%	28.20%
Health & Welfare Increases:	5.00%	5.00%	5.00%	5.00%	5.00%
CPI increases to nonpersonnel costs:	2.92%	2.70%	2.76%	2.76%	2.90%

	2024-25	2025-26	2026-27	2027-28	2028-29
FTES	30,976.14	31,905.42	32,862.59	33,848.46	34,863.91
Total Base (ECA, then phasing out)	31,447.62	31,043.64	32,078.57	33,040.92	34,032.15
Revenues					
SCFF Revenues					
Calculated Revenue	\$ 246,013,336	\$ 258,536,386	\$ 273,519,614	\$ 289,125,080	\$ 305,266,215
Add'l from Emergency Conditions FTES	\$ 9,078,819	\$ -	\$ -	\$ -	\$ -
Add'l from Stability/HH/Floor Revenues	\$ 7,341,737	\$ 3,897,506	\$ -	\$ -	\$ -
Total SCFF Revenues	\$ 262,433,892	\$ 262,433,892	\$ 273,519,614	\$ 289,125,080	\$ 305,266,215
Other Revenues	\$ 21,294,166	\$ 23,856,088	\$ 23,856,088	\$ 23,856,088	\$ 23,856,088
Backfill from Campus	\$ 2,969,842	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 286,697,900	\$ 286,289,980	\$ 297,375,702	\$ 312,981,168	\$ 329,122,303
Expenses					
Expenses 11200	\$ 261,458,958	\$ 272,722,009	\$ 280,016,096	\$ 285,181,398	\$ 289,570,034
Expenses Self-Supporting	\$ 1,372,231	\$ 1,397,333	\$ 1,422,223	\$ 1,447,795	\$ 1,474,351
Total Expenses	\$ 262,831,189	\$ 274,119,342	\$ 281,438,319	\$ 286,629,193	\$ 291,044,385
Surplus (Deficit)	\$ 23,866,711	\$ 12,170,639	\$ 15,937,383	\$ 26,351,975	\$ 38,077,918

Compared to Scenario #1: \$ - \$ - \$ 4,839,908 \$ 10,746,192 \$ 17,224,111

Four Year Forecast - Scenario 5
 General Fund Ongoing Resources

This scenario is the same as Scenario 1 but assumes FTES growth subsides and then stabilizes over the next four years. Budgeted expenses are the same as Scenario 1.

Scenario Assumptions:					
Enrollment Growth after 2024-25:	3%	2%	1%	0%	
COLA Rate Increase to SCFF Rates:	2.43%	3.52%	3.63%	3.49%	
Salary Increase:	Varies	Varies	0.00%	0.00%	
PERS Rate:	27.40%	27.50%	28.50%	28.20%	
Health & Welfare Increases:	5.00%	5.00%	5.00%	5.00%	
CPI increases to nonpersonnel costs:	2.92%	2.70%	2.76%	2.90%	
	2024-25	2025-26	2026-27	2027-28	2028-29
FTES	30,976.14	31,905.42	32,543.53	32,868.96	32,868.96
Total Base (ECA, then phasing out)	31,447.62	31,043.64	31,935.45	32,513.57	32,779.24
Revenues					
SCFF Revenues					
Calculated Revenue	\$ 246,013,336	\$ 258,536,386	\$ 272,691,871	\$ 285,979,918	\$ 297,560,003
Add'l from Emergency Conditions FTES	\$ 9,078,819	\$ -	\$ -	\$ -	\$ -
Add'l from Stability/HH/Floor Revenues	\$ 7,341,737	\$ 3,897,506	\$ -	\$ -	\$ -
Total SCFF Revenues	\$ 262,433,892	\$ 262,433,892	\$ 272,691,871	\$ 285,979,918	\$ 297,560,003
Other Revenues	\$ 21,294,166	\$ 23,856,088	\$ 23,856,088	\$ 23,856,088	\$ 23,856,088
Backfill from Campus	\$ 2,969,842	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 286,697,900	\$ 286,289,980	\$ 296,547,959	\$ 309,836,006	\$ 321,416,091
Expenses					
Expenses 11200	\$ 261,458,958	\$ 272,722,009	\$ 279,820,997	\$ 284,986,299	\$ 289,374,935
Expenses Self-Supporting	\$ 1,372,231	\$ 1,397,333	\$ 1,422,223	\$ 1,447,795	\$ 1,474,351
Total Expenses	\$ 262,831,189	\$ 274,119,342	\$ 281,243,220	\$ 286,434,094	\$ 290,849,286
Surplus (Deficit)	\$ 23,866,711	\$ 12,170,639	\$ 15,304,739	\$ 23,401,912	\$ 30,566,805
<i>Compared to Scenario #1:</i>	\$ -	\$ -	\$ 4,207,264	\$ 7,796,129	\$ 9,712,998

Fiscal Health Risk Analysis

Background

The Fiscal Crisis & Management Assistance Team (FCMAT) was created by Assembly Bill (AB) 1200 in 1991. FCMAT's primary mission is to help California's local TK-14 educational agencies identify, prevent and resolve financial, operational and data management challenges.

FCMAT has developed the Fiscal Health Risk Analysis as a tool to help evaluate a local education agency's (LEA's) fiscal health and risk of insolvency in the current and two subsequent fiscal years. The analysis focuses on essential functions and processes to determine the level of risk at the time of assessment. Listed below are the topics included in the analysis:

- Annual Independent Audit Report
- Budget Development and Adoption
- Budget Monitoring and Updates
- Cash Management
- Collective Bargaining Agreements
- Intrafund and Interfund Transfers
- Deficit Spending
- Employee Benefits
- Enrollment and Attendance
- Facilities
- Fund Balance and Reserve for Economic Uncertainty
- General Fund – Current Year
- Information Systems and Data Management
- Internal Controls and Fraud Prevention
- Leadership and Stability
- Multi-Year Projections
- Non-Voter Approved Debt and Risk Management
- Position Control

Scoring

- 40% or greater = High Risk
- 25% to 39% = Moderate Risk
- 24% or less = Low Risk

Prepared By

The Fiscal Health Risk Analysis for North Orange County Community College District was prepared by Fred Williams, Vice Chancellor, Finance & Facilities, and Erika Almaraz, Director, Fiscal Affairs, with input from administrators in key areas such as Information Services, Human Resources, and the Campus Business Offices.

Summary of Results

District	Score
North Orange County Community College District	17.2%

Score Breakdown by Section:

*Note: Categorical values will calculate after all questions are answered with a "Yes", "No" or "N/A" on the Tool tab.
Because the score is not calculated by category, category values provided are subject to minor rounding errors and are provided for informational purposes only.*

Annual Independent Audit Report	0.0%
Budget Development and Adoption	0.6%
Budget Monitoring and Updates	3.1%
Cash Management	0.0%
Collective Bargaining Agreements	2.9%
Intrafund and Interfund Transfers	2.0%
Deficit Spending	0.0%
Employee Benefits	1.2%
Enrollment and Attendance	1.8%
Facilities	0.0%
Fund Balance and Reserve for Economic Uncertainty	0.0%
General Fund - Current Year	1.2%
Information Systems and Data Management	0.0%
Internal Controls and Fraud Prevention	1.0%
Leadership and Stability	0.0%
Multiyear Projections	0.0%
Non-Voter-Approved Debt and Risk Management	0.0%
Position Control	3.3%

Fiscal Health Risk Analysis for Community Colleges



District:

North Orange County Community College District

Total Risk Score, All Areas

17.2%

Response

Annual Independent Audit Report

1.1 Has the independent audit report for the most recent fiscal year been completed and presented to the board by the statutory timeline of December 31? (Extensions of the timeline granted by the Chancellor's Office should be explained.)	yes
1.2 Were the district's most recent and prior two independent audits reports free of material findings of weakness?	yes
1.3 Has the district corrected all audit findings from the recent and prior two audits?	n/a
1.4 Has the district corrected the most recent and prior two years' audit findings without affecting its fiscal health (e.g., material apportionment or internal control findings)?	n/a

Section Score (0.5% maximum): 0.0%

Self-assessment notes:

No audit findings noted in the 2022, 2023, and 2024 reports.

Fiscal Health Risk Analysis for Community Colleges



FISCAL CRISIS & MANAGEMENT
ASSISTANCE TEAM

District:

North Orange County Community College District

Total Risk Score, All Areas

17.2%

Budget Development and Adoption

2.1 Does the district develop and use written budget assumptions and multiyear projections that are reasonable, clearly articulated, and aligned with the signed state budget and the Student-Centered Funding Formula (SCFF)?	yes
2.2 Does the district use a budget development method other than a prior-year rollover budget, and if so, is there a procedure to evaluate prior year and future expenses (nonfixed expenditures, supplies, adjunct and other hourly positions) and removal of one-time revenues and expenses?	yes
2.3 Does the district use position control data for budget development?	yes
2.4 Does the district coordinate program review as part of the budget development process and include input from faculty/staff, administrators, the governing board, and the budget committee in accordance with a documented planning model?	yes
2.5 Does the budget development process include an explanation of the calculation of the SCFF (base full time equivalent students [FTES], supplemental low income and student success portion of the funding) with reasonable assumptions?	yes
2.6 Does the district budget and expend restricted funds as authorized by the funding source before expending unrestricted funds?	yes
2.7 Does the district have a documented policy and/or procedure for evaluating the proposed acceptance of grants and other types of restricted funds to assess their congruence with the institution's strategic plan and the potential multiyear impact on the district's unrestricted general fund?	yes
2.8 Are expected revenues (not based on actuals) more than or equal to expected expenditures (not based on actuals) in the district's adopted budget (budget is not dependent on carryover funds to be balanced)?	no
2.9 Has the district refrained from using negative or contra expenditure accounts (excluding appropriate abatements in accordance with the Budget and Accounting Manual [BAM]) in its budget?	yes
2.10 Does the district have a board-adopted budget calendar that includes statutory due/closing dates (accounts receivable, accounts payable, closing of purchase orders, journal entries, etc.), major budget development tasks and deadlines, and the staff member/department responsible for completing them?	yes
2.11 Did the district close its books with the county office of education on time?	yes

Section Score (8.0% maximum):

0.6%

Self-assessment notes:

2.8 - We do match on-going revenue to on-going expenses. We also budget carryover funds.

Fiscal Health Risk Analysis for Community Colleges



FISCAL CRISIS & MANAGEMENT
ASSISTANCE TEAM

District:

North Orange County Community College District

Total Risk Score, All Areas

17.2%

Budget Monitoring and Updates

3.1 Are actual revenues and expenditures consistent with the most current budget projection of each major object code?	no
3.2 Are revenue and expenditure budget revisions posted at least quarterly in the financial system?	yes
3.3 Are quarterly financial status reports, 311Q, submitted to the board quarterly with a clearly written summary of the report, budget assumptions and budget revisions?	yes
3.4 Following board approval of collective bargaining agreements, does the district make necessary budget revisions in the financial system to reflect settlement costs before the next financial reporting period?	yes
3.5 Has the district addressed any budget-related deficiencies identified in the most recent ACCJC Annual Fiscal Report?	n/a
3.6 If a college in the district has been notified that it is on enhanced monitoring or watch-list status based on the college's ACCJC Annual Fiscal Report, have the district and college(s) created a written plan to address the issues of concern identified by the ACCJC?	n/a
3.7 Does the district's enterprise software system include hard budget blocks that prevent the processing of requisitions or purchase orders when the budget is insufficient to support the expenditure?	yes
3.8 Does the district encumber and adjust encumbrances for salaries and benefits?	no
3.9 Are all balance sheet accounts in the general ledger reconciled each quarter, at a minimum, and at year-end close?	no

Section Score (9.8% maximum):

3.1%

Self-assessment notes:

- 3.1 - Actual expenditures are lower than budget mostly due to budgeting for vacant positions. Campuses are working on reviewing vacant positions before the Tentative Budget.
- 3.8 - The District encumbers salaries but not benefits.
- 3.9 - Fringe Benefits clearing account, the Financial Aid Fund Balance, and Cash in County need to be reconciled more often. Accounting Department is in the process of filling 2 vacancies to help address this.

Fiscal Health Risk Analysis for Community Colleges



District:

North Orange County Community College District

Total Risk Score, All Areas

17.2%

Cash Management

- | | |
|---|-----|
| 4.1 Does the district balance all cash and investment accounts with bank statements monthly? | yes |
| 4.2 Are outstanding amounts in the cash and investment account reconciliations less than one year old, or if older, have a resolution? | yes |
| 4.3 Are accounts held by the county treasurer reconciled and balanced with the district's and county office of education's reports monthly? | yes |
| 4.4 Does the district forecast its general fund cash flow for the current and subsequent year and update it as needed to ensure cash flow needs are known? | yes |
| 4.5 If the district's cash flow forecast shows insufficient cash in its general fund to support its current and projected obligations, does the district have a reasonable plan to address its cash flow needs for the current and subsequent year? | n/a |
| 4.6 Does the district have sufficient cash resources in its other funds to support its current and projected obligations in those funds? | yes |
| 4.7 If interfund borrowing is occurring, does the district comply with Object Code 7300 requirements in the BAM? | n/a |
| 4.8 If the district is managing cash in any funds through external borrowing, such as a TRANS, has the district provided a written plan for repayment attributable to the same year the funds were borrowed? | n/a |

Section Score (8.6% maximum):

0.0%

Self-assessment notes:

Fiscal Health Risk Analysis for Community Colleges



District:

North Orange County Community College District

Total Risk Score, All Areas

17.2%

Collective Bargaining Agreements

5.1 Does the district accurately quantify the effects of collective bargaining agreements and include them in its budget and multiyear projections by conducting a pre-settlement analysis and identifying ongoing revenue sources or expenditure reductions to support the agreement?	yes
5.2 In the current and prior two years has the district settled all new employee compensation costs (salary, benefits, load factoring, etc.) in the bargaining agreements at or under the funded cost of living adjustment (COLA)?	no
5.3 If settlements have not been reached in the past two years, has the district identified resources to cover the estimated costs of district proposals?	n/a
5.4 Has the district's board of governors approved and certified collective bargaining agreements with all its bargaining units for the current and the prior two years?	no
5.5 Has the district conducted a faculty release and reassign time analysis in the last two years and determined how it may impact the overall cost to the district as it relates to collective bargaining?	no

Section Score (4.9% maximum):

2.9%

Self-assessment notes:

- 5.2 - COLA for 2024-25 was 1.07%. District agreed to increase salary schedule by 1.50% for United Faculty, management, and confidentials.
- 5.4 - The District has not settled Ad Fac and CSEA negotiations for 2024-25.
- 5.5 - The District will work on preparing this analysis for 2025-26.

Fiscal Health Risk Analysis for Community Colleges



FISCAL CRISIS & MANAGEMENT
ASSISTANCE TEAM

District:

North Orange County Community College District

Total Risk Score, All Areas

17.2%

Intrafund and Interfund Transfers

6.1 Does the district have a board-approved plan to eliminate, reduce or control intrafund transfers from the general fund unrestricted subfund to the general fund restricted subfund?	no
6.2 Does the board approve any intrafund or interfund transfers (contributions/encroachments) from or to the unrestricted general fund prior to occurrence?	no
6.3 If the district has deficit spending in funds other than the unrestricted general fund, has it included in its multiyear projection any transfers from the unrestricted general fund to any resulting negative fund balance (e.g., interfund transfers)?	yes
6.4 If any interfund transfers were required for other funds in either of the prior two fiscal years, and the need is recurring in the current year, did the district budget for them at reasonable levels?	yes

Section Score (4.1% maximum):

2.0%

Self-assessment notes:

- 6.1 - Currently, there is no formalized board-approved plan to control these types of transfers. However, transfers are presented to the Board for approval each month.
- 6.2 - Transfers are approved by the Board after-the-fact.

Fiscal Health Risk Analysis for Community Colleges



FISCAL CRISIS & MANAGEMENT
ASSISTANCE TEAM

District:

North Orange County Community College District

Total Risk Score, All Areas

17.2%

Deficit Spending

7.1 Is the district avoiding a structural deficit in the current and two subsequent fiscal years? (A structural deficit is when ongoing unrestricted expenditures and contributions exceed ongoing unrestricted revenues.) If no, has the board approved and implemented a plan to reduce and/or eliminate deficit spending? yes

7.2 If the district has deficit spending in the current or two subsequent fiscal years, has the board approved and implemented a plan to reduce and/or eliminate deficit spending to ensure fiscal solvency? yes

7.3 Has the district decreased deficit spending over the past two fiscal years? n/a

Section Score (2.7% maximum): 0.0%

Self-assessment notes:

7.2 - Deficit occurred in 2023-24 due to the deficit factor that was recorded in 2023-24. We recorded a 1% deficit factor that equated to \$2.66M.

Fiscal Health Risk Analysis for Community Colleges



District:

North Orange County Community College District

Total Risk Score, All Areas

17.2%

Employee Benefits

8.1 Has the district completed an actuarial valuation in accordance with Governmental Accounting Standards Board (GASB) requirements to determine its unfunded liability for other post-employment benefits (OPEB)?	yes
8.2 Is the district funding a board-adopted plan to fund its projected liabilities for retiree health benefits?	yes
8.3 Is the district funding a board-adopted plan to fund its projected employer contributions to CalSTRS and CalPERS?	no
8.4 Is the district following a board-adopted policy to limit faculty banked hours?	no
8.5 Within the last five years, has the district conducted a verification and determination of eligibility for benefits for all active and retired employees and dependents?	yes
8.6 Does the district track, reconcile and report employees' compensated leave balances on the balance sheet?	yes

Section Score (4.1% maximum):

1.2%

Self-assessment notes:

8.3 - There is no board-adopted plan, however, increases in STRS and PERS rates are budgeted for each year as part of budget development.

8.4 - There is no board-adopted policy. Load banked assignments may accumulate indefinitely. However, accumulated load banked assignments may not exceed the equivalent of the minimum regular contract workload for one (1) semester for credit instructors. For counselors, librarians and noncredit instructors accumulated load banked assignments may not exceed one-half the number of hours comprising the Unit Member's annual regular contract workload.

Fiscal Health Risk Analysis for Community Colleges



FISCAL CRISIS & MANAGEMENT
ASSISTANCE TEAM

District:

North Orange County Community College District

Total Risk Score, All Areas

17.2%

Enrollment and Attendance

9.1 Has the district's enrollment been increasing or remained stable for the current and two prior years?	yes
9.2 Does the district monitor and analyze enrollment, weekly student contact hours (WSCH) and full-time equivalent students (FTES) data at least monthly through the second reporting period (P2)?	yes
9.3 Does the district track historical WSCH and FTES data to establish future trends?	yes
9.4 Do colleges within a multi-college district maintain a record of WSCH or FTES that is reconciled monthly at the college and district levels at least through the second reporting period?	yes
9.5 Are the district's enrollment projections and assumptions based on historical data, demographic trend analysis, high school enrollments, community participation rates and other industry standards, in addition to any board policies that limit enrollment?	yes
9.6 Do the institutional research staff and business/fiscal staff work together to develop enrollment and FTES predictions?	yes
9.7 Do the colleges' comprehensive enrollment plans set goals for the funding elements in the SCFF?	no
9.8 Does the comprehensive enrollment plan establish academic productivity goals?	no

Section Score (7.1% maximum):

1.8%

Self-assessment notes:

9.7 - Currently, there is not a comprehensive enrollment plan that sets goals for all the funding elements in the SCFF. The largest portion of the SCFF (70%) is based on FTES and the campuses do set FTES targets annually.

9.8 - Currently, there is not a comprehensive enrollment plan.

Fiscal Health Risk Analysis for Community Colleges



FISCAL CRISIS & MANAGEMENT
ASSISTANCE TEAM

District:

North Orange County Community College District

Total Risk Score, All Areas

17.2%

Facilities

10.1 Does the district have sufficient and available capital outlay and/or bond funds to cover all contracted obligations for capital facilities projects?	yes
10.2 Does the district properly track and account for facility-related projects?	yes
10.3 Does the district use lecture classrooms for at least 48 or 53 hours per 70-hour week as defined by the Board of Governors (BOG) policy on Utilization and Space Standards?	yes
10.4 Does the district use laboratory classrooms for at least 27.5 hours per 70-hour week as defined by the BOG policy on Utilization and Space Standards?	yes
10.5 Does the district include facility needs (maintenance, repair and operating requirements) when adopting a budget?	yes
10.6 Has a quantitative Facilities Condition Index assessment been conducted sometime in the last three years through the Foundation for California Community Colleges?	yes
10.7 Does the district follow a five-year scheduled maintenance plan?	yes
10.8 If the district passed a Proposition 39 general obligation bond, has it met the requirements for audit, reporting, and a citizens' bond oversight committee?	yes
10.9 If the district has passed a Proposition 39 general obligation bond or a parcel tax and it has received any legal challenges or program audit findings concerning the use of those funds, has it resolved those complaints and/or findings?	n/a
10.10 Does the district have a long-range facilities master plan that reflects its current and projected facility needs and aligns with the five-year capital outlay plan?	yes
10.11 Is the district following an Americans with Disabilities Act (ADA) transition plan that was developed within the past 5 to 10 years?	yes

Section Score (0.8% maximum):

0.0%

Self-assessment notes:

Fiscal Health Risk Analysis for Community Colleges



FISCAL CRISIS & MANAGEMENT
ASSISTANCE TEAM

District:

North Orange County Community College District

Total Risk Score, All Areas

17.2%

Fund Balance and Reserve for Economic Uncertainty

In this section, all questions refer to the Unrestricted General Fund (URGF).

11.1 Has the district adopted policies to maintain sufficient unrestricted reserves with a suggested minimum of two months of general fund operating expenditures or revenues, consistent with Budgeting Best Practices published by the Government Finance Officers Association, which they have followed?	yes
11.2 Did the district's adopted budgets for the subsequent two years include at least two months of operating expenditures in the Reserve for Economic Uncertainty?	yes
11.3 Does the district have at least a minimum of two months of general fund operating expenditures or revenues in the Reserve for Economic Uncertainty in its budget projections for the two subsequent years?	yes
11.4 If the district's budget projections for the subsequent two years do not include at least a minimum of two months of general fund operating expenditures or revenues in the Reserve for Economic Uncertainty, does the district's multiyear fiscal plan include a board-approved plan to restore at least the Reserve for Economic Uncertainty to at least a minimum of general fund operating expenditures or revenues?	n/a
11.5 Is the district's projected unrestricted general fund ending balance stable or increasing in the two subsequent fiscal years?	yes
11.6 If the district has unfunded or contingent liabilities or one-time costs other than post-employment benefits, does the unrestricted general fund balance include sufficient reserves above the recommended minimum reserve level of two months of operating expenditures?	yes

Section Score (5.7% maximum):

0.0%

Self-assessment notes:

Fiscal Health Risk Analysis for Community Colleges



FISCAL CRISIS & MANAGEMENT
ASSISTANCE TEAM

District:

North Orange County Community College District

Total Risk Score, All Areas

17.2%

General Fund - Current Year

12.1 Does the district ensure that one-time revenues do not pay for ongoing expenditures?	yes
12.2 Is the percentage of the district's general fund unrestricted budget that is allocated to salaries and benefits, instructional service agreement, backfill of categorical to employee compensation, and pay as you go retiree health benefit expenses at or below 85% for the three prior years as reported by the CCCCCO?	yes
12.3 Is the district in compliance with the Fifty Percent Law (Education Code Section 84362) for the last three years?	yes
12.4 Is the district at or above its Full-Time Obligation Number (FON)? If the district is over its FON, is it within 3% of the published FON?	yes
12.5 Does the district either ensure that restricted dollars are sufficient to pay for staff assigned to restricted programs or have a plan to fund these positions with unrestricted funds?	no
12.6 Is the district using its restricted dollars fully by expending allocations for restricted programs within the required time?	yes
12.7 Does the district consistently account for all program costs, including maximum allowable indirect costs, for each restricted resource?	no

Section Score (5.5% maximum):

1.2%

Self-assessment notes:

12.5 - The initial budget for restricted programs factors in employee salaries and benefits. Should restricted funds run out or be reappropriated by the State Chancellor's Office, the District does not have a plan to fund these positions.

12.7 - The District does not always charge the maximum allowable indirect cost rate. The grant sponsor may have limits on the indirect cost that can be charged.

Fiscal Health Risk Analysis for Community Colleges



FISCAL CRISIS & MANAGEMENT
ASSISTANCE TEAM

District:

North Orange County Community College District

Total Risk Score, All Areas

17.2%

Information Systems and Data Management

13.1 Does the district use a human resources system and position control system that is integrated with the financial reporting system?	yes
13.2 Does the district have an emergency data recovery systems?	yes
13.3 Are enrollment class schedule software and budget development systems integrated?	yes
13.4 Does the district conduct regularly scheduled evaluation tests of the security measures that protect student and employee personal information?	yes
13.5 Does the district use reports from its management information systems to validate the supplemental and success outcomes funded in the SCFF?	yes

Section Score (3.7% maximum):

0.0%

Self-assessment notes:

Fiscal Health Risk Analysis for Community Colleges



FISCAL CRISIS & MANAGEMENT
ASSISTANCE TEAM

District:

North Orange County Community College District

Total Risk Score, All Areas

17.2%

Internal Controls and Fraud Prevention

14.1 Does the district have controls that limit access to and include multiple levels of authorizations within its financial system?	yes
14.2 Are the district's financial system's access and authorization controls reviewed and updated upon employment actions (e.g., resignations, terminations, promotions or demotions) and at least annually?	yes
14.3 Is there a desk manual that segregates duties in the following areas, and are staff supervised and monitored accordingly?	
a. Accounts payable	yes
b. Accounts receivable	yes
c. Cash management	yes
d. Budget monitoring and review	yes
e. Purchasing and contracts	yes
f. Payroll	yes
g. Human resources	yes
h. Associated student body	yes
i. Warehouse and receiving	n/a
14.4 Are beginning balances for the new fiscal year posted and reconciled with the ending balances for each fund from the prior fiscal year?	yes
14.5 Does the district review and clear prior year accruals by October 31?	yes
14.6 Does the district reconcile all suspense accounts, including salaries and benefits, at least each quarter and at the close of the fiscal year?	no
14.7 Has the district reconciled and closed the general ledger (books) within the time prescribed by the county office of education?	yes
14.8 Does the district have processes and procedures to discourage and detect fraud?	yes
14.9 Does the district maintain an independent fraud reporting hotline or other reporting service(s)?	yes
14.10 Does the district have a process for collecting and following up on reports of possible fraud (such as an anonymous fraud reporting hotline)?	yes
14.11 Does the district have an internal audit department or dedicated staff?	yes

Fiscal Health Risk Analysis for Community Colleges



FISCAL CRISIS & MANAGEMENT
ASSISTANCE TEAM

District:

North Orange County Community College District

Total Risk Score, All Areas

17.2%

14.12 Does the district limit the issuance of Cal-Cards (credit cards) and have procedures in place for appropriate use (e.g., allowable expenses, daily limit, etc.)?

yes

Section Score (14.5% maximum):

1.0%

Self-assessment notes:

14.3 - District does not have a centralized Warehouse.

14.6 - Fringe Benefits clearing account needs to be reconciled more often. Accounting Department is in the process of filling 2 vacancies to help address this.

Fiscal Health Risk Analysis for Community Colleges



FISCAL CRISIS & MANAGEMENT
ASSISTANCE TEAM

District:

North Orange County Community College District

Total Risk Score, All Areas

17.2%

Leadership and Stability

15.1 Does the district have a chief business official (CBO) who has been with the district as CBO for more than two years?	yes
15.2 Does the district have a chief executive officer (CEO) who has been with the district as CEO for more than two years?	yes
15.3 Does the CEO meet on a scheduled and regular basis with all members of their administrative cabinet?	yes
15.4 Is training on the financial procedure manual, budget, and procurement development provided to district, college and department administrators who are responsible for budget management?	yes
15.5 Does the governing board follow an approved schedule to review and revise policies and administrative regulations?	yes
15.6 Are newly adopted or revised board policies and administrative regulations formally implemented, communicated and available to staff?	yes
15.7 Do all board members attend training on the budget and governance at least every two years?	yes
15.8 Is the CEO's evaluation performed according to the terms of the contract?	yes

Section Score (6.5% maximum):

0.0%

Self-assessment notes:

Fiscal Health Risk Analysis for Community Colleges



FISCAL CRISIS & MANAGEMENT
ASSISTANCE TEAM

District:

North Orange County Community College District

Total Risk Score, All Areas

17.2%

Multiyear Projections

16.1 Has the district developed multiyear projections that include detailed assumptions aligned with industry standards, including CCCCCO and ACCJC?	yes
16.2 Did the district include the calculation of SCFF breakdown (base FTES, supplemental low income, and student success portions) with multiyear considerations to help calculate its multiyear projections?	yes
16.3 Does the district use its most current multiyear projection when making financial decisions?	yes

Section Score (3.1% maximum):

0.0%

Self-assessment notes:

Fiscal Health Risk Analysis for Community Colleges



FISCAL CRISIS & MANAGEMENT
ASSISTANCE TEAM

District:

North Orange County Community College District

Total Risk Score, All Areas

17.2%

Non-Voter-Approved Debt and Risk Management

17.1 Are the sources of repayment for non-voter-approved debt (such as certificates of participation (COPs), bridge financing, bond anticipation notes [BANS] and tax revenue anticipation notes [TRANS]) predictable and stable, and not from the unrestricted general fund? n/a

17.2 If the district has issued non-voter-approved debt, has its credit rating remained stable or improved during the current and two prior fiscal years? n/a

17.3 If the district is self-insured, does the district have a recent (every two years) actuarial study and a plan to pay for any unfunded liabilities? yes

17.4 If the district has non-voter-approved debt (such as COPs, bridge financing, BANS, TRANS and others), is the total of annual debt service payments no greater than 2% of the district's unrestricted general fund revenues? n/a

Section Score (3.7% maximum): 0.0%

Self-assessment notes:

Fiscal Health Risk Analysis for Community Colleges



FISCAL CRISIS & MANAGEMENT
ASSISTANCE TEAM

District:

North Orange County Community College District

Total Risk Score, All Areas

17.2%

Position Control

18.1 Does the district use a documented position control system that ties all positions and costs data to eliminate disparities between human resources, payroll, and budget?	yes
18.2 Does the district analyze and adjust permanent staffing based on enrollment?	yes
18.3 Does the district reconcile budget, payroll and position control regularly, meaning at least at budget adoption and quarterly reporting periods?	no
18.4 Does the governing board approve all new positions and extra assignments with a budget source identified before positions are posted?	no
18.5 Is the approval of hiring staff using categorical or other restricted dollars subject to adequate program funding?	yes
18.6 Are there standing meetings for managers and staff responsible for the district's human resources, payroll and budget functions to discuss and improve processes?	no

Section Score (6.7% maximum):

3.3%

Self-assessment notes:

- 18.3 - The District does not reconcile position control quarterly due to system and staffing limitations. Position control is reviewed before Tentative Budget and before the Proposed Budget.
- 18.4 - Board approval is obtained before an employee is hired, but not before positions are advertised.
- 18.6 - Currently, there are no standing meetings between Human Resources, Payroll, and Budget. However, these areas communicate regularly to work through changes and issues as they arise.

Unrestricted General Fund

District	2023-24 Total FTES	2023-24 Unrestricted Fund Balance	2023-24 Unrestricted Fund Balance as a % of Total Expenditures	2023-24 50% Law	Academic Salaries (1000)	Classified Salaries (2000)	Employee Benefits (3000)	Supplies and Materials and Other Operating Expenses (4000-5000)	Total Expenditures Excluding Capital Outlay & Other Outgo (1000-5000)	Total Expenditures Including Capital Outlay & Other Outgo (1000-7000)	Salaries & Benefits as a % Total Expenditures (Incl Capital & Outgo)	Academic Salaries per Total FTES	Classified Salaries per Total FTES	Benefits per Total FTES	Total Expenditures per Total FTES
ALLAN HANCOCK	8,459	32,078,903	38.20%	50.07%	\$ 28,092,884	\$ 21,002,180	\$ 17,664,820	\$ 9,905,129	\$ 76,665,013	\$ 83,888,712	79.58%	\$ 3,321	\$ 2,483	\$ 2,088	\$ 9,917
ANTELOPE VALLEY	10,061	69,798,929	74.50%	50.95%	37,710,108	20,489,656	20,839,842	12,829,746	91,869,352	93,636,546	84.41%	3,748	2,037	2,071	9,307
BARSTOW	2,942	10,683,498	28.90%	50.61%	9,404,507	5,628,384	6,678,919	3,574,154	25,285,964	36,972,630	58.72%	3,197	1,913	2,270	12,567
BUTTE	8,829	46,303,616	46.00%	52.23%	36,011,590	20,630,838	25,059,572	6,451,082	88,153,082	100,681,421	81.15%	4,079	2,337	2,838	11,403
CABRILLO	8,184	23,479,274	26.00%	50.39%	34,668,566	16,923,000	25,371,347	9,493,866	86,456,779	90,328,009	85.20%	4,236	2,068	3,100	11,037
CALBRIGHT	0	9,032,512	56.50%	8.30%	3,974,320	7,624,130	3,599,416	799,337	15,997,203	15,997,203	95.00%	N/A	N/A	N/A	N/A
CERRITOS	15,950	58,095,919	35.80%	55.62%	72,853,567	27,766,388	40,841,439	10,059,862	151,521,256	162,214,425	87.21%	4,568	1,741	2,561	10,170
CHABOT-LAS POSITAS	14,783	21,005,322	12.70%	50.66%	66,549,256	29,259,206	40,636,742	17,559,618	154,004,822	165,384,584	82.50%	4,502	1,979	2,749	11,187
CHAFFEY	16,737	53,162,199	31.60%	50.77%	57,046,781	30,097,140	45,351,848	13,824,637	146,320,406	168,483,187	78.64%	3,408	1,798	2,710	10,067
CITRUS	9,618	42,285,769	41.00%	50.86%	37,736,968	21,045,345	28,940,822	9,194,292	96,917,427	103,167,647	85.03%	3,924	2,188	3,009	10,727
COAST	27,057	68,126,206	24.60%	50.43%	106,442,821	58,440,125	82,703,566	25,079,642	272,666,154	277,449,079	89.24%	3,934	2,160	3,057	10,254
COMPTON	3,654	19,750,747	36.30%	45.82%	13,552,899	10,787,981	12,132,772	6,980,719	43,454,371	54,426,267	67.01%	3,709	2,952	3,320	14,895
CONTRA COSTA	28,322	81,699,177	31.50%	50.88%	99,051,723	44,927,981	73,584,909	24,538,530	242,103,143	259,243,816	83.92%	3,497	1,586	2,598	9,153
COPPER MOUNTAIN	1,238	13,959,728	68.50%	51.62%	7,471,624	3,856,606	4,877,074	2,889,140	19,094,444	20,365,671	79.57%	6,035	3,115	3,939	16,450
DESERT	9,266	35,675,883	34.90%	50.83%	36,199,483	19,839,862	25,418,714	11,589,308	93,047,367	102,330,195	79.60%	3,907	2,141	2,743	11,044
EL CAMINO	17,316	50,387,002	26.80%	54.79%	84,403,436	38,085,038	47,698,328	12,521,844	182,708,646	188,222,932	90.42%	4,874	2,199	2,755	10,870
FEATHER RIVER	1,927	18,227,674	77.90%	54.01%	5,393,916	4,814,444	4,156,703	6,114,130	20,479,193	23,390,679	61.41%	2,799	2,498	2,157	12,138
FOOTHILL-DEANZA	24,076	51,630,418	21.00%	50.78%	94,939,549	45,978,398	62,519,387	28,042,002	231,479,336	246,092,596	82.67%	3,943	1,910	2,597	10,221
GAVILAN JOINT	5,353	20,262,663	40.50%	51.01%	15,807,262	8,222,127	10,786,556	7,540,272	42,356,217	50,048,773	69.56%	2,953	1,536	2,015	9,350
GLENDALE	14,048	19,425,155	15.50%	50.92%	51,988,073	23,955,986	31,844,585	12,598,785	120,387,429	125,403,188	85.95%	3,701	1,705	2,267	8,927
GROSSMONT-CUYAMACA	16,535	23,442,690	15.30%	52.91%	56,218,627	26,847,937	39,872,057	17,743,945	140,682,566	153,361,713	80.16%	3,400	1,624	2,411	9,275
HARTNELL	7,801	16,259,626	21.90%	50.77%	24,359,701	13,749,170	19,126,885	11,532,729	68,768,485	74,274,770	77.06%	3,123	1,762	2,452	9,521
IMPERIAL	7,755	21,405,458	26.90%	50.39%	27,180,226	12,924,438	19,345,638	6,903,219	66,353,521	79,685,916	74.61%	3,505	1,667	2,495	10,275
KERN	27,266	177,451,265	75.80%	51.15%	82,008,847	38,373,472	58,808,731	35,682,522	214,873,572	233,999,862	76.58%	3,008	1,407	2,157	8,582
LAKE TAHOE	2,276	4,912,502	19.10%	51.91%	7,266,361	4,965,374	5,226,154	6,844,630	24,302,519	25,742,680	67.82%	3,193	2,182	2,296	11,310
LASSEN	1,299	9,987,148	46.20%	54.44%	7,555,476	4,203,224	6,015,551	3,139,783	20,914,034	21,607,331	82.26%	5,816	3,236	4,631	16,634
LONG BEACH	20,423	74,570,583	39.00%	51.65%	71,003,440	37,778,699	54,389,611	16,105,702	179,277,452	191,151,805	85.36%	3,477	1,850	2,663	9,360
LOS ANGELES	92,055	175,525,701	19.30%	52.59%	361,867,083	160,779,718	236,651,067	114,162,057	873,459,925	908,615,569	83.57%	3,931	1,747	2,571	9,870
LOS RIOS	44,955	175,960,681	38.10%	50.79%	182,869,282	86,677,089	107,606,057	53,310,348	430,462,776	462,177,489	81.60%	4,068	1,928	2,394	10,281
MARIN	3,758	25,052,474	29.70%	46.69%	26,688,760	16,904,375	20,099,288	9,600,673	73,293,096	84,446,922	75.42%	7,102	4,498	5,348	22,471
MENDOCINO-LAKE	2,751	10,511,126	27.70%	52.40%	13,062,903	6,800,780	9,160,458	3,372,768	32,396,909	37,974,302	76.43%	4,748	2,472	3,330	13,804
MERCED	10,254	17,937,865	18.20%	50.64%	30,983,056	16,925,736	28,000,702	9,032,423	84,941,917	98,359,582	77.18%	3,022	1,651	2,731	9,592
MIRACOSTA	9,905	39,861,228	24.40%	50.09%	52,947,399	35,580,791	39,626,474	12,878,538	141,033,202	163,404,320	78.43%	5,346	3,592	4,001	16,497
MONTEREY	5,918	11,052,593	19.30%	52.81%	20,565,504	9,542,372	17,442,439	9,128,158	56,678,473	57,289,311	83.00%	3,475	1,612	2,947	9,681
MT. SAN ANTONIO	34,396	71,646,290	24.20%	50.68%	121,777,404	67,353,601	76,083,789	27,837,577	293,052,371	295,449,101	89.77%	3,540	1,958	2,212	8,590
MT. SAN JACINTO	13,396	85,772,472	76.30%	50.19%	43,061,490	24,731,796	26,739,543	11,740,406	106,273,235	112,364,053	84.13%	3,215	1,846	1,996	8,388
NAPA	3,412	8,085,089	16.50%	44.57%	15,785,311	10,158,575	9,497,965	6,441,284	41,883,135	49,042,290	72.27%	4,626	2,977	2,784	14,373
NORTH ORANGE	29,767	131,423,487	42.20%	50.86%	118,949,379	64,394,250	78,308,828	23,319,036	284,971,493	311,326,764	84.04%	3,996	2,163	2,631	10,459
OHLONE	7,092	14,718,592	19.60%	51.83%	29,731,688	16,700,240	16,650,704	10,697,367	73,779,999	75,094,920	84.00%	4,192	2,355	2,348	10,589
PALO VERDE	2,807	15,322,139	48.60%	55.94%	8,526,650	3,941,404	4,939,772	7,984,504	25,392,330	31,523,959	55.22%	3,038	1,404	1,760	11,230
PALOMAR	14,453	54,197,788	33.80%	50.15%	62,675,836	33,173,069	44,511,255	15,236,115	155,596,275	160,563,106	87.42%	4,337	2,295	3,080	11,109
PASADENA	21,855	53,860,029	24.30%	52.76%	92,558,415	33,598,321	53,669,044	16,746,223	196,572,003	221,646,534	81.13%	4,235	1,537	2,456	10,142

Unrestricted General Fund

District	2023-24 Total FTES	2023-24 Unrestricted Fund Balance	2023-24 Unrestricted Fund Balance as a % of Total Expenditures	2023-24 50% Law	Academic Salaries (1000)	Classified Salaries (2000)	Employee Benefits (3000)	Supplies and Materials and Other Operating Expenses (4000-5000)	Total Expenditures Excluding Capital Outlay & Other Outgo (1000-5000)	Total Expenditures Including Capital Outlay & Other Outgo (1000-7000)	Salaries & Benefits as a % Total Expenditures (Incl Capital & Outgo)	Academic Salaries per Total FTES	Classified Salaries per Total FTES	Benefits per Total FTES	Total Expenditures per Total FTES
PERALTA	14,363	25,419,609	13.40%	50.28%	60,129,771	35,608,203	45,924,105	24,888,126	166,560,205	190,169,569	74.49%	4,186	2,479	3,197	13,240
RANCHO SANTIAGO	29,609	108,927,680	44.20%	54.63%	98,164,425	43,922,182	70,020,952	23,064,566	235,172,125	246,466,925	86.06%	3,315	1,483	2,365	8,324
REDWOODS	3,588	8,916,941	20.80%	53.70%	17,604,184	8,609,914	10,321,802	4,598,934	41,134,834	42,872,584	85.22%	4,906	2,400	2,877	11,949
RIO HONDO	11,806	70,257,970	58.30%	55.24%	47,995,259	19,821,745	38,122,874	14,197,169	120,137,047	120,575,807	87.86%	4,065	1,679	3,229	10,213
RIVERSIDE	30,944	76,075,183	24.70%	51.52%	126,672,854	60,649,031	85,375,829	26,602,690	299,300,404	307,478,051	88.69%	4,094	1,960	2,759	9,937
SAN BERNARDINO	14,560	34,429,575	24.30%	50.22%	53,166,154	32,922,917	31,199,634	15,155,714	132,444,419	141,613,202	82.82%	3,652	2,261	2,143	9,726
SAN DIEGO	39,158	76,978,494	22.40%	50.23%	130,256,768	76,219,402	100,113,421	31,524,457	338,114,048	343,909,988	89.15%	3,326	1,946	2,557	8,783
SAN FRANCISCO	16,289	33,383,845	17.00%	51.55%	77,903,281	39,398,191	58,994,964	12,808,263	189,104,699	196,178,673	89.87%	4,783	2,419	3,622	12,044
SAN JOAQUIN DELTA	16,872	27,124,085	18.50%	50.98%	48,940,746	26,548,314	38,450,899	16,382,940	130,322,899	146,832,696	77.60%	2,901	1,574	2,279	8,703
SAN JOSE-EVERGREEN	10,659	50,960,776	30.80%	50.09%	61,670,113	32,112,729	42,728,178	12,679,124	149,190,144	165,659,858	82.40%	5,786	3,013	4,009	15,542
SAN LUIS OBISPO	7,967	42,843,002	60.40%	53.13%	29,415,344	13,323,289	15,367,927	10,477,674	68,584,234	70,948,248	81.90%	3,692	1,672	1,929	8,905
SAN MATEO	15,479	52,913,292	19.70%	41.10%	81,595,393	56,011,497	57,952,315	24,232,791	219,791,996	268,322,078	72.88%	5,271	3,619	3,744	17,335
SANTA BARBARA	12,918	36,043,557	28.50%	53.22%	51,873,559	25,705,262	31,948,848	13,962,343	123,490,012	126,416,444	86.64%	4,016	1,990	2,473	9,786
SANTA CLARITA	15,716	17,501,134	11.40%	52.38%	57,613,717	37,786,602	37,655,414	15,598,667	148,654,400	153,776,869	86.53%	3,666	2,404	2,396	9,785
SANTA MONICA	20,682	27,153,961	12.00%	50.05%	93,411,051	45,793,082	67,379,984	19,643,570	226,227,687	226,530,335	91.19%	4,517	2,214	3,258	10,953
SEQUOIAS	10,638	29,738,783	28.20%	51.18%	40,053,379	19,192,222	22,543,859	10,733,682	92,523,142	105,283,556	77.68%	3,765	1,804	2,119	9,897
SHASTA-TEH-TRI	6,311	18,341,853	27.40%	50.10%	23,708,874	14,890,930	15,680,244	8,778,027	63,058,075	66,866,465	81.18%	3,757	2,360	2,485	10,595
SIERRA	13,627	30,146,915	22.80%	50.10%	48,811,015	24,476,138	31,234,978	14,973,853	119,495,984	132,090,343	79.13%	3,582	1,796	2,292	9,693
SISKIYOU	1,663	10,438,252	42.10%	53.41%	6,855,128	5,037,926	5,612,257	5,655,472	23,160,783	24,799,744	70.59%	4,122	3,029	3,375	14,913
SOLANO	6,825	35,577,135	50.50%	50.00%	27,867,735	14,236,771	19,182,060	9,020,895	70,307,461	70,416,204	87.03%	4,083	2,086	2,811	10,317
SONOMA	14,004	41,233,225	26.70%	50.97%	64,316,571	31,638,446	38,686,816	15,781,466	150,423,299	154,709,951	87.03%	4,593	2,259	2,763	11,048
SOUTH ORANGE	27,871	124,868,884	33.90%	53.94%	110,326,614	56,825,217	74,690,381	24,209,024	266,051,236	367,895,321	65.74%	3,958	2,039	2,680	13,200
SOUTHWESTERN	16,139	26,808,115	18.60%	50.57%	58,903,758	28,721,792	39,150,983	13,632,383	140,408,916	143,792,326	88.17%	3,650	1,780	2,426	8,910
STATE CENTER	32,890	96,132,453	29.90%	50.05%	119,449,524	52,735,095	69,621,272	35,388,862	277,194,753	321,711,644	75.16%	3,632	1,603	2,117	9,781
VENTURA	26,259	95,100,598	38.30%	50.04%	85,806,222	42,760,200	54,055,285	22,466,625	205,088,332	247,996,337	73.64%	3,268	1,628	2,059	9,444
VICTOR VALLEY	12,471	50,275,578	49.30%	55.23%	42,950,893	19,607,826	25,226,830	12,413,719	100,199,268	101,906,132	86.14%	3,444	1,572	2,023	8,171
WEST HILLS	5,586	39,500,372	66.10%	52.59%	20,109,282	9,114,274	14,216,057	4,673,539	48,113,152	59,765,529	72.68%	3,600	1,632	2,545	10,699
WEST KERN	2,354	20,693,261	61.60%	50.03%	11,533,928	6,634,617	10,419,158	4,523,740	33,111,443	33,579,768	85.13%	4,900	2,818	4,426	14,265
WEST VALLEY	11,652	118,913,958	64.20%	51.42%	71,397,304	31,973,741	43,226,562	13,525,377	160,122,984	185,323,557	79.10%	6,127	2,744	3,710	15,905
YOSEMITE	16,202	46,106,882	31.30%	50.48%	52,524,633	28,102,670	40,195,364	12,821,870	133,644,537	147,516,459	81.90%	3,242	1,735	2,481	9,105
YUBA	6,678	29,269,728	39.10%	50.12%	23,886,522	11,535,125	14,839,156	7,155,428	57,416,231	74,773,189	67.22%	3,577	1,727	2,222	11,197
Statewide	1,079,729				\$ 4,201,856,172	\$ 2,137,394,596	\$ 2,832,617,781	\$ 4,201,856,172	\$ 10,314,465,641	\$ 11,203,007,711		\$ 3,892	\$ 1,980	\$ 2,623	\$ 10,376

Budget Planning Considerations

Board Policies & Strategic Direction

- Assure fiscal health and stability (BP 2200, Board Duties and Responsibilities)
- Maintain unrestricted general fund reserves no less than two months of total general fund expenditures (BP 6250, Budget Management)
- Revenues accruing to the District in excess of amounts budgeted shall be added to the District's reserve for contingencies. They are available for appropriation only upon a resolution of the Board of Trustees. (BP 6250, Budget Management)
- The District will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning. (2020-2030 NOCCCD Strategic Directions)

Budget Process Major Principles

Established by the Council on Budget and Facilities

- Balance on-going expenditures with on-going revenues.
- Maintain board policy reserve for economic uncertainties.
- Maintain appropriate autonomy for each budget center (CC, FC, NOCE, DS) to use resources in a manner that best addresses the budget center's needs. Budget center allocations are expected to align with the NOCCCD Mission Statement and link District Strategic Directions and District Objectives to the resources needed to accomplish these institutional goals.

Other

- Ongoing Revenue Growth.
- 50 Percent Law Compliance. Reduction of non-instructional expenses or increasing instructional expenses charged to the Unrestricted General Fund.
- Construction & Facilities Maintenance. The State has not funded scheduled maintenance in recent years despite the systemwide need.
- Insurance limits and Uninsured Risks. The District does not have earthquake coverage, nor is the District fully insured against atomic verdicts (AB 218).
- Uncertainties – such as the impact of the job family studies, collective bargaining negotiations, the impact of wildfires, the volatility in the stock market, and the transition of a new federal administration – necessitate a cautious approach to budgeting.

UNAPPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

February 25, 2025

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, February 25, 2025, at 5:30 p.m. in the Anaheim Union High School District Board Room with a YouTube livestream broadcast.

Board President Jeffrey P. Brown called the meeting to order at 5:32 p.m. and led the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Mark Lopez, Evangelina Rosales, and Student Trustees Robert Johnson and Sharon Kim. Absent: Trustee Stephen T. Blount and Student Trustee Katie Wong.

RESOURCE PERSONNEL PRESENT: Byron D. Cliff Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Cynthia Olivo, President, Fullerton College; Scott Thayer, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Karla Frizler, representing the District Management Association; Michelle Patrick Norng, representing the North Orange Continuing Education Academic Senate; Kathleen McAlister, representing the Cypress College Academic Senate; Bridget Kominek, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Elaine Loayza, representing CSEA; Marlo Smith, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Belinda Allan, Paul de Dios, Marcie Kagawa, Marc Posner, Kathleen Reiland from Cypress College; Josue Abarca, Jorge Arredondo, Miranda Bates, Rosio Becerra, John Erickson, Henry Hua, John Krok, Larry Lara, Grant Linsell, Naveen Kanal, Elizabeth Martinez from Fullerton College; Neisha Jenkins and Jennifer Perez from North Orange Continuing Education; and Erika Almaraz, Yasmine Andrawis, Yuvia Coleman, Mylene Daniels, Danielle Davy, Mejon Kairan, Julie Kossick, Julie Leggin, Miranda Marquez, Flavio Medina-Martin, Pamela Spence, Gabrielle Stanco, Amita Suhrid, and Rick Williams from the District Office.

VISITORS: Gilberto Camargo, Sherry Dadci, Dawn Fortin Mattoon, Golnar Fozi, Sonya Lester, Sharon Ormond, and Bianca Stopani. Public participation was provided via YouTube livestream.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Ed Lopez that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.b, 3.c, 3.e

Motion carried with Trustees Bent, Brown, Dunsheath, E. Lopez, M. Lopez, and Rosales voting yes, including Student Trustees Johnson and Kim's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Ed Lopez that the following personnel items be approved by block vote:

Human Resources: 4.a, 4.b, 4.c, 4.d, 4.e

Motion carried with Trustees Bent, Brown, Dunsheath, E. Lopez, M. Lopez, and Rosales voting yes.

CHANCELLOR'S REPORT

Chancellor Byron D. Clift Breland congratulated NOCE for receiving a formal recognition from **State Chancellor Sonya Christian** for their work across the State on noncredit pathways, providing technical assistance, and leading the way in the development of best practices. He reported that Cypress College Student Trustee **Katie Wong** has resigned from her position and that **Trustee Stephen T. Blount** was absent from the meeting as he recovers from surgery.

The Chancellor shared that he was invited to give the closing keynote address at the Equity in Mental Health on Campus Initiative event on March 6, expressed his thanks to the organizers and attendees of all the Black History Month events across the District, and invited nominations for the District's Women Champions of DEIAA Award with submissions due by March 3. Dr. Clift Breland also congratulated Cypress College on the opening of their Asian Pacific Islander Desi American (APIDA) Resource Center and successful ribbon cutting event.

Chancellor Byron D. Clift Breland concluded his report to the Board by introducing two recent new hires at Fullerton College: **Rosio Becerra**, Interim Fullerton College Dean of Student Support Services, and **John Kroft**, Fullerton College Director of Campus Safety.

Enrollment Update: As part of the Chancellor's Report, the Board received a strategic enrollment planning update by **Dawn Fortin Mattoon**, Senior Vice President of Ruffalo Noel Levitz (RNL). Highlights of the presentation included

- Higher Education Enrollment Landscape: National, state, and regional higher education trends and projections
- Strategic Enrollment Planning in the District: Key performance indicators, planning assumptions, priorities, ideal outcomes, process, milestones, emerging strategies, and growth options.
- Enrollment Goals: Market size and enrollment projections, projection trends by student populations, district completion goals, enrollment growth, and strategies for sustained growth.
- Tentative Timeline for the District Strategic Enrollment Plan

Subsequent to the presentation, trustees requested clarification on the unique challenges that faculty are facing and what specific steps are being taken to support faculty with those challenges; plans to retain students who have left the state as online students without tuition restrictions; enrollment growth for CTE programs and whether there would be a greater

opportunity with CTE when compared to transfer goal students; additional efforts to capture students that are dropping the transfer track to pursue another track; tracking of enrollment based on residence, especially students who live outside of the District's service area and how that compares to our neighboring districts; looking at the personnel side in order to match enrollment levels to workforce levels; data on students who go outside of the District due to canceled classes and whether they return; a recommended or achievable benchmark or percentage for dual enrollment; inclusion of the veterans or rising scholars' student populations; discussion about how the Colleges are each other's primary competition; the tracking of qualitative data on the students we are not retaining; and plans for student involvement in the process and how their voice is being included.

(See Supplemental Minutes #1355 for a copy of the presentation.)

MINUTES: It was moved by Trustee Evangelina Rosales and seconded by Trustee Ed Lopez to approve the Minutes of the Regular Meeting of February 11, 2025. **Motion carried with Trustees Bent, Dunsheath, E. Lopez, M. Lopez, and Rosales voting yes, including Student Trustees Johnson and Kim's advisory votes and Trustee Brown abstaining.**

FINANCE & FACILITIES

Item 3.a: It was moved by Trustee Ed Lopez and seconded by Trustee Evangelina Rosales to set the nonresident tuition fee for the 2025-26 school year for the North Orange County Community College District at \$387 per unit with an additional charge for capital outlay of \$5 per unit, pursuant to Education Code §76140 and §76141. This results in no net per-unit increase effective for all course terms beginning or ending on or after July 1, 2025.

Subject to clarification that the dollar amount included in the agenda item was indeed the correct figure, the **motion carried with Trustees Bent, Brown, Dunsheath, E. Lopez, M. Lopez, and Rosales voting yes, including Student Trustees Johnson and Kim's advisory votes.**

Item 3.b: By block vote, authorization was granted to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Item 3.c: By block vote, authorization was granted to ratify the current change orders for the public works project listed per the Change Order Request, with a total of (\$694,719) for the Fine Arts Renovation at Cypress College.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or Interim District Director, Purchasing to execute each trade contractor change order on behalf of the District.

Item 3.d: It was moved by Trustee Evangelina Rosales and seconded by Trustee Barbara Dunsheath to award Bid #2324-01, Fullerton College Music Drama Complex to S.J. Amoroso Construction Co., LLC in the amount of \$111,437,000 including \$7,700,000 in allowance.

A team of Fullerton College staff and District consultants—Henry Hua, Gilberto Camargo, Grant Linsell, Sonya Lester, Rick Williams, and Sherry Dadci—conducted a presentation outlining the project's objectives, programming, design, cost, and schedule.

During the discussion, trustees inquired about the number of bids received and how they were advertised; the budget breakdown between funds; the use of the current facility; the original cost estimate from Measure J; whether this project was selected over other projects in the bond measure; any anticipated further costs outside of what has already been allocated; how long it will take for the building to pay for itself; the seating capacity for the new auditorium as it compares to the current facility; and anticipated future soft costs.

Trustees also expressed excitement about the project, gratitude for the emphasis on the arts, the facility's potential to attract students and grow the program, and also noted that a factor in student success includes the facilities. Subsequent to the discussion, the **motion carried with Trustees Bent, Brown, Dunsheath, E. Lopez, M. Lopez, and Rosales voting yes, including Student Trustees Johnson and Kim's advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or Interim District Director, Purchasing to execute the contract on behalf of the District.

(See Supplemental Minutes #1355 for a copy of the presentation.)

Item 3.e: By block vote, authorization was granted to approve out-of-country travel for Dani Wilson to Lisbon, Portugal from March 22-29, 2025, to conduct a site inspection for the Lisbon, Portugal Spring 2025 Study Abroad Program.

Item 3.f: The Board discussed the recommendation to approve an institutional membership to the Men of Color Action Network (MOCAN) and the annual fee not to exceed \$3,000.

During the discussion, trustees questioned the timing of the item in light of the US Department of Education's February 14 Dear Colleague letter and the potential loss of federal funding that is prompting institutions to evaluate programs for compliance, and whether the District was conducting a risk assessment.

President Cynthia Olivo provided background on MOCAN, which aims to support professionals who support students, and noted that the membership was being sought at this point in time because Fullerton College is finishing the USC Takeoff Grant and is aiming to institutionalize the program in order to not disrupt the continuity of support.

Some trustees recommended waiting to determine what approach to take after an assessment occurred in order to identify if participation is allowable, while others were willing to approve it due to its professional development nature that doesn't have race requirements.

Chancellor Byron D. Clift Breland noted that California agencies already operate under Proposition 209 regulations which prohibit race considerations, and stated that he would seek a legal opinion to determine whether the services of MOCAN are lawful or not according to the US Department of Education's view of race-based programs.

Ultimately, there was consensus among trustees to table this item until the next meeting.

HUMAN RESOURCES

Item 4.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

CHANGE IN SALARY CLASSIFICATION

Caldani, Patricia	CC	Biological Sciences (ADJ) Adjunct Salary Schedule A From: Column 1, Step 1 To: Column 3, Step 1 Eff. 02/03/2025
Uday, Priyanka	CC	Biological Sciences (ADJ) Adjunct Salary Schedule A From: Column 1, Step 1 To: Column 3, Step 1 Eff. 09/20/2024
Uskokovic, Vuk	FC	Chemistry (ADJ) Adjunct Salary Schedule A From: Column 1, Step 1 To: Column 3, Step 1 Eff. 08/26/2024

ADDITIONAL DUTY DAYS @ PER DIEM

Aguirre, Crystal	FC	Head Coach, Softball	15 days
Baum, Chad	FC	Head Coach, Baseball	15 days
Bevec, Gina	FC	Head Coach, Track & Field	15 days
Byrnes, Tim	FC	Assistant Coach, Swim/ Dive	8 days
Duron, Yolanda	FC	Head Coach, Tennis	13 days
Lewin, Pam	FC	Head Coach, Lacrosse	13 days
Rapp, Eddie	FC	Head Coach, Men's Volleyball	13 days
Rosa, Melanie	FC	Director, Dance	8 days
Sheil, Sean	FC	Head Coach, Track & Field	15 days
Webster, Perry	FC	Assistant Coach, Baseball	11 days

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2025 SPRING SEMESTER

Duran, Dolores	FC	Column 1, Step 1
Lafaele, Jocene	FC	Column 1, Step 1
Ramirez, John	FC	Column 1, Step 1
Roth, Abbey Gabrielle	CC	Column 1, Step 1
Viana, Alejandra	NOCE	Column 1, Step 1
Villarreal, Lorenzo	FC	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Adams, Stephanie	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Akin, Almira	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025

Alcala, Lilia	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Awad, Abigail	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
Baker, Nathalie	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Beck, Anne-Marie	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 9 hours Eff. 01/06/2025-01/07/2025
Behrbaum, Patricia	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Belknap, Jeannie	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Bloom, Danielle	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Bowman, Ashley	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Brydges, Michael	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
Burger, Markus	FC	Zero Textbook Cost - First Course Stipend not to exceed \$1,000.00 Eff. 02/06/2025
Burger, Markus	FC	Zero Textbook Cost - Second Course Stipend not to exceed \$750.00 Eff. 02/06/2025
Burger, Markus	FC	Zero Textbook Cost - Third Course Stipend not to exceed \$500.00 Eff. 02/06/2025

Carter-Rosenbloom, Robin	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Clark, Imelda	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
Cooney, Doug	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
Cooper, Sarah	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Cowley, Virginia	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
De Frutos-Garcia, Samanta	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
DeDios, Angela	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
Draganov, Torri	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
Fike, Lawrence	FC	Spring 2025 Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/28/2025
Fisher, Hildy	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Forsythe, Chris	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
Gable, Mary Frances	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Gomes, Mary	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025

Gomez, Tanya	FC	Spring 2025 Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/28/2025
Gonzalez, Mario	FC	Spring 2025 Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/28/2025
Harris, Amy	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Hatami, Leili	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
Henke, Carol	FC	Zero Textbook Cost - First Course DEIAA Stipend not to exceed \$3,000.00 Eff. 02/06/2025
Ikram, Muhammad	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
Johnson, Lisa	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Juan, Lydia	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
Kim, Hannah	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Klyde, Michael	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
Lange-Goldstein, Lauren	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Lara, Estaban	FC	Spring 2025 Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/28/2025
Lassetter, Lee	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025

Layne, Jonathan Daniel	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Leis, Corey	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
Letcher, Annette	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
Loney, Lara	FC	Spring 2025 Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/28/2025
Magginetti, Giovanni	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
Magnesi, Miles	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
Magno, Ursula	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Manjra, Samreen	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 4 hours Eff. 12/17/24-01/31/2025
Martin, Karen	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Mathis-Penn, Marcelle	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Matikinyidze, Eunice	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Miller, Joy	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025

Morrison, Anna	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
Orozco, Stefan	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Ortiz, Aydinaneth	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 4 hours Eff. 12/17/24-01/31/2025
Ozment, Greg	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Page, Jennifer	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 4 hours Eff. 12/17/24-01/31/2025
Papoulias, Lambe	FC	Spring 2025 Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/28/2025
Plaza-Uriostegui, Joanna	FC	Spring 2025 Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/28/2025
Ragotskie, Josh	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
Rawal, Shaina	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
Sheridan-Solis, Ann	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
Shneezai, Meena	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Sidhu, Parwinder	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025

Smith, Larene	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Tuttle, Honour	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Villareal, Maria	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Virgen, Tomas	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025
Weil, Alex	FC	Spring 2025 Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/28/2025
Wotring, Janine	NOCE	LEAP Department Meeting Stipend not to exceed \$80.00 Eff. 01/10/2025
Zhang, Dana	CC	Spring 2025 Ascend Communities of Practice Project Stipend not to exceed \$200.00 Eff. 02/12/2025-06/06/2025

Item 4.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATION

Ochoa, Jessica	CC	Special Projects Coordinator, STEM2/MESA Temporary Management Position (100%) Last day of employment: 02/07/2025 PN CCT694
Shadwick, Kesha	FC	Admin Assistant III, Institutional Research (100%) Last day of employment: 02/13/2025 PN FCC568

NEW PERSONNEL

Doherty, Doreen	NOCE	Special Projects Coordinator, ESL Curriculum Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 03/01/2025 – 06/30/2025 Eff. 07/01/2025 – 02/28/2026 PN SCT932
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Hancock, Allison	FC	Special Projects Coordinator, Dual Enrollment Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 03/12/2025 – 06/30/2025 PN FCT564
Merwin, Junely	FC	Student Services Specialist, EOPS 12-month position (100%) Range 36, Step C Classified Salary Schedule Eff. 03/03/2025 PN FCC540
Razo, Laura	CC	Facilities Custodian I 12-month position (100%) Range 27, Step E + 10% Shift Differential Classified Salary Schedule Eff. 03/17/2025 PN CCC817
Rhodes, Aahren	CC	Admissions and Records Analyst 12-month position (100%) Range 44, Step C Classified Salary Schedule Eff. 03/03/2025 PN CCC554
Truong, Tu	FC	Admin Assistant III, Campus Capital Projects 12-month position (100%) Range 41, Step B Classified Salary Schedule Eff. 03/03/2025 PN FCC571

VOLUNTARY CHANGES IN ASSIGNMENT

Gardner, Hatty	NOCE	Instructional Assistant, ESL & Citizenship (40%) Temporary Increase in Percent Employed From: 40% To: 100% Eff. 03/15/2025 – 06/30/2025 PN SCC896
Lagunas, Vanessa	NOCE	Instructional Assistant/ESL 12-month position (40%) PN SCC991 Temporary Change in Assignment To: Student Services Technician/Counseling and Student Services 12-month position (100%)

Range 33, Step D
Classified Salary Schedule
Eff. 03/01/2025 – 06/30/2025
PN SCC873 – TR

Resendiz, Beatriz	FC	<p>Student Services Technician/CalWORKS 12-month position (100%) PN FCC634</p> <p>Temporary Change in Assignment To: NOCE Student Services Technician/Counseling and Student Services 12-month position (100%) Range 33, Step E + 10% Longevity Classified Salary Schedule Eff. 03/01/2025 – 06/30/2025 PN SCC927 – TR</p>
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STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Martinez, Marcela	CC	<p>Administrative Assistant I, Language Arts 6% Stipend Eff. 02/15/2025 – 06/30/2025</p>
Nava, Crystal	CC	<p>Administrative Assistant I, CTE & Grants 6% Stipend Eff. 02/15/2025 – 06/30/2025</p>
Rippe, Brad	AC	<p>Systems Analyst, Applications 6% Stipend Eff. 02/10/2025 – 06/30/2025</p>
Shahid, Quamrul	AC	<p>IT Specialist, Network 6% Stipend Eff. 02/10/2025 – 06/30/2025</p>
Sontag, Dawn	CC	<p>Administrative Assistant I, Health Science Division 6% Stipend Eff. 02/15/2025 – 06/30/2025</p>
Thompson, Scott	FC	<p>Student Services Specialist, Disability Support Services 6% Stipend Eff. 01/01/2025 – 06/30/2025</p>

LEAVES OF ABSENCE

@00328294	CC	<p>Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 1/21/2025 – 2/16/2025 (Consecutive Leave)</p>
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@01555638	CC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 1/21/2025 – 2/7/2025 (Consecutive Leave)
@00537667	NOCE	Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 1/13/2025 – 4/6/2025 (Consecutive Leave)

Item 4.c: By the block vote, authorization was granted for the assignment of professional experts per the professional expert listing.

(See Supplemental Minutes #1355 for a copy of the professional expert personnel listing.)

Item 4.d: By the block vote, authorization was granted for the assignment of hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1355 for a copy of the hourly personnel listing.)

Item 4.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1355 for a copy of the volunteer personnel listing.)

GENERAL

Item 5.a: It was moved by Trustee Ed Lopez and seconded by Trustee Barbara Dunsheath to adopt the Board of Trustees Assessment Instrument. **Motion carried with Trustees Bent, Brown, Dunsheath, E. Lopez, M. Lopez, and Rosales voting yes, including Student Trustees Johnson and Kim's advisory votes.**

Item 5.b: It was moved by Trustee Evangelina Rosales and seconded by Trustee Ed Lopez to adopt the following proposed, revised Board Policies in Chapters 1 and 2:

- BP 1000, The North Orange County Community College District
- BP 1002, Philosophy
- BP 2010, Board Membership
- BP 2100, Board Elections
- BP 2110, Vacancies on the Board

Subsequent to trustees agreeing to include the second option for consideration regarding BP 1002 sections 2.3 and 2.4, the **motion carried with Trustees Bent, Brown, Dunsheath, E. Lopez, M. Lopez, and Rosales voting yes, including Student Trustees Johnson and Kim's advisory votes.**

The revised Board Policies are available on the District's website, where they are readily accessible by students, employees, and the general public.

Item 5.c: It was moved by Trustee Ed Lopez and seconded by Trustee Evangelina Rosales to adopt Resolution No. 24/25-09, Reaffirming Commitment to Inclusivity, Equity, and Compliance with Federal and State Law.

Chancellor Byron D. Cliff Breland thanked the Board for considering the resolution which was developed in response to the US Department of Education (DOE) Dear Colleague letter that set off a firestorm of questions statewide and in the District about changes that could adversely affect funding that would cause a shift in programs and jobs.

Student Trustee Robert Johnson expressed his strong support for the resolution.

Trustee Ryan Bent expressed concern about process violations that occurred in order to place the resolution on the agenda, cited portions of the DOE letter which called out racism and the potential loss of federal funding language, and noted that State Chancellor Sonya Christian—who speaks for all community colleges—has already released a statement so there is no reason for the District to do so.

Trustee Barbara Dunsheath stated that equity is at the heart of what we do noting that Vision 2030 has equity woven into every goal. She noted that it was important to keep our morals front and center and support a push back to the DOE letter. She expressed her full support of the resolution noting that the only ones who will be hurt by the withholding of funds will be our students. She urged her colleagues to support the resolution and give the Chancellor the ability to respond and speak for the entire Board.

Trustee Mark Lopez shared some reservations from the procedural aspect, but expressed support for the resolution.

Trustee Ed Lopez echoed process concerns but stated he supported the resolution.

Board President Jeffrey P. Brown stated that the State Chancellor's letter is very good, but highlighted that there is value in a district statement especially in light of student and staff questions and concerns which warrant reaffirming our commitment to the values that we already say that we are behind.

Trustee Evangelina Rosales shared that she was grateful the resolution which expresses the District's sentiments was brought forward, and noted that the issues are not just being discussed in education institutions, but also in the community.

Subsequent to the discussion, the **motion carried with Trustees Brown, Dunsheath, E. Lopez, M. Lopez, and Rosales voting yes, including Student Trustees Johnson and Kim's advisory votes and Trustee Bent voting no.**

Item 5.d: Board President Jeffrey P. Brown asked if there were any requests for potential future agenda items. Trustee Mark Lopez requested a presentation on the Disability Support Services (DSS) program to include how services are communicated to students, how students can reach out if their accommodations are not being met, the number of students utilizing services, and how current year participants compare to the prior year.

CHANCELLOR'S STAFF COMMENTS

Valentina Purtell reported that NOCE was featured in the State Chancellor's latest field letter as an example of a non-credit institution doing exemplary work in championing inclusive education, empowering adults with disabilities to achieve independence, employment, and academic success. She announced the launch of the Moral Courage Program with "Practice Makes Painless" workshop on February 28 and noted that the CTE program has purchased a van to expand outreach and mobile services to the community.

Cynthia Olivo reported that Fullerton College Student **Eric Park** and the Hornet Drone Team qualified for the Autonomous Aerial Robotics League Drone Race in Abu Dhabi which bring together drone technology from across the world. She shared that the Softball Team celebrated the arrival of their state championship rings with a ceremony where she was able to share the planned softball field upgrades. President Olivo also congratulated the Men's Basketball Team on being named the Orange Empire Conference champions.

Scott Thayer reported that the Cypress College Dual Enrollment Program was selected as the recipient of the 2025 Partners Award in Education by the Association of California School Administrators for region 17. He shared that the final event of Cypress College Black History Month programming was held earlier in the day and included a presentation titled, "Black Mexico: The African Heritage in Mexico." He thanked all who planned and attended the events focused on "Good Trouble" along with those who attended the APIDA Resource Center Ribbon Cutting including **Trustee Stephen T. Blount** and **Trustee Barbara Dunsheath**. President Thayer concluded his report by sharing the College's Super Bowl ad that aired during game on local cable.

Fred Williams introduced **Julie Leggin** as the new District Director of Risk Management and Workplace Safety.

RESOURCE TABLE PERSONNEL COMMENTS

Michelle Patrick Norng reported that it was imperative to keep students front and center and that there are various opportunities to demonstrate to students and our community that we as a district support the ongoing efforts to promote and maintain efforts related to diversity, equity, inclusion, and anti-racism and to ensure that students, faculty, and staff feel valued, heard, and supported. She stated that NOCE faculty will continue to support all of the students they serve, including those from marginalized and underserved populations.

Bridget Kominek reported that the Fullerton College Faculty Senate discussed draft language for AP 3415, Immigration Enforcement Activities, the new ACCJC accreditation standards, and possible actions in support of undocumented and DACA students and staff. At the next meeting, the Senate will consider proposed catalog language related to AI, interest in continuing the Buzzy Bookstore Bucks program, and feedback on a draft of the District employee climate survey. She shared she would encourage faculty to attend the next Board meeting to share their perspective on the delayed vote on Fullerton College's membership to the Men of Color Action Network and provided an update on efforts to draft the College's 2025-29 Strategic Plan. She invited all to attend the 13th Annual French Film Festival from April 8-9 and the Friends of Fullerton College Foundation fundraising dinner on March 7.

Christie Diep stressed the importance of protecting and supporting students, expressed her appreciation for the resolution reaffirming the District's commitment to inclusivity and equity, and shared that United Faculty stands in solidarity with CSEA in their current protracted negotiations.

Elaine Loayza announced that **Josue Abarca** received the Unsung Hero Award in recognition of his dedication to CSEA. She reported that CSEA is seeking support during the lengthy successor negotiations and requested that the District expedite the discussion on wages while the remaining items are finalized. She also requested that the Job Family Study results be released as they become available because members have been working out of class for many years and reported that the IT MOU is going to impasse.

Marlo Smith reported that for the fourth year in a row, an ESL adjunct instructor has been nominated as the NOCE Teacher of the Year and congratulated **Helen Serrano** on her selection as the Teacher of the Year Nominee for 2026. She shared that Adjunct Faculty United is grateful for the improvements to working conditions over the last two years, adjunct faculty still face many inequities including much lower wages than other districts which is causing part-time faculty to leave for higher paying districts.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Student Trustee Sharon Kim reported over 42 clubs registered to table at the Fullerton College Club Kick-off event which had high student engagement and positive feedback. She shared that the recent American Red Cross Blood Drive surpassed its goal and that the Associated Students election process this year will include collaboration with The Hornet newspaper to conduct candidate interviews.

Trustee Mark Lopez reported on this attendance at the District Retirement Board meeting.

Trustee Evangelina Rosales reported that the Fullerton College Foundation is hosting a scholarship fundraising dinner on March 7 and while the event is sold out, donations to the Foundation can still be made online.

Trustee Barbara Dunsheath reported on her attendance at the Cypress College APIDA Center Grand Opening which featured State Chancellor's Office Deputy Chancellor **Rowena Tomaneng**. She encouraged attendance at both upcoming foundation events: the Fullerton College Foundation dinner on March 7 and the Cypress College Foundation Americana Awards on March 15.

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Bianca Stopani, Fullerton College Student, addressed the Board to share some of the challenges she has encountered as a student that have been brought to the attention of administration and have not been addressed to her satisfaction. She cited the lack of attention on students and shared examples of where she has been targeted, sexually harassed, and faced retaliation. She questioned whether declining enrollment at Fullerton College is due to students leaving because they were not being supported, and urged accountability to ensure that students are protected.

Robert Johnson provided a report on NOCE activities including the recent Title IX training, a student survey regarding student experiences with online learning/distance education, and student participation at NOCE President's Cabinet meetings. He congratulated **Helen Serrano** on her selection as the NOCE 2026 Teacher of the Year Nominee and invited all to attend the PowerUp event on March 5 at NOCE Cypress Center.

CLOSED SESSION: At 8:34 p.m., Board President Jeffrey P. Brown adjourned the meeting to closed session per the following sections of the Government Code and reported that there would be a read out:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54956.95(a) LIABILITY CLAIMS

Claimant: Mohammad Shahin
Agency Claimed Against: NOCCCD

RECONVENE MEETING: At 10:53 p.m., Board President Jeffrey P. Brown reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Ryan Bent and seconded by Trustee Mark Lopez that the Board take action to approve a Resignation Agreement with a classified management employee (@01221269) under which the employee resigned effective the close of business on May 10, 2025. The parties further release and waive all claims they may have had against each other.

Motion carried with Trustees Bent, Brown, Dunsheath, E. Lopez, and M. Lopez voting yes, and Trustee Rosales abstaining.

ADJOURNMENT: At 10:55 p.m., it was moved by Trustee Barbara Dunsheath and seconded by Trustee Jeffrey P. Brown to adjourn the meeting. **Motion carried with Trustees Bent, Brown, Dunsheath, E. Lopez, M. Lopez, and Rosales voting yes.**

Prepared By Recording Secretary for
Ed Lopez, Secretary, Board of Trustees