

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
CLASSIFICATION ASSIGNMENTS**

Eff. FEBRUARY 2025

TITLE	RANGE	TITLE	RANGE	TITLE	RANGE
ACCOUNTING AND FISCAL SERVICES		INFORMATION TECHNOLOGY		PRODUCTION AND MAIL	
Account Clerk I	31	IT Technician I	41	Courier	27
Account Clerk II	33	IT Technician II	44	District Mailroom Coordinator	31
Accounting Specialist	40	IT User Support Specialist	44	Duplication Equipment Operator	27
Accounting Technician	36	Systems Analyst, Applications	60	Graphic Designer	43
Benefits and Leaves Coordinator II	42	Systems Analyst, Technology	60	Graphic Design Technician	39
Benefits Coordinator	40	Systems Applications Training Coordinator	48	Printer	37
Business Office Specialist	40	User Support Analyst	36	Production Center Coordinator	34
Buyer	39			Production Center Specialist	29
Buyer II	41	INSTRUCTIONAL		STUDENT SERVICES	
District Accounting Analyst	55	Auto Shop Coordinator	41	Admissions and Records Analyst	44
District Accounting Specialist	43	Dental Hygiene Clinical Technician	36	Admissions & Records Coordinator	40
Payroll Specialist	38	Dental Hygiene Services Assistant	36	Admissions & Records Specialist	36
Payroll Lead	45	Health Sciences Coordinator	40	Admissions & Records Specialist II	38
Purchasing Assistant	33	Instructional Aide / **	30	Admissions & Records Technician	33
Purchasing Technician	36	Instructional Assistant / **	36	Cadena Center Coordinator	40
ADMINISTRATIVE		Laboratory Clerk / **	31	CARE Program Coordinator	40
Administrative Assistant I	33	Laboratory Technician / **	36	Career Center Coordinator I	40
Administrative Assistant II	36	Math Laboratory Coordinator	40	Career Center Coordinator II	45
Administrative Assistant III	41	Piano Accompanist	44	Clinical Placement Coordinator	40
Administrative Assistant III-Instructional Support Services	42	Theater Production Coordinator	40		
Campus Marketing/Outreach Assistant	36	Theater Technician	45	Culinary Laboratory Coordinator	40
Catalog & Schedule Coordinator	40		41	Curriculum Specialist	40
Clerical Assistant I	29	LIBRARY AND MEDIA		Disability Support Services, Laboratory Coordinator	40
Clerical Assistant II	31	Alternate Media Specialist		EOPS Program Coordinator	40
Communications Specialist	40	Distance Learning Assistant	41	Evaluator	36
Communications Coordinator	45	Distance Learning Specialist	36	Evaluator Coordinator	43
Communications Coordinator - Community Engagement	45	Library Assistant I	37	Evaluator Specialist	37
Educational Services & Technology Coordinator	44	Library Assistant II	33	Evaluator Specialist II	38
Executive Assistant	41	Library Assistant III	36	Financial Aid Coordinator	40
Executive Assistant II	44	Library Services Coordinator	39	Financial Aid Technician	36
Grants & Special Projects Assistant	41	Multimedia Systems Specialist	44	Fine Arts Information/Marketing Representative	36
Health Services Administrative Assistant	36	Radio Broadcast Technician	40	Health Services Assistant	33
Human Resources Generalist	44	Television/Video Technician	40	Health Services Specialist (Registered Nurse)	49
Human Resources Technician	36	Web Content Specialist	40	Health Education Coordinator	45
Office Coordinator	40		38	International Student's Services Coordinator	41
Personnel Services Specialist	41	MAINTENANCE AND OPERATIONS		Interpreter Coordinator	45
Professional Development Coordinator	42	Building Maintenance Coordinator	45	Job Developer/Disability Support Services	44
Receptionist	29	Campus Safety Officer	31	Learning Center Coordinator	40
Receptionist/Dispatcher	33	Campus Safety Officer II	36	Medical Assistant	34
Research Analyst	52	Campus Safety Officer Coordinator	40	Mental Health Clinical Counselor	60
Risk Management Technician	36	Carpenter	41	NOCE High School Records Technician	36
Senior Research Planning Analyst	57	Driver/Skilled Mechanic Assistant	34	NOCE Student Records Coordinator	40
		Electrician	41	NOCE Student Records Technician	31
		Electrician, Communications	41	Nurse Practitioner	68
ATHLETICS		Equipment Operator	31	Program Coordinator	45
PE/Athletic Equipment Attendant	25	Facilities Assistant	28	Sports Information/Marketing Representative I	36
PE/Athletic Equipment Coordinator	31	Facilities Coordinator	36	Sports Information/Marketing Representative II	38
PE/Athletic Specialist	38	Facilities Custodian I	27	Student Services Coordinator	43
PE/Athletic Therapist	49	Facilities Custodian II	28	Student Services MIS Analyst	52
		Facilities Custodian Coordinator I	31	Student Services Specialist/**	36
BOOKSTORE		Facilities Custodian Coordinator II	34	Student Services Technician/**	33
Bookstore Assistant	31	Facilities-Security Officer	31	Testing & Assessment Specialist	36
Bookstore Operations Specialist	36	Grounds Coordinator	38	Tutorial Services Coordinator	40
Bookstore Shipping & Receiving Specialist	33	Grounds Athletic Field Specialist	31		
Textbook Buyer	36	Groundskeeper	29		
		HVAC Mechanic I	34		
CHILD CARE		HVAC Mechanic II	41		
Child Care Aide	16	HVAC Mechanic Coordinator	42		
Child Care Kitchen Attendant	14	Irrigation Specialist	37		
Child Care Teacher I	22	Locksmith	42		
		Painter	38		
		Plumber	41		
INFORMATION TECHNOLOGY		Skilled Maintenance Assistant	34		
Business Analyst I/[Department]	52	Skilled Maintenance Mechanic	41		
Business Analyst II/[Department]	58	Vehicle & Equipment Mechanic	40		
Data Quality Analyst, Systems Applications	52				
Instructional Designer	54				
IT Help Desk Coordinator	41				
IT Project Leader	57				
IT Security Analyst/System Administrator	55				
IT Services Coordinator I	48				
IT Services Coordinator II	52				
IT Specialist, Network	44				
IT Specialist II, Network	48				
IT Specialist, Systems Applications	44				

** Indicates classification requiring individual emphasis, based on the discipline or area of application.

Each specialized emphasis (e.g., Instructional Assistant /Biology) constitutes a separate classification.

Contact HR for information on inactive job descriptions