

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
CLASSIFICATION ASSIGNMENTS**

Eff. APRIL 2025

TITLE	RANGE	TITLE	RANGE	TITLE	RANGE
ACCOUNTING AND FISCAL SERVICES		INFORMATION TECHNOLOGY		PRODUCTION AND MAIL	
Account Clerk I	31	IT Technician I	41	Courier	27
Account Clerk II	33	IT Technician II	44	District Mailroom Coordinator	31
Accounting Specialist	40	IT User Support Specialist	44	Duplication Equipment Operator	27
Accounting Technician	36	Systems Analyst, Applications	60	Graphic Designer	43
Benefits and Leaves Coordinator II	42	Systems Analyst, Technology	60	Graphic Design Technician	39
Benefits Coordinator	40	Systems Applications Training Coordinator	48	Printer	37
Business Office Specialist	40	User Support Analyst	36	Production Center Coordinator	34
Buyer	39			Production Center Specialist	29
Buyer II	41	INSTRUCTIONAL		STUDENT SERVICES	
District Accounting Analyst	55	Auto Shop Coordinator	41	Admissions and Records Analyst	44
District Accounting Specialist	43	Dental Hygiene Clinical Technician	36	Admissions & Records Coordinator	40
Payroll Specialist	38	Dental Hygiene Services Assistant	36	Admissions & Records Specialist	36
Payroll Lead	45	Health Sciences Coordinator	40	Admissions & Records Specialist II	38
Purchasing Assistant	33	Instructional Aide / **	30	Admissions & Records Technician	33
Purchasing Technician	36	Instructional Assistant / **	36	Cadena Center Coordinator	40
		Laboratory Clerk / **	31	CARE Program Coordinator	40
ADMINISTRATIVE		Laboratory Technician / **	36	Career Center Coordinator I	40
Administrative Assistant I	33	Math Laboratory Coordinator	40	Career Center Coordinator II	45
Administrative Assistant II	36	Piano Accompanist	44	Clinical Placement Coordinator	40
Administrative Assistant III	41	Theater Production Coordinator	45		
Administrative Assistant III-Instructional Support Services	42	Theater Technician	41	Culinary Laboratory Coordinator	40
Campus Marketing/Outreach Assistant	36			Curriculum Specialist	40
Catalog & Schedule Coordinator	40	LIBRARY AND MEDIA		Disability Support Services, Laboratory Coordinator	40
Clerical Assistant I	29	Alternate Media Specialist	41	EOPS Program Coordinator	40
Clerical Assistant II	31	Distance Learning Assistant	36	Evaluator	36
Communications Specialist	40	Distance Learning Specialist	37	Evaluator Coordinator	43
Communications Coordinator	45	Library Assistant I	33	Evaluator Specialist	37
Communications Coordinator - Community Engagement	45	Library Assistant II	36	Evaluator Specialist II	38
Educational Services & Technology Coordinator	44	Library Assistant III	39	Financial Aid Coordinator	40
Executive Assistant	41	Library Services Coordinator	44	Financial Aid Technician	36
Executive Assistant II	44	Multimedia Systems Specialist	40	Fine Arts Information/Marketing Representative	36
Grants & Special Projects Assistant	41	Radio Broadcast Technician	40	Health Services Assistant	33
Health Services Administrative Assistant	36	Television/Video Technician	40	Health Services Specialist (Registered Nurse)	49
Human Resources Generalist	44	Web Content Specialist	38	Health Education Coordinator	45
Human Resources Technician	36			International Student's Services Coordinator	41
Office Coordinator	40	MAINTENANCE AND OPERATIONS		Interpreter Coordinator	45
Personnel Services Specialist	41	Building Maintenance Coordinator	45	Job Developer/Disability Support Services	44
Professional Development Coordinator	42	Campus Safety Officer	31	Learning Center Coordinator	40
Receptionist	29	Campus Safety Officer II	36	Medical Assistant	34
Receptionist/Dispatcher	33	Campus Safety Officer Coordinator	40	Mental Health Clinical Counselor	60
Research Analyst	52	Carpenter	41	NOCE High School Records Technician	36
Risk Management Technician	36	Driver/Skilled Mechanic Assistant	34	NOCE Student Records Coordinator	40
Senior Research Planning Analyst	57	Electrician	41	NOCE Student Records Technician	31
		Electrician, Communications	41	Nurse Practitioner	68
ATHLETICS		Equipment Operator	31	Program Coordinator	45
PE/Athletic Equipment Attendant	25	Facilities Assistant	28	Sports Information/Marketing Representative I	36
PE/Athletic Equipment Coordinator	31	Facilities Coordinator	36	Sports Information/Marketing Representative II	38
PE/Athletic Specialist	38	Facilities Custodian I	27	Student Services Coordinator	43
PE/Athletic Therapist	49	Facilities Custodian II	28	Student Services MIS Analyst	52
		Facilities Custodian Coordinator I	31	Student Services Specialist/**	36
BOOKSTORE		Facilities Custodian Coordinator II	34	Student Services Technician/**	33
Bookstore Assistant	31	Facilities-Security Officer	31	Testing & Assessment Specialist	36
Bookstore Operations Specialist	36	Grounds Coordinator	38	Tutorial Services Coordinator	40
Bookstore Shipping & Receiving Specialist	33	Grounds Athletic Field Specialist	31		
Textbook Buyer	36	Groundskeeper	29		
		HVAC Mechanic I	34		
CHILD CARE		HVAC Mechanic II	41		
Child Care Aide	16	HVAC Mechanic Coordinator	42		
Child Care Kitchen Attendant	14	Irrigation Specialist	37		
Child Care Teacher I	22	Locksmith	42		
		Painter	38		
INFORMATION TECHNOLOGY		Plumber	41		
Business Analyst I/[Department]	52	Skilled Maintenance Assistant	34		
Business Analyst II/[Department]	58	Skilled Maintenance Mechanic	41		
Data Quality Analyst, Systems Applications	52	Vehicle & Equipment Mechanic	40		
Instructional Designer	54				
IT Help Desk Coordinator	41				
IT Project Leader	57				
IT Security Analyst/System Administrator	55				
IT Services Coordinator I	48				
IT Services Coordinator II	52				
IT Specialist, Network	44				
IT Specialist II, Network	48				
IT Specialist, Systems Applications	44				

** Indicates classification requiring individual emphasis, based on the discipline or area of application.

Each specialized emphasis (e.g., Instructional Assistant /Biology) constitutes a separate classification.

Contact HR for information on inactive job descriptions