

North Orange County Community College District  
**ADMINISTRATIVE PROCEDURES**  
Chapter 2  
Board of Trustees

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## **AP 2365 Recording**

Reference:

**Government Code Sections 7920.000, et seq., 54953.5, and 54953.6**

- 1.0 The Chancellor's Office is responsible for maintaining audio recordings of Board meetings, excluding closed sessions, for a minimum of thirty (30) days following the meeting.
  - 1.1 The audio recordings shall be made available to the public and the news media in accordance with the California Public Records Act, Government Code Sections 7920.000 et seq.
  - 1.2 The agenda for each meeting shall state, in a prominent place, that the meetings are being recorded electronically.

See Board Policy 2310, Regular Meetings of the Board; Board Policy and Administrative Procedure 2320, Special and Emergency Meetings; Board Policy and Administrative Procedure 2340, Agendas; Board Policy and Administrative Procedure 2345, Public Participation at Board Meetings; Board Policy and Administrative Procedure 2350, Speakers; Board Policy and Administrative Procedure 2360, Minutes; Board Policy 2365, Recording; and Board Policy and Administrative Procedure 3300, Public Records

**Date of Adoption:** June 24, 2003

**Date of Last Revision:** February 24, 2025 District Consultation Council  
March 25, 2019 District Consultation Council