

**COUNCIL ON BUDGET AND FACILITIES**  
**December 11, 2023**

**APPROVED SUMMARY**

**Members Present:** Terry Cox, Damon De La Cruz, Karla Frizler, Henry Hua, Cherry Li-Bugg, Elaine Loayza, Jeremy Peters, Jeannette Rodriguez, Stephen Schoonmaker, Leslie Tsubaki, Lourdes Valiente, Kashu Vyas and Fred Williams

**Members Absent:** Marwin Luminarias, Kathleen McAlister, Jennifer Oo, Marlo Smith, Jomari Tugade, Irma Ramos, and Lourdes Valiente

**Guests Present:** Geoff Hurst

**Call to Order:** The meeting was called to order at 2:03

1. **Summary:** The summary of the October 11, 2023, meeting notes were approved.
2. **Budget Update** Fred Williams, Vice Chancellor of Finance & Facilities provided the Committee with copy of the School Services of California Budget Update, *UCLA Economists Continue to Predict Slow Growth Economy*, and the Legislative Analyst's Office (LAO) Fiscal Outlook.

Vice Chancellor, Williams and Executive Director, Kashu Vyas noted the following:

- Tax revenue information continues to slowly come in.
- The Governor's Proposed Budget is expected to be released January 10.
- Challenges are anticipated for California.
  - How much of the rainy-day funds will be used?
  - Will dollars be pulled back from programs?
  - 3–4-year ongoing deficit (\$10 billion shortfall) even with rainy day funds.
    - Hesitation to cut funding during an election year.

The upcoming CBF meeting on January 8 is scheduled before the Governor's Proposed Budget is expected to be released. After further discussion, the committee agreed to cancel the January 8, 2024 meeting. Staff will share a copy of the *Joint Analysis*, a summary of the Budget provided by the State Chancellor's office, Association of California Community College Administrators (ACCCA), the Association of Chief Business Officials (ACBO), and the Community College League of California, once it is released. The Budget Officers will be attending the Budget Workshop on January 17 and will provide additional information at the February 12 meeting.

**Question/Comments:**

1. *How do these reductions affect the District based on our hold harmless?* Staff does not have any information at this time. We will need to wait and see what the proposed solutions are to cover the shortfalls. All we know is that there is an expected shortfall next year and subsequent years after. On the upside, the District and campuses have done a great job in getting their reserves up.

### 3. Facilities Updates

Anaheim Campus – Fred Williams provided an update on behalf of the campus.

- Swing Space – modular buildings are complete, and occupancy is anticipated in January 2024.
- Upper Deck Replacement – this project has been approved to go to bid.

Cypress College – VPAS, Stephen Schoonmaker provided an update on behalf of the campus.

- Fine Arts Renovation – 29 bid packages and combination packages have been received for this project. Bids have been coming in higher and lower than anticipated. After further review, a total bid costs will be identified and taken to the state and Board for approval. The project is anticipated to begin early April.
- Culinary Arts Swing Space – the team is going through the punch list items to prepare for the move in January. Currently installing plumbing and fire alarm systems. Project is still on target and anticipated for full occupancy by the spring semester.
- Electrical Charging Stations – the equipment has been delivered but are waiting on So CA Edison for their component (power) for the charging stations. Staff have been notified that the transformers are on backorder. Staff anticipate breaking ground in June 2024 with a completion date of mid-July.

Fullerton College – VPAS, Henry Hua provided an update on behalf of the campus.

- 300 Building Renovation – Simpson and Simpson was selected as the construction manager and will be preparing the bid packages to go out shortly. Anticipated construction date is March 2024.
- Chapman Newell and M&O Building – BNBuilders submitted the GMP and groundbreaking is anticipated January 2024.
- Wilshire Chiller – DSA approved pre-qualifying bidders. The anticipated start date is February 2024.
- Performing Arts Center – Anticipated construction start date is June 2024.
- Welcome Center – To account for a funding shortfall, it was suggested that the Welcome Center footprint be reduced. Fullerton staff will have further discussions before the next steps are taken. Anticipated demolition is in 2026.
- Softball Field Renovation – This is a Measure J funded project. Westburg & White, the project architects, will be preparing a proposal and anticipated project cost.

Network Refresh Update –

- Close out agenda item anticipated at the January 23 Board meeting.

### 4. Other Items

Vice Chancellor Cherry Li-Bugg provided a brief update on the District Educational Facilities Master Plan (EFMP).

- Master plan refresh – steering committee is very similar to original EFMP including a broad representation of constituency groups. One of the components being updated is the educational landscape piece, especially after the pandemic. The other is the

facilities component where the list of projects that were in the original master plan will be reprioritized.

- EFMP Timeline
  - A first draft review has already been taken to DCC. The second reading and approval will be taken at the end of January.
  - Chancellor's Staff will sunshine the draft at its upcoming meeting.
  - The steering committee will meet one last time before the first Board review in January.
  - Second reading will go to the Board February 27.

Executive Director, Kashu Vyas reported out on the audit reports.

- The Audit Committee met on November 28.
- All three reports, the District and the two foundations, the District and Cypress, all received a clean report and will be presented to the Board at its December 11 meeting.
- Final reports will be available to view on the District website.

Question/Comments:

1. *Are the campuses level activities included in the audit?* The District audit includes all its expenses, including the campuses. The state also requires certain audit steps, one of the larger ones being enrollment. This includes the Bursars Office, Financial Aid, Admissions and Records, and grants. A lot of the audit is compliance based.
2. *Do you see any movement on the 50 % law?* No, what we see is that a lot of the districts are getting close. NOCCCD is barely over, but there is still concern. Challenges are with the limitations of what you can account for. There has been a lot of push to include librarians and counselors in the count, but there's still no movement on this. We have also seen a larger increase in funding for other student support services, which is crucial for student success, but not counted towards the instructional part of the 50% law. Another concerns for our District is the SERP and the numbers for next year. We'll need to continue to monitor.
3. *What is the penalty?* Waivers and/or exemptions are rarely granted. The penalty would be to pay faculty.

5. **Future Meeting** – Meeting locations will be held on the 10<sup>th</sup> floor during the Anaheim Campus construction.

March 11  
April 8  
May 13  
June 10

**Meeting was adjourned at 2:42 p.m.**