

DISTRICT CONSULTATION COUNCIL
November 25, 2024

SUMMARY

MEMBERS PRESENT: Byron D. Clift Breland, Danielle Davy (for Annalisa Webber), Archie Delshad, Sharon Kim, Bridget Kominek, Kathleen McAlister, Flavio Medina-Martin, Cynthia Olivo, Jeremy Peters, Valentina Purtell, Irma Ramos, Pamela Spence, Gabrielle Stanco (for Cherry Li-Bugg), Kai Stearns, Scott Thayer, Antionette Triefenbach (for Elaine Loazya), Fred Williams, and Katie Wong.

Michelle Patrick-Norng attended remotely and did not participate in voting.

VISITORS: Miranda Marquez and Debbie Shandy.

Chancellor Byron D. Clift Breland called the meeting to order at 2:08 p.m.

MEETING SUMMARY

Summary: The summary of the October 28, 2024 meeting was approved.

STRATEGIC GOALS & PLANNING

NOCCCD Winter Student Survey: Gabrielle Stanco, District Director, Research, Planning & Data Management, shared a draft of the Winter Intersession Student Survey as an item for discussion and feedback with DCC.

In the ensuing discussion, members made suggestions and inquired about the following:

- When will the survey be conducted?
- The group suggested changes to the *Motivations to Enroll* section to add survey options about financial savings, improving GPA, exploring a different major, and removing the term specific language for spring semester.
- Suggested changes were made to the *Format and Schedule* section to remove the word *online* as other formats are available, remove the word *flexible* regarding schedule, adding options for taking classes to feel a sense of community and because the desired class is available (especially general education classes).
- Add a question about whether students are working, and if so, full-time or part-time?
- Add a question about if students are taking classes at another district, and if so, which ones?
- In the analysis of the survey, review and cross-reference student demographic information, academic history, student type, and if they were previously NOCE students.
- Consider using the drop survey data from Fullerton College in the analysis in making the determination of when to administer the survey.

Gabrielle Stanco thanked the group for their feedback and shared that the survey will be conducted in the last two weeks of the term. She also asked that members email her directly for additional changes or input.

POLICY

Revised Board Policies & Administrative Procedures in Chapter 3 – Reference Revisions:

The following Board Policies and Administrative Procedures were revised to update the reference section pursuant to the 2024 changes to ACCJC Accreditation Standards or to update citations as provided by the CCLC Policy and Procedure Legal Updates Service:

- **AP 3050, Institutional Code of Ethics**
- **AP 3200, Accreditation**
- **BP/AP 3225, Institutional Effectiveness**
- **BP/AP 3250, Institutional Planning**
- **AP 3300, Public Records**
- **BP 3410, Unlawful Discrimination**
- **BP/AP 3501, Campus Security and Access**

Revisions beyond the reference section were made to the following policies:

- **AP 3300, Public Records:** Revised to update the California Public Records Act citations within the procedure to reflect changes in the Government Code.
- **BP 3501, Campus Security and Access:** Revised to add supporting language to section 1.0 pursuant to the 2024 changes in the ACCJC Accreditation Standards.
- **AP 3530, Weapons on Campus:** No changes were made to the reference section, but revisions recommended by CCLC were made to section 1.0 to clarify the prohibition of weapons.

During the discussion, a request was made for members to receive future policies organized by standard for accreditation purposes. The group also discussed concerns regarding AP 3300 and requests of personal information from undocumented and trans students, which would first require changes at the state-level. **Subsequent to the discussion, there was consensus to approve the revised Administrative Procedures and post them on the District website and forward the revised Board Policies to the Board for their consideration.**

Revised BP/AP 7600, Campus Safety Officers: At the February 23, 2022 meeting, a DCC item was submitted by Interim Fullerton College Vice President, Student Services for proposed revisions for BP/AP 7600, Campus Safety Officers. At that meeting, changes and rationale were shared with DCC members so that campus representatives could vet the policies/procedures concurrently and bring their recommendations back to a Safety Committee workgroup. No feedback was received, so the Vice Chancellor, Finance & Facilities was asked to start the discussion over. BP 7600 included minimal changes, but there were significant changes proposed for AP 7600. Changes included adding definitions explaining community-oriented safety philosophy and outlining the general authority and role of Campus Safety Officers, including providing guidance on use of force, conducting searches, engaging in pursuits, authorization regarding traffic and parking violations, equipment, patrolling, and training. The revision's secondary purpose is so that the Standard Operating Procedures, required by board policy, are established and documented. At the August 26, 2024 DCC meeting, proposed revisions to BP/AP 7600 were reintroduced for review and discussion. It was requested that members share the proposed policies with their constituencies and be prepared to share feedback at the next DCC meeting. The policies were discussed again at the September 23, 2024 and October 28, 2024 DCC meeting where members provided feedback on preliminary

discussions with their constituencies and noted that they were not prepared to make recommendations.

Chancellor Byron D. Clift Breland asked members to provide updates from their respective constituent groups.

In the ensuing discussion, members shared the following:

- A comment that AP 3530 Weapons on Campus relates to this and may also need to be updated once BP/AP 7600 has been revised and approved.
- The Fullerton College President's Advisory Council met last week and discussed that Campus Safety, Faculty Senate, and Associated Students all voted no on collapsible batons, and suggested keeping language section 4.0 of the AP as is and adding the revised section 5.3.
- The Fullerton Faculty Senate plans to vote on AP 7600 at its December 5, 2024 meeting. The current general consensus is that many of the revisions align more with law enforcement and less with ensuring campus safety. Several areas of concern include: 1) the section of the definition of "Community-oriented safety principles" that states "that combines traditional aspects of law enforcement" should be removed because it assumes campus safety officers do "law enforcement"; 2) the multiple mentions of "crime" imply enforcing law, which goes beyond the ability to act in instances of an immediate threat of physical violence or danger; 3) mentions of "arrest" imply authority to arrest people suspected of crimes; and 4) definitions of terms such as probable cause and reasonable suspicion should focus on protecting and not preventing crimes or capturing suspected criminals.
- A statement that Standard Operating Procedures (SOPs) are developed based upon APs, so once the AP is approved the SOPs will be updated.
- CSEA members took a survey using statistics shared about Cypress College crimes in 2022-2023 with numbers that differ from those on the Clery Reports. The consensus of the survey is that there is a desire for Campus Safety to have the tools to do their job and make others around them feel safe, as well as to align their job descriptions as needed.
- Fullerton College Associated Students voted to oppose the use of an asp by Campus Safety Officers and Student Trustee Sharon Kim shared student feedback at the November 12, 2024 Board of Trustees meeting. A report by the Research, Planning, and Resolution Committee of Associated Students, weighing the benefits and risks for Fullerton College, was also highlighted.
- After reviewing and discussing the changes made, Cypress College Associated Students agreed on most of the changes. Areas of concern regarding section 1.3 include: 1) language such as the use of the word "arrest" and references to use of force should be constructed for cause and effect; 2) use of force by Campus Safety Officers should only occur in extreme situations which should be clearly reflected in this section; and 3) the document should clearly define what an arrest on campus entails.
- NOCE has conducted a satisfactory survey that included Campus Safety and the prevalent themes were a desire for more Campus Safety Officers in the evening, car escort assistance, and more lighting. Plans for the formation of a workgroup that includes officers that will provide additional feedback on AP 7600 are underway.
- NOCE Academic Senate has had dialogue about AP 7600 but general consensus has not been reached, and it will be agendized at the February 2025 meeting.
- Cypress College Academic Senate will also agendize for the discussion at the next meeting and formalize a vote for feedback.

Chancellor Clift Breland concluded the discussion by stating that the District would continue to look at ways to better support Campus Safety and improve response times and relationships with local law enforcement.

OTHER ITEMS

December 16 DCC Meeting: Chancellor Byron D. Clift Breland asked the group if the December meeting was necessary and there was consensus to cancel and reconvene in January.

Next DCC Meeting: The next DCC meeting will take place on Monday, January 27, 2025 in the Chancellors Conference Room at the Anaheim Campus.

ADJOURNMENT: The meeting was adjourned at 3:23 p.m.