



NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: Regular Meeting in October 2024

DATE: Tuesday, October 8, 2024, at 5:30 p.m.

PLACE: Anaheim Union High School District Board Room
501 N. Crescent Way, Anaheim, CA 92801

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting virtually may do so via the YouTube link listed on the agenda.

The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board by completing a yellow card entitled, “Request to Address Board of Trustees” and submitting it to the Recording Secretary. These cards are available at the entrance to the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board. Those wishing to address matters not on the agenda can do so immediately prior to the adjournment to closed session or, in the absence of a closed session, at the conclusion of all other public session business. Public comments must comply with the three-minute time limit.

The Board reserves the right to change the order of the agenda items as the need arises. All Board meetings, excluding closed sessions, are electronically recorded.

AGENDA:

1.
 - a. **Pledge of Allegiance to the Flag**
 - b. **Board of Trustees Roll Call**
 - c. **Consider Non-Personnel block-vote items indicated by [] in Section 3**
 - d. **Consider Personnel block-vote items indicated by [] in Section 4**
 Agenda items designated as block-vote items with [] are considered by the Board to either be routine or sufficiently supported by back-up information that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them.

 Block vote items will be enacted by one motion. Exceptions to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion or if an individual wishes to comment on a block-vote item. During either scenario the Board President will remove the item from block-vote consideration for separate discussion and a separate vote.

 Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. – 5:00 p.m.).
 - e. **Chancellor's Report**
2.
 - a. **Approval of Minutes of the Regular Meeting of September 24, 2024**
 - b. **FIRST CLOSED SESSION** (only if needed)

3. FINANCE & FACILITIES

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
- [b] Authorization is requested to make adjustments to General Fund and Financial Aid Fund revenue and expenditure budgets in accordance with the revised fiscal year 2024-2025 allocations and adopt resolutions to adjust budgets and authorize expenditures within the General Fund and Financial Aid Fund pursuant to the California Code of Regulations Title 5 §58308.
- [c] Authorization is requested for the 2024-2025 General Fund transfers netting to the amount of \$4,892,552 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5 §58307. **(The Resolution is available for review in the District's Business Office.)**
- [d] Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).
- e. It is recommended that the Board receive the 2023-24 Citizens' Bond Oversight Community Report.
- f. It is recommended that the Board review the Public Self-Insurer's Annual Report for Fiscal Year 2023-24 and acknowledge the Estimated Future Liability as reported to the State of California, Department of Industrial Relations, Division of Self-Insurance Plans.
- [g] It is recommended that the Board approve Deductive Change Orders for Bid #2324-13, Humanities and Complex Buildings Roofing Project at Cypress College with C.I. Services, Inc.
- [h] Authorization is requested to file the Notice of Completion for Bid #2324-13, Humanities and Complex Building Roofing Project at Cypress College with C.I. Services, Inc. and pay the final retention payment when due.
- [i] It is recommended that the Board adopt Resolution No. 24/25-02 to approve the Purchase of a quadruped robot from Boston Dynamics for the Fullerton College Technology and Engineering Department.
- [j] Authorization is requested to increase the contribution level for the Pathways of Hope Look Who's Dancing event.
- [k] Authorization is requested for retroactive approval to increase the contract with the Westin Anaheim Resort for an amount not to exceed \$160,000 to host the Vision 2030 Noncredit Summit.

4. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

New Personnel
 Change in Salary Classification
 Additional Duty Days @ Per Diem
 Leaves of Absence
 Sabbatical Leave
 Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

Retirements
 Resignations
 New Personnel
 Voluntary Changes in Assignment
 Stipend for Additional Administrative Duties
 Correction to August 27, 2024 Board Agenda – Placement on 39-Month
 Reemployment List
 Leaves of Absence

- [c] Request approval of Professional Experts.

- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

- [e] Request approval of Volunteers.

5. **GENERAL**

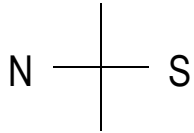
- a. It is recommended that the Board review and discuss the proposed 2024-25 Board of Trustees Goals.
- b. It is recommended that the Board receive as information the revised Administrative Procedures in Chapters 5 and 7.
- c. It is recommended that the Board discuss any potential future agenda items.

6. **COMMENTS**

- a. Chancellor's Staff Comments
- b. Resource Table Personnel Comments
- c. Members of the Board of Trustees Comments
- d. Public Comments on Non-agenda Items

7. **ADJOURN TO CLOSED SESSION:** Per the following sections of the Government Code:
- a. Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.
 - b. Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.
 - c. Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CHANCELLOR.
 - d. Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



Board Room Seating Arrangement

Evangelina Rosales,
President

Jeffrey P. Brown,
Vice President

Dr. Barbara Dunsheath,
Secretary

Jacqueline Rodarte,
Board Member

Stephen T. Blount,
Board Member

Ed Lopez,
Board Member

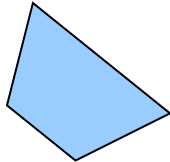
Ryan Bent,
Board Member

Katie Wong,
Student Member CC

Dr. Byron D. Clift Breland,
Chancellor

Sharon Kim,
Student Member FC

Alba Recinos,
Recording Secretary



Audience Seating

Constituent Group
Representatives

Chancellor's Staff

Entrance



NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 8, 2024

SUBJECT: Ratification of Purchase Orders and Checks

Action	<u>X</u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0169072 - P0169490, check numbers C0055971 – C0056065; F0301108 – F0302426; 88551594 – 88552594; V0032103 – V0032109; 70128869 – 70128998; disbursements E9181059 – E9188618; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Bank Mobile disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: It is recommended that the Board ratify purchase order numbers P0169072 - P0169490 through September 9, 2024, totaling \$1,835,082.82, and check numbers C0055971 – C0056065, totaling \$149,808.07; check numbers F0301108 – F0302426, totaling \$3,606,031.39; check numbers 88551594 – 88552594, totaling \$20,843,911.65; check numbers V0032103 – V0032109, totaling \$18,173.00; check numbers 70128869 – 70128998, totaling \$32,205.78; and disbursements E9181059 – E9188618, totaling \$10,021,915.64, through September 30, 2024.

Fred Williams

Recommended by


Approved for Submittal

3.a.1

Item No.

BOARD RECAP
FOR THE PERIOD AUGUST 28 THROUGH SEPTEMBER 9, 2024
BOARD MEETING OCTOBER 8, 2024

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0169072	Morrow Meadows Corp	\$ 350.55		NOCE	Code Blue Phone Repair
P0169206	Home Depot	\$ 5,000.00		FC	Blanket Order for Hardware Supplies
P0169207	Lowes Companies Inc	\$ 3,000.00		FC	Blanket Order for Hardware Supplies
P0169208	Benner Metals Corp	\$ 2,500.00		FC	Blanket Order for Instructional Supplies
P0169212	Daily Saw Service Inc	\$ 750.00		FC	Blanket Order for Instructional Supplies
P0169215	Fullerton Paint and Flooring	\$ 3,000.00		FC	Blanket Order for Instructional Supplies
P0169216	Linde Gas & Equipment Inc	\$ 800.00		FC	Blanket Order for Instructional Materials
P0169217	XAP LLC	\$ 2,000.00		CC	Site License Renewal
P0169218	Royal Plywood Co LLC	\$ 2,500.00		FC	Blanket Order for Instructional Supplies
P0169219	Office Solutions	\$ 2,000.00		FC	Blanket Order for Office Supplies
P0169220	Smart & Final	\$ 2,000.00		FC	Blanket Order for Food Supplies
P0169221	Leica Geosystems Inc	\$ 9,697.50		FC	Software Subscription
P0169222	AdaptivEdge LLC	\$ 24,480.00		NOCE	Web Support Services
P0169223	National Student Employment Association (NSEA)	\$ 150.00		FC	Institutional Membership
P0169224	Jolena Grande	\$ 1,090.76		CC	Reimbursement for Curriculum Workshop Event Food
P0169226	Los Angeles Times	\$ 650.00		FC	Library Subscription
P0169227	Nappi Fabrication Designs	\$ 342.13		FC	Equipment Repairs
P0169228	Tao Rossini	\$ 75,000.00		AC	Blanket Order for Legal Services
P0169229	Amazon Business	\$ 192.86		CC	Instructional Materials
P0169230	Amazon Business	\$ 493.62		CC	Advertising Supplies
P0169231	Amazon Business	\$ 279.04		CC	Campus Safety Supplies
P0169232	College Media Advisers, Inc	\$ 600.00		FC	Blanket Order for Student Work Entry Fees
P0169233	Office Solutions	\$ 750.00		FC	Blanket Order for Office Supplies
P0169234	Goodwill Industries of Orange County	\$ 380.00		CC	Interpretation Services
P0169235	Sandra Garcia	\$ 332.84		CC	Reimbursement for Conference Food Purchase
P0169236	Atkinson, Andelson, Loya, Ruud & Romo	\$ 3,653.00		AC	Legal Negotiation Services
P0169237	Sodexo Inc and Affiliates	\$ 1,486.27		FC	Catering for Welcome Event
P0169238	Pyrodrone Inc	\$ 1,500.00		FC	Blanket Order for Instructional Supplies
P0169239	PhytoTech Labs Inc	\$ 905.76		FC	Instructional Supplies
P0169240	Office Solutions	\$ 800.00		NOCE	Blanket Order for Instructional Supplies
P0169241	O F Wolfenbarger Inc	\$ 3,000.00		FC	Blanket Order for Instructional Supplies
P0169242	Kruse Feed & Supply, Inc.	\$ 200.00		FC	Blanket Order for Instructional Supplies
P0169243	Amazon Business	\$ 1,000.00		FC	Blanket Order for Non-Instructional Materials
P0169245	Top Hat Balloon Werks LLC	\$ 658.37		FC	New Student Kickoff Event balloons
P0169246	Doing Good Works	\$ 5,411.59		FC	Promotional Supplies
P0169247	Home Depot	\$ 500.00		FC	Blanket Order for Hardware Supplies
P0169248	Travon Hickman	\$ 300.00		FC	Guest Performer for Student Event
P0169249	Chief Student Services Officers Association	\$ 400.00		FC	Institutional Membership
P0169250	Riddell	\$ 185.24		FC	Athletic Supplies
P0169251	Buddy's All Stars Inc.	\$ 1,212.06		FC	Athletic Supplies
P0169252	Rotho Blaas USA Inc	\$ 2,520.20		FC	Instructional Equipment
P0169253	Rosetta Stone Ltd.	\$ 10,000.00		NOCE	Software Licenses
P0169254	Amazon Business	\$ 300.00		CC	Blanket Order for Instructional Supplies
P0169255	EBSCO	\$ 200.00		FC	Library Subscription
P0169256	RF MacDonald	\$ 2,000.00		CC	Blanket Order for HVAC Repairs
P0169257	Case & Sons Construction Inc	\$ 3,400.00		FC	Classroom TV Installation
P0169261	Orkin Pest Control	\$ 1,800.00		FC	Pest Control Services
P0169262	FJS Inc	\$ 114,310.69		NOCE	Event Hotel Rooms
P0169263	Jose Casillas	\$ 500.00		FC	Guest Musician for Student Event
P0169264	Sebastian Reyes	\$ 500.00		FC	Guest Musician for Student Event

Item No. 3.a.2

P0169266	GST	\$	13,512.62	FC	Audio-Visual Equipment
P0169267	PlayerData Limited	\$	3,646.50	CC	Athletic Supplies
P0169268	Gabriela De La Cruz	\$	471.75	CC	Reimbursement for Student Snacks
P0169269	Elebrand-LFG	\$	14,606.31	CC	Gym Wall Wrap
P0169271	PrestoSports Inc	\$	1,330.00	FC	Athletic Subscription
P0169273	Leica Geosystems Inc	\$	44,177.50	FC	Software License
P0169274	Lacy Construction	\$	7,974.00	FC	Printer Equipment Anchoring
P0169275	ArbiterPay Trust Account	\$	29,150.00	FC	Sports Officials Fees
P0169276	Mary Avalos	\$	900.00	CC	Guest Speaker for Academic Senate
P0169278	BSN Sports LLC	\$	2,232.54	CC	Athletic Supplies
P0169279	Buddy's All Stars Inc.	\$	11,384.40	FC	Athletic Supplies
P0169280	Office Solutions	\$	2,500.00	CC	Blanket Order for Office Supplies
P0169281	Office Solutions	\$	250.00	CC	Blanket Order for Office Supplies
P0169282	Lowes Companies Inc	\$	5,000.00	FC	Hardware Supplies
P0169283	Uline Inc	\$	35,000.00	CC	Blanket Order for Packaging Supplies
P0169284	Raising Cane's Restaurants LLC	\$	5,229.38	CC	Food for Welcome Night Event
P0169285	GeoCue Group Inc	\$	2,780.00	FC	Software License
P0169286	Transportation Charter Services Inc	\$	80,000.00	FC	Blanket Order for Transportation Services
P0169287	AKB Marine Inc	\$	775.81	FC	Promotional Supplies
P0169288	Tocumbo Ice Cream	\$	840.45	CC	Ice Cream
P0169289	AT&T Mobility LLC	\$	519.36	FC	Mobile Phone and Service
P0169290	Comprehensive Emergency Management Services	\$	74,000.00	AC	Emergency Management Training
P0169291	Wolters Kluwer Health	\$	420.21	CC	Books
P0169292	SOCAN	\$	200.00	FC	Music License
P0169293	Tocumbo Ice Cream	\$	480.00	CC	Ice Cream for Student Event
P0169294	Amazon Business	\$	1,000.00	CC	Blanket Order for Instructional Supplies
P0169295	Amazon Business	\$	1,000.00	CC	Blanket Order for Instructional Materials
P0169296	Amazon Business	\$	650.00	CC	Blanket Order for Instructional Supplies
P0169297	Raising Cane's Restaurants LLC	\$	5,277.91	CC	Food for Student Event
P0169298	Charter Communications Operating LLC	\$	2,357.00	CC	Internet Services
P0169301	BSN Sports LLC	\$	3,885.60	CC	Athletic Supplies
P0169302	Buddy's All Stars Inc.	\$	9,262.28	FC	Athletic Supplies
P0169306	CPR1 LLC	\$	723.39	FC	Automated External Defibrillators Pads
P0169308	Del Palacio Piano Service LLC	\$	4,000.00	CC	Blanket Order for Piano Tuning Services
P0169309	US Bank	\$	900.00	AC	Administration Fees 2014 General Obligation Bond
P0169310	Transportation Charter Services Inc	\$	8,000.00	FC	Blanket Order for Transportation Services
P0169314	Deluxe Small Business Sales Inc	\$	378.48	NOCE	Supplies
P0169315	Top Hat Balloon Werks LLC	\$	888.95	FC	Balloons for Student Event
P0169316	Print Technology Solutions	\$	600.00	FC	Hall of Fame Plaque Installation
P0169317	The Wall Street Journal	\$	719.88	FC	Wall Street Journal Subscription
P0169318	Photo Booth Party LA	\$	499.99	CC	Photo Booth Rental
P0169319	Western Graphics Plus	\$	1,000.00	CC	Blanket Order for Promotional Supplies
P0169320	McKesson Medical-Surgical Government Solutions LLC	\$	2,898.48	AC	Covid Test Kits
P0169321	Vital Inspection Services Inc	\$	660.00	FC	Seismic Anchoring for New Equipment
P0169322	GE Healthcare	\$	3,188.93	CC	Radiology Equipment Repair
P0169323	The Forum on Education Abroad	\$	403.33	FC	Institutional Membership
P0169324	US Bank	\$	990.00	AC	Incidental Expenses 2014 General Obligation Bond
P0169325	T&G Printing and Fulfillment	\$	402.99	CC	Custom Shirts
P0169326	Sasco Electric	\$	15,685.00	FC	Data Cables and Installation
P0169327	Controlled Key Systems	\$	10,642.86	NOCE	Annual Software Updates
P0169328	Sasco Electric	\$	16,000.00	CC	Blanket Order for Power Outlet Repairs
P0169329	Max-R	\$	9,613.70	FC	Furniture
P0169330	Integrity Electric	\$	9,096.57	FC	Electrical Repairs
P0169332	KAP7 International Inc	\$	3,631.18	FC	Athletic Supplies
P0169333	Prestige Concepts: Promotions & Events	\$	1,757.95	FC	Custom Canopy

P0169334	US Bank	\$	1,480.00	CC	Puente Theater Tickets
P0169335	Island Packers	\$	1,944.00	FC	Santa Rosa Island Field Trip
P0169336	Amazon Business	\$	1,072.87	CC	Books
P0169337	Amazon Business	\$	2,000.00	FC	Blanket Order for Supplies
P0169338	Amazon Business	\$	500.00	CC	Blanket Order for Instructional Supplies
P0169340	Away We Go Travel Inc	\$	63.10	AC	Group Travel Medical Insurance
P0169341	North Orange County ROP	\$	21,646.14	NOCE	Outreach & Data support
P0169343	Amazon Business	\$	319.36	FC	Instructional Supplies
P0169344	David Whitlock Services Inc	\$	5,000.00	CC	Blanket Order for Equipment Repairs
P0169345	David Whitlock Services Inc	\$	3,000.00	FC	Blanket Order for Equipment Repairs
P0169346	Fullerton College	\$	2,000.00	FC	Student Stipends
P0169360	BankMobile Technologies Inc	\$	16,000.00	CC	Blanket Order for Mobile Card Activity Charges
P0169363	Amazon Business	\$	113.30	CC	Instructional Supplies
P0169366	Toshiba Business Solutions	\$	630.34	AC	Maintenance Agreement for Copier
P0169367	Toshiba Business Solutions	\$	226.28	FC	Copier Supplies
P0169368	Scantron Corporation	\$	150.00	FC	Maintenance Agreement for Scantron Machine
P0169378	Pharmacy Technician Educators Council	\$	99.00	NOCE	Membership
P0169379	VWR Funding Inc	\$	10,558.15	FC	Instructional Equipment
P0169380	North Orange County ROP	\$	31,630.23	NOCE	Outreach, Pathways, Student Support
P0169381	Lowes Companies Inc	\$	92.91	CC	Classroom Supplies
P0169382	CDW Government Inc	\$	15,457.03	FC	iPads
P0169383	Compressed Air Systems Engineering Inc	\$	20,000.00	CC	Blanket Order for Vacuum Pump Service
P0169385	Toshiba Business Solutions	\$	126.08	FC	Maintenance Agreement for Copier
P0169388	CLO Virtual Fashion LLC	\$	3,900.00	FC	Annual Subscription
P0169390	Pyramed Health Systems	\$	21,785.44	CC	Annual Software Support
P0169391	Smart & Final	\$	1,000.00	FC	Blanket Order for Food Supplies
P0169392	Smart & Final	\$	4,000.00	FC	Blanket Order for Food Supplies
P0169393	GST	\$	626.76	FC	Computer Equipment
P0169394	Community College League of California	\$	5,000.00	FC	Institutional Membership
P0169395	Azteca Soccer Inc	\$	6,575.40	FC	Athletic Supplies
P0169396	Intercollegiate Tennis Association	\$	280.00	FC	Institutional Membership
P0169397	Gina Houston	\$	500.00	FC	Guest Speaker for Student Event
P0169398	Brittany Hamer	\$	592.73	CC	Reimbursement for Student Meals
P0169400	Doing Good Works	\$	583.56	FC	Custom Shirts
P0169403	Sidepath Inc	\$	169.22	CC	Computer Monitor
P0169405	Sodexo Inc and Affiliates	\$	1,105.99	FC	Catering for Counseling Events
P0169406	T&G Printing and Fulfillment	\$	1,040.87	CC	Custom Shirts
P0169407	O'Reilly Automotive Inc	\$	1,000.00	CC	Blanket Order for Auto Parts
P0169408	O'Reilly Automotive Inc	\$	610.50	CC	Automotive Supplies
P0169409	S&B Foods	\$	285,000.00	NOCE	Blanket Order for Student Hot Meal Program
P0169410	4AllPromos	\$	5,000.00	CC	Blanket Order for Promotional Supplies
P0169411	CCCSAA	\$	250.00	FC	Institutional Membership
P0169412	Amazon Business	\$	2,000.00	CC	Blanket Order for Pride Center Supplies
P0169413	Amazon Business	\$	2,000.00	CC	Blanket Order for Instructional Supplies
P0169414	Amazon Business	\$	2,000.00	CC	Blanket Order for Supplies
P0169415	Amazon Business	\$	1,500.00	NOCE	Blanket Order for Instructional Supplies
P0169416	California Assoc of Comm College Registrars & Adm Officers	\$	500.00	CC	Institutional Membership
P0169417	National Behavioral Intervention Team Association	\$	349.00	CC	Subscription
P0169418	Carolina Biological Supply Co	\$	92.75	FC	Instructional Materials
P0169419	The Lampo Group Inc	\$	1,899.80	CC	Software
P0169420	Fast Signs of Brea	\$	695.00	FC	Window Graphics Installation
P0169421	Craved Tea House	\$	2,075.00	CC	Juice for Outreach Event
P0169422	Fun Minds Inc	\$	2,947.20	CC	Blanket Order for Child Care
P0169423	Fisher Scientific Co LLC	\$	189.10	CC	Instructional Materials
P0169424	State of California	\$	200.00	CC	Automotive License Renewal

P0169425	State of California	\$	100.00		CC	Smog License Renewal
P0169426	Kathleen McAlister	\$	369.63		CC	Reimbursement for Plaques
P0169427	Cypress College	\$	100.00		CC	Reimbursement for Student Fees
P0169428	Pickleball Central	\$	5,997.36		CC	Athletic Supplies
P0169429	Top Hat Balloon Werks LLC	\$	818.91		FC	Balloons for Puente Center Event
P0169430	BSN Sports LLC	\$	5,609.94		CC	Athletic Supplies
P0169431	Doing Good Works	\$	549.40		CC	Table Covers
P0169432	Christi ODaniel	\$	426.68		FC	Reimbursement for Student Calculators
P0169433	Pepi Company of California LLC	\$	997.36		CC	Food for Coordinator Meeting
P0169434	Carnegie Dartlet LLC	\$	3,000.00		CC	Software
P0169435	BSN Sports LLC	\$	2,900.00		CC	Blanket Order for Athletic Supplies
P0169436	Toon Boom Animation Inc	\$	9,074.00		FC	Annual License
P0169437	Controlled Key Systems	\$	27,730.78	Bond	FC	Installation of Security Locks and Keys - FC Chapman Newell Instructional Bldg
P0169438	Marathon HVAC Service LLC	\$	9,490.00	Capital Outlay	AC	Air Conditioning System Installation
P0169439	California Community Colleges	\$	126,000.00	Bond	AC	Working Drawings Plan Check Fees FC Music Drama Complex Project
P0169440	Controlled Key Systems	\$	16,776.06	Bond	FC	Lock System Installation - M&O Bldg
P0169441	Paloma Foster	\$	800.00		FC	Guest Speaker for Program Orientation
P0169442	T&G Printing and Fulfillment	\$	1,537.70		CC	Custom Shirts
P0169443	American Printing & Promotions	\$	689.73		CC	Banner
P0169444	Cypress College	\$	1,860.00		CC	Student Fees Reimbursement
P0169445	Marathon HVAC Service LLC	\$	3,620.00		AC	Heating Air Conditioning Repairs
P0169446	City of Anaheim	\$	100.00		AC	Fire Permit Fees
P0169447	ATIXA	\$	5,250.00		FC	Institutional Membership
P0169448	The Myers-Briggs Company	\$	195.00		CC	Career Site Licenses
P0169450	Student Insurance	\$	274,632.00		AC	Student Insurance B/A: 7/23/24
P0169454	People Admin Inc	\$	1,325.00		AC	Software License
P0169456	Office Solutions	\$	1,000.00		FC	Blanket Order for Office Supplies
P0169457	Takach Press Corp	\$	500.00		CC	Blanket Order for Instructional Supplies
P0169458	Midwest Library Service	\$	540.00		FC	Blanket Order for Library Books
P0169459	Sodexo Inc and Affiliates	\$	409.02		FC	Catering for Counseling Department Event
P0169460	Khristofer Do	\$	545.27		CC	Reimbursement for Coffee Shop Supplies
P0169461	Fullerton College	\$	1,304.75		FC	Reimbursement for Student Fees
P0169473	Amazon Business	\$	439.62		CC	Classroom Supplies
P0169474	Biopac Systems Inc	\$	6,968.72		CC	Instructional Materials
P0169476	Goodwill Industries of Orange County	\$	22,500.00		NOCE	Workforce Preparation Consulting
P0169477	Office Solutions	\$	3,500.00		CC	Blanket Order for Classroom Supplies
P0169485	Fisher Scientific Co LLC	\$	659.00		CC	Instructional Lab Supplies
P0169486	Boys and Girls Clubs of Anaheim	\$	2,500.00		AC	Hospitality Sponsorship
P0169487	Amazon Business	\$	750.00		CC	Blanket Order for Goods and Supplies
P0169488	CI Solutions	\$	2,805.00		FC	Software Subscription
P0169489	Comdata Inc	\$	18,665.00		FC	Gift Cards for Students
P0169490	Economic Modeling LLC	\$	33,892.00		NOCE	Software Renewal

\$ 1,835,082.82

Approved by: _____
Fred Williams, Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 8, 2024

SUBJECT: Budget Adjustments and New Grant

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u></u>
Enclosure(s)	<u>X</u>

BACKGROUND: Revised 2024-2025 fiscal year allocations and amendments have been received for various federal- and state-funded programs, and local contracts. Based on these revisions, adjustments are needed to various General Fund and Financial Aid Fund revenue and expenditure budgets that were previously approved by the Board.

Revised Grant Allocation Adjustments

The General Fund program requiring an adjustment are:

- African American Male Education Network and Development (A2MEND)
- Alliance of Schools for Cooperative Insurance Programs (ASCIP) Safety Grant
- Asian American, Native Hawaiian, and Pacific Islander (AANHPI)
- Basic Needs Centers and Staffing Support
- Board Financial Assistance Program (BFAP)
- Calculus: A New Equitable Direction
- California College Promise AB19
- California Work Opportunities and Responsibilities to Kids (CalWORKs)
- Dream Resource Liaison Support
- Financial Aid Technology
- Hire Up Administrative Cost Allowance (ACA)
- Local and Systemwide Technology and Data Security
- Mental Health Support (MHS)
- Rising Scholars Network
- Strong Workforce Program (SWP) - Local
- Student Equity and Achievement (SEA)
- Temporary Assistance for Needy Families (TANF)
- Zero Textbook Cost (ZTC) Program

The Financial Aid Fund program requiring an adjustment are:

- Disaster Relief Emergency Student Financial Aid
- Emergency Financial Assistance
- Emergency Financial Assistance Supplemental
- Student Success Completion Grant (SSCG)

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
AC	GENERAL FUND ASCIP Safety Grant	\$ 27,977	Most Recent Contract

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
CC	Local and Systemwide	175,000	Advance Allocation
	Technology and Data Security		
	SEA	158,963	Advance Allocation
	SWP - Local	114,987	Advance Allocation
	A2MEND	10,000	Advance Allocation
	AANHPI	135,834	Advance Allocation
	Basic Needs Centers and		
	Staffing Support	396,664	Advance Allocation
	BFAP	236,802	Advance Allocation
	Calculus: A New Equitable		
	Direction	2,000	Updated Allocation
	California College Promise		
	AB19	895,696	Advance Allocation
	CalWORKs	72,565	Updated Allocation
	Dream Resource Liaison		
	Support	100,538	Advance Allocation
	Financial Aid Technology	42,080	Advance Allocation
	Hire Up ACA	77,062	Updated Allocation
	MHS	289,087	Advance Allocation
	Rising Scholars Network	4,000	Correction to Carryover
FC	SEA	2,478,081	Advance Allocation
	TANF	73,583	Advance Allocation
	A2MEND	10,000	Advance Allocation
	Basic Needs Centers and		
	Staffing Support	(60,843)	Advance Allocation
	BFAP	271,895	Advance Allocation
	Financial Aid Technology	48,595	Advance Allocation
	MHS	(63,598)	Advance Allocation
NOCE	SEA	1,025,932	Advance Allocation
	SWP - Local	1,231,689	Advance Allocation
	ZTC Program	(200,000)	Correction to Carryover
	Basic Needs Centers and		
	Staffing Support	114,824	Advance Allocation
	MHS	(31,034)	Advance Allocation
	SEA	<u>306,366</u>	Advance Allocation
TOTAL – GENERAL FUND		<u>\$ 7,944,745</u>	
CC	FINANCIAL AID FUND		
	Disaster Relief Emergency		
	Student Financial Aid	\$ 1,532	Correction to Carryover
	Emergency Financial Assistance	(283,192)	Correction to Carryover
	Emergency Financial Assistance	(139,118)	Correction to Carryover
	Supplemental		
	SSCG	2,188,502	Advance Allocation

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
FC	SSCG	714,512	Advance Allocation
	TOTAL – FINANCIAL AID FUND	\$ 2,482,236	
	GRAND TOTAL BUDGET ADJUSTMENTS	\$10,426,981	

New Grant

In addition, funding for new grant has been received for the following program.

- National Association of Higher Education Systems (NASH) Catalyst Fund in the amount of \$10,000 funded by NASH to remove cost barriers to college by enhancing affordability and equitable access for students across California and the nation.

SITE	PROGRAM NAME	TOTAL FUNDING	SOURCE OF FUNDING
CC	GENERAL FUND NASH Catalyst Fund	\$ 10,000	New Agreement
	TOTAL – NEW GRANT	\$ 10,000	

This agenda item was submitted by Ivy Hwee, District Manager, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction 4 – Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 3280, Grants.

FUNDING SOURCE AND FINANCIAL IMPACT: Various programs have received revised 2024-2025 allocations and amendments since the adoption of the District Proposed Budget on September 10, 2024, or subsequent adoption of new agreements by the Board. Budget adjustments are being submitted to revise revenue and expenditure budgets totaling \$10,426,981 accordingly for the 2024-2025 fiscal year. Additionally, \$10,000 in funding has been received for new grant for use beginning in the current fiscal year.

RECOMMENDATION: Authorization is requested to accept new revenue and to make adjustments to General Fund and Financial Aid Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2024-2025 allocations totaling \$10,436,981. It is further requested that resolutions be adopted to adjust budgets, to accept new revenue and authorize expenditures within the General Fund and Financial Aid Fund pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the Executive Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.b.3

Item No.

Budget Adjustments (October 8, 2024) July 1, 2024 - June 30, 2025

Note: All expenditure adjustments are being placed in one account for each program. Separate budget transfers will be processed to reallocate the adjustment amount to align with program plans.

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
General Fund (0101)									
AC	ASCIP Safety Grant	Other Operating Expenses	19305	1377	50000	6770		\$	17,360.00
AC	ASCIP Safety Grant	Other Contract Services	19305	1377	88320	6770		\$	17,360.00
AC	ASCIP Safety Grant	Other Operating Expenses	19305	1379	50000	6770	1086	\$	10,617.00
AC	ASCIP Safety Grant	Other Contract Services	19305	1379	88320	6770	1086	\$	10,617.00
AC	Local and Systemwide Technology and Data Security	Other Operating Expenses	18082	1505	50000	6090		\$	175,000.00
AC	Local and Systemwide Technology and Data Security	State Revenues	18082	1505	86280	6090		\$	175,000.00
AC	SEA	Other Operating Expenses	17965	1505	50000	6090		\$	158,963.00
AC	SEA	State Revenues	17965	1505	86285	6090		\$	158,963.00
AC	SWP - Local	Other Operating Expenses	17245	1505	50000	6190		\$	114,987.00
AC	SWP - Local	State Revenues	17245	1505	86255	6190		\$	114,987.00
CC	A2MEND	Other Operating Expenses	18087	2570	50000	6490		\$	10,000.00
CC	A2MEND	State Revenues	18087	2570	86280	6490		\$	10,000.00
CC	AANHPI	Other Operating Expenses	17909	3225	50000	6490		\$	135,834.00
CC	AANHPI	State Revenues	17909	3225	86280	6490		\$	135,834.00
CC	Basic Needs Centers and Staffing Support	Other Operating Expenses	18055	3370	50000	6960		\$	396,664.00
CC	Basic Needs Centers and Staffing Support	State Revenues	18055	3370	86288	6960		\$	396,664.00
CC	BFAP	Other Operating Expenses	18515	3410	50000	6460		\$	236,802.00
CC	BFAP	State Revenues	18515	3410	86278	6460		\$	236,802.00
CC	Calculus: A New Equitable Direction	Other Operating Expenses	18293	2685	50000	1700		\$	2,000.00
CC	Calculus: A New Equitable Direction	State Revenues	18293	2685	86543	1700		\$	2,000.00
CC	California College Promise AB19	Other Operating Expenses	18539	3410	50000	6460		\$	895,696.00
CC	California College Promise AB19	State Revenues	18539	3410	86280	6460		\$	895,696.00
CC	CalWORKs	Other Operating Expenses	17115	3430	50000	6490		\$	72,565.00
CC	CalWORKs	State Revenues	17115	3430	86250	6490		\$	72,565.00

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Actv</u>	<u>Locn</u>	<u>Adjustment</u>
CC	Dream Resource Liaison Support	Other Operating Expenses	18348	3390	50000	6430			\$ 100,538.00
CC	Dream Resource Liaison Support	State Revenues	18348	3390	86280	6430			\$ 100,538.00
CC	Financial Aid Technology	Other Operating Expenses	17919	3410	50000	6460			\$ 42,080.00
CC	Financial Aid Technology	State Revenues	17919	3410	86280	6460			\$ 42,080.00
CC	Hire Up ACA	Other Operating Expenses	18008	3410	50000	6460			\$ 77,062.00
CC	Hire Up ACA	State Revenues	18008	3410	86280	6460			\$ 77,062.00
CC	MHS	Other Operating Expenses	17791	2520	50000	6440			\$ 289,087.00
CC	MHS	State Revenues	17791	2520	86280	6440			\$ 289,087.00
CC	NASH Catalyst Fund	Other Operating Expenses	18355	4650	50000	6910			\$ 10,000.00
CC	NASH Catalyst Fund	State Revenues	18355	4650	86543	6910			\$ 10,000.00
CC	Rising Scholars Network	Other Operating Expenses	18294	2606	50000	6490			\$ 4,000.00
CC	Rising Scholars Network	State Revenues	18294	2606	86543	6490			\$ 4,000.00
CC	SEA	Other Operating Expenses	17935	3225	50000	6320			\$ 2,478,081.00
CC	SEA	State Revenues	17935	3225	86285	6320			\$ 2,478,081.00
CC	TANF	Student Financial Aid	15615	3430	75000	6490			\$ 73,583.00
CC	TANF	Federal Revenues	15615	3430	81400	6490			\$ 73,583.00
FC	A2MEND	Other Operating Expenses	18088	5905	50000	6490			\$ 10,000.00
FC	A2MEND	State Revenues	18088	5905	86280	6490			\$ 10,000.00
FC	Basic Needs Centers and Staffing Support	Other Operating Expenses	18065	6105	50000	6490			\$ (60,843.00)
FC	Basic Needs Centers and Staffing Support	State Revenues	18065	6105	86288	6490			\$ (60,843.00)
FC	BFAP	Other Operating Expenses	18525	6150	50000	6460			\$ 271,895.00
FC	BFAP	State Revenues	18525	6150	86278	6460			\$ 271,895.00
FC	Financial Aid Technology	Other Operating Expenses	17929	6150	50000	6460			\$ 48,595.00
FC	Financial Aid Technology	State Revenues	17929	6150	86280	6460			\$ 48,595.00
FC	MHS	Other Operating Expenses	17792	5565	50000	6440			\$ (63,598.00)
FC	MHS	State Revenues	17792	5565	86280	6440			\$ (63,598.00)
FC	SEA	Other Operating Expenses	17945	7650	50000	6720			\$ 1,025,932.00
FC	SEA	State Revenues	17945	7650	86285	6720			\$ 1,025,932.00

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Actv</u>	<u>Locn</u>	<u>Adjustment</u>
FC	SWP - Local	Other Operating Expenses	17245	5925	50000	6310		\$	1,231,689.00
FC	SWP - Local	State Revenues	17245	5925	86255	6310		\$	1,231,689.00
FC	ZTC Program	Other Operating Expenses	18608	6060	50000	6120		\$	(200,000.00)
FC	ZTC Program	State Revenues	18608	6060	86280	6120		\$	(200,000.00)
NOCE	Basic Needs Centers and Staffing Support	Other Operating Expenses	18075	9140	50000	6490		\$	114,824.00
NOCE	Basic Needs Centers and Staffing Support	State Revenues	18075	9140	86288	6490		\$	114,824.00
NOCE	MHS	Other Operating Expenses	17793	9703	50000	6010		\$	(31,034.00)
NOCE	MHS	State Revenues	17793	9703	86280	6010		\$	(31,034.00)
NOCE	SEA	Other Operating Expenses	17955	9140	50000	6320		\$	306,366.00
NOCE	SEA	State Revenues	17955	9140	86285	6320		\$	306,366.00

Financial Aid Fund (7474)

CC	Disaster Relief Emergency Student Financial Aid	Other Operating Expenses	37676	3410	50000	7320		\$	1,532.00
CC	Disaster Relief Emergency Student Financial Aid	State Revenues	37676	3410	86286	7320		\$	1,532.00
CC	Emergency Financial Assistance	Other Operating Expenses	37686	3410	50000	6460		\$	(283,192.00)
CC	Emergency Financial Assistance	Federal Revenues	37686	3410	81563	6460		\$	(283,192.00)
CC	Emergency Financial Assistance Supplemental	Other Operating Expenses	37689	3410	50000	6460		\$	(139,118.00)
CC	Emergency Financial Assistance Supplemental	Federal Revenues	37689	3410	81563	6460		\$	(139,118.00)
CC	SSCG	Other Operating Expenses	37541	3410	50000	7320		\$	2,188,502.00
CC	SSCG	State Revenues	37541	3410	86237	7320		\$	2,188,502.00
FC	SSCG	Other Operating Expenses	37542	6150	50000	7320		\$	714,512.00
FC	SSCG	State Revenues	37542	6150	86237	7320		\$	714,512.00

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2024-2025, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8199	Other Federal Revenues	\$ 73,583
8629	CalWORKs, TTIP, Other	7,837,185
8659	Other Reimbursable Categorical	16,000
8830	Contract Services	27,977

TOTALS	\$ <u>7,954,745</u>
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<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
5000	Other Operating Expenses	\$ 7,881,162
7500	Student Financial Aid	73,583

TOTALS	\$ <u>7,954,745</u>
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AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on October 8, 2024, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy
3.b.7

Item No.

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Financial Aid Fund (7474), for fiscal year 2024-2025, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8150	Student Financial Aid	\$ (422,310)
8629	CalWORKs, TTIP, Other	2,904,546
TOTALS		\$ <u>2,482,236</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
5000	Other Operating Expenses	\$ 2,482,236
TOTALS		\$ <u>2,482,236</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on October 8, 2024, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy
3.b.8

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 8, 2024

SUBJECT: 2024-2025 Budget Transfers: General Fund

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: While all areas attempt to project their expenditures accurately, situations occur which require transfers to be made. Many times an amount is budgeted for a project but the specific areas of expenditures are not determined until a later date. In this case, the funds are then transferred to the specific accounts.

The attached transfers have been requested and only represent those that affect a contingency account, exceed \$10,000 and/or establish new revenue and expense budgets. In each case, a brief explanation is stated. Additional information will be provided upon request. Pursuant to the California Code of Regulations Title 5, §58307, transfers of funds may be made from reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Trustees. In addition, a resolution providing for the transfer from reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

This agenda item was submitted by Erika Almaraz, Executive Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

FUNDING SOURCE AND FINANCIAL IMPACT: Budget transfers will be made to the various funds and accounts, as listed.

RECOMMENDATION: Authorization is requested for the 2024-2025 General Fund transfers netting to the amount of \$4,892,552 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Fred Williams

Recommended by


Approved for Submittal

3.c.1

Item No.

11100: Prior Year Funds - AC**1.1** Transfer for One-Time Funding for Phase II of the Network Refresh project.

From:	7900 Reserve for Contingencies	(4,490,000)
To:	5000 Other Operating Expenses & Services	4,490,000

1.2 Transfer to Human Resources to cover Vice Chancellor Recruitments.

From:	7900 Reserve for Contingencies	(90,000)
To:	5000 Other Operating Expenses & Services	90,000

2. 11100: Prior Year Funds - CC

Transfer to pay for COVID-19 Contract Tracing and Report Professional Expert.

From:	5000 Other Operating Expenses & Services	(37,000)
To:	2300 Noninstructional Salaries	34,195
	3900 Benefits	2,805

3. 11100: Prior Year Funds - FC

Transfer to adjust department budget for personnel and operating expenses.

From:	1400 Noninstructional Salaries	(30,000)
	5000 Other Operating Expenses & Services	(9,000)
	7900 Reserve for Contingencies	(119,610)
To:	2100 Noninstructional Salaries	75,222
	3900 Benefits	38,058
	4000 Supplies & Materials	9,000
	7600 Other Student Aid	36,330

4. 17050: Lottery - Restricted - FC

Transfer to revise and correct initial budget amounts allocated.

From:	4000 Supplies & Materials	(188,076)
To:	5000 Other Operating Expenses & Services	188,076

5. 18297: Rising Scholars Network-Juvenile - CC

Transfer to align budget with approved program plans.

From:	5000 Other Operating Expenses & Services	(13,823)
To:	4000 Supplies & Materials	13,823

6. 19322: K-16 Regional Collaborative Grant - AC

Transfer to align budget with approved program plans.

From:	2100 Noninstructional Salaries	(84,513)
	3900 Benefits	(17,834)
To:	5000 Other Operating Expenses & Services	84,575
	7900 Reserve for Contingencies	17,772

Item No.	Item Description	Unit	Quantity	Rate	Amount
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 8, 2024

SUBJECT: Surplus and Obsolete Supplies and Equipment

Action	<u>X</u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes, is deemed to be unsatisfactory or not suitable for school use, or if it is being disposed of for the purposes of replacement. The attached list of surplus items has exceeded their useful life and are no longer suitable for the District. Other campuses were made aware of the surplus items and were given the opportunity to view and request various surplus equipment prior to Board approval. In the past, local high schools were made aware of the surplus items but these attempts received no response. In this instance, local high schools were not notified because the District deemed that these items would not be of use to them.

The Liquidation Company will conduct an auction for the sale of the attached list of surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6550, Disposal of District Personal Property

FUNDING SOURCE AND FINANCIAL IMPACT: Proceeds from the sale of surplus items will be deposited into the General Fund.

RECOMMENDATION: Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Fred Williams

Recommended by


Approved for Submittal

3.d.1

Item No.

SURPLUS ITEMS

Qty.	Description	Location
55	Computers	CC
1	Data Processing Equipment	CC
1	Laptop	CC
16	Monitors	CC
2	Projectors	CC

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 8, 2024

SUBJECT: 2023-2024 Citizens' Bond Oversight
Community Report

Action	_____
Resolution	_____
Information	<u> X </u>
Enclosure(s)	_____

BACKGROUND: Assembly Bill 1908 specifies procedures for appointing a Citizens' Oversight Committee which is responsible for informing the public concerning the expenditure of bond proceeds and actively reviewing and reporting on the proper expenditure of taxpayers' money for school construction.

Each year the Community Report is distributed to inform the public of bond activities throughout the District and provide updates to current and future projects. At its September 4, 2024, Citizens' Bond Oversight Committee meeting, Chair, Dr. Richard Rams, approved the [2023-24 Community Report](#). Reports will be distributed to community members within a one-mile radius of the District Office, Cypress College and Fullerton College, approximately 22,000 homes, in mid-October.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6740, Citizens' Bond Oversight Committee.

FUNDING SOURCE AND FINANCIAL IMPACT: There is no financial impact.

RECOMMENDATION: It is recommended that the Board receive the 2023-24 Citizens' Bond Oversight Community Report.

Fred Williams

Recommended by


Approved for Submittal

3.e

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 8, 2024

SUBJECT: Public Self-Insurer's Annual Report for Fiscal Year 2023-24

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

BACKGROUND: Although the District has joined ASCIP's Worker's Compensation program as of 7/1/2021 and is now fully insured, all the claims that occurred prior to this date remain the responsibility of the District. Until all the open claims are resolved, District is required to submit a Public Self-Insurer's Annual Report to the State of California, Department of Industrial Relations, Division of Self-Insurance Plans. This report contains workers' compensation financial information such as the amount incurred (total reserve amount), paid to date, and future liability. According to Labor Code Section 3702.6(b), the Board must be informed of the total liabilities reported in the Public Self-Insurer's Annual Report for Fiscal Year 2023-24. The funding of these liabilities is in compliance with the requirements of the Government Accounting Standards Board Publication 10.

This agenda item was submitted by Tami A. Oh, District Director, Risk Management.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6540, Insurance.

FUNDING SOURCE AND FINANCIAL IMPACT: A liability accrual is included in the Self-Insurance Fund to recognize estimated potential future workers' compensation liabilities.

RECOMMENDATION: It is recommended that the Board review the Public Self-Insurer's Annual Report for Fiscal Year 2023-24 and acknowledge the Estimated Future Liability of \$1,252,914 as reported to the State of California, Department of Industrial Relations, Division of Self-Insurance Plans.

Fred Williams

Recommended by


Approved for Submittal

3.f.1

Item No.



Public Self Insurers ER Annual Report

For Fiscal Year 2023-24

September 9, 2024

North Orange County Community College District

1830 W Romney Ave

Anaheim, CA 92801 1819

FORM AR-2 (1-2016)

State of California

Employer

General Information:

Certificate Number	7561	Period Of Report	Annual
(Period) From	07/01/2023	(Period) To	06/30/2024

Master Certificate Holder:

Name	North Orange County Community College District		
Address 1	1830 W Romneya Ave		
Address 2		FTIN	95-2394131
City	Anaheim	State	CA Zip 92801 1819
State of Incorporation			

State of California

During the reporting period of this report, has there been any of the following with respect to the Master Certificate Holder for any affiliate?

None

Any additions to the Self Insurance Program?

None

Employment and wages paid in current fiscal year:

Number of Employees 0

Total Wages and Salaries Paid \$0

Addressed Correspondence For Related Self-Insurance Matters:

Company Name	North Orange County Community College District		
Name	Tami Oh	Title	District Director of Risk Management
Phone	(714) 808-4779	Fax	(714) 808-4744
Email Address	toh@nocccd.edu		
Address 1	1830 W. Romneya Drive		
Address 2			
City	Anaheim	State	CA Zip 92801
Web Site			

TPA Adjusting Locations:

Has there been a change in TPA Adjusting Locations during this reporting period that has not yet been reported to OSIP? No

Have you added any new TPA Adjusting Locations during this reporting period that has not yet been reported to OSIP? No

Record Storage:

Are there open and closed claims stored at a location other than the adjusting location? No

Insurance Coverage:

1) During this reporting period, does your company maintain a standard workers' compensation insurance policy to cover any of your California liabilities? No

2) During this reporting period, does your company have a specific excess workers' compensation policy in force to cover any of your California liabilities? No

3) Do you carry an aggregate(stop loss) workers' compensation insurance policy? No

Certification By Authorized Representative:

Company Name	North Orange County Community College District	Title	District Director of Risk Management
Name	Tami Oh	Fax	(714) 808-4744
Phone	(714) 808-4779		
Email Address	toh@nocccd.edu		
Address 1	1830 W. Romneya Drive		
Address 2			
City	Anaheim	State	CA Zip 92801

Name of Person Legally Responsible for this Electronic Signature:

Tami Oh (Date/Time of Signature) - 09/09/2024 13:10

State of California

Report Location Number:

Identification of Location

Certificate Holder

7561-01-048 A

ATHENS ADMINISTRATORS at CONCORD

North Orange County Community College District

CASES AND BENEFITS (to the nearest dollar)				From Date-	07/01/2023	To Date-	06/30/2024
		Incurred Liability		Paid To Date		Future Liability	
Date	#	Indemnity	Medical	Indemnity	Medical	Indemnity	Medical
1) Cases open as of 06/30/2024 reported prior to 2019/20	15	\$904,243	\$2,499,334	\$840,863	\$1,434,715	\$63,380	\$1,064,619
2) Open and closed Liabilities							
A) All Cases reported in 2019/20	27	\$98,558	\$170,912	\$76,953	\$138,395	\$21,605	\$32,517
2019/20 Cases open	2	\$87,420	\$78,686	\$65,815	\$46,169	\$21,605	\$32,517
B) All Cases reported in 2020/21	13	\$28,071	\$180,146	\$22,071	\$115,353	\$6,000	\$64,793
2020/21 Cases open	3	\$12,960	\$87,514	\$6,960	\$22,721	\$6,000	\$64,793
C) All Cases reported in 2021/22	0	\$0	\$0	\$0	\$0	\$0	\$0
2021/22 Cases open	0	\$0	\$0	\$0	\$0	\$0	\$0
D) All Cases reported in 2022/23	1	\$0	\$5,102	\$0	\$5,102	\$0	\$0
2022/23 Cases open	0	\$0	\$0	\$0	\$0	\$0	\$0
E) All Cases reported in 2023/24	0	\$0	\$0	\$0	\$0	\$0	\$0
2023/24 Cases open	0	\$0	\$0	\$0	\$0	\$0	\$0

	\$ Indemnity	\$ Medical
SUBTOTAL	\$90,985	\$1,161,929

3) Estimate Future Liability (Indemnity Plus Medical)

TOTAL \$1,252,914

4) Total Benefits Paid During 2023/24 (Including all case expenditures). The indemnity amount includes the amount of LC § 4800/4850 benefits paid for the year (total of Lines 11 and 12)

\$ Indemnity	\$ Medical
\$48,804	\$161,417

5) Number of MEDICAL-ONLY Cases Reported in 2023/24

0

6) Number of INDEMNITY Cases Reported in 2023/24

0

7) Total of 5 and 6 (Also entered in 2E above)

0

8) Total Number of open Indemnity Cases (All Years)

0

9) Number of Fatality Cases Reported In 2023/24

0

10) (a) Number of FY 2023/24 claims for which the employer or administrator was notified of representation by an attorney or legal representative in 2023/24

0

10) (a) Number of non-FY 2023/24 claims for which the employer or administrator was notified of representation by an attorney or legal representative in 2023/24

0

11) Amount from salary continuation payments made pursuant to LC § 4800/4850 that is in excess of the applicable temporary disability rate for the period paid.

\$0

12) Amount from salary continuation payments made pursuant to LC § 4800/4850 capped at the temporary disability rate for the period paid.

\$0

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ALL Open Indemnity Claims (by reporting and by year) reported and with claims: Open Indemnity - Public.xlsx

Dual Jurisdiction Claims

Please note that California Labor Code Section 3702.2(b) requires that "... the annual report of a self-insured employer who has self-insured both state and federal workers' compensation liability shall also be set forth (1) amount of all compensation liability incurred, paid-to-date, the estimated future liability under both this chapter and under the federal longshore and Harbor Worker's Compensation Act (33 U.S.C Sec. 901 et seq.), and (2) the identity and the amount of the security deposit securing the employer's liability under state and federal self-insured programs."

Accordingly, please indicate all California exposure on your Self Insurer's Annual Report, and, in addition identify each Claim with dual jurisdiction on Separate List of Open Indemnity Claims. For those claims, indicate the incurred, paid-to-date, and estimated future liabilities for federal exposure. Please also indicate the amount and the type of security deposit securing those claims.

Instructions To Claims Administrator For Specific Excess Insurance

The TPA should provide a sum of the unpaid excess carrier excess liability under "Calculation of Specific Excess Coverage Entry for the Annual Reports". In addition, provide a list of claims for which specific excess credit is being claimed. This may be provided as a spreadsheet. Indicate in the list of claims the following information:

The list shall include the name of the claimant, claim number, date of injury, description of injury, carrier name and policy number, policy coverage period, retention level of policy and paid to date in indemnity or medical benefits, and the estimated future liability of the claim minus the total unpaid employer retention, which equals the total unpaid carrier liability, whether the claim has been reported to a carrier, if the claim has been accepted by the carrier, if the carrier has denied any part of the liability of the claim.

Refer to OSIP website for sample format of the Excess Credit Calculation form.

Calculation Of Specific Excess Coverage Entry For Annual Reports:

Enter the sum of the total unpaid carrier excess liability claimed from the "Specific Excess Insurance Policy Coverage". If none enter "0".

\$ 0

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Certification

Administrating Agency's Certificate Number 048

☐ Or Self Administered

I declare under penalty of perjury that I have prepared or caused this report to be prepared and I have examined this liabilities report to be prepared and I have examined this liabilities report of this self insurer's worker's compensation liabilities. To the best of my knowledge and belief this report is true, correct and complete with respect to the worker's compensation liabilities incurred and paid. I further declare under the penalty of perjury that the estimates of future liability of worker's compensation claims made in this report reflect the administrator's best judgement as to the future liability of claims, using prevailing industry standards, and the signatory intends Self Insurance Plans to rely upon the representation.

Agency Name ATHENS ADMINISTRATORS

Name Douglas Gibb

Phone (925) 826-1283 Fax

Email Address dgibb@athensadmin.com

Address 1 2552 Stanwell Dr.

Address 2

City Concord State CA Zip 94520

Name of Person Legally Responsible for this Electronic Signature:

Emily Hart (Date/Time of Signature) - 08/07/2024 12:41

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 8, 2024

SUBJECT: Deductive Change Orders for Bid #2324-13, Cypress College Humanities and Complex Buildings Roofing Project

Action	<u>X</u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> </u>

BACKGROUND: On May 28, 2024, the Board awarded Bid #2324-13, Humanities and Complex Buildings Roofing Project at Cypress College to C.I. Services, Inc. in the amount of \$1,016,131.00. The project has been completed. In order to pay retention and close out the contract, staff is requesting that the Board approve a deductive change order #1 in the amount of \$14,242.68 for credit back to the District for descoped work and deductive change order #2 in the amount of \$50,000.00 for the unused allowance. The revised contract amount is \$951,888.32.

Bid Amount	\$ 966,131.00
Allowance	<u>50,000.00</u>
Total Contract Amount	\$1,016,131.00
Deductive Change Order #1	(14,242.68)
Deductive Change Order #2	<u>(50,000.00)</u>
Revised Contract Amount	\$951,888.32

This agenda item was submitted by Philip Fleming, Cypress College Director, Physical Plant/Facilities, and Mireille Hernandez, Assistant District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing.

FUNDING SOURCE AND FINANCIAL IMPACT: There is no financial impact. This agenda item requests approval of deductive change orders for the credit and unused allowance.

RECOMMENDATION: It is recommended that the Board approve Deductive Change Orders for Bid #2324-13, Humanities and Complex Buildings Roofing Project at Cypress College with C.I. Services, Inc. in the amount of \$64,242.68 reducing the contract from \$1,016,131.00 to \$951,888.32. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the deductive change order on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.g

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 8, 2024

SUBJECT: Notice of Completion
Bid #2324-13, Cypress College
Humanities and Complex Building Roofing
Project

Action	<u>X</u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> </u>

BACKGROUND: On May 28, 2024, the Board awarded a contract to C.I. Services, Inc. for the Humanities and Complex Buildings Roofing Project at Cypress College. The project is complete and filing of the Notice of Completion of Work is now required.

This agenda item was submitted by Philip Fleming, Cypress College Director, Physical Plant/Facilities, and Mireille Hernandez, Assistant District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Once the contract is closed out, the final retention payment will be charged to Capital Outlay Fund.

RECOMMENDATION: Authorization is requested to file the Notice of Completion for Bid #2324-13, Humanities and Complex Building Roofing Project at Cypress College with C.I. Services, Inc. and pay the final retention payment when due.

Fred Williams

Recommended by


Approved for Submittal

3.h

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 8, 2024

SUBJECT: Approve Resolution No. 24/25-02 for the
Purchase of a Quadruped Robot with
Sensors from Boston Dynamics

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u> </u>

BACKGROUND: Fullerton College Technology and Engineering Department is requesting to purchase a quadruped robot with sensors from Boston Dynamics for the Drone and Autonomous Systems Program. The quadruped robot will provide opportunities for many students to gain hand-on learning in multiple disciplines in the classrooms, to stay on top of the advances in technology and to provide students with skills for the career tomorrow. Boston Dynamics is the sole manufacturer of this quadruped robot specifically for education. Another company, Ghost Robotics, makes a similar version, but it is geared toward military and defense use. The cost of the quadruped robot is \$227,010 plus delivery and tax or any applicable fees.

This agenda item is submitted by Ken Starkman, Fullerton College Dean of Technology and Engineering and Jay Seidel Fullerton College Professor / Department Coordinator.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 4) Collective Impact & Partnerships – NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for the purchase will come from the Perkins fund.

RECOMMENDATION: It is recommended that the Board adopt Resolution No. 24/25-02 to approve the Purchase of a quadruped robot from Boston Dynamics in the amount of \$227,010 plus delivery and tax or any applicable fees for the Fullerton College Technology and Engineering Department. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Purchasing, to execute any agreement and/or related documents on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.i.1

Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**RESOLUTION NO. 24/25-02 TO APPROVE THE PURCHASE OF A QUADRUPED
ROBOT WITH SENSORS FROM BOSTON DYNAMICS**

WHEREAS, the North Orange County Community College District ("District") has determined it is necessary to purchase a quadruped robot for instructional and training purposes for students to stay on top of the advances in technology and to provide students with skills they need for the career tomorrow;

WHEREAS, College staff and faculty have determined that the quadruped robot from Boston Dynamics best meets the needs and requirements to provide comprehensive and efficient instruction and training to students, and meets the goals and objectives of the Fullerton College Technology and Engineering Department;

WHEREAS, pursuant to Public Contract Code section 3400(c)(3), the District's Board of Trustees has determined that the quadruped robot is a necessary item and that it is manufactured and available from one source;

WHEREAS, the District's Board has determined that it would work an incongruity and not produce any advantage to competitively bid the procurement/purchase of the quadruped robot since Boston Dynamics is the only manufacturer and provider of the quadruped robot; and

WHEREAS, Meakin v. Steveland (1977) 68 Cal.App.3d 490 and Los Angeles Dredging v. Long Beach (1930) 210 Cal. 348 hold that statutes requiring competitive bidding do not apply when competitive bidding would work an incongruity or not produce any advantage.

NOW, THEREFORE, the District Board hereby finds, determines, declares and resolves as follows:

Section 1. All of the recitals set forth above are true and correct and the Board so finds and determines.

Section 2. The Board hereby finds and determines that the acquisition of the quadruped robot is required and necessary based on the factors set forth above and herein, and that it would work an incongruity and not produce any advantage to competitively bid the procurement/purchase of the quadruped robot since Boston Dynamics is the only vendor of the quadruped robot that best meets the needs and requirements of the District.

Section 3. The Board hereby approves the acquisition of the quadruped robot as specified herein.

Section 4. The Board hereby delegates authority to the District Director, Purchasing, to execute and deliver any and all documents which he or she may deem necessary or advisable in order to execute this transaction and otherwise carry out, give effect to and comply with the terms and intent of this Resolution.

Section 5. This Resolution shall be effective as of the date of its adoption.

APPROVED, PASSED AND ADOPTED by the Governing Board of the North Orange County Community College District this 8th day of October, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Evangelina Rosales, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
North Orange County Community College District

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 8th day of October 2024, by the above-described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 8th day of October 2024.

Clerk of Governing Board
North Orange County Community College District

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 8, 2024

SUBJECT: Amend Fullerton College Sponsorship for
Pathways of Hope

Action	<u>X</u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> </u>

BACKGROUND: Pathways of Hope was founded in 1975 to end hunger and homelessness in the North Orange County region. This organization holds a yearly fundraising event called Look Who's Dancing that includes prominent people of North Orange County competing in a dance competition. Proceeds from the event go towards helping people in the Fullerton area with basic needs support.

At the August 27, 2024, Board meeting, the 2024-25 sponsorships were approved. On that list was approval for \$1,000 for a Ballroom Sponsorship to Pathways of Hope for this year's Look Who's Dancing event held on October 5, 2024. Fullerton College is requesting that the contribution be increased to \$5,000. This increase is in support of dancer Carlos Ayon, Dean of Business and CIS Division, at Fullerton College.

This agenda item was submitted by Dr. Cynthia Olivo, President, Fullerton College.

How does this relate to the five District Strategic Directions? This item relates to District Strategic Direction #4: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations and businesses to create positive change in the region.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6100, Administrative Procedures 6100, Delegation of Authority, Business and Fiscal Affairs.

FUNDING SOURCE AND FINANCIAL IMPACT: The sponsorship will be charged to the general fund.

RECOMMENDATION: Authorization is requested to increase the contribution level for the Pathways of Hope Look Who's Dancing event that was held on October 5, 2024, at a cost not to exceed \$5,000.

Fred Williams

Recommended by


Approved for Submittal

3.j

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 8, 2024

SUBJECT: North Orange Continuing Education
Vision 2030 Noncredit Summit

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> </u>

BACKGROUND: North Orange Continuing Education (NOCE) partnered with the Community College Technical Assistance Provider (CC TAP) and the Association of Community and Continuing Education (ACCE) to host the second Vision 2030 Noncredit Summit, *Access and Inclusion: Transforming Communities through Noncredit Education*. This summit provides participants with practical information on establishing and expanding noncredit programs and highlights innovative programs meeting community needs.

On August 19, 2024, NOCE entered into a contract with the Westin Anaheim Resort at an estimated cost of \$114,000, under the bid threshold, to cover the venue, food, and beverages. However, since then, the initial cost estimate has increased from \$114,000 to \$160,000. The original estimate considered 300 hotel rooms being occupied with an allowable 20% attrition rate. NOCE could not meet the minimum room occupancy number due to more local participants registering and is responsible for covering the remainder of the rooms. In addition, audiovisual services were added and food costs increased after the final headcount was submitted.

To date, NOCE has raised \$76,000 in sponsorship pledges and \$40,000 in registration fees to offset these expenses, the balance will be covered by NOCE carryover funds.

This agenda item was submitted by Valentina Purtell, NOCE President.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 4) NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse, and Board Policy 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: The cost of the event will be covered by NOCE's carryover general fund, sponsorship donations, and conference registration fees.

RECOMMENDATION: Authorization is requested for retroactive approval to increase the contract with the Westin Anaheim Resort for an amount not to exceed \$160,000 to host the Vision 2030 Noncredit Summit. Sponsorships and registration fees will be used to offset event expenses. Authorization is further requested for the Vice Chancellor of Finance & Facilities or the District Director of Purchasing to execute the necessary agreements, or related documents, on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.k

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 8, 2024

SUBJECT: Academic Personnel

Action	<u>X</u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

4.a.1

Item No.

NEW PERSONNEL

Contreras, Ngoc-Tam	FC	Director, Educational Partnership and Programs/ Dual Enrollment 12-month Position (100%) Range 20, Column E Management Salary Schedule Eff. 10/09/2024 PN FCM937
Kelley, Elizabeth	FC	Dean, Physical Education 12-month Position (100%) Range 32, Column B Management Salary Schedule Eff. 10/15/2024 PN FCM997

CHANGE IN SALARY CLASSIFICATION

Lianos-Vu, Hose	NOCE	ESL Noncredit Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 01/12/2024
Penesa, Brandon	CC	Air Conditioning, Refrigeration, and Heating Instructor From: Class B, Step 1 To: Class B, Step 4 Eff. 09/03/2024

ADDITIONAL DUTY DAYS @ PER DIEM

Alhadeff, Andrew	CC	Head Coach, Men's Basketball	15 days
Canner, Mark	CC	Head Coach, Men's Water Polo	13 days
Canner, Mark	CC	Asst. Coach, Women's Water Polo	8 days
Mohr, Margaret	CC	Asst. Coach, Women's Basketball	11 days

LEAVES OF ABSENCE

@01417928	CC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 9/14/2024 – 10/16/2024 (Consecutive Leave)
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Academic Personnel
October 8, 2024

@00638228	CC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 9/1/2024 – 10/4/2024 (Consecutive Leave)
Hui, Arthur	FC	ESL Instructor Rescind Load Bank Leave With Pay Eff. 2024 Fall Semester
Ji, Seung	FC	Physics/Astronomy Instructor Load Banking Leave With Pay (20.00%) Eff. 2024 Fall Semester
Loy, Michelle	FC	Nutrition/Foods Instructor Load Banking Leave With Pay (34.00%) Eff. 2024 Fall Semester
Wada, Kathryn	CC	ESL Instructor Load Banking Leave With Pay (13.33%) Eff. 2024 Fall Semester

SABBATICAL LEAVE

Frizler, Karla	NOCE	Associate Dean I, NOCE ESL/ Citizenship Eff. 2025 Fall and 2026 Spring Semester Not to exceed 40 days
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2024 FALL SEMESTER

Dinh, Paul	CC	Column 1, Step 1
Edson, Stephanie	NOCE	Column 2, Step 1
Ford, Michael	CC	Column 2, Step 3
Jougard, Jerry	CC	Column 3, Step 1
Lopez, Christine	FC	Column 3, Step 1
Maxwell, Olivia	CC	Column 1, Step 1
Strout, Nolan	CC	Column 1, Step 1
Terranova, John	NOCE	Column 2, Step 4
Uday, Priyanka	CC	Column 1, Step 1
Van Norman, Timothy	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Lu, Vivian	NOCE	Column 2, Step 1
Sanchez-Landeros, Belinda	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Alimahomed, Kasim	CC	Language Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Alvarez, Javier	FC	FC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Alvarez, Javier	FC	Fine Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Ang, Exequiel	FC	Fine Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Armstrong, Eric	CC	SEM Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Austin, Philip	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 24 hours Eff. 05/29/2024-08/21/2024
Aviles, Greg	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 24 hours Eff. 05/29/2024-08/21/2024
Ball, Greg	FC	FC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Ball, Greg	FC	Tech & Engineering Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024

Academic Personnel
October 8, 2024

Baltagi, Zeina	CC	Visual & Performing Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Barragan, Valeria	CC	Language Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Barrera, Vivian	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Bonakdar, Mehrdad	FC	Math Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Briseno, Andrea	CC	English/ESL Peer Tutor Program Faculty Training Workshop Stipend not to exceed \$160.00 Eff. 08/20/2024
Broberg, Duane	CC	Visual & Performing Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Byrnes, Tim	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 24 hours Eff. 05/29/2024-08/21/2024
Calhoun, Victoria	FC	Physical Education Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Camacho, Julian	CC	Social Sciences Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Caridad, Adriana	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024

Academic Personnel
October 8, 2024

Chang, Wayne	CC	SEM Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Chavez, Samantha	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Christy, Carleton	CC	Visual & Performing Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Chung, Seung-Jai	FC	Fine Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Cicchelli, Giana	FC	FC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Cicchelli, Giana	FC	Social Sciences Opening Day Department Meeting Stipend not to exceed \$60.00 Eff. 08/23/2024
Cicchelli, Giana	FC	Social Sciences Opening Day Department Meeting Stipend not to exceed \$60.00 Eff. 08/23/2024
Cobb, Tonya	CC	English/ESL Peer Tutor Program Faculty Training Workshop Stipend not to exceed \$160.00 Eff. 08/20/2024
Coleman, Odin	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Coleman, Odin	CC	Visual & Performing Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Curtin, Brian	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024

Academic Personnel
October 8, 2024

Curtin, Brian	CC	Visual & Performing Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Dane, Kristine	FC	FC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Dane, Kristine	FC	Tech & Engineering Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Daoudi, Youssef	FC	Natural Sciences Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
De La Torre, David	FC	Math Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
DeVilla, Martha	FC	FC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
DeVilla, Martha	FC	Tech & Engineering Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Dickens, Aubrey	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Dickens, Aubrey	CC	Language Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Donia, Richard	CC	CTE Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Durango, Damian	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024

Academic Personnel
October 8, 2024

Durango, Damian	CC	Language Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Edwards, Todd	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Edwards, Todd	CC	Visual & Performing Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Fernandez, Ricardo	FC	FC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Fernandez, Ricardo	FC	Social Sciences Opening Day Department Meeting Stipend not to exceed \$60.00 Eff. 08/23/2024
Fleck, Jordan	CC	Kinesiology/ Athletics Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Flores, Jose	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Foster, Marcia	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 24 hours Eff. 05/29/2024-08/21/2024
Fu, Andy	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Fu, Andy	CC	CTE Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024

Academic Personnel
October 8, 2024

Funderburk-Norris, Michelle	CC	Visual & Performing Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Galasso, Mathew	FC	Fine Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Garcia, Rosa	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Garcia, Rosa	CC	Visual & Performing Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Garman, Alyssa	CC	Language Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Garvin, Jerry	FC	Fine Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Gauthier, Carol	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Gauthier, Carol	CC	Social Sciences Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Gibson, Raymond	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Gibson, Raymond	CC	Visual & Performing Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Goldstein, David	FC	FC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024

Academic Personnel
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Goldstein, David	FC	Fine Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Gutierrez, Ruth	CC	English/ESL Peer Tutor Program Faculty Training Workshop Stipend not to exceed \$160.00 Eff. 08/20/2024
Hamill, Naomi	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Hamill, Naomi	CC	Visual & Performing Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Harless, Heather	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Harless, Heather	CC	Visual & Performing Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Harn, Chiang	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Harn, Chiang	CC	Language Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Haro, Maria	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Hathenbruck, Brian	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Hathenbruck, Brian	CC	CTE Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024

Academic Personnel
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Hillman, Wesley	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Hillman, Wesley	CC	SEM Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Hoang, Thanh	FC	Math Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Hogan, Faith	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Hogan, Faith	CC	Business & CIS Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Hughes, Kevin	FC	Physical Education Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
James, Debbie	FC	Natural Sciences Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Johnson, Bryan	FC	Fine Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Jones, Sarah	CC	English/ESL Peer Tutor Program Faculty Training Workshop Stipend not to exceed \$160.00 Eff. 08/20/2024
Jordan, Blake	CC	Language Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Jordan, Blake	CC	English/ESL Peer Tutor Program Faculty Training Workshop Stipend not to exceed \$160.00 Eff. 08/20/2024

Academic Personnel
October 8, 2024

Juan, Lydia	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Juan, Lydia	CC	SEM Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Kanal, Naveen	FC	Hiring Committee Service (Adjunct Participation) Stipend not to exceed \$960.00 Eff. 05/29/2024-08/21/2024
Kanal, Naveen	FC	Physical Education Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Khan, Amir	CC	Business & CIS Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Kim, Mihyung	FC	Math Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Kuczynski, Sasha	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Kuczynski, Sasha	CC	Language Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Lasater, John	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Lasater, John	CC	CTE Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Lawrence, Kassandra	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024

Academic Personnel
October 8, 2024

Lebdeh, Layal	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Lebdeh, Layal	CC	SEM Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Lehmeier, Marisa	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 18.5 hours Eff. 05/30/2024-06/07/2024
Lelesi, Peggy	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Len, Igor	FC	FC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Len, Igor	FC	Fine Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Li, John	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Li, John	CC	SEM Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Lim, Justin	CC	SEM Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Lin, Susan	FC	Natural Sciences Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Lindquist, Zachary	FC	Fine Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024

Academic Personnel
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Lopez, Romana	FC	FC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Lopez, Romana	FC	Social Sciences Opening Day Department Meeting Stipend not to exceed \$60.00 Eff. 08/23/2024
Lucero, Jeannette	FC	FC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Lucero, Jeannette	FC	Tech & Engineering Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Lyrse, Barry	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Lyrse, Barry	CC	Language Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Macapagal, Christin	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Macapagal, Christin	CC	SEM Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Macias, Anthony	FC	Natural Sciences Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Magginetti, Giovanni	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Magginetti, Giovanni	CC	Social Sciences Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024

Academic Personnel
October 8, 2024

Mahmood, Hassaan	FC	Fine Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Maldonado, Gabrielle	CC	Visual & Performing Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Margo, Jaqueline	FC	Math Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Mariscal, Shelley	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Mariscal, Shelley	CC	Health Science Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Martinez, Gabriel	FC	Physical Education Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Matsuya, Cassandra	CC	Language Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Matsuya, Cassandra	CC	English/ESL Peer Tutor Program Faculty Training Workshop Stipend not to exceed \$160.00 Eff. 08/20/2024
Mendoza, Marian	FC	Physical Education Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Miller, Jefferey	FC	FC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024

Academic Personnel
October 8, 2024

Miller, Jefferey	FC	Tech & Engineering Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Mohammadrezaei, Vahid	FC	Natural Sciences Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Montero, Vanessa	FC	Counseling Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Montoya, Andrea	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Moreno-Terrill, Steven	FC	FC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Moreno-Terrill, Steven	FC	Social Sciences Opening Day Department Meeting Stipend not to exceed \$60.00 Eff. 08/23/2024
Morris, Kelly	CC	Kinesiology/ Athletics Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Mosley, Amelia	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Munn-Perez, Micaela	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Nesheiwat, Abraham	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Nesheiwat, Abraham	CC	Language Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024

Academic Personnel
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Nicholas, Nicholas	FC	FC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Nicholas, Nicholas	FC	Tech & Engineering Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Olmos, Linda	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Omidasalar, Alejandro	CC	English/ESL Peer Tutor Program Faculty Training Workshop Stipend not to exceed \$160.00 Eff. 08/20/2024
Page, James	FC	FC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Page, James	FC	Social Sciences Opening Day Department Meeting Stipend not to exceed \$60.00 Eff. 08/23/2024
Passman, Alan	CC	English/ESL Peer Tutor Program Faculty Training Workshop Stipend not to exceed \$160.00 Eff. 08/20/2024
Pelletier, Daniel	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 18.5 hours Eff. 05/30/2024-06/07/2024
Perez, Fabiola	FC	FC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Perez, Fabiola	FC	LLRISPS Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024

Academic Personnel
October 8, 2024

Peters, Jennifer	CC	Visual & Performing Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Plaza-Uriostegui, Joanna	FC	Counseling Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Powell, Laura	CC	English/ESL Peer Tutor Program Faculty Training Workshop Stipend not to exceed \$160.00 Eff. 08/20/2024
Queneau-lafrate, Sarah	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Queneau-lafrate, Sarah	CC	Social Sciences Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Ragotskie, Josh	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Ragotskie, Josh	CC	SEM Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Ramos, Juan	FC	FC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Ramos, Juan	FC	Counseling Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Randall, Sonya	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Randall, Sonya	CC	Visual & Performing Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024

Academic Personnel
October 8, 2024

Raval, Gira	FC	Natural Sciences Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Rawal, Shaina	CC	SEM Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Reeves, Mallory	CC	English/ESL Peer Tutor Program Faculty Training Workshop Stipend not to exceed \$160.00 Eff. 08/20/2024
Resendiz, Dario	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Retz, Daniel	FC	Natural Sciences Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Richins, Chad	CC	Visual & Performing Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Rikard, Cory	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Riley, Marc	FC	Fine Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Robertson, Alison	CC	English/ESL Peer Tutor Program Faculty Training Workshop Stipend not to exceed \$160.00 Eff. 08/20/2024
Rosa, Melanie	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 24 hours Eff. 05/29/2024-08/21/2024

Academic Personnel
October 8, 2024

Rowe, Amy	CC	Visual & Performing Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Saldana, Ivon	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Saldana, Ivon	CC	Language Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Sapien, Emily	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Sapien, Emily	CC	Language Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Sayyadi, Leila	FC	Math Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Self, Kelly	FC	Fine Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Serrano, Nancy	FC	FC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Serrano, Nancy	FC	Tech & Engineering Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Sharp, Cara	CC	English/ESL Peer Tutor Program Faculty Training Workshop Stipend not to exceed \$160.00 Eff. 08/20/2024
Siddiq, Aisha	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024

Academic Personnel
October 8, 2024

Siddiq, Aisha	CC	SEM Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Simmons Diez, Blanca	CC	SEM Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Simoes, Nora	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Simoes, Nora	CC	Language Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Simoes, Nora	CC	English/ESL Peer Tutor Program Faculty Training Workshop Stipend not to exceed \$160.00 Eff. 08/20/2024
Slater, Kelsey	CC	Language Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Smith, Dianna	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Soloranso Uribe, Alejandra	FC	Math Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Tagayun, Anissa	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Tan, Joshua	FC	Fine Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Tarburton, John	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024

Academic Personnel
October 8, 2024

Tarburton, John	CC	SEM Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Tomlinson, John	FC	Fine Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Torres, Elizabeth	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Torres, Elizabeth	CC	Business & CIS Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Tran, Stephanie	CC	English/ESL Peer Tutor Program Faculty Training Workshop Stipend not to exceed \$160.00 Eff. 08/20/2024
Trinh, Hung	FC	Math Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Tucker, Scott	CC	Kinesiology/ Athletics Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Ubiern, Kendra	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Vaughan, Susanna	FC	Fine Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Venegas, Kristen	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Venegas, Kristen	CC	Language Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024

Academic Personnel
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Vigil, Adriana	FC	FC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Vigil, Adriana	FC	Social Sciences Opening Day Department Meeting Stipend not to exceed \$60.00 Eff. 08/23/2024
Villalovos, Juan	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Villalovos, Juan	CC	Social Sciences Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Virzi, Susan	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Virzi, Susan	CC	Language Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Wan, James	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Wenner, Paul	CC	Visual & Performing Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
White, Zachary	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
White, Zachary	CC	Language Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Yan, Kevin	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024

Academic Personnel
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Yan, Kevin	CC	SEM Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Yano, James	FC	Natural Sciences Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Yi, Jessica	FC	FC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Yi, Jessica	FC	Tech & Engineering Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024
Zweig, Julie	CC	CC Opening Day Stipend not to exceed \$80.00 Eff. 08/23/2024
Zweig, Julie	CC	Language Arts Opening Day Department Meeting Stipend not to exceed \$80.00 Eff. 08/23/2024

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: October 8, 2024

Resolution

Information

SUBJECT: Classified Personnel

Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

B. V. dist Brub

Approved for Submittal

4.b.1

Item No.

RETIREMENTS

Barger, Colleen	CC	Clerical Assistant II 12-month position (100%) Last day of employment: 12/30/2024 PN CCC730
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RESIGNATIONS

Apelu, Mathew	FC	Student Services Specialist/Counseling 12-month position (100%) Last day of employment: 11/01/2024 PN FCC922
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Cruz, Edward	NOCE	Instructional Assistant/ESL 12-month position (40%) Last day of employment: 09/24/2024 PN SCC924
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Flores, Hugo	FC	Admissions and Records Coordinator 12-month position (100%) Last day of employment: 10/04/2024 PN FCC920
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NEW PERSONNEL

Boone, Tailier	CC	Special Projects Coordinator, Student Advocate Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 10/15/2024 – 06/30/2025 PN CCT999
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Contreras, Enrique	CC	Special Projects Coordinator, Dual Enrollment Technology & Data Enrollment Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 10/01/2024 – 06/30/2025 PN CCT666
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Henderson, Madison	CC	Special Projects Coordinator, Dual Enrollment High School Liaison Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 10/01/2024 – 06/30/2025 PN CCT665
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VOLUNTARY CHANGES IN ASSIGNMENT

Abutin, Roxanne	NOCE	Student Services Technician/Matriculation Temporary Decrease in Present Employed From: 100% To: 80% Eff. 10/01/2024 – 10/31/2024 PN SCC927
Farina, Juliana	NOCE	Administrative Assistant I, AEBG Basic Skills (45%) Temporary Increase in Percent Employed From: 45% To: 100% Eff. 10/01/2024 – 10/31/2024 PN SCC898
Camarillo, Yanett	NOCE	Clerical Assistant I, ESL 12-month position (100%) PN SCC826 Temporary Change in Assignment To: Administrative Assistant II, ESL 12-month position (100%) Range 36, Step C Classified Salary Schedule Eff. 10/15/2024 – 06/30/2025 PN SCC975 – TR
Oleo, Christian	NOCE	Clerical Assistant I 12-month position (40%) PN SCC892 Temporary Change in Assignment To: FC Student Services Specialist/Student Advocate 12-month position (100%) Range 36, Step C Classified Salary Schedule Eff. 10/15/2024 – 06/30/2025 PN FCC541 – TR

Classified Personnel
October 8, 2024

Somoano, Dominique	CC	Administrative Assistant I, CTE 12-month position (100%) PN CCC690 Temporary Change in Assignment To: NOCE Administrative Assistant II, HS Program 12-month position (100%) Range 36, Step E+ 5 Longevity + PG&D Classified Salary Schedule Eff. 10/15/2024 – 06/30/2025 PN SCC929-TR
Wilson, Brandi	FC	Administrative Assistant II, EOPS 12-month position (100%) PN FCC925 Temporary Change in Assignment To: Student Services Coordinator 12-month position (100%) Range 43, Step C + 5% Longevity Classified Salary Schedule Eff. 10/01/2024 – 06/30/2025 PN FCC562 – TR

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Farina, Juliana	NOCE	Administrative Assistant I (100%) Extension of 6% Stipend Eff. 10/01/2024 – 10/31/2024
Zamorano, Karla	FC	Administrative Assistant III (100%) 6% Stipend Eff. 10/01/2024 – 12/31/2024

CORRECTION TO BOARD AGENDA OF AUGUST 27, 2024
PLACEMENT ON 39-MONTH REEMPLOYMENT LIST

@00306603	FC	Financial Aid Technician 12-month position (100%) Eff. 02/15/2023 PN FCC674
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LEAVES OF ABSENCE

@00631236	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 8/28/2024 – 9/22/2024 (Consecutive Leave)
@00600039	CC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 8/23/2024 – 10/6/2024 (Consecutive Leave)
@01781830	CC	Unpaid Personal Leave Eff. 11/08/2024
@02009538	NOCE	Unpaid Personal Leave Eff. 09/23/2024 – 09/26/2024
@02044058	NOCE	Unpaid Personal Leave Eff. 08/28/2024
@01626792	AC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 9/28/2024 – 10/11/2024 (Consecutive Leave)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 8, 2024

SUBJECT: Professional Experts

Action	<u>X</u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

B. V. Dipt Brehm

Approved for Submittal

4.c.1

Item No.

Professional Experts
October 8, 2024

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Barsemian, Raymond	FC	Assistant Coach 5	Assistant Coach – Football	26	10/07/2024	12/13/2024
Barsemian, Raymond	FC	Assistant Coach 5	Assistant Coach – Football	26	12/16/2024	01/31/2025
Barsemian, Raymond	FC	Assistant Coach 5	Assistant Coach – Football	26	02/03/2025	05/30/2025
Barsemian, Raymond	FC	Assistant Coach 5	Assistant Coach – Football	26	06/02/2025	06/27/2025
Camarillo, Ryan	CC	Project Coordinator	SWP 24/25 MAD	10	09/30/2024	12/15/2024
Carpenter, Melissa	CC	Technical Expert II	24/25 SWP Across All Pathways	20	09/30/2024	11/22/2024
Carpenter, Melissa	CC	Technical Expert II	24/25 SWP Across All Pathways	20	12/02/2024	12/20/2024
Carpenter, Melissa	CC	Technical Expert II	24/25 SWP Across All Pathways	20	01/13/2025	03/14/2025
Carpenter, Melissa	CC	Technical Expert II	24/25 SWP Across All Pathways	20	03/24/2025	05/23/2025
Cherney, Julia	CC	Technical Expert II	Perkins Dental Hygiene	5	08/26/2024	05/26/2025
Contreras, Kendra	CC	Technical Expert II	Perkins Dental Hygiene	5	08/26/2024	05/26/2025
Cornwell, Brooke	FC	Project Expert	Drone Pilot	10	09/24/2024	12/13/2024
Cutrona, Piero Sergio	CC	Technical Expert II	SWP 24/25 Kinesiology Fitness Specialist Certificate	5	09/30/2024	06/15/2025
Derivi Castellanos, Gian	NOCE	Project Expert	Student Success Navigator	26	09/25/2024	11/15/2024
Doherty, Kelly	FC	Assistant Coach 2	Assistant Coach – W Water Polo	26	09/26/2024	12/13/2024
Fay, Thornton	FC	Technical Expert I	2024 Music Technical Production	26	10/11/2024	12/23/2024
Fay, Thornton	FC	Technical Expert I	2024 Music Technical Production	26	03/16/2025	05/17/2025
Fay, Thorton	FC	Technical Expert I	2024 Music Technical Production	26	06/09/2025	06/30/2025
Garcia Martinez, Jazmin	FC	Project Expert	Outreach Hourly	26	09/23/2024	11/22/2024
Garcia Martinez, Jazmin	FC	Project Expert	Outreach Hourly	26	12/02/2024	12/13/2024
Garcia Martinez, Jazmin	FC	Project Expert	Outreach Hourly	26	01/06/2025	03/28/2025
Garcia Martinez, Jazmin	FC	Project Expert	Outreach Hourly	26	04/07/2025	06/30/2025
Gentry, Anna	CC	Technical Expert II	Perkins Dental Hygiene	4	08/26/2024	05/26/2025

Professional Experts
October 8, 2024

Gould, Elizabeth	CC	Project Coordinator	SWP 24/25 Kinesiology Integrative Health	20	09/09/2024	12/13/2024
Grote, Silvie	CC	Technical Expert II	SWP Local 24/25 Kinesiology Integrative Health	5	09/09/2024	12/13/2024
Hoang, Thanh	FC	Technical Expert II	FYE Instructional Development	5	09/09/2024	12/14/2024
Kinkel, Jennifer	FC	Technical Expert II	Center for Early Collaboration	10	09/25/2024	12/14/2024
Lawrence, Roberta	CC	Technical Expert II	Perkins Dental Hygiene	4	08/26/2024	05/26/2024
Luis, Vanessa	FC	Project Coordinator	Hornets Resource Center (Basic Needs)	26	09/15/2024	11/22/2024
Luis, Vanessa	FC	Project Coordinator	Hornets Resource Center (Basic Needs)	26	12/02/2024	12/17/2024
Luis, Vanessa	FC	Project Coordinator	Hornets Resource Center (Basic Needs)	26	01/13/2025	01/24/2025
Luis, Vanessa	FC	Project Coordinator	Hornets Resource Center (Basic Needs)	26	02/03/2025	02/07/2025
Luis, Vanessa	FC	Project Coordinator	Hornets Resource Center (Basic Needs)	26	02/24/2025	03/28/2025
Luis, Vanessa	FC	Project Coordinator	Hornets Resource Center (Basic Needs)	26	04/14/2025	05/30/2025
Luther, Mihoko	CC	Technical Expert I	Organizing the Second DEI International Cultural Festival 2024	25	08/26/2024	10/31/2024
Marinero, Jesse	NOCE	Project Coordinator	CSP Retention Specialist	26	07/01/2024	09/14/2024
Marinero, Jesse	NOCE	Project Coordinator	CSP Retention Specialist	26	10/07/2024	10/19/2024
Marinero, Jesse	NOCE	Project Coordinator	CSP Retention Specialist	26	11/11/2024	12/14/2024
Marinero, Jesse	NOCE	Project Coordinator	CSP Retention Specialist	26	01/06/2025	05/03/2025
Marinero, Jesse	NOCE	Project Coordinator	CSP Retention Specialist	26	06/09/2025	06/28/2025
Nabahani, Melanie	CC	Technical Expert II	ESC Marketing & Revision of Instructional Materials	16	09/23/2024	12/14/2024
Noel, Cari	FC	Project Expert	Theatre Crew	20	09/30/2024	12/14/2024
Padilla, Debra	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC	15	10/30/2024	12/01/2024
Paplia, Rebecca	CC	Project Expert	Perkins Aviation and Travel	20	09/23/2024	12/15/2024
Paplia, Rebecca	CC	Project Expert	Perkins Aviation and Travel	20	02/03/2025	05/31/2025
Park, Seong	FC	Technical Expert II	Music Department Collaborative Accompanist	6	09/10/2024	12/14/2024
Pavelek, Karin	FC	Technical Expert II	Center for Early Childhood Collaboration	10	09/5/2024	12/14/2024
Pavelek, Karin	FC	Technical Expert II	Center for Early Childhood Collaboration	10	01/10/2025	06/30/2025
Perez Bustos, Valerie	FC	Project Expert	Campus Safety Dispatch/Clery Expert	26	08/19/2024	12/20/2024
Perez Bustos, Valerie	FC	Project Expert	Campus Safety Dispatch/Clery Expert	26	01/20/2025	06/06/2025

Professional Experts
October 8, 2024

Politanoff, Ashton	CC	Technical Expert II	Sole Image Technical Expert	10	09/23/2024	12/14/2024
Ramirez, John	FC	Project Expert	Athletic Life Coach	26	09/25/2024	12/13/2024
Ramirez, Leticia	FC	Technical Expert II	FC Crime Lab Coordinator ech Expert II	5	08/24/2024	12/13/2024
Rath, Madeline	CC	Technical Expert I	SEA Grant – Tutoring for Psych Tech Students	3	02/03/2025	05/30/2025
Richards, Heather	FC	Technical Expert II	FYE Instructional Development	2	09/09/2024	12/14/2024
Shipp, Isaac	FC	Assistant Coach 3	Assistant Coach – Football	26	09/26/2024	12/13/2024
Sierra, Jessica	FC	Project Coordinator	Teacher Pathway Program Coordinator	26	10/01/2024	11/22/2024
Sierra, Jessica	FC	Project Coordinator	Teacher Pathway Program Coordinator	26	12/02/2024	12/18/2024
Sierra, Jessica	FC	Project Coordinator	Teacher Pathway Program Coordinator	26	01/06/2025	03/28/2025
Sierra, Jessica	FC	Project Coordinator	Teacher Pathway Program Coordinator	26	04/07/2025	06/26/2025
Simoes, Nora	CC	Technical Expert II	ESC Marketing & Revision of Instructional Materials	26	12/16/2024	01/31/2025
Tiangco, Jefferson	FC	Technical Expert II	ESL Outreach Program Administrator	3	08/22/2024	12/14/2024
Tira, Diana	CC	Technical Expert II	Perkins Dental Hygiene	2	08/26/2024	05/26/2025
Torres, Erica	FC	Project Coordinator	Digital Photography Lab Coordinator	26	08/26/2024	12/20/2024
Torres, Erica	FC	Project Coordinator	Digital Photography Lab Coordinator	26	01/06/2025	06/05/2025
Villeza, Kaipo	FC	Assistant Coach 2	Assistant Coach – M Basketball	26	09/26/2024	03/14/2025
Whitaker, Briana	FC	Project Expert	Game Management	26	09/25/2024	03/14/2025

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 8, 2024

SUBJECT: Hourly Personnel

Action	<u>X</u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District's administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

4.d.1

Item No.

Hourly Personnel
October 8, 2024

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Aldape, Mariah	CC	Paraprof - Support for theater crew for campus productions	10/23/24	06/30/25	TE B 2
Cheadle, Abigail	CC	Paraprof - Support for theater crew for campus productions	07/01/24	06/30/25	TE J 4
Conde, Andy	CC	Paraprof - Support for theater crew for campus productions	10/23/24	06/30/25	TE B 2
Cuevas, Chelsea	FC	Clerical/Secretarial - Clerical assistance for Academic Computing	10/09/24	01/04/25	TE A 2
Cuevas, Chelsea	FC	Clerical/Secretarial - Clerical assistance for Academic Computing	03/10/25	06/07/25	TE A 2
Gaba, Dylan	CC	Technical - Assist in Art department Ceramics Lab	10/23/24	12/13/24	TE A 1
Gaba, Dylan	CC	Technical - Assist in Art department Ceramics Lab	02/18/25	05/19/25	TE A 1
Guillen-Uriostegui, Egriselda	FC	Technical - Assist in Cosmetology Department	09/25/24	12/12/24	TE B 4
Khyltash, Iasiah Devel	CC	Non-Direct Instr Support - Assist in Ceramics Dept	10/23/24	12/13/24	TE A 1
Khyltash, Iasiah Devel	CC	Non-Direct Instr Support - Assist in Ceramics Dept	02/18/25	05/19/25	TE A 1
Long, Reth	CC	Technical - Assist in Admissions & Records	12/01/24	02/28/25	TE B 2
Long, Reth	CC	Technical - Assist in Admissions & Records	05/12/25	06/30/25	TE B 2
Ortega, Danny	CC	Technical - Assist in Campus Safety Office	08/26/24	11/24/24	TE B 4
Ortega, Danny	CC	Technical - Assist in Campus Safety Office	01/27/25	04/27/25	TE B 4
Patel, Shailya	CC	Technical - Assist in Art department Ceramics Lab	10/23/24	12/13/24	TE A 1
Patel, Shailya	CC	Technical - Assist in Art department Ceramics Lab	02/18/25	05/19/25	TE A 1
Schilz, Kyla	CC	Paraprof - Support for theater crew for campus productions	10/23/24	06/30/25	TE B 2
Serrato, Karina	CC	Technical - Assist in Media department	09/16/24	12/13/24	TE B 3
Serrato, Karina	CC	Technical - Assist in Media department	02/18/25	05/16/25	TE B 3
Villarreal, Maria Isabel	CC	Service/Maint - Assist Campus Safety Dept	10/23/24	01/08/25	TE A 4
Villarreal, Maria Isabel	CC	Service/Maint - Assist Campus Safety Dept	03/12/25	04/09/25	TE A 4
Wilson, Madeline	CC	Paraprof - Support for theater crew for campus productions	10/09/24	06/30/25	TE J 3

Hourly Personnel
October 8, 2024

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Burroughs, Steven	FC	Direct Instr Support - Tutor in the Math & CSCI Tutoring Lounge	10/09/24	06/30/25	TE A 1

Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Baldovino, Michael	FC	Technical - Substitute for vacant Admin Assistant III PN FCC568	10/23/24	12/23/24	TE B 2
Truong, Tu	FC	Technical - Substitute for vacant Admin Assistant III PN FCC571	09/26/24	12/26/24	TE B 4

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Acosta, Rhonda	FC	Work Study Student - Assist in Admissions and Records	10/09/24	06/30/25	TE A 1
Anderson-Applegren, Kaitlyn	FC	Work Study Student - Assist in Admissions and Records	10/09/24	06/30/25	TE A 1
Apodaca, Anthony	FC	Work Study Student - Assist in Admissions and Records	10/09/24	06/30/25	TE A 1
Arata, Maycoll	CC	Full-time Student - Assist in Admissions and Records	10/09/24	06/30/25	TE A 1
Cho, Kanghee	CC	Work Study Student - Assist in ACT department	10/09/24	06/30/25	TE A 1
Contreras, Lexi	FC	Work Study Student - Assist in Hornets Resource center	10/09/24	06/30/25	TE A 1
Gonzalez, Jorge	FC	Work Study Student - Assist in Promise	10/09/24	06/30/25	TE A 1
Gonzalez, Wendy	FC	Work Study Student - Assist in Admissions and Records	10/09/24	06/30/25	TE A 1
Gradillas, Natalia	FC	Work Study Student - Assist in Admissions and Records	10/09/24	06/30/25	TE A 1
Gutierrez, Cynthia	FC	Work Study Student - Assist in Admissions and Records	10/09/24	06/30/25	TE A 1
Harkless, Cheyenne	FC	Work Study Student - Assist in Hornets Resource center	10/09/24	06/30/25	TE A 1
Lee, Ethan	FC	Work Study Student - Assist in SS Call Center	10/09/24	06/30/25	TE A 2
Maertens, Camila	FC	Full-time Student - Assist in Admissions and Records	10/31/24	12/13/24	TE A 4
Mirzazadeh, Reza	CC	Full-time Student - Assist in Admissions and Records	10/09/24	06/30/25	TE A 1

Hourly Personnel
October 8, 2024

Newton, Leiyah	FC	Work Study Student - Assist in Campus Athletics	10/09/24	06/30/25	TE A 1
Nguyen, Dan Minh	CC	Work Study Student - Assist in Admissions and Records	10/28/24	06/30/25	TE A 1
O'Gilvy, Genevievee	FC	Work Study Student - On-call theater crew for campus/rental productions	08/28/24	06/30/25	TE A 1
Pandya, Tanushree	CC	Full-time Student - Assist in Admissions and Records	10/28/24	06/30/25	TE A 1
Paredes, Natalia	CC	Full-time Student - Assist in English Department	10/09/24	12/13/24	TE A 1
Perkins, Kevin	FC	Work Study Student - Assist in Admissions and Records	10/09/24	06/30/25	TE A 1
Pula, Aiga	FC	Work Study Student - Assist in Campus Athletics	10/09/24	06/30/25	TE A 1
Puteri, Brenda	CC	Full-time Student - Assist in Admissions and Records	10/09/24	06/30/25	TE A 1
Resullar, Elise	CC	Work Study Student - Assist in DSS Office	10/09/24	06/30/25	TE A 1
Rita Rosas, Evelyn	CC	Work Study Student - Assist in Admissions and Records	10/09/24	06/15/25	TE A 2
Sanchez, Frank	FC	Work Study Student - Assist in Counseling	10/09/24	06/30/25	TE A 1
Torres Juarez, Eduardo	FC	Work Study Student - Assist in Counseling	10/09/24	06/30/25	TE A 1
Vazquez, Mario	FC	Work Study Student - Assist in Campus Athletics	10/09/24	06/30/25	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 8, 2024

SUBJECT: Volunteers

Action	<u>X</u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

B. V. Dipt Brehl

Approved for Submittal

4.e.1

Item No.

Volunteer Personnel
October 8, 2024

Volunteers

Name	Site	Program	Begin	End
Alcaraz, Isabella	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Aramian, Aram	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Baek, Eric	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Bello, Omar	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Cisneros, Eazzel	NOCE	DSS - Personal Service Attendant/WISE Program	09/09/24	05/22/25
Clark, Aubrey	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Diaz, Yair	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Do, Jessica	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Fardad, Sanna	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Garcia, Julie	FC	Physical Education/Athletic Training	10/23/24	05/30/25
Geraldo, Samantha	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Gonzalez, Daniela	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Hendrickson, Nicole	NOCE	DSS - Personal Service Attendant	09/25/24	05/22/25
Hitt, Nancy	FC	Physical Education/Women's Volleyball	10/08/24	12/13/24
Lap-itti, Athiwat	FC	Physical Education/Women's Golf	10/08/24	12/13/24
Laurente, Ryan	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Marban, Enrique	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Mercado, Sara	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Min Din, Daphne	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Munoz, Elizabeth	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Naranjo, Elizabeth	NOCE	DSS - Personal Service Attendant	09/17/24	05/22/25
Nguyen, Danny	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Oliva, Eliseo	FC	Physical Education/Women's Basketball	09/25/24	03/28/25
Parker, Nickia	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Patel, Vedanshi	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24

Volunteer Personnel
October 8, 2024

Pavlovich, Robert	FC	Production Lab	10/09/24	06/30/25
Pena, Aaliyah	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Perez, Fernando	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Ramos, Janelle	FC	Physical Education/Women's Basketball	09/25/24	03/28/25
Rodas, Lizbeth	FC	Physical Education/Athletic Training	10/23/24	12/14/24
Rojas Sanchez, Elvia	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Silver, Jaiden	FC	Physical Education/Womens' Volleyball	10/08/24	12/13/24
Tang, Joshua	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Trinidad, Nicole	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Urrutia, Jose Angelo	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Vasquez, Arielle	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Vedanshi, Patel	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24
Wu, Yuxin	NOCE	ESL - Department/SHINE Program	08/12/24	12/20/24

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 8, 2024

SUBJECT: Board of Trustees Goals

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

BACKGROUND: On June 8, 2024 trustees held their annual planning retreat and one of the discussions involved goal setting for the Board of Trustees. The general consensus among trustees was that they wanted goals that included measurable objectives, incorporated accreditation standards, and addressed their role as a policy board that focused on professional development, fiscal solvency, student success, and advocacy.

Dr. Brice Harris, CCLC Consultant, facilitated the Board retreat and helped draft language for the Board's review and discussion. Enclosed are the proposed recommendations.


How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2200, Board Duties and Responsibilities; Board Policy 2715, Code of Ethics/Standards of Practice; and Board Policy 2745, Board Self-Evaluation.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board review and discuss the proposed 2024-25 Board of Trustees Goals.

Byron D. Clift Breland
Recommended by


Approved for Submittal

5.a.1
Item No.

Board of Trustees 2024-2025 Goals

Goals for Institutional Effectiveness

1. The Board will make teaching/learning and student success in line with the goals of the California Community Colleges Vision 2030 a top priority. (NOCCCD Strategic Direction – *Student Experience & Success*)
 - By January 2025 District Goals for improvement in the number of students receiving degrees, certificates, and becoming transfer-ready by establishing baseline measurements for these important student success indicators will be established.
 - By June of 2025 progress on those goals will be reported to the Board of Trustees in their annual retreat.
 - Focus on reducing equity gaps for student success and provide the Board a report of progress at the annual Board retreat.
2. The Board will emphasize access through enrollment restoration and growth.
 - Work to help students make informed decisions regarding CTE and Transfer pathways.
 - Make students aware of support services including tutoring, assessment, disabled student support and transportation.
 - Enhance marketing and communication with students and potential students to make them aware of educational opportunities.
 - Encourage dual enrollment and the Community College Baccalaureate.
 - Have the Chancellor present a report on enrollment at public Board meetings in October of 2024 and February of 2025.
3. The Board will continue to support an inclusive environment in the District. The desired environment is sensitive to diversity, inclusion, and equity in every respect. (NOCCCD Strategic Directions – *Student Experience & Success and Employee Experience*)

4. In light of the budget concerns for the State of California, and the potential for a negative impact on the NOCCCD budget, the Board will ask the Chancellor for a three-year plan for financial stability. This plan will be prepared for Board consideration in early 2025.
5. The Board will encourage greater expansion of community partnerships especially with local K-12 school districts, business and industry and elected officials, nonprofits, and cities. Individual Board members will become more involved with the leadership team in outreach activities. (NOCCCD Strategic Direction – ***Collective Impact & Partnerships***)
6. The Board will remain active in the continual accreditation process involving Cypress College, Fullerton College, and NOCE. (NOCCCD Strategic Direction – ***Student Experience and Success***)

Goals for Board Effectiveness

7. The Board will complete the revisions of BP 2740 regarding Board Professional Development as part of the improvement of the new Trustee orientation program and will continue to refine the orientation of new student trustees.
8. The Board will continue scheduling routine training including for the Brown Act, Sexual Harassment, and Board Ethics, as well as continue robust attendance and participation in external professional development and continuing education activities.
9. During the first quarter of 2025 the Board will conduct a study session on collegial consultation.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 8, 2024

SUBJECT: Revised Administrative Procedures

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

BACKGROUND: The Administrative Procedures included in this agenda item were revised to reflect revisions recommended by staff to comply with legal requirements and/or to update District practices. The District Consultation Council reviewed, discussed, and reached consensus on the noted Administrative Procedures on September 23, 2024.

The approved procedures are provided to the Board as information in compliance with Board Policy 2410, Board Policies and Administrative Procedures.

Chapter 5, Student Services

AP 5015, Residence Determination: This procedure was revised to replace the term “illegally” with alternate language, to update pronoun usage, and to reflect legally recommended revisions per the Community College League of California (CCLC) Policy and Procedure Service’s legal updates.

AP 5030, Fees: This procedure was revised to replace the term “nonimmigrant aliens” with alternate language.

Chapter 7, Human Resources

AP 7120-9, Employment of Special Project Administrators: This procedure was revised to allow Special Project Administrators to serve in more than one role with the District at the request of the campuses.

AP 7120-11, Verification of Employment Eligibility: This procedure was revised to replace the term “alien” with alternate language and to update pronoun usage.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive as information the revised Administrative Procedures in Chapters 5 and 7.

Byron D. Clift Breland
Recommended by


Approved for Submittal

5.b.1
Item No.

AP 5015 Residence Determination

Reference:

**Education Code Sections 68000 et seq., 68130.5; 68074-68075.7, and 68086;
Title 5, Sections 54000 et seq.
38 U.S. Code Section 3679**

- 1.0 **Residence Classification:** Residency classifications shall be determined for each student at the time of registration and whenever a student has not been in attendance for more than one semester. Residence classifications are to be made in accordance with the following provisions:
 - 1.1 A residence determination date is that day immediately preceding the opening day of instruction for any session during which the student proposes to attend.
 - 1.2 Residence classification is the responsibility of the Admissions & Records Office.
 - 1.3 Students must be notified of residence determination within 14 calendar days of submission of application.
 - 1.4 A student seeking to enroll exclusively in career development and college preparation courses, and other courses for which no credit is given, shall not be subject to this residency classification requirement.
 - 1.5 The Colleges and North Orange Continuing Education shall publish the residence determination date and summary of the rules and regulations governing residence determination and classification in the Colleges' and North Orange Continuing Education's catalogs or addenda thereto.
- 2.0 **Rules Determining Residence**
 - 2.1 A student who has resided in the state for more than one year immediately preceding the residence determination date is a resident.
 - 2.2 A student who has not resided in the state for more than one year immediately preceding the residence determination date is a nonresident.
 - 2.3 The residence of each student enrolled in or applying for enrollment in any class or classes maintained by the District shall be determined in accordance with the Education Code which states that every person has, in law, a residence. In determining the place of residence, the following rules are to be observed:
 - 2.3.1 Every person who is married or eighteen years of age, or older, and under no legal disability to do so, may establish residence.
 - 2.3.2 A person may have only one residence.
 - 2.3.3 A residence is the place where one remains when not called elsewhere for labor or other special or temporary purpose and to which one returns in seasons of repose.

AP 5015 Residence Determination

- 2.3.4 A residence cannot be lost until another is gained.
- 2.3.5 The residence can be changed only by the union of act and intent.
- 2.3.6 A man or a woman may establish their residence. A person's residence shall not be derivative from that of their spouse.
- 2.3.7 The residence of the parent with whom an unmarried minor child maintains their place of abode is the residence of the unmarried minor child. When the minor lives with neither parent, the minor's residence is that of the parent with whom the last place of abode was maintained, provided the minor may establish their residence when both parents are deceased and a legal guardian has not been appointed.
- 2.3.8 The residence of an unmarried minor who has a parent living cannot be changed by the minor's own act, by the appointment of a legal guardian, or by relinquishments of a parent's right of control.

3.0 Determination of Resident Status: A resident is a student who has been a bona fide resident of the state for one year prior to the residence determination date. A bona fide resident is a person whose residence is in California as determined above except:

- 3.1 A student who is a minor and remains in this state after the parent, who was previously domiciled in California and has established residence elsewhere, shall be entitled to retain resident classification until attaining the age of majority and has resided in the state the minimum time necessary to become a resident, so long as continuous attendance is maintained at an institution.
- 3.2 A student who is a minor and who provides evidence of being entirely self-supporting and actually present in California for more than one year immediately preceding the residence determination date with the intention of acquiring a residence therein, shall be entitled resident classification until they have resided in the state the minimum time necessary to become a resident.
- 3.3 A student who has not been an adult for one year immediately preceding the residence determination date for the semester for which the student proposes to attend an institution shall have the immediate pre-majority-derived California residence, if any, added to the post-majority residence to obtain the one year of California residence.
- 3.4 A student holding a valid credential authorizing service in the public schools of this state, who is employed by a school district in a full-time position requiring certification qualifications for the college year in which the student enrolls in an institution, shall be entitled to resident classification if each student meets any of the following requirements:
 - 3.4.1 They hold a provisional credential and are enrolled in courses necessary to obtain another type of credential authorizing service in the public schools.

AP 5015 Residence Determination

- 3.4.2 They hold a credential issued pursuant to Education Code Section 44250 and is enrolled in courses necessary to fulfill credential requirements.
- 3.4.3 They are enrolled in courses necessary to fulfill the requirements for a fifth year of education prescribed by subdivision (b) of Education Code Section 44259.
- 3.4.4 A student holding a valid emergency permit authorizing service in the public schools of this state, who is employed by a school district in a full-time position requiring certification qualifications for the academic year in which the student enrolls at an institution in courses necessary to fulfill teacher credential requirements, is entitled to resident classification only for the purpose of determining the amount of tuition and fees for no more than one year. Thereafter, the student's residency status will be determined under the other provisions of this procedure.
- 3.5 A student who is a full-time employee of the California State University, the University of California, or a community college, or of any state agency, or a student who is a child or spouse of a full-time employee of the California State University, the University of California, or a community college, or of any state agency may be entitled to resident classification, until the student has resided in the state the minimum time necessary to become a resident.
- 3.6 A student who is a natural or adopted child, stepchild, or spouse who is a dependent of a member of the armed forces of the United States stationed in this state on active duty shall be entitled to resident classification. If the member of the armed forces of the United States later transfers on military orders to a place outside this state, or retires as an active member of the armed forces of the United States, the student dependent shall not lose his/her resident classification, so long as they remain continuously enrolled in the District.
- 3.7 A student who is a member of the armed forces of the United States stationed in this state on active duty, except a member of the armed forces assigned for educational purposes to a state-supported institution of higher education, is entitled to resident classification only for the purpose of determining the amount of tuition and fees. If the student later transfers on military orders to a place outside this state the student shall not lose their resident classification, so long as they remain continuously enrolled in the District.
- 3.8 A veteran who was discharged or released from at least 90 days of active services less than three years before the date of enrollment in a course commencing on or after July 1, 2015, and their dependents, regardless of the veteran's state of residence is entitled to resident classification.
- 3.9 An individual who is the child or spouse of a person who, on or after September 11, 2001, died in the line of duty while serving on active duty as a member of the Armed Forces who resides in California and enrolls in the community college within three years of the Service Member's death in the line of duty following a period of active duty service of 90 days or more.

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- 3.10 A student who is a minor and resides with their parent shall be entitled to resident classification, provided that the parent has been domiciled in California for more than one year prior to the residence determination date for the semester or term for which the student proposes to attend.
- 3.11 A student who is a Native American is entitled to resident classification for attendance at a community college if the student is also attending a school administered by the Bureau of Indian Affairs located within the community college district.
- 3.12 A student who is a federal civil service employee and their natural or adopted dependent children are entitled to resident classification if the parent has moved to this state as a result of a military mission realignment action that involves the relocation of at least 100 employees. This classification shall continue until the student is entitled to be classified as a resident, so long as the student continuously attends an institution of public higher education.
- 3.13 A student who resides in California and is 19 years of age or under at the time of enrollment, who is currently a dependent or ward of the state through California's child welfare system, or was served by the California's child welfare system and is no longer being served either due to emancipation or aging out of the system, may be entitled to resident classification until they have resided in the state the minimum time necessary to become a resident.
- 3.14 A student who lives with a parent who earns a livelihood primarily by performing agricultural labor for hire in California and other states, and the parent has performed such labor in this state for at least two months per year in each of the two preceding years, and the parent resides in this District and the parent of the student has claimed the student as a dependent on their state or federal personal income tax return if they have sufficient income to have personal income tax liability shall be entitled to resident classification.
- 3.15 A student who demonstrates financial need, has a parent who has been deported or was permitted to depart voluntarily, moved abroad as a result of the deportation or voluntary departure, lived in California immediately before moving abroad, attended a public or private secondary school in the state for three or more years, and upon enrollment, will be in their first academic year as a matriculated student in California public higher education, will be living in California, and will file an affidavit with the District stating that they intend to establish residency in California as soon as possible.
- 3.16 A student who has a special immigrant visa that has been granted status under Section 1244 of Public Law 110-181 or under Public Law 109-163, or is a refugee admitted to the United States under Section 1157 of Title 8 of the United States Code, and who, upon entering the United States, settled in California, shall be exempt from paying the nonresident tuition fee required by Education Code Section 76140 for the length of time they live in this state up to the minimum time necessary to become a resident.

AP 5015 Residence Determination

- 3.17 Any Team USA student athlete who trains in the state in an elite level program approved by the United States Olympic and Paralympic Committee is entitled to resident classification for tuition and fee purposes until the athlete has resided in the state the minimum time necessary to become a resident.
- 4.0 **Right to Appeal:** Students who have been classified as non-residents have the right to a review of their classification (Title 5, Section 54010(a)). Any student, following a final decision of residence classification by the Admissions & Records Office, may make written appeal to the Dean of Admissions and Records within 30 calendar days of notification of final decision by the college regarding classification.
- 5.0 **Appeal Procedure**
- 5.1 The appeal is to be submitted to the Admissions & Records Office, which must forward it to the Dean of Admissions and Records or designee within five working days of receipt. Copies of the original application for admission, the residency questionnaire, and evidence or documentation provided by the student, with a cover statement indicating upon what basis the residence classification decision was made, must be forwarded with the appeal.
- 5.2 The Dean of Admissions and Records or designee shall review all the records and has the right to request additional information from either the student or the Admissions Office.
- 5.3 Within 30 calendar days of receipt, the Dean of Admission and Records or designee shall send a written determination to the student. The determination shall state specific facts on which the appeal decision was made.
- 6.0 **Reclassification:** A student previously classified as a non-resident may be reclassified as of any residence determination date. A residence determination date is that day immediately preceding the opening day of instruction for any session during which the student proposes to attend.
- 6.1 Petitions are to be submitted to the Admissions & Records Office.
- 6.2 Petitions must be submitted prior to the semester for which reclassification is to be effective. Extenuating circumstances may be considered in cases where a student failed to petition for reclassification prior to the residency determination date. In no case, however, may a student receive a non-resident tuition refund after the date of the first census.
- 6.3 Written documentation may be required of the student in support of the reclassification request.
- 6.4 A questionnaire to determine financial independence must be submitted with the petition for reclassification. Determination of financial independence is not required for students who were classified as non-residents by the University of California, the California State University, or another community college district. (Education Code Section 68044)

AP 5015 Residence Determination

- 6.5 A student shall be considered financially independent for purposes of residence reclassification if the applicant meets all of the following requirements:
- 6.5.1 Has not and will not be claimed as an exemption for state and federal tax purposes by their parent in the calendar year prior to the year the reclassification application is made.
 - 6.5.2 Has not lived and will not live for more than six weeks in the home of their parent during the calendar year the reclassification application is made.
 - 6.5.3 Has not and will not receive more than \$750 per year in financial assistance from their parent in the calendar year the reclassification application is made and in any of the three calendar years prior to such application.
- 6.6 A student who has established financial independence may be reclassified as a resident if the student has met the requirements of Title 5, Section 54020, 54022, and 54024.
- 6.7 Failure to satisfy all of the financial independence criteria listed above does not necessarily result in denial of residence status if the one-year requirement is met and demonstration of intent is sufficiently strong.
- 6.8 Financial dependence in the current or preceding calendar year shall weigh more heavily against finding California residence than financial dependence in the preceding second and third calendar years. Financial dependence in the current or preceding calendar year shall be overcome only if (1) the parent on whom the student is dependent is a California resident, or (2) there is no evidence of the student's continuing residence in another state.
- 6.9 The Registrar or designee will make a determination, based on the evidence and notify the student not later than 14 days of receipt of the petition for reclassification.
- 6.10 Students have the right to appeal according to the procedures above.
- 7.0 **Non-Citizens:** The District will admit any non-citizen who is 18 years of age or a high school graduate.
- 7.1 If non-citizens are present in the United States without documentation status or with any type of temporary visa, they will be classified as non-residents and charged non-resident tuition unless they meet the exceptions contained below.
 - 7.2 If, for at least one year and one day prior to the start of the semester in question, a non-citizen has possessed any immigration status that allows them to live permanently in the United States and they meet the California residency requirements, the student can be classified as a resident.
 - 7.3 A student who is without lawful immigration status may be eligible for non-resident tuition exemption if they meet the following requirements:

North Orange County Community College District
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- 7.3.1 High school attendance in California for three or more years.
- 7.3.2 Graduation from a California high school or attainment of the equivalent thereof.
- 7.3.3 Registration for classes not earlier than the fall semester or quarter of 2001-2002.
- 7.3.4 The filing of an affidavit that the student has filed an application to legalize their immigration status, or will file an application as soon as they are eligible to do so.
- 7.3.5 Completion of a questionnaire form prescribed by the Chancellor of the California Community Colleges and furnished by the District of enrollment, verifying eligibility for this nonresident tuition exemption.
- 7.4 Documents and information obtained in implementing this exemption are confidential.
- 7.5 The initial residency classification will be made at the time the student applies for admission. Students may file residency questionnaire forms through the third week of the semester to request a review of their residency status. Final residency determination is made by the Registrar. Students may appeal the decision to the Dean of Admissions and Records.

See Board Policy 5015, Residence Determination.

Date of Adoption: June 14, 2005

Date of Last Revision: September 23, 2024 District Consultation Council
September 25, 2017 District Consultation Council
September 26, 2016 District Consultation Council
August 24, 2015 District Consultation Council
February 23, 2015 District Consultation Council

AP 5015 Residence Determination

Reference:

Education Code Sections 68000 et seq., 68130.5; and ~~68074-68075.7~~, and 68086;
Title 5, Sections 54000 et seq.
38 U.S. Code Section 3679

1.0 **Residence Classification:** Residency classifications shall be determined for each student at the time of registration and whenever a student has not been in attendance for more than one semester. Residence classifications are to be made in accordance with the following provisions:

1.1 A residence determination date is that day immediately preceding the opening day of instruction for any session during which the student proposes to attend.

1.2 Residence classification is the responsibility of the Admissions & Records Office.

1.3 Students must be notified of residence determination within 14 calendar days of submission of application.

1.4 A student seeking to enroll exclusively in career development and college preparation courses, and other courses for which no credit is given, shall not be subject to this residency classification requirement.

1.45 The Colleges and North Orange Continuing Education shall publish the residence determination date and summary of the rules and regulations governing residence determination and classification in the Colleges' and North Orange Continuing Education's catalogs or addenda thereto.

2.0 **Rules Determining Residence**

2.1 A student who has resided in the state for more than one year immediately preceding the residence determination date is a resident.

2.2 A student who has not resided in the state for more than one year immediately preceding the residence determination date is a nonresident.

2.3 The residence of each student enrolled in or applying for enrollment in any class or classes maintained by the District shall be determined in accordance with the Education Code which states that every person has, in law, a residence. In determining the place of residence, the following rules are to be observed:

2.3.1 Every person who is married or eighteen years of age, or older, and under no legal disability to do so, may establish residence.

2.3.2 A person may have only one residence.

2.3.3 A residence is the place where one remains when not called elsewhere for labor or other special or temporary purpose and to which one returns in seasons of repose.

AP 5015 Residence Determination

- 2.3.4 A residence cannot be lost until another is gained.
- 2.3.5 The residence can be changed only by the union of act and intent.
- 2.3.6 A man or a woman may establish ~~his or her~~ **their** residence. A person's residence shall not be derivative from that of ~~his or her~~ **their** spouse.
- 2.3.7 The residence of the parent with whom an unmarried minor child maintains ~~his/her~~ **their** place of abode is the residence of the unmarried minor child. When the minor lives with neither parent, the minor's residence is that of the parent with whom the last place of abode was maintained, provided the minor may establish ~~his/her~~ **their** residence when both parents are deceased and a legal guardian has not been appointed.
- 2.3.8 The residence of an unmarried minor who has a parent living cannot be changed by the minor's own act, by the appointment of a legal guardian, or by relinquishments of a parent's right of control.

3.0 **Determination of Resident Status:** A resident is a student who has been a bona fide resident of the state for one year prior to the residence determination date. A bona fide resident is a person whose residence is in California as determined above except:

- 3.1 A student who is a minor and remains in this state after the parent, who was previously domiciled in California and has established residence elsewhere, shall be entitled to retain resident classification until attaining the age of majority and has resided in the state the minimum time necessary to become a resident, so long as continuous attendance is maintained at an institution.
- 3.2 A student who is a minor and who provides evidence of being entirely self-supporting and actually present in California for more than one year immediately preceding the residence determination date with the intention of acquiring a residence therein, shall be entitled resident classification until ~~he/she has~~ **they have** resided in the state the minimum time necessary to become a resident.
- 3.3 A student who has not been an adult for one year immediately preceding the residence determination date for the semester for which the student proposes to attend an institution shall have the immediate pre-majority-derived California residence, if any, added to the post-majority residence to obtain the one year of California residence.
- 3.4 A student holding a valid credential authorizing service in the public schools of this state, who is employed by a school district in a full-time position requiring certification qualifications for the college year in which the student enrolls in an institution, shall be entitled to resident classification if each student meets any of the following requirements:

AP 5015 Residence Determination

- 3.4.1 ~~He/she~~ **They** holds a provisional credential and ~~is~~ **are** enrolled in courses necessary to obtain another type of credential authorizing service in the public schools.
- 3.4.2 ~~He/she~~ **They** holds a credential issued pursuant to Education Code Section 44250 and is enrolled in courses necessary to fulfill credential requirements.
- 3.4.3 ~~He/she is~~ **They are** enrolled in courses necessary to fulfill the requirements for a fifth year of education prescribed by subdivision (b) of Education Code Section 44259.
- 3.4.4 A student holding a valid emergency permit authorizing service in the public schools of this state, who is employed by a school district in a full-time position requiring certification qualifications for the academic year in which the student enrolls at an institution in courses necessary to fulfill teacher credential requirements, is entitled to resident classification only for the purpose of determining the amount of tuition and fees for no more than one year. Thereafter, the student's residency status will be determined under the other provisions of this procedure.
- 3.5 A student who is a full-time employee of the California State University, the University of California, or a community college, or of any state agency, or a student who is a child or spouse of a full-time employee of the California State University, the University of California, or a community college, or of any state agency may be entitled to resident classification, until the student has resided in the state the minimum time necessary to become a resident.
- 3.6 A student who is a natural or adopted child, stepchild, or spouse who is a dependent of a member of the armed forces of the United States stationed in this state on active duty shall be entitled to resident classification. If the member of the armed forces of the United States later transfers on military orders to a place outside this state, or retires as an active member of the armed forces of the United States, the student dependent shall not lose his/her resident classification, so long as ~~he/she~~ **they** remains continuously enrolled in the District.
- 3.7 A student who is a member of the armed forces of the United States stationed in this state on active duty, except a member of the armed forces assigned for educational purposes to a state-supported institution of higher education, is entitled to resident classification only for the purpose of determining the amount of tuition and fees. If the student later transfers on military orders to a place outside this state the student shall not lose ~~his/her~~ **their** resident classification, so long as ~~he/she~~ **they** remains continuously enrolled in the District.
- 3.8 A veteran who was discharged or released from at least 90 days of active services less than three years before the date of enrollment in a course commencing on or after July 1, 2015, and ~~his/her~~ **their** dependents, regardless of the veteran's state of residence is entitled to resident classification.

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- 3.9 An individual who is the child or spouse of a person who, on or after September 11, 2001, died in the line of duty while serving on active duty as a member of the Armed Forces who resides in California and enrolls in the community college within three years of the Service Member's death in the line of duty following a period of active duty service of 90 days or more.
- 3.10 A student who is a minor and resides with ~~his or her~~ **their** parent shall be entitled to resident classification, provided that the parent has been domiciled in California for more than one year prior to the residence determination date for the semester or term for which the student proposes to attend.
- 3.11 A student who is a Native American is entitled to resident classification for attendance at a community college if the student is also attending a school administered by the Bureau of Indian Affairs located within the community college district.
- 3.12 A student who is a federal civil service employee and ~~his or her~~ **their** natural or adopted dependent children are entitled to resident classification if the parent has moved to this state as a result of a military mission realignment action that involves the relocation of at least 100 employees. This classification shall continue until the student is entitled to be classified as a resident, so long as the student continuously attends an institution of public higher education.
- 3.13 A student who resides in California and is 19 years of age or under at the time of enrollment, who is currently a dependent or ward of the state through California's child welfare system, or was served by the California's child welfare system and is no longer being served either due to emancipation or aging out of the system, may be entitled to resident classification until ~~he/she has~~ **they have** resided in the state the minimum time necessary to become a resident.
- 3.14 A student who lives with a parent who earns a livelihood primarily by performing agricultural labor for hire in California and other states, and the parent has performed such labor in this state for at least two months per year in each of the two preceding years, and the parent resides in this District and the parent of the student has claimed the student as a dependent on ~~his~~ **their** state or federal personal income tax return if ~~he/she has~~ **they have** sufficient income to have personal income tax liability shall be entitled to resident classification.
- 3.15 A student who demonstrates financial need, has a parent who has been deported or was permitted to depart voluntarily, moved abroad as a result of the deportation or voluntary departure, lived in California immediately before moving abroad, attended a public or private secondary school in the state for three or more years, and upon enrollment, will be in ~~his or her~~ **their** first academic year as a matriculated student in California public higher education, will be living in California, and will file an affidavit with the District stating that ~~he/she~~ **they** intends to establish residency in California as soon as possible.

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3.16 A student who has a special immigrant visa that has been granted status under Section 1244 of Public Law 110-181 or under Public Law 109-163, or is a refugee admitted to the United States under Section 1157 of Title 8 of the United States Code, and who, upon entering the United States, settled in California, shall be exempt from paying the nonresident tuition fee required by Education Code Section 76140 for the length of time they live in this state up to the minimum time necessary to become a resident.

3.17 Any Team USA student athlete who trains in the state in an elite level program approved by the United States Olympic and Paralympic Committee is entitled to resident classification for tuition and fee purposes until the athlete has resided in the state the minimum time necessary to become a resident.

4.0 Right to Appeal: Students who have been classified as non-residents have the right to a review of their classification (Title 5, Section 54010(a)). Any student, following a final decision of residence classification by the Admissions & Records Office, may make written appeal to the Dean of Admissions and Records within 30 calendar days of notification of final decision by the college regarding classification.

5.0 Appeal Procedure

5.1 The appeal is to be submitted to the Admissions & Records Office, which must forward it to the Dean of Admissions and Records or designee within five working days of receipt. Copies of the original application for admission, the residency questionnaire, and evidence or documentation provided by the student, with a cover statement indicating upon what basis the residence classification decision was made, must be forwarded with the appeal.

5.2 The Dean of Admissions and Records or designee shall review all the records and has the right to request additional information from either the student or the Admissions Office.

5.3 Within 30 calendar days of receipt, the Dean of Admission and Records or designee shall send a written determination to the student. The determination shall state specific facts on which the appeal decision was made.

6.0 Reclassification: A student previously classified as a non-resident may be reclassified as of any residence determination date. A residence determination date is that day immediately preceding the opening day of instruction for any session during which the student proposes to attend.

6.1 Petitions are to be submitted to the Admissions & Records Office.

6.2 Petitions must be submitted prior to the semester for which reclassification is to be effective. Extenuating circumstances may be considered in cases where a student failed to petition for reclassification prior to the residency determination date. In no case, however, may a student receive a non-resident tuition refund after the date of the first census.

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- 6.3 Written documentation may be required of the student in support of the reclassification request.
- 6.4 A questionnaire to determine financial independence must be submitted with the petition for reclassification. Determination of financial independence is not required for students who were classified as non-residents by the University of California, the California State University, or another community college district. (Education Code Section 68044)
- 6.5 A student shall be considered financially independent for purposes of residence reclassification if the applicant meets all of the following requirements:
- 6.5.1 Has not and will not be claimed as an exemption for state and federal tax purposes by ~~his or her~~ **their** parent in the calendar year prior to the year the reclassification application is made.
- 6.5.2 Has not lived and will not live for more than six weeks in the home of ~~his or her~~ **their** parent during the calendar year the reclassification application is made.
- 6.5.3 Has not and will not receive more than \$750 per year in financial assistance from ~~his or her~~ **their** parent in the calendar year the reclassification application is made and in any of the three calendar years prior to such application.
- 6.6 A student who has established financial independence may be reclassified as a resident if the student has met the requirements of Title 5, Section 54020, 54022, and 54024.
- 6.7 Failure to satisfy all of the financial independence criteria listed above does not necessarily result in denial of residence status if the one-year requirement is met and demonstration of intent is sufficiently strong.
- 6.8 Financial dependence in the current or preceding calendar year shall weigh more heavily against finding California residence than financial dependence in the preceding second and third calendar years. Financial dependence in the current or preceding calendar year shall be overcome only if (1) the parent on whom the student is dependent is a California resident, or (2) there is no evidence of the student's continuing residence in another state.
- 6.9 The Registrar or designee will make a determination, based on the evidence and notify the student not later than 14 days of receipt of the petition for reclassification.
- 6.10 Students have the right to appeal according to the procedures above.
- 7.0 **Non-Citizens:** The District will admit any non-citizen who is 18 years of age or a high school graduate.

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AP 5015 Residence Determination

- 7.1 If non-citizens are present in the United States ~~illegally~~ without documentation status or with any type of temporary visa, they will be classified as non-residents and charged non-resident tuition unless they meet the exceptions contained below.
- 7.2 If, for at least one year and one day prior to the start of the semester in question, a non-citizen has possessed any immigration status that allows ~~him or her~~ them to live permanently in the United States and ~~she or he~~ they meets the California residency requirements, the student can be classified as a resident.
- 7.3 A student who is without lawful immigration status may be eligible for non-resident tuition exemption if ~~he or she~~ they meets the following requirements:
- 7.3.1 High school attendance in California for three or more years.
- 7.3.2 Graduation from a California high school or attainment of the equivalent thereof.
- 7.3.3 Registration for classes not earlier than the fall semester or quarter of 2001-2002.
- 7.3.4 The filing of an affidavit that the student has filed an application to legalize ~~his or her~~ their immigration status, or will file an application as soon as ~~he or she is~~ they are eligible to do so.
- 7.3.5 Completion of a questionnaire form prescribed by the Chancellor of the California Community Colleges and furnished by the District of enrollment, verifying eligibility for this nonresident tuition exemption.**
- 7.4 Documents and information obtained in implementing this exemption are confidential.**
- 7.4.5** The initial residency classification will be made at the time the student applies for admission. Students may file residency questionnaire forms through the third week of the semester to request a review of their residency status. Final residency determination is made by the Registrar. Students may appeal the decision to the Dean of Admissions and Records.

See Board Policy 5015, Residence Determination.

Date of Adoption: June 14, 2005

Date of Last Revision: September 25, 2017 District Consultation Council
September 26, 2016 District Consultation Council
August 24, 2015 District Consultation Council
February 23, 2015 District Consultation Council

AP 5030 Fees

Reference:

**Education Code Sections 66025.3, 70902 subdivision (b)(9), 76300, and 76300.5;
Title 5 Sections 51012, 58520, and 58629;
California Community Colleges Chancellor's Office (CCCCO) Student Fee Handbook;
ACCJC Accreditation Standard I.C.6;
WASC/ACS Criterion 2, Indicator 2.4**

1.0 Required Fees:

- 1.1 Enrollment (Education Code Sections 76300 and 76300.5; Title 5 Sections 58500 and 58509)
- 1.2 Baccalaureate degree pilot program fees (Title 5 Section 58520)
- 1.3 Non-resident tuition with these permissive exemptions: (Education Code Sections 76140 and 76140.5)
 - 1.3.1 All nonresident students enrolling for 6 or fewer units; or
 - 1.3.2 A student who is a citizen and resident of a foreign country who demonstrates financial need and this required exemption (Education Code Section 68130.5);
 - 1.3.3 Students who are not citizens or nationals of the United States under 8 U.S. Code Section 1101 subdivision (a)(15), who meet the following requirements:
 - 1.3.3.1 high school attendance in California for three or more years;
 - 1.3.3.2 graduation from a California high school or attainment of the equivalent thereof;
 - 1.3.3.3 registration or enrollment in a course offered for any term commencing on or after January 1, 2002;
 - 1.3.3.4 completion of a questionnaire form prescribed by the California Community Colleges Chancellor's Office verifying eligibility for this nonresident tuition exemption; and
 - 1.3.3.5 in the case of a student without lawful immigration status, the filing of an affidavit that the student has filed an application to legalize their immigration status, or will file an application as soon as they are eligible to do so.
- 1.4 Student representation (Education Code Section 76060.5; Title 5 Section 54805)

2.0 Fees Authorized by Law:

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AP 5030 Fees

- 2.1 Non-District physical education facilities (Education Code Section 76395)\
- 2.2 Noncredit courses (Education Code Section 76385)
- 2.3 Community services courses (Education Code Section 78300)
- 2.4 Auditing of courses (Education Code Section 76370)
- 2.5 Instructional materials (Education Code Sections 73365, 81457, and 81458; Title 5 Sections 59400-59408)
- 2.6 Athletic insurance (Education Code Section 70902 subdivision (b)(9))
- 2.7 Health (Education Code Section 76355)
- 2.8 Parking (Education Code Section 76360)
- 2.9 Transportation (Education Code Sections 76361 and 82305.6)
- 2.10 Student activities (California Community Colleges Chancellor's Office [CCCCO] Student Fee Handbook)
- 2.11 Student center (Education Code Section 76375; Title 5 Section 58510)
- 2.12 Copies of student records (Education Code Section 76223)
- 2.13 Dormitory (Education Code Section 81670)
- 2.14 Child care (Education Code Section 79121 et seq., 66060)
- 2.15 Application processing fee for nonresidents who are both citizens and residents of a foreign country. The fee shall be the actual cost of processing the application and other documentation required by the federal government, not to exceed one hundred dollars (\$100). (Education Code Section 76142)
- 2.16 Nonresident capital outlay fee (Education Code Section 76141)
- 2.17 Credit for prior learning (Education Code Section 76300; Title 5 Section 55050)
- 2.18 Use of facilities financed by revenue bonds (Education Code Section 81901(b)(3))
- 2.19 Refund processing (Title 5 Section 58508)
- 2.20 Telephone registration (Education Code Section 70902 subdivision (a))
- 2.21 Physical fitness test (Education Code Section 70902 subdivision (b)(9))
- 2.22 Cross-Enrollment with the California State University (CSU) or the University of California (UC) (Education Code Section 66753)

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- 2.23 Instructional Tape lease/Deposit (Education Code Section 70902 subdivision (b)(9))
- 2.24 Credit Card Use (Education Code Section 70902 subdivision (b)(9))
- 2.25 International Student Medical Insurance (Education Code Section 70902 subdivision (b)(9))

3.0 Prohibited Fees:

- 3.1 Late application (CCCCO Student Fee Handbook)
- 3.2 Add/Drop (CCCCO Student Fee Handbook)
- 3.3 Mandatory student activities (CCCCO Student Fee Handbook)
- 3.4 Student identification cards (CCCCO Student Fee Handbook)
- 3.5 Fees charged through student body organizations (CCCCO Student Fee Handbook)
- 3.6 Nonresident application (CCCCO Student Fee Handbook)
- 3.7 For dependents of certain veterans (Education Code Section 66025.3)
- 3.8 For dependents of certain victims of the September 11, 2001, terrorist attacks (CCCCO Student Fee Handbook)
- 3.9 For certain recipients of the Medal of Honor and certain children of the recipients of the Medal of Honor (Education Code Section 66025.3)
- 3.10 For surviving spouses and children of a firefighter employed by the federal government whose duty assignment involved performance of firefighting services in California (Education Code Section 68120)
- 3.11 For students who have been exonerated of a crime through writ of habeas corpus or pardon that meet certain conditions (Education Code Section 69000)
- 3.12 Required or funded services (CCCCO Student Fee Handbook)
- 3.13 Refundable deposits (CCCCO Student Fee Handbook)
- 3.14 Distance education (other than the statutorily authorized enrollment fee) (CCCCO Student Fee Handbook)
- 3.15 Mandatory mailings (CCCCO Student Fee Handbook)
- 3.16 Mandatory fee for use of practice rooms (CCCCO Student Fee Handbook)

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- 3.17 Apprenticeship courses (Education Code Section 76350)
- 3.18 Technology fee (CCCCO Student Fee Handbook)
- 3.19 Late payment fee (Title 5 Sections 58502 and 59410)
- 3.20 Nursing/healing arts student liability insurance (Title 5 Sections 55234)
- 3.21 Cleaning fees (CCCCO Student Fee Handbook)
- 3.22 Breakage fees (CCCCO Student Fee Handbook)
- 3.23 Test proctoring fees (CCCCO Student Fee Handbook)

4.0 Collection and Refund of Registration Fees:

- 4.1 Collection: All registration fees must be paid in full within seven (7) calendar days of registering. Acceptable forms of payment are: cash, check, money order, MasterCard or VISA.
 - 4.1.1 Service charge will be added to the amount of all checks returned by the bank for non-sufficient funds or stop payments. Enrollment at the colleges, as well as credit, may be affected if this debt is not paid.
 - 4.1.2 A payment plan option may be offered to students who have financial hardship in paying their outstanding obligations to the District.
 - 4.1.3 For nonresident students, tuition must be paid in full within 72 hours of registering. Failure to do so will result in the students being dropped from all registered classes unless the student enrolls and actively participates in the payment plans offered by the District.
- 4.2 Failure to Pay Financial Obligations: The District shall withhold diplomas. In addition, the student will not be allowed to enroll in any additional or future classes until all outstanding financial obligations to the District are paid in full. Any item or items withheld shall be released when the student satisfactorily meets the financial obligation. (Education Code Section 72237)
 - 4.2.1 Any student who fails to pay their financial obligations will be sent to collections either through COTOP (Chancellors Office Tax Offset Program) or other entities to collect any remaining balance.
- 4.3 Collection when Legislature Changes Fees Following Registration: When, by an act of the Legislature, the registration fees are increased during a semester in which a student has already registered and paid fees in full, the student will be informed of the fee increase. The student will be allowed to continue enrollment for the semester currently in progress, but will not be allowed to enroll in additional or future classes until payment for the fee increase is made in full.

AP 5030 Fees

- 4.4 Refund Policy: Registration fees are refundable when a student withdraws from class(es) if the student withdraws from class(es) by the 10% point of the length of the course for summer, intersession, and short-term courses, or by the end of the second week for full-term fall/spring semester classes. The campus I.D. card fee will not be refunded and a processing fee will be deducted from the refund.
- 4.4.1 All summer intersession refunds will be processed after the second week of the summer session. For fall or spring semester periods all refunds will be processed the 4th week of the semester. Winter intersession refunds will be processed at the same time as spring semester refunds.
- 4.4.2 All refunds will be in the form of a check regardless of how the fees were paid.
- 4.4.3 Refunds must be requested during the semester of attendance. If a student withdraws from classes, a processing fee will be deducted from the refund.
- 4.5 Refund Deadlines for Enrollment, Health and Nonresident Tuition Fees:
- 4.5.1 Summer/Winter Intersession Classes: Refundable through the 10% date of the length of the class.
- 4.5.2 Fall/Spring Semester Classes: Refundable through the end of the second week of class.
- 4.6 Refunds for Campus ID Card: Refundable through the 10% date of the length of the class for intersession or end of the second week of class for fall/spring semester, as long as the card has not been produced and non-refundable if the card has been produced.
- 4.7 Parking: Refundable through the 10% date of the length of the class for intersession/short-term classes or end of the second week of the term for fall/spring full-term classes (only with complete withdrawal and when the permit is returned).
- 4.8 Refunds as a Result of Registration Adjustments: Refunds due to changes in the college's educational offerings, or fees collected in error will be refunded to the student in full and the refund processing fee will be waived.
- 5.0 **Collection of Fees for Service or Other Fees**:
- 5.1 Transcript and Student Status Fees: For transcript requests (first two copies free) and verification of student status fees are payable at the Admissions and Records Office. (A photo ID is required.)
- 5.2 Non-District Physical Education Facilities Fee: Fees for non-District physical education facilities are paid by the student directly to the facility being used.

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- 6.0 **Exemptions:** Students will be notified of the availability of exemptions from certain mandatory and authorized fees.
- 7.0 **Waiver of Fees:** The District may waive enrollment fees which were not collected in a previous session where the enrollment fees were not collected as a result of the District's error in awarding a Board of Governors Fee Waiver to an ineligible student and not through the fault of the student, and to collect the enrollment fee would cause the student undue hardship.

See Board Policy 5030, Fees; Board Policy 5031, Instructional Materials; and Administrative Procedure 5031, Instructional Materials.

Date of Adoption: September 26, 2005

Date of Last Revision: September 23, 2024 District Consultation Council
May 20, 2024 District Consultation Council
February 26, 2024 District Consultation Council
May 22, 2023 District Consultation Council
September 26, 2016 District Consultation Council
April 22, 2015
August 27, 2012 District Consultation Council
January 22, 2007

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AP 5030 Fees

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1.0 Required Fees:

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 - 1.3.3 ~~All students, other than nonimmigrant aliens~~ Student who are not citizens or nationals of the United States under 8 U.S. Code Section 1101 subdivision (a)(15), who meet the following requirements:
 - 1.3.3.1 high school attendance in California for three or more years;
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 - 1.3.3.3 registration or enrollment in a course offered for any term commencing on or after January 1, 2002;
 - 1.3.3.4 completion of a questionnaire form prescribed by the California Community Colleges Chancellor's Office verifying eligibility for this nonresident tuition exemption; and
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AP 5030 Fees

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See Board Policy 5030, Fees; Board Policy 5031, Instructional Materials; and Administrative Procedure 5031, Instructional Materials.

Date of Adoption: September 26, 2005

Date of Last Revision: May 20, 2024 District Consultation Council
February 26, 2024 District Consultation Council
May 22, 2023 District Consultation Council
September 26, 2016 District Consultation Council
April 22, 2015
August 27, 2012 District Consultation Council
January 22, 2007

AP 7120-9 Employment of Special Project Administrators

1.0 Use of Temporary Special Project Administrators

- 1.1 The Special Project Administrator category is used for the *temporary* employment of a person in a management capacity for a specific, limited-term project (typically a grant or other specially-funded project) requiring professional knowledge, skills or technical expertise.
- 1.2 Special Project Administrators are designated as "management" by the Board of Trustees in accordance with the Educational Employees Relations Act of the State of California and are exempt under the Fair Labor Standards Act.

2.0 Criteria for Employment

- 2.1 Employment must be in conjunction with a specific, limited-term project or service.
- 2.2 The service to be performed is not of a type designated as academic in Title 5 of the California Code of Administrative Regulations (i.e., service which requires state-mandated minimum qualifications).
- 2.3 Special Project Administrators must be employed in one of the designated Special Project Administrator classifications approved by the Board of Trustees and must possess the required qualifications for the classification.

3.0 Conditions of Employment

- 3.1 Terms of Employment: Special Projects Administrators are temporary employees. Employment is subject to termination at will by either the District or the employee.
- 3.2 Period of Employment: The requested period of employment must be for the actual period of time during which services are required, not to exceed the project termination date or the end of the current fiscal year, whichever occurs first. Where the project duration exceeds one year, employment may be renewed during the term of the project from fiscal year-to-fiscal year.
- 3.3 Employment Limitation: A person employed as a Special Project Administrator shall not be concurrently employed in any other capacity within the District unless such employment does not conflict with the temporary Special Projects Administrator role and received prior authorization from the immediate management supervisor and Human Resources.

4.0 Compensation

4.1 Salary

- 4.1.1 Special Project Administrators will be compensated at the appropriate daily rate according to the Temporary Special Project Administrator Daily Rate Schedule.

AP 7120-9 Employment of Special Project Administrators

- 4.1.2 The total salary compensation for the term of employment will be calculated as the sum of the assigned duty days and designated holidays within the period of the employment contract, multiplied by the daily rate. The daily rate will be prorated for assignments less than one hundred (100) percent. The maximum number of compensable days during any fiscal year, including holidays, shall not exceed two hundred sixty-two (262) days.
- 4.2 Holidays: Special Project Administrators will be entitled to the scheduled management holidays, which fall within the contract period.
- 4.3 Sick Leave
 - 4.3.1 Special Project Administrators will earn one (1) day of paid sick leave for each full month of service. The amount of earned sick leave will be prorated for assignments less than one hundred (100) percent.
 - 4.3.2 Sick leave may be taken prior to being earned, up to the maximum number of days earnable for the period of the employment contract. If sick leave is taken in advance and the sick leave taken exceeds the sick leave earned at the time of termination, the salary and stipend pay for the excess days will be deducted from the Special Project Administrator's final paycheck. Unused sick leave days at the time of termination will not be compensated or applied to any subsequent contract of employment.
- 4.4 Vacation
 - 4.4.1 Special Project Administrators may be granted vacations with pay at the discretion of the District, based upon the requirements of the project and the length of period of employment. Special Project Administrators who are employed full time (100%) may earn one (1) day of paid vacation leave for each calendar month in which the employee is in paid status for more than one-half (1/2) of the working days in the month. Special Project Administrators who are employed less than full-time may earn a proportionate share of vacation leave, prorated by the percentage of employment.
 - 4.4.2 Vacation leave must be earned before it can be taken. A Special Project Administrator may not elect to be paid in lieu of taking vacation leave.
 - 4.4.3 Requests for vacation leave must normally be submitted in writing and the use of vacation leave must be approved in advance by the employee's immediate management supervisor.
 - 4.4.4 When a holiday falls during the scheduled vacation of a Special Project Administrator, the holiday will not be charged against the employee's earned vacation days.
 - 4.4.5 Unused vacation leave at the time of termination will be compensated at the employee's current daily salary rate. In lieu of payment for unused

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vacation leave, the District may require the Special Project Administrator to use, prior to termination, any or all remaining vacation leave.

- 4.4.6 Where the Special Project Administrator's employment contract is to be renewed, if requested by the Special Project Administrator and approved by the District at its sole discretion, a maximum of ten (10) unused vacation days may be carried over to the immediately succeeding contract employment period.

4.5 Health and Welfare Benefits

- 4.5.1 Persons employed as Special Project Administrators with an assignment of at least seventy-five (75) percent (30 hours per week) are eligible to participate in the District's hospital and medical care plan in conjunction with their employment as a Special Project Administrator. The District will pay the full cost of the employee-only premium for hospital and medical care coverage. Coverage may be elected for eligible dependents, at the employee's expense.

5.0 **Effective Date:** This revised procedure becomes effective July 1, 2013.

Date of Adoption: February 12, 2008

Date of Last Revision: September 23, 2024 District Consultation Council
March 25, 2013 District Consultation Council

AP 7120-9 Employment of Special Project Administrators

1.0 Use of Temporary Special Project Administrators

- 1.1 The Special Project Administrator category is used for the *temporary* employment of a person in a management capacity for a specific, limited-term project (typically a grant or other specially-funded project) requiring professional knowledge, skills or technical expertise.
- 1.2 Special Project Administrators are designated as "management" by the Board of Trustees in accordance with the Educational Employees Relations Act of the State of California and are exempt under the Fair Labor Standards Act.

2.0 Criteria for Employment

- 2.1 Employment must be in conjunction with a specific, limited-term project or service.
- 2.2 The service to be performed is not of a type designated as academic in Title 5 of the California Code of Administrative Regulations (i.e., service which requires state-mandated minimum qualifications).
- 2.3 Special Project Administrators must be employed in one of the designated Special Project Administrator classifications approved by the Board of Trustees and must possess the required qualifications for the classification.

3.0 Conditions of Employment

- 3.1 Terms of Employment: Special Projects Administrators are temporary employees. Employment is subject to termination at will by either the District or the employee.
- 3.2 Period of Employment: The requested period of employment must be for the actual period of time during which services are required, not to exceed the project termination date or the end of the current fiscal year, whichever occurs first. Where the project duration exceeds one year, employment may be renewed during the term of the project from fiscal year-to-fiscal year.
- 3.3 Employment Limitation: A person employed as a Special Project Administrator shall not be concurrently employed in any other capacity within the District, unless such employment does not conflict with the temporary Special Projects Administrator role and received prior authorization from the immediate management supervisor and Human Resources.

4.0 Compensation

- 4.1 Salary
 - 4.1.1 Special Project Administrators will be compensated at the appropriate daily rate according to the Temporary Special Project Administrator Daily Rate Schedule.

AP 7120-9 Employment of Special Project Administrators

4.1.2 The total salary compensation for the term of employment will be calculated as the sum of the assigned duty days and designated holidays within the period of the employment contract, multiplied by the daily rate. The daily rate will be prorated for assignments less than one hundred (100) percent. The maximum number of compensable days during any fiscal year, including holidays, shall not exceed two hundred sixty-two (262) days.

4.2 Holidays: Special Project Administrators will be entitled to the scheduled management holidays, which fall within the contract period.

4.3 Sick Leave

4.3.1 Special Project Administrators will earn one (1) day of paid sick leave for each full month of service. The amount of earned sick leave will be prorated for assignments less than one hundred (100) percent.

4.3.2 Sick leave may be taken prior to being earned, up to the maximum number of days earnable for the period of the employment contract. If sick leave is taken in advance and the sick leave taken exceeds the sick leave earned at the time of termination, the salary and stipend pay for the excess days will be deducted from the Special Project Administrator's final paycheck. Unused sick leave days at the time of termination will not be compensated or applied to any subsequent contract of employment.

4.4 Vacation

4.4.1 Special Project Administrators may be granted vacations with pay at the discretion of the District, based upon the requirements of the project and the length of period of employment. Special Project Administrators who are employed full time (100%) may earn one (1) day of paid vacation leave for each calendar month in which the employee is in paid status for more than one-half (1/2) of the working days in the month. Special Project Administrators who are employed less than full-time may earn a proportionate share of vacation leave, prorated by the percentage of employment.

4.4.2 Vacation leave must be earned before it can be taken. A Special Project Administrator may not elect to be paid in lieu of taking vacation leave.

4.4.3 Requests for vacation leave must normally be submitted in writing and the use of vacation leave must be approved in advance by the employee's immediate management supervisor.

4.4.4 When a holiday falls during the scheduled vacation of a Special Project Administrator, the holiday will not be charged against the employee's earned vacation days.

4.4.5 Unused vacation leave at the time of termination will be compensated at the employee's current daily salary rate. In lieu of payment for unused

AP 7120-9 Employment of Special Project Administrators

vacation leave, the District may require the Special Project Administrator to use, prior to termination, any or all remaining vacation leave.

- 4.4.6 Where the Special Project Administrator's employment contract is to be renewed, if requested by the Special Project Administrator and approved by the District at its sole discretion, a maximum of ten (10) unused vacation days may be carried over to the immediately succeeding contract employment period.

4.5 Health and Welfare Benefits

- 4.5.1 Persons employed as Special Project Administrators with an assignment of at least seventy-five (75) percent (30 hours per week) are eligible to participate in the District's hospital and medical care plan in conjunction with their employment as a Special Project Administrator. The District will pay the full cost of the employee-only premium for hospital and medical care coverage. Coverage may be elected for eligible dependents, at the employee's expense.

5.0 **Effective Date:** This revised procedure becomes effective July 1, 2013.

Date of Adoption: February 12, 2008

Date of Last Revision: September 23, 2024 District Consultation Council
March 25, 2013 District Consultation Council

AP 7120-11 Verification of Eligibility of Employment

- 1.0 In accordance with the Immigration Reform and Control Act of 1986, the District will only hire or knowingly recruit United States citizens or people legally authorized to be employed in the United States.
- 2.0 All offers of employment are contingent upon the applicant's ability to provide satisfactory documentary proof of identity and eligibility to work in the United States as required by law. The District Office of Human Resources will examine documents to determine that they appear to be genuine and that they relate to the person who has presented them. The Office of Human Resources will not accept documents that appear to be forged, fraudulent, or subject to tampering.
- 3.0 Each new employee, as a condition of employment, must complete the Employment Eligibility Verification Form I-9. The employee must affirm that they are a citizen or national of the United States. A former employee who is rehired must also complete the form if they have not completed Form I-9 with the District within the past three years, if the employee's previous I-9 is no longer valid, or is not on file with the Office of Human Resources.
- 4.0 A person who is not a citizen or national of the United States authorized to work must provide the expiration date for such authorization. Current employees whose employment authorizations have an expiration date must present documents to re-verify employment authorization prior to the expiration date.

Date of Adoption: February 12, 2008

Date of Last Revision: September 23, 2024 District Consultation Council
September 25, 2017 District Consultation Council

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- 4.0 An ~~alien~~ person who is not a citizen or national of the United States authorized to work must provide the expiration date for such authorization. Current employees whose employment authorizations have an expiration date must present documents to re-verify employment authorization prior to the expiration date.

Date of Adoption: February 12, 2008

Date of Last Revision: September 25, 2017 District Consultation Council

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 8, 2024

SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

Byron D. Clift Breland

Recommended by



Approved for Submittal

5.c

Item No.

UNAPPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

September 24, 2024

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, September 24, 2024, at 5:30 p.m. in the Anaheim Union High School District Board Room with a YouTube livestream broadcast.

Board President Evangelina Rosales called the meeting to order at 5:31 p.m. and asked Trustee Barbara Dunsheath to lead the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Evangelina Rosales, and Student Trustees Sharon Kim and Katie Wong. Trustee Jacqueline Rodarte arrived at 6:14 p.m. Absent: None

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Cynthia Olivo, President, Fullerton College; Scott Thayer, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Karla Frizler, representing the District Management Association; Michelle Patrick Norng, representing the North Orange Continuing Education Academic Senate; Kathleen McAlister, representing the Cypress College Academic Senate; Bridget Kominek, representing the Fullerton College Faculty Senate; Pamela Spence, representing CSEA; Marlo Smith, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Paul de Dios, Marcie Kagawa, Marc Posner, Kathleen Reiland, and Stephanie Teer from Cypress College; Henry Hua, Naveen Kanal, Elizabeth Martinez, Jose Ramon Nunez, and Jeanette Rodriguez from Fullerton College; and Erika Almaraz, Yasmine Andrawis, Mylene Daniels, Danielle Davy, Geoff Hurst, Julie Kossick, Flavio Medina Martin, Tami Oh, Gabrielle Stanco, Amita Suhrid, Leslie Tsubaki, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Matt Coleman and Dominic Moonhount. Public participation was provided via YouTube livestream.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jeffrey P. Brown that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.d, 3.e
Instructional Resources: 4.b, 4.c

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rosales voting yes, including Student Trustees Kim and Wong's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e, 5.f, 5.g

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rosales voting yes.

CHANCELLOR'S REPORT

Recognition of North Star Award Recipients: As part of the Chancellor's Report, Chancellor Byron D. Clift Breland presented the "North Star Award" to the 2024 recipients.

Stephanie Teer	Cypress College Dual Enrollment Project Director
Rena Martinez Stluka	Fullerton College Director of Admissions and Records
Denise Mora	NOCE Career Resource Center Coordinator
Kashmira Vyas	District Services Executive Director of Fiscal Affairs

ADJOURN TO RECESS: At 5:49 p.m., Board President Evangelina Rosales adjourned the meeting to a brief recess.

RECONVENE MEETING: At 6:08 p.m., Board President Evangelina Rosales reconvened the meeting in open session.

MINUTES: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath to approve the Minutes of the Regular Meeting of September 10, 2024. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rosales voting yes, including Student Trustees Kim and Wong's advisory votes.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Item 3.b: By block vote, authorization was granted to approve out-of-country travel for Wesley Cox, Jasmine McNeal, and Jaclyn Maggini to Ghana, Africa to participate in the All-African Diaspora Education 2024 Summit (ADES) from September 27 to October 6, 2024 and rescind prior approval for Marcia Foster, Marshall Johnson, and Jaime Thomas to participate.

Item 3.c: By block vote, authorization was granted to award Bid #2425-04, Outdoor Patio Remodel Project at Anaheim Campus to All American Building Services in the amount of \$879,000 including \$100,000 in allowance.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

Item 3.d: By block vote, authorization was granted to amend the architectural agreement with PBK Architects and increase the contract amount by \$123,839.69, inclusive of reimbursables,

from \$165,660.31 to \$289,500 to provide architectural and engineering services for the Exterior Community Green Space Enhancement and Anaheim Campus ADA Transition Plan Projects. The term of the agreement shall continue through the completion of the projects.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.e: By block vote, authorization was granted to approve the partnership with Liaison for Fullerton College's comprehensive enrollment campaign through at least August 31, 2026, at an estimated cost of \$185,951 including the continued use of advanced targeting techniques and personalized communication efforts as detailed in the proposal.

Further authorization was granted for the Vice Chancellor of Finance & Facilities or District Director of Purchasing to execute the agreement on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: The Board received as information the 2022-2026 Districtwide Strategic Plan. Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Gabrielle Stanco, District Director, Research, Planning & Data Management; and Matt Coleman, Consultant with Inflexion, conducted a presentation on the Plan and the strategic compass approach, its purpose, the objectives, measures, outcomes, the measurement plan, and the timeline.

During the discussion, trustees requested clarification on how the stretch goals and accomplishments would be balanced; the process and those involved; the role of the Board in the plan; how it ties together with the District's Educational Master Plan; the rationale for dating the Plan back to 2022 instead of dating it now and extending it further into the future; availability of comparison data; and the implementation date and how outcomes will be attributed to the start date.

A suggestion was also made to reevaluate the community objective outcomes because those currently listed are about student outcomes and belong elsewhere since they are not relevant to the community, nor do they highlight the valuable benefits the District provides.

The item will return to a November Board meeting for consideration and it was requested that input be provided during that time.

(See Supplemental Minutes #1347 for a copy of the presentation.)

Item 4.b: By block vote, authorization was granted for Fullerton College to enter into an agreement with the California Youth Leadership Corps – Community Learning Partnership to accept the total amount of \$600,000 to be used by the 2025-26 fiscal year and to adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5 §58308.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Executive Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 4.c: By block vote, authorization was granted for NOCE to enter into an amended agreement with the State of California Health and Human Services Agency – Department of

Rehabilitation to accept the total amount of \$327,817 to be used by the 2025-26 fiscal year and adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5 § 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Executive Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters, which are within budget:

RETIREMENTS

Li-Bugg, Wenying (Cherry)	AC	Vice Chancellor, Educational Services and Technology Last Date of Employment: 07/07/2025 PN DEX995
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NEW PERSONNEL

Penesa, Brandon	CC	Air Conditioning, Refrigeration, and Heating Instructor First Year Probationary Contract Class B, Step 1 Eff. 09/02/2024 PN CCF749
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TEMPORARY REASSIGNMENT

Rodriguez, Jeanette	FC	Instructor, Speech
	To:	Interim Dean, Humanities Range 32, Column A Management Salary Schedule Eff. 09/11/2024-06/30/2025

CHANGE IN SALARY CLASSIFICATION

Hollinghurst, Julie	CC	Diagnostic Medical Sonography Instructor Temporary Contract (100%) Pursuant to E.C. 87482 From: Class B, Step 1 To: Class B, Step 10 Eff. 08/22/2024 – 12/14/2024
Lopez, Diana	CC	Nursing Instructor Temporary Contract (100%) Pursuant to E.C. 87482 From: Class B, Step 1

To: Class B, Step 3
Eff. 08/22/2024

Phelps, Celeste CC Dean, Student Support Services
From: Range 32, Step E
To: Range 32, Step F
Eff. 07/01/2024

Rosas, Roxanne FC Instructor (ADJ)
Adjunct Salary Schedule A
From: Column 1, Step 1
To: Column 2, Step 1
Eff. 08/26/2024

ADDITIONAL DUTY DAYS @ PER DIEM

Austin, Philip	FC	Co-Head Coach, Football	15 days
Aviles, Gregory	FC	Head Coach, Men's Soccer	13 days
Bevec, Gina	FC	Head Coach, M&W Cross Country	13 days
Byrnes, Tim	FC	Asst. Coach, Women's Water Polo	8 days
Crooks, Brian	FC	Co-Head Coach, Football	15 days
Lewin, Pamela	FC	Head Coach, Women's Soccer	13 days
Rosa, Melanie	FC	Director of Dance Production	8 days
Sheil, Sean	FC	Asst. Coach M&W Cross Country	8 days

LEAVE OF ABSENCE

@01417928 CC Family Medical Leave (FMLA/CFRA)
Paid Leave Using Regular and Supplemental Sick
Leave Until Exhausted; Unpaid Thereafter
Eff. 8/30/2024 – 9/13/2024 (Consecutive Leave)

Barsamian, Aram FC Music Instructor
Load Banking Leave With Pay (34.00%)
Eff. 2024 Fall Semester

Flores, Christy FC English Instructor
Load Banking Leave With Pay (20.00%)
Eff. 2024 Fall Semester

Keel, Lawrence CC English Instructor
Load Banking Leave With Pay (6.67%)
Eff. 2024 Fall Semester

McGuthry, Katheryn FC Psychology Instructor
Load Banking Leave With Pay (20.00%)
Eff. 2024 Fall Semester

Menton, Allen FC Music Theory/Composition Instructor
Rescind Load Bank Leave With Pay (13.33%)
Eff. 2024 Fall Semester

@01961938	NOCE	AB 2393 Parental Leave (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 09/16/2024-12/13/2024 (Consecutive Leave)
Tomooka, Craig	CC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2024 Fall Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2024 FALL SEMESTER

Chavez, Debra	CC	Column 1, Step 1
Duncan, Amanda	FC	Column 1, Step 1
Fu, Andy	CC	Column 1, Step 3
Garcia, Rosa	CC	Column 1, Step 3
Garrison, Lucas	CC	Column 1, Step 1
Hillman, Wesley	CC	Column 1, Step 1
Ichihara, Ryutaro	FC	Column 1, Step 1
Karanfiloglu, John	CC	Column 1, Step 1
Lampkins, Ta'Quonna	NOCE	Column 2, Step 1
Lundahl, Christine	FC	Column 3, Step 1
Seabold, Samantha	CC	Column 1, Step 1
Segovia, Ronal	FC	Column 1, Step 3

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Cano, Tania	CC	Column 1, Step 1
DeLaTorre, Christina	CC	Column 1, Step 1
Guerrero, Fabiola	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Wang, Fang Yu	NOCE	Column 2, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Abutin-Mitsch, Jeannie	CC	Canvas Cohort Shells Stipend not to exceed \$1000.00 Eff. 07/01/2024-05/31/2025
Bailey, Kevin	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Cadena, Maria	FC	DEIAA Responsive Open Educational Resources 1st Course Stipend not to exceed \$3000.00 Eff. 06/03/2024
Cadena, Maria	FC	Open Educational Resources Application 1st Course

		Stipend not to exceed \$1000.00 Eff. 06/03/2024
Cappaccio, Katie	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Chernig, Daniel	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Chestnut, Shannon	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Fanning, Chuck	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Farol, Ron	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Fraidany, Apollo	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
French, Jim	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Garcia, Monique	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Glass, John	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Gomez, Tanya	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Gonzalez, Candace	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Gray, Sarah	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024

Hartman, Deanna	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Ingersoll, Brittany	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
James, Deborah	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Johnson, Matt	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Kaesar, Amy	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Larsen, Chris	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
LaTour, Jesse	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Lee, Scott	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Lopez, Ruben	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Masl, Sonya	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Moreno-Terrill, Steven	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Nevarez, Rachel	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Ninmer, Andrew	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024

Papoulias, Bobby	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Raleigh, Samual	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Riley, Marc	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Rodriguez, Eric	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Roman, Dorcas	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Samuel Philips, Cathrine	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Segovia, Ronal	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Sifuentes, Michelle	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Way, Chase	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Weil, Alex	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024
Wilkinson, David	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 08/20/2024

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATIONS

Ashton, Milena	AC	District Accounting Specialist 12-month position (100%)
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Last day of employment: 09/20/2024
PN DEC912

Lopez, Natanahel	CC	Skilled Maintenance Mechanic 12-month position (100%) Last day of employment: 09/04/2024 PN CCC675
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NEW PERSONNEL

Cook, Benjamin	CC	Temporary Project Administrator, CC Athletics Temporary Management Position (100%) 11-months Head Coach 1, Temporary Project Administrator Salary Schedule Eff. 08/22/2024 – 05/31/2025 PN CCT999
Desmond, Daniel	FC	Temporary Project Administrator, FC Athletics Temporary Management Position (100%) 11-months Head Coach 3, Temporary Project Administrator Salary Schedule Eff. 08/22/2024 – 05/31/2025 PN FCT999
Driscoll III, Francis	CC	Temporary Project Administrator, CC Athletics Temporary Management Position (100%) 11-months Head Coach 1, Temporary Project Administrator Salary Schedule Eff. 08/22/2024 – 05/31/2025 PN CCT999
Hughes, Kevin	FC	Temporary Project Administrator, FC Athletics Temporary Management Position (100%) 11-months Head Coach 2, Temporary Project Administrator Salary Schedule Eff. 08/22/2024 – 05/31/2025 PN FCT999
Hurtarte, Erick	CC	Temporary Project Administrator, CC Athletics Temporary Management Position (100%) 11-months Head Coach 2, Temporary Project Administrator Salary Schedule Eff. 08/22/2024 – 05/31/2025 PN CCT999

Imaku, Brittany	CC	Temporary Project Administrator, CC Athletics Temporary Management Position (100%) 11-months Head Coach 3, Temporary Project Administrator Salary Schedule Eff. 08/22/2024 – 05/31/2025 PN CCT999
Iordanov, Danko	CC	Temporary Project Administrator, CC Athletics Temporary Management Position (100%) 11-months Head Coach 2, Temporary Project Administrator Salary Schedule Eff. 08/22/2024 – 05/31/2025 PN CCT999
Kanal, Naveen	FC	Temporary Project Administrator, FC Athletics Temporary Management Position (100%) 11-months Head Coach 1, Temporary Project Administrator Salary Schedule Eff. 08/22/2024 – 05/31/2025 PN FCT999
Martinez, Gabriel	FC	Temporary Project Administrator, FC Athletics Temporary Management Position (100%) 11-months Head Coach 1, Temporary Project Administrator Salary Schedule Eff. 08/22/2024 – 05/31/2025 PN FCT999
Pickler, Brad	CC	Temporary Project Administrator, CC Athletics Temporary Management Position (100%) 11-months Head Coach 3, Temporary Project Administrator Salary Schedule Eff. 08/22/2024 – 05/31/2025 PN CCT999
Reyes, Julia	CC	Temporary Project Administrator, CC Athletics Temporary Management Position (100%) 11-months Head Coach 1, Temporary Project Administrator Salary Schedule Eff. 08/22/2024 – 05/31/2025 PN CCT999
Rus, Cristian	CC	Temporary Project Administrator, CC Athletics Temporary Management Position (100%) 11-months

Head Coach 2, Temporary Project Administrator
Salary Schedule
Eff. 08/22/2024 – 05/31/2025
PN CCT999

Velazquez, Mauricio FC Temporary Project Administrator, FC Athletics
Temporary Management Position (100%) 11-months

Head Coach 1, Temporary Project Administrator
Salary Schedule
Eff. 08/22/2024 – 05/31/2025
PN FCT999

Penilla, Evelyn FC Student Services Technician/Educational
Partnerships
12-month position (45%)
Range 33, Step B
Classified Salary Schedule
Eff. 09/16/2024
PN FCC983

VOLUNTARY CHANGES IN ASSIGNMENT

Pulido, Mayra FC Administrative Assistant III, Business Office
12-month position (100%)
PN FCC571

Permanent Lateral Transfer
To: AC Administrative Assistant III
Educational Services & Technology
12-month position (100%)
Range 41, Step E
Classified Salary Schedule
Eff. 10/01/2024
PN DEC915

Santana, Layna FC Production Center Coordinator, Mail Room
12-month position (100%)
PN FCC849

Temporary Change in Assignment
To: Business Office Specialist
12-position (100%)
Range 40, Step C + 25% Longevity + PG&D
Classified Salary Schedule
Eff. 10/01/2024 – 06/30/2025
PN FCC588 – TR

Tran, Jeanne CC Executive Assistant II, VPAS
12-month position (100%)
PN CCC677

Temporary Change in Assignment

To: AC Human Resources Specialist
 12-month position (100%)
 Range 24C, Step F + 10% Longevity + PG&D
 Confidential Salary Schedule
 Eff. 10/01/2024 – 06/30/2025
 PN DEN991 – TR

PROFESSIONAL GROWTH & DEVELOPMENT

Pham, Jeff	FC	Instructional Assistant/Learning Resource Ctr (100%) 3 rd Increment (\$400) Eff. 07/01/2024
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LEAVE OF ABSENCE

@00270172	CC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 8/18/2024 – 9/4/2024 (Consecutive Leave)
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@00087229	AC	Unpaid Personal Leave Eff. 08/12/2024 – 08/16/2024
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@00742901	FC	Family Medical Leave (FMLA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 9/14/2024 – 10/26/2024 (Consecutive Leave)
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@02030358	NOCE	Pregnancy Disability Leave (PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 9/7/2024 – 9/26/2024 (Consecutive Leave)
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@00003855	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 10/28/2024 through 11/8/2024 (Consecutive Leave) Eff. 12/2/2024 through 12/13/2024 (Consecutive Leave)
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REVISED CLASSIFIED MANAGEMENT JOB DESCRIPTION

District Director, Risk Management & Workplace Safety
 Range 24 (CL)
 Management Salary Schedule

Item 5.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1347 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1347 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted to approve the volunteer listing.

(See Supplemental Minutes #1347 for a copy of the volunteer personnel listing.)

Item 5.f: By block vote, authorization was granted to approve the agreement for the 2024-2025 fiscal year, inclusive of all terms and conditions specified in the written Side Letter of Understanding between the Confidential Employee Group and the District as follows:

SALARY SCHEDULE ADJUSTMENT FOR THE 2024-2025 FISCAL YEAR

The attached Confidential Salary Schedule will provide an on-schedule salary increase of one point five percent (1.5%), across the schedule, effective October 1, 2024.

HOLIDAY PAY

Confidential employees who are assigned to work ten-hour days, if the Juneteenth holiday falls on a ten (10) hour workday, that day becomes a ten (10) hour paid holiday.

DISTRICT HEALTH AND WELFARE BENEFITS PLAN

Effective January 1, 2025, the District will contribute a maximum up to \$11,359.32 annually towards plus one dependent care medical premiums for full-time permanent employees. Effective January 1, 2025, the District will contribute a maximum up to \$18,174.84 annually towards family plan medical premiums for full-time permanent employees. The full-time permanent confidential employee will pay any additional premiums for dependent medical by automatic payroll deductions in accordance with established District payroll procedure. This contribution is separate and distinct from the fringe benefit allowance.

(See Supplemental Minutes #1347 for a copy of the agreement and salary schedule.)

Item 5.g: By block vote, authorization was granted to approve the agreement for the 2024-2025 fiscal year, inclusive of all terms and conditions specified in the written Side Letter of Understanding between the District Management Association and the District as follows:

SALARY SCHEDULE ADJUSTMENT FOR THE 2024-2025 FISCAL YEAR

The attached Management Salary Schedule will provide an on-schedule salary increase of one point five percent (1.5%), across the schedule, effective October 1, 2024.

DISTRICT HEALTH AND WELFARE BENEFITS PLAN

Effective January 1, 2025, the District will contribute a maximum up to \$11,359.32 annually towards plus one dependent care medical premiums for full-time permanent employees. Effective January 1, 2025, the District will contribute a maximum up to \$18,174.84 annually towards family plan medical premiums for full-time permanent employees. The full-time

permanent management employee will pay any additional premiums for dependent medical by automatic payroll deductions in accordance with established District payroll procedure. This contribution is separate and distinct from the fringe benefit allowance.

VACATION CARRYOVER

Effective October 1, 2024, earned vacation leave which is not used in a fiscal year may be carried over to the next fiscal year, but in no event will a management employee be allowed to accumulate more than 50 vacation days. When a management employee's accumulated vacation balance is at the maximum allowable amount, the employee will not earn and accrue additional vacation leave. Once the vacation balance falls below 50 days, the employee will continue to earn vacation days until the maximum allowable amount.

(See Supplemental Minutes #1347 for a copy of the agreement and salary schedule.)

Item 5.h: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Stephen T. Blount to approve the 2024 California Community Colleges Equal Employment Opportunity (EEO) Certification Form.

During the discussion, trustees requested clarification on the frequency that the form is submitted to the state, potential funding implications, and how the challenges outlined in the report will be addressed.

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Kim and Wong's advisory votes.

GENERAL

Item 6.a: It was moved by Trustee Ed Lopez and seconded by Trustee Barbara Dunsheath that the Board adopt Resolution No. 23/24-01 in recognition of Hispanic/Latinx Heritage Month. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Kim and Wong's advisory votes.**

Item 6.b: Board President Evangelina Rosales asked if there were any requests for potential future agenda items. Trustee Jacqueline Rodarte requested a dual enrollment study session to discuss state expectations and what the District will do to prepare for them.

CHANCELLOR'S STAFF COMMENTS

Valentina Purtell reported that the NOCE Disability Support Services (DSS) Program was recently notified that out of 13 Workability III Programs across California, NOCE's team was recognized as the most successful for the 2023-24 year with the highest ratio of successfully employed students and the highest number of closures (when students have been successfully employed for longer than 90 days). President Purtell acknowledged Maria Hernandez, the new NOCE Student Coordinator, and provided an update on the NOCE student trustee election process which currently includes six candidates and the timeline which will likely lead to a new student trustee sworn in at a November Board meeting.

Cynthia Olivo reported on the recent Fullerton College accreditation site visit and expressed pride in the feedback that the team provided to the College regarding their collaborative spirit towards student success and their planning and resource allocation redesign. She expressed

her gratitude to **Daniel Berumen**, **Danielle Fouquette**, **Jose Ramon Nuñez**, and the entire team that helped make the visit successful. She also reported on the sendoff ceremony for the Ghana delegation, congratulated **Jeanette Rodriguez** on her appointment as Interim Dean of Humanities, introduced **Bridget Kominek** as Acting Fullerton College Faculty Senate President, and announced that Fullerton College is currently in first place in registering students to vote in the Ballot Bowl competition.

Scott Thayer reported on a wonderful accreditation site visit for Cypress College, thanked **Jill Bauer** and **Bryan Ventura** for leading the process and noted that the final outcome will be available in January 2025 when the accrediting commission meets. He shared that celebrations for Hispanic Heritage Month are off to a strong start with events beginning the previous week and continuing through mid-October. President Thayer announced that Cypress College received two Orange Curtain Review Award theater nominations, noted that the Fall Art Exhibition on October 3 will feature the work of current and former employees, and congratulated **Stephanie Teer** on receiving the North Star Award.

Fred Williams provided a brief update on the recent Retirement Board meeting.

RESOURCE TABLE PERSONNEL COMMENTS

Karla Frizler expressed appreciation to the Board for providing funded COLA and increased health contributions as the District moves out of hold harmless. She thanked **Amita Suhrid** for inviting the District Management Association (DMA) to participate in the recent new employee orientation event and CSEA for joining a recent DMA Executive Board meeting, and shared a reminder that the District Management Retreat will occur on October 18.

Michelle Patrick Norng congratulated **Denise Mora** on receiving the North Star Award and noted she looked forward to hearing more about the Workability III Program success with job placement for DSS students.

Bridget Kominek introduced herself as the Acting Fullerton College Faculty Senate President, congratulated the College on a successful accreditation visit, expressed support and well wishes for the Ghana delegation, and shared information about events in celebration of Asian American Native American Pacific Islander-Serving Institutions (AANAPISI) Week and Dia de Los Muertos.

Pamela Spence emphasized the role that classified employees play in serving the District, seven days a week, thanked the DMA for inviting CSEA to meet with them, and expressed shock that the agenda included salary and benefit increases for managers and confidential employees while CSEA has not received a similar offer.

Marlo Smith thanked the District for expanding adjunct faculty compensation for committee work and noted that she looked forward to negotiations for a new contract. She shared that additional surrounding colleges have secured health insurance for part-time faculty and noted that those districts pay double what the District pays, and urged trustees to keep that in mind when looking at Adjunct Faculty United's demands regarding wage compensation.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Student Trustee Sharon Kim reported on recent Fullerton College campus activities including the Hive Retreat, Club Rush, and upcoming events in support of AANAPISI Week

and Filipino Heritage Month. She shared that Fullerton College is in first place in the Ballot Bowl competition to register people to vote and that Associated Students plans to distribute a survey regarding the campus safety issue.

Student Trustee Katie Wong reported on the two Club Rush events hosted at Cypress College that were well attended, and upcoming events including the Walk of Hope on September 25 and a breast cancer awareness event on October 7.

Trustee Ryan Bent thanked the Student Trustees for their reports to the Board and for facilitating a campus safety survey to gather student feedback.

Board President Evangelina Rosales congratulated the North Star Award recipients.

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Dominic Moonhount shared that a recent Associated Students meeting included discussion about campus safety and as a follow-up, he wanted to share with the Board that officers are not properly equipped which isn't safe. He indicated that the District needs to do more because what is in place now is not working.

Naveen Kanal addressed the Board to praise Human Resources' efforts to develop a salary classification in order to fairly compensate adjunct head coaches and to invite them to attend the October 16 Fullerton College Women's Golf match which will include a breast cancer awareness fundraiser.

CLOSED SESSION: At 7:24 p.m., Board President Evangelina Rosales adjourned the meeting to closed session per the following sections of the Government Code and stated there would be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CHANCELLOR.

Per Section 54956.95(a): LIABILITY CLAIMS

Claimant: Gabriela Huerta Ortiz
Agency Claimed Against: NOCCCD

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 9:41 p.m., Board President Evangelina Rosales reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Evangelina Rosales and seconded by Trustee Ed Lopez to reject the Claim presented by Gabriela Huerta Ortiz. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

ADJOURNMENT: At 9:42 p.m., it was moved by Trustee Ryan Bent and seconded by Trustee Jacqueline Rodarte to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

Prepared By Recording Secretary for
Barbara Dunsheath, Secretary, Board of Trustees