District Curriculum Coordinating Committee
September 14, 2023
9:30 a.m.

Minutes

LOCATIONS:

Anaheim Campus
Conference Room, Room 100B
1830 W. Romneya Drive, Anaheim, CA 92801

Cypress College
CCCPLEX, Room 326
9200 Valley View Street, Cypress, CA 90630

Fullerton College
PCR-B, 100 Building
311 E. Chapman Avenue, Fullerton, CA 92832

Voting Members Present: John Ison, Joyce Peacock, Janet Williams, Kathleen Reiland, Jose Ramon-Nunez, Kimberley Stiemke, Jacquelyn Rangel

Non-Voting Members Present: Cherry Li-Bugg

Recording Secretary: David Soto

Resource: Marbelly Jairam, Heather Treminio, Angela Haugh, Gabrielle Stanco

I.   **Call to Order:** The meeting was called to order at 9:34 a.m.

II. **Introductions**

III. **Announcements**

   A.   DCCC Chair, Dr. Cherry Li-Bugg informed committee of absence for next meeting. Dr. Kathleen Reiland was asked and designated to substitute as Chair for October.

IV. **Approval of Minutes:** May 11, 2023

   Motion to approve by John Ison; seconded by Kimberley Stiemke. Motion carried by majority vote. Jacquelyn Rangel abstains.

V. **Cypress College Curriculum:** Joyce Peacock presented the following items for acceptance/approval.

    A. **Deactivate Courses**

ENGL	117C

    Motion to approve by Joyce Peacock; seconded by John Ison. Motion carried by unanimous vote.

    B. **New Courses**

ENGL	129C

    Motion to approve by Joyce Peacock; seconded by John Ison. Motion carried by unanimous vote.

    C. **Re-Activation Courses**

ENGL	225C

    The revised Courses were accepted by DCCC. No motion.

    D. **Revised Courses**

ENGL	105C, 126C, 127C, 128C, 130C, 222C, 248C, 310C
ESL	053C, 054C, 062C, 063C, 064C

    The revised courses were accepted by DCCC. No motion.

    E. **Modify Degrees/Certificates**

Creative Writing Certificate
English Associate in Arts Degree for Transfer (AA-T)
Mechatronics, Robotics and Automation Associate in Science Degree

    The revised Degrees/Certificates were accepted by DCCC. No motion.

VI. **Fullerton College Curriculum:** John Ison presented the following items for acceptance/approval.

    A. **Distanced Education**

PLEG	205F

    The revised course was accepted by DCCC. No motion.

    B. **New Courses**

BUS	109F, 191F, 263F

NOTE: Fullerton Curriculum Chair moved to table: CIS 235F, CIS 238F, CYBR 220F, PHIL 270HF

Motion to approve by John Ison; seconded by Joyce Peacock. Motion carried by unanimous vote.

C. Revised Courses

BUS	240F
HIST	160F, 161F, 191F

The revised courses were accepted by DCCC. No motion.

D. Deactivation of Courses

PE	105F, 222F

Motion to approve by John Ison; seconded by Joyce Peacock. Motion carried by unanimous vote.

E. New Degrees/Certificates

Supply Chain Management Certificate

Motion to approve by John Ison; seconded by Joyce Peacock. Motion carried by unanimous vote.

F. Modify Degrees/Certificates

Business Networking and Sales Certificate
Programing Certificate
Sociology Associate in Arts Degree
Research Fundamentals Skills Certificate
Volunteer Services Skills Certificate

The revised degree/certificates were accepted by DCCC. No motion.

VII. Discussion

A. **Work Experience Education Regulations Revisions (attachments)**

District Curriculum Coordinating Committee (DCCC) Chair, Dr. Cherry Li-Bugg, offered to draft language to revise Administrative Procedure (AP) 4103 to establish an initial framework.

Board Policy (BP) and Administrative Procedure (AP) 4225 will be taken back for review by the curriculum chairs to elicit discipline faculty feedback and will also

be brought to campus Student Services to identify areas for collaboration and contribution.

    B. Curriculum Inventory Tool Selection

Committee reported back on Curricunet Meta and Courseleaf from the Academic Senate for California Community Colleges (ASCCC) Curriculum Institute in July [2023]. Curricunet Meta showed its latest upgrades would be easy to use and on-board to a large faculty user base. Courseleaf did not offer a session that specifically addressed concerns that would help inform a tool selection. The committee agreed to create a systems/technology mapping document to identify all tools related to curriculum and instruction currently in place in the District and perhaps desired tools to fill in the gaps such as a scheduling tool. This document should help identify areas where a potential curriculum inventory tool would intersect with other related applications/tools.

VIII.   **Next Meeting:** October 12, 2023, 9:30 am

IX.   **Adjournment**: The meeting adjourned at 11:35 a.m.