



District Consultation Council Meeting

May 20, 2024

2:00 p.m.

Anaheim Campus – Chancellor’s Conference Room (9th Floor)

**Videoconferencing participation available from the Cypress College President’s Conference Room
and the Fullerton College 200 Building Room 227**

AGENDA

MEETING SUMMARY

- | | |
|---------------------------|---------------|
| 1. April 22, 2024 Summary | Action |
|---------------------------|---------------|

STRATEGIC GOALS & PLANNING

- | | |
|--|--------------------|
| 1. Governor’s May Revise | Information |
| 2. Districtwide Sustainability Plan | Discussion |
| 3. One-time Funding Request | Action |
| 4. 2022-26 Districtwide Strategic Plan | Action |

OPERATIONAL REVIEW

- 1.

POLICY

- | | |
|---|-------------------|
| 1. AP 5020, Nonresident Tuition and AP 5030, Fees | Action |
| 2. Program Discontinuance Workgroup | Discussion |

OTHER ITEMS

- | | |
|--|--------------------|
| 1. Winter Term 2024 Enrollment and Course Success Rates Report | Information |
|--|--------------------|

DISTRICT CONSULTATION COUNCIL
April 22, 2024

SUMMARY

MEMBERS PRESENT: Byron D. Clift Breland, Jennifer Carey, Christie Diep, Jean Foster, Karla Frizler (for Treisa Cassens), Naveen Kanal, Cherry Li-Bugg, Elaine Loayza, Kathleen McAlister, Flavio Medina-Martin, Cynthia Olivo, Jennifer Oo, Jeremy Peters, Valentina Purtell, Irma Ramos, Jeanette Rodriguez, Pamela Spence, Kai Stearns, Scott Thayer, and Fred Williams.

VISITORS: Yasmine Andrawis, Alexander Brown, Danielle Davy, and Gabrielle Stanco.

Chancellor Byron D. Clift Breland called the meeting to order at 2:03 p.m.

MEETING SUMMARY: The summary of the March 25, 2024 meeting was approved as submitted. Vice Chancellor Fred Williams noted the success advocates pilot program item discussed at the March meeting wasn't brought back because it wasn't ready.

STRATEGIC GOALS & PLANNING

Updated NOCCCD Mission, Vision, and Values: In spring 2022, DCC formed a districtwide workgroup to recommend revisions and updates to BP 1001, District Mission, Vision, and Values Statements. The workgroup—which included districtwide constituency representation—met and worked to update the District's Mission, Vision, and Values (MVV) in fall 2022. Workgroup members shared the draft MVV with their constituent groups and forwarded feedback so that a draft could be shared with DCC in April 2023 and again in March 2024.

Cherry Li-Bugg, Vice Chancellor of Educational Services & Technology, presented the second reading of the MVV for approval in order to submit it to the Board for their consideration and **there was consensus to approve the updated District Mission, Vision, and Values Statements.**

Strategic Enrollment Management Work with Ruffalo Noel Levitz: Timeline and Stakeholder Engagement: The District has engaged with Ruffalo Noel Levitz (RNL) to create campus-specific strategic enrollment management plans in order to create a five-year strategic enrollment management plan with goals, key performance indicators, and market analysis for potential new academic programs. In order to reflect the needs, interests, and input of each stakeholder group, collaborative working groups will be formed to guide and direct the project that include an Academic Working Group, an Admissions/Outreach Working Group, and a Finance/Financial Aid Working Group. The college enrollment management workgroups will be drawn on for Working Group membership and additional NOCE and college members will need to be appointed. Faculty representatives participating during off-contract time will be compensated appropriately.

Gabrielle Stanco, District Director of Research, Planning, & Data Management, presented the proposed timeline and stakeholder engagement plan which highlighted the four-phase Strategic Enrollment Process (SEP), the organizational and workgroup structure for strategic enrollment planning, the SEP Steering Committee responsibilities, workgroup details and responsibilities, and the proposed timeline.

Subsequent to the presentation, members inquired whether the campus shared governance enrollment management groups would be used and where marketing fit into the groups, and also requested a copy of the presentation.

Name suggestions for the Work Groups should be shared with Dr. Cherry Li-Bugg or Dr. Gabrielle Stanco.

Open Educational Resources/Zero Textbook Costs/Peer Online Course Review MOU Funds: DCC discussed the proposal to reallocate \$740,000 in one-time funding earmarked for the Open Educational Resources (OER)/Zero Textbook Costs (ZTC)/Peer Online Course Review (POCR) MOU to each campus to cover the stipends as outlined in the MOU. The reallocation proposal recommended a reallocation of \$300,000 (40.5%) to Cypress College, \$400,000 (54%) to Fullerton College, and \$40,000 (5.5%) to NOCE.

Jeremy Peters, United Faculty, introduced the item by sharing that there has been discussion among faculty about where the funds are and that they should be distributed to the campuses so that faculty stipends can be paid because the funding has been allocated but not spent. He expressed concern about faculty being told that there is no money to pay for the MOU stipends.

Fred Williams, Vice Chancellor of Finance & Facilities, clarified that the original \$5 million allocation of one-time funds was distributed to the campuses (with \$2.4 to Fullerton College, \$2.5 million to Cypress College, and \$100,000 to NOCE) and that to date, all of the money has not been expended at Fullerton College and NOCE. He expressed concern that an allocation was made to the three campuses, and after Cypress College spent their allocation, it is being proposed that funding be taken from Fullerton College to allocate it across the District.

Jeanette Rodriguez, Fullerton College Faculty Senate President, clarified that Fullerton College took a different approach with the funding than Cypress College because their faculty didn't want to ask for more for money for themselves, and instead wanted to see it going to students. Cynthia Olivo, Fullerton College President, echoed her comments and noted that at Fullerton College there was a comprehensive package to address textbooks costs and direct student assistance.

Kathleen McAlister, Cypress College Academic Senate President, noted that conversation at the District Technology Committee also occurred and that OER and ZTC were not merged, but the District made a commitment to pay for POCR stipends. She noted that it is a lengthy approval process to verify the work and that the Cypress College Academic Senate would agendaize the topic for their May meeting.

Christie Diep, United Faculty President, stated that an MOU was negotiated and agreed upon, inquired where the money to pay for the stipends was going to come from because the District needs to fulfill its obligation to pay for them.

Vice Chancellor Williams stated that while the OER funding was unique because it was made with one-time funds, the District's resource allocation model has all funding going to the campuses, so they should have the funding handle anything that is negotiated. President Olivo shared that Fullerton College is rethinking how they want to move forward, but noted that the colleges have OER and ZTC grants to pay the stipends.

Chancellor Byron D. Clift Breland questioned why this item needed to be presented to DCC and recommended finding a solution in another setting.

POLICY

Revised AP 7120-6, Employment of NonClassified Short-Term Employees and Substitute Employees: Effective January 1, 2024, SB 616 amended the Healthy Workplaces, Healthy Families Act to provide five paid sick days per year for employees which modifies the District's current alternate sick leave accrual method to require that employees have no less than 40 hours of accrued sick leave in each 12-month period as presented. **There was consensus to approve AP 7120-6 and post it to the District website.**

Revised BP/AP 2105, Election of Student Members: Following the approval of the revised BP/AP 2015, Student Members and the establishment of the NOCE Student Trustee position, the proposed revisions to BP/AP 2105, Election of Student Members were necessary in order to initiate an election process for the NOCE Student Trustee position in fall 2024.

Valentina Purtell, NOCE President, shared that the proposed revisions are the last step in order to hold an NOCE election and mirror what was originally proposed for BP/AP 2015. Subsequent to Chancellor Clift Breland noting that the process helps ensure student representation, **there was consensus to approve BP 2105 and forward it to the Board for their consideration and approve AP 2105 and post it to the District website.**

New AP 3830, Flying of National, State, Military, and Commemorative Flags: In January, the Board adopted BP 3830, Flying of National, State, Military and Commemorative Flags and subsequently a DCC subcommittee was convened to draft a corresponding administrative procedure. The subcommittee developed a first draft of AP 3830, Flying of National, State, Military and Commemorative Flags for review by DCC.

Kai Stearns, District Director of Public & Governmental Affairs, led a brief review of proposed AP 3830 and asked members to share it with their constituencies in order to discuss it again in the fall semester.

Chancellor Byron D. Clift Breland shared that in the interim, any commemorative flag suggestions should be shared with the Chancellor's Office for consideration.

Revised BP 5020, Nonresident Tuition: On February 26, 2024 DCC approved revisions to BP 5020, Nonresident Tuition which reflected legally required language. Subsequent to the meeting, and prior to forwarding the policy to the Board for their consideration, Fullerton College faculty expressed concern with the proposed revisions.

Jeanette Rodriguez shared feedback from faculty expressing concern related to the proposed changes to nonresident tuition and fees which place an undue burden on ESL students which was not the intent of the legislation that warranted the changes, how the changes will be communicated to students, and concern with the change from seven to three days to make a payment. She also shared that international students expressed concern about the lack of payment plan that is available for other nonresident students.

Alexander Brown, Manager of the Fullerton College International Student Program, stated that students are concerned about why they are not provided with a payment plan option, the reason they are being excluded, and concern that students only have three days to pay their tuition when wire transfers take longer than that. He provided a report illustrating the number of students

who haven't paid their fees and noted that international students are paying their fees during the course of the semester which is the intent of the payment plan.

Vice Chancellor Cherry Li-Bugg shared that the workgroup didn't include international students in the payment plan option because when they apply for a visa they sign a declaration that they can pay for tuition. Vice Chancellor Fred Williams also noted that the board policy revisions were vetted by legal counsel, the administrative procedures were recommendations from the workgroup, and that the District has written off millions of dollars in unpaid fees.

Chancellor Byron D. Clift Breland stated that the corresponding administrative procedures would be brought back by the Fullerton College Faculty Senate to address the matter.

Revised AP 3410, Unlawful Discrimination: California Ed Code implemented regulations that impact AP 3410, Unlawful Discrimination and the proposed revisions are to bring it into compliance with those regulations. Many of the proposed changes are driven by regulatory updates around reporting responsibilities and timelines.

Yasmine Andrawis, District Director of EEO & Compliance, who led the edits to AP 3410 noted that proposed section 7.2.5 had been stricken and would not be included, that additional updates are expected within the next 60 days, and she requested that members send her any edits by May 20, 2024.

OTHER ITEMS

Strategic Compass: Vice Chancellor Cherry Li-Bugg shared that the design team has been updating the Mission, Vision, and Values Statements and the Strategic Plan, and a feedback forum has been scheduled for May 7 to gather input on the new Strategic Compass. She stated that DCC members would be receiving an invitation to participate and urged them to attend.

Next DCC Meeting: The next DCC meeting will take place on Monday, May 20, 2024.

ADJOURNMENT: The meeting adjourned at 3:10 p.m.

DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: May 16, 2024

From: Fred Williams, Vice Chancellor, Finance and Facilities

Re: Agenda Item for District Consultation Council Meeting of May 20, 2024

1. AGENDA ITEM NAME

Governor’s May Revise

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only	X	Second Reading	
Review/Discussion		Action	
First Reading		Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: 10 minutes

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

Quick Updates on the May Revise

- Not much change from the Jan budget, except COLA increasing to 1.07% for the apportionment calculation and certain categorical programs
- No scheduled maintenance funds
- No changes to the hold harmless provision, still phased out after the 2024-25 year
- Upon discussion with the State Chancellor’s Office, they expect significant activity between May and when the budget is signed, before July 1
- Still some concern whether COLA will actually be funded, due to opposition with Education being favored in the May Revise.
- Still expecting deficit in 23-24 when P2 numbers are release, but the State Chancellor has not quantified this.

In-depth Highlights from the State Chancellor’s Office

On Friday, May 10, Governor Newsom released a summary of the 2024-25 May Revision, and final budget details included in the May Revision were shared on May 15. Below are some key changes in the proposal compared to the enacted budget for 2023-24 and the Governor’s Budget for 2024-25 that was released in January:

- Under the May Revision, the overall state budget would be lower than proposed in January and lower than the 2023-24 enacted budget, decreasing by about 7% to \$288 billion related to a projected budget deficit of \$45 billion. General Fund spending would decrease by about \$25 billion (11.1%) to \$201 billion.
- The budget proposal for the California Community Colleges focuses on stability in the context of the significant budget deficit. It includes no major core reductions to programs or services, instead drawing on reserves and operational savings to bring the overall budget in balance. Overall, funding increases slightly compared to the current year enacted budget.

NOTE: Please forward this form by required dates with all backup material to the Chancellor's Office.

- Revised proposals for ongoing spending include about \$100 million for a 1.07% cost-of-living adjustment (COLA) for community college apportionments, \$31 million more than the Governor’s original proposed COLA of 0.76% in the January budget proposal. The proposal also includes an additional \$13 million for COLAs and adjustments to certain categorical programs, and \$28 million for systemwide enrollment growth of 0.5%.
- One-time funding in the revised proposal remains limited but retains the previously proposed \$60 million for expansion of nursing program capacity from the Governor’s Budget and adds \$35 million for several projects related to the system’s Vision 2030 priorities.
- The Governor’s revised proposal includes \$29 million in capital outlay funding from Proposition 51 to support the working drawings and construction phases for one continuing project, the same as included in the Governor’s Budget.

To assist with the review of the budget proposal, included is the link to the [2024-25 Joint Analysis of the Governor's May Revise Budget](#), put together by the California Community Colleges Chancellor’s Office with the Association of California Community College Administrators (ACCCA), the Association of Chief Business Officials (ACBO), and the Community College League of California.

Additional information can also be found in the [School Services of California Community College Update – An Overview of the 2024-25 Governor’s May Revision](#).

Budget assumptions are tentatively scheduled to be taken to the June 10 CBF meeting and the tentative budget is schedule to be taken to the June 28 Board meeting. The May revise information will be incorporated in the budgets.

Budget Officers will be attending the Association of Chief Business Officials (ACBO) Conference May 20-22.

5. RECOMMENDATION:

It is recommended that the Council review the Joint Analysis of the Governor’s May Revise Budget.

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:

DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: May 15, 2024

From: Richard Williams, District Director Facilities Planning and Construction
Tyler Deacy, Fullerton College Director of Sustainability

Re: Agenda Item for District Consultation Council Meeting of May 20, 2024

1. AGENDA ITEM NAME

Districtwide Sustainability Plan

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only		Second Reading	
Review/Discussion	X	Action	
First Reading		Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: **15 minutes**

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

On February 8, 2022, the District adopted AP 3580 Environmental Sustainability Plan in response to California Community Colleges Board of Governors Sustainability Policy (2019); (STARS) Sustainability Tracking, Assessment and Rating System; and (UNSDGs) United Nations Sustainable Development Goals. The District awarded a contract to DLR Group to support the development of a comprehensive sustainability plan based on an assessment of existing purchasing, transportation, waste and energy and water use and prepare a plan to meet the State Chancellor’s Guidelines, the State Community College Board of Governors Energy and Sustainability Policy. The plan objective is to set the guiding principles for an integrated energy master plan, total cost of ownership plan and set a comprehensive approach to, the district’s current sustainability vision to include priorities for wellness, mental health, and resilience of the campus community.

The plan (available via [this link](#)) was created over the course of eight months with the full engagement of constituents represented by students, faculty, and staff from diverse roles and departments across each campus, including the District. Various drafts of the plan were shared with campus committees, academic senates, and student groups for review and input.

5. RECOMMENDATION:

Review the Districtwide Sustainability Plan which will be presented to the Board of Trustees on May 28, 2024 as a first reading.

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:

DLR Group- Rita Carter, Jackie Eckhardt, Leigh Anne Jones

DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: May 16, 2024

From: Fred Williams, Vice Chancellor, Finance and Facilities

Re: Agenda Item for District Consultation Council Meeting of May 20, 2024

1. AGENDA ITEM NAME

One-time Funding Request

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only		Second Reading	
Review/Discussion		Action	X
First Reading		Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: **15 minutes**

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

Success Advocate Pilot Program Request

At the March 21, 2024, meeting, the Success Advocate Pilot program was brought to DCC for a first reading with the intent to hire success advocates to assist with student enrollment, retention and success. The constituency groups were asked to discuss the proposal with their respective groups and provide feedback.

Scheduled Maintenance Request

In the 2022-23 State budget, \$840.7 million was allocated for scheduled maintenance and instructional equipment, the District's portion ended up being \$19.2 million. As part of the State's budget for 2023-24, \$500 million of the previous scheduled maintenance and instructional materials funds were clawed back by the State, that amounted to \$11.4 million for our District.

In the Governor's May Revise, \$0 dollars were included for deferred maintenance and instruction equipment for the 2024-25 State Budget. At the May 13, 2024 meeting, Council on Budget and Facilities recommended that \$5 million of the District's one-time funds be allocated for scheduled maintenance. Attached are the funding requests.

5. RECOMMENDATION:

It is recommended that DCC approve the one-time funding request for the District-wide Success Advocates Pilot program in the amount of \$2,140,000 and \$5 million for scheduled maintenance to the three campuses.

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:

Council on Budget and Facilities Members and Dr. Olivo

NOTE: Please forward this form by required dates with all backup material to the Chancellor's Office.

North Orange County Community College District
One-time Funding Discussion
DCC
 May 20, 2024

Districtwide	Districtwide
District-wide Success Advocates Pilot	2,500,000
Technology 2023-24 Cost & Change Increases	139,318
Scheduled Maintenance	
Cypress College	2,000,000
Fullerton College	2,000,000
Anaheim Campus	1,000,000
Unallocated	7,127,898
Total	<u><u>\$ 14,767,216</u></u>

Uncommitted Fund Balance	
Unallocated Resources	\$ 14,033,722
PY Apportionment Adjustment	733,494
Total	<u><u>\$ 14,767,216</u></u>

New Request

Anaheim Campus

\$ 100,000	Paint AC classrooms – 1 st Floor
\$ 200,000	Overhaul air handler units and return air fans. Replace existing motors and bearings with new.
\$ 150,000	Overhaul main cooling tower. Replace fill and water nozzles. Overhaul drive differentials.
\$ 70,000	Install power meters at Central Plant.
\$ 25,000	Replace existing purge for Chiller #1 with a Trane Earthwise Purge.
\$ 75,000	Install two additional 10-Inch chilled water valves in the tunnel.
\$ 300,000	Replace automatic doors at 1 st and 2 nd levels
\$ 40,000	Replace Building B AC units (both use R22 refrigerant)
<u>\$ 40,000</u>	Replace Central Plant AC units (both use R22 refrigerant)
\$1,000,000	

Cypress College

Fund #	Activity Code	Description	Project Type	Location	Managing Dept	Status	Original Budget	Revised Budget	Budget Mods	Expended/ Committed to Date	Remaining Budget	Internal Notes
41262	4008	Fire Alarm Replacement	SM	GYM II/BUS	CCP		\$1,785,000	\$1,250,000	(\$535,000)	\$0	\$1,250,000	5/23- reduced to \$1,250,000 due to May Revise
TBD	4008	BR Project #2	BR		CCP		\$929,000	\$429,000	(\$500,000)	\$0	\$429,000	Scope TBD; 10/10 - Mod -\$500,000
41261	4008	Emergency Lockdown Ph II	SM	TBD	M&O		\$800,000	\$400,000	(\$400,000)	\$0	\$400,000	5/23 - reduced to \$400,000 due to May Revise 6/28/23 - clarify phase II, cost, scope 7/25 - DSS complete, FA through renovations, next target HUM 8/29 - Auto Lockout Master Button (Campus Safety) Site Walk with vendor to scope
41264	4008	HVAC Package Unit Replacement	SM	TE II	M&O		\$250,000	\$100,000	(\$150,000)	\$0	\$100,000	5/23 - reduced to \$100,000 due to May Revise 6/28/23 - Summer 2024 7/25 - Material already identified 8/29 - Summer 2024 Target, revisit budget Spring 2024
41265	4008	Electrical Upgrades	SM	BUS	CCP	NEW	\$300,000	\$100,000	(\$200,000)	\$0	\$100,000	Upgrade existing electrical panels and electrical for 3rd flr (court reporting+)
41266	4008	Tennis Court RR Flooring, Fixture, Stall Replacement	BR	Tennis	M&O	Complete	\$400,000	\$80,735	(\$319,265)	\$80,735	\$0	3/9 - reduced due to anticipated state funding reduction 5/23 reduced an additional \$50,000 due to May Revise 6/28/2023 - In-progress, Aug 10, 2023 completion 7/25 - RR starting 8/1 8/29 - Pending auto lock install, completion Sept 15th 10/10 - completed,
41267	4008	Tech Ed III Ground Floor /HVAC Vent	SM	TE III	M&O	NEW	\$110,000	\$110,000	\$0	\$0	\$110,000	7/25 - Winter recess of 23/24 SY 8/29 - Start Dec 15, 2023, Target Jan 20th 10/10 - job walk, developed scope, complete winter recess 02/20/24 Project Complete
41268	4008	Remove/Rebuild/Replace High-Voltage System Breaker	SM		M&O	New	\$120,000	\$120,000	\$0	\$0	\$120,000	
41269	4008	Cafe Maintenance	SM	Cafe	M&O	NEW	\$60,000	\$60,000	\$0	\$0	\$60,000	Used M&O's existing budget?
45xxx	TBD	Exterior Paint Replacement	SM	SC/LLRC	M&O	NEW	\$360,000	\$360,000	\$0	\$0	\$360,000	02/20/2024 Bidding scope prepared, new funding
45xxx	TBD	Roof Replacement	SM	HUM	M&O	NEW	\$500,000	\$500,000	\$0	\$0	\$500,000	02/20/2024 New funding
45xxx	TBD	Roof Replacement	SM	CCCPLX	M&O	NEW	\$500,000	\$500,000	\$0	\$0	\$500,000	02/20/2024 New funding
45xxx	TBD	Exterior Waterproofing	SM	TEIII	M&O	NEW	\$120,000	\$120,000	\$0	\$0	\$120,000	02/20/2024 New funding
45xxx	TBD	Theater Seating Replacement	SM	THEA	CCP	NEW		\$0	\$0	\$0	\$0	02/20/2024 New funding option; pricing cost
45xxx	TBD	Refinish Floors GYM I	SM	GYM I	M&O	NEW	\$60,000	\$60,000	\$0	\$0	\$60,000	02/20/2024 New funding
45xxx	TBD	Refinish Floors GYM II	SM	GYM II	M&O	NEW	\$60,000	\$60,000	\$0	\$0	\$60,000	02/20/2024 New funding
45xxx	TBD	All Gender Feminine Dispensers	SM	AG RR	CCP	NEW	\$210,000	\$210,000	\$0	\$0	\$210,000	02/20/2024 New funding (\$30,000 each)
45xxx	TBD	TEIII Exterior Restroom Finish Replacement	SM	TEIII	M&O	NEW	\$300,000	\$300,000	\$0	\$0	\$300,000	02/20/2024 New funding
45xxx	TBD	Auto Collision Flooring Refinishing and Wall Painting	SM	TE I	M&O	NEW	\$300,000	\$300,000	\$0	\$0	\$300,000	02/20/2024 New funding
							\$7,164,000	\$5,059,735	(\$2,104,265)	\$80,735	\$4,979,000	

\$2,410,000 Additional Funding from District

Fullerton Scheduled Maintenance Projects

Fiscal Yr	Fund Title	Budget Amount	Comments	Notes
23/24	Barrier Removal Project Berkeley Center	\$ 625,000.00	ADA Path of Travel Modifications 3000 and 3100 Buildings	
23/24	1246 Faculty Office HVAC	\$ 130,000.00	Remove and Replace HVAC Unit	Unit failing
23/24	700 Building Hot Water Tank	\$ 130,000.00	Remove and Replace hot water tank	Water tank leaks, patched several times
23/24	1000 Building South Wall Waterproofing	\$ 55,000.00	Crack seal entire South wall of building. Severe water intrusion.	
23/24	1000 Building Elevator Deck Waterproofing	\$ 28,950.00	Apply waterproofing membrane to elevator deck.	
23/24	Lot 5 Parking Lot Lights	\$ 34,419.00	Remove and Replace Parking Lot Lights	
23/24	1000 Building South Wall Crack Seal Painting	\$ 30,745.50	Paint crack sealing on South wall of 1000 Building	Paint south wall after crack repairs to stop water intrusion
23/24	700 Building Evap. Cooler Replacement	\$ 56,440.00	Remove and Replace 5 Evaporative Coolers in the 700 Building	
23/24	1200 Building Flooring Replacement	\$ 52,996.00	Remove tile flooring from locker room. Flooring damaged, trip hazard	Remove tile, finish floor
23/24	Lot 8 and A Parking Lot Lights	\$ 19,000.00	Remove and Replace Parking Lot Lights in Lot 8 and A	
23/24	1700 Building Flooring Replacement	\$ 51,307.28	Remove tile flooring from locker room. Flooring damaged, trip hazard	Remove tile, finish floor
Total		\$ 1,213,857.78		

24/25	Berkely Center Paving Repairs	\$ 250,000.00	Remove and replace paving at lower lot	Parking lot needs rehabilitation
24/25	Electrical Repairs - Campus Wide	\$ 120,000.00	Electrical Preventive Maintenance Inspections and Repairs	Ongoing electrical switchgear inspections and repair
24/25	Barrier Removal Project 2	\$ 800,000.00	1000, 1200 and 400 South Buildings exterior pathways	Replace non-compliant exterior pathway sections
24/25	Boiler Decentralization 700 and 800	\$ 765,000.00	Install stand alone boilers in 700 and 800	Partial elimination of stand alone multi-building boiler
24/25	1200 and 2000 Building Roofs	\$ 700,000.00	Re-roof 1200 and 2000 building Roofs	Recoat existing roofs with emulsion roofing system
24/25	1000 Building Elevator Repair	\$ 200,000.00	1000 Building Elevator Renovation	
24/25	1200 Building Structural Repair	\$ 250,000.00	Repair tilt up structural beam South wall of South gym	Cost estimated based on previous, actual TBD
24/25	Carpet Replacement Campus Wide	\$ 100,000.00	Remove and replace worn and damaged carpet across the campus.	
24/25	200 Building BDF HVAC Upgrade	\$ 130,000.00	Install supplemental cooling in BDF to accommodate additional heat load from network refresh.	
24/25	1000 Building Fancoil Replacement	\$ 250,000.00	Remove and Replace three fancoil units	Remove and Replace three fancoil units
24/25	Lighting Replacement Project 200 and 400 bui	\$ 280,000.00	Change to 200 and 400 building lighting retrofit	Change problem fixtures to LED fixtures
Total		\$ 4,145,000.00		

DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: May 15, 2024

From: Cherry Li-Bugg, Vice Chancellor, EST
 Gabrielle Stanco, District Director, Research, Planning and Data Management

Re: Agenda Item for District Consultation Council Meeting of May 20, 2024

1. AGENDA ITEM NAME

2022-2026 Districtwide Strategic Plan

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only	<input type="checkbox"/>	Second Reading	<input type="checkbox"/>
Review/Discussion	<input type="checkbox"/>	Action	<input checked="" type="checkbox"/>
First Reading	<input type="checkbox"/>	Consent Agenda Item	<input type="checkbox"/>

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION:

25 minutes

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

In spring 2022, DCC authorized the formation of a Districtwide Workgroup (Design Team) to develop the *2022-2026 Districtwide Strategic Plan*. The Design Team met and worked to develop the *Strategic Plan* using a strategic compass approach in spring 2023. The strategic compass approach shifts the focus from rigid planning to flexible thinking and adaptation guided by a collective set of values, beliefs, and sense of purpose. The resulting *2022-2026 Districtwide Strategic Plan* represents the collective effort of a collaborative group of stakeholders from across the District and provides a framework for implementing, evaluating, and achieving the District Strategic Directions, which guide NOCCCD's districtwide initiatives.

The Vice Chancellor of Educational Services and Technology also hosted a districtwide Feedback Forum in May 2024 to get input and recommendations on the draft *2022-2026 Districtwide Strategic Plan*. The document is now coming to DCC for final review and approval before being submitted to the Board of Trustees for review and approval.

5. RECOMMENDATION:

It is recommended that DCC review and approve the *2022-2026 Districtwide Strategic Plan* developed by the Districtwide Design Team, a Workgroup of the DCC.

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:

- Dr. Matt Coleman, Executive Director of Inflexion
- Districtwide Workgroup (Design Team)
- NOCCCD Feedback Forum participants

NOTE: Please forward this form by required dates with all backup material to the Chancellor's Office.

strategic compass

A contemporary approach to strategy development that shifts focus from rigid planning to flexible thinking and adaptation guided by a collective set of values, beliefs, and sense of purpose.

Intentional Alignment with Identity and Purpose: Application of the belief that shared values, beliefs, and purpose should guide strategic efforts.

Continuous Adaptation and Learning: Recognizing the dynamic nature of the environment, the organization commits to continuous adaptation and learning. It embraces agile thinking, scenario planning, and feedback mechanisms to adjust its course and stay responsive to evolving challenges and opportunities.

Incorporates Leading Measures of Inputs and Processes: The ability to be flexible and to be able to adapt within a year is created by using leading measures of the inputs and processes necessary to achieve a specific goal and realize the intended outcome.

our purpose

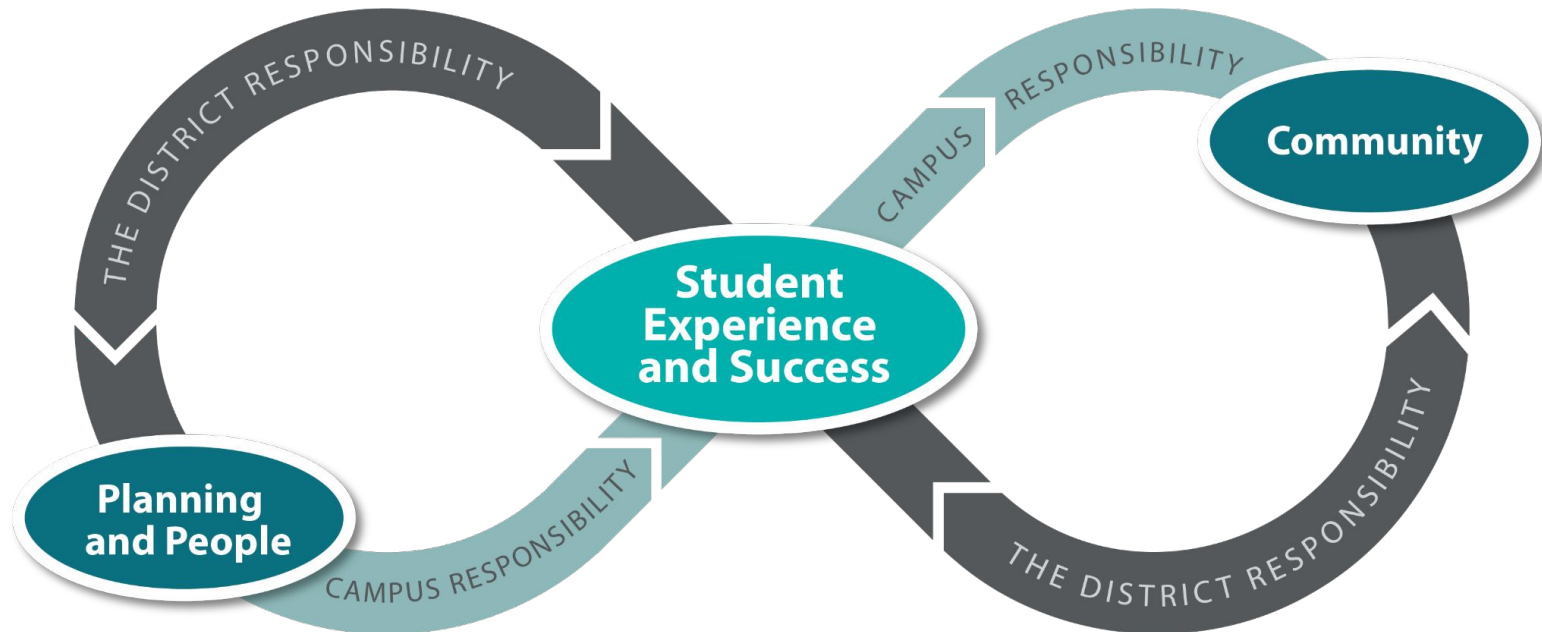
To **uplift** individuals and communities through education, a vehicle for social mobility.

We are passionate about **empowering** students, families and communities and understand the transformative power of education to help individuals engage with their communities in a socially responsive way.

Connection is at the heart of what we do and we strive to connect with our students and colleagues in purposeful and equitable ways, knowing these efforts contribute to our institutions missions and goals.

Building a Strategic Compass

The primary responsibility of NOCCCD is to support Cypress College, Fullerton College, and NOCE in achieving their site-specific strategic plans while supporting all three sites and the district towards addressing the strategic initiatives outlined in the 2021-30 Educational and Facilities Master Plan (EFMP) and the 2023 EFMP Refresh. The visual illustrates the desired relationship between the district and sites, including three categories of strategic initiatives: Student Experience and Success, Planning and People, and Community.



NOCCCD District-wide Goals	Input Measures <i>Prioritize and Support Innovation</i>	Process Measures	Outcomes
<p>Student Experience and Success Support equitable outcomes and achievement through care, compassion, and connection in order to:</p> <ul style="list-style-type: none"> (a) enhance the student experience through DEIAA approaches (b) develop collaborative, autonomous learners (c) strengthen student support services (d) provide clear pathways to completion (e) use technology to offer flexible learning options <p>Community Facilitate inclusive partnerships, expand access to programs and services, encourage collaboration, and prioritize DEIAA supporting:</p> <ul style="list-style-type: none"> • academic and career goals, • basic needs, • success through seamless pathways within/beyond our institutions. <p>Planning and People Promote resource stewardship, employee development, inclusive decision making, and campus accessibility/sustainability in order to:</p> <ul style="list-style-type: none"> (a) foster a positive experience/support employee development (b) strengthen participatory governance with a DEIAA emphasis (c) improve campus physical space to enhance student and employee well-being (d) align resources through integrated planning 	<ul style="list-style-type: none"> (a) DEIAA approaches implemented (curricular audit, prof learning, process reviews) (b) enhanced instructional approaches (c) evaluate, enhance, and expand services supporting the unique needs of students (d) Ed plan development (e) tech infrastructure to support flexibility and innovation <ul style="list-style-type: none"> (a) strengthen and expand partnerships (businesses/ community) (b) create the space and support for cross-collaboration (internal and external) (c) DEIAA focus across all partnerships and collaborations <ul style="list-style-type: none"> a) support prof learning, engagement, and community building (connection) (b) create opportunities for better communication & shared leadership; include employee voice in decisions (c) facility improvement and sustainability projects (d) align resources to goals and support innovation. 	<ul style="list-style-type: none"> • belonging/connection/engagement • measures of aspiration/hope/goal* • use of student services and measure of needs being met. • measures of “on-track” to completion • <i>disaggregate measures (range of groups)</i> <ul style="list-style-type: none"> • Increased matriculation from high school pathway programs/business, etc. • cross-collaboration in action (internal - opportunity to participate) • belonging, connection, and engagement • diverse needs being met • prof learning application (6 weeks later) <ul style="list-style-type: none"> • employee satisfaction measures • diverse (lived experience) participants • improved communication • increased and/or enhanced use of sustainable physical space and tech. • resources aligned to goals, innovation to meet unique needs (campus resource requests tied to plans.) • prof learning application (6 weeks later) 	<p>Course Retention Course Completion Fall-to-Fall Persistence Degree/Certificate Completion Transfers/Transfer Degree <i>Disaggregate Measures (range of groups)</i></p> <p>Attendance Course Completion Persistence Pathway Completion,</p> <p>Climate Survey (Employee)</p> <p>Climate Survey (Employee) Employee Exit Interviews</p> <p>Employee / Student Well-being</p> <p>Goal Achievement through fiscal stewardship</p>

Measurement Plan

First Semester (November 15)

Student Experience Survey

- belonging, connection, engagement
- needs met based on service utilization
- diverse needs being met (community partners)

Matriculation Data

- high school students via pathways
- internships

Service Utilization #s

Employee Experience Survey

- belonging, connection, engagement
- access to opportunity / actual participation
- professional learning application

Collaboration

- diversity of participants

Second Semester (April 1)

Student Experience Interviews

- belonging, connection, engagement
- needs met based on service utilization
- diverse needs being met (partners)

On-Track Data from 1st Semester

- DegreeWorks % to complete
- % Student Ed Plans
- Flexible course modalities

Service Utilization #s

Employee Experience Interviews

- belonging, connection, engagement
- access to opportunity / actual participation
- professional learning application

Collaboration

- diversity of participants
- communication strong/improved

End of Year (July 1)

Course Retention

Course Completion

Fall-to-Fall Persistence

Within Year Persistence

Degree/Certificate Completion

Pathway Completion

Climate Survey (employees)

Employee Exit Interviews

Collaboration

- employee voice evident in key decisions.

DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: May 16, 2024

From: Byron D. Clift Breland, Chancellor

Re: Agenda Item for District Consultation Council Meeting of May 20, 2024

1. AGENDA ITEM NAME

Revised AP 5020, Nonresident Tuition and Revised AP 5030, Fees

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only		Second Reading	
Review/Discussion		Action	X
First Reading	X	Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: **15 minutes**

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

AP 5020, Fees and AP 5030, Nonresident Tuition were revised by DCC in February 2024 to specify the conditions under which the District would drop nonresident students and international students for nonpayment of tuition and fees. Subsequent to the approval of the revisions, concern was expressed by Fullerton College Faculty Senate regarding the impact on ESL students (AP 5030), implementation of the new procedures (AP 5030), and concern of the lack of a payment plan option or international students (AP 5020 and AP 5030).

5. RECOMMENDATION:

It is recommended that DCC consider revising AP 5020 and AP 5030, and upon DCC consensus, adopt any revisions.

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:

AP 5020 Nonresident Tuition

Reference:

**Education Code Sections 68075.65, 68130.5, and 76140 et seq.
Title 5 Section 54045.5**

- 1.0 **Non-Resident Tuition:** Students who are not residents of California for one year prior to the first day of the term will be charged Nonresident Tuition at the Board-approved rate per semester unit. Nonresident students must pay Nonresident Tuition in addition to the California Community College Enrollment Fees. Students who believe they should be reclassified as a resident student have the responsibility to change their classification in the Admissions and Records Office prior to registration.
- 1.1 Nonresident special part-time students shall be exempt from the requirement to pay nonresident tuition for community college credit courses.
- 1.1.1 The term “special part-time student” refers to students who have been recommended by the principal of the pupil’s school and have parental permission to attend a community college during any session or term and who enroll in 11.99 or fewer units per semester. The exemption does not apply to special full-time students.
- 1.2 A nonresident student who is a U.S. citizen and resides in a foreign country shall be exempt from nonresident tuition if the student meets all of the following requirements.
- 1.2.1 Demonstrates a financial need for the exemption.
- 1.2.2 Has a parent or guardian who has been deported or was permitted to depart voluntarily under the federal Immigration and Nationality Act.
- 1.2.3 Moved abroad as a result of the deportation or voluntary departure.
- 1.2.4 Lived in California immediately before moving abroad.
- 1.2.5 Attended a public or private secondary school in California for three or more years.
- 1.2.6 Upon enrollment, will be in his or her first academic year as a matriculated student in California public higher education.
- 1.2.7 Will be living in California and will file an affidavit with the community college stating that he or she intends to establish residency in California as soon as possible.
- 1.2.8 Documentation shall be provided by the student as required by statute as specified in Education Code Section 76140(a)(5).
- 2.0 **Nonresident Capital Outlay Fee:** Nonresident students who are both citizens and residents of a foreign country will be charged a Nonresident Capital Outlay Fee, in addition to the Nonresident Tuition and the California Community College Enrollment Fee, unless exempt per BP 5020.

AP 5020 Nonresident Tuition

- 3.0 **Military Resident Exemption:** Nonresident U.S. military personnel on active duty in California (except those assigned for educational purposes to state-supported institutions of higher education) are granted a waiver of Nonresident Tuition until they are discharged from their military service. Their dependents are granted a waiver for a period of one year from the date they enter California. Upon expiration of the waiver, evidence must be provided as to the date the student surrendered his/her out-of-state residence to become a resident of California. The student will be classified as a nonresident and charged Nonresident Tuition until one year has elapsed since the out-of-state residence was surrendered.
- 4.0 **Nonresident Minor High School Student Exemption:** High school/pre-high school students admitted on a part-time basis on the recommendation of their principal are exempt from paying Nonresident Tuition when taking a class for high school credit. Nonresident special part-time students, who have been recommended by the principal of the pupil's school and have parental permission to attend a community college during any session or term and who enroll in 11.99 or fewer units per semester, shall be exempt from the requirement to pay nonresident tuition for community college credit courses.
- 5.0 **High School Graduate Exemption:** Students without lawful immigration status who attended high school in California for three or more years and graduated from a California high school or attained the equivalent are exempt from non-resident tuition. Students without lawful immigration status must file an affidavit stating that the student has filed an application to legalize their immigration status, or will do so as soon as possible. Nonimmigrant alien students are not eligible for exemption.
- 6.0 **Foreign Students:** Citizens and residents of a foreign country shall be charged a Board-approved tuition and a Capital Outlay Fee. Foreign students may be exempt from the nonresident tuition and/or the Capital Outlay Fee if they meet the criteria in BP5020, Section 4.0. Nonresident tuition and Capital Outlay Fees are paid in addition to the enrollment fee paid by all students. If the students believe they should be reclassified as a resident student, it is their responsibility to change their classification in the Admissions and Records Office prior to registration.
- 7.0 **September 11, 2001 Exemption:** If an individual who was killed in the terrorist attacks on the World Trade Center in New York City, the Pentagon in Washington, D.C., or the crash of United Airlines Flight 93 was a resident of California on September 11, 2001, or if their dependent was a resident on that date and if they meet the financial need requirement for the Cal Grant A Program, the dependents of this individual may be exempt from non-resident tuition. If the dependent is a spouse, the exemption applies until January 1, 2013. If the dependent is a child, the exemption applies until the person reaches the age of 30.
- 8.0 **College and Career Access Pathways Special Part-time Student Exemption:** High school students, other than a nonimmigrant alien under 8 U.S. Code Section 1101(15)(a), participating in a College and Career Access Pathways (CCAP) partnership program and enrolled in no more than 15 units per term are exempt from nonresident tuition.
- 9.0 **English as a Second Language Student Exemption:** A nonresident student who enrolls in a credit English as a Second Language course at the District and who is any of the following:

AP 5020 Nonresident Tuition

- 9.1 A recent immigrant, as defined in 8 U.S. Code Section 1101(a)(15);
- 9.2 A recent refugee, as defined in 8 U.S. Code Section 1101(a)(42); or
- 9.3 A person who has been granted asylum by the United States, as defined in 8 U.S. Code Section 1158.

This exemption applies only to individuals who, upon entering the United States, settled in California and who have resided in California for less than one year, and applies only to the tuition fee for credit ESL courses.

- 10.0 **Payment:** Tuition must be paid in full within 72 hours of registering.
 - 10.1 For nonresident students excluding international students, tuition must be paid in full within 72 hours of registering. Failure to do so will result in the students being dropped from all registered classes unless the student enrolls and actively participates in the payment plans offered by the District.
 - 10.2 For international students, tuition must be paid in full within 72 hours of registering. Failure to do so will result in the students being dropped from all registered classes.
- 11.0 **Refunds:** The same refund guidelines apply as those for other registration fees. (Refer to AP 5030, Fees, Sections 4.4, 4.5, and 4.8.).

See Board Policy 5020, Nonresident Tuition and Administrative Procedure 5030, Fees.

Date of Adoption: June 14, 2005

Date of Last Revision: February 26, 2024 District Consultation Council
September 25, 2017 District Consultation Council
June 23, 2014 District Consultation Council

AP 5030 Fees

Reference:

Education Code Sections 66025.3, 70902 subdivision (b)(9), 76300, and 76300.5;
Title 5 Sections 51012, 58520, and 58629;
California Community Colleges Chancellor's Office (CCCCO) Student Fee Handbook;
ACCJC Accreditation Standard I.C.6;
WASC/ACS Criterion 2, Indicator 2.4

1.0 Required Fees:

- 1.1 Enrollment (Education Code Sections 76300 and 76300.5; Title 5 Sections 58500 and 58509)
- 1.2 Baccalaureate degree pilot program fees (Title 5 Section 58520)
- 1.3 Non-resident tuition with these permissive exemptions: (Education Code Sections 76140 and 76140.5)
 - 1.3.1 All nonresident students enrolling for 6 or fewer units; or
 - 1.3.2 A student who is a citizen and resident of a foreign country who demonstrates financial need and this required exemption (Education Code Section 68130.5);
 - 1.3.3 All students, other than nonimmigrant aliens under 8 U.S. Code Section 1101 subdivision (a)(15), who meet the following requirements:
 - 1.3.3.1 high school attendance in California for three or more years;
 - 1.3.3.2 graduation from a California high school or attainment of the equivalent thereof;
 - 1.3.3.3 registration or enrollment in a course offered for any term commencing on or after January 1, 2002;
 - 1.3.3.4 completion of a questionnaire form prescribed by the California Community Colleges Chancellor's Office verifying eligibility for this nonresident tuition exemption; and
 - 1.3.3.5 in the case of a student without lawful immigration status, the filing of an affidavit that the student has filed an application to legalize their immigration status, or will file an application as soon as they are eligible to do so.
- 1.4 Student representation (Education Code Section 76060.5; Title 5 Section 54805)

2.0 Fees Authorized by Law:

- 2.1 Non-District physical education facilities (Education Code Section 76395)

North Orange County Community College District
Administrative Procedure
Chapter 5
Student Services

AP 5030 Fees

- 2.2 Noncredit courses (Education Code Section 76385)
- 2.3 Community services courses (Education Code Section 78300)
- 2.4 Auditing of courses (Education Code Section 76370)
- 2.5 Instructional materials (Education Code Sections 73365, 81457, and 81458; Title 5 Sections 59400-59408)
- 2.6 Athletic insurance (Education Code Section 70902 subdivision (b)(9))
- 2.7 Health (Education Code Section 76355)
- 2.8 Parking (Education Code Section 76360)
- 2.9 Transportation (Education Code Sections 76361 and 82305.6)
- 2.10 Student activities (California Community Colleges Chancellor's Office [CCCCO] Student Fee Handbook)
- 2.11 Student center (Education Code Section 76375; Title 5 Section 58510)
- 2.12 Copies of student records (Education Code Section 76223)
- 2.13 Dormitory (Education Code Section 81670)
- 2.14 Child care (Education Code Section 79121 et seq., 66060)
- 2.15 Application processing fee for nonresidents who are both citizens and residents of a foreign country. The fee shall be the actual cost of processing the application and other documentation required by the federal government, not to exceed one hundred dollars (\$100). (Education Code Section 76142)
- 2.16 Nonresident capital outlay fee (Education Code Section 76141)
- 2.17 Credit for prior learning (Education Code Section 76300; Title 5 Section 55050)
- 2.18 Use of facilities financed by revenue bonds (Education Code Section 81901(b)(3))
- 2.19 Refund processing (Title 5 Section 58508)
- 2.20 Telephone registration (Education Code Section 70902 subdivision (a))
- 2.21 Physical fitness test (Education Code Section 70902 subdivision (b)(9))
- 2.22 Cross-Enrollment with the California State University (CSU) or the University of California (UC) (Education Code Section 66753)
- 2.23 Instructional Tape lease/Deposit (Education Code Section 70902 subdivision (b)(9))

North Orange County Community College District
Administrative Procedure
Chapter 5
Student Services

AP 5030 Fees

- 2.24 Credit Card Use (Education Code Section 70902 subdivision (b)(9))
- 2.25 International Student Medical Insurance (Education Code Section 70902 subdivision (b)(9))

3.0 Prohibited Fees:

- 3.1 Late application (CCCCO Student Fee Handbook)
- 3.2 Add/Drop (CCCCO Student Fee Handbook)
- 3.3 Mandatory student activities (CCCCO Student Fee Handbook)
- 3.4 Student identification cards (CCCCO Student Fee Handbook)
- 3.5 Fees charged through student body organizations (CCCCO Student Fee Handbook)
- 3.6 Nonresident application (CCCCO Student Fee Handbook)
- 3.7 For dependents of certain veterans (Education Code Section 66025.3)
- 3.8 For dependents of certain victims of the September 11, 2001, terrorist attacks (CCCCO Student Fee Handbook)
- 3.9 For certain recipients of the Medal of Honor and certain children of the recipients of the Medal of Honor (Education Code Section 66025.3)
- 3.10 For surviving spouses and children of a firefighter employed by the federal government whose duty assignment involved performance of firefighting services in California (Education Code Section 68120)
- 3.11 For students who have been exonerated of a crime through writ of habeas corpus or pardon that meet certain conditions (Education Code Section 69000)
- 3.12 Required or funded services (CCCCO Student Fee Handbook)
- 3.13 Refundable deposits (CCCCO Student Fee Handbook)
- 3.14 Distance education (other than the statutorily authorized enrollment fee) (CCCCO Student Fee Handbook)
- 3.15 Mandatory mailings (CCCCO Student Fee Handbook)
- 3.16 Mandatory fee for use of practice rooms (CCCCO Student Fee Handbook)
- 3.17 Apprenticeship courses (Education Code Section 76350)
- 3.18 Technology fee (CCCCO Student Fee Handbook)

North Orange County Community College District
Administrative Procedure
Chapter 5
Student Services

AP 5030 Fees

- 3.19 Late payment fee (Title 5 Sections 58502 and 59410)
- 3.20 Nursing/healing arts student liability insurance (Title 5 Sections 55234)
- 3.21 Cleaning fees (CCCCO Student Fee Handbook)
- 3.22 Breakage fees (CCCCO Student Fee Handbook)
- 3.23 Test proctoring fees (CCCCO Student Fee Handbook)

4.0 Collection and Refund of Registration Fees:

- 4.1 Collection: All registration fees must be paid in full within seven (7) calendar days of registering. Acceptable forms of payment are: cash, check, money order, MasterCard or VISA.
 - 4.1.1 Service charge will be added to the amount of all checks returned by the bank for non-sufficient funds or stop payments. Enrollment at the colleges, as well as credit, may be affected if this debt is not paid.
 - 4.1.2 A payment plan option may be offered to students who have financial hardship in paying their outstanding obligations to the District.
 - 4.1.3 For nonresident students excluding international students, tuition must be paid in full within 72 hours of registering. Failure to do so will result in the students being dropped from all registered classes unless the student enrolls and actively participates in the payment plans offered by the District.
 - 4.1.4 For international students, tuition must be paid in full within 72 hours of registering. Failure to do so will result in the students being dropped from all registered classes.
- 4.2 Failure to Pay Financial Obligations: The District shall withhold diplomas. In addition, the student will not be allowed to enroll in any additional or future classes until all outstanding financial obligations to the District are paid in full. Any item or items withheld shall be released when the student satisfactorily meets the financial obligation. (Education Code Section 72237)
 - 4.2.1 Any student who fails to pay their financial obligations will be sent to collections either through COTOP (Chancellors Office Tax Offset Program) or other entities to collect any remaining balance.
- 4.3 Collection when Legislature Changes Fees Following Registration: When, by an act of the Legislature, the registration fees are increased during a semester in which a student has already registered and paid fees in full, the student will be informed of the fee increase. The student will be allowed to continue enrollment for the semester currently in progress, but will not be allowed to enroll in additional or future classes until payment for the fee increase is made in full.

North Orange County Community College District
Administrative Procedure
Chapter 5
Student Services

AP 5030 Fees

- 4.4 Refund Policy: Registration fees are refundable when a student withdraws from class(es) if the student withdraws from class(es) by the 10% point of the length of the course for summer, intersession, and short-term courses, or by the end of the second week for full-term fall/spring semester classes. The campus I.D. card fee will not be refunded and a processing fee will be deducted from the refund.
- 4.4.1 All summer intersession refunds will be processed after the second week of the summer session. For fall or spring semester periods all refunds will be processed the 4th week of the semester. Winter intersession refunds will be processed at the same time as spring semester refunds.
- 4.4.2 All refunds will be in the form of a check regardless of how the fees were paid.
- 4.4.3 Refunds must be requested during the semester of attendance. If a student withdraws from classes, a processing fee will be deducted from the refund.
- 4.5 Refund Deadlines for Enrollment, Health and Nonresident Tuition Fees:
- 4.5.1 Summer/Winter Intersession Classes: Refundable through the 10% date of the length of the class.
- 4.5.2 Fall/Spring Semester Classes: Refundable through the end of the second week of class.
- 4.6 Refunds for Campus ID Card: Refundable through the 10% date of the length of the class for intersession or end of the second week of class for fall/spring semester, as long as the card has not been produced and non-refundable if the card has been produced.
- 4.7 Parking: Refundable through the 10% date of the length of the class for intersession/short-term classes or end of the second week of the term for fall/spring full-term classes (only with complete withdrawal and when the permit is returned).
- 4.8 Refunds as a Result of Registration Adjustments: Refunds due to changes in the college's educational offerings, or fees collected in error will be refunded to the student in full and the refund processing fee will be waived.
- 5.0 **Collection of Fees for Service or Other Fees**:
- 5.1 Transcript and Student Status Fees: For transcript requests (first two copies free) and verification of student status fees are payable at the Admissions and Records Office. (A photo ID is required.)
- 5.2 Non-District Physical Education Facilities Fee: Fees for non-District physical education facilities are paid by the student directly to the facility being used.
- 6.0 **Exemptions**: Students will be notified of the availability of exemptions from certain mandatory and authorized fees.

North Orange County Community College District
Administrative Procedure
Chapter 5
Student Services

AP 5030 Fees

7.0 **Waiver of Fees:** The District may waive enrollment fees which were not collected in a previous session where the enrollment fees were not collected as a result of the District's error in awarding a Board of Governors Fee Waiver to an ineligible student and not through the fault of the student, and to collect the enrollment fee would cause the student undue hardship.

See Board Policy 5030, Fees; Board Policy 5031, Instructional Materials; and Administrative Procedure 5031, Instructional Materials.

Date of Adoption: September 26, 2005

Date of Last Revision: February 26, 2024 District Consultation Council
May 22, 2023 District Consultation Council
September 26, 2016 District Consultation Council
April 22, 2015
August 27, 2012 District Consultation Council
January 22, 2007

DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: May 15, 2024

From: Byron D. Clift Breland, Chancellor

Re: Agenda Item for District Consultation Council Meeting of May 20, 2024

1. **Program Discontinuance Workgroup Composition (BP/AP 4021)**

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only		Second Reading	
Review/Discussion	X	Action	
First Reading		Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: **10 minutes**

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

At the May 23, 2023 DCC meeting, a proposal was presented to suspend the District program discontinuance policy pending revisions of BP/AP 4021 due to concerns about how the process is invoked/interpreted, and the need for more faculty representation for the special review committee that requires a comprehensive look from a United Faculty perspective. Chancellor Clift Breland agreed to form a review committee to update the policies, but noted the need to respect the current policy.

After discussion at several DCC meetings, it was determined at the February 26, 2024 DCC meeting that a workgroup would be formed with representatives from each site location representing multiple constituency groups. At this time, the following participants have been identified:

Cypress College

- Kathleen McAlister (Academic Senate)
- Jill Bauer (Program Review Chair)
- Joyce Peacock (Curriculum Chair)
- Bryan Ventura (OIR Director)

Fullerton College

- Jeanette Rodriguez (Faculty Senate)
- Mary Bogan and/or Bridget Kominek (Program Review Chairs)
- John Ison (Curriculum Chair)
- Daniel Berumen (OIR Director)

United Faculty – Appointment pending

5. RECOMMENDATION:

It is recommended that DCC discuss the status of the Program Discontinuance Workgroup Composition

NOTE: Please forward this form by required dates with all backup material to the Chancellor's Office.

DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: May 16, 2024

From: Cherry Li-Bugg, Vice Chancellor, EST
 Gabrielle Stanco, District Director, Research, Planning and Data Management

Re: Agenda Item for District Consultation Council Meeting of May 20, 2024

1. AGENDA ITEM NAME

NOCCCD Winter Term 2024 Enrollment and Course Success Rates Report

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only	<input checked="" type="checkbox"/>	Second Reading	<input type="checkbox"/>
Review/Discussion	<input type="checkbox"/>	Action	<input type="checkbox"/>
First Reading	<input type="checkbox"/>	Consent Agenda Item	<input type="checkbox"/>

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: **10 minutes**

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

In the 2023-2024 academic year, NOCCCD offered a winter term/intersession for students with asynchronous course offerings. The District has partnered with researchers in the UCLA Department of Statistics and Data Science to help examine the impact of the online winter term on student enrollment and success. (Research questions are listed below.)

As a first step in understanding the winter term data, an overview report has been prepared with descriptive statistics of student enrollment, demographics, and course success rates, including some general comparisons with fall 2023 student data.

A second report will also be prepared by early fall with a more advanced statistical analysis of winter outcomes, using causal inference methods and statistically controlling for student demographics and characteristic variables using a quasi-experimental design.

The initial descriptive report is being shared with DCC for information.

Research Questions:

- 1. What are the similarities and differences between the composition of students enrolled in an online winter term at a community college and students enrolled during different terms of the same academic year (fall, spring, summer)?**
- 2. What are the similarities and differences between the composition of students enrolled in the academic year with a winter term and in academic years without a winter term?**
- 3. What is the effect of a personalized text message campaign on enrollment of an online winter term?**
- 4. What is the effect of enrolling in an online winter term on various academic outcomes?**

NOTE: Please forward this form by required dates with all backup material to the Chancellor's Office.

5. RECOMMENDATION:

It is recommended that DCC receive the *NOCCCD Winter Term 2024 Enrollment and Course Success Rates* report as information.

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:

- Davis Vo, Graduate Student Researcher, University of California, Los Angeles
- Dr. Chad Hazlett, Professor of Political Science & Professor of Statistics, University of California, Los Angeles

NOCCCD Winter Term 2024 Enrollment and Course Success Rates

May 2024

Introduction and Methodology

During the 2023-24 academic year, North Orange County Community College District (NOCCCD) offered a winter term/intersession for students with asynchronous 4-week course offerings. This report aims to provide insight on 2 broad research questions:

1. What is the general demographic composition of students who were enrolled in the winter 2024 term?
 - a. To what extent are there demographic differences in the students who are enrolled in the winter 2024 term compared to fall 2023 term?
2. What were the course success rates of students who were enrolled in the winter 2024 term?
 - a. To what extent are there demographic differences in students' course success rates in the winter 2024 term compared to the fall 2023 term?

The following report compares the unduplicated headcount (hereafter “enrollment”) and the course success rates in the fall 2023 term vs. winter 2024 term to generate insights into enrollment and success rates that may be unique to the winter term. The data are presented at the college level: districtwide (Cypress + Fullerton), Cypress, and Fullerton. The data are also disaggregated by various subgroups, including gender, race/ethnicity, age, student type, etc.

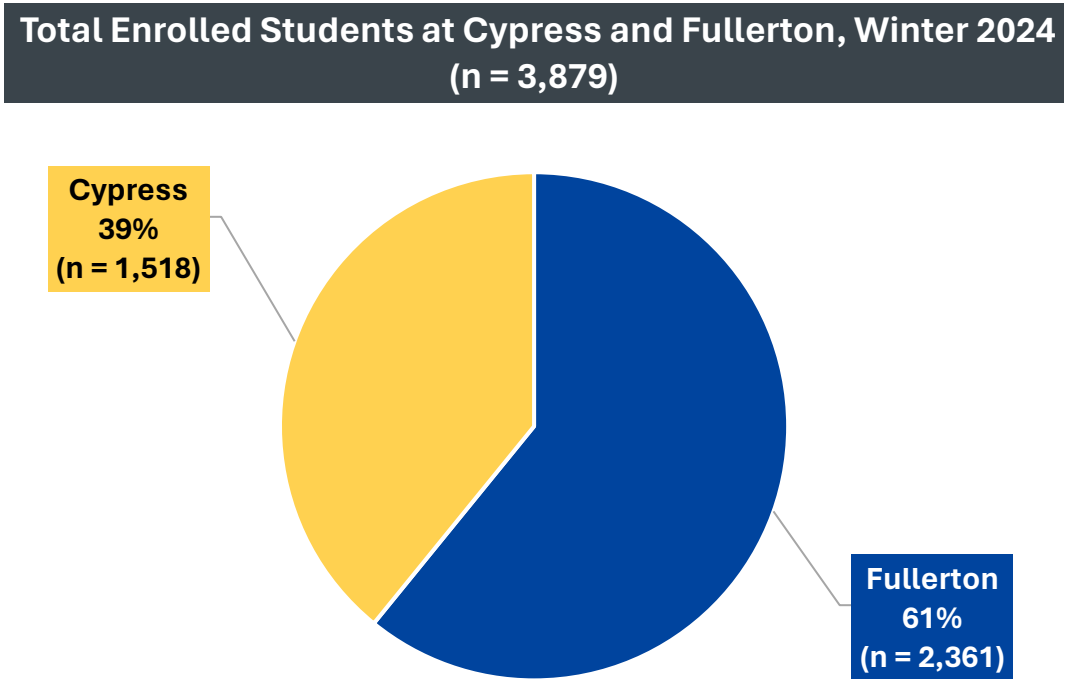
Data Highlights

- 3,879 students were enrolled during winter 2024 across the District.
- The majority of winter 2024 students were female, 24 years old or younger, and continuing from a prior term.
- Latina/e/o/x students made up the largest racial/ethnic group of winter term students, followed by Asian, two or more races, and White students (with some differences by college).
- Relative to the fall term, winter enrollment had larger proportions of students who had a higher college GPA, were more likely to be BOG/CCPG or Pell Grant recipients, had more credit units earned, had an education goal/program of study related to transfer, and were female.
- The winter 2024 average success rate was 80%, which is 11 points higher than the average fall 2023 rate of 69%.
- Male, Black/African American, less than 24 years old, first time, and transfer students experienced notably higher course success during the winter term compared to the fall term.

Unduplicated Student Enrollment: Fall 2023 vs. Winter 2024

As displayed in Figure 1, there were 3,879 students (unduplicated headcount) that were enrolled during winter 2024 at both Cypress and Fullerton College. At Cypress College, there were 1,518 students enrolled and this represents 39% of total winter 2024 term student enrollments in the district. At Fullerton College, there were 2,361 students enrolled, representing 61% of all students enrolled during the winter term.

Figure 1.



Enrollment Disaggregated by Student Demographics

Enrollment Disaggregated by Student Demographics, Winter 2024

Table 1 displays the composition of students enrolled in the winter 2024 term, disaggregated by gender, race/ethnicity, age groups, and student type. In general, the composition of students enrolled at Cypress and Fullerton College during the winter term is relatively similar, with some exceptions. At both Cypress and Fullerton College, the majority of winter 2024 students were female (60% and 55%, respectively), 24 years old or younger (75%), and continuing from a prior term (50%-56%). Latina/e/o/x students also made up the largest racial/ethnic group of winter term students, followed by Asian, two or more races, and White students (with some differences by college).

Table 1.

UNDUPLICATED ENROLLMENT	TOTAL		CYPRESS COLLEGE		FULLERTON COLLEGE	
	Winter 2024		Winter 2024		Winter 2024	
STUDENT SUBGROUP	#	%	N	%	#	%
GENDER						
<i>Female</i>	2,202	57%	912	60%	1,290	55%
<i>Male</i>	1,470	38%	534	35%	936	40%
<i>Non-Binary</i>	207	5%	72	5%	135	6%
RACE/ETHNICITY						
<i>Asian</i>	585	15%	292	19%	293	12%
<i>Black/African American</i>	143	4%	57	4%	86	4%
<i>Latina/e/o/x or Hispanic</i>	2,112	54%	744	49%	1,368	58%
<i>White</i>	517	13%	187	12%	330	14%
<i>Two or More Races</i>	432	11%	206	14%	226	10%
<i>Not Listed Above</i>	90	2%	32	2%	58	2%
AGE GROUP						
<i>19 or less</i>	1,671	43%	668	44%	1,003	42%
<i>20 to 24</i>	1,249	32%	466	31%	783	33%
<i>25 to 29</i>	415	11%	166	11%	249	11%
<i>30 to 34</i>	221	6%	93	6%	128	5%
<i>35 to 39</i>	131	3%	57	4%	74	3%
<i>40 to 49</i>	135	3%	50	3%	85	4%
<i>50 or older</i>	57	1%	18	1%	39	2%
ENROLLMENT STATUS						
<i>First Time</i>	828	21%	348	23%	480	20%
<i>Continuing</i>	2,072	53%	759	50%	1,313	56%
<i>Transfer (1st Time or Returning)</i>	936	24%	385	25%	551	23%
<i>Not Listed Above</i>	43	1%	26	2%	17	1%
OVERALL AVERAGE	3,879	100%	1,518	100%	2,361	100%

Note 1: Figures may not appear to be exact since numbers were rounded after calculating the percentage point difference from winter 2024 and fall 2023.

Note 2: To maintain confidentiality, instances of subgroups whose n-size is less than 10 have been combined into a "Not Listed Above" category.

Enrollment Disaggregated by Student Demographics, Fall 2023 vs. Winter 2024

Table 2 presents proportional differences in enrollment between fall 2023 and winter 2024. Generally, the proportion of students enrolled across different characteristics are relatively similar. The exception is with respect to gender and student type. During the winter term, female and transfer students comprise a greater proportion of student enrollments relative to the fall term. For example, female students comprise 57% of districtwide enrollments during winter and 52% during the fall (5% difference).

UNDUPLICATED ENROLLMENT STUDENT SUBGROUP	TOTAL (%)			CYPRESS COLLEGE (%)			FULLERTON COLLEGE (%)		
	Fall 2023	Winter 2024	Diff	Fall 2023	Winter 2024	Diff	Fall 2023	Winter 2024	Diff
GENDER									
Female	52%	57%	5%	55%	60%	5%	50%	55%	5%
Male	42%	38%	-4%	40%	35%	-5%	43%	40%	-4%
Non-Binary	6%	5%	0%	4%	5%	0%	7%	6%	-1%
RACE/ETHNICITY									
Asian	14%	15%	1%	18%	19%	1%	11%	12%	1%
Black/African American	3%	4%	0%	4%	4%	0%	3%	4%	1%
Latina/e/o/x or Hispanic	57%	54%	-3%	53%	49%	-4%	61%	58%	-3%
White	13%	13%	0%	11%	12%	1%	15%	14%	-1%
Two or More Races	10%	11%	1%	12%	14%	2%	8%	10%	1%
Not Listed Above	2%	2%	0%	2%	2%	0%	2%	2%	0%
AGE GROUP									
19 or less	40%	43%	3%	40%	44%	4%	40%	42%	2%
20 to 24	32%	32%	0%	31%	31%	0%	33%	33%	0%
25 to 29	12%	11%	-1%	13%	11%	-2%	12%	11%	-1%
30 to 34	6%	6%	-1%	7%	6%	-1%	6%	5%	0%
35 to 39	3%	3%	0%	4%	4%	0%	3%	3%	0%
40 to 49	4%	3%	0%	4%	3%	0%	3%	4%	0%
50 or older	3%	1%	-1%	2%	1%	-1%	3%	2%	-1%
STUDENT TYPE									
First Time	20%	21%	1%	20%	23%	3%	20%	20%	0%
Continuing	54%	53%	0%	53%	50%	-3%	54%	56%	2%
Transfer (1st Time or Returning)	19%	24%	5%	19%	25%	6%	20%	23%	4%
Not Listed Above	7%	1%	-6%	8%	2%	-6%	6%	1%	-5%
TOTAL	100%	100%		100%	100%		100%	100%	

Note 1: Figures may not appear to be exact since numbers were rounded after calculating the percentage point difference from winter 2024 and fall 2023.

Note 2: To maintain confidentiality, instances of subgroups whose n-size is less than 10 have been combined to a “Not Listed Above” category.

Subgroups with Proportional Differences in Enrollment, Fall vs. Winter: Districtwide

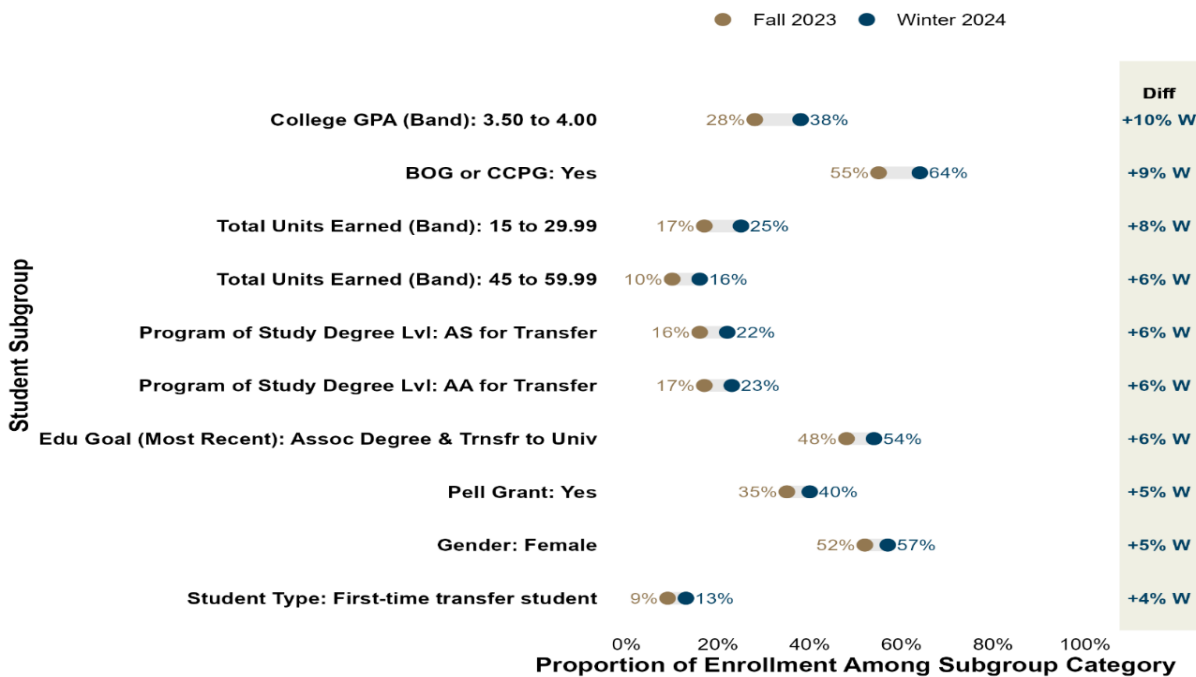
This section provides more insights on whether the composition of students enrolled during the winter 2024 term were similar or different to the composition of students enrolled during fall 2023 by looking at over 100 subgroups. As in the previous section, we calculate compositional differences by looking at the proportion of students of a certain subgroup that are enrolled during winter 2024 and compare it to fall 2023 enrollment.

When looking at districtwide enrollment, we identify student subgroups in which there were proportional differences in enrollment. Given the number of subgroups, we use a five-percentage point difference in enrollment between fall and winter term as a guide to highlight cases where there are notable percentage point differences. We detail the student subgroups in which proportional differences greater than 5% were identified below:

Relative to the fall term, winter enrollment had larger proportions of students who:	In contrast, fall enrollment, relative to winter term, comprise larger proportions of students who:
<ul style="list-style-type: none"> had a higher college GPA, were BOG/CCPG recipients, were Pell Grant recipients, had more credit units earned, had an education goal or program of study related to transfer, and were female. 	<ul style="list-style-type: none"> had less credit units earned, were not BOG/CCPG recipients, were not Pell Grant recipients, had a lower college GPA, and were special status K-12 students.

Figure 2 provides more specific details to the proportional differences with actual enrollment rates where proportional differences were at least 5% higher in the winter term than fall. For example, we observe 38% of all winter 2024 term students as having a GPA band between 3.50 to 3.00, while in fall 2023, 10% of enrolled students fit this GPA band. This amounts to a 10% proportional difference.

Figure 2.



Subgroups with Proportional Differences in Enrollment, Fall vs. Winter: Districtwide and by College

The previous section identified proportional differences when combining enrollment data for Cypress and Fullerton. In this section, we analyze those proportional differences separately. In general, the fall vs. winter enrollment trends at Cypress and Fullerton College were similar when looking at the proportion of student subgroups enrolled (see Table 3).

Table 2.

UNDUPLICATED ENROLLMENT		TOTAL			CYPRESS COLLEGE			FULLERTON COLLEGE		
Student Subgroup Category	Student Subgroup	Fall 2023	Winter 2024	Diff	Fall 2023	Winter 2024	Diff	Fall 2023	Winter 2024	Diff
College GPA	3.50 to 4.00	28%	38%	10%	29%	39%	10%	27%	36%	9%
BOG/CCPG	Yes	55%	64%	8%	59%	69%	10%	53%	61%	8%
Total Units Earned	15 to 29.99	17%	25%	8%	17%	26%	9%	16%	24%	7%
Education Goal	AA/AS & Transfer to Univ	48%	54%	7%	44%	49%	5%	51%	58%	7%
Program of Study Degree Level	AS for Transfer	16%	22%	6%	19%	25%	6%	14%	20%	6%
Total Units Earned	45 to 59.99	10%	16%	6%	10%	15%	5%	10%	17%	7%
Pell Grant	Yes	35%	40%	6%	35%	43%	8%	34%	38%	4%
Program of Study Degree Level	AA for Transfer	17%	23%	6%	15%	19%	4%	18%	25%	7%
Gender	Female	52%	57%	5%	55%	60%	5%	50%	55%	5%
Student Type	First-time transfer	9%	13%	4%	10%	15%	5%	9%	13%	3%
Gender	Male	42%	38%	-4%	40%	35%	-5%	43%	40%	-4%
Pell Grant	No	65%	60%	-6%	65%	57%	-8%	66%	62%	-4%
Student Type	NA/K-12 Spec Stud	7%	1%	-6%	8%	2%	-6%	6%	1%	-5%
College GPA	1.99 or less	19%	11%	-8%	18%	10%	-8%	21%	12%	-9%
BOG/CCPG	No	45%	36%	-8%	41%	31%	-10%	47%	39%	-8%
Program of Study Degree Level	Credit Certificate	21%	9%	-11%	19%	8%	-11%	22%	10%	-12%
Total Units Earned	14.99 or less	45%	32%	-13%	46%	35%	-11%	45%	31%	-14%

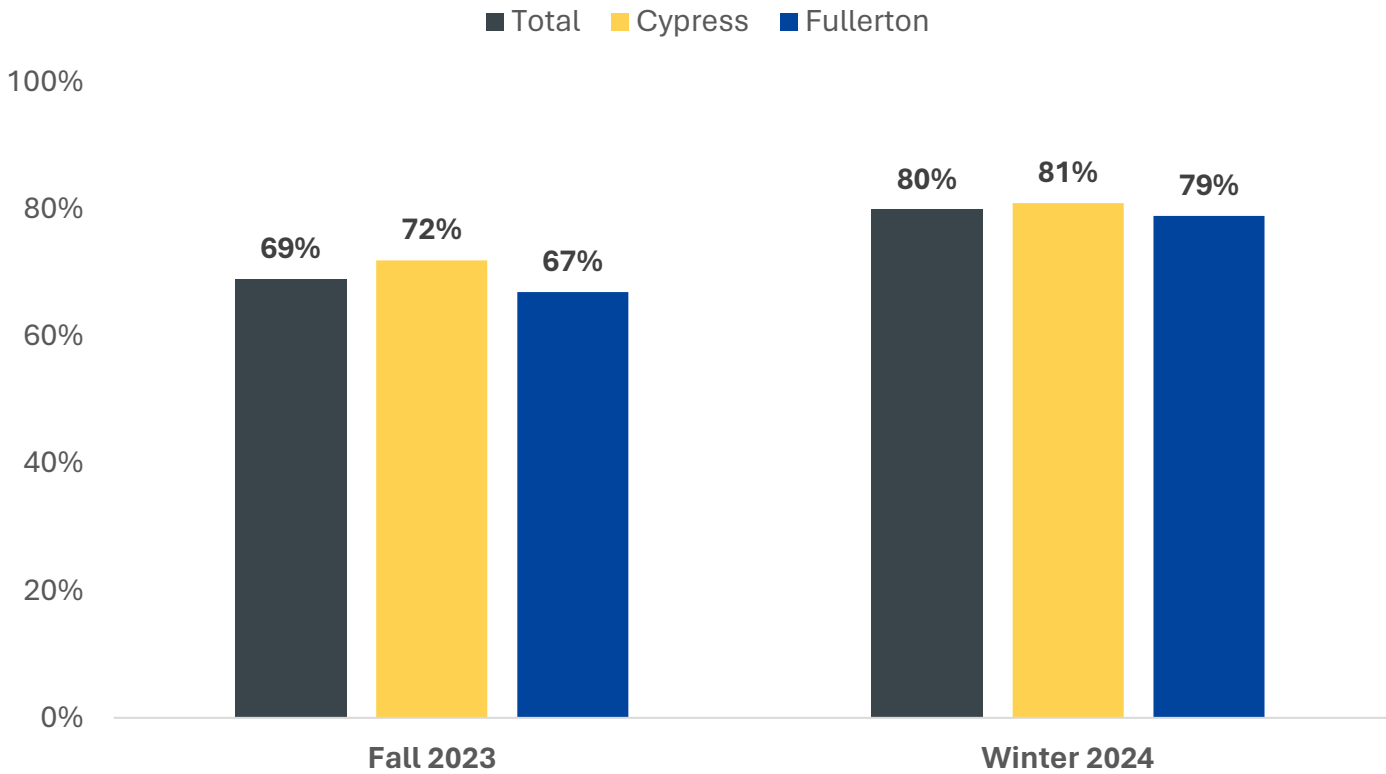
Note: Figures may not appear to be exact since numbers were rounded after calculating the percentage point difference from winter 2024 and fall 2023.

Course Success Rates: Fall vs. Winter

Overview

As displayed in Figure 3, the average winter 2024 course success rates were similar at Cypress (81%) and Fullerton College (79%) and combined were 80% districtwide. Compared to fall 2023, the winter 2024 average success rate was 11 percentage points higher overall.

Figure 3.



Course Success Rates Disaggregated by Gender, Race/Ethnicity, Age Group and Student Type, Fall 2023 vs. Winter 2024

Table 4 extends the gender, race/ethnicity, age group, and student type disaggregation analysis by analyzing differences in course success between the fall 2023 and winter 2024 rather than the overall averages. Generally, the course success rates across different gender, racial/ethnic, age, and student type groups were higher during the winter term than the fall. At both Cypress and Fullerton College, students identified as male, Black/African American, less than 24 years old, first time, or transfer experienced notably higher course success during the winter term than fall term.

Table 3.

COURSE SUCCESS RATE STUDENT SUBGROUP	TOTAL (%)			CYPRESS COLLEGE (%)			FULLERTON COLLEGE (%)		
	Fall 2023	Winter 2024	DIFF	Fall 2023	Winter 2024	DIFF	Fall 2023	Winter 2024	DIFF
GENDER									
<i>Female</i>	69%	78%	9%	70%	79%	9%	67%	77%	10%
Male	69%	82%	13%	73%	83%	10%	67%	82%	15%
<i>Non-Binary</i>	rates 70%	78%	8%	75%	83%	8%	67%	75%	8%
RACE/ETHNICITY									
<i>Asian</i>	81%	87%	6%	84%	89%	6%	77%	85%	7%
Black/African American	60%	75%	15%	64%	74%	10%	56%	76%	20%
<i>Latina/e/o/x or Hispanic</i>	65%	76%	10%	67%	76%	8%	64%	75%	11%
<i>White</i>	72%	83%	11%	71%	83%	12%	73%	84%	11%
<i>Two or More Races</i>	72%	86%	13%	75%	87%	12%	69%	84%	15%
AGE GROUP									
19 or less	69%	83%	13%	72%	83%	11%	67%	82%	16%
20 to 24	68%	79%	11%	70%	81%	10%	67%	78%	11%
<i>25 to 29</i>	69%	76%	7%	72%	80%	8%	67%	74%	7%
<i>30 to 34</i>	69%	73%	3%	71%	76%	5%	68%	70%	2%
<i>35 to 39</i>	69%	77%	8%	72%	75%	3%	66%	78%	11%
<i>40 to 49</i>	70%	74%	4%	73%	73%	1%	68%	74%	6%
<i>50 or older</i>	67%	74%	7%	63%	75%	12%	69%	74%	4%
STUDENT TYPE									
First Time	60%	78%	19%	62%	80%	18%	58%	78%	19%
<i>Continuing</i>	72%	80%	8%	74%	82%	8%	71%	80%	9%
<i>Transfer (1st Time or Returning)</i>	63%	79%	16%	66%	81%	15%	61%	78%	16%
OVERALL AVERAGE	69%	80%	11%	72%	81%	9%	67%	80%	13%

Note 1: Figures may not appear to be exact since numbers were rounded after calculating the percentage point difference from winter 2024 and fall 2023.

Note 2: To maintain confidentiality, instances of subgroups whose n-size is less than 10 have been omitted from display (for race/ethnicity, this includes: American Indian, Alaska Native, Filipina/o/x, Pacific Islander, Unknown; for enrollment status this includes adult school student and NA/K-12 special students).