

COUNCIL ON BUDGET AND FACILITIES
May 13, 2024

APPROVED SUMMARY

Members Present: Terry Cox, Karla Frizler, Henry Hua, Cherry Li-Bugg, Elaine Loayza, Kathleen McAlister, Jeremy Peters, Jeannette Rodriguez, Stephen Schoonmaker, Marlo Smith, Leslie Tsubaki, Lourdes Valiente, Kashu Vyas and Fred Williams,

Members Absent: Jennifer Oo, Jesus Ramirz, Jomari Tugade, Irma Ramos

Guests Present: Geoff Hurst, Cynthia Olivo, Debbie Shandy, Richard Williams, Jackie Eckhardt (DLR), Patti Mason (DLR)

Call to Order: The meeting was called to order at 2:05 p.m.

1. **Summary:** The summary of the March 11, 2024, meeting notes were approved.
2. **Districtwide Sustainability Plan** - In May 2021, the Board adopted BP 3580 Sustainability Plan which requires the District to maintain and continue to evaluate a sustainability plan. In February 2022, AP 3580 Environmental Sustainability was adopted. AP 3580 provides guidelines for implementing principles of environmental sustainability in the institutional design, services, and operations of NOCCCD campuses. In 2023, DLR group was selected to assist NOCCCD in creating a District-wide Sustainability Plan (Plan).

Jackie Eckhardt and Patti Mason presented on behalf of DLR group and the Sustainability Plan. The Plan was developed using applicable statewide policies and targets and goals relevant to sustainability using guidelines established by the Advancement for Sustainability in Higher Education (AASHE) using the sustainability, tracking, advancement & rating system (STARS) as the guide and on the decision making around utilities and energy/infrastructure, capital planning, and climate resilience.

To build a unique plan specific to the District and campuses, multiple meetings were held with the campus constituency groups to gain feedback and input from faculty, staff, and students. Flexibility within the plan was also taken into consideration to allow for adaptability to external factors as the campus develops and maintains integrity of the proposed vision and goals.

The item is scheduled to be taken to DCC for an initial reading on May 27.

Questions/Comments:

1. Mr. Williams also stated that the Plan is very comprehensive and detailed, which requires significant monetary resources. A funding plan will need to be established for future funding. Dr. Cythia Olivo, Fullerton President, also commented that fiscal implications would be helpful to know as the project and plan continue.
2. *Using the STARS system and the data that we have right now, how close are we to being able to measure NOCCCD to other districts?* The first steps are getting each of the campuses onto the STARS platform. Fullerton has started the process and is further along than the District and Cypress, we're about 1/3 there. Once all the campuses are on the platform, The dashboard will be able to provide a better indication of where we are in comparison to the other Districts.

3. Vice Chancellor Williams commented that Fullerton has a Sustainability Director on campus to assist with the sustainability efforts and while funding was allocated for support for two positions, for a two-year period, the search has been unsuccessful to find assistance for the second position. As of June, only one year of funding for one of the positions will have been spent.
4. *Is there a need for additional support and/or dollars at this point?* Dr. Stephen Schoonmaker shared that while Tyler Deacy, Fullerton Sustainability Director, has been assisting the other campuses, grant support is still lacking and a District coordinator with a level or expertise to help oversee the project is still needed.

3. May Revise – Vice Chancellor Williams noted after the release of the Governor’s 2024-25 May Revise summary, not a lot of details have been heard from Sacramento, however, the Joint Analysis is expected to be released on May 14 at 4:00 p.m. Staff will continue to provide updates to CBF as new information is released.

4. One-Time Funding

Districtwide Success Advocates Pilot – The item was taken to DCC for a first reading and is scheduled to be brought back for further discussion at the May 20th meeting.

Technology Cost and Change Increases – These costs were approved at the March 2024 CBF meeting and the April 2024 DCC meeting.

New Funding Request - Scheduled Maintenance – In the 2022-23 State budget, \$840.7 million was allocated for scheduled maintenance and instructional equipment. As part of the State’s budget for 2023-24, \$500 million of the previous scheduled maintenance and instructional materials funds were clawed back by the State, which amounted to \$11.4 million for our District.

In the Governor’s January Budget, \$0 dollars were included for deferred maintenance and instruction equipment for the 2024-25 State Budget.

Cypress College Vice President, Dr. Stephen Schoonmaker, Fullerton College Vice President, Henry Hua, and Facilities Director, Richard Williams all provided detailed list of campus projects and requested \$5 million of one-time funding to offset the costs. While the total amounts exceeded the requested \$5 million, the lists provided insight to the committee on the overall campus needs.

The request for \$5 million to campus scheduled maintenance was approved by consensus to move the request up to DCC.

In addition, a brief status update of the last allocation made on December 6, 2022 of \$5.5 million was shared with the committee.

Vice Chancellor Williams shared that the SERP has not been finalized, which may leave additional one-time dollars available if it does not pass. A discussion is scheduled to take place with the Board of Trustees at the May 14, 2024 Board meeting.

Questions/Comments:

1. *Would the SERP payments be covered by the one-time unallocated dollars?* A portion would be covered by one-time dollars; however, the overall payment is spread out over a five-year period. The one-time dollars would help support the campuses offset these payments.

Kashu Vyas shared with the committee that the tentative budget is approaching and will give staff an opportunity to capture the personnel expense changes and the proposed budget, which will provide the final budget numbers. While we know there is a deficit, staff will hopefully be able to provide a better indication whether there is a current year deficit. Other factors will need to be taken into consideration, such as the possibility of the SERP and negotiations, but staff are expected to have stronger numbers after year end closing.

Questions/Comments:

2. *Where can the carryover budgets be found?* The Budget Book provides a summary and campus specific carryover budgets.

5. Facilities Updates

Cypress College – VPAS, Stephen Schoonmaker provided an update on behalf of the campus.

- Fine Arts Renovation – the project is underway.
- Health and Wellness Center Renovation – this project involves temporary relocation to begin renovations. DSA acceptance letter was received.
- Auto Yard – Auto lifts are being installed in the auto yard this summer.
- Electrical Vehicle Charging Stations – 60 stations will be installed in lot 4.
- Softball field – currently in design phase.
- Summer Projects – two new roofing projects and paint the outsides of the LLC and student center
- Cooling Towers – the campus had a premature equipment failure but will be replaced under warranty.
- Soccer field – there will be spot spraying and seeding to improve the field, installation of a new score board, and new timed lighting to adhere to the new lighting regulations.

Fullerton College – VPAS, Henry Hua provided an update on behalf of the campus.

- 300 Building Renovation – approved by the board, notice to proceed will be coming out on May 15.
- Performing Arts Complex – project team sent DSA addendum and working drawing submittal to CCCCO. Construction is anticipated in October 2024.
- Instructional Building – framing has gone up and staff anticipate a topping ceremony in June.
- M&O Building – masonry work is underway and moving along.
- Solar Charging Stations – panels are ready to be installed. Project will continue through summer until the fall.
- Wilshire Chiller Plant Relocation – Notice to Proceed was received and meetings with the construction Manager are schedule later this week.

Anaheim Campus – Richard Williams provided an update on behalf of the campus.

- Upper deck renovation – phase one of three is 90% complete with no issues. The project also consists of a new all gender restroom on the first floor.
- Interior and Exterior Signage – surveying came back clean with no utilities in the way allowing the sign to be left where it is.
- Swing Space-Interim Housing – DSA Certification was received on May 13 and the project will be closed out.

- Outside Patio Remodel – Construction documents were submitted to DSA in April, with approval anticipated in mid-summer.
- Board Room – the team is trying to expedite this project to have a completion date in late 2024/early 2025 for occupancy in early spring of 2025.
- SPUR Solar Project – 18 contractors came for the walkthrough. This is a pilot project for a Power Purchase Agreement (PPA) used for statewide projects. Project is anticipated in 2025.

Vice Chancellor Williams shared that there will be a statewide facilities bond on the November ballot. He also shared that the Fullerton College STEM building is contingent on the bond passing. In efforts to support the statewide bond, a Region 8 fundraiser, showcasing district projects, will be held on June 12, 2024 at Irvine Valley College.

6. **CBF Calendar** – The committee reviewed and discussed the 2024-25 calendar. November 11th was notated as a holiday and will remain on the calendar and will only be rescheduled if deemed necessary.
7. **Future Meeting** – During the Anaheim Campus construction, meetings will be held in the Chancellor's Conference Room. Videoconferencing options are also available at the campuses.

June 10

Meeting was adjourned at 3:28p.m.