

DISTRICT CONSULTATION COUNCIL
April 22, 2024

SUMMARY

MEMBERS PRESENT: Byron D. Clift Breland, Jennifer Carey, Christie Diep, Jean Foster, Karla Frizler (for Treisa Cassens), Naveen Kanal, Cherry Li-Bugg, Elaine Loayza, Kathleen McAlister, Flavio Medina-Martin, Cynthia Olivo, Jennifer Oo, Jeremy Peters, Valentina Purtell, Irma Ramos, Jeanette Rodriguez, Pamela Spence, Kai Stearns, Scott Thayer, and Fred Williams.

VISITORS: Yasmine Andrawis, Alexander Brown, Danielle Davy, and Gabrielle Stanco.

Chancellor Byron D. Clift Breland called the meeting to order at 2:03 p.m.

MEETING SUMMARY: The summary of the March 25, 2024 meeting was approved as submitted. Vice Chancellor Fred Williams noted the success advocates pilot program item discussed at the March meeting wasn't brought back because it wasn't ready.

STRATEGIC GOALS & PLANNING

Updated NOCCCD Mission, Vision, and Values: In spring 2022, DCC formed a districtwide workgroup to recommend revisions and updates to BP 1001, District Mission, Vision, and Values Statements. The workgroup—which included districtwide constituency representation—met and worked to update the District's Mission, Vision, and Values (MVV) in fall 2022. Workgroup members shared the draft MVV with their constituent groups and forwarded feedback so that a draft could be shared with DCC in April 2023 and again in March 2024.

Cherry Li-Bugg, Vice Chancellor of Educational Services & Technology, presented the second reading of the MVV for approval in order to submit it to the Board for their consideration and **there was consensus to approve the updated District Mission, Vision, and Values Statements.**

Strategic Enrollment Management Work with Ruffalo Noel Levitz: Timeline and Stakeholder Engagement: The District has engaged with Ruffalo Noel Levitz (RNL) to create campus-specific strategic enrollment management plans in order to create a five-year strategic enrollment management plan with goals, key performance indicators, and market analysis for potential new academic programs. In order to reflect the needs, interests, and input of each stakeholder group, collaborative working groups will be formed to guide and direct the project that include an Academic Working Group, an Admissions/Outreach Working Group, and a Finance/Financial Aid Working Group. The college enrollment management workgroups will be drawn on for Working Group membership and additional NOCE and college members will need to be appointed. Faculty representatives participating during off-contract time will be compensated appropriately.

Gabrielle Stanco, District Director of Research, Planning, & Data Management, presented the proposed timeline and stakeholder engagement plan which highlighted the four-phase Strategic Enrollment Process (SEP), the organizational and workgroup structure for strategic enrollment planning, the SEP Steering Committee responsibilities, workgroup details and responsibilities, and the proposed timeline.

Subsequent to the presentation, members inquired whether the campus shared governance enrollment management groups would be used and where marketing fit into the groups, and also requested a copy of the presentation.

Name suggestions for the Work Groups should be shared with Dr. Cherry Li-Bugg or Dr. Gabrielle Stanco.

Open Educational Resources/Zero Textbook Costs/Peer Online Course Review MOU Funds: DCC discussed the proposal to reallocate \$740,000 in one-time funding earmarked for the Open Educational Resources (OER)/Zero Textbook Costs (ZTC)/Peer Online Course Review (POCR) MOU to each campus to cover the stipends as outlined in the MOU. The reallocation proposal recommended a reallocation of \$300,000 (40.5%) to Cypress College, \$400,000 (54%) to Fullerton College, and \$40,000 (5.5%) to NOCE.

Jeremy Peters, United Faculty, introduced the item by sharing that there has been discussion among faculty about where the funds are and that they should be distributed to the campuses so that faculty stipends can be paid because the funding has been allocated but not spent. He expressed concern about faculty being told that there is no money to pay for the MOU stipends.

Fred Williams, Vice Chancellor of Finance & Facilities, clarified that the original \$5 million allocation of one-time funds was distributed to the campuses (with \$2.4 to Fullerton College, \$2.5 million to Cypress College, and \$100,000 to NOCE) and that to date, all of the money has not been expended at Fullerton College and NOCE. He expressed concern that an allocation was made to the three campuses, and after Cypress College spent their allocation, it is being proposed that funding be taken from Fullerton College to allocate it across the District.

Jeanette Rodriguez, Fullerton College Faculty Senate President, clarified that Fullerton College took a different approach with the funding than Cypress College because their faculty didn't want to ask for more for money for themselves, and instead wanted to see it going to students. Cynthia Olivo, Fullerton College President, echoed her comments and noted that at Fullerton College there was a comprehensive package to address textbooks costs and direct student assistance.

Kathleen McAlister, Cypress College Academic Senate President, noted that conversation at the District Technology Committee also occurred and that OER and ZTC were not merged, but the District made a commitment to pay for POCR stipends. She noted that it is a lengthy approval process to verify the work and that the Cypress College Academic Senate would agendaize the topic for their May meeting.

Christie Diep, United Faculty President, stated that an MOU was negotiated and agreed upon, inquired where the money to pay for the stipends was going to come from because the District needs to fulfill its obligation to pay for them.

Vice Chancellor Williams stated that while the OER funding was unique because it was made with one-time funds, the District's resource allocation model has all funding going to the campuses, so they should have the funding handle anything that is negotiated. President Olivo shared that Fullerton College is rethinking how they want to move forward, but noted that the colleges have OER and ZTC grants to pay the stipends.

Chancellor Byron D. Clift Breland questioned why this item needed to be presented to DCC and recommended finding a solution in another setting.

POLICY

Revised AP 7120-6, Employment of NonClassified Short-Term Employees and Substitute Employees: Effective January 1, 2024, SB 616 amended the Healthy Workplaces, Healthy Families Act to provide five paid sick days per year for employees which modifies the District's current alternate sick leave accrual method to require that employees have no less than 40 hours of accrued sick leave in each 12-month period as presented. **There was consensus to approve AP 7120-6 and post it to the District website.**

Revised BP/AP 2105, Election of Student Members: Following the approval of the revised BP/AP 2015, Student Members and the establishment of the NOCE Student Trustee position, the proposed revisions to BP/AP 2105, Election of Student Members were necessary in order to initiate an election process for the NOCE Student Trustee position in fall 2024.

Valentina Purtell, NOCE President, shared that the proposed revisions are the last step in order to hold an NOCE election and mirror what was originally proposed for BP/AP 2015. Subsequent to Chancellor Clift Breland noting that the process helps ensure student representation, **there was consensus to approve BP 2105 and forward it to the Board for their consideration and approve AP 2105 and post it to the District website.**

New AP 3830, Flying of National, State, Military, and Commemorative Flags: In January, the Board adopted BP 3830, Flying of National, State, Military and Commemorative Flags and subsequently a DCC subcommittee was convened to draft a corresponding administrative procedure. The subcommittee developed a first draft of AP 3830, Flying of National, State, Military and Commemorative Flags for review by DCC.

Kai Stearns, District Director of Public & Governmental Affairs, led a brief review of proposed AP 3830 and asked members to share it with their constituencies in order to discuss it again in the fall semester.

Chancellor Byron D. Clift Breland shared that in the interim, any commemorative flag suggestions should be shared with the Chancellor's Office for consideration.

Revised BP 5020, Nonresident Tuition: On February 26, 2024 DCC approved revisions to BP 5020, Nonresident Tuition which reflected legally required language. Subsequent to the meeting, and prior to forwarding the policy to the Board for their consideration, Fullerton College faculty expressed concern with the proposed revisions.

Jeanette Rodriguez shared feedback from faculty expressing concern related to the proposed changes to nonresident tuition and fees which place an undue burden on ESL students which was not the intent of the legislation that warranted the changes, how the changes will be communicated to students, and concern with the change from seven to three days to make a payment. She also shared that international students expressed concern about the lack of payment plan that is available for other nonresident students.

Alexander Brown, Manager of the Fullerton College International Student Program, stated that students are concerned about why they are not provided with a payment plan option, the reason they are being excluded, and concern that students only have three days to pay their tuition when wire transfers take longer than that. He provided a report illustrating the number of students

who haven't paid their fees and noted that international students are paying their fees during the course of the semester which is the intent of the payment plan.

Vice Chancellor Cherry Li-Bugg shared that the workgroup didn't include international students in the payment plan option because when they apply for a visa they sign a declaration that they can pay for tuition. Vice Chancellor Fred Williams also noted that the board policy revisions were vetted by legal counsel, the administrative procedures were recommendations from the workgroup, and that the District has written off millions of dollars in unpaid fees.

Chancellor Byron D. Clift Breland stated that the corresponding administrative procedures would be brought back by the Fullerton College Faculty Senate to address the matter.

Revised AP 3410, Unlawful Discrimination: California Ed Code implemented regulations that impact AP 3410, Unlawful Discrimination and the proposed revisions are to bring it into compliance with those regulations. Many of the proposed changes are driven by regulatory updates around reporting responsibilities and timelines.

Yasmine Andrawis, District Director of EEO & Compliance, who led the edits to AP 3410 noted that proposed section 7.2.5 had been stricken and would not be included, that additional updates are expected within the next 60 days, and she requested that members send her any edits by May 20, 2024.

OTHER ITEMS

Strategic Compass: Vice Chancellor Cherry Li-Bugg shared that the design team has been updating the Mission, Vision, and Values Statements and the Strategic Plan, and a feedback forum has been scheduled for May 7 to gather input on the new Strategic Compass. She stated that DCC members would be receiving an invitation to participate and urged them to attend.

Next DCC Meeting: The next DCC meeting will take place on Monday, May 20, 2024.

ADJOURNMENT: The meeting adjourned at 3:10 p.m.