



# District Curriculum Coordinating Committee

March 10, 2023

1:30 p.m.

Hybrid Meeting

## Minutes

### LOCATIONS:

Anaheim Campus  
Board Conference Room, Room 101A  
1830 W. Romneya Drive, Anaheim, CA 92801

Cypress College  
CCCPLEX, Room 326  
9200 Valley View Street, Cypress, CA 90630

Fullerton College  
PCR-B, 100 Building  
311 E. Chapman Avenue, Fullerton, CA 92832

**Voting Members Present:** John Ison, Joyce Peacock, Kimberley Stiemke, Janet Williams, Jacquelyn Rangel, Scott Lee, Kathleen Reiland, Jose Ramon-Nunez

**Non-Voting Members Present:** Cherry Li-Bugg

**Recording Secretary:** David Soto

**Resource:** Marbelly Jairam, Heather Treminio, Angela Haugh, Shelia Moore-Farmer

- I. **Call to Order:** The meeting was called to order at 1:34 p.m.
- II. **Introductions**
- III. **Announcements**
- IV. **Approval of Minutes:** November 18, 2022

*Motion to approve by John Ison; seconded by Kimberley Stiemke. Motion carried by unanimous vote.*

- V. **Cypress College Curriculum:** Joyce Peacock presented the following items for acceptance/approval.

**A. Revised Courses**

AT	050C, 250C
DH	110C
HUSR	210 C, 211C, 221C, 223C, 243C, 275C
KIN	272C, 274C
MATH	126C
NURS	191C, 192C, 193C, 294C, 296C,
PHOT	204C

*The revised Courses were accepted by DCCC. No motion.*

**B. Revised Degrees/Certificates**

Auto Collision 1: Detail Technician Certificate
Law, Public Policy and Society Associate in Arts for Transfer Degree (AA-T)
Chicana/o/x Studies Associate in Arts Degree
Ethnic Studies Associate in Arts Degree
Social Justice Studies: Chicana/o Studies Associate in Arts Degree for Transfer
Global Citizenship Studies Certificate
Global Studies Associate in Arts Degree

*The revised Degrees and Certificates were accepted by DCCC. No motion.*

**C. Deactivated Degrees/Certificates**

Auto Collision I-CAR Gold Certificate
Automotive Collision I-CAR Gold Associate in Science Degree

*Motion to approve by Joyce Peacock; seconded by John Ison. Motion carried by unanimous vote.*

**VI. Fullerton College Curriculum:** John Ison presented the following items for acceptance/approval.

**A. New Courses**

TECH	140F
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*Motion to approve by John Ison; seconded by Joyce Peacock. Motion carried by unanimous vote.*

**B. Revised Courses**

ESC	105F, 110F, 130F
PHOT	196F

*The revised Courses were accepted by DCCC. No motion.*

**C. Deactivation of Courses**

BIOL	109LF
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*Motion to approve by John Ison; seconded by Joyce Peacock. Motion carried by unanimous vote.*

**D. Modify Degree/Certificates**

Child and Adolescent Development Associate in Arts Degree for Transfer
Dressmaking-Alterations Certificate

*The revised Degrees/Certificates were accepted by DCCC. No motion.*

**VII. North Orange County Continuing Education Curriculum:** Kimberley Stiemke presented the following items for acceptance/approval.

**A. New Courses**

ENTR	100, 105, 115,
ESLA	351 (PULLED), 352 (PULLED), 353 (PULLED), 354 (PULLED), 1071 (PULLED), 1073 (PULLED)
HRMA	100, 105, 110, 115, 120, 200, 201

*Motion to approve by Kimberley Stiemke; seconded by John Ison. Motion carried by unanimous vote.*

**B. Revised Courses**

BMGR	412,417, 430, 431, 452, 610,
COMP	510, 511, 650, 885
DSSS	110, 111, 116, 117, 118, 120, 121, 122, 123, 124, 125, 130, 131, 132, 133, 134, 135, 137, 138, 140, 141, 142, 143, 144, 146, 147, 150, 151, 152, 153, 160, 161, 162, 163, 164, 165, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 350, 352, 353, 360, 361, 362, 363, 364, 370, 375, 376, 377, 380, 381
EMER	115, 120, 150, 220, 260, 270, 310, 403,
ENCO	201
ESLA	001, 110, 120, 169, 180, 181, 182, 183, 185, 186, 211, 222, 223, 225, 226, 229, 230, 231, 232, 233, 234, 250, 251, 260, 261, 801, 803, 805, 815, 850, 851, 1050, 1052, 1054, 1056, 1060, 1062, 1065, 1067
FSRV	100, 110, 120, 125, 126
HLTH	109
IHSS	106, 107, 109, 111, 123, 124, 174
MEDA	100, 110, 111, 120, 121, 130, 131, 140, 141, 200, 201, 210, 211, 300
MEDO	105, 311, 312, 313
MS	104, 105, 106, 119, 134, 143, 144, 160, 165
OTEC	091, 092, 225
PARN	250, 265, 300, 301, 302, 303, 304, 306, 307, 308, 350, 352, 354
PTEC	302, 305

*The revised Courses were accepted by DCCC. No motion.*

**C. New Programs**

ESL Arts Program
ESL College Success Skills
Entrepreneurship
Career Exploration: Child Care Industry

*Motion to approve by Kimberley Stiemke; seconded by John Ison. Motion carried by unanimous vote.*

**VIII. Discussion**

**A. DCCC Meeting Day/Time**

- a. Recommendation made by Cypress College (CC) Articulation Officer to consider moving DCCC meeting day from the 2<sup>nd</sup> Friday of each month at 1:30 pm to the 2<sup>nd</sup> Thursday of each month at 9:30 am. Committee agreed and will apply the Thursday meeting schedule for the remaining two meetings of the year. A motion to adopt Thursdays at the first read of the proposed 2023-24 meeting schedule will be added to the agenda and voted on.

**B. Catalog Timeline**

- a. David Soto - Educational Services and Technology Coordinator and Shelia Moore-Farmer - Catalog and Schedule Coordinator for NOCE proposed key dates in an overall timeline to coordinate curricular content in the catalog(s). A document with specific dates for the 2023-24 school year was adopted; a general timeline with non-specific dates was also approved to serve as a standing template going forward

**C. CurriQnet Meta Report Out**

- a. Geoff Hurst - District Director, Enterprise IT Applications Support and Development and David Soto met with CurriQnet Meta CEO Mark Svorinic regarding their curriculum inventory product and the integration it has with our Banner SIS. Mark confirmed the connectivity and provided evidence of a possible configuration. Geoff confirmed the ability to integrate.

**D. Courseleaf Conference Report Out**

- a. David Soto and Shelia Moor-Farmer attended the Leepfrog User Conference (LUC) and reported back to the committee news and takeaways from their attendance. Courseleaf is set to launch their largest update/upgrade to their interface with Courseleaf 10 (CL10) which will include a modernized interface and enhanced features to help search, filter and streamline the catalog publishing process. CL10 is a broad upgrade improving the look and feel of their 5-product solution – Catalog, Curriculum Management, Class, Path and Syllabus.

**E. Curriculum Inventory Tool Selection**

- a. Committee agreed to have vendor demos for CurrlQnet Meta and Courseleaf CIM in pursuit of a curriculum inventory selection. Committee agreed to have a virtual demo on April 3, 2023 with CurrlQnet Meta hosting their demo from 10:00 – 12:00 pm and Courseleaf following from 1:00 – 3:00 pm. Committee agreed to discuss demos at the next DCCC and outlined a voting mechanism featuring input from faculty, Curriculum Specialists, Catalog Coordinators, Schedule Coordinators and DCCC voting members. It was agreed that a majority vote would be the metric for which a decision would be reached.

**IX. Next Meeting:** April 13, 2023, 9:30 am

**X. Adjournment:** The meeting adjourned at 3:27 p.m.