



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING:** Regular Meeting in May 2016

**DATE:** Tuesday, May 10, 2016, at 5:30 p.m.

**PLACE:** Anaheim Campus Board Room  
1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled, "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to the rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

**AGENDA:**

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [ ] in Sections 3 & 4**
- e. **Consider Personnel block-vote items indicated by [ ] in Section 5**  
Agenda items designated as block-vote items with [ ] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- f. **Reports:**  
    **Chancellor**  
  
    \* **"Noncredit Advantage"**  
    **By: Valentina Purtell, SCE Interim Provost, and Brian Fahnestock,**  
    **Interim Vice Chancellor, Finance and Facilities**
- h. **Comments:**  
    **College Presidents/Provost**

**Resource Table Personnel  
Members of the Board of Trustees**

2. a. **Approval of Minutes of the Regular Meeting of April 26, 2016.**

b. **CLOSED SESSION: Per the following sections of the Government Code:**

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Provost, School of Continuing Education**

**Per Section 54956.9(a) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: One (1) Potential Case.**

**Claimants: Robert Calzada, Vanessa Herrera, Jonathan Katona, Ron Khoury, Kay Kuroda, Yesenia Montoya, Daniel Ramirez, Marcus Smith, Nick Lopez and Nick Lopez as class representative, Fullerton College Police Academy Class No. 45, members 1 through 34, Fullerton College Police Academy Class No. 44, members 1 through 31**

**Agency Claimed Against: NOCCCD**

3. **FINANCE & FACILITIES**

[a] It is recommended It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**

[b] Authorization is requested for the 2015-2016 General Fund, Bond Building Fund, and Capital Outlay Fund transfers netting to the amount of \$8,018,382 and adoption of the resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, §58307. **(The Resolutions are available for review in the District's Business Office.)**

c. It is recommended that the Board review the District's Quarterly Financial Status Report for the quarter ended March 31, 2016, as required by §58310 of Title 5.

d. It is recommended that the Board receive the Quarterly Investment Report for the quarter ended March 31, 2016.

e. Authorization is requested to specifically commit the estimated remaining base augmentation for future STRS and PERS increases.

- [f] Authorization is requested to file the Notice of Completion for Bid #2015-10, Central Plant Renovation at Anaheim Campus with Interlog Construction and pay the final retention payment when due.
- [g] Authorization is requested to utilize the U.S. Communities Contract #EV2024-02 with Club Car LLC to purchase nine (9) Club Cars for Fullerton College.
- [h] Authorization is requested that the Board of Trustees approve the Desktop Computer Equipment purchase for Fullerton College and School of Continuing Education using the State of California, WSCA-NASPO Cooperative Purchasing Program Contract #7-15-70-34-001, to Golden Star Technology, Inc. (GST), an authorized Hewlett-Packard Dealer.
- [i] Authorization is requested for the disposal of Class 3 Disposable Records after July 1, 2016, from the District's Business Office, and the respective Bursar's Office of Cypress and Fullerton colleges and the School of Continuing Education as listed on the attached inventory pursuant to Title 5, §59020 of the California Administrative Code.
- [j] It is recommended that the Board approve the donation of (16) surplus dental equipment items to the Newport Mesa Unified School District.
- k. Authorization is requested to enter into an architectural consultant agreement with LPA, Inc. to start the process of program validation on the new Science, Engineering, and Mathematics Building at Cypress College. The term of the agreement shall be effective May 11, 2016, and terminate on June 30, 2021.
- [l] Authorization is requested to continue with the legal services provided by Currier & Hudson.
- m. Staff recommends approval of Resolution No. 15/16-22, a resolution of the Board of Trustees of the North Orange County Community College District, Orange and Los Angeles Counties, California, Authorizing the Issuance of North Orange County Community College District (Orange and Los Angeles Counties, California) Election of 2014 General Obligation Bonds, Series 2016A and Actions Related Thereto. **(The Resolution is available for review in the District's Business Office.)**
- [n] Authorization is requested to enter into a contract with First Class Vending to provide vending services to the Anaheim Campus and Cypress College beginning July 1, 2016, and ending June 30, 2021, at no cost to the campuses.
- [o] Authorization is requested for Fullerton College to rent the Campus Theatre to Pathways of Hope on June 30, 2016, and allow them to sell alcoholic beverages to attendees.

- [p] Authorization is requested that the Board of Trustees approve the purchase of the hardware, software, installation and maintenance for Fullerton College cyber security program using the State of California, WSCA-NASPO Cooperative Purchasing Program Contract #7-15-70-34-002, to Nth Generation, an authorized Hewlett-Packard Dealer.
- [q] Authorization is requested to enter into a contract services agreement with the Coast Community College District to deliver the extension course designed for the students of FCPA Class 44, in the amount of \$99,925 for the period May 17, 2016, through August 27, 2016.

#### 4. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the summary of curriculum changes for Cypress College, to be effective Fall 2016.
- [b] Authorization is requested to make adjustments to General Fund, Child Care Fund, and Financial Aid Fund revenue and expenditure budgets in accordance with the revised fiscal year 2015-2016 allocations.

#### 5. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:
  - New Personnel
  - Additional Duty Days @ Per Diem
  - Leaves of Absence
  - Temporary Academic Hourly
- [b] Request approval of the following items concerning classified personnel:
  - Resignation
  - New Personnel
  - Promotion
  - Rehire
  - Voluntary Changes in Assignment
  - Leaves of Absence
  - Stipend for Additional Administrative Duties
  - Administrative Leave With Pay
  - Suspension Without Pay for Disciplinary Action
- [c] Request approval of Professional Experts.
- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.
- [e] Request approval of Volunteers.

**6. GENERAL**

- a. It is recommended that the Board receive revised Board Policy 6320, Investments.
- b. It is recommended that the Board consider whether an increase to compensation for Board members is desirable at this time.
- c. It is recommended that the Board adopt Resolution No. 15/16-20 and No. 15/16-21, Order of Biennial Trustee Election and Specifications of the Election Orders.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



**BOARD RECAP**  
**FOR THE PERIOD MARCH 24, 2016 THROUGH APRIL 15, 2016**  
**BOARD MEETING 5/10/2016**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0108488	Wolin, Penny	\$350.00		CC	Lecture & Presentation for Photography Class
P0108500	Information Technology Partners, Inc.	\$7,000.00		AC	Annual License and Warranty Maintenance Fee; B/A 11/14/2006
P0108527	Office Depot	\$300.00		FC	Blanket Order for Office Supplies
P0108529	Kustom Imprints	\$2,303.81		FC	Promotional Items - T Shirts for KinderCaminata Volunteers
P0108530	Tutela Inc	\$4,202.09		SCE	Security Camera & Installation
P0108531	Information Technology Partners, Inc.	\$8,400.00		AC	Software System Upgrade
P0108532	Beatty, John W	\$150.00		FC	Honorarium for Musical Performance for Kwanza
P0108533	Person-Hampton, Dawn R	\$300.00		FC	Honorarium - Kwanza Speaker
P0108534	FujiFilm Graphic Systems USA Inc	\$356.09		FC	Classroom Supplies
P0108536	Jetline Systems Corporation	\$9,378.00		CC	Flight Simulators for Aviation Department
P0108538	Environmental Management Technologies	\$392.00		FC	Waste Disposal
P0108542	Associated Press	\$805.80		FC	Internet Usage License
P0108544	Jackson's Auto Supply	\$1,200.00		FC	Blanket Order for Automotive Supplies
P0108546	Diversified Business Services	\$3,238.48		FC	Graduation Sashes
P0108547	Bullfrog Films Inc	\$357.51		FC	Instructional Media Supplies
P0108554	De Gennaro, Paul	\$1,200.00		FC	Honorarium - Seminar to Help Increase Degree for Hispanic Science Students
P0108555	Spectrum Laboratory Products Inc	\$4,000.00		FC	Blanket Order for Chemistry Lab Chemical & Supplies
P0108556	Garza Industries Inc	\$58.97		AC	Office Supplies
P0108557	Amazon com	\$226.32		SCE	Instructional Media Supplies
P0108558	Amazon com	\$132.73		SCE	Instructional Media Supplies
P0108559	KT Industries Inc	\$37,537.50	Capital Outlay	AC	Electrical Testing Bldg 1000
P0108560	Amazon com	\$704.54	Capital Outlay	CC	Smart LED TV for Classroom
P0108560	Amazon com	\$21.65		CC	Classroom Supplies
P0108561	Amazon com	\$49.50		CC	Classroom Supplies
P0108563	CN School and Office Solutions Inc	\$6,216.91		FC	Modular Workstation Furniture
P0108565	Transportation Charter Services Inc	\$8,658.00		FC	Transportation Services for FC Choir
P0108566	McMaster Carr Supply Co	\$543.14		FC	Hardware Supplies
P0108568	Richard the Thread	\$1,979.46		FC	Sewing Supplies for Sewing Classroom
P0108569	Amazon com	\$215.99		FC	Promotional Supplies
P0108570	Guitar Center Inc	\$2,470.94		FC	2 Drums & Accessories
P0108571	Amazon com	\$65.83		CC	Lab Supplies
P0108572	Firstcall Office Solutions Inc	\$178.21		FC	Office Supplies
P0108573	4C/SD	\$125.00		FC	Institutional Membership Renewal

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0108574	Cal Pro Specialties	\$1,684.80		SCE	300 USB Drives Pre-Loaded Content for ESL Computer Lab @ AC
P0108575	Pearson	\$900.00		CC	Online Exams
P0108577	CDW Government Inc	\$880.61		FC	Printer
P0108579	iT1 Source LLC	\$139.97		SCE	Computer Lab Supplies
P0108580	Scantron Corporation	\$1,002.00		SCE	Maintenance Agreement
P0108581	Ganahl Lumber Co	\$7,137.45		FC	Horticulture Instructional Supplies
P0108582	Apple Computer Inc	\$824.64	Capital Outlay	CC	Computer
P0108583	Apple Computer Inc	\$10,761.61	Capital Outlay	CC	Computers
P0108584	AM Interiors Inc	\$575.00		AC	Furniture Repair
P0108585	LAMA Books	\$455.76		SCE	Textbooks
P0108586	iT1 Source LLC	\$9,295.98		SCE	Computers
P0108587	Mels Sewing Service	\$9,718.93		FC	Embroidery Machine
P0108588	Office Depot	\$58.30		FC	Self-Inking Stamps
P0108589	Pearson Education Inc	\$2,654.01		SCE	Textbooks
P0108590	Ewing Irrigation Products Inc	\$1,152.19		FC	Horticulture Instructional Supplies
P0108591	Transportation Charter Services Inc	\$602.25		CC	Transportation for Early Start Program
P0108592	Segerstrom Center for the Performing Arts	\$1,412.25		FC	Group Tickets for Orchestra Performance
P0108593	Posit Science Corporation	\$4,320.00		SCE	Software Subscription
P0108594	1st California Notary Services	\$1,069.20		SCE	Textbooks
P0108595	Colette's Catering and Specialty Cakes Inc	\$913.41		SCE	Catering for SCE Retreat
P0108596	Amazon com	\$437.36		CC	Computer Supplies
P0108597	Scantron Corporation	\$288.00		SCE	Maintenance Agreement
P0108598	Henry Schein Inc	\$8,785.81		CC	(2) X-Ray Dental Lab Equipment
P0108599	Grainger Inc	\$36,505.05		CC	Instructional Materials to Train Students in the Energy & Sustainable Technology Program
P0108600	Servpro of Tustin and Orange/Villa Park	\$9,867.90		FC	Hazardous Waste & Biohazard Cleaning Due to Mold
P0108601	Bremer's Plumbing & Boiler Services Inc	\$2,940.00		CC	Water Storage Tank Replacement
P0108602	Pad System Technologies Inc	\$3,365.32		FC	Digitizer Board for Applied Design Department
P0108603	VMI Inc	\$2,845.25		FC	Video Equipment for Film and Radio Department
P0108604	World Wide Technology Inc	\$15,514.21		FC	Network Switches
P0108605	GST	\$297.09		CC	Printer
P0108606	GST	\$955.72	Capital Outlay	CC	Printer
P0108607	Western Psychological Association	\$1,575.00		FC	Student Registration for Psychological Convention
P0108608	Scantron Corporation	\$5,494.05	Capital Outlay	CC	Scantron Scanner



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P0108609	GST	\$297.09		CC	Printer
P0108610	GST	\$786.98		CC	Printer
P0108611	Computerland of Silicon Valley	\$712.80		CC	Software
P0108612	GST	\$1,291.68		CC	Printer
P0108613	B & H Photo Video Inc	\$1,447.83		FC	Photography Equipment
P0108614	Toshiba America Information Systems Inc	\$5,728.05		CC	Copier
P0108615	Crown Lift Trucks	\$120.00		AC	Maintenance Agreement for Printing Equipment
P0108616	Precision Floor Covering	\$1,414.95		CC	Flooring Material
P0108617	National Court Reporters Association	\$600.00		CC	Institutional Membership
P0108618	JB Bostick Company Inc	\$10,000.00		FC	Blanket Order for Maintenance & Repair Parking Lot
P0108619	Ellison Technologies Inc	\$4,000.00		FC	Blanket Order for Instructional Materials
P0108620	Deluxe Small Business Sales Inc	\$405.76		CC	Financial Aid Booklets
P0108621	CDW Government Inc	\$365.84		AC	Office Supplies
P0108623	Fry Steel Company	\$2,000.00		FC	Blanket Order for Steel Supplies
P0108625	PRG Lighting	\$4,654.54		FC	Software
P0108627	Amazon com	\$349.55		SCE	Books
P0108628	Nossaman LLP	\$74,000.00		AC	Public Affairs Legislative Consultant; B/A 1/26/16
P0108629	Sodexo Inc and Affiliates	\$259.20		FC	Catering for Brown Bag Speaker Event
P0108630	Chamberlin, William	\$415.81		FC	Reimbursement for Office Supplies
P0108631	Sodexo Inc and Affiliates	\$21.44		FC	Catering for Faculty Hiring Committee
P0108632	Los Alamitos Auto Parts	\$1,000.00		CC	Blanket Order for Auto Tech Supplies
P0108633	Lipiz Gonzalez, Elaine	\$297.00		CC	Reimbursement for Food/Hospitality CARE Seminar
P0108634	Fisher Scientific Co LLC	\$1,000.00		CC	Blanket Order for Chemistry Lab Supplies
P0108635	Scantron Corporation	\$60.71		SCE	Instructional Supplies
P0108636	Amazon com	\$160.90		SCE	Software
P0108637	Kelmscott Communications	\$2,702.70		CC	Student Planner Handbooks
P0108638	Trane	\$3,686.00		AC	Cooling Tower Repair Work
P0108639	CDW Government Inc	\$341.50		FC	Printer
P0108640	Allsteel Inc	\$14,848.84		CC	EOPS Office Furniture Redesign
P0108641	CDW Government Inc	\$5,739.11		FC	Printers
P0108642	B & H Photo Video Inc	\$4,322.18		FC	Audio and Video Equipment
P0108643	Tutela Inc	\$9,009.69		CC	Pilot Program for Campus Lockdown Installed at the Library
P0108644	Silva, Juan	\$250.00		CC	Guest Speaker - Road to Teaching Presentation

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**FOR THE PERIOD MARCH 24, 2016 THROUGH APRIL 15, 2016**  
**BOARD MEETING 5/10/2016**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0108645	Dell Marketing LP	\$234.02		CC	Computer Monitor
P0108646	GST	\$297.09		CC	Printer
P0108647	Dimension Data	\$1,860.79	Capital Outlay	CC	Computer Server
P0108648	Beach Paving Inc	\$9,275.00		CC	Concrete Repair for Humanities Bldg and Parking Lot 4
P0108649	Dell Marketing LP	\$572.17	Capital Outlay	CC	Computer Monitors
P0108651	Office Depot	\$95.01		CC	Classroom Supplies
P0108652	ASCAP - American Society of Composers Authors & Publishers	\$3,739.23		FC	Music License Fees
P0108654	Broadcast Music Inc	\$5,542.65		FC	Music License Fees
P0108655	Transportation Charter Services Inc	\$780.00		FC	Transportation Fees to Cal State Los Angeles
P0108656	Sodexo Inc and Affiliates	\$158.73		FC	Catering for the Annual Women's Forum
P0108657	Office Depot	\$5,000.00		SCE	Blanket Order for Office Supplies
P0108658	Adjunct Advocate	\$105.00		FC	Textbooks
P0108659	Southland Instruments Inc.	\$1,035.75	Capital Outlay	CC	Biology Lab Equipment
P0108660	Sodexo Inc and Affiliates	\$413.25		FC	Catering for Jump Start Program
P0108661	Transportation Charter Services Inc	\$1,047.50		FC	Transportation to USC
P0108662	Trend Offset Printing Services Inc	\$4,364.29		AC	Printing
P0108663	BigFoot Mobile Systems	\$16,887.25		FC	Three Electronics Lock Safe Carts for iPads
P0108664	Transportation Charter Services Inc	\$895.00		FC	Transportation from Fullerton to San Diego Zoo
P0108665	Ellis, Pilar	\$399.99		FC	Reimbursement for Knott's Berry Farm Tickets for International Students Field Trip
P0108666	Toshiba America Information Systems Inc	\$7,621.81	Capital Outlay	FC	Copier
P0108667	Promotional Concepts Enterprises	\$485.53		CC	Promotional Staplers
P0108668	Ludlow Kingsley	\$480.00		AC	Website Updates
P0108669	GST	\$274.00		FC	Computer Monitor
P0108670	GST	\$4,372.81		FC	Computers
P0108671	Embassy Suites	\$2,752.84		CC	Hotel Fees for University Tour Field Trip
P0108672	CDW Government Inc	\$3,107.13		FC	6 Monitor Mounts & Accessories
P0108673	Varidesk Inc	\$1,884.61		FC	4 Standing Desks
P0108674	GST	\$714.45		CC	Printer
P0108675	CDW Government Inc	\$7,117.76		CC	Computers
P0108676	Amazon com	\$820.79		CC	Lab Equipment
P0108677	Allsteel Inc	\$37,247.42		CC	Tables & Chairs for Classrooms
P0108678	Amazon com	\$659.65		FC	Office Supplies
P0108679	Amazon com	\$56.72		CC	Chemistry Lab Supplies

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BOARD MEETING 5/10/2016**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0108680	Amazon com	\$157.47		SCE	Books
P0108681	Colter & Peterson Inc	\$2,234.08		AC	Printing Equipment Repair
P0108682	Latina Leadership Network of the California Comm College Inc	\$275.00		FC	Field Trip Workshop Fees
P0108687	Westside Building Material Corp	\$2,000.00		FC	Blanket Order for Construction Supplies
P0108688	Sodexo Inc and Affiliates	\$366.08		FC	Catering for New Faculty Seminar
P0108689	Sodexo Inc and Affiliates	\$281.57		FC	Catering for Staff Development Event
P0108690	GST	\$1,636.85		CC	Printer
P0108691	Computerland of Silicon Valley	\$669.60		CC	Software
P0108692	Apple Computer Inc	\$1,855.44		CC	iPad Smart Cases
P0108693	Chefs Toys - Accusharp	\$4,324.71		CC	Culinary Supplies for Instruction
P0108695	Bell Pipe & Supply Co	\$4,867.29		CC	Water Dispensers
P0108696	Apple Computer Inc	\$727.33		FC	Computer
P0108697	Sodexo Inc and Affiliates	\$157.32		FC	Catering for Spring College Fair
P0108698	Ruedas, Antonio	\$1,397.00		AC	Settlement of Claim - FC Police Academy
P0108699	Crown Lift Trucks	\$1,484.30		AC	Forklift Repair
P0108700	VWR Funding Inc	\$2,011.23		FC	Biology Lab Supplies
P0108701	Cynmar Corporation	\$68.46		CC	Biology Lab Supplies
P0108702	Chamberlin, William	\$492.00		FC	Reimbursement - Whale Watching Field Trip - Student Equity Grant Fund
P0108703	Faculty Association of California Community Colleges	\$4,000.00		AC	Great Teachers Seminar - District Staff Development Event
P0108704	Allsteel Inc	\$3,519.35		CC	Modular Furniture for Student Success & Support Program
P0108705	Amazon com	\$106.07		CC	Physics Lab Supplies
P0108706	Rodriguez Engineering Inc	\$1,520.00		SCE	Offsite Lease Property Structural Study
P0108707	Qless Inc	\$18,888.00		FC	Annual Support Fee for Financial Aid Office for Virtual Line for Call-In Customers
P0108708	ISE Inc	\$7,716.20		FC	Software Maintenance - Financial Aid
P0108709	Stored Value Marketing	\$7,530.00		CC	ExxonMobil Gift Cards for CalWORKs Students
P0108710	Corporate Business Interiors Inc	\$259.20		CC	Keyboard Tray
P0108711	Sodexo Inc and Affiliates	\$410.78		FC	Catering for Care Workshop
P0108712	Toshiba America Information Systems Inc	\$200.88		FC	Copier Staples
P0108713	Amazon com	\$193.67		CC	Physics Lab Supplies
P0108714	Amazon com	\$223.48		CC	Physics Lab Supplies
P0108715	Amazon com	\$195.08		SCE	Instructional Supplies
P0108716	Amazon com	\$57.16		SCE	Instructional Supplies
P0108741	Fisher Scientific Co LLC	\$313.70		CC	Biology Lab Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0108742	Northwest Territorial Mint LLC	\$730.32		AC	Public Affairs Supplies
P0108743	WMFY We Mail For You	\$3,811.70		AC	Brochure Printing
P0108744	Nub Games Inc	\$600.00		SCE	FC & SCE Annual Subscription for Chat Services
P0108745	Totalplan, Inc	\$14,182.41		FC	Workstations for Admissions & Records
P0108746	Keenan & Associates	\$7,000,000.00		AC	Public Entity Investment Trust; B/A 2/23/16
P0108747	US Bank	\$1,599.96		CC	Heavy Duty Mixed Coin Sorter Machine for Bursar
P0108748	JM & J Contractors	\$2,800.00	Capital Outlay	AC	Waterproofing FC Building 1300 S/West Exterior
P0108749	KT Industries Inc	\$1,560.00	Capital Outlay	AC	Electrical Repairs @ FC 1000
P0108750	Ortiz Tractor Service	\$6,960.00	Capital Outlay	AC	Drainage/Sinkhole Repairs @ FC
P0108751	United Interiors	\$2,278.48	Capital Outlay	AC	Repair 100 Chairs FC Library
P0108752	The Machado Environmental Corp	\$14,885.00	Capital Outlay	AC	Cleaning AC Systems @ Fullerton College
P0108753	Freestyle Camera	\$195.28		CC	Photography Supplies
P0108754	Freestyle Camera	\$1,889.51		CC	Photography Supplies
P0108756	Clark Security Products	\$249.49		CC	Locker Locks
P0108758	Chavez, Araceli	\$110.00		SCE	Conference Expenses Reimbursement
P0108763	County of Orange	\$106,621.80		AC	Special Vacancy Election Trustee Area 3
P0108765	Amazon com	\$140.94		CC	Physics Lab Supplies
P0108766	Amazon com	\$98.93		CC	Physics Lab Supplies
P0108767	Amazon com	\$77.55		CC	Physics Lab Supplies
P0108768	Amazon com	\$76.40		CC	Physics Lab Supplies
P0108769	Amazon com	\$36.42		CC	Chemistry Lab Supplies
P0108771	Office Depot	\$140.39		FC	Office Supplies
P0108772	Dick Blick Co	\$593.00		FC	Art Materials
P0108773	Noise Bug	\$1,506.61		FC	Audio Equipment Repairs
P0108790	Sasco Electric	\$10,000.00	Capital Outlay	CC	Wireless Network Upgrade Phase 2
P0108791	Webster, James	\$3,410.00		AC	Great Teachers Conference Speaker/Director
P0108817	CDW Government Inc	\$1,328.00		FC	Computer
P0108818	CDW Government Inc	\$1,310.23		FC	Computers
P0108819	YBH Restaurants Inc	\$1,829.52		CC	Catering for Academic Senate California Community College Meeting
P0108820	Dell Marketing LP	\$6,599.84		CC	Computers
P0108821	Flinn Scientific Inc	\$17.53		CC	Chemistry Lab Supplies
P0108822	Carolina Biological Supply Co	\$123.94		CC	Chemistry Lab Supplies
P0108823	Fisher Scientific Co LLC	\$443.47		CC	Chemistry Lab Supplies

**BOARD RECAP**  
**FOR THE PERIOD MARCH 24, 2016 THROUGH APRIL 15, 2016**  
**BOARD MEETING 5/10/2016**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0108824	Garden Grove Chamber of Commerce	\$15.00		CC	Meeting Fees
P0108825	CDW Government Inc	\$430.47		AC	Computer Components
P0108826	Sodexo Inc and Affiliates	\$537.67		FC	Catering for F-1 Orientation
P0108827	Paton Miller LLC	\$902.88		FC	Drafting Supplies
P0108828	Aloha Island Cable Inc	\$2,304.36		CC	Cabling Services
P0108829	Sodexo Inc and Affiliates	\$928.18		FC	Catering for New Hire Training
P0108830	Rotary Club of Cypress	\$900.00		CC	Institutional Membership Fee
P0108831	Allsteel Inc	\$9,446.98		CC	Modular Furniture for EOPS
P0108832	Bremer's Plumbing & Boiler Services Inc	\$2,340.00		AC	Restrooms Repair and Treatment
P0108833	Growers Solution LLC	\$4,820.35		FC	Classroom Supplies
P0108834	Solano, Alberto	\$24,500.00		FC	Grant Proposal Facilitation, Consulting & Writing for Stem Grant
P0108835	Amazon com	\$783.84		CC	Emergency Kits
P0108836	Museum of Tolerance	\$315.00		FC	Tickets for Museum of Tolerance Tour
P0108837	Amazon com	\$264.07		CC	Physics Lab Supplies
P0108838	Amazon com	\$97.15		SCE	Office Supplies
P0108839	Fisher Scientific Co LLC	\$11,259.45		FC	Biology Lab Supplies
P0108840	Sodexo Inc and Affiliates	\$519.65		FC	Catering for Basic Skills Student Event
P0108842	Fisher Scientific Co LLC	\$600.00		CC	Blanket Order for Biology Lab Supplies
P0108845	Transportation Charter Services Inc	\$662.50		FC	Transportation to Knott's Berry Farm
P0108846	Audio DAWg	\$884.53		FC	Audio Equipment
P0108857	Bustamante, Alfonso	\$600.00		CC	Guest Speaker - CARE Seminar
P0108858	Varidesk Inc	\$1,069.20		FC	Adjustable Standing Desks
P0108859	B & H Photo Video Inc	\$571.74		FC	Photography Supplies
P0108860	Sam Ash Quikship Corp.	\$694.80		CC	Musical Instruments
P0108861	Apple Computer Inc	\$4,982.88		FC	Computers
P0108862	Marx Bros Fire Extinguisher Co Inc	\$55.80		AC	Fire Extinguisher Repairs
P0108863	Blackfisk Creative Inc	\$1,080.00		AC	Recording Chancellor Candidate Forums
P0108864	Carolina Biological Supply Co	\$2,842.25		CC	Biology Lab Supplies
P0108865	Apple Computer Inc	\$8,480.41		FC	Computers
P0108866	edu Business Solutions Inc	\$1,560.00		AC	Onsite Training Service for New Print Shop System
P0108867	Westphal, Don	\$1,665.00		AC	Police Academy Claim Settlement
P0108868	Uribe, Manuel	\$1,218.00		AC	Police Academy Claim Settlement
P0108869	Sodexo Inc and Affiliates	\$2,391.55		FC	Catering for Classified Staff Development Day

**BOARD RECAP**  
**FOR THE PERIOD MARCH 24, 2016 THROUGH APRIL 15, 2016**  
**BOARD MEETING 5/10/2016**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0108872	4imprint Inc	\$341.97		FC	Promotional Material for FC Senate
P0108873	Likens, Stephen	\$200.00		FC	Guest Speaker for Piano Pedagogy Class
P0108874	Gordon, Stewart	\$600.00		FC	Guest Speaker for Piano Pedagogy
P0108875	Cantwell Productions	\$616.03		FC	Art Work Framing Services
P0108877	B & H Photo Video Inc	\$2,611.44		FC	Networking Equipment
P0108878	Center for Organizational Responsibility & Advancement	\$8,301.62		AC	Staff Development Online Training
P0108879	Sodexo Inc and Affiliates	\$2,132.76		FC	Catering for the Office of Special Programs
P0108880	VWR Funding Inc	\$188.48		CC	Chemistry Lab Supplies
P0108881	Vermed Inc	\$220.61		CC	Biology Lab Supplies
P0108882	Sodexo Inc and Affiliates	\$498.15		SCE	Catering - Grant TDI Planning Meetings
P0108883	Amazon com	\$186.47		FC	Natural Science Instructional Supplies
P0108884	B & H Photo Video Inc	\$1,920.41		CC	Instructional Supplies
P0108885	Transportation Charter Services Inc	\$937.50		FC	Transportation to UC Irvine and Chapman University
P0108886	Amazon com	\$428.71		SCE	Office Supplies
P0108888	Workforce Communications Group Inc	\$1,500.00		AC	Employment Advertising
P0108889	CDW Government Inc	\$2,781.14		FC	Computer System and Accessories
P0108890	Insight Investments LLC	\$1,676.88		CC	Computer System
P0108891	FujiFilm Graphic Systems USA Inc	\$518.33		FC	Film Products
P0108892	GST	\$2,186.41		FC	Computer Systems
P0108893	Troxell Communications Inc	\$6,687.36		FC	2 Projectors & 6 Cameras
P0108894	Thomas Brown & Associates LLC	\$4,995.00		FC	Speaker for Classified Staff Development Day
P0108896	Sodexo Inc and Affiliates	\$285.39		FC	Catering for Math Faculty Hiring Committee
P0108897	Best Buy Gov, LLC	\$53.99		FC	Office Supplies
P0108902	UpSnap USA Inc	\$6,000.00		SCE	ESL Mobile Advertising
P0108903	Gonzales, Derrick	\$1,518.00		AC	Police Academy Claim Settlement
P0108904	UpSnap USA Inc	\$6,000.00		SCE	High School Diploma - Mobile Advertising
P0108905	Midwest Medical Supply Co LLC	\$75.84		CC	Health Science Lab Supplies
P0108906	Office Depot	\$1,200.00		CC	Blanket Order for Office Supplies
P0108907	National Pen Corporation	\$530.03		FC	Promotional Material for Classified Senate
P0108908	Varidesk Inc	\$426.61		CC	Office Furniture
P0108909	Sodexo Inc and Affiliates	\$1,398.60		FC	Catering for High School Counselor Breakfast
P0108910	Sasco Electric	\$995.00		CC	Electrical Services
P0108912	OC Fair & Event Center	\$100.00		SCE	Exhibitor Fee for Youth Expo-2016

**BOARD RECAP  
FOR THE PERIOD MARCH 24, 2016 THROUGH APRIL 15, 2016  
BOARD MEETING 5/10/2016**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0108913	Ganahl Lumber Co	\$2,318.14		FC	Horticulture Instructional Supplies
P0108914	Sodexo Inc and Affiliates	\$86.40		FC	Catering for Brown Bag Speaker Event
P0108915	Carolina Biological Supply Co	\$1,340.71		FC	Horticulture Instructional Lab Supplies
P0108916	Larson, Chris	\$268.00		CC	Dental Assisting Lab Expenses
P0108917	Sasco Electric	\$1,025.00		CC	Electrical Services Room 115 Auto Shop
P0108918	Sasco Electric	\$1,025.00		CC	Electrical Services Room 113 Auto Shop
P0108919	NADA Scientific, Ltd	\$26,676.02		FC	Automotive Instructional Equipment for Auto Hybrid Program
P0108920	CDW Government Inc	\$819.97		FC	Printer
P0108921	Jackson's Auto Supply	\$784.51		FC	Fuel System Tester
P0108922	Safe Hearing America Inc	\$150.00		AC	Mandatory Safe Hearing Test
P0108923	B & H Photo Video Inc	\$21,175.30		CC	Instructional Equipment - 3 Studio Cameras & Accessories
P0108924	Vernier Software & Technology	\$8,355.44		FC	Physics Lab Supplies
P0108925	School Specialty Inc	\$90.76		SCE	Instructional Supplies
P0108926	VWR Funding Inc	\$1,475.15		FC	Physics Lab Supplies
P0108927	Lowe's Companies Inc	\$1,183.67		SCE	Office Equipment
P0108928	Science First	\$1,323.01		CC	Physics Lab Equipment Repairs
P0108929	Apple Computer Inc	\$11,451.60		CC	Computers
P0108930	Everest/Soady Company	\$5,710.51		CC	Custom Backpacks for EOPS Students
P0108931	Cypress Printing & Silkscreen	\$1,922.40		CC	Custom Printed Shirts for CalWORKs
P0108932	Pacific Coast Entertainment	\$17,857.00		FC	Lighting, Tubes, & Lenses for Theater Arts
P0108933	Compview	\$2,212.70		CC	Computer Servers
P0108934	Dell Marketing LP	\$54,118.21		CC	Computers
P0108935	Flinn Scientific Inc	\$818.64		FC	Physics Lab Supplies
P0108936	New England Biolabs	\$655.16		CC	Biology Lab Supplies
P0108937	Amazon.com	\$504.43		FC	Natural Science Instructional Materials
P0108938	Fullerton College	\$250.50		SCE	Student Fees for Welding Program
P0108939	Burlington Safety Laboratory of California Inc	\$3,500.00		FC	Blanket Order for Safety Supplies
P0108940	Atlas Party Rentals, LLC.	\$1,077.95		CC	Table Rentals
P0108941	Transportation Charter Services Inc	\$1,142.50		SCE	Transportation to Getty Museum - SCE/ESL
P0108942	EMC/Paradigm Publishing	\$189.49		SCE	Textbooks
P0108943	GST	\$4,860.00		CC	Printer
P0108944	Hoyt-Heydon, Pamela	\$1,745.97		FC	Software Reimbursable
P0108945	Office Depot	\$1,287.30		FC	Projector and Projector Screen

**BOARD RECAP  
FOR THE PERIOD MARCH 24, 2016 THROUGH APRIL 15, 2016  
BOARD MEETING 5/10/2016**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0108946	Trane	\$17,385.00		AC	Chiller Condenser Tub Cleaning Project
P0108947	Sweetwater Sound Inc	\$1,748.53		CC	Audio Equipment
P0108963	Montgomery Hardware	\$3,157.92	Capital Outlay	AC	Labor and Materials to Install Door @ FC Bldg 400
P0108964	Shimadzu Scientific Instruments Inc	\$738.00		FC	Repair and Service to Laboratory Equipment
P0108965	Case & Sons Construction Inc	\$17,530.00	Capital Outlay	AC	Installation of Carpet and Painting FC Bldg 2000
P0108966	Office Depot	\$2,850.00		CC	Blanket Order for Office Supplies
P0108967	Amazon com	\$361.02		SCE	Office Supplies
P0108968	Cypress College	\$225.00		SCE	Catering - Strategic Planning Event
P0108969	Supertech Inc	\$1,882.60		CC	Instructional Equipment for Electronics Class
P0108970	Enforcement Trainers Inc	\$400.00		AC	Pepper Spray Training for Security
P0108971	Provantage	\$2,001.09		FC	Computer Network Server
P0108972	Paper 360 Inc	\$552.99		CC	Office Supplies
P0108973	Scholastic Inc	\$43.61		SCE	Textbooks
P0108974	CI Solutions	\$444.84		CC	Backdrop Stand
P0108975	Pierce Company	\$316.01		CC	Classroom Supplies
P0108976	B & H Photo Video Inc	\$2,005.94		FC	Cinema Camera
P0108977	Henry Schein Inc	\$176.68		CC	Dental Lab Supplies
P0108978	Wild Ginger Software, Inc.	\$1,026.02		FC	Software
P0108979	Santa Barbara Museum of Natural History	\$475.00		FC	Maps
P0108980	Pasco Scientific	\$1,108.10		FC	Physics Lab Supplies
P0108981	Insight Investments LLC	\$6,475.68		CC	Computers
P0108982	Universal Hospital Services	\$5,184.00		CC	(2) IV Pumps & Monitors for Nursing Program
P0108983	Amazon com	\$177.46		CC	Physics Lab Supplies
P0108984	Amazon com	\$552.09		CC	Physics Lab Supplies
P0108986	Kurzweil and Intellitools	\$9,000.00		SCE	Site Licenses
P0108988	Integrated Interiors Inc	\$2,160.00		CC	Wall Repair Project
P0108992	Ran Graphics Inc	\$2,763.73		FC	Class Schedules
P0108993	Cynmar Corporation	\$438.86		FC	Physics Lab Supplies
P0108994	UpSnap USA Inc	\$3,000.00		SCE	Mobile Advertising
P0108995	Fullerton Cares Autism Foundation	\$225.00		SCE	Marketing Booth
P0108996	Jersey Mike's UTC	\$359.05		CC	Catering for EOPS Southern University Tour
P0108997	The Oak Co	\$1,476.00		FC	Typesetting of Summer 2016 Class Schedule
P0108998	Airgas USA LLC	\$1,090.80		AC	Safety Supplies



**BOARD RECAP**  
**FOR THE PERIOD MARCH 24, 2016 THROUGH APRIL 15, 2016**  
**BOARD MEETING 5/10/2016**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0108999	Home Depot	\$678.27		CC	Classroom Supplies
P0109000	Home Depot	\$222.32		CC	Classroom Supplies
P0109001	GST	\$409.33		CC	Printer
P0109003	GST	\$247.33		CC	Printer
P0109004	CDW Government Inc	\$1,585.15		FC	Printer
P0109005	Jack-X-Change	\$5,775.86		FC	Automotive Supplies & Equipment for Automotive Program
P0109006	B & H Photo Video Inc	\$2,267.36		CC	30 Aviation Simulators
P0109007	iT1 Source LLC	\$581.04		SCE	Computer Monitors
P0109008	Carolina Biological Supply Co	\$1,115.61		FC	Science Lab Supplies
P0109009	Computerland of Silicon Valley	\$190.00		CC	Software
P0109010	Sasco Electric	\$525.00		CC	Network Wiring Project
P0109011	Sasco Electric	\$4,500.00		CC	Network Cabling Project
P0109012	Sasco Electric	\$1,510.00		CC	Electrical and Cabling Project
P0109013	LKQ Lakenor Auto Salvage	\$804.61		FC	Automotive Supplies
P0109014	B & H Photo Video Inc	\$640.07		CC	Audio Equipment
P0109015	Goodson Manufacturing Company	\$3,059.09		FC	Automotive Classroom Supplies
P0109016	Economic Alternatives Inc	\$250.00		AC	Cooling Tower Repair
P0109017	GST	\$1,124.94		CC	Printer
P0109018	Noise Bug	\$1,726.93		FC	Music Synthesizer
P0109019	Dell Marketing LP	\$930.96		CC	Computer
P0109020	Dell Marketing LP	\$791.86		CC	Computer
P0109021	Chefs Toys - Accusharp	\$1,089.18		CC	Culinary Lab Supplies
P0109022	Office Depot	\$3,500.00		CC	Blanket Order for Office Supplies
P0109023	Cavin, Robert	\$354.00		AC	50% Sabbatical Bond Reimbursement
P0109024	Western Graphics Plus	\$2,419.80		CC	Promotional Supplies - Pens, Pencils, Post-It Notes
P0109025	KBC Tools & Machinery	\$2,522.00	Capital Outlay	CC	Metal Shear
P0109026	Amazon com	\$70.69		SCE	Classroom Supplies
P0109031	Delta Biologicals	\$2,410.04		FC	Biology Lab Supplies
P0109032	Matco Tools	\$185.23		CC	Automotive Tool
P0109033	Apex Audio Inc	\$3,338.24		FC	Audio Equipment
P0109034	Amazon com	\$600.99		FC	Instructional Supplies
P0109035	Amazon com	\$337.26		FC	Instructional Supplies
P0109036	Amazon com	\$499.46		CC	Physics Lab Supplies

**BOARD RECAP  
FOR THE PERIOD MARCH 24, 2016 THROUGH APRIL 15, 2016**

**BOARD MEETING 5/10/2016**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0109037	Division of the State Architect	\$61,250.00	Capital Outlay	AC	DSA Fees for CC Central Plant/Thermal Storage Project
P0109038	Amazon com	\$638.61		CC	Physics Lab Supplies
P0109049	Apple Computer Inc	\$6,870.96		CC	Computers
P0109050	Apple Computer Inc	\$789.26		CC	Computer
P0109051	Columbia Dentoform Corp	\$439.77		CC	Dental Lab Supplies
P0109052	Special T's Marketing	\$1,611.01		SCE	Kids' College Summer Camp Supplies
P0109053	GST	\$810.00		CC	Printers
P0109054	GST	\$891.03		CC	Computer Monitor Hardware
P0109056	GST	\$247.33		CC	Printer
P0109057	Turner Designs, Inc	\$8,235.80		FC	Natural Science Instructional Supplies & Equipment
P0109058	Printed Stitches	\$513.09		SCE	Brochure Printing
P0109059	Compview	\$373.83		CC	Computer Monitor Wall Mount
P0109060	Compview	\$23,937.94		CC	Audiovisual Systems Upgrade Project
P0109062	4imprint Inc	\$13,126.01		CC	Promotional Items - Padfolio, Pens, Wobblers, books
P0109063	CMS Communications Inc	\$2,646.00		CC	Telephone Headsets (10)
P0109064	McCoy Mills Ford	\$159,914.25	Capital Outlay	FC	5-Vehicle Purchase for FC Facilities, Bid 2016-05; B/A 4/12/16
P0109065	Toshiba America Information Systems Inc	\$7,099.10		SCE	Purchase Copier
P0109066	Sodexo Inc and Affiliates	\$355.01		FC	Catering for Staff Development Event
P0109067	Dimension Data	\$5,961.30	Capital Outlay	CC	Computer Network Servers
P0109068	Green Power Company	\$2,268.00	Capital Outlay	AC	Lighting Equipment for CC
P0109069	Bergman Dacey Goldsmith	\$10,000.00		AC	Blanket Order for Professional Legal Services
P0109070	McGraw Hill Co	\$178.00		SCE	Textbooks
P0109071	GOW-MAC Instrument Co	\$6,879.00		FC	Organic Chemistry Lab Equipment
P0109072	Apple Computer Inc	\$2,536.83		CC	Computers
P0109073	Dick's Sporting Goods Inc	\$438.35		FC	Oceanography Lab Supplies
P0109074	Smart & Final	\$1,000.00		SCE	Blanket Order for Office Supplies
P0109075	Anasazi Instruments, Inc	\$900.00		CC	Blanket Order for Chemistry Equipment Repairs
P0109076	AquaSave	\$24,683.50	Capital Outlay	AC	Landscape & Water Saving Irrigation Bldg 1700 @ FC
P0109077	Amazon com	\$658.44		FC	Nutrition Instructional Lab Supplies
P0109088	Constant Contact, Inc	\$357.00		SCE	Subscription
P0109089	LaMotte Company	\$4,822.39		FC	Horticulture Department Instructional Supplies
P0109090	J W Pepper of Los Angeles	\$1,318.51		SCE	Music Sheets for Choir
P0109091	GST	\$646.93		CC	Printer

**BOARD RECAP  
FOR THE PERIOD MARCH 24, 2016 THROUGH APRIL 15, 2016  
BOARD MEETING 5/10/2016**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0109092	Insight Investments LLC	\$1,117.92	Capital Outlay	CC	Computers
P0109093	CDW Government Inc	\$10,484.63		CC	Computers
P0109094	Henry Schein Inc	\$2,002.78		CC	Office Supplies
P0109095	Allsteel Inc	\$1,436.72		CC	Desk Chairs
P0109096	Amazon com	\$217.00		CC	Office Supplies
P0109097	Amazon com	\$725.65		CC	Science Instructional Supplies
P0109098	Evident Inc	\$371.37		FC	Personal Identification Kits
P0109099	GST	\$814.91		FC	Printer
P0109100	Henry Schein Inc	\$2,140.41		CC	Dental Lab Stools
P0109101	Henry Schein Inc	\$1,992.59		CC	Dental Lab Equipment
P0109102	Cengage Learning Inc	\$2,448.57		CC	Textbooks
P0109103	Amazon com	\$225.80		SCE	Textbooks
P0109104	St Joseph Heritage Healthcare	\$10.00		AC	Respiratory Protection Program
P0109105	Apple Computer Inc	\$25,118.40		FC	Computers
P0109106	George Donnelly Testing & Inspections	\$1,250.00		FC	Building Testing and Inspection
P0109107	Pen to Pixels Inc	\$1,000.00		CC	Video Editing Service
P0109108	Tredent Data Systems Inc	\$7,980.00		CC	Network Servers and Modules
P0109109	Lucas Distribution, LLC	\$114.52		FC	Printer Locks
P0109110	Snap-on Tools	\$5,675.21		CC	Classroom Supplies for Automotive Tech Class
P0109111	G-Tec Inc	\$4,066.05		FC	Supplies & Equipment for Automotive Program
P0109112	Sodexo Inc and Affiliates	\$41.56		FC	Catering for Tutoring Center Meeting
P0109113	Green, Ann	\$200.00		FC	Guest Speaker for the Piano Pedagogy
P0109114	Chefs Toys - Accusharp	\$3,349.66		CC	Culinary Lab Supplies
P0109115	Scantron Corporation	\$94.93		CC	Instructional Supplies
P0109116	WMFY We Mail For You	\$2,316.80		AC	Mail Services
P0109117	Flinn Scientific Inc	\$400.00		CC	Blanket Order to Purchase Laboratory Supplies
P0109118	Diep, Christie	\$608.30		CC	Reimbursement for English Mini Conference Food & Supplies
P0109119	Sodexo Inc and Affiliates	\$2,096.79		FC	Catering for College Prep Event
P0109120	Office Depot	\$12,312.00		CC	(1,000) Calculators
P0109121	U S Postal Service	\$1,270.00		AC	Annual PO Box Fee
P0109122	Mosqueda-Ponce, Therese	\$659.26		CC	Reimbursement for Puente Program Field Trip
P0109124	Amazon com	\$166.65		SCE	Textbooks
P0109125	BG PetroSpecs Inc	\$1,047.20		CC	Automotive Supplies

**BOARD RECAP**  
**FOR THE PERIOD MARCH 24, 2016 THROUGH APRIL 15, 2016**  
**BOARD MEETING 5/10/2016**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0109126	Amazon com	\$222.44		SCE	Books
P0109127	Sodexo Inc and Affiliates	\$1,315.42		FC	Catering for Advisory Committee Meeting
P0109128	Bugaoan, Michael	\$450.00		FC	Deejay Services for FC
P0109129	Amazon com	\$215.95		FC	Office Supplies
P0109130	Sodexo Inc and Affiliates	\$829.08		FC	Catering - Chemistry Meeting & Science Event
P0109131	Amazon com	\$312.31		CC	Fine Arts Equipment
P0109132	Scantron Corporation	\$230.63		FC	Scantron Testing Forms
P0109133	Office Depot	\$600.00		CC	Blanket Order for Office Supplies
P0109134	Office Depot	\$3,000.00		CC	Blanket Order for Office Supplies
P0109135	SchoolOutlet.com	\$5,891.92	Capital Outlay	CC	Wood Cabinets for Art Department
P0109136	iT1 Source LLC	\$6,638.65		SCE	Computers
P0109137	Community College Baccalaureate Assn	\$500.00		AC	Institutional Membership
P0109138	Office Depot	\$700.00		CC	Blanket Order for Office Supplies
P0109139	Academic Superstore	\$2,424.85		FC	Software
P0109140	DynTek Services Inc	\$7,500.00		FC	Consulting Services for Email Migration Project
P0109141	Office Depot	\$2,500.00		CC	Blanket Order for Office Supplies
P0109142	Rio Grande	\$2,225.82		CC	Jewelry Supplies
P0109143	DynTek Services Inc	\$4,500.00		FC	Consulting Services for Windows 10 Mitigation
P0109144	Dummies Unlimited Inc	\$4,530.05		FC	4 Training Dummies for Administration of Justice Department
P0109145	CDW Government Inc	\$315.49		FC	Printer
P0109146	Biopac Systems Inc	\$2,098.62		CC	Biology Lab Supplies
P0109147	CDW Government Inc	\$819.97		FC	Printer
P0109149	CDW Government Inc	\$4,844.61		FC	Printers
P0109150	ACCO Brands USA LLC	\$225.92		FC	Printing Supplies
P0109151	CDW Government Inc	\$1,669.23		FC	Computer Monitors
P0109152	CDW Government Inc	\$4,011.27		FC	Computers
P0109153	Altrua Global Solutions Inc	\$176.68		CC	Promotional Supplies
P0109154	Best Buy Gov, LLC	\$647.88		SCE	Office Supplies
P0109155	Bone Clones Inc	\$943.41		CC	Anthropology Lab Supplies
P0109156	YBH Restaurants Inc	\$252.72		CC	Catering for Counselor Workshop Event
P0109157	Amazon com	\$487.01		FC	Nutrition Lab Supplies
P0109158	CDW Government Inc	\$1,328.00		FC	Computer
P0109159	GST	\$3,263.40		FC	Computers
P0109160	Amazon com	\$212.17		FC	Biology Lab Supplies
P0109161	B & M Lawn & Garden Center	\$570.23	Capital Outlay	FC	Ground Supplies
P0109162	GST	\$302.31		FC	One Computer Monitor
P0109163	GST	\$1,221.28		FC	Two Computer Monitors
P0109165	Amazon com	\$256.37		FC	Biology Lab Supplies
P0109166	WMFY We Mail For You	\$2,730.00		SCE	2016 Summer Schedule Mailing

**BOARD RECAP  
FOR THE PERIOD MARCH 24, 2016 THROUGH APRIL 15, 2016  
BOARD MEETING 5/10/2016**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0109168	Compview	\$12,827.07		FC	Skills Center Audiovisual Upgrade Project
P0109169	Fullerton College	\$3,648.00		FC	Child Care Fees
P0109170	Sodexo Inc and Affiliates	\$56.70		FC	Catering for Hiring Committee for Librarian
P0109171	Apple Computer Inc	\$4,799.01		FC	Computers
P0109173	Shamrock Scientific Specialty Systems Inc	\$226.33		CC	Biology Lab Supplies
P0109175	CDW Government Inc	\$28,431.01		FC	Printer Network Servers
P0109176	GST	\$3,046.50		CC	Scanner
P0109177	GST	\$3,263.40		FC	Computers
P0109179	Transportation Charter Services Inc	\$1,476.80		AC	Transportation for Great Teachers Event
P0109180	CDW Government Inc	\$1,639.94		FC	Printers
P0109181	Office Depot	\$560.00		CC	Blanket Order for Classroom Supplies

\$8,812,404.90

Approved by: \_\_\_\_\_  
Brian Fahnestock, Interim Vice Chancellor



Budget Transfers  
05-10-2016

**1. 11200: Current Year Funds - FC**

Transfer to cover cost of consultation services related to migrating the campus e-mail system to Office 365 and the cost of upgrading the Microsoft System Center Configuration Management Software for the Windows 10 deployment project for the Fullerton Campus.

From:	6000 Capital Outlay	(12,000)
To:	5000 Other Operating Expenses	12,000

**2. 11200: Current Year Funds - AC**  
**11100: Prior Year Funds - AC**

Transfer funds that were earmarked for the Retiree Benefits Fund to the newly established Retiree Benefits Trust Fund.

From:	1100 Instructor, Credit	(3,023,997)
	7300 Interfund Transfers Out	(3,976,003)
To:	7400 Other Transfers	7,000,000

**3. 11100: Prior Year Funds - AC**

Transfer to cover the costs of upgrading the sound system for the Board Meeting Rooms at Anaheim Campus.

From:	7900 Reserve for Contingencies	(55,985)
To:	6000 Capital Outlay	55,985

**4. 11100: Prior Year Funds - AC**

Transfer to cover the purchase of ongoing support services for Courseleaf catalog management software used by the campuses.

From:	4000 Supplies & Materials	(11,571)
To:	5000 Other Operating Expenses	11,571

**5. 11302: Mandated Claims Fund One-Time - AC & SCE**

Transfer portion of the Mandated Claims funds to School of Continuing Education to use for identified campus needs.

From:	7900 Reserve for Contingencies	(824,311)
To:	7200 Intrafund Transfers Out	824,311

**6. 12600: Center for Applied Competitive Technologies Workshops - SCE**

Transfer to realign budget with current program plan.

From:	6000 Capital Outlay	(47,191)
To:	2300 Noninstructional Salaries - Other	30,012
	3900 Benefits	3,000
	5000 Other Operating Expenses	14,179

Budget Transfers  
05-10-2016

**7. 14000: Self-supported Programs - FC**

Transfer to cover the cost of workstations for the Admissions and Records department at Fullerton College.

From:	2300 Noninstructional Salaries - Other	(16,241)
To:	6000 Capital Outlay	16,241

**8. 15416: Vocational and Technical Education Act - CC**

Transfer to allocate budget to various departments in support of program goals.

From:	2300 Noninstructional Salaries - Other	(20,000)
To:	6000 Capital Outlay	20,000

**9. 17346: Deputy Sector Navigator - Center for Applied Competitive Technologies - Economic and Workforce Development - SCE**

**17355: Deputy Sector Navigator - Center for Applied Competitive Technologies - Career and Technical Education - SCE**

Transfer to correct budget fund number and to realign budget to current program plan.

From:	5000 Other Operating Expenses	(24,502)
To:	2100 Noninstructional Salaries - Classified	15,167
	2300 Noninstructional Salaries - Other	3,535
	3900 Benefits	5,800

**10. 45xxx: Capital Outlay Projects Fund - AC & FC**

Transfer to cover the expense of ground equipment for Fullerton College and preventive maintenance, FUSION license, and legal fees for the Anaheim Campus.

From:	6000 Capital Outlay	(45,780)
To:	4000 Supplies & Materials	4,113
	5000 Other Operating Expenses	41,667

**11. 49xxx: Bond Building Fund - AC**

Transfer to cover the cost of scanning blue prints and project files for the Phase 2 Small Format project at Anaheim Campus.

From:	6000 Capital Outlay	(63,430)
To:	5000 Other Operating Expenses	63,430



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 10, 2016

**SUBJECT:** Quarterly Financial Status Report Ended  
March 31, 2016

Action	_____
Resolution	_____
Information	_____ X
Enclosure(s)	_____ X

**BACKGROUND:** Pursuant to §58310 of Title 5 of the California Code of Regulations, the Chief Executive Officer of each community college district shall submit a report showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board on a quarterly basis.

The Chief Executive Officer of each community college district shall also prepare a quarterly report based on measurements and standards as established by the Board of Governors of the California Community Colleges and certified on forms provided by the State Chancellor. It is further required that this report be reviewed by the district governing board and entered into the minutes of a regularly scheduled meeting.

Accordingly, attached is the California Community Colleges Quarterly Financial Status Report form CCFS-311Q for the quarter ended March 31, 2016. This agenda item was submitted by Rodrigo Garcia, District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6300, Fiscal Management.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The State Chancellor's Office requires that the District file a quarterly financial status report known as the CCFS-311Q. This agenda item does not result in any financial impact to the District.

**RECOMMENDATION:** It is recommended that the Board review the District's Quarterly Financial Status Report for the quarter ended March 31, 2016, as required by §58310 of Title 5.

Brian Fahnestock  
Recommended by

\_\_\_\_\_  
Approved for Submittal

3.c  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** May 10, 2016  
**SUBJECT:** Quarterly Investment Report  
as of March 31, 2016

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____ X _____

**BACKGROUND:** The Quarterly Investment Report for the quarter ended March 31, 2016, is submitted in accordance with Section 53646 (b) of the Government Code. During the quarter, there has been no change to Board Policy 6320, Investments.

1. **The Orange County Treasurer's Money Market Educational Investment Pool.** As of March 31, 2016, the District had **\$223,639,646.42** on deposit. The total of the Orange County Treasurer's Combined Educational Investment Pool, at net book value, was **\$3,854,691,037** and the market value was **\$3,861,357,542**. This represents an unrealized gain for accounting purposes of approximately 0.17%, which equates to **\$386,774** for the District. This paper gain is the result of a decrease in interest rates, which caused the values to increase. The average net interest rate for the quarter ended March 31, 2016, was **0.61%**. Net interest earned for the quarter totaled **\$345,876.28**.
2. **Cypress College and Fullerton College Investments.** As of March 31, 2016, the colleges' investments total **\$2,072,260.54**. Of this amount, **\$1,967,567.55** was invested in certificates of deposit and **\$104,692.99** was invested in savings or money market accounts. The interest rates vary from **0.30%** to **1.98%**.

Investments in the Orange County Treasurer's Money Market Educational Investment Pool and the Cypress and Fullerton colleges' investments meet Board Policy 6320, Investments, adopted by the Board of Trustees on February 12, 2002, and revised on June 14, 2005. This agenda item was submitted by Rodrigo Garcia, District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6320, Investments.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Interest earnings can be used for purposes specified within the funds where they are earned.

**RECOMMENDATION:** It is recommended that the Board receive the Quarterly Investment Report for the quarter ended March 31, 2016.

Brian Fahnestock  
\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

3.d  
\_\_\_\_\_  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action  X   
**DATE:** May 10, 2016 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
Enclosure(s) \_\_\_\_\_  
**SUBJECT:** Committed Fund Balance for STRS and PERS  
Increases

**BACKGROUND:** On June 28, 2011, the Board formally approved the adoption of the Governmental Accounting Standards Board (GASB) issued Statement Number 54, *Fund Balance and Governmental Fund Type Definitions*, to change how fund balance information is reported and improve the usefulness of fund balance reporting. GASB 54 established new fund balance classifications as an attempt to make fund balance classifications easier to understand and apply. Since the District reports its financial statements following the Business Type Activity (BTA) model of GASB Statements No. 34 and 35, in accordance with the recommendation of the California Community Colleges Chancellor's Office, it does not technically need to comply with GASB Statement No. 54. However, the District chose to include "fund" financial statements as supplementary information in its annual audited financial report to provide a more useful presentation of the financial status of the various district funds. One of these classifications is the "Committed" Fund Balance which includes amounts that can only be used for specific purposes under a formal action of the Board. Since its adoption the Board has not taken a formal action to commit any funds.

The State has begun to recognize the significant financial impact of the current and future STRS and PERS increases on community colleges by allocating a base augmentation to the district's apportionment funding beginning in the 2015-16 State Budget. North Orange County Community College District received an estimated base allocation increase of \$8,345,728, in which \$2,008,000 have been allocated for 2015-16 STRS and PERS increases. The remaining estimated augmentation of \$6,337,728, was earmarked for future STRS and PERS increases in the District's 2015-16 Proposed Budget adopted by the Board on September 8, 2015. Therefore, formal action by the Board is needed to commit this estimated remaining augmentation for future STRS and PERS increases. This agenda item has been submitted by Rodrigo Garcia, District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 6300, Fiscal Management.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Estimated remaining base augmentation of \$6,337,728 will be specifically committed for future STRS and PERS increases.







# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 10, 2016

**SUBJECT:** Approval of Desktop Computer Equipment Purchase for Fullerton College (FC) & School of Continuing of Education (SCE) using the State of California WSCA-NASPO Cooperative Purchasing Program

Action	<u>    X    </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** District is preparing for the purchase, delivery and installation of desktop computer equipment for Fullerton College and School of Continuing of Education. FC & SCE are replacing the Hewlett-Packard desktop computer systems in various areas throughout the campus and the computer labs. Those desktop computer systems have exceeded their warranties and need to be upgraded in accordance with the District's 3-year life cycle plan. To make the purchase of the required computer equipment, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The Western States Contracting Alliance (WSCA) has formed a cooperative purchasing organization, the National Association of State Procurement Officials (NASPO), to manage a cooperative purchasing program approved by the California's State Chief Procurement Official and make contracts available to authorized governmental entities such as public schools and institutions of higher education. The WSCA-NASPO contract planned for this use is the computer contract (7-15-70-34-001) with Hewlett Packard. This piggyback contract utilizes a previously conducted bidding process and contract award to WSCA members.

The cost of the desktop computer equipment for FC & SCE is as follows:

FC	\$108,780.16
SCE	\$240,705.90

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse, and Board Policy 6340, Contracts.

**FUNDING SOURCE AND FINANCIAL IMPACT:** FC & SCE computer equipment purchase will be charged to Instructional Equipment Fund.

**RECOMMENDATION:** Authorization is requested that the Board of Trustees approve the Desktop Computer Equipment purchase for Fullerton College in the amount not to exceed \$108,780.16 and School of Continuing Education in the amount not to exceed \$240,705.90 using the State of California, WSCA-NASPO Cooperative Purchasing Program Contract #7-15-70-34-001, to Golden Star Technology, Inc. (GST), an authorized Hewlett-Packard Dealer. It is further recommended that the Board of Trustees authorize the District Director, Purchasing, to execute the purchase order on behalf of the District.

Brian Fahnestock  
Recommended by

Approved for Submittal

3.h.2  
Item No.





CLASS 3 DISPOSABLE RECORDS  
DESTROY AFTER JULY 1, 2016

Anaheim Campus

Warrant Registers	2010-2011
Journal Entries and Bank Statements	2010-2011
Warrants	2010-2011
County Ledgers	2010-2011
Classified Timecards and Timesheets	2010-2011
Miscellaneous	2010-2011
Cash Receipts	2010-2011
Certificated Timecards	2010-2011
Bid Recaps	2010-2011
Purchase Orders	2010-2011
Purchase Requisitions	2010-2011
Quotations	2010-2011
Warehouse Picking Tickets	2010-2011
Warehouse Stock Records	2010-2011

Campus Bursar Office

Bank Statements and Reconciliations with Checks	2010-2011
Journal Entries	2010-2011
Cash Receipts and Reconciliations	2010-2011
Purchase Orders and Requisitions	2010-2011
Cash Register Tapes and Reconciliations	2010-2011

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action  X   
**DATE:** May 10, 2016 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Donation of Dental Equipment to Newport Mesa Enclosure(s) \_\_\_\_\_  
Unified School District

**BACKGROUND:** The Cypress College Health Science Division, Dental Assisting Program, received funding this year to replace old dental equipment with more modern technological equipment. The equipment to be replaced are approximately 15 years old, at the end of its functioning life and does not perform adequately per the standard by the Commission of Dental Accreditation. The Department now has 16 surplus dental equipment items that are in usable condition.

On March 24, 2016, Cypress College received a letter from Newport Mesa Unified School District, Coastline Regional Occupational Program, conveying its interest in the following equipment:

- (4) Dental Chairs
- (4) Portable Dental Units
- (4) Operator Stools
- (4) Dental Assisting Chairs

The current equipment at the Coastline Regional Occupational Program is no longer functional. And since the Coastline Regional Occupational Program is not an accredited program, the surplus equipment at limited function will be beneficial to their program. With this donation, the Program will be able to enhance its instruction related to introduction to dental assisting.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6550, Disposal of District Property.

**FUNDING SOURCE AND FINANCIAL IMPACT:** There is no cost associated with the donation. Newport Mesa Unified School District will assume all responsibility for the donated Dental equipment.

**RECOMMENDATION:** It is recommended that the Board approve the donation of (16) surplus dental equipment items to the Newport Mesa Unified School District.

Brian Fahnestock  
Recommended by

\_\_\_\_\_  
Approved for Submittal

3.j  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 10, 2016

**SUBJECT:** Enter Into Architectural Consultant Agreement with LPA, Inc. as the Architect of Record for the Cypress College Science, Engineering, and Mathematics Building

Action	<u>    X    </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** In November of 2014, the District received approval in a bond election awarding \$574 million dollars in funding for the construction the modernization, upgrade and new construction of facilities at the District's multiple sites. As an initial step in the realization of District projects, the District undertook steps to solicit, review and recommend a list of Architect/Engineers (AE's) from which the District could invite firms to provide further qualifications for selection to execute services for specific projects. On December 9, 2014, the Board approved the list of qualified firms. Included in the bond language, and in the Districts Facilities Master Plan, is provision for the construction of a new Science, Engineering, and Mathematics (SEM) Building at Cypress College.

Since the SEM Project is of vital importance to the District and to the College to accommodate a long waiting list of potential students, it was identified as a very high priority project. Upon further clarification and validation of the proposed schedule and budget for the SEM Project, the District proceeded to evaluate all of the AE firms, from the previously Board approved list, to ascertain their qualifications based on science building experience to execute the project. As a result, the staff began a competitive process to obtain the architectural and engineering services in accordance with the established protocol of the District. The following steps were taken:

1. An evaluation matrix, scoring each firm for experience with projects similar to the SEM Project, was prepared.
2. References for each firm with the best qualifying experience were phoned and reference responses were recorded.
3. The evaluation matrix and reference records were distributed to the District Selection Committee members for their information.
4. A District Selection Committee was identified and composed of administrators, faculty, Dean, and District Program Manager who was a non-voting observer.
5. The top six (6) scoring firms were invited to interview and interviews were held on March 21, 2016 and March 22, 2016.
6. The District Selection Committee met on March 22, 2016 to review and rank the responses.
7. The District Selection Committee unanimously voted to select the Architect based on their leading score in the evaluation process.

It was the consensus of the Committee that the firm of LPA, Incorporated be recommended as the Architect of Record for the Cypress College SEM Building Project. LPA, Incorporated will begin program validation for the SEM Building in order to better define total project costs. It is estimated that program validation is 10% of the overall architect fee, but contracting for the first phase of the project allows for additional information to be gathered. The areas related to project delivery method and the Leadership in Energy and Environmental Design (LEED) certification still need to be evaluated. Both of those areas will influence the overall project cost, including the architect fees. Staff expects to have the details of the architecture agreement finalized in the next several months and will bring forward a revised agenda item at that time.

This agenda item was submitted by Susan Rittel, Project Manager Campus Capital Projects.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The financial impact will be determined upon the negotiation of the final contract. A Not to Exceed amount of \$460,690 is required to commence program validation on the project, inclusive of reimbursables, and will be charged to the Bond Fund.

**RECOMMENDATION:** Authorization is requested to enter into an architectural consultant agreement in the amount not to exceed of \$460,690, inclusive of reimbursables, with LPA, Inc. to start the process of program validation on the new Science, Engineering, and Mathematics Building at Cypress College. The term of the agreement shall be effective May 11, 2016, and terminate on June 30, 2021. Authorization is further requested for the Interim Vice-Chancellor, Finance & Facilities, to execute the agreement on behalf of the District.

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Brian Fahnestock  
Recommended by

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Approved for Submittal

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3.k.2  
Item No.



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 10, 2016

**SUBJECT:** Resolution No. 15/16-22, a Resolution of the Board of Trustees of the North Orange County Community College District, Orange and Los Angeles Counties, California, Authorizing the Issuance of North Orange County Community College District (Orange and Los Angeles Counties, California) Election of 2014 General Obligation Bonds, Series 2016A, and Actions Related Thereto

Action	<u>X</u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** An election was held in the North Orange County Community College District on November 4, 2014 for the issuance and sale of general obligation bonds of the District for various purposes in the maximum amount of \$574,000,000 (the "Measure J"). The District now desires to issue its first series of bonds under Measure J in an amount not-to-exceed \$100,000,000 (the "Bonds"). The Bonds are being authorized for sale for the purpose of providing funds to finance projects approved by Measure J and to pay the costs of issuing the Bonds.

(a) Bond Resolution. This Resolution authorizes the issuance of Bonds, specifies the basic terms, parameters and forms of the Bonds, and approves the form of Purchase Contract and form of Preliminary Official Statement described below. In particular, Section 1 of the Resolution establishes the maximum aggregate initial principal amount of the Bonds to be issued (\$100,000,000). Section 4 of the Resolution states the maximum underwriters' discount (0.255%) with respect to the Bonds, the maximum legal interest rate on the Bonds, and authorizes the Bonds to be sold at a negotiated sale to Morgan Stanley & Co. LLC, as representative on behalf of itself and Piper Jaffray & Co., as the underwriters (the "Underwriters"). The Resolution authorizes the issuance of current interest bonds only; capital appreciation bonds are not authorized.

(b) Form of Purchase Contract. The Resolution approves the form of the Purchase Contract. Pursuant to the Purchase Contract, the Underwriters will agree to buy the Bonds from the District. All the conditions of closing the transaction are set forth in this document, including the documentation to be provided at the closing by various parties. Upon the pricing of the Bonds, the final execution copy of the Purchase Contract will be prepared following this form.

(c) Form of Preliminary Official Statement. The Resolution approves the form of the Preliminary Official Statement. The Preliminary Official Statement (the "POS") is the offering document describing the Bonds which may be distributed to prospective purchasers of the Bonds. The POS discloses information with respect to, among other things, (i) the proposed uses of proceeds of the Bonds, (ii) the terms of the Bonds (interest rate, redemption terms,

etc.), (iii) the bond insurance policy for the Bonds, if any, (iv) the security for repayment of the Bonds (the *ad valorem* property tax levy), (v) information with respect to the District's tax base (upon which such *ad valorem* property taxes may be levied), (vi) District financial and operating data, (vii) continuing disclosure with respect to the Bonds and the District, and (viii) absence of material litigation and other miscellaneous matters expected to be of interest to prospective purchasers of the Bonds. Following the pricing of the Bonds, a final Official Statement for the Bonds will be prepared, substantially in the form of the POS.

(d) Form of the Continuing Disclosure Certificate. The form of the Continuing Disclosure Certificate can be found in APPENDIX C to the POS. Effective July 3, 1995, all underwriters of municipal bonds are obligated to procure from any public agency issuing debt a covenant that such public agency will annually file "material financial information and operating data" with respect to such public agency through the web-based Electronic Municipal Market Access ("EMMA") system maintained by the Municipal Securities Rulemaking Board (a federal agency that regulates "broker-dealers," including investment bank firms that underwrite municipal obligations). This requirement is expected to be satisfied by the filing of the District's audited financial statements and other operating information about the District, in the same manner the District has filed such information in connection with prior bond issuances. The purpose of the law is to provide investors in the Bonds with current information regarding the District. Similar laws have governed the corporate debt market for many years.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** N/A.

**FUNDING SOURCE AND FINANCIAL IMPACT:** There is no fiscal impact to the General Fund resulting from the issuance of the Bonds.

**RECOMMENDATION:** Staff recommends approval of Resolution No. 15/16-22, a Resolution of the Board of Trustees of the North Orange County Community College District, Orange and Los Angeles Counties, California, Authorizing the Issuance of North Orange County Community College District (Orange and Los Angeles Counties, California) Election of 2014 General Obligation Bonds, Series 2016A, and Actions Related Thereto.

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Brian Fahnestock  
Recommended by

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Approved for Submittal

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3.m.2  
Item No.



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
		Resolution	<u>          </u>
<b>DATE:</b>	May 10, 2016	Information	<u>          </u>
		Enclosure(s)	<u>          </u>
<b>SUBJECT:</b>	Cypress College and Anaheim Campus Renewal of Vending Machine Services Contract with First Class Vending		

**BACKGROUND:** On June 1, 2011 the Board of Trustees authorized the Vice Chancellor, Finance and Facilities to execute a contract for vending machine services for the Anaheim Campus and Cypress College for a five-year period. The contract was awarded to First Class Vending who offered the highest commission rate to the two sites as follows:

First Class Vending, 40% Commission Rate, Anaheim Campus  
Snacks and beverage vending plus a one-time bonus of \$15,000 and an annual scholarship in the amount of \$500 per year.

First Class Vending, 42% Commission Rate, Cypress College  
Snacks and beverage vending plus one-time bonus of \$15,000 and an annual scholarship in the amount of \$500 per year.

These commission rates are considered to be highly competitive and are the highest rates ever offered by a vending operator at either site. In addition, the service of First Class Vending over the five-year period of the existing contract has been exemplary with virtually no intervention from the District to maintain the service level. Both Anaheim Campus and Cypress College recommend renewal of the contract with First Class Vending for an additional five years with the same terms including a 90-day termination class without penalty with prior written notice. The renewed contract will begin July 1, 2016, and end June 30, 2021. This agenda item was submitted by Karen Cant, Vice President Administrative Services, Cypress College.

**How does this relate to the five District Strategic Directions?** This item responds to the District Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 6300, Fiscal Management and/or Board Policy 6340, Bids and Contracts.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The vendor will provide a commission, per the above description, at no cost to the campuses.

**RECOMMENDATION:** Authorization is requested to enter into a contract with First Class Vending to provide vending services to the Anaheim Campus and Cypress College beginning July 1, 2016, and ending June 30, 2021, at no cost to the campuses. A copy of the contract will be on file in the District Business Office.

Authorization is also requested for the Interim Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Brian Fahnestock  
\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

3.n.2  
\_\_\_\_\_  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 10, 2016

**SUBJECT:** Fullerton College Theatre Rental and Use of Alcoholic Beverages

Action	<u>    X    </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** On June 30, 2016, Fullerton College proposes to rent the Fullerton College Campus Theatre to Pathways of Hope for a fundraiser. The fundraiser performance, "Look Who's Dancing," will be held from 7:00 p.m. to 9:00 p.m. Pathways of Hope would like to serve alcohol through a no-host bar prior to the event, from 6:00 p.m. to 7:00 p.m. The fundraiser is a performance in the style of Dancing with the Stars and features prominent members of the Fullerton community dancing to raise funds to end hunger and homelessness. They are expecting 300-400 people to attend the event. Pathways of Hope has agreed to obtain the proper license from the California Department of Alcoholic Beverage Control for this event.

Pathways of Hope, formerly known as Fullerton Interfaith Emergency Service, Inc. (FIES), is a non-profit organization. For over 40 years, Pathways of Hope has been providing food, transitional living and support and prevention services to the hungry, homeless and marginalized through assistance of local congregations, volunteers, businesses and grants from foundations and government agencies.

**How does this relate to the five District Strategic Directions?** This related to District Strategic Direction 5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

**How does this relate to Board Policy:** This item relates to Board Policy 3560 Alcoholic Beverages. Administrative Procedure 3560, Alcoholic Beverages, specifically states that alcoholic beverages on campus are permitted if: "the alcoholic beverages are for use during a non-college event at a performing arts facility build on District property and leased to a nonprofit public benefit corporation".

**FUNDING SOURCE AND FINANCIAL IMPACT:** None.

**RECOMMENDATION:** Authorization is requested for Fullerton College to rent the Campus Theatre to Pathways of Hope on June 30, 2016, and allow them to sell alcoholic beverages to attendees.

Brian Fahnstock  
Recommended by

Approved for Submittal

3.0  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 10, 2016

**SUBJECT:** Approval of Computer Hardware, Software, Installation & Maintenance Purchase for Fullerton College Cyber-Security Curriculum using the State of California WSCA-NASPO Cooperative Purchasing Program

Action	<u>    X    </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** The Fullerton College curriculum has been updated to include a cyber-security program. This is in response to increased need for cyber-security professionals in the workforce and requests from the appropriate advisory committees. To support this program, it is necessary to provide a safe and secure training environment that allows the students to learn the necessary skills and abilities. To make the purchase of the necessary hardware, system software, installation and maintenance to operate the cyber security program appropriately, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The Western States Contracting Alliance (WSCA) has formed a cooperative purchasing organization, the National Association of State Procurement Officials (NASPO), to manage a cooperative purchasing program approved by the California's State Chief Procurement Official and make contracts available to authorized governmental entities such as public schools and institutions of higher education. The WSCA-NASPO contract planned for this use is the computer contract (7-15-70-34-002) with Hewlett Packard. This piggyback contract utilizes a previously conducted bidding process and contract award to WSCA members.

The cost of the hardware, software, installation and maintenance for Fullerton College cyber security program is \$220,763.76. This agenda item was submitted by Jenney Ho, District Director, Purchasing, Deborah Ludford, District Director, Information Services, and Dale Craig, Professor, CIS, at Fullerton College.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse, and Board Policy 6340, Contracts.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Funding will be provided from Fullerton College Perkins and CTE Enhancement funds.

**RECOMMENDATION:** Authorization is requested that the Board of Trustees approve the purchase of the hardware, software, installation and maintenance for Fullerton College cyber security program in the amount not to exceed \$220,763.76 using the State of California, WSCA-NASPO Cooperative Purchasing Program Contract #7-15-70-34-002, to Nth Generation, an authorized Hewlett-Packard Dealer. It is further recommended that the Board of Trustees authorize the District Director, Purchasing, to execute the purchase order on behalf of the District.

Brian Fahnestock  
Recommended by

Approved for Submittal

3.p.2  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	May 10, 2016	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Contract Services Agreement Coast Community College District	Enclosure(s)	<u>    X    </u>

**BACKGROUND:** Following the graduation of the Fullerton College Police Academy (FCPA) Class 44 in May 2015, the California Commission on Peace Officer Standards and Training (POST) certified and approved the students of Class 44. Since that time, POST made a determination that the students of Class 44 must participate in an additional extension course in order to maintain their certification. POST selected Golden West College as the provider of the training to be delivered to the students of Class 44 yet will not cover the cost. In order to support Fullerton College students who completed Class 44, the college has been working with POST to achieve closure on this matter and is prepared to cover the one-time expense of \$99,925 of delivering the extension course, including instructor costs, curriculum, supplies, materials and equipment. This agenda item was submitted by Greg Schulz, President, Fullerton College.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses; and Strategic Direction 5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

**How does this relate to Board Policy:** This item relates to Board Policy 6150, Designation of Authorized Signatures.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The college will utilize one-time carryover funds to cover the cost of delivering this extension course.

**RECOMMENDATION:** Authorization is requested to enter into a contract services agreement with the Coast Community College District to deliver the extension course designed for the students of FCPA Class 44, in the amount of \$99,925 for the period May 17, 2016, through August 27, 2016.

Greg Schulz  

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Recommended by

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Approved for Submittal

3.q  

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Item No.



# CYPRESS COLLEGE CURRICULUM

## Board Agenda

May 10, 2016

(DCCC approved April 8, 2016)

### Graduation Requirements for a Baccalaureate Degree (Revised and approved by the Cypress Academic Senate, 3/10/16)

Graduation requirements for the Baccalaureate Degree are prescribed by the California Community Colleges Board of Governors, Title 5, and the North Orange County Community College District Board of Trustees. Specifications are based upon recommendations by the Academic Senate of California Community Colleges. A Baccalaureate Degree may be earned upon satisfactory completion of all of the following:

**1. Total Unit Degree Requirement**

Any Cypress College Baccalaureate Degree will contain a minimum of 120 units.

**2. Residence Requirement**

At least 24 units of upper division coursework should be completed at Cypress College.

**3. Cultural Diversity Requirement**

Students must take a minimum of one (3 unit) course approved by Cypress College as a Cultural Diversity course. This course may be double-counted for major or general education degree requirements.

**4. General Education Requirements**

All students are required to complete general education. Students may choose to complete:

a. CSU General Education Breadth pattern of 39 units;

or

b. IGETC (Intersegmental General Education Transfer Curriculum) of 37 units.

and

c. A minimum of 6 upper division General Education Coursework.

**5. Major Requirement**

a. All students must take required major courses as specified by the major department and earn a grade of “C” or better in each course.

b. Students should review specific major admissions requirements and prerequisites in the program descriptions area of the catalog for more detail.

**6. Scholarship Requirement**

A cumulative grade-point average (GPA) of 2.0 in all course work attempted and a 2.0 “C” in all courses taken within the discipline.

**7. Elective Courses**

A student may complete additional degree-applicable classes to meet the minimum degree requirement of 120 units if needed and depending on specific major requirements.

**NOTE:** If applicable, students should contact a major counselor to discuss using coursework from other regionally accredited colleges and universities, Advanced Placement (AP) exam credit, College Level Exam Program (CLEP) exam credit, or International Baccalaureate (IB) exam credit towards degree requirements.



## UPPER DIVISION COURSEWORK

### Definition of Upper Division

Upper division courses are defined as requiring lower division knowledge and applying that knowledge as demonstrated measures of critical thinking through writing, oral communication, or computation. Upper division coursework may also encompass research elements, workforce training, apprenticeships, internships, required practicum, or capstone projects. Upper division courses typically will have one or more lower division or upper division prerequisites that have been established using content review of the entry skills necessary to be successful as outlined in the California Code of Regulations (CCR), title 5, section 55003. Courses that have been designated as upper division are only intended to be applicable to baccalaureate degrees.

### Upper Division Unit and General Education Requirements

Each baccalaureate degree must require a minimum of 24 semester units of upper division coursework including a minimum of six semester units of upper division general education courses. Upper division general education courses should come from at least two disciplines outside of the major, one of which must have an emphasis in written communication, oral communication, or computation. These upper division general education courses may be developed in any discipline, but the courses should relate to the required course work for baccalaureate students. Upper division general education courses are only intended for baccalaureate students and should not be open to students who are not enrolled in the baccalaureate program.

The general education courses should provide course content that broadens the worldview of the student, be an integrative experience that relies upon and refines knowledge, abilities, and skills obtained via lower division and reflects current issues or trends in the field as appropriate.

### Upper Division Major Requirements

Each baccalaureate program must identify a minimum of 18 semester units within the identified major for the baccalaureate degree. A major is defined as a single field of study from the Taxonomy of Programs (TOP). Colleges may determine that a lower division course meets the requirements for an identified upper division course requirement, but the minimum number of upper division units must still be completed.

## LOWER DIVISION COURSES (100-299)

**Breadth:** students gain some understanding of the extent of a field or discipline; OR students learn how one field fits into or relates to other fields.

**Foundation:** students become acquainted with principles, terms, methods, and perspectives of a discipline or professional field, as a basis for more advanced or specialized study. Lower-division courses are those that majors are expected to complete in their first two years of study in the subject.

**General education:** students develop essential skills, attitudes, and practices (e.g., basics of critical thinking, numeracy, communication, problem solving) important in many different fields of higher education (e.g., lower-division Core) and perhaps in everyday life.

**Preparation:** lower-division courses may assume some basic entry-level knowledge, such as high school preparation in the field.

## UPPER DIVISION COURSES (300-499)

**Depth/Focus:** students make in-depth study of a discipline's theories and methods, developing an understanding of the applications and limitations of those theories. Assignments should incorporate problem-solving, analytical thinking skills, and theoretical applications.

**Specialization:** students develop specific intellectual and professional abilities that will enable them to succeed or progress in a particular field or professional practice.

**Refinement:** students build upon the "general education" background noted above, applying these skills more discerningly or in more challenging contexts. Student will create or construct innovative approaches to problem solving generated by assigned topics.

**Preparation:** prerequisites may include more general courses, student class standing, GPA requirements, or admission to a pre-professional program. Thus, majors and minors generally take upper-division courses in their junior and senior years.

A note on upper division general education courses: These courses, though not necessarily specialized or focused on in-depth study of one discipline, have an integrative function. Because one of the primary goals of these courses is to integrate knowledge gained from earlier studies, these are necessarily offered at the upper-division level and limited to juniors and seniors or, in some cases, seniors only.

### Numbering of Courses

Cypress College numbers courses as follows:

1. 100 – 199: Freshman or First-year Courses
2. 200 – 299: Sophomore or Second-year Courses
3. 300 – 399: Junior or Third-year Courses
4. 400 – 499: Senior or Fourth-year Courses

Cypress College courses that are applicable to the associate degree but not applicable to baccalaureate degrees are numbered 0 – 99.

### Upper Division SLOs & Course Objectives- Critical Thinking Verbs

It is recommended that Cypress College faculty define the SLOs and course objectives utilizing higher level critical thinking verbs.

### Taxonomy of Programs and Classification of Instructional Programs

All baccalaureate degrees must have an identified code from the Classification of Instructional Programs (CIP). Those codes are located at: <https://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

All degrees offered by a California community college must also identify the appropriate code from the Taxonomy of Programs (TOP).

The Taxonomy of Programs can be found at:

[http://extranet.cccco.edu/Portals/1/AA/Credit/2013Files/TOPmanual6\\_2009\\_09corrected\\_12.5.13.pdf](http://extranet.cccco.edu/Portals/1/AA/Credit/2013Files/TOPmanual6_2009_09corrected_12.5.13.pdf).

To assist colleges with properly identifying a Taxonomy of Programs and Classification of Instruction Programs code for their baccalaureate degrees, the Chancellor's Office has created a crosswalk between the different types of codes.

This crosswalk can be found at:

<http://extranet.cccco.edu/Portals/1/AA/Credit/CrosswalkTOP6to2010CIP.pdf>.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CIS 295 C CIS Internship Units: 1-4 Lecture: 1 Laboratory: 3 -12	* Catalog Description Update * Schedule Description Update * Textbook Update * Lab hours from 3.40-13.40 to 3-12 * Repeatability removed	25	Internship/Field Practice Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations.	2016 Fall	Program Review Catalog, schedule, textbook updated to better reflect course content. Lab hours changed to comply with State standards.

REVISED DEGREES/CERTIFICATES			
DEGREE		EFF DATE	JUSTIFICATION
Merchandising	<b>Associate in Science Degree Merchandising</b> Required courses are listed in suggested sequence:	2016 Fall	Remove deactivated courses MGT 041 C and WKEX 191 C No change in total units
		Units	
MGT161 C	Introduction to Business		3
MKT210 C	Consumer Behavior		3
MKT103 C	Principles of Advertising		3
MKT208 C	Principles of Selling		3
MKT222 C	Principles of Marketing		3
MKT105 C	Principles of Retailing		3
MGT266 C	Human Relations in Business		3
Additional Recommended Course Work (not required)			
		Units	
MGT151 C	Business Mathematics		3
MGT261 C	Small Business Management		3
MGT265 C	Social Responsibility of Business		3
Total Units			21

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 10, 2016

**SUBJECT:** Budget Adjustments

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u>        </u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** Revised 2015-2016 fiscal year allocations and amendments have been received for various federal- and state-funded programs. Based on these revised amounts, adjustments are needed to various General Fund, Child Care Fund, and Financial Aid Fund revenue and expenditure budgets that were previously approved by the Board.

The General Fund programs requiring an adjustment are:

- Basic Skills
- California Work Opportunities and Responsibilities to Kids (CalWORKs)
- Center for Applied Competitive Technologies – California Manufacturing Technology Association training Grant (CACT-CMTA)
- Federal Work Study (FWS)
- Science Technology Engineering & Math (STEM) Grant
- Staff Diversity Funds

The Child Care Fund program requiring an adjustment are:

- Quality Rating & Improvement System Block Grant (QRIS)

The Financial Aid Fund programs requiring an adjustment are:

- Full-Time Student Success Grant (FTSSG)
- Supplemental Educational Opportunity Grant (SEOG).

This agenda item was submitted by Kashu Vyas, District Manager, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities; and Direction #5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 3280, Grants.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Various programs have received revised 2015-2016 allocations and amendments since the adoption of the District Proposed Budget

on September 8, 2015 or subsequent adoption of new agreements by the Board. Budget adjustments are being submitted to revise revenue and expenditure budgets accordingly for the 2015-2016 fiscal year.

**RECOMMENDATION:** Authorization is requested to make adjustments to General Fund, Child Care Fund, and Financial Aid Fund revenue and expenditure budgets in accordance with the revised fiscal year 2015-2016 allocations. It is further requested that a resolution be adopted to adjust budgets and authorize expenditures within the General Fund and Financial Aid Fund pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

SITE	PROGRAM NAME	ADJUSTMENT	BUDGET AFTER ADJUSTMENTS	SOURCE OF ADJUSTMENT
	<b><u>General Fund</u></b>			
CC	Basic Skills	\$ (1,796)	\$ 163,705	Updated P-1 Allocation
CC	FWS	1,662	274,973	Recalculation
CC	STEM Grant	1,393	127,268	Recalculation
FC	CalWORKs	(27,000)	379,835	Recalculation
SCE	CACT-CMTA	(1.00)	34,983	Corrected Amendment
AC	Staff Diversity	<u>13,862</u>	18,862	Recalculation
	<b>Total – General Fund</b>	<b><u>\$ (11,880)</u></b>		
	<b><u>Child Care Fund</u></b>			
FC	QRIS	<u>680</u>	4,680	Amendment
	<b>Total – Child Care Fund</b>	<b><u>\$ 680</u></b>		
	<b><u>Financial Aid Fund</u></b>			
CC	FTSSG	403,200	455,000	Recalculation
CC	SEOG	8,011	300,991	Recalculation
FC	FTSSG	<u>480,600</u>	663,600	Recalculation
	<b>Total – Financial Aid Fund</b>	<b><u>\$ 891,811</u></b>		



RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Child Care Fund (1212), for fiscal year 2015-2016, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8659	Other Reimbursable Categorical	\$ <u>680</u>
	TOTALS	\$ <u><u>680</u></u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
4000	Supplies & Materials	680
	TOTALS	\$ <u><u>680</u></u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA    )  
                                          ) SS  
COUNTY OF ORANGE    )

I, Brian Fahnestock, Interim Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on May 10, 2016, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Interim Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy

RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Financial Aid Fund (7474), for fiscal year 2015-2016, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8150	Student Financial Aid	\$ 8,011
8629	CaWORKs, TTIP, Other	883,800
	TOTALS	<u>\$ 891,811</u>

  

<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
7000	Student Financial Aid	891,811
	TOTALS	<u>\$ 891,811</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA    )  
                                          ) SS  
COUNTY OF ORANGE    )

I, Brian Fahnestock, Interim Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on May 10, 2016, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Interim Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** May 10, 2016 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Academic Personnel Enclosure(s) X

**BACKGROUND:** Academic personnel matters within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.a.1

\_\_\_\_\_  
Item No.

Academic Personnel  
May 10, 2016

NEW PERSONNEL

Abdel Haq, Mohammad	FC	Sociology Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 FCF986
Barsamian, Aram	FC	Music/Voice Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 FCF907
Campbell, Garrett	FC	Physical Education/Football Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 FCF906
Clarke, Bret	CC	Computer Information Systems Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF812
Currie, Adriana	FC	Interior Design Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN FCF608
Decker, Dawn	CC	Learning Disabilities Specialist Instructor First Year Probationary Contract Class B, Step 1 Eff. 07/01/2016 CCF925
Guardado, Cynthia	FC	English Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 FCF669

Academic Personnel  
May 10, 2016

Hutting, Anthony	CC	Physical Education/Baseball Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF828
Keller, Jonathan	FC	Construction Technology Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN FCF891
Kim, Shinah	CC	Nursing Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF902
Lam, Mymy	CC	Counselor First Year Probationary Contract Class B, Step 1 Eff. 07/01/2016 CCF882
Larez, Jennie	CC	Health Information Technology Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF732
Loney, Laura	FC	Mathematics Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN FCF759
O'Rourke, Margaret	FC	English Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 FCF685
Ortega, Ryan	CC	Nursing Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF723

Academic Personnel  
May 10, 2016

Owen, Janet	CC	Art/Art History Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF896
Perez, Wendy	FC	Cosmetology Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN FCF641
Petrie, Caleb	FC	Mathematics Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN FCF982
Rodriguez, Jeanette	FC	Communication Studies/Speech Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN FCF612
Sanchez, Adriana	FC	English Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 FCF849
Schulze, Michael	FC	English Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 FCF961
Shin, Gary	CC	Biology Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF730
Tapia, James	CC	Human Services Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 CCF997

Academic Personnel  
May 10, 2016

Tira, Diana	CC	Dental Hygiene Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF729
Vandervort, Kimberly	FC	English Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 FCF881
Willis, Chad	FC	Music/Brass Instructor/Ensemble Director First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN FCF951

ADDITIONAL DUTY DAYS @ PER DIEM

House, Joshua	CC	Forensics Coach	11 days
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LEAVES OF ABSENCE

Egigian, Ruth	FC	Foreign Language Instructor (100%) Family Medical Leave (FMLA/CFRA) Paid Leave using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/14/2016-04/29/2016
Nunez, Jose Ramon	FC	Vice President, Instruction Family Medical Leave (FMLA/CFRA) Paid Leave using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter From: 03/29/2016-05/04/2016 (100%) To: 04/21/2016-08/19/2016 (50%)
Stokes, Jerry	FC	Administration of Justice Instructor Family Medical Leave (FMLA/CFRA) (100%) From: 02/01/2016-04/24/2016 To: 02/01/2016-05/02/2016

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2016 SUMMER  
INTERSESSION

Acosta, Pauline	CC	Column 3, Step 1
Khan, Shazia	CC	Column 1, Step 1

Academic Personnel  
May 10, 2016

TEMPORARY ACADEMIC HOURLY INSTRUCTIONAL-2016 SPRING SEMESTER,  
TRIMESTER

Baca, Asher	SCE	Column 1, Step 1
Dawirs, Marion	SCE	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCITONAL

Touyanou, Rosemary	SCE	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Smith-Norman, Ravipan	CC	Supervising Dentist (DH Program) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2016 Summer Intersession
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**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** May 10, 2016 Resolution \_\_\_\_\_  
**SUBJECT:** Classified Personnel Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Classified personnel matters within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.b.1

\_\_\_\_\_  
Item No.

Classified Personnel  
May 10, 2016

RESIGNATION

Pacheco, Mercedes	CC	Campus Safety Officer 12-month position (100%) Eff. 05/31/2016 PN CCC928
Wicoff, Cassandra	FC	Student Services Specialist 12-month position (100%) Eff. 05/07/2016 PN FCC638

NEW PERSONNEL

Isamau, Ainise	SCE	Admissions and Records Specialist 12-month position (100%) Range 36, Step B Classified Salary Schedule Eff. 05/18/2016 PN SCC890
Corona, Dora	FC	Student Services Specialist 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 05/11/2016 PN FCC800

PROMOTIONS

Reza, Garrett	SCE	Admissions and Records Technician 12-month position (100%) PN SCC908
	To:	SCE Admissions and Records Specialist 12-month position (100%) Range 36, Step E + 5% Longevity Classified Salary Schedule Eff. 05/11/2016 PN SCC890



Classified Personnel  
May 10, 2016

REHIRES

Cheng-Chen, Judy	FC	Special Project Director/Health Services Temporary Management Position (33.83%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/17 PN FCT983
Garcia, Michelle	FC	Special Project Manager/SDSI/Incite Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/17 PN FCT977
Gleason, Terrence	FC	Special Project Manager/Distance Learning Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/17 PN FCT990
Gyurindak, Katalin	SCE	Interim, Program Manager/ESL and Citizenship 12-month position (100%) Range 14, Step B Management Salary Schedule Eff. 07/01/2016 – 06/30/17 PN SIM996
Johnson, Jessica	FC	Special Project Manager/Supplemental Instruction Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/17 PN FCT979
Manyweather, Laura	AC	Special Project Manager/Professional Development Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/17 PN DET995
Perkins, Deborah	FC	Special Project Director/Student Equity Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/17 PN FCT978

Classified Personnel  
May 10, 2016

Rivera, Hilda	SCE	Special Project Coordinator/ESL Adult Ed. Block Grant Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/17 PN SCT968
Smoots, Cedric	SCE	Special Project Manager/Student Equity Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/17 PN SCT970
Stanojkovic, Ivan	SCE	Special Project Manager/ESL Adult Ed. Block Grant Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/17 PN SCT972

VOLUNTARY CHANGES IN ASSIGNMENT

Arroyo, Hilda	SCE	Admissions and Records Technician (100%)  Return to Regular Assignment Eff. 4/11/2016
Gaytan, Vivian	CC	Business Office Specialist (100%)  Temporary Change in Assignment To: CC Interim Manager, Campus Accounting 12-month position (100%) Range 16, Column A + PG&D Management Salary Schedule Eff. 07/25/2016 – 06/30/2017
Parks, Catherine	FC	Administrative Assistant III (100%)  Extension of Temporary Change in Assignment To: AC Human Resources Specialist 12-month position (50%) Range 24C, Step F + 10% Longevity Confidential Salary Schedule FC Administrative Assistant III 12-month position (50%) Range 41, Step E + 10% Longevity Classified Salary Schedule Eff. 05/01/2016 – 07/31/2016

Classified Personnel  
May 10, 2016

Reza, Garrett	SCE	Admissions and Records Technician (100%)  Extension of Temporary Change in Assignment To: SCE Admissions and Records Specialist 12-month position (100%) Range 36, Step E + 5% Longevity Classified Salary Schedule Eff. 05/01/2016-05/10/2016
Woolner, Barbara	CC	Personnel Services Specialist (100%)  Extension of Temporary Change in Assignment To: AC Human Resources Specialist 12-month position (40%) Range 24C, Step F + 20% Longevity + PGD Confidential Salary Schedule CC Personnel Services Specialist 12-month position (60%) Range 41, Step E + 20% Longevity + PGD Classified Salary Schedule Eff. 07/01/2016 – 07/31/2016

LEAVES OF ABSENCE

Abelon, John	FC	Student Services Technician (100%) Military Leave With Pay Eff. 05/04/2016 – 05/06/2016 (Consecutive Leave)
Atkins, Blanca	CC	Admissions and Records Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/18/2016 -- 05/06/2016 (Consecutive Leave)
Quan, Linh	FC	Accounting Specialist (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 06/07/2016 -- 07/18/2016 (Consecutive Leave)
Ortega, Danny	CC	Campus Safety Officer (100%) Military Leave Without Pay Eff. 05/27/2016

Classified Personnel  
May 10, 2016

Roschel, Rachel	FC	Administrative Assistant II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/06/2016 -- 07/19/2016 (Consecutive Leave)
Smith, Shirley	CC	Director, Campus Public Safety (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/12/2016 -- 05/09/2016 (Consecutive Leave)
Whelchel, Carolyn	FC	Administrative Assistant II (100%) Unpaid Personal Leave Eff. 05/01/2016 – 11/30/2016 (Intermittent Leave)

STIPEND FOR ADDITIONAL ADMINSTRATIVE DUTIES

Bernal, Alex	CC	Campus Safety Officer (100%) 6% Stipend (Performing Management Duties) Eff. 04/12/2016 – 05/05/2016
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ADMINISTRATIVE LEAVE WITH PAY

@00007726	CC	Eff. 04/22/2016 – 05/04/2016
@00368041	CC	Eff. 04/22/2016 – 05/04/2016

SUSPENSION WITHOUT PAY FOR DISCIPLINARY ACTION

@01182578	CC	Two (2) Days Eff. 03/15/2016 – 03/16/2016
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**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES

**DATE:** May 10, 2016

**SUBJECT:** Professional Experts

Action X  
Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Professional Experts within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.c.1  
\_\_\_\_\_  
Item No.

Professional Experts  
May 10, 2016

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Arias, Evelyn	SCE	Project Expert	Professional Expert – Adult Education Block Grant	6	05/03/2016	06/30/2016
Ashenmiller, Joshua	FC	Technical Expert II	Program Review-Reader	15	02/01/2016	05/21/2016
Barrett, Debra	SCE	Project Coordinator	Project Curriculum Specialist	26	06/27/2016	06/30/2016
Carvalho II, Louis Martin	FC	Project Expert	SSSP Related Data & Research Project	26	05/11/2016	06/30/2016
Coopman, Jennifer	CC	Technical Expert I	VLA/DLA Project – BSI	40	07/01/2016	06/30/2017
Eckenrode, Adam	CC	Technical Expert I	VLA/DLA Project – BSI	40	07/01/2016	06/30/2017
Ferrier, Allison	SCE	Project Coordinator	DSS Curriculum Specialist	26	06/27/2016	06/30/2016
Ferrier, Allison	SCE	Project Coordinator	DSS Curriculum Specialist	26	07/01/2016	09/09/2016
Koepfel, Liana	CC	Project Manager	Chair – Accreditation Self Study	24	05/31/2016	06/30/2016
Koepfel, Liana	CC	Project Manager	Chair – Accreditation Self Study	24	07/05/2016	08/19/2016
Lee, Eunju	CC	Technical Expert I	VLA/DLA Project – BSI	40	07/01/2016	06/30/2017
Johnson, Ernest	SCE	Project Expert	Professional Expert – Adult Education Grant AEBG	15	04/26/2016	06/30/2016
McQueen, Deborah	FC	Technical Expert II	Program Review-Reader	15	02/01/2016	05/21/2016
Mendoza, Yoselinda	SCE	Project Expert	Research Analyst	26	04/26/2016	06/30/2016
Minahan, Kristin	FC	Technical Expert I	CCPT Technical Expert I	25	08/22/2016	11/19/2016
Morvan, Laurie	CC	Technical Expert I	VLA/DLA Project – BSI	40	07/01/2016	06/30/2017
Nguyen, Nhan	CC	Project Manager	Integration of Cell Phone Forensics into the Computer Forensic Prog.	26	04/25/2016	05/27/2016
Person-Hampton	FC	Project Manager	Habits of Mind Initiative Assessment	26	05/11/2016	06/30/2016
Rosenberg, Stuart	FC	Project Coordinator	Project Coordinator for Study Abroad	20	06/13/2016	06/30/2016
Rosenberg, Stuart	FC	Project Coordinator	Project Coordinator for Study Abroad	20	07/01/2016	07/17/2016
Shrout, Cynthia	CC	Technical Expert I	VLA/DLA Project – BSI	40	07/01/2016	06/30/2017

Professional Experts  
May 10, 2016

Sylvestro, Carmina	FC	Technical Expert I	CCPT Technical Expert I	25	08/22/2016	11/19/2016
Tran, Hoa	CC	Technical Expert I	VLA/DLA Project – BSI	40	07/01/2016	06/30/2017
Valles, Rodrigo	FC	Technical Expert II	La Vista High School ETHS 141 Class Support	2	04/08/2016	05/13/2016
Ward, Amy	CC	Technical Expert I	VLA/DLA Project – BSI	40	07/01/2016	06/30/2017

SCE TUITION PROGRAMS

Name	Salary	Trimester	Max Permitted Hours per Week
Feltus, Bethany	Tuition Rate	Summer	26
Norbut, James	Tuition Rate	Summer	26

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** May 10, 2016 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Hourly Personnel Enclosure(s) X

**BACKGROUND:** Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.d.1

Item No.



Hourly Personnel  
May 10, 2016

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Andrews, Erika	CC	Clerical/Secretarial - Assist in Transfer Center	06/20/16	06/30/16	TE A 1
Avalos, Jessica	FC	Clerical/Secretarial - Assist in campus Bookstore	05/11/16	06/30/16	TE A 1
Diaz, Yzabelle	FC	Clerical/Secretarial - Clerical assistance for Student Activities Office	05/11/16	06/30/16	TE A 1
Espinoza, Caleb	FC	Direct Instr Support - Assist in ACT computer lab	05/11/16	06/30/16	TE A 1
Evans, Jacqueline	AC	Clerical/Secretarial - Assist in Human Resources department	04/26/16	06/30/16	TE B 4
Frank, Christopher	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	05/11/16	06/30/16	TE I 2
Gelvin, Rae	CC	Clerical/Secretarial - Outreach Student Ambassador	05/11/16	06/30/16	TE A 1
Gomez, Sarai	SCE	Clerical/Secretarial - Clerical assistance for Student Support Services Office	05/11/16	06/30/16	TE A 1
Hamamoto, Jordan	CC	Direct Instr Support - Assist with Men's Basketball Program	03/16/16	05/27/16	TE H 2
Imaku, Brittany	CC	Direct Instr Support - Assist with Women's Basketball Program	03/16/16	05/27/16	TE H 1
Matinez, Carlos	CC	Clerical/Secretarial - PC Technician / Desktop services	05/11/16	06/30/16	TE A 4
Mojica, Zimmo	CC	Clerical/Secretarial - Assist in the Campus Communications	05/11/16	06/30/16	TE B 3
Reyes, Maria	FC	Clerical/Secretarial - Assist in campus Bookstore	05/11/16	06/30/16	TE A 1
Rodriguez, Vanessa	FC	Clerical/Secretarial - Assist with summer TAP Program	05/11/16	06/30/16	TE A 1
Rubio, Adrian	FC	Clerical/Secretarial - Assist with TAP Program	05/11/16	06/30/16	TE A 1
Shadram, Malous	CC	Clerical/Secretarial - Assist in Campus Safety	05/11/16	06/30/16	TE A 3
Solofa, Manuele	FC	Clerical/Secretarial - Clerical assistance for Student Activities Office	05/11/16	06/30/16	TE A 1
St. John, Daria	AC	Clerical/Secretarial - Assist in Human Resources department	04/12/16	06/30/16	TE A 1
Sybiak, Gavin	FC	Direct Instr Support - Assist in ACT computer lab	05/11/16	06/30/16	TE A 1
Tran, Nghia	AC	Clerical/Secretarial - Clerical assistance for purchasing functions	05/17/16	06/30/16	TE A 4

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Gonzalez, Cristal	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	05/11/16	06/30/16	TE A 1
Rehman, Faeza	SCE	Direct Instr Support - Tutor for the ESL department	05/11/16	06/30/16	TE A 1

Hourly Personnel  
 May 10, 2016

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Cruz Villegas, V.	FC	Service/Maintenance - Substitute for vacant Facilities Custodian I FCC625	04/19/16	06/30/16	TE B 4

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Barrios, Monique	FC	Full-time Student - Assist with TAP Program	05/11/16	06/30/16	TE A 1
Escobar Galvez, C.	FC	Work Study Student - Assist in the Admissions & Records Office	04/07/16	06/30/16	TE A 1
Gonzalez, Ruben	FC	Full-time Student - Assist with TAP Program	05/11/16	06/30/16	TE A 1
Kabiri, Rohia	CC	Work Study Student - Assist in Financial Aid Office	05/09/16	06/30/16	TE A 1
Le, Chong Chi	FC	Full-time Student - Clerical assistance for International Student Center	05/02/16	06/30/16	TE A 1
Mills, Christina	FC	Work Study Student - Assist in the Financial Aid Office	04/14/16	06/30/16	TE A 2
Rey, John	CC	Full-time Student - Assist in International Student Center	04/27/16	06/30/16	TE A 1
Reynolds, Sierra	FC	Full-time Student - Assist with TAP Program	05/11/16	06/30/16	TE A 1

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 10, 2016

**SUBJECT:** Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

**BACKGROUND:** The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.e.1

\_\_\_\_\_  
Item No.

Volunteer Personnel  
May 10, 2016

VOLUNTEER PERSONNEL WITHOUT PAY

<b>Name</b>	<b>Site</b>	<b>Program</b>	<b>Begin</b>	<b>End</b>
Roxas, Kim	FC	Tutoring Center	04/18/2016	05/27/2016
Thada, Su Myat	SCE	ESL Department - SHINE Program	05/04/2016	06/30/2016

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	May 10, 2016	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Chapter 6, Business and Fiscal Affairs Revised Board Policy 6320, Investments	Enclosure(s)	<u>    X    </u>

**BACKGROUND:** Section 3.2 of Board Policy 6320, Investments, delegates investment authority to the Vice Chancellor, Finance and Facilities, for a one-year term, subject to review and renewal. Board Policy 6320 was originally adopted on February 12, 2002, revised on June 14, 2005, and last re-adopted on May 13, 2014.

Section 3.2 of the policy states:

The Board of Trustees delegates investment authority to the Vice Chancellor, Finance and Facilities, for a one-year term. Subject to review, this delegation may be renewed pursuant to this section each year. The Chancellor is ultimately responsible for compliance with this policy. The District may employ the services of a Registered Investment Advisor (“Advisor”) for implementing the policy. This policy will be reviewed and approved at least annually by the Board.

Board Policy 6320 was also recently revised and Section 1.1 was added to include the Other Post Employment Benefit (OPEB) Irrevocable Trust and its separate Investment Policy Statement. The District Consultation Council reached consensus on revised Board Policy 6320 on April 25, 2016.

**How does this relate to the District’s Five Strategic Directions?** This item responds to District Strategic Direction IV: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is in compliance with Board Policy 2410, Board Policies and Administrative Procedures, and Board Policy 6320, Investments.

**FUNDING SOURCE AND FINANCIAL IMPACT:** This item is to re-adopt the revised Investment Policy which, as revised, would govern all District investments, with the exception of the OPEB Irrevocable Trust.

**RECOMMENDATION:** It is recommended that the Board receive revised Board Policy 6320, Investments, and direct that it be placed on the District’s website, where it will be readily accessible by students, employees, and the general public.

Fred Williams

Recommended by

Approved for Submittal

6.a.1

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

Action	<u>    X    </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**DATE:** May 10, 2016

**SUBJECT:** Board Member Compensation

**BACKGROUND:** The Board of Trustees adopted revised Board Policy 2725, Board Member Compensation, at its July 22, 2003 meeting. Only once, in June 13, 2006, has the Board ever granted itself a five percent raise. The Student Trustees were last granted a raise in June 26, 2007. In accordance with Education Code Sections 1090, 35120, and 72425, Section 3.0 of Board Policy 2725 states:

The Board may, on an annual basis, increase the compensation of Board Members by up to five percent. However, any increase is subject to rejection in a referendum by a majority of the voters in the District.

**How does this relate to the District's Five Strategic Directions?** This item responds to District Strategic Direction IV: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is in compliance with Board Policy 2725, Board Member Compensation.

**FUNDING SOURCE AND FINANCIAL IMPACT:** This would be funded through the General Fund.

**RECOMMENDATION:** It is recommended that the Board consider whether an increase to compensation for Board members is desirable at this time.

Fred Williams

Recommended by

Approved for Submittal

6.b

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 10, 2016

**SUBJECT:** Resolution  
Biennial Trustee Election

Action	X
Resolution	X
Information	
Enclosure(s)	X

**BACKGROUND:** Four seats on the Board of Trustees are subject to the consolidated election to be held on November 8, 2016. The Board of Trustees must adopt a resolution in the form suggested by the Office of the Orange County Superintendent of Schools to inform the Orange County Superintendent of Schools and the Los Angeles Registrar/Recorder County Clerk of the Specifications of the Election Order for the Biennial Governing Board Election to be held on Tuesday, November 8, 2016, and to order the consolidation of said election in accordance with Education Code §5304.

The seats subject to this election are the following:

<u>Trustee Area</u>	<u>Incumbent</u>
2	Leonard Lahtinen
4	Molly McClanahan
5	Jacqueline Rodarte
7	M. Tony Ontiveros

**How does this relate to the District's Five Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** This item is in compliance with Board Policy 2100, Board Elections.

**FUNDING SOURCE AND FINANCIAL IMPACT:** This would be funded through the General Fund.

**RECOMMENDATION:** It is recommended that the Board adopt Resolutions No. 15/16-20 and No. 15/16-21, Order of Biennial Trustee Election and Specifications of the Election Orders, and that the resolutions be submitted to the Orange County Superintendent of Schools and the Los Angeles Registrar/Recorder County Clerk.

Fred Williams  
Recommended by

Approved for Submittal

6.c.1  
Item No.

## **BP 6320 Investments**

Reference:

**Government Code Section 53600 et seq.**

- 1.0 **Investment Philosophy:** It is the policy of the North Orange County Community College District ("District") to invest surplus monies not required for immediate necessities available in all District funds, in a manner which will provide the maximum security of principal invested with secondary emphasis on achieving the highest yield while meeting the daily cash flow needs of the District and conforming to all applicable State and County statutes governing the investment of public funds.
  - 1.1 [All District funds adhere to this policy, with the exception of the Other Post Employment Benefit Irrevocable Trust, that was established to fund retiree health benefits, and that is governed by a separate Investment Policy Statement which is available on the District website.](#)
- 2.0 **Objectives:** The primary objectives, in priority order, of the District's investment activities shall be:
  - 2.1 Safety of Principal: Safety of principal is the foremost objective of the District. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.
  - 2.2 Liquidity: Liquidity is the second most important objective of the District. The District's investments will be sufficiently liquid to enable it to meet all operating requirements that might be reasonably anticipated. "Liquidity" refers to the ability to sell at any given moment with a minimal chance of losing some portion of principal or interest.
  - 2.3 Yield: Yield is the third most important objective of the District. The District's investments shall be designed to attain a short-term current market rate of return throughout budgetary and economic cycles.
- 3.0 **Delegation of Authority:**
  - 3.1 The Board of Trustees of the North Orange County Community College District ("the Board") is responsible for establishing the investment policy and ensuring investments are made in compliance with this policy. The Investment Committee is charged with the responsibility of renewing the investment policy and recommending modifications to the Board.
  - 3.2 The Board of Trustees delegates investment authority to the Vice Chancellor Finance and Facilities for a one-year term. Subject to review, this delegation may be renewed pursuant to this section each year. The Chancellor is ultimately responsible for compliance with this policy. The District may employ the services of a Registered Investment Advisor ("Advisor") for implementing the policy. This policy will be reviewed and approved at least annually by the Board.
- 4.0 **Prudence:**
  - 4.1 The standard of prudence to be used in the investment function shall be the "prudent investor" standard and shall be applied in the context of managing the



## **BP 6320 Investments**

overall portfolio. This standard states “investment shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of their capital as well as the expected income to be derived.”

- 4.2 The Chancellor, Vice Chancellor Finance & Facilities, or the Advisor, acting in accordance with written procedure and this policy, shall not be held personally liable for a specific security’s credit risk or market price change, provided that any unexpected deviations are reported in a timely manner and that appropriate action is taken to control adverse developments.
- 5.0 **Ethics and Conflicts of Interest:** Trustees, employees and investment officials involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Trustees, employees and investment officials shall disclose any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment position that could be related to the performance of the District’s portfolio.
- 6.0 **Authorized Investments:** To the extent not inconsistent with the objectives stated above and Investment Restrictions outlined below, all monies shall be invested according to the following guidelines:
- 6.1 Fund Segmentation: Given the various natures of the Fund’s obligations, a certain portion of the Fund should be allocated to a short duration/maturity fixed income portfolio while the remainder should be invested with an objective of higher, longer-term returns. The Fund’s allocation to the short duration/maturity fixed income portfolio should be conservatively based on an actuarial assessment of the Fund’s expected cash needs for withdrawals and benefits. The Chancellor, Vice Chancellor Finance and Facilities and the Board should review this allocation at least annually. Guidelines and restrictions for each approved investment portion are described below.
- 6.2 Maximum Maturity. Restrictions of the maximum maturity will vary on the different styles employed:
- 6.2.1 Short Duration/Maturity Fixed Income: Investments in the short duration/maturity portfolio are subject to a maximum stated term of three years. Term or tenure shall mean the remaining time to maturity when purchased.
- 6.2.2 Core Fixed Income: Investments in the core fixed income style are restricted to five year terms to maturity. Term or tenure shall mean the remaining time to maturity when purchased.
- 6.3 Permitted Investments:

## **BP 6320 Investments**

6.3.1 State of California Local Agency Investment Fund (LAIF): LAIF is a pooled fund managed by the State Treasurer whose permitted investments are identified in the Government Code Section 16429.2.

6.3.2 Orange County Investment Pool (OCIP): Orange County Treasury Investment Pool is managed by the Orange County Treasurer whose permitted investments are identified in Government Code 53600, et.seq.

6.3.3 U.S. Treasuries: United States Treasury notes, bonds, bills, or certificates of indebtedness, for which the full faith and credit of the United States are pledged for the payment of principal and interest.

6.3.4 Federal Agencies: Obligations, participations, or other instruments, including those issued by or guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.

6.3.5 Corporate Notes: Corporate and depository institution debt securities issued by corporations organized and operating within the United States or depository institutions licensed by the United States or any state and operating within the United States. Notes eligible for investment under this subdivision shall be rated "A" or better. The maximum remaining maturity shall be five years or less and shall not exceed 30% of the District's investments. Furthermore, no more than 10% is to be invested in any one company.

6.3.6 Asset-Backed Securities: Any mortgage pass-through security, collateralized mortgage obligation, or other pay through bond, equipment lease-backed certificate, or consumer receivable pass-through certificate, consumer receivable back bond. Securities eligible for investment under this subdivision shall be issued by an issuer having an "A" or higher rating for the issuer's debt as provided for by a nationally recognized rating service. For maturity purposes the average life of the securities return of principal will be used as the implied maturity and will not exceed five years. The investments shall not exceed 20% of the District's investments.

6.3.7 Commercial Paper: Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization (NRSRO). The entity that issues the commercial paper shall meet all of the following conditions: (1) Is organized and operating in the United States as a general corporation, (2) has total assets in excess of five hundred million dollars (\$500,000,000), and (3) has debt other than commercial paper, if any, that is rated "A" or higher by a nationally recognized statistical-rating organization; or (1) Is organized within the United States as a special purpose corporation, trust, or limited liability company, (2) has program-wide credit enhancements including, but not limited to, over-collateralization, letters of credit, or surety bond, and (3) has commercial paper that is rated "A-1" or higher, or the equivalent, by a nationally recognized statistical-rating organization (NRSRO). Eligible paper shall have a maximum maturity of 270 days or less. The District shall not invest

## **BP 6320 Investments**

more than 25% of their money in eligible commercial paper. Furthermore, the District shall not purchase more than 10% of the outstanding commercial paper of any single issuer.

6.3.8 Negotiable Certificates of Deposit: Negotiable certificates of deposit issued by a nationally or state-chartered bank or state or federal association with total assets of at least one billion dollars or by a state-licensed branch of a foreign bank, provided such foreign bank is one of the 75 largest foreign banks in terms of total assets. The investments shall not exceed 30% of the District's investments.

6.3.9 Repurchase Agreements: Investments in repurchase agreements (pursuant to section 53601(i) "repurchase agreement") means a purchase of securities pursuant to an agreement by which the seller will repurchase the securities on or before a specified date and for a specified amount and will deliver the underlying securities to the District by book entry, physical delivery, or by third party custodial agreement. The term of repurchase agreements shall be for one year or less. The term "securities" for the purposes of repurchase agreements shall mean securities issued or guaranteed by the U.S. Government and its agencies or instrumentalities. The Investment Restrictions enumerated below shall further limit such securities. With respect to any repurchase agreement the District will require the seller to maintain the market value of such securities that underlie the repurchase agreement at 102% of the repurchase price (including accrued interest). Furthermore, the investments provided should have certain standards of qualifications (i.e. the highest short-term rating or AA rating).

6.3.10 Bankers Acceptances: Known as bills of exchange or time drafts that are drawn on and accepted by a commercial bank. Purchases of bankers acceptances may not exceed 180 days maturity or 40 percent of the District's money that may be invested pursuant to this section. However, no more than 10 percent of the District's money may be invested in the bankers acceptances of any one commercial bank pursuant to this section.

6.3.11 Money Market Fund: Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940.

6.3.12 If additional types of securities are approved for investment by public funds by State Statute, they will not be eligible for investment by the District until this policy is amended and the amendment is passed by the Board. (Calif. Govt. Code Sect 53600, et.seq.)

6.4 Investment Restrictions And Prohibited Transactions. The following types of transactions are restricted or prohibited:

6.4.1 Borrowing for investment purposes ("Leverage") is prohibited.

## **BP 6320 Investments**

6.4.2 Reverse Repurchase Agreements, as defined by California Government Code Sections 53601(i) and 53636(i) or otherwise are prohibited.

6.4.3 The District shall not invest in instruments known as Structured Notes (e.g. inverse floaters, range notes, mortgage-derived, interest-only strips, leveraged floaters, structured certificate, or deposit, equity-linked securities) or any security that could result in zero interest accrual if held to maturity. Investment in any instrument which is commonly considered a “derivative” instrument (e.g. options, futures, swaps, caps, floors, collars) is prohibited.

6.4.4 No more than 10% of total assets may be invested in securities of any one issuer with the exception of LAIF, the OCIP or obligations of the U.S. Government and its agencies or instrumentalities.

6.4.5 All investments will be U.S. dollar denominated.

6.4.6 Securities that are downgraded below the minimum acceptable rating levels should be reviewed for possible sale within a reasonable amount of time following a downgrade.

7.0 **Diversification:** It is the policy of the District to diversify its investment portfolio. Within each investment style, invested funds shall be diversified to minimize the risk of loss resulting from over concentration of assets in a specific maturity, specific issuer, or specific class of securities. Diversification strategies shall be established and periodically reviewed. At a minimum, diversification standards by security type and issuer shall be:

7.1	State of California Local Agency Investment Fund (LAIF)	100%
7.2	Orange County Investment Pool	100%
7.3	U.S. Treasuries and securities having principal and interest guaranteed by the U.S. Government	100%
7.4	U.S. Government agencies, instrumentalities and government sponsored enterprises	no more than 50%
7.5	Corporate notes	no more than 30%
7.6	Asset-backed securities	no more than 20%
7.7	Commercial Paper	no more than 25%
7.8	Fully insured or collateralized CD's	no more than 30%
7.9	Negotiable Certificates of Deposit	no more than 30%
7.10	Repurchase Agreements	no more than 50%
7.11	Bankers Acceptances	no more than 40%
7.12	Money Market Fund	no more than 10%
7.13	The Chancellor, Vice Chancellor Finance and Facilities, or the designated investment advisor shall also be required to diversify maturities, and to the extent	

## **BP 6320 Investments**

possible, will attempt to match investments with anticipated cash flow requirements. Matching maturities with cash flow dates will reduce the need to sell securities prior to maturity, thus reducing market risk.

### **8.0 Authorized Financial Dealers And Institutions:**

8.1 The Chancellor, Vice Chancellor Finance and Facilities, or Investment Advisor may place orders for the execution of transactions with or through such brokers, dealers, banks and repurchase agreement counterparties as may be selected from an approved list of broker/dealers.

8.2 The District or the Advisor shall maintain a list of broker/dealers that are authorized to provide investment services to the District. Institutions shall provide their most recent "Consolidated Report of Condition" (call report) at the request of the District. At a minimum, the District or the Advisor shall conduct an annual evaluation of each institution's creditworthiness to determine whether it should be on the "Qualified Institution" listing.

### **9.0 Performance Evaluation:**

9.1 The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles commensurate with the investment risk constraints and the cash flow needs of the District.

9.2 The District shall maintain an active investment strategy. Given this strategy, the basis used by the Vice Chancellor Finance and Facilities to determine whether market yields are being achieved shall be to identify a comparable benchmark upon establishing the structure of the portfolio.

### **10.0 Reporting:**

10.1 The Chancellor, Vice Chancellor Finance and Facilities, and the Advisor shall submit a monthly list of transactions to the Board of Trustees and quarterly reports to the Investment Committee and the Board of Trustees. The quarterly report shall state compliance of the portfolio to the statement of investment policy or the manner in which the portfolio is not in compliance.

10.2 The monthly reports shall include the type of investment, issuer, date of maturity, par and dollar amount invested on all securities, market value as of the date of the report, and shall include the source of this same valuation.

11.0 **Safekeeping and Custody:** All funds managed by an investment advisor shall be held by a third party custodian. All security transactions, including collateral for repurchase agreements, entered into by the District shall be conducted on a delivery-versus-payment (DVP) basis. All securities will be held by a third-party custodian except for LAIF, OCIP and money market fund because these securities are not deliverable. The Treasurer shall maintain evidence of delivery. Securities shall be held by a third party custodian designated by and approved by the Investment Committee. The third party custodian shall be required to issue a safekeeping statement to the District listing the specific instrument, rate, maturity and other pertinent information.

12.0 **Collateralization:** In order to anticipate market changes and provide a level of additional

**BP 6320 Investments**

security for all funds, collateralization shall be required on the following types of investments:

- 12.1 Repurchase Agreements: For repurchase agreements, the minimum collateralization level shall be 102% of the market value of principal and accrued interest.
  
- 13.0 **Bond Proceeds**: The investment of bond proceeds shall be governed by the bond documents relevant to each specific bond issuance and the County Investment Policy Statement. If the bond documents are silent as to permitted investments, then this policy shall govern the investment of bond proceeds. In such case, Guaranteed Investment Contracts (GICs) shall be deemed permitted investments, solely for the purpose of bond proceeds and shall be limited in the following manner (1) investment agreements with providers with claims-paying, financial strength, or whose obligations are fully guaranteed by a company, rated at least "AA-" and "Aa3" by S&P and Moody's, respectively or (2) collateralized investment agreements with providers with claims-paying, financial strength, or whose obligations are fully guaranteed by a company, rated at least "A-" and "A3" by S&P and Moody's, respectively.

**Date of Adoption:** May 13, 2014 Re-adopted  
May 14, 2013 Re-adopted  
May 8, 2012 Re-adopted  
April 26, 2011 Re-adopted  
February 12, 2002

**Date of Last Revision:** June 14, 2005

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**RESOLUTION NO. 15/16-20 AND ORDER OF BIENNIAL TRUSTEE ELECTION  
AND SPECIFICATIONS OF THE ELECTION ORDER**

WHEREAS, the election of governing board members is ordered by law pursuant to §5000 of the Education Code to fill the office of members whose terms expire on December 2, 2016, next succeeding the election,

NOW BE IT RESOLVED that pursuant to the authority of Education Code §5304 and §5322, the County Superintendent of Schools, Orange County, is hereby informed of the specifications of the election order for the forthcoming Biennial Governing Board Election to be held on Tuesday, November 8, 2016.

The County Superintendent is further ordered to consolidate this election in accordance with Education Code Sections 5340 and 5342.

Dated this 10th day of May 2016.

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Secretary of Said Board

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**RESOLUTION NO. 15/16-21 AND ORDER OF BIENNIAL TRUSTEE ELECTION  
AND SPECIFICATIONS OF THE ELECTION ORDER**

WHEREAS, the election of governing board members is ordered by law pursuant to §5000 of the Education Code to fill the office of members whose terms expire on December 2, 2016, next succeeding the election,

NOW BE IT RESOLVED that pursuant to the authority of Education Code §5304 and §5322, the Los Angeles Registrar/Recorder County Clerk, is hereby informed of the specifications of the election order for the forthcoming Biennial Governing Board Election to be held on Tuesday, November 8, 2016.

The County Superintendent is further ordered to consolidate this election in accordance with Education Code Sections 5340 and 5342.

Dated this 10th day of May 2016.

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Secretary of Said Board