

APPROVED**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

February 25, 2014

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, February 25, 2014, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President Jeffrey P. Brown called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL - Present: Jeffrey P. Brown, Barbara Dunsheath, Leonard Lahtinen, Michael Matsuda, M. Tony Ontiveros and Student Trustee Claudia Peña. Student Trustee Don Lundy arrived at 5:40 p.m. Absent: Donna Miller and Molly McClanahan.

RESOURCE PERSONNEL PRESENT: Ned Doffoney, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Rajen Vurdien, President, Fullerton College; Bob Simpson, President, Cypress College; Greg Schulz, Provost, School of Continuing Education; Deborah Ludford, District Director, Information Services; Gilbert Contreras, representing the District Management Association; Gary Zager, representing Cypress College Academic Senate; Sam Foster, representing Fullerton College Faculty Senate; Dale Craig, representing United Faculty; Rod Lusch, representing CSEA; Sam Russo, representing ADFAC; and Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Carlos Ayon, Toni DuBois, Savannah Jones, and Richard Storti from Fullerton College; Santanu Bandyopadhyay and Philip Dykstra from Cypress College; Dean Day, Marsha Elliott, Martha Gutierrez, Raine Hambly, and Valentina Purtell from the School of Continuing Education; and Rod Garcia, Tami Oh, Kashu Vyas, and Rick Williams from the District Offices.

COMMENTS: MEMBERS OF THE AUDIENCE: There were no comments from the audience.

BLOCK VOTE APPROVAL: NON-PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee M. Tony Ontiveros that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a
Instructional Resources: 4.a, 4.b

Motion carried unanimously by those members present, including the Student Trustee's advisory vote.

BLOCK VOTE APPROVAL: PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee M. Tony Ontiveros that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried unanimously by those members present.

REPORTS

- A. **Honor Retiree:** As a part of the Chancellor's Report, Marsha Elliott, faculty member in the School of Continuing Education, was honored upon her retirement after 35 years of service to the District.
- B. **Chancellor Doffoney** announced that NOCCCD will host the 2014 Closing the Achievement Gap Summit, which is scheduled for Friday, October 17, at Fullerton College. Anyone wishing to serve on the planning committee is to notify the Chancellor's Office.

In addition, he thanked the faculty for their representation on the screening committee for the Vice Chancellor, Educational Services & Technology.

Chancellor Doffoney extended his congratulations to Gilbert Contreras on his recent selection at Cerritos College as the Dean of Student Services.

(See Supplemental Minutes #1124 for a copy of the complete Chancellor's Report.)

- C. **School of Continuing Education (SCE) Presentation:** Also included in the Chancellor's Report, was a presentation by Raine Hambly, CTE Manager, on SCE's Career Technical Education: Building Pathways to Careers and College. The presentation highlighted four main initiatives, which include: 1) Develop and maintain relevant Career Technical Education Training Programs; 2) Develop and promote pathways to careers and college; 3) Prepare students for transition from noncredit to credit through basic skills; and 4) Develop and maintain local and regional partnerships.

(See Supplemental Minutes #1124 for a copy of the complete presentation.)

- D. **Preliminary Budget Assumptions and Affirmation of Strategic Directions:** Vice Chancellor Fred Williams presented the 2014 Preliminary Budget Assumptions and requested affirmation of the District's five strategic directions.

The five District Strategic Directions affirmed are the following:

Direction I: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements and courses.

Direction II: The District will annually make progress toward eliminating the documented achievement gap among race/ethnicity groups.

Direction III: The District will annually improve the success rate for students moving into:

- The highest level possible credit basic skills courses in mathematics, English, and English-as-a-Second Language from noncredit basic skills instruction in the same discipline and
- College-level courses in mathematics, English, and English-as-a-Second Language from credit basic skills instruction in these disciplines and
- The next higher course in the sequence of credit or noncredit basic skills courses in mathematics, English, and English-as-a-Second Language.

Direction IV: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

Direction V: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

Highlights of the budget presentation included the following:

2012-13 NOCCCD's Recalculation Apportionment: A one-time increase of \$3,659,334 to the District's 2013-14 beginning balance and an on-going increase of \$348,384 (137.37 FTES).

2013-14 NOCCCD's P-1 Information: An increase in the funded FTES base of 138 FTES (\$348,384). Additional growth for 2013-14 with an increase of 419 FTES (\$1,633,876). However, the deficit is estimated at 4.3% (\$6,700,562) due to the property tax fee shortfall.

2014-15 State Preliminary Budget Assumptions:

- Strong Growth in Proposition 98 funds = 11.4% increase
- Additional revenue may become available for 2013-14
- No increase in student fees
- Cost-of-Living-Adjustment (COLA) only 0.86% (48.5 million statewide); approximately \$1.3 million for NOCCCD
- Access Funds increase is 3%: could be good news for NOCCCD
- \$100 million for Student Success and Support Program
- \$100 million to close the Achievement Gap
- One-time \$87.5 million for Scheduled Maintenance; requires 1 to 1 match
- One-time \$87.5 million for Instruction Equipment; requires 1 to 3 match
- \$592.4 million to eliminate all deferrals for community colleges (\$235.6 million of 2014-15 funds and \$356.8 million of one-time funds)

2014-15 NOCCCD Revenue Assumptions:

- Starting point based on Governor's January Budget
- 3% Growth funding of \$5.2 million

- 0.86% COLA of \$1.3 million
- \$4.5 million of unrestricted lottery (approximately \$250,000 increase)
- \$1.1 million restricted lottery (approximately \$26,00 increase)
- One-time instructional equipment funds of \$2,625,000
- One-time scheduled maintenance funds of \$2,625,000
- Property 39 energy efficiency projects revenue of \$1,170,000

Full-Time Equivalent Students (FTES):

- 2013-14: Estimated actual FTES @ P-1 exceeds FTES target by 5.89% (1,986.97 FTES)
- 2014-15: FTES targets are established at a 3% overall growth (1,011.72 FTES); NOCCCD = 34,735.88
 - Cypress College = 11,159.13 FTES
 - Fullerton College = 17,702.70 FTES
 - School of Continuing Education = 4,874.05 FTES

Concerns:

- Governor to present a plan to address the STRS shortfalls in 2015-16
 - Phase in plan to fund the annual \$4.5 billion shortfall
 - Total compensation: schools and colleges should be prepared to address this increase
 - If enacted all at the same time, NOCCCD's portion could be \$13.5 million per year
 - Expect to see increased rates on employers, employees, and the State's contribution
- No support for a Statewide Facilities Bond in 2014-15 – possible no support for State Funding for capital construction at all
- Continuing concerns of Governor's dislike of the "Enrollment Funding Formula" – expect a continuation of "outcome measured funding" to be revisited in future years

(See Supplemental Minutes #1124 for a copy of the complete presentation.)

- E. **Rajen Vurdien**, Fullerton College President; **Bob Simpson**, Cypress College President; and **Greg Schulz**, School of Continuing Education Provost, reported on activities from their respective campus.

As a part of his report, Dr. Vurdien led a review of the Fullerton College Facilities Master Plan map of the campus as it is expected to look in the next ten to fifteen years.

As a part of their reports, Drs. Simpson and Schulz expressed their gratitude for Marsha Elliott's contribution to the District.

COMMENTS

- A. **Gilbert Contreras** extended his gratitude to Drs. Simpson and Doffoney for their leadership and support.

- B. **Candace Lynch-Thompson** expressed her gratitude for the mentorship and support provided to her by Marsha Elliott.
- C. **Gary Zager** announced the availability of online tutoring through Cypress College 24 hours/7 days per week. He also announced a number of presentations to be held at the campus.
- D. **Sam Foster** invited everyone to the League for Innovation Conference where he and colleagues from Fullerton College will conduct a presentation.
- E. **Dale Craig** noted that the donation of 670+ headphones was acquired by faculty member Marcus Berger.
- F. **Student Trustee Claudia Pena** reported on Cypress College activities.
- G. **Trustee Barbara Dunsheath** reported on her attendance at the Cypress College Americana and invited everyone to the March 14 Equity Summit Meeting in Oakland. She reminded everyone of the March 25 Strategic Conversation. Trustee Dunsheath talked about AB2558, to reframe professional development in California and suggested a resolution in support of AB2558 be drafted by NOCCCD.
- H. **Trustee Michael Matsuda** stated that the State Board of Education is looking closely at recalibrating the Academic Performance Index (API) for K-12 schools and they're looking seriously at other indicators other than the reliance on the multiple choice test in reading and math. The SCE CTE career pathways presentation of the evening will most likely be one of the measures to be used in terms of articulation between K-12 and community college and four-year schools. He affirmed that the work being done at NOCCCD is on the right path.
- I. **Trustee Leonard Lahtinen** noted that the League of United Latin American Citizens (LULAC) has requested a letter of support for an Orange County Veterans' Cemetery. It was suggested that perhaps the veteran students at the colleges would be interested in developing such a resolution. He also commended the Cypress College Americana and the honorees.
- J. **Trustee Jeffrey P. Brown** also commended the Cypress College Americana.

MINUTES: It was moved by Trustee Michael Matsuda and seconded by Trustee Barbara Dunsheath that the Board approve the minutes of its Regular Meeting of February 11, 2014, as submitted. **Motion carried unanimously by those members present, and including the Student Trustees' advisory votes.**

FINANCE & FACILITIES

Item 3.a: By the block vote, authorization was granted to accept new revenue in the amount of \$4,007,718, and to adopt resolution No. 13/14-12 to accept new revenue, and establish a contingency budget, within the General Fund, pursuant to the California Code of Regulations Title 5, §58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to sign any related documents on behalf of the District.

Item 3.b: The Board received and reviewed the Quarterly Investment Report for the quarter ended December 31, 2013.

Item 3.c: Trustee Leonard Lahtinen moved and Trustee M. Tony Ontiveros seconded to enter into a consultant agreement with Westberg & White, Inc. in an amount not to exceed \$63,800, plus reimbursables not to exceed \$3,500, to provide architectural and engineering services for the design of the new Newell Street Parking Lot at Fullerton College, as well as assist with bidding and construction administration. The term of the agreement shall be effective February 26, 2014, and terminate December 31, 2014. **Motion carried unanimously of those members present, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the agreement on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: By the block vote, authorization was granted for Fullerton College to accept the following donations:

To the Fullerton College CARE Cal/WORKS Adopt an Angel Holiday Party:

- **\$15 Cash Donation** - Armani Behnoosh
- **\$20 Cash Donation** - Jane Ishibashi
- **\$25 Cash Donation** - Pamela Tackabury
- **\$100 Cash Donation** - Scott McKenzie
- **\$20 Cash Donation** - Anne Negus
- **\$30 Cash Donation** - Laura Almodovar-Sole
- **\$50 Cash Donation** - Toni DuBois
- **\$25 Cash Donation** - Steven Credidio
- **\$25 Cash Donation** - Bob Miranda
- **\$50 Cash Donation** - Sonia Duran

To the Fullerton College Foundation, Centennial Exhibition:

- **\$3,000 Cash Donation** - Thomas Duff
- **\$7,500 Cash Donation** – Thomas Duff

To the Fullerton College Fine Arts Division/Music Department:

- **671 Pair Beats/Monster co-branded Pro Headphones (“Pros”)** – Rafferty A. Jackson, Esq.

To the Fullerton College Library:

- **Ten Miscellaneous Books** – Christopher Flores
- **Six Miscellaneous Books** – Anonymous
- **Framed Photo** – Christian A. Gerola
- **“Befana 25” Wax Figure** – Christian A. Gerola

- **“First Love” Wax Figure** – Christian A. Gerola
- **“Christmas Cupid” Wax Figure** – Christian A. Gerola
- **Postcards** – Christian A. Gerola
- **One Book** – Anonymous
- **127 Paperback Books** – Jane Ishibashi
- **Four Shorthand Textbooks** – Anonymous
- **15 Textbooks** – W. J. Murray
- **52 Miscellaneous Books** – Martin Avellano

To the Fullerton College Physical Education Division:

- **\$20 Cash Donation** - Kansai Sushi Inc.
- **\$20 Cash Donation** - Raquel Hernandez
- **\$20 Cash Donation** - Jo Rousey
- **\$25 Cash Donation** - Jamie Moore
- **\$25 Cash Donation** - S. D. Balderston
- **\$25 Cash Donation** - Pedro Manuel Garcia
- **\$25 Cash Donation** - Robert G. Woolery, DDS
- **\$50 Cash Donation** - Thomas Chavez
- **\$50 Cash Donation** - L Gabriela Avila
- **\$70 Cash Donation** - Renita Pratt
- **\$70 Cash Donation** - Anthony Gomez
- **\$80 Cash Donation** - Paula Cervantes
- **\$120 Cash Donation** - Susann Gonzalez
- **\$180 Cash Donation** - Renita Pratt
- **\$200 Cash Donation** - Joyce M. Rivera

To the Fullerton College Technology and Engineering Division/Police Academy Class #43:

- **\$100 Cash Donation** - Worthe Hanson & Worthe, a Law Corporation
- **\$50 Cash Donation** - Philips Accountancy Corporation
- **\$100 Cash Donation** - Sariah Law Offices, A Law Corporation
- **\$50 Cash Donation** - Robert and Alison Green

To the Fullerton College Technology and Engineering Division/Printing Department:

- **Print Cylinder** - RotoMetrics
- **Print Product Gear** - RotoMetrics
- **NRP Rotary Die/Repair Service** - Roto-Die Company, Inc.
- **Print Cylinder for a Mark Andy Press** - RotoMetrics California
- **Label Material** - Coast to Coast Label

To the Fullerton College Technology and Engineering Division/Welding Department:

- **Invertec V205 Welding Machine** - Brad Moore (Lincoln Electric)
- **Welding Machine Accessories (TIG-mate and Foot Amptrol)** - Brad Moore (Lincoln Electric)

To the Counseling/Student Development Division, Veterans Resource Center

- **\$45.00 Cash Donation** - Elise and Steven Donley

Item 4.b: By the block vote, authorization was granted for the summary of curriculum changes for Fullerton College, to be effective fall 2014. The curricula has been signed by the Campus Curriculum Chairperson and the College President, and has been approved by the District Curriculum Coordinating Committee.

(See Supplemental Minutes #1124 for a copy of the curriculum listing.)

HUMAN RESOURCES

Item 5.a: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Michael Matsuda to grant authorization for the following academic personnel matters, which are within budget:

CHANGE IN SALARY CLASSIFICATION

Robinson, Edward	FC	Ethnic Studies Instructor (ADJ) From: Column 1, Step 0 To: Column 3, Step 0 Eff. 01/27/2014
Ramirez, Clara	FC	Administration of Justice Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 02/08/2014

ADDITIONAL DUTY DAYS @ PER DIEM

Krinke, Gary	FC	Director/Drama/Music Production 3 days
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LEAVES OF ABSENCE

Linggi, Edward	FC	Foreign Language Instructor Load Banking Leave With Pay (23.33%) Eff. 2014 Spring Semester
Mottershead, Allen	CC	Engineering/Electrical Instructor Load Banking Leave With Pay (40.00%) Eff. 2014 Spring Semester

FACULTY SABBATICAL LEAVES

Burger, Markus	FC	Music Instructor Eff. 2014 Fall Semester Eff. 2015 Fall Semester
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Doman, Monica	CC	Librarian Eff. 2015 Spring Semester
Heusser, Willis	CC	Philosophy/Religious Studies Instructor Eff. 2014 Fall Semester
Ikeda, Nancy	FC	Mathematics Instructor Eff. 2014/2015 Academic Year
Jepson, Jane	CC	Counselor Eff. 2014 Fall Semester
Kong, Wei-Ping	FC	Foreign Language Instructor Eff. 2014 Fall Semester
Landry, Erin	CC	Dance Instructor Eff. 2015 Spring Semester
Mattson, Carol	FC	Counselor Eff. 2014 Fall Semester
Mercer, Robert	CC	Journalism Instructor Eff. 2015 Spring Semester
Powers, Miguel	FC	English Instructor Eff. 2014 Fall Semester
Rundus, Katharin	FC	Music Instructor Eff. 2014 Fall Semester
Spencer, Nora	FC	CIS Instructor Eff. 2015 Spring Semester
Wilson, Marcus	FC	Business Instructor Eff. 2015 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2014 SPRING SEMESTER,
TRIMESTER

Aryan, Riahm	SCE	Column 2, Step 0
Barna, Philip	FC	Column 1, Step 0
Brookshire, Michael	FC	Column 3, Step 0
Lai, Irving	CC	Column 2, Step 0
Olivares, Norma	SCE	Column 2, Step 0

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Ketsan, Kevin	CC	Column 1, Step 0
Lai, Irving	CC	Column 2, Step 0

Eff. 03/01/2014
PN CCC894

NEW PERSONNEL

Ridley, Carolyn	CC	Executive Assistant 12-month position (100%) Range 41, Step D Classified Salary Schedule Eff. 02/26/2014 PN CCC923
Thomas, Jodie	CC	Administrative Assistant II 10-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 02/26/2014 PN CCC793
Vorathavorn, Julie	CC	Health Services Specialist 12-month position (100%) Range 49, Step E Classified Salary Schedule Eff. 03/10/2014 PN CCC926

VOLUNTARY CHANGE IN ASSIGNMENT

Legaspi, Lorenze	AC	Accounting Specialist (100%) Temporary Change in Assignment To: Interim SCE Manager, Administrative Services 12-month position (100%) Range 19, Column A Management Salary Schedule Eff. 02/26/2014 – 06/30/2014
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PROFESSIONAL GROWTH & DEVELOPMENT

Jackson, DaJuan	CC	Campus Safety Officer (100%) 1 st Increment (\$350) Eff. 07/01/2014 2 nd Increment (\$350) Eff. 07/01/2015
Reid, Denise	FC	Admissions & Records Technician (100%) 1 st Increment (\$350) Eff. 07/01/2014

LEAVE OF ABSENCE

Dean, Brian CC Admissions & Records Technician (100%)
Classified Staff Development Leave
Eff. 02/25/2014 -- 05/08/2014 (Intermittent Leave)

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1124 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1124 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1124 for a copy of the volunteer listing.)

Item 5.f: It was moved by Trustee M. Tony Ontiveros and seconded by Trustee Leonard Lahtinen that the agreement with respect to salary and benefits negotiations for the 2013/2014 fiscal year, inclusive of all terms and conditions specified in the written Agreement between United Faculty/CCA/CTA/NEA and the District, be approved as follows:

On-Schedule Salary Adjustment: The Regular and Contract Faculty Salary Schedule will be increased by two and one-half (2.5) percent across the schedule, retroactive to July 1, 2013.

Off-Schedule Salary Adjustment: Retroactive to July 1, 2013, Unit Members will be paid a bonus in the amount of one (1.0) percent of their regular contract salary for the 2013/2014 fiscal year. This bonus is a one-time, off-schedule adjustment, calculated on the basis of the Regular and Contract Faculty Salary Schedule rates in effect prior to the implementation of the two and one-half (2.5) percent on-schedule adjustment, as provided above.

Fringe Benefits: There will be no increase in the optional fringe benefit allowance for the 2013/2014 fiscal year.

Amendment to Collective Bargaining Agreement: The provisions of Articles 13, 23, and 24 of the collective bargaining agreement between United Faculty and the District shall be amended as provided in the written settlement agreement between the parties.

Development of Comparability Study: A Memorandum of Understanding between the United Faculty and the District to develop a comparability model to assess and address the ranking of Unit Member compensation.

The Board approved the revised Regular and Contract Faculty Salary Schedule, which reflects the two and one-half (2.5) percent on-schedule adjustment.

GENERAL

Item 6.a: It was moved by Trustee Barbara Dunsheath and seconded by Trustee M. Tony Ontiveros that the Board adopt revised Board Policy 3250, Institutional Planning, and directed that it be placed on District's web site where it will be readily accessible by students, employees, and the general public. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Item 6.b: It was moved by Trustee Barbara Dunsheath and seconded by Trustee M. Tony Ontiveros that the Board adopt revised Board Policy 5010, Admissions and Concurrent Enrollment, and revised Board Policy 5050, Student Success and Support Program, and directed that they be placed on the District's web site where they will be readily accessible by students, employees, and the general public. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Item 6.c: It was moved by Trustee Michael Matsuda and seconded by Trustee M. Tony Ontiveros to accept the Cypress College Accreditation Midterm Report. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Item 6.d: It was moved by Trustee M. Tony Ontiveros and seconded by Trustee Michael Matsuda to accept the Fullerton College Accreditation Midterm Report.

During review and discussion of the report, Trustee Barbara Dunsheath questioned the lack of sufficient evidentiary information and recommended that the midterm report be refined by documenting what the campus has been doing.

Trustee M. Tony Ontiveros questioned the lack of 100% compliance with the establishment of student learning outcomes (SLO). Dr. Vurdien stated that Jan Chadwick will attest to the campus coming together to establish SLOs for all curricula.

Upon conclusion of discussion, Trustee Barbara Dunsheath moved and Trustee Michael Matsuda seconded to postpone this item until the March 11 meeting. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

CLOSED SESSION: At 7:40 p.m., Board President Jeffrey P. Brown adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 55957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 1606, CSEA Chapter #167, and Unrepresented Employees.

Per Section 55957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: One potential case.

Per Section 54956.9(d)(2): SIGNIFICANT EXPOSURE TO LITIGATION:

Claimant	Anissa Amberdawn Villagomez
Agency Claimed Against:	NOCCCD

RECONVENE OPEN SESSION: At 8:38 p.m., Board President Jeffrey P. Brown reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee M. Tony Ontiveros and seconded by Trustee Leonard Lahtinen that the Board reject the Claim by Anissa Amberdawn Villagomez. **The motion carried unanimously by those members present.**

ADJOURNMENT: At 8:40 p.m., it was moved by Trustee Michael Matsuda and seconded by Trustee M. Tony Ontiveros to adjourn the meeting. **Motion carried unanimously.**

Prepared By Recording Secretary for
Michael Matsuda, Secretary, Board of Trustees