



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING:** Second Meeting in October 2014

**DATE:** Tuesday, October 28, 2014, at 5:30 p.m.

**PLACE:** Anaheim Campus Board Room  
1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

**AGENDA:**

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [3] and [4]**
- e. **Consider Personnel block-vote items indicated by [ ] in Section 5**

Agenda items designated as block-vote items with [ ] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- f. **Reports:  
Chancellor**

**\*Institutional Commitment to Diversity: Five-Year Report**

By: Julie Kossick, District Director, Human Resources  
Danielle Heinbuch, Administrative Support Manager,  
Human Resources

**\*SB850: Bachelor's Degree Pilot - NOCCCD Board Deliberations**

By: Cherry Li-Bugg, Vice Chancellor, Educational Services &  
Technology

## College Presidents/Provost

- g. **Comments:**  
**Resource Table Personnel**  
**Members of the Board of Trustees**
2. a. **Approval of Minutes of the Regular Meeting of September 14, 2014.**  
 b. **CLOSED SESSION: Per the following sections of the Government Code: Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**
- Per Section 55957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**
3. **FINANCE & FACILITIES**
- [a] Authorization is requested to accept new revenue from the Orange County Career Pathways Partnership (OCCPP) Grant and adopt resolutions to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. **(The Resolutions are available for review in the District's Business Office.)**
4. **INSTRUCTIONAL RESOURCES**
- [a] Authorization is requested to accept new revenue for the Fullerton College Hispanic-Serving Institution's Science, Technology, Engineering and Math.
- [b] Authorization is requested for the Cypress College summary of curriculum deactivations, additions, and revisions, effective fall 2014 and fall 2015.
5. **HUMAN RESOURCES**
- [a] Request approval of the following items concerning academic personnel:
- Retirements
  - Change in Contract
  - Change in Salary Classification
  - Payment for Independent Learning Contracts
  - Leaves of Absence
  - Temporary Academic Hourly
- [b] Request approval of the following items concerning classified personnel:
- Retirement
  - Resignation
  - New Personnel
  - Promotion
  - Reclassification

### Leave of Absence

- [c] Request approval of Professional Experts.
- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.
- [e] Request approval of Volunteers.
- [f] Request approval to receive reopeners for 2014-2015 proposed by United Faculty (CCA/CTA/NEA) and to set a public hearing.
- [g] Request approval to receive reopeners for 2014-2015 proposed by the District to United Faculty (CCA/CTA/NEA) and to set a public hearing.
- [h] Request approval to receive reopeners for 2014-2015 proposed by Adjunct Faculty United (AFT/CFT) and to set a public hearing.

## 6. **GENERAL**

- a. It is recommended that the Board schedule on the agenda for November 25, 2014, the establishment of December 9, 2014, as the date of its Organizational Meeting.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact Violet Ayon, Recording Secretary of the Board, (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u></u>
Enclosure(s)	<u>X</u>

**DATE:** October 28, 2014

**SUBJECT:** Cypress College, Fullerton College, and the School of Continuing Education – Orange County Career Pathways Partnership (OCCPP) Grant

**BACKGROUND:** A regional Career Technical Education (CTE) collaboration led by the Orange County Superintendent of Schools, and consisting of the entities of the North Orange County Community College District (NOCCCD), Rancho Santiago Community College District, Coast Community College District, South Orange County Community College District, and Orange County High Schools submitted a California Career Pathways Trust grant application to the California Department of Education, who is the funding agency. We are pleased to report that a grant in the amount of \$15,000,000 was awarded to this regional CTE consortium, a portion of which will be distributed to Cypress College, Fullerton College, and the School of Continuing Education (SCE). The grant will run from July 1, 2014, through June 30, 2018. The purpose of the grant is to create innovative programs and partnerships linking rigorous academic standards to career pathways in high-need and high-growth sectors of the economy. Utilizing curriculum that is developed to be relevant to career interests, students will be more engaged and less likely to drop out of school while becoming better prepared for the highly complex and competitive working world of the 21<sup>st</sup> century. There will also be a significant boost to the local, regional, and state economies by providing business and industry with highly trained skilled workers. The grant will focus upon funding the following:

- Specialists in work-based learning to convene, connect, measure, or broker efforts to establish or enhance a locally defined career pathways program;
- Establish regional collaborative relationships and partnerships with business entities, community organizations, and local institutions;
- Develop and integrate standards-based academics with a career-relevant, sequenced curriculum following industry-themed pathways aligned to high-demand, high-growth and high-wage regional economic sectors;
- Provide articulated pathways to post-secondary education; and,
- Leverage and build on any of the following:
  - Existing structures, requirements, and resources of the Carl D. Perkins, California Partnership Academies, and regional occupational programs, including staff knowledge, community relationships, and course development;
  - Matching resources and in-kind contributions from public, private, and philanthropic sources;
  - The California Community Colleges Economic and Workforce Development Program; and,
  - Participation in the local California Community Colleges Skills Panel.

Cypress College, Fullerton College and the SCE will work together and closely with K-12 and business partners to build, develop and/or strengthen skills-based career pathways that

3.a.1

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Item No.

facilitate the transition of high school graduates into college-level CTE pathways. Ideally, these students will be prepared sufficiently to be able to complete the programs without significant academic remediation. Upon completion, degree and certificate recipients will be transfer and/or career-ready. Extensive outreach and training will be offered to the high school faculty and counselors, students, and parents of students to provide a full understanding of the career opportunities and demands in each pathway and in order to make well-informed decisions on career choices.

Cypress College will focus its project on two career sector pathways – *ICT/Digital Media* and *Healthcare/Biotechnology*. Cypress College will receive \$128,410 in years 1 and 2 and \$123,410 in years 3 and 4 of the grant. Fullerton College will focus its project on one career sector pathway – *Advanced Manufacturing*. Fullerton College will receive \$40,000 in year 1 of the grant. SCE will focus its project on two career sector pathways – *ICT/Digital Media* and *Healthcare/Biotechnology*. SCE will receive \$80,000 in years 1 and 2 and \$40,000 in year 3 of the grant. The cash and in-kind match requirement attributable to each NOCCCD entity has been carefully analyzed and will be covered by leveraging other grants and through existing industry support. This agenda item was submitted by Dr. Steve Donley, Dean of CTE, Cypress College; Scott McKenzie, Dean of Engineering & Technology, Fullerton College; and Raine Hambly, Manager of CTE Programs, SCE.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses; and Direction #5: The District will develop and sustain collaborative projects and partnerships with the community’s educational institutions, civic organizations, and businesses.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Cypress College, Fullerton College, and the SCE are recipients of an OCCPP Grant in the following amounts:

<b>Cypress College:</b>	<b>Fullerton College:</b>	<b>SCE:</b>
Year 1: \$ 128,410	Year 1: \$ 40,000	Year 1: \$ 80,000
Year 2: 128,410	Year 2: 0	Year 2: 80,000
Year 3: 123,410	Year 3: 0	Year 3: 40,000
Year 4: <u>123,410</u>	Year 4: <u>0</u>	Year 4: <u>0</u>
<b>Total: <u>\$ 503,640</u></b>	<b>Total: <u>\$ 40,000</u></b>	<b>Total: <u>\$ 200,000</u></b>

Total funding to be received over the course of this grant by all three entities is \$743,640. Although spending has not yet begun, this funding is intended for use beginning July 1, 2014, through June 30, 2018, for the support of the programs described above.

**RECOMMENDATION:** Authorization is requested to accept new revenue from the Orange County Career Pathways Partnership Grant (OCCPP) in the amounts of \$503,640 for Cypress College, \$40,000 for Fullerton College, and \$200,000 for the School of Continuing Education. It is also requested that resolutions be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund, for fiscal year 2014-2015, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

**CYPRESS COLLEGE:**

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8659	Other Reimbursable Categorical	\$ <u>128,410</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
1300	Instructional Salaries	\$ 78,174
2100	Noninstructional Salaries, Reg Status	\$ 3,000
2300	Noninstructional Salaries, Other	\$ 1,000
2400	Instructional Aides, Other	\$ 1,000
3000	Employee Benefits	\$ 17,600
4000	Supplies & Materials	\$ 12,500
5000	Other Operating Expenses	\$ <u>15,136</u>
	<b>TOTALS</b>	<b>\$ <u>128,410</u></b>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA) ) SS  
COUNTY OF ORANGE )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on October 28, 2014, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy



RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund, for fiscal year 2014-2015, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

**SCHOOL OF CONTINUING EDUCATION:**

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8659	Other Reimbursable Categorical	\$ <u>80,000</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
1300	Instructional Salaries	\$ 18,225
2100	Noninstructional Salaries, Reg Status	\$ 41,924
3000	Employee Benefits	\$ 12,775
4000	Supplies & Materials	\$ 2,250
5000	Other Operating Expenses	\$ <u>4,826</u>
	TOTALS	\$ <u>80,000</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA) )  
  ) SS  
COUNTY OF ORANGE )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on October 28, 2014, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy



**Cypress College  
Orange County Career Pathways Partnership (OCCPP) Grant**

**Budget  
July 1, 2014 - June 30, 2015**

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>	<u>PROPOSED BUDGET</u>
<b>10000 Instructional Salaries</b>		
Extended Day Instructors	18280 3305 13310 6010	\$78,174
<b>20000 Noninstructional Salaries</b>		
Classified Monthly Salaries	18280 3305 21110 6010	3,000
Hourly-Clerical/Secretarial	18280 3305 23100 6010	1,000
Hourly - Inst Aide/Direct Instruction	18280 3305 24100 6010	1,000
<b>30000 Employee Benefits</b>		
Employee Benefits	18280 3305 30000 6010	17,600
<b>40000 Supplies and Materials</b>		
Supplies and Materials	18280 3305 40000 6010	12,500
<b>50000 Other Operating Expenses</b>		
Personal & Consultant Services	18280 3305 51900 6010	6,000
Postage	18280 3305 52000 6010	250
Travel & Conference - Employees	18280 3305 52415 6010	3,000
Mileage	18280 3305 52460 6010	200
Printing/Reprographics	18280 3305 52665 6010	550
Indirect Costs	18280 3305 59000 6010	5,136
	<b>Grand Total</b>	<b>\$128,410</b>
<b>80000 Revenue</b>		
Other Reimbursable Categorical	18280 3305 86543 6010	\$128,410

**Fullerton College  
Orange County Career Pathways Partnership (OCCPP) Grant**

**Budget  
July 1, 2014 - June 30, 2015**

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>	<u>PROPOSED BUDGET</u>
<b>50000 Other Operating Expenses</b>		
Contracted Svcs- Computer Related	18281 5750 51200 6010	\$8,000
<b>60000 Capital Outlay</b>		
Equipment over \$1,000	18281 5750 64110 6010	32,000
	<b>Grand Total</b>	\$40,000
<b>80000 Revenue</b>		
Other Reimbursable Categorical	18281 5750 86543 6010	\$40,000

**Fullerton College**  
**Orange County Career Pathways Partnership (OCCPP) Grant**

**Budget**  
**July 1, 2014 - June 30, 2015**

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>	<u>PROPOSED BUDGET</u>
<b>50000 Other Operating Expenses</b>		
Contracted Svcs- Computer Related	18281 5750 51200 6010	\$8,000
<b>60000 Capital Outlay</b>		
Equipment over \$1,000	18281 5750 64110 6010	32,000
	<b>Grand Total</b>	\$40,000
<b>80000 Revenue</b>		
Other Reimbursable Categorical	18281 5750 86543 6010	\$40,000

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>X</u>
<b>DATE:</b>	October 28, 2014	Resolution	<u>X</u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Fullerton College Subrecipient Award Hispanic-Serving Institutions (HSI) STEM & Articulation Program Cooperative Arrangement Grant (CFDA Number: 84.031(c) U.S. Dept. of Education	Enclosure(s)	<u>X</u>

**BACKGROUND:** Fullerton College has been awarded year four (4) of a five- (5) year Hispanic-Serving Institutions (HSI) Science, Technology, Engineering, and Math (STEM) Cooperative Arrangement grant Subrecipient Award from the Rancho Santiago Community College District (RSCCD) for ENGAGE in STEM (Encouraging New Graduates and Gaining Expertise in Science, Technology, Engineering and Math). The partners for this grant are Santa Ana College, Fullerton College, and California State University, Fullerton. Funding is received through the U.S. Department of Education, Title III, Part F, Hispanic-Serving Institutions (HSI) Science, Technology, Engineering and Math (STEM) and Articulation Program for the purpose of expanding and enhancing educational opportunities for and to improve the academic attainment of Hispanic students. The grant goals are multi-faceted: (1) increase the number of Hispanic and other low-income students attaining degrees in STEM fields, (2) develop model transfer and articulation agreements between the institutions, (3) enable more data-based decision-making, and (4) increase the number of math and science teachers. A measurable increase in the number of students entering the STEM pipeline will occur by utilizing innovative and wide-reaching strategies that will include, but not limited to, igniting interest in STEM, expanding undergraduate research, internship opportunities, and early future teacher fieldwork experiences through the use of informal STEM educational experiences, enhanced campus/classroom resources, and expanded academic enhancement services.

Fullerton College will receive funding in the amount of \$346,140 for the period of October 1, 2014, through September 30, 2015. Notification of this award was recently received with the subsequent Subrecipient Award Agreement executed and approved by RSCCD, the lead partner and grantee.

This item was submitted by Dani Wilson, Dean, Library, Learning Resources, Instructional Support Programs and Services Division, at Fullerton College. Karen Rose, Director, Office of Special Programs at Fullerton College, will be responsible for managing the activities of the project.

**How does this relate to the five District Strategic Directions?** This item responds to Strategic Direction 1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses; Strategic Direction 2: The District will annually make progress toward eliminating the documented achievement gap among race/ethnicity groups and, Strategic Direction 5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3280, Grants.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Fullerton College has received a Subrecipient Award from the Rancho Santiago Community College District in the amount of \$346,140 for the period of October 1, 2014, through September 30, 2015, for the HSI-STEM Cooperative Arrangement Grant.

**RECOMMENDATION:** In compliance with the U.S. Department of Education Encouraging New Graduates and Gaining Expertise (ENGAGE) in Science, Technology, Engineering and Math (STEM) Grant, authorization is requested to accept new revenue for the Fullerton College Hispanic-Serving Institutions Science, Technology, Engineering, and Math Cooperative Arrangement Grant for use beginning October 1, 2014, through September 30, 2015, in the amount of \$346,140. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Rajen Vurdien

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Recommended by

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Approved for Submittal

4.a.2

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Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT OF  
ORANGE COUNTY, CALIFORNIA**

\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund, for fiscal year 2014-2015, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8199	Other Reimbursable Categorical	\$ 346,140

<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
1300	Instructional Salaries	\$ 19,113
2100	Noninstructional Salaries, Reg Status	\$ 79,775
2300	Noninstructional Salaries, Other	\$ 107,745
2400	Instructional Aides, Other	\$ 38,270
3000	Employee Benefits	\$ 72,591
4000	Supplies & Materials	\$ 6,750
5000	Other Operating Expenses	\$ 21,896
	<b>TOTALS</b>	<b>\$ 346,140</b>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)  
  ) SS  
COUNTY OF ORANGE )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on October 28, 2014, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools  
by \_\_\_\_\_, Deputy

Fullerton College

HSI - STEM Cooperative Arrangement Grant

Budget

October 1, 2014 - September 30, 2015

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>							<u>PROPOSED BUDGET</u>
<b>13300 Instructional Salaries</b>								
Extended Day Instructors	16050	5230	13310	6190	0898	I	\$ 19,113	
<b>20000 Noninstructional Salaries</b>								
Classified Monthly Salaries	16050	5230	21110	6190	0898	N	13,236	
Classified Administrators	16050	5230	21510	6190	0898	N	66,539	
Hourly-Clerical/Secretarial	16050	5230	23100	6190	0898	N	6,600	
Hourly - Professional	16050	5230	23400	6190	0898	N	101,145	
Hourly - Inst Aide/Direct Instruction	16050	5230	24100	4900	0898	I	28,270	
Hourly-Int Aide/Non-Direct Inst	16050	5230	24200	6190	0898	N	10,000	
<b>30000 Employee Benefits</b>								
Employee Benefits	16050	5230	30000	6190	0898	N	60,619	
Employee Benefits	16050	5230	30000	4900	0898	I	11,972	
<b>40000 Supplies and Materials</b>								
Supplies and Materials	16050	5230	40000	6190	0898		6,750	
<b>50000 Other Operating Expenses</b>								
Personal & Consultant Services	16050	5230	51900	6190	0898		9,078	
Contracted Svcs-Food/Hospitality	16050	5230	51950	6190	0898		1,980	
Postage	16050	5230	52000	6190	0898		795	
Maintenance Agreement	16050	5230	52230	6190	0898		3,043	
Travel & Conference - Employees	16050	5230	52415	6190	0898		4,000	
Mileage	16050	5230	52460	6190	0898		1,500	
Printing/Reprographics	16050	5230	52665	6190	0898		1,500	
<b>Grand Total</b>								<b>\$346,140</b>
<b>80000 Revenue</b>								
US Dept. of Education STEM								
Cooperative Arrangement Grant	16050	5230	81900	6190	0898		\$346,140	

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** November 11, 2014  
**SUBJECT:** Cypress College  
Curriculum Matters

Action	<u>          X          </u>
Resolution	<u>                          </u>
Information	<u>                          </u>
Enclosure(s)	<u>                          X          </u>

**BACKGROUND:** The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Mark Majarian, Chair of the Cypress College Curriculum Committee.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

**How does this relate to Board Policy:** This item is in compliance with Board Policy 4020, Program and Curriculum Development.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Campus General Fund.

**RECOMMENDATION:** Authorization is requested for the Cypress College summary of curriculum deactivations, additions, and revisions, effective fall 2014 and fall 2015. The curricula have been signed by the Campus Curriculum Committee Chairperson and the College President, and it has been approved by the District Curriculum Coordinating Committee.

Robert Simpson

Recommended by

Approved for Submittal

4.b.1

Item No.



# CYPRESS COLLEGE CURRICULUM

Board Agenda  
October 28, 2014

(DCCC approved October 10, 2014)

The following degree revision was approved at the DCCC meeting 2/21/14 and Board approved 3/11/14 and the Division is now rescinding the revision and the degree will stand as originally Board approved 12/11/2012.

RESCIND -MODIFY DEGREES/CERTIFICATES																																													
DEGREE		EFF DATE	JUSTIFICATION																																										
Theatre Arts	<p><b>Associate in Arts Degree in Theater Arts for Transfer</b></p> <p>Required core: Select 3 courses from the following: (9 units)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"></td> <td style="width: 40%; text-align: center;">Units</td> </tr> <tr> <td>THEA100 C Introduction to the Theater</td> <td style="text-align: center;">3</td> </tr> <tr> <td style="text-align: center;">or</td> <td></td> </tr> <tr> <td>THEA102 C World Theater History I</td> <td style="text-align: center;">3</td> </tr> <tr> <td>THEA120 C Acting I</td> <td style="text-align: center;">3</td> </tr> <tr> <td>THEA132 C Musical Thea Perf.Fundamentals</td> <td style="text-align: center;">3</td> </tr> <tr> <td style="text-align: center;">or</td> <td></td> </tr> <tr> <td>THEA133 C Rehearsal Performance I</td> <td style="text-align: center;">3</td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td colspan="2"><b>THEA 132 C and THEA 133 C requires concurrent enrollment in THEA 149 C or THEA 150 C or THEA 151 C or THEA 152 C</b></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td colspan="2">List A: Select 3 courses from the following (9 units). Please note if a student does not take THEA 132 C or THEA 133 C from the required core, one of these courses may be completed for these required 9 units.</td> </tr> <tr> <td></td> <td style="text-align: center;">Units</td> </tr> <tr> <td>THEA101 C Play Analysis</td> <td style="text-align: center;">3</td> </tr> <tr> <td>THEA124 C Acting II</td> <td style="text-align: center;">3</td> </tr> <tr> <td>THEA143 C Stagecraft</td> <td style="text-align: center;">3</td> </tr> <tr> <td>THEA144 C Lighting Design Fundamentals</td> <td style="text-align: center;">3</td> </tr> <tr> <td>THEA145 C Fundamentals of Costume Design</td> <td style="text-align: center;">3</td> </tr> <tr> <td>THEA147 C Stage Makeup</td> <td style="text-align: center;">3</td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td>Total Units</td> <td style="text-align: center;">18</td> </tr> </table>		Units	THEA100 C Introduction to the Theater	3	or		THEA102 C World Theater History I	3	THEA120 C Acting I	3	THEA132 C Musical Thea Perf.Fundamentals	3	or		THEA133 C Rehearsal Performance I	3			<b>THEA 132 C and THEA 133 C requires concurrent enrollment in THEA 149 C or THEA 150 C or THEA 151 C or THEA 152 C</b>				List A: Select 3 courses from the following (9 units). Please note if a student does not take THEA 132 C or THEA 133 C from the required core, one of these courses may be completed for these required 9 units.			Units	THEA101 C Play Analysis	3	THEA124 C Acting II	3	THEA143 C Stagecraft	3	THEA144 C Lighting Design Fundamentals	3	THEA145 C Fundamentals of Costume Design	3	THEA147 C Stage Makeup	3			Total Units	18	2014 Fall	This revision/addition to the program block definitions revises the degree to be comparable with concurrent enrollment requirements with Fullerton College.
	Units																																												
THEA100 C Introduction to the Theater	3																																												
or																																													
THEA102 C World Theater History I	3																																												
THEA120 C Acting I	3																																												
THEA132 C Musical Thea Perf.Fundamentals	3																																												
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THEA133 C Rehearsal Performance I	3																																												
<b>THEA 132 C and THEA 133 C requires concurrent enrollment in THEA 149 C or THEA 150 C or THEA 151 C or THEA 152 C</b>																																													
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Total Units	18																																												

**REVISED COURSES**

Fee change from \$2.00 to \$3.00 on the courses listed below.

**CIS** 075, CIS 100, CIS 103, CIS 109, CIS 110, CIS 111, CIS 115, CIS 121, CIS 132, CIS 142, CIS 155, CIS 150, CIS 157, CIS 160, CIS 162, CIS 163, CIS 164, CIS 179, CIS 182, CIS 184, CIS 185, CIS 187, CIS 188, CIS 189, CIS 191, CIS 194, CIS 195, CIS 196, CIS 201, CIS 202, CIS 211, CIS 216, CIS 217, CIS 218, CIS 219, CIS 222, CIS 223, CIS 225, CIS 226, CIS 229, CIS 230, CIS 231, CIS 232, CIS 233, CIS 234, CIS 236, CIS 241, CIS 242, CIS 244, CIS 245, CIS 246, CIS 247, CIS 248, CIS 254, CIS 250, CIS 251, CIS 252, CIS 253, CIS 258, CIS 260, CIS 261, CIS 263, CIS 264, CIS 265, CIS 266, CIS 274, CIS 276, CIS 277, CIS 278, CIS 279, CIS 280, CIS 281, CIS 298AC

**ACCT** 190

**CTRP** 030, 031, 035, 036, 037, 038, 066, 092

**Effective Fall 2015**

**MODIFY DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION
Philosophy	<b>AA-T Philosophy</b>	Fall 2014	PHIL 170 C moved from Core Courses to List A due to C-ID denial.
Health Science	<b>Associate in Science Degree Dental Hygiene</b>	Fall 2014	Add DH 276 C to electives.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** October 28, 2014 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Academic Personnel Enclosure(s) X

**BACKGROUND:** Academic personnel matters within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.a.1

\_\_\_\_\_  
Item No.

RETIREMENTS

Chi, Hong	CC	ESL/Foreign Language Instructor Eff. 04/19/2015 PN CCF962
DuBois, Toni	FC	Vice President, Student Services Eff. 10/18/2014 PN FCM962

CHANGE IN CONTRACT

Jones, Savannah	FC	Interim Dean, Business & CIS PN FIM966
	To:	Interim Vice President, Student Services 12 month position (100%) Range 37, Column A + Doctorate Management Salary Schedule Eff. 11/01/2014-06/30/2015 PN FIM962

CHANGE IN SALARY CLASSIFICATION

Han, Steven	FC	Chemistry Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 08/25/2014
Lipiz Gonzalez, Elaine	CC	EOPS Manager From: Range 16, Column A To: Range 16, Column A + Doctorate Eff. 09/02/2014
Moradi-Nargesi, Mahnaz	CC	Mathematics Instructor (ADJ) From: Column 1, Step 0 To: Column 3, Step 0 Eff. 08/25/2014

PAYMENT FOR INDEPENDENT LEARNING CONTRACT-2014 FALL SEMESTER

Holmes, Ian	CC	\$ 10.00
Majid, Rosalie	CC	\$ 30.00
Medina-Bernstein, Denice	CC	\$ 5.00
Mendoza, Armando	CC	\$ 10.00
Mercer, Robert	CC	\$ 30.00

Academic Personnel  
October 28, 2014

Mosqueda-Ponce, Therese	CC	\$ 15.00
Pacheco, Elizabeth	CC	\$ 40.00
Patti, Joyce	CC	\$ 15.00
Pinkham, Bill	CC	\$ 80.00
Ramos, Jaime	CC	\$ 65.00
Reiland, Kathleen	CC	\$ 115.00
Young, Brandy	CC	\$ 10.00

LEAVE OF ABSENCE

Gallo, Joseph	CC	Music Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/25/2014-12/13/2014
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2014 FALL SEMESTER,  
TRIMESTER

Bowers, Kathryn	FC	Column 1, Step 0
Bowery, Erven	SCE	Column 2, Step 0
Rodriguez, Corinna	SCE	Column 1, Step 0
Sabau, Bianca	FC	Column 1, Step 0
Sovilla, Rachel	SCE	Column 1, Step 0
Weatherly, Michael J.	FC	Column 1, Step 0
Young, Roxanne	SCE	Column 2, Step 0

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2015 WINTER/SPRING  
SEMESTER, TRIMESTER

Cooper, Chapman	CC	Column 1, Step 0
Francev, Sarah	CC	Column 3, Step 0
Page, James S.	FC	Column 3, Step 0
Sharma, Pradeep	CC	Column 1, Step 0
Truong, Leah	SCE	Column 1, Step 0

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** October 28, 2014 Resolution \_\_\_\_\_  
**SUBJECT:** Classified Personnel Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Classified personnel matters within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.b.1

\_\_\_\_\_  
Item No.

Classified Personnel  
October 28, 2014

RETIREMENT

Ford, Regina	CC	Registrar 12-month position (100%) Eff. 12/31/2014 PN CCM990
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RESIGNATIONS

Carmichael, Christopher	CC	Facilities Custodian I 12-month position (100%) Eff. 10/18/2014 PN CCC838
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NEW PERSONNEL

Herrera, Kariann	CC	Special Project Coordinator/Student Success & Support Temporary Management Position (100%) Range 1, Special Project Administrator Daily Rate Schedule Eff. 11/03/2014 – 06/30/2015 PN CCT988
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Holmes, Roy	CC	Facilities Custodian I 10-month position (100%) Range 28, Step D Classified Salary Schedule Eff. 10/29/2014 PN CCC916
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PROMOTION

Foster, Jean	FC	Administrative Assistant II 12-month position (100%) PN FCC757
		To: FC Administrative Assistant III 12-month position (100%) Range 41, Step D Classified Salary Schedule Eff. 11/03/2014 PN FCC718

Classified Personnel  
October 28, 2014

RECLASSIFICATION

Heinbuch, Danielle      AC      Administrative Support Manager, Human Resources  
12-month position (100%)  
Range 10, Column G + PG&D

To:      AC District Manager, Human Resources  
12-month position (100%)  
Range 17, Column G + PG&D  
Management Salary Schedule  
Eff. 08/01/2014  
PN DEM986

LEAVE OF ABSENCE

Coggi, Anita      FC      Administrative Assistant II (100%)  
Military Leave With Pay  
Eff. 10/20/2014 – 10/24/2014



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** October 28, 2014 Resolution \_\_\_\_\_  
**SUBJECT:** Professional Experts Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Professional Experts within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.c.1

Item No.

Professional Experts  
 October 28, 2014

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Axup, Pamela	AC	Technical Expert II	Class Specification-Creation	26	09/19/2014	12/15/2014
Clark, Kimberly	FC	Project Expert	Cosmetology Study Hour	6	10/13/2014	06/30/2015
Holden, Phillip	FC	Project Expert	Light and Audio Event Programmer	26	10/17/2014	12/22/2014
Hua, Henry	AC	Technical Expert II	MIS & District Recording	10	10/02/2014	09/09/2015
Khalil, Aghabi	FC	Project Coordinator	Transition and Support Veterans into CTE programs	20	10/06/2014	05/15/2015
Kominek, Bridget	FC	Project Coordinator	Workshop Presenter: Common Core Training	10	10/07/2014	06/30/2015
Lynch-Thompson, C.	SCE	Project Coordinator	Curriculum Developer	26	09/02/2014	09/19/2014
Mucino, Patricia	CC	Project Expert	STEM Grant	20	10/16/2014	12/19/2014
Neel, Ginger	CC	Technical Expert II	CTE Teacher Preparation Pipeline Coordinator	26	10/01/2014	11/30/2014
Niyondagara, Alice	SCE	Project Coordinator	Curriculum Developer	26	09/02/2014	09/19/2014
Smead, Richard	AC	Technical Expert II	Single Sign-On Project	3	10/01/2014	06/30/2015
Trujillo, Jenny	FC	Project Coordinator	Engage in STEM – Nicholas STEM Saturday Workshops	8	10/15/2014	05/31/2015

Professional Experts  
October 28, 2014

SCE TUITION PROGRAMS

Name	Salary	Trimester	Max Permitted Hours per Week
Adamo, Frank	Tuition Rate	Fall Trimester	26
Adamo, Frank	Tuition Rate	Winter Trimester	26
Adamo, Frank	Tuition Rate	Spring Trimester	26
Johnson, Bradley	Tuition Rate	Fall Trimester	5
Johnson, Bradley	Tuition Rate	Winter Trimester	26
Johnson, Bradley	Tuition Rate	Spring Trimester	26
Mamiya, Lisa	Tuition Rate	Winter Trimester	26
Mamiya, Lisa	Tuition Rate	Spring Trimester	26
Vazquez, Jeanette	Tuition Rate	Winter Trimester	26
Vazquez, Jeanette	Tuition Rate	Spring Trimester	26

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action X  
Resolution \_\_\_\_\_  
**DATE:** October 28, 2014 Information \_\_\_\_\_  
Enclosure(s) X  
**SUBJECT:** Hourly Personnel

**BACKGROUND:** Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District's administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.d.1

Item No.

Hourly Personnel  
October 28, 2014

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Acosta, Stephanie	FC	Direct Inst Support - Assist in ACT computer lab	11/12/14	02/07/14	TE A 1
Adriano, Reymon	FC	Clerical/Secretarial - Assist Office Manager and Dean in Counseling	11/30/14	02/28/15	TE A 4
Aguirre, Griselda	FC	Direct Instr Support - Assist in lab for DSPS	12/01/14	12/05/14	TE A 3
Aguirre, Griselda	FC	Direct Instr Support - Assist in lab for DSPS	01/05/15	05/22/15	TE A 3
Aguirre, Griselda	FC	Direct Instr Support - Assist in lab for DSPS	06/01/15	06/12/15	TE A 3
Alcala, Nancy	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Alvarez, Oscar	FC	Clerical/Secretarial - Assist in campus bookstore	12/01/14	02/27/15	TE A 1
Andrade, Connie	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Antaredjo, Alvin	FC	Clerical/Secretarial - Assist in Admissions and Records	05/04/15	06/30/15	TE A 2
Antaredjo, Alvin	FC	Clerical/Secretarial - Assist in Admissions and Records	12/01/14	02/27/15	TE A 2
Argy, Nicholas	FC	Clerical/Secretarial - Assist in campus bookstore	12/01/14	02/27/15	TE A 1
Arredondo, Armando	FC	Clerical/Secretarial - Assist in campus bookstore	12/01/14	02/27/15	TE A 1
Avalos, Jessica	FC	Clerical/Secretarial - Assist in campus bookstore	12/01/14	02/27/15	TE A 1
Barbaro, Danielle	FC	Direct Instr Support - Assist visually impaired student for DSPS	10/29/14	12/23/14	TE B 4
Barbaro, Danielle	FC	Direct Instr Support - Assist visually impaired student for DSPS	01/05/15	06/30/15	TE B 4
Blaine, James	FC	Direct Instr Support - Assist in lab for DSPS	12/01/14	12/12/14	TE B 4
Blaine, James	FC	Direct Instr Support - Assist in lab for DSPS	01/21/15	03/27/15	TE B 4
Blaine, James	FC	Direct Instr Support - Assist in lab for DSPS	04/06/15	05/22/15	TE B 4
Blaine, James	FC	Direct Instr Support - Assist in lab for DSPS	06/01/15	06/05/15	TE B 4
Campos, Elizabeth	CC	Clerical/Secretarial - Assist in Culinary Arts program	10/28/14	12/12/14	TE B 2
Castillo, Karen	FC	Clerical/Secretarial - Assist in Assessment Center	10/29/14	01/28/15	TE B 1
Castro, Maria	FC	Clerical/Secretarial - Assist in ESL Learning Center	01/05/15	04/05/15	TE A 4
Crane, Michael	FC	Clerical/Secretarial - Assist in Admissions and Records	12/01/14	02/27/14	TE A 2
Crane, Michael	FC	Clerical/Secretarial - Assist in Admissions and Records	05/04/15	06/30/15	TE A 2
Crysler, Sharen	FC	Clerical/Secretarial - Assist in campus bookstore	12/01/14	02/27/15	TE A 1

Hourly Personnel  
October 28, 2014

Espinoza, Cynthia	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	10/29/14	12/10/14	TE A 1
Flores, Jasmine	FC	Clerical/Secretarial - Assist Office Manager and Dean in Counseling	11/30/14	02/28/15	TE B 3
Flores, Joanna	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Furlong, Kimberly	FC	Direct Instr Support - Assist in lab for DSPS	12/01/14	12/12/14	TE B 2
Furlong, Kimberly	FC	Direct Instr Support - Assist in lab for DSPS	01/19/15	06/19/15	TE B 2
Gilliam, Squire	FC	Clerical/Secretarial - Assist in campus bookstore	12/01/14	02/27/15	TE A 1
Grall, Michelle	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Hathenbruck, Brian	CC	Clerical/Secretarial – Assist in in Culinary Arts program	10/20/14	12/12/14	TE B 2
Herrera, Anthony	FC	Clerical/Secretarial - Assist in campus bookstore	12/01/14	02/27/15	TE A 1
Jones, Doreen	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	10/29/14	12/17/14	TE B 2
Kennedy, Virginia	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Kenny, Brandon	FC	Direct Instr Support - Assist in ACT computer lab	04/06/15	06/30/15	TE A 2
Kenny, Brandon	FC	Direct Instr Support - Assist in ACT computer lab	04/06/15	06/30/15	TE A 1
Lee, Lina	FC	Direct Instr Support - Assist in ACT computer lab	01/26/15	04/25/14	TE A 1
Loren, Zimmerman	SCE	Tech/Paraprof - Operational support for Instructional Technology	10/30/14	01/30/15	TE B 4
Marinez, Marcus	FC	Clerical/Secretarial - Assist in campus bookstore	12/01/14	02/27/15	TE A 1
Martinez, Emanuel	FC	Clerical/Secretarial - Assist in campus bookstore	12/01/14	02/27/15	TE A 1
Mosqueda, Stephanie	FC	Direct Instr Support - Assist in lab for DSPS	10/15/14	12/23/14	TE A 3
Mosqueda, Stephanie	FC	Direct Instr Support - Assist in lab for DSPS	01/05/15	06/30/15	TE A 3
Murillo, Raquel	CC	Clerical/Secretarial – Assist in Bursar fee station	12/08/14	03/07/15	TE A 4
Nguyen, Amanda	FC	Clerical/Secretarial - Assist in Counseling Center	10/29/14	01/21/15	TE A 1
Nguyen, Hannah	FC	Clerical/Secretarial - Assist Office Manager and Dean in Counseling	11/30/14	02/28/15	TE B 3
Pham, Tommy	FC	Clerical/Secretarial - Assist in Counseling department	10/29/14	01/21/15	TE A 1
Pierce, Nigel	FC	Direct Instr Support - Assist in ACT computer lab	01/05/15	04/04/15	TE A 2
Pires, Kurtis	CC	Direct Instr Support - Notetaker for English 102	10/30/14	12/12/14	TE A 1
Portillo, Jorge	SCE	Tech/Paraprof - Operational support for Instructional Technology	10/30/14	01/30/15	TE B 4
Rolapp, Diane	FC	Clerical/Secretarial - Assist in Counseling department	11/30/14	02/28/15	TE A 3
Son, Annie	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Stuart, Stephanie	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1

Hourly Personnel  
October 28, 2014

Summerlin, Taylor	FC	Clerical/Secretarial - Assist in campus bookstore	12/01/14	02/27/15	TE A 1
Terrazas, Cassandra	FC	Clerical/Secretarial - Assist HRC program with student recruiting/outreach	10/29/14	06/30/15	TE A 4
Thompson, Scott	FC	Direct Instr Support - Assist visually impaired student for DSPS	12/01/14	12/12/14	TE B 2
Thompson, Scott	FC	Direct Instr Support - Assist visually impaired student for DSPS	01/12/15	02/13/15	TE B 2
Thompson, Scott	FC	Direct Instr Support - Assist visually impaired student for DSPS	02/23/15	03/20/15	TE B 2
Thompson, Scott	FC	Direct Instr Support - Assist visually impaired student for DSPS	04/06/15	04/24/15	TE B 2
Thompson, Scott	FC	Direct Instr Support - Assist visually impaired student for DSPS	05/04/15	05/22/15	TE B 2
Thompson, Scott	FC	Direct Instr Support - Assist visually impaired student for DSPS	06/01/15	06/19/15	TE B 2
Thompson, Tanya	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	10/29/14	12/17/14	TE A 2
Tran, Tu	CC	Clerical/Secretarial – Assist in the Transfer Center	11/12/14	06/30/15	TE A 1
Van, Terri	SCE	Clerical/Secretarial - Assist in ESL Learning Center	01/05/15	04/30/15	TE A 4
Vega, Jonathan	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Vuong, Cathy	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Wolfe, Brenna	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	10/29/14	12/17/14	TE A 1
Wolters, Katharine	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Carey, Susan	FC	Direct Instr Support - Interpreter for hearing-impaired students	12/01/14	12/12/14	TE D 4
Carey, Susan	FC	Direct Instr Support - Interpreter for hearing-impaired students	01/26/15	03/27/15	TE D 4
Carey, Susan	FC	Direct Instr Support - Interpreter for hearing-impaired students	04/06/15	05/22/15	TE D 4
Desai, Prit	CC	Direct Instr Support - Tutor students in the Learning Resource Center	10/30/14	12/13/14	TE B 1
Ferguson, Melissa	FC	Direct Instr Support - Interpreter for hearing-impaired students	12/01/14	12/12/14	TE D 4
Ferguson, Melissa	FC	Direct Instr Support - Interpreter for hearing-impaired students	01/26/15	03/27/15	TE D 4
Ferguson, Melissa	FC	Direct Instr Support - Interpreter for hearing-impaired students	04/06/15	05/22/15	TE D 4
Miller, Pamela	FC	Direct Instr Support - Interpreter for hearing-impaired students	12/01/14	12/12/14	TE D 4
Miller, Pamela	FC	Direct Instr Support - Interpreter for hearing-impaired students	01/26/15	03/27/15	TE D 4
Miller, Pamela	FC	Direct Instr Support - Interpreter for hearing-impaired students	04/06/15	05/22/15	TE D 4

Hourly Personnel  
October 28, 2014

Monterosa, Gustavo	SCE	Direct Instr Support - Tutor for DSPS students	10/29/14	11/26/14	TE A 1
Rodgers, Aldrena	FC	Direct Instr Support - Interpreter for hearing-impaired students	12/01/14	12/12/14	TE D 4
Rodgers, Aldrena	FC	Direct Instr Support - Interpreter for hearing-impaired students	01/26/15	03/27/15	TE D 4
Rodgers, Aldrena	FC	Direct Instr Support - Interpreter for hearing-impaired students	04/06/15	05/22/15	TE D 4
Schaeffer, Gabriel	FC	Direct Instr Support - Tutor students in the campus tutoring center	10/29/14	12/12/14	TE A 1
Skratulia, Heather	FC	Direct Instr Support - Interpreter for hearing-impaired students	12/01/14	12/12/14	TE D 4
Skratulia, Heather	FC	Direct Instr Support - Interpreter for hearing-impaired students	01/26/15	03/27/15	TE D 4
Skratulia, Heather	FC	Direct Instr Support - Interpreter for hearing-impaired students	04/06/15	05/22/15	TE D 4
Summers, Preston	SCE	Direct Instr Support - Tutor for Anaheim Basic Skills Lab	10/29/14	12/12/14	TE A 4

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Felipe, Victoria	CC	Clerical/Secretarial - Substitute for Classified employee PN CCC923	10/22/2014	12/23/2014	TE B 4

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Aguilos, Alyssa	CC	Full time Student - Clerical assistant for Title V video project	10/13/14	06/30/15	TE A 1
Ahn, Yesun	CC	Full-time Student - Assist matriculation coordinator	10/29/14	06/30/15	TE A 1
Babad, Julian	FC	Full-time Student - Assist in Music lab	10/20/14	06/30/15	TE A 1
Cao, Khanh	SCE	Full-time Student – Assist in ESL Learning Center	10/20/14	06/30/15	TE B 2
Chilsom, Xavier	FC	Work Study Student - Assist in Physical Education department	10/14/14	06/30/15	TE A 1
Deloera, Thomas	FC	Full-time Student - Assist in Student Center	10/20/14	06/30/15	TE A 1
Dozier, Mashile	FC	Work Study Student - Assist in Physical Education department	10/14/14	06/30/15	TE A 1
Espinoza, Kevin	FC	Full-time Student - Assist in campus bookstore	10/24/14	06/30/15	TE A 1
Figuroa, Julie	FC	Full-time Student - Assist in campus Workforce Center	11/05/14	06/30/15	TE A 1
Gray, Shamaniece	CC	Work Study Student – Assist in Culinary Arts program	10/27/14	06/30/15	TE A 1



Hourly Personnel  
October 28, 2014

Guillen, Alejandra	CC	Work Study Student - Assist staff with maintenance in gym	10/20/14	06/30/15	TE A 1
Guillen, Karen	CC	Work Study Student - Assist staff with maintenance in gym	10/20/14	06/30/15	TE A 1
Kirkpatrick, Marcus	FC	Work Study Student - Assist in Physical Education department	10/14/14	06/30/15	TE A 1
Le, Thao	FC	Work Study Center - Assist in Biology lab	10/09/14	06/30/15	TE A 1
Lerma, Blanca	FC	Full-time Student - Assist in Counseling Center	10/16/14	06/30/15	TE A 1
Ma, Helena	CC	Full-time Student – Key data entry campus website	10/20/14	06/30/15	TE A 3
Martinez, Sandra	FC	Full- time Student - Assist in Counseling Center	10/16/14	06/30/15	TE A 1
Matthews, Breontae	FC	Work Study Student - Assist in Physical Education department	10/14/14	06/30/15	TE A 1
McIntosh, Kimberly	FC	Work Study Student - Assist in the Writing Center	10/16/14	06/30/15	TE A 2
Menyes, Brandon	CC	Clerical Secretarial - Asssist in the Counseling office	11/12/14	06/30/15	TE A 1
Mulitauaopele,Niamani	FC	Work Study Student - Assist in Skills Center	10/07/14	06/30/15	TE A 1
Perez, Mayra	FC	Work Study Student - Assist in Admissions and Records office	10/20/14	06/30/15	TE A 1
Perrault, Roxanne	CC	Work Study Student - Assist in Admissions and Records office	10/29/14	06/30/15	TE A 1
Price, Anabelle	FC	Full-time Student - Assist in the Counseling department	10/16/14	06/30/15	TE A 1
Roberts, Timothy	FC	Work Study Student - Assist in Physical Education department	10/14/14	06/30/15	TE A 1
Sayeski, Christopher	FC	Full-time Student - Assist Campus Safety department with variour projects	10/20/14	05/30/15	TE B 4
Shonola, Prince	FC	Work Study Student - Assist in Physical Education department	10/14/14	06/30/15	TE A 1
Truong, Phuong	CC	Work Study Student - Assist in Assessment office	10/20/14	06/30/15	TE A 1
Walker, Justice	CC	Work Study Student - Assist staff with maintenance in gym	10/20/14	06/30/15	TE A 1
Wilson, Tierra	CC	Full-time Student - Assist in Financial Aid office	10/24/14	06/30/15	TE A 1

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** October 28, 2014

**SUBJECT:** Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

**BACKGROUND:** The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.e.1

\_\_\_\_\_  
Item No.

Volunteer Personnel  
October 28, 2014

VOLUNTEER PERSONNEL WITHOUT PAY

<b>Name</b>	<b>Site</b>	<b>Program</b>	<b>Begin</b>	<b>End</b>
Marshall, Xavier	SCE	Disabled Student Program & Services	10/09/2014	06/26/2015
Munoz, Dorian	SCE	ESL Department - SHINE Program	10/20/2014	11/27/2014
Ortiz, Armando	SCE	DSPS - Personal Care Attendant	09/08/2014	06/26/2015
Song, Conan	FC	Math Lab	10/10/2015	06/30/2015
Torres, Rosa	SCE	DSPS - Personal Care Attendant	09/08/2014	06/26/2015
Williams, Sandra	FC	Physical Education - Dance	10/29/2014	06/30/2015

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** October 28, 2014  
**SUBJECT:** United Faculty (CCA/CTA/NEA) Reopeners for 2014-2015

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

**BACKGROUND:** The collective bargaining agreement between United Faculty (CCA/CTA/NEA) and the District provides that during a multiple-year agreement, either party shall have the right to reopen the agreement each fiscal year regarding the academic calendar, salaries and benefits and two other articles of the agreement. United Faculty has submitted the attached reopeners.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** This item relates to Board and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the attached reopener proposal from United Faculty (CCA/CTA/NEA) to the District be received by the Board and that a public hearing on this proposal be set for November 11, 2014, at or about 6:00 p.m.

Irma Ramos

Recommended by

Approved for Submittal

5.f.1

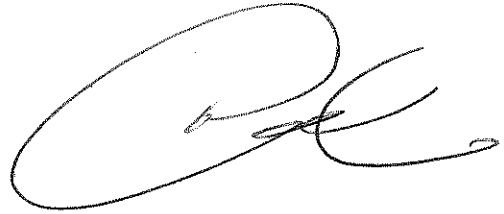
Item No.

October 14, 2014

To: Irma Ramos, Vice Chancellor of Human Resources

From: Dale Craig, President, United Faculty

Re: 2014-15 Negotiations Reopeners

A handwritten signature in black ink, appearing to be 'Dale Craig', written in a cursive style.

Per the Settlement Agreement between the United Faculty and the District, signed December 20, 2013, United Faculty wishes to commence negotiations on the following items:

- Salary and Benefits,
- Academic Calendars for 2015-16 and 2016-2017, and
- Continued Negotiation of Articles:
  - 2 – Definitions
  - 4 – Faculty Rights
  - 6 – Counselor Workload
  - 7 – Librarian Workload
  - 11 – Class Size/Multiple Sections
  - 12 – Class Cancellation
  - 16 – Evaluation of Tenured Unit Members (Peer Review)

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** October 28, 2014  
**SUBJECT:** District Reopeners to United Faculty (CCA/CTA/NEA) for 2014-2015

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

**BACKGROUND:** The collective bargaining agreement between United Faculty (CCA/CTA/NEA) and the District provides that during a multiple-year agreement, either party shall have the right to reopen the agreement each fiscal year regarding the academic calendar, salaries and benefits and two other articles of the agreement. The District has submitted the attached reopeners.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** This item relates to Board and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the attached reopener proposal from the District to United Faculty (CCA/CTA/NEA) be received by the Board and that a public hearing on this proposal be set for November 11, 2014, at or about 6:00 p.m.

Irma Ramos

Recommended by

Approved for Submittal


5.g.1

Item No.

**North Orange County Community College District  
Office of Human Resources**

**INTRADISTRICT CORRESPONDENCE**

To: Dale Craig, United Faculty President

From: Irma Ramos, Vice Chancellor, Human Resources 

Date: October 15, 2014

Subject: 2014-2015 Contract Reopeners

Pursuant to the provisions of Article 1, Section 1.3.1.2 of the collective bargaining agreement between United Faculty and the District, either party shall have the right to reopen the Agreement each fiscal year regarding the academic calendar, salaries and benefits, and two other articles of the Agreement.

The District proposes the following reopeners for the 2014-2015 fiscal year:

Academic Calendar

Negotiate the academic calendar for the 2015-16 and 2016-17 academic years.

Salary and Benefits

Achieve a salary agreement that is fair and reasonable within the context of the District's current budget environment.

Negotiate the parameters for implementation of a Section 125 plan.

Negotiate the operating parameters of the Retiree Benefit Fund.

Article 17 – Evaluation of Probationary (Contract) Tenure-Track Unit Members (Tenure Review)

Develop a noncredit faculty evaluation instrument and noncredit student evaluation instrument.

Modify language for classroom/worksite observation process.

Incorporate evaluation language for online instruction.

Article 18 – Evaluation of Tenured Unit Members (Peer Review)

Add provisions to incorporate student evaluations as part of the administrative evaluation process.

Develop a noncredit faculty evaluation instrument and noncredit student evaluation instrument.

Modify language for classroom/worksite observation process.

Incorporate evaluation language for online instruction.

*The District reserves the right to make proposals concerning other articles and issues as it deems necessary and appropriate. Additional subjects of meeting and negotiating arising after the presentation of this initial proposal shall be made public within 24 hours pursuant to Government Code section 3547(d).*

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** October 28, 2014  
**SUBJECT:** Adjunct Faculty United (AFT/CFT)  
Reopeners for 2014-2015

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

**BACKGROUND:** The collective bargaining agreement between Adjunct Faculty United (AFT/CFT) and the District provides that during a multiple-year agreement, either party shall have the right to reopen the agreement each fiscal year regarding the academic calendar, salaries and benefits and two other articles of the agreement. Adjunct Faculty United has submitted the attached reopeners.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** This item relates to Board and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the attached reopener proposal from Adjunct Faculty United (AFT/CFT) to the District be received by the Board and that a public hearing on this proposal be set for November 11, 2014, at or about 6:00 p.m.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.h.1

\_\_\_\_\_  
Item No.





# ADJUNCT FACULTY UNITED AFT/CFT

305 N. Harbor Blvd., Suite 313, Fullerton, CA 92832  
(714) 526-5759 fax (714) 526-5337 union@adfacunited.org

October 1, 2014

Ms. Irma Ramos  
Vice Chancellor, Human Resources  
North Orange County Community College District  
1830 West Romneya Drive  
Anaheim, CA 92801-1819

Re: Negotiations

Dear Irma:

Adjunct Faculty United, the union representing part-time faculty at North Orange County Community College District, wishes to formally inform you that it desires to commence negotiations for the 2014-2015 academic year.

As per Section 1.2.1 of our Collective Bargaining Agreement, we wish to open:

- Article 11: Salary
- Article 12: Benefits
- Article 7: Working Conditions
- Article 13: Office Hours

A priority goal of the Union remains movement towards equal pay for equal work in comparison to full-time faculty, having equivalent degrees, experience, and perform the same duties.

Sincerely,

Sam Russo  
President

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
<b>DATE:</b>	October 28, 2014	Information	X
		Enclosure(s)	X
<b>SUBJECT:</b>	Organizational Meeting and 2015 Board Calendar		

**BACKGROUND:** The provisions of Education Code Section 35143 and 72000 require the governing board of each school district and community college district to hold an annual Organizational Meeting within a prescribed 15-day period. For 2014, this 15-day period is December 5 through December 19.

The law further requires that, unless otherwise provided by rule of the governing board, the day and time of the annual organizational meeting shall be selected by the Board at its regular meeting held immediately prior to the first day of the 15-day period. Therefore, at the Board meeting of November 25, 2014, the Board will be asked to establish Tuesday, December 9, 2014, as the date of its Organizational Meeting. The County Superintendent of Schools must be informed of the time and day selected no later than November 26, 2014.

At the Organizational Meeting, the Board must establish its meeting calendar for 2015. A probable calendar is presented now so that the Board may review all dates. Where known, the dates of national or state conventions or conferences have been listed so that the Board can determine possible scheduling conflicts.

**How does this relate to the District's Five Strategic Directions?** The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item relates to Board Policy 2305, Annual Organizational Meeting.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board schedule on the agenda for November 25, 2014, the establishment of December 9, 2014, as the date of its Organizational Meeting and receive as information the tentative dates for Board meetings in 2015, along with the dates of national and state conferences and conventions.

Ned Doffoney

Recommended by

Approved for Submittal

6.a.1

Item No.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
2015 BOARD MEETING CALENDAR**

**Board Room at the Anaheim Campus  
1830 W. Romneya Drive, Anaheim, CA 92801**

First Regular Meeting in January	January 13, 2015  <b>CCLC Effective Trustees Workshop @ Sacramento, January 23-25, 2015</b>  <b>CCLC Legislative Conference @ Sacramento, January 25-26, 2015</b>
Second Regular Meeting in January	Fourth Tuesday, January 27, 2015
First Regular Meeting in February	Second Tuesday, February 10, 2015  <b>ACCT Legislative Summit @ Washington, D.C., February 9-12, 2015</b>  <b>ACCA Annual Conference @ Burlingame, February 26-28, 2015</b>
Second Regular Meeting in February	Fourth Tuesday, February 24, 2015
First Regular Meeting in March Second Regular Meeting in March	Second Tuesday, March 10, 2015 Fourth Tuesday, March 24, 2015  <b>Spring Recess, March 31- April 3, 2015</b>
First Regular Meeting in April Second Regular Meeting in April	Second Tuesday, April 14, 2015 Fourth Tuesday, April 28, 2015  <b>CCCT Annual Trustees Conference @ Monterey, May 2-4, 2015</b>
First Regular Meeting in May Second Regular Meeting in May	Second Tuesday, May 12, 2015 Fourth Tuesday, May 26, 2015

First Regular Meeting in June  
Second Regular Meeting in June

Second Tuesday, June 9, 2015  
Fourth Tuesday, June 23, 2015

First Regular Meeting in July  
Second Regular Meeting in July

Second Tuesday, July 14, 2015  
Fourth Tuesday, July 28, 2015

First Regular Meeting in August  
Second Regular Meeting in August

Second Tuesday, August 11, 2015  
Fourth Tuesday, August 25, 2015

First Regular Meeting in September  
Second Regular Meeting in September

Second Tuesday, September 8, 2015  
Fourth Tuesday, September 22, 2015

First Regular Meeting in October

Second Tuesday, October 13, 2015

**ACCT Leadership Congress @San  
Diego, October 14– 17, 2015**

Second Regular Meeting in October

Fourth Tuesday, October 27, 2015

First Regular Meeting in November  
Second Regular Meeting in November

Second Tuesday, November 10, 2015  
Fourth Tuesday, November 24, 2015