

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

October 9, 2018

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, October 9, 2018, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President Jacqueline Rodarte called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Molly McClanahan, Jacqueline Rodarte, and Student Trustee Pascual Castillo. Absent: None.

RESOURCE PERSONNEL PRESENT: Irma Ramos, Acting Chancellor; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, Provost, North Orange Continuing Education; Kai Stearns Moore, District Director, Public & Governmental Affairs; Richard Fee, representing the District Management Association; Tina McClurkin, representing the North Orange Continuing Education Academic Senate; Craig Goralski, representing the Cypress College Academic Senate; Josh Ashenmiller, representing the Fullerton College Faculty Senate; Dana Clahane, representing United Faculty; Dawnmarie Neate, representing CSEA; Kent Stevenson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Carlos Ayon, Gil Contreras, Rod Garcia, Scott Giles, David Grossman, and Lisa McPheron from Fullerton College; Phil Dykstra and Ty Volcy from Cypress College; Terry Cox and Esther Landin from North Orange Continuing Education; and Danielle Davy, Julie Kossick, Victor Manchik, Arturo Ocampo, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Wayne Dalin, Justin DeVera, Ron Dymek, Shaun Dymek, Mary Frances Gable, Chris Johnson, Anne Murphy, Damion Planchon, Denise Steedman, William Steedman, and George Stephens.

COMMENTS: MEMBERS OF THE AUDIENCE:

- A. **George Stephens**, Fullerton resident, addressed the Board to share his past encounters with **Coach Hal Sherbeck** and to voice Coach Sherbeck's own opposition to building a Fullerton College stadium which he felt would come at the expense of the local community.
- B. **Chris Johnson**, Fullerton resident, shared his support of Fullerton College and their mission, but shared concerns with a stadium being built and suggested that the District look into upgrading the Fullerton High School facility for joint usage.

- C. **Mary Frances Gable**, Fullerton resident, recounted all of the efforts of the Fullerton College neighbors related to the building of a new college stadium and cited the trustees' responsibility and moral obligation to do the right thing and stop funding the stadium. She noted that sharing the Fullerton High School Stadium is not only a common sense solution, but also a courtesy to the community that funds Fullerton College.
- D. **Damion Planchon**, Fullerton resident, questioned how Fullerton College did not plan on the strong and passionate responses from the community regarding the proposed stadium and noted that the funding would have a greater impact if spent on the Cypress College science building project.
- E. **Shaun Dymek**, Fullerton resident, stated she wanted to continue to be a good neighbor to Fullerton College, but shared her concerns regarding parking, safety, noise, and the impact on property values that a stadium would have.
- F. **Ron Dymek**, Fullerton resident, addressed the Board to reiterate his opposition to the continued funding of a Fullerton College stadium. He expressed concern for the safety hazards and property value consequences that a stadium would have on the neighboring community and stated that the money should be spent on education.
- G. **Wayne Dalin**, Fullerton resident, addressed the Board to comment on their responsibility for judicious use of taxpayers' money. He stated it was foolish for the District to continue to fund the stadium and had the opportunity to do the right thing and say no to increased funding.

FIRST CLOSED SESSION: At 5:55 p.m. Board President Jacqueline Rodarte adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54956.9(a) CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 6:11 p.m., Board President Jacqueline Rodarte reconvened the meeting in open session.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Ryan Bent that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.c, 3.d, 3.e, 3.f
Instructional Resources: 4.a

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Castillo's advisory vote.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Molly McClanahan and seconded by Trustee Jeffrey P. Brown that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.

COMMENTS

- A. **Tina McClurkin** reported that the NOCE Academic Senate met and discussed the possibility of revising their academic calendar, revising their constitution bylaws, and priority registration for DSS students.
- B. **Craig Goralski** reported that the Cypress College Academic Senate voted to approve **President Schilling's** proposal to divide the Executive Vice President position into a Vice President of Instruction and a Vice President of Student Services. The Senate also discussed the faculty prioritization rubric and concerns regarding faculty involvement in the selection of curriculum software.
- C. **Josh Ashenmiller** reported that the Fullerton College Faculty Senate met and made progress toward the goal of meeting the ACCJC recommendations on distance education, and agreed to work with Associated Students to address concerns about cultural insensitivity in student-faculty interactions. The Senate also finalized its full-time faculty prioritization hiring list that included 53 positions.
- D. **Dana Clahane** reported that United Faculty distributed an election announcement to fill current vacancies and that several members will attend the upcoming Community College Association (CCA) conference in San Jose.
- E. **Kent Stevenson** shared concern with comments made at the September 25 Board meeting that lowering textbook costs could make going to college less attractive to students, and encouraged further research into Open Educational Resources (OER) for those faculty members that are interested.
- F. **Trustee Stephen T. Blount** disagreed with comments about his perceived lack of support for free textbooks for students and reported on his attendance at the Fullerton College Welding Program check presentation ceremony with **Assemblywoman Sharon Quirk-Silva**.
- G. **Trustee Molly McClanahan** reported that the Fullerton Museum "They Also Ran" exhibit will close soon, and commended the panel of CSU Political Science faculty for doing a remarkable job of facilitating a discussion of different political viewpoints.
- H. **Trustee Barbara Dunsheath** reported on her attendance at an ACES meeting, where the CCLC Excellence in Trusteeship Program was discussed and it was noted that the program could be completed with different components like the variety of study sessions that the Board is currently offering. She expressed interest in having the entire Board pursue completion of the program.

MINUTES: It was moved by Trustee Molly McClanahan and seconded by Trustee Jeffrey P. Brown to approve the Minutes of the Regular Meeting of September 25, 2018 as amended with the noted correction to the discussion of BP 6600 on page 135. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Castillo's advisory vote.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P0124447 - P0127875 through September 25, 2018, totaling \$7,928,956.79, and check numbers C0048154 - C0048464, totaling \$299,674.23; check numbers F0227425 - F0228825, totaling \$7,459,241.14; check numbers Q0006232 - Q0006292, totaling \$8,540.49; check numbers 88481662 - 88482701, totaling \$3,264,552.67; check numbers V0031575 - V0031580, totaling \$6,111.00; check numbers 70089520 - 70091255, totaling \$390,628.27; and disbursements E8757636 - E8762904, totaling \$6,186,487.51, through September 30, 2018.

Item 3.b: The Board received and reviewed the 2017-2018 Travel Expense Report. During the discussion, the general consensus among trustees was that the large, detailed report provided was not necessary due to the amount of staff time spent compiling the information. Moving forward the detailed expenses for trustees, the Chancellor, and Chancellor Staff will be provided to the Board, along with a summary of costs for the remaining travel expenses as provided in the past.

Item 3.c: By block vote, authorization was granted to renew the agreement with the SchoolsFirst Federal Credit Union for the service of Automated Teller Machines placed at Cypress College, Fullerton College, and the Anaheim Campus, by extending the agreement through July 31, 2023.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to renew the terms of the agreement for the number of machines and the placement as needed, and to execute this agreement on behalf of the District.

Item 3.d: By block vote, authorization was granted for Fullerton College to accept donations to its divisions, departments, and library.

(See Supplemental Minutes #1223 for a copy of the donations listing.)

Item 3.e: By block vote, authorization was granted to allow the Fullerton College Physical Education Division to host the Athletic Hall of Fame on the college campus on Friday, April 12, 2019, and allow them to purchase and serve alcoholic beverages to attendees.

Item 3.f: By block vote, authorization was granted to pre-approve out-of-country travel for Silvie Grote to Osaka, Japan from May 15–17, 2019.

Item 3.g: It was moved by Trustee Ryan Bent and seconded by Trustee Barbara Dunsheath to approve an augment to the existing agreement with Dudek for the Fullerton College Sherbeck Field Improvements EIR in the amount of \$150,000, which brings the total contract to the not-to-exceed amount of \$331,190, and extend the contract end date to December 31, 2019. The term of the augment shall be effective October 9, 2018, through December 31, 2019.

During the discussion, trustees expressed their gratitude to those that came to address the Board with their concerns. Trustees stated that the item before them was to address supplemental work that has been requested, the importance of continuing to look at

alternatives including a scaled down project, and the fact that a decision has not been made on the Sherbeck Field project.

Board members also asked staff to walk them through the EIR process, the justification for the expenses associated with the project, why additional studies are needed, and where the money will come from. In response, staff noted that originally a smaller contract was presented that accurately projected all of the known costs at that time. As a result of the scoping meeting, a larger contract with Dudek became necessary in order to address the comments that were received. The College has earmarked money for construction projects, primarily from campus carryovers funds, with no bond funds being used.

In the concluding discussion, trustees reiterated their support for the item in order to continue to look at all of the alternatives, including their impact and mitigations, and all viewpoints.

Motion carried with Trustees Bent, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Castillo's advisory vote, and Trustee Blount voting no.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to approve the summary of curriculum changes for Cypress College, to be effective Fall 2018 and Fall 2019. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

(See Supplemental Minutes #1223 for a copy of the curriculum summary.)

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel, which are within budget:

RESIGNATION

Jane, Courtney	FC	Business Management Instructor Eff. 09/30/2018 PN FCF625
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CHANGE IN SALARY CLASSIFICATION

Collins, Lori	CC	Mortuary Science Instructor From: Class B, Step 1 To: Class B, Step 7 Eff. 08/16/2018
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Morris, Markell	CC	Counseling Instructor (ADJ) From: Column 1, Step 2 To: Column 1, Step 3 (Schedule A only) Eff. 08/20/2018
Wenner, Paul	CC	Art/Computer Graphics Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/20/2018

ADDITIONAL DUTY DAYS @ PER DIEM

Austin, Phil	FC	Asst. Coach, Football	11 days
Aviles, Greg	FC	Head Coach, Men's Soccer	13 days
Bevec, Gina	FC	Head Coach, M&W Cross Country	13 days
Campbell, Garrett	FC	Head Coach, Football	15 days
Crooks, Brian	FC	Asst. Coach, Football	11 days
Lewin, Pamela	FC	Head Coach, Women's Soccer	13 days
Plum Widner, Alix	FC	Director of Dance Productions	4 days
Price, Rhett	FC	Head Coach, Men's Water Polo	13 days
Rapp, Edward	FC	Asst. Coach, Women's Volleyball	8 days
Rosa, Melanie	FC	Director of Dance Productions	4 days
Sheil, Sean	FC	Asst. Coach, M&W Cross Country	8 days

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2018 FALL SEMESTER, TRIMESTER

Quaill, Rachel	FC	Column 1, Step 1
Razavi, Mandis	NOCE	Column 2, Step 1
Salgado, Guadalupe	NOCE	Column 2, Step 1
Swytak, Judith	CC	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Novasky, Mayra	FC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Combs, Jennifer	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 18.5 hours Eff. 06/13/2018-08/15/2018
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Item 5.b: by block vote, authorization was granted for the following classified personnel matters which are within budget:

CHANGE IN HIRE DATE

Obidah, Ruth	CC	Special Project Coordinator/Dual Enrollment Temporary Management Position (100%) From: 10/01/2018 To: 09/26/2018 PN CCT726
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NEW PERSONNEL

Allen, Timothy	AC	District Mailroom Coordinator 12-month position (100%) Range 31, Step D Classified Salary Schedule Eff. 10/15/2018 PN DEC983
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Guzman, Isamara	CC	Facilities Custodian I 12-month position (100%) Range 27, Step C + 10% Shift Classified Salary Schedule Eff. 10/10/2018 PN CCC937
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REHIRES

Bates, Miranda	NOCE	Special Project Coordinator, Student Success Initiative – Communications Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Eff. 10/21/2018 – 06/30/2019 PN SCT959
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CHANGE IN SALARY STEP

Arias Miller, Tina	AC	From: Special Project Manager, Ed. Services Step 2, Daily Rate Schedule To: Special Project Director, Ed. Services Step 3, Daily Rate Schedule Eff. 10/01/2018
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Kummerman, Howard	CC	Executive Director, College Foundations and Community Relations From: Column F To: Column G Eff. 09/26/2018
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PROMOTION

O'Daniel, Christi	FC	Administrative Assistant II 12-month position (100%) PN FCC925
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To: Administrative Assistant III
 12-month position (100%)
 Range 41, Step D + 10% Longevity
 Classified Salary Schedule
 Eff. 10/10/2018
 PN FCC863

VOLUNTARY CHANGES IN ASSIGNMENT

Cao, Khanh	CC	Instructional Assistant/ Business & CIS (50%) Temporary Increase in Percent Employed From: 50% To: 100% Eff. 10/10/2018 – 06/30/2019
Marquardt, Summer	FC	Accounting Clerk II (100%) Temporary Change in Assignment To: FC Administrative Assistant II 12-month position (100%) Range 36, Step E + 15% Longevity + PGD Classified Salary Schedule Eff. 09/19/2018 – 01/31/2019

PROFESSIONAL GROWTH & DEVELOPMENT

Adakai, Ericka	FC	Executive Assistant (100%) 5 th Increment (\$400) 6 th Increment (\$400) Eff. 07/01/2019
Faro, Mary	NOCE	Student Services Specialist/DSS (100%) 6 th Increment (\$400) Eff. 07/01/2019
Huynh, Thydan	FC	Student Services Specialist/Counseling (100%) 4 th Increment (\$400) Eff. 07/01/2020
Osborne, Catherine	FC	Instructional Assistant/Math (100%) 3 rd Increment (\$400) 4 th Increment (\$400) Eff. 07/01/2020
Rippe, Brad	AC	IT Project Leader (100%) 4 th Increment (\$400) Eff. 07/01/2019

Uppal, Harpreet	NOCE	Research Analyst (100%) Doctoral Stipend (\$3500) Eff. 10/01/2018
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STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Duran, Sonia	FC	EOPS Coordinator (100%) 10% Stipend Eff. 09/26/2018 – 06/30/2019
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STIPEND FOR ADDITIONAL ADMINSTRATIVE DUTIES

O'Daniel, Christi	FC	Administrative Assistant II (100%) 6% Stipend Eff. 8/06/2018 – 10/19/2018
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Zamorano, Karla	NOCE	Admissions & Records Technician (100%) 6% Stipend Eff. 7/01/2018 – 12/31/2018
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LEAVES OF ABSENCE

Allan, Belinda	CC	Instructional Assistant/Career Center (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 10/16/2018 – 11/13/2018 (Consecutive Leave)
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Cruz Villegas, Victorina	AC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/17/2018 – 02/28/2019 (Intermittent Leave)
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Nguyen, Chau	NOCE	Instructional Assistant/Business Skills (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 10/04/2018 – 11/04/2018 (Consecutive Leave)
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Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1223 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1223 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1223 for a copy of the volunteer listing.)

Item 5.f: The Board received and reviewed the District's Institutional Commitment to Diversity Eight Year Report 2010/11–2017/18. Vice Chancellor Irma Ramos introduced Arturo Ocampo, District Director, Equity and Compliance, who conducted a presentation which included the diversity composition of the 2018-19 full-time faculty recruitment cycle; a comparison of NOCCCD demographics versus local community colleges and the California Community College System; recruitment efforts; applicant and new hire demographics; District employee demographics; and districtwide efforts to develop and maintain the institutional commitment to diversity.

During the presentation, Mr. Ocampo highlighted the following: 1) 52% of full-time faculty applicants were diverse which reflects an increase from previous year; 2) 67% of the full-time faculty hired in Fall 2018 were previously adjunct faculty; 3) the District had the highest percentage of diverse applicants since 2013-14, and the largest percentage of diverse new hires to date; 4) employee demographics reflect that 46% of employees are diverse, which is still not reflective of student demographics, but is the highest percentage the District has ever had, and double the percentage from 2010-11; 5) gains in all ethnicity categories for full-time faculty with the exception of white; and 6) an overview of the disaggregated faculty data by academic division, sex, race, and ethnicity.

In the ensuing question and answer period, Mr. Ocampo responded to inquiries related to: data reporting for individuals who identify as mixed race; exit questionnaires to better understand why diverse faculty have left the campuses; the hiring process including staff training to better identify a candidate's diversity skill set (as opposed to the diversity of the candidate); recruitment of candidates that have earned graduate degrees in the surrounding area; the need to address the diversity of the part-time faculty pool; and the District's responsiveness to applicants who do not advance in the selection process.

Trustees thanked Mr. Ocampo for the presentation and applauded district efforts, including the systemic change in practices, that led to the growth in diversity and hiring.

(See Supplemental Minutes #1223 for a copy of the presentation.)

GENERAL

Item 6.a: Board President Rodarte asked if there were any requests for potential future Board agenda items and there were none.

CLOSED SESSION: At 7:24 p.m. Board President Jacqueline Rodarte adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54956.9(a) CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 8:25 p.m., Board President Jacqueline Rodarte reconvened the meeting in open session.

ADJOURNMENT: At 8:25 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Ed Lopez to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

Prepared By Recording Secretary for
Ryan Bent, Secretary, Board of Trustees