



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING:** Regular Meeting in September 2017

**DATE:** Tuesday, September 26, 2017, at 5:30 p.m.

**PLACE:** Anaheim Campus Board Room  
1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled, "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to the rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

**AGENDA:**

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [ ] in Section 3**
- e. **Consider Personnel block-vote items indicated by [ ] in Section 4**  
Agenda items designated as block-vote items with [ ] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- f. **Reports:**
  - Chancellor**
    - \* **Honor Cypress College, Fullerton College, and North Orange Continuing Education Employees of the Year**
    - \* **Sabbatical Reports**  
**"Undergraduate Research Activities in Astronomy at Fullerton College"**  
By: Liliana Barabas, Fullerton College Instructor

**“Addressing the Low Number of African American Students in STEM”**

By: Deidre Porter, Cypress College Instructor

**College Presidents/Provost**

- g. **Comments:**
  - Resource Table Personnel**
  - Members of the Board of Trustees**

2. a. **Approval of Minutes of the Regular Meeting of September 12, 2017.**

- b. **CLOSED SESSION: Per the following sections of the Government Code:**
  - Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR:**

**Property: 429 E. Amerige Avenue, Fullerton, CA 92832  
(APN 033-083-32 and APN 033-083-33)**

**Negotiating Party: Fred Williams, Vice Chancellor, Finance & Facilities  
Under Negotiation: Terms and Conditions of Sale**

3. **FINANCE & FACILITIES**

- [a] Authorization is requested to amend the contract with Real Synergism Inc. to include an hourly rate of \$125 for project management services and increase the annual contract amount from \$158,000 to \$200,000, inclusive of reimbursables.

4. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

- Extension of Temporary Management Contract
- Change in Salary Classification
- Stipend for Additional Administrative Duties
- Leaves of Absence
- Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

- Retirement
- Resignation
- New Personnel
- Voluntary Changes in Assignment
- Leaves of Absence

### Suspension Without Pay for Disciplinary Action

- [c] Request approval of Professional Experts.
- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.
- [e] Request approval of Volunteers.

## 5. **GENERAL**

- a. It is recommended that the Board adopt new Board Policy 7160, Professional Development.
- b. It is recommended that the Board adopt Resolution No. 17/18-02, Trustee Absence, verifying that Trustee Molly McClanahan was absent on September 12, 2017 and September 26, 2017 due to hardship.
- [c] It is recommended that the individuals listed be appointed to serve for a term of two years, and for a maximum of three consecutive terms, without compensation, on the Citizens' Oversight Committee for the North Orange County Community College District bond projects.
- d. It is recommended that the Board receive an informational update on District efforts related to the Deferred Action for Childhood Arrivals (DACA) program.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	September 26, 2017	Resolution	<u>          </u>
<b>SUBJECT:</b>	Agreement with Real Synergism	Information	<u>          </u>
		Enclosure(s)	<u>          </u>

**BACKGROUND:** On May 24, 2011, the Board approved to enter into a two-year agreement with Real Synergism, Inc. (“RSI”) to provide assistance in various areas of contracts administration and facilities planning. On May 12, 2015, the Board approved to renew RSI’s contract, extend the term of the agreement and increase RSI’s hourly rate to \$75 due to additional services requested by the District. Initially, RSI was engaged to provide project close out and certification with the Division of the State Architect (“DSA”) and support for the completion of remaining Measure X and non-bond construction projects at the campuses. RSI has successfully coordinated and/or facilitated certification by the DSA all Measure X/State Capital Outlay projects enabling the District to proceed with its planned projects without any reservation that there are still DSA uncertified projects. Currently, RSI is also providing support to the District Director of Facilities Planning & Construction in the management of District public works construction and contracting activities, including planning and procurement services. RSI was involved with the selection of various existing consultant pools, also the District’s Program Manager, as well as with the development of construction documents for the New Science, Engineering and Mathematics Project, which is utilizing the Construction Management At-Risk (“CMAR”) construction delivery method.

In 2007, RSI provided project management services for the tenant improvements at the 5<sup>th</sup> and 6<sup>th</sup> Floors of the Anaheim Campus. RSI again provided project management services for the conversion of the First Floor Warehouse into two new rooms: File Room and Plan Room. RSI provided project management services without an adjustment to their hourly rate. The District is requesting RSI provide project management services for construction efforts forthcoming at the Anaheim Campus for Measure J bond funded projects, as well as the 7<sup>th</sup> & 10<sup>th</sup> Floor Tenant Improvements (the Project), which will be funded with the remaining Measure X bond funds. RSI is also assisting the North Orange Continuing Education (NOCE) with other projects, such as the buildout of the North Orange County Regional Consortium.

We estimate that project management services for the projects in Anaheim will be approximately \$244,000, over the next several years (September 2017 to May 2019). By utilizing the services of Real Synergism over other construction managers, staff is estimating a savings of approximately \$40,000 (based on 488 days at 4 hours per day). For comparison purposes, the District’s agreement with MAAS Companies for program management includes a Project Manager at \$145 per hour.

It is requested that the contract with RSI be amended to include an hourly rate of \$125 for project management services and increase the annual contract amount from \$158,000 to \$200,000, inclusive of reimbursables. RSI will bill the District its regular hourly rate of \$75 for all other services provided.

All other terms of the contract between RSI and the District shall remain the same. This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

**How does this relate to the District-wide Strategic Plan?** This item responds to Goal #7: Through effective planning and using resources efficiently, the District/campuses provide facilities, equipment, technology, and infrastructure to adequately support instructional programs and services.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse, and Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The not-to-exceed annual contract amount of \$200,000, inclusive of reimbursables not to exceed \$2,000 shall be charged to appropriate funds. The fees of Real Synergism will be allocated among the budgets of the various projects for which it provides its services.

**RECOMMENDATION:** Authorization is requested to amend the contract with Real Synergism Inc. to include an hourly rate of \$125 for project management services and increase the annual contract amount from \$158,000 to \$200,000, inclusive of reimbursables. All other terms of the contract between RSI and the District shall remain the same. The Parties mutually understand that the agreement may be modified or terminated by either party upon thirty (30) days' written notice. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the amendment to the agreement on behalf of the District.

Fred Williams  
\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

3.a.2  
\_\_\_\_\_  
Item No.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** September 26, 2017 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Academic Personnel Enclosure(s) X

**BACKGROUND:** Academic personnel matters within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

4.a.1

\_\_\_\_\_  
Item No.

EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Lipiz Gonzalez, Elaine	FC	Interim Dean, Student Support Services Range 32, Column B + Doctorate (100%) Management Salary Schedule Eff. 10/01/2017-10/31/2017
Ruelas, AnnMarie	CC	Interim Director, EOPS/CARE/CalWORKs Range 24, Column A (100%) Management Salary Schedule Eff. 10/01/2017-06/30/2018

CHANGE IN SALARY CLASSIFICATION

Harkins, Mary Kim	FC	Commercial Art Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/28/2017
-------------------	----	--

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Abutin, Albert	FC	Dean, Enrollment Services 10% Stipend (Dean, Student Support Services) Eff. 07/01/2014-02/29/2016
Campbell, Lisa	FC	Dean, Counseling/Student Development 10% Stipend (Dean, Student Support Services) Eff. 07/01/2014-02/29/2016

LEAVES OF ABSENCE

Bianchino, Annie	FC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2017 Fall Semester
Chan, Theodore	FC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2017 Fall Semester
Kominek, Bridget	FC	English Instructor Family Medical Leave (FMLA/CFRA/PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 10/11/2017-12/05/2017

Academic Personnel  
September 26, 2017

Kong, Wei-Ping	FC	Foreign Language Instructor Family Medical Leave (FMLA/CFRA) (33.33%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 08/24/2017-12/16/2017
Piazza, Stephanie	FC	Reading Instructor Load Banking Leave With Pay (10.00%) Eff. 2017 Fall Semester
Takahashi, K. Mariye	CC	Foreign Language Instructor Load Banking Leave With Pay (6.67%) Eff. 2017 Fall Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2017 FALL SEMESTER,  
TRIMESTER

Aguilar, Jennifer	CC	Column 1, Step 1
Aguilar, Santiago	FC	Column 1, Step 1
Bockelman, Nicholas	FC	Column 2, Step 1
Demchik, Lisa	CC	Column 3, Step 1
Harvey, Carol	CC	Column 2, Step 1
Jaureguy, Christian	FC	Column 1, Step 1
Kaufman, Kaitlyn	CC	Column 1, Step 1
Kelly, Gina	CC	Column 2, Step 1
Kilzer, Cassandra	CC	Column 1, Step 1
Lucier, Bradley	CC	Column 1, Step 1
Maldjieva, Zrravena	NOCE	Column 2, Step 1
Martinez, Freddy	CC	Column 1, Step 1
Penn, Elline	NOCE	Column 2, Step 1
Perkins, Justin	CC	Column 1, Step 1
Pope, Perice	NOCE	Column 2, Step 1
Reeves, Megan	NOCE	Column 2, Step 1
Tateri, Jon-Erik	CC	Column 1, Step 1
Thakkar, Nirali	NOCE	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Harvey, Carol	CC	Column 2, Step 1
Miller, Danielle	CC	Column 1, Step 1
Sather, Elsa	CC	Column 1, Step 1
Wyatt, Joanna	FC	Column 1, Step 1



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** September 26, 2017 Resolution \_\_\_\_\_  
**SUBJECT:** Classified Personnel Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Classified personnel matters within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

4.b.1

\_\_\_\_\_  
Item No.

Classified Personnel  
September 26, 2017

RETIREMENT

Zerba, Kathryn	NOCE	Instructional Aide 11-month position (40%) Eff. 09/01/2017 PN SCC914
----------------	------	---

RESIGNATION

Brown, Anthony	AC	Accounting Specialist 12-month position (100%) Eff. 09/27/2017 PN DEC967
----------------	----	---

Pagano, John	FC	Skilled Maintenance Mechanic 12-month position (100%) Eff. 09/20/2017 PN FCC654
--------------	----	--

NEW PERSONNEL

Cho, Eunice	FC	Financial Aid Coordinator 12-month position (100%) Range 40, Step E Classified Salary Schedule Eff. 11/01/2017 PN FCC600
-------------	----	---

Davis, Julia	AC	Administrative Assistant I 12-month position (100%) Range 33, Step A Classified Salary Schedule Eff. 10/04/2017 PN DEC985
--------------	----	--

Mosqueda, Stephanie	FC	Student Services Specialist/DSS 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 10/02/2017 PN FCC658
---------------------	----	---

Classified Personnel  
September 26, 2017

Orellana, Samy	AC	IT Security Analyst/System Administrator 12-month position (100%) Range 55, Step A Classified Salary Schedule Eff. 09/27/2017 PN ISC969
Semana, Sonia	FC	Special Projects Manager/Child Development Lab Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Eff. 09/27/2017-12/21/2017 PN FCT970
Vasquez, Norma	FC	Student Services Specialist/DSS 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 10/02/2017 PN FCC615

VOLUNTARY CHANGES IN ASSIGNMENT

Case, Joy	CC	Administrative Assistant II (100%)  Temporary Change in Assignment To: CC Administrative Assignment III 12-month position (100%) Range 41, Step A Classified Salary Schedule Eff. 08/28/2017 – 12/31/2017
Hwee, Ivy	AC	Accounting Specialist (100%)  Extension of Temporary Change in Assignment To: Interim Dist. Manager, Fiscal Affairs 12-month position (100%) Range 19, Column A Management Salary Schedule Eff. 01/01/2018 – 03/31/2018

Classified Personnel  
September 26, 2017

Manchik, Victor	FC	Sr. Research and Planning Analyst (100%)  Extension of Temporary Change in Assignment To: AC Interim Director, Institutional Research and Planning 12-month position (100%) Range 30, Column A Management Salary Schedule Eff. 01/01/2018 – 06/30/2018
Salisbury, Chelsea	NOCE	Campus Marketing/Outreach Assistant (100%)  Temporary Change in Assignment To: NOCE Executive Assistant III 12-month position (100%) Range 30C, Step A Confidential Salary Schedule Eff. 09/13/2017 – 09/18/2017
<u>LEAVES OF ABSENCE</u>		
Diaz, Angela	NOCE	Instructional Assistant (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/22/2017 – 11/10/2017 (Consecutive Leave)
Malacara, Karla	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/07/2017 – 09/24/2017 (Consecutive Leave)
Mora, Denise	NOCE	Special Project Manager, CTE (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Sick Leave and Vacation Until Exhausted; Unpaid Thereafter Eff. 07/20/2017 – 10/06/2017 (Consecutive Leave)
Page, Ana	FC	Special Project Manager, Child Devel. (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Sick Leave and Vacation Until Exhausted; Unpaid Thereafter Eff. 07/20/2017 – 10/06/2017 (Consecutive Leave)

Classified Personnel  
September 26, 2017

Quiroz Hernandez, Alexis	AC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/31/2017 – 09/17/2017 (Consecutive Leave)
-----------------------------	----	--

SUSPENSION WITHOUT PAY FOR DISCIPLINARY ACTION

@01223090	FC	Four (4) Days Eff. 09/14/2017, 09/21/2017, 09/28/2017, and 10/05/2017
-----------	----	---

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** September 26, 2017 Resolution \_\_\_\_\_  
**SUBJECT:** Professional Experts Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Professional Experts within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

4.c.1

Item No.

Professional Experts  
September 26, 2017

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Bechara, David	CC	Technical Expert I	PERKINS IV-Health Science	15	02/05/2018	05/25/2018
Benavidez, Zachary	NOCE	Project Expert	ARISE Lab Project Expert	26	09/11/2017	12/01/2017
Campos, Hugo	CC	Project Manager	MLC Coordinator	26	08/14/2017	12/15/2017
Carlin, Anna	FC	Technical Expert II	Cyber Watch West Grant	52.5	06/01/2017	06/30/2017
Carlin, Anna	FC	Technical Expert II	Cyber Watch West Grant	52.5	07/01/2017	09/30/2017
Diep, Christie	CC	Project Manager	English Department A.C.C.E.S.S. Program	10	09/27/2017	12/31/2017
Exparza-Newcomb, Evergisla	NOCE	Project Expert	Assessment Proctor	26	09/11/2017	12/15/2017
Esparza-Newcomb, Evergisla	NOCE	Project Expert	Assessment Proctor	26	01/08/2018	06/29/2018
Faraci, Michael	CC	Technical Expert I	Nursing Enrollment Growth Grant	5	09/20/2017	05/25/2018
Fort, Brian	FC	Project Coordinator	Teacher Pathway Partnership Resource Coordinator	26	09/18/2017	12/01/2017
Fort, Brian	FC	Project Coordinator	Teacher Pathway Partnership Resource Coordinator	26	01/15/2018	06/30/2018
Gonzalez, Jaime	CC	Project Expert	Certified Athletic Trainer	26	09/26/2017	12/22/2017
Hamilton, Valencia	CC	Project Expert	Certified Athletic Trainer	26	09/26/2017	12/22/2017
Hamilton, Valencia	CC	Project Expert	Certified Athletic Trainer	26	01/02/2018	05/26/2018
Haro, Patricia	NOCE	Project Expert	Career Pathways Specialist	26	09/18/2017	12/21/2017
Hodgin, Eric	CC	Project Expert	Certified Athletic Trainer	26	09/26/2017	12/22/2017
Hodgin, Eric	CC	Project Expert	Certified Athletic Trainer	26	01/02/2018	05/26/2018
Hoefflin, Cindie	CC	Technical Expert I	Perkins Health Science Cluster	10	09/18/2017	12/15/2017
Hoefflin, Cindie	CC	Technical Expert I	Perkins Health Science Cluster	10	01/29/2018	05/25/2018
Huerta, Liliana	FC	Project Expert	High School Outreach Project Expert	26	08/14/2017	08/18/2017
Johnstone, Deborah	NOCE	Project Coordinator	SoCal Sheet Metal JATC	26	09/13/2017	09/27/2017
Keri, Stela	AC	Not For Credit Instr. I	Adjunct Faculty In-processing	26	09/20/2017	11/30/2017

Professional Experts  
September 26, 2017

Lee, Scott	CC	Project Expert	Certified Athletic Trainer	26	09/26/2017	12/22/2017
Lee, Scott	CC	Project Expert	Certified Athletic Trainer	26	01/02/2018	05/26/2018
McNay, Sally	CC	Technical Expert I	Nursing Enrollment Growth Grant	5	09/13/2017	05/25/2018
Medina-Bernstein, Denise	CC	Technical Expert I	Nursing Enrollment Growth Grant	5	09/11/2017	05/25/2018
Miller, Tania	CC	Project Manager	MLC Coordinator	26	08/14/2017	12/15/2017
Peterson, Queen	FC	Technical Expert II	Academic Support for Student Athletes-Incite Program	6	09/18/2017	10/13/2017
Ponce, Yolanda	NOCE	Project Coordinator	Retention Specialist/Resource Room Coordinator	26	09/11/2017	12/15/2017
Ponce, Yolanda	NOCE	Project Coordinator	Retention Specialist/Resource Room Coordinator	26	01/08/2018	06/29/2018
Putman, Elizabeth	CC	Technical Expert I	Nursing Enrollment Growth Grant	5	09/13/2017	05/25/2018
Ramirez Torres, Luis Alberto	CC	Project Expert	Certified Athletic Trainer	26	09/26/2017	12/22/2017
Ramirez Torres, Luis Alberto	CC	Project Expert	Certified Athletic Trainer	26	01/02/2018	05/26/2018
Shulstad, Cynthia	NOCE	Technical Expert II	Disneyland Show Control Proprietary Training BFX2	12	09/19/2017	01/12/2018
Siy, James	CC	Project Expert	Certified Athletic Trainer	26	09/26/2017	12/22/2017
Siy, James	CC	Project Expert	Certified Athletic Trainer	26	02/02/2018	05/26/2018
Trujillo, Ruben	NOCE	Not-For-Credit Instr. I	Assessment Proctor	26	09/11/2017	12/08/2017
Trujillo, Ruben	NOCE	Not-For-Credit Instr. I	Assessment Proctor	26	01/08/2018	06/29/2018
Walker, Jane	CC	Technical Expert I	Nursing Enrollment Growth Grant	5	09/26/2017	05/25/2018
Williams, Marredda	CC	Technical Expert I	Nursing Enrollment Growth Grant	5	09/11/2017	05/25/2018

NOCE TUITION PROGRAMS

Name	Salary	Trimester	Max Permitted Hours per Week
Bowman, Gary	Tuition Rate	Fall, Spring	26
Chan, Margie	Tuition Rate	Fall, Winter, Spring	26



Professional Experts  
September 26, 2017

Feltus, Bethany	Tuition Rate	Fall, Winter, Spring	26
Gandhi, Manish	Tuition Rate	Fall, Winter, Spring	26
Huddleston, Roxanne	Tuition Rate	Fall, Winter, Spring	26
Islas, Lidia	Tuition Rate	Fall, Winter, Spring	26
Justice, Rachel	Tuition Rate	Fall, Winter, Spring	26
Landry, Erin	Tuition Rate	Fall, Winter, Spring	26
Larsen, Kirsten	Tuition Rate	Fall, Winter, Spring	26
Parent, Wendy	Tuition Rate	Fall, Winter, Spring	26
Payne, Jessica	Tuition Rate	Fall, Winter, Spring	26
Prieto, Orlando	Tuition Rate	Fall, Winter, Spring	26
Reed, Rosalba	Tuition Rate	Fall, Winter, Spring	26
Rosenberger, David	Tuition Rate	Fall, Winter, Spring	26
Ruff, Susan	Tuition Rate	Fall, Winter, Spring	26
Salisbury, Danielle	Tuition Rate	Fall, Winter, Spring	26
Salisbury, Hugh	Tuition Rate	Fall, Winter, Spring	26
Stahl, Jolynn	Tuition Rate	Fall, Winter, Spring	26
Weidman, Candace	Tuition Rate	Fall, Winter, Spring	26
Whittenberg, Sarah	Tuition Rate	Fall, Winter, Spring	26
Wills, Maralys	Tuition Rate	Fall, Winter, Spring	26
Zapata, Rodrigo	Tuition Rate	Fall, Winter, Spring	26
Zawolkow, Ester	Tuition Rate	Fall, Winter, Spring	26

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action   X    
**DATE:** September 26, 2017 Resolution             
**SUBJECT:** Hourly Personnel Information             
Enclosure(s)   X  

**BACKGROUND:** Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

4.d.1

Item No.

Hourly Personnel  
September 26, 2017

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Babad, Julian	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	09/27/17	06/30/18	TE B 2
Barraza, Gabriel	FC	Clerical/Secretarial - Assist in Admissions & Records	09/27/17	12/22/17	TE A 2
D'Anelli, Lauren	CC	Tech/Paraprof - Outreach, mentoring assist with lab duties	09/18/17	12/14/17	TE A 1
Giron, Alexandra	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	09/27/17	06/30/18	TE B 4
Gomez, Sara	CC	Direct Instr Support - Assist in the Teacher Prep Program	09/27/17	12/15/17	TE B 4
Gomez, Sara	CC	Direct Instr Support - Assist in the Teacher Prep Program	02/19/18	05/18/18	TE B 4
Hidalgo, Gerardo	FC	Tech/Paraprof - Athletic Program Assistant - Women's Soccer	09/27/17	12/30/17	TE H 4
Hull, Sheri	CC	Tech/Paraprof - Assist with Dance program	10/11/17	12/27/17	TE A 2
Hull, Sheri	CC	Tech/Paraprof - Assist with Dance program	04/02/18	06/30/18	TE A 2
Larez-Whalen, D.	CC	Non-Direct Instr Support - Assist students in the Health Science Lab	09/27/17	12/15/17	TE A 1
Larez-Whalen, D.	CC	Non-Direct Instr Support - Assist students in the Health Science Lab	02/19/18	05/25/18	TE A 1
Lasater, John	CC	Non-Direct Instr Support - Lab assistant in Air Conditioning/Refrigeration	10/11/17	12/15/17	TE B 3
Lasater, John	CC	Non-Direct Instr Support - Lab assistant in Air Conditioning/Refrigeration	02/19/17	05/23/18	TE B 3
McCormick, Chon	CC	Tech/Paraprof - Athletic Program Assistant - Football	10/11/17	12/31/17	TE H 4
Messele, Yemisrach	CC	Non-Direct Instr Support - Assist in Health Science computer lab	09/27/17	12/15/17	TE A 1
Mullin, Matthew	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	09/27/17	06/30/18	TE A 1
Pawlus, Logan	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	09/27/17	06/30/18	TE A 1
Solis-Olivares, Brian	FC	Service/Maint - Assist Campus Safety Dept with various duties	09/27/17	12/21/17	TE B 4
Solis-Olivares, Brian	FC	Service/Maint - Assist Campus Safety Dept with various duties	02/26/18	05/26/18	TE B 4
Sotomayor, Carla	FC	Clerical/Secretarial - Assist in the Counseling Department	02/12/18	05/11/18	TE B 2
Suen, Rebecca	CC	Clerical/Secretarial - Assist in the Ceramics department	09/27/17	12/26/17	TE A 1
Vargas, Jorgeluis	FC	Clerical/Secretarial - Student ambassador for TAP	09/27/17	06/30/18	TE A 1
Wu, Connie	FC	Tech/Paraprof - Athletic Program Assistant - Women's Water Polo	09/27/17	12/31/17	TE H 1

Hourly Personnel  
September 26, 2017

Professional Medical Employees

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Lonetti, Anna	CC	Medical - Clinical Psychologist for campus Health Center	09/18/17	05/31/18	ME D 4

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Haisley, Miles	CC	Direct Instr Support - Tutor for the Learning Resource Center	10/11/17	06/30/18	TE B 3

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Acevedo, Ofelia	SCE	Clerical/Secretarial - Substitute for vacant Admin Assistant I PN SCC975	10/02/17	12/15/17	TE B 4
Ruiz, Annabelle	CC	Service/Maint - Substitute for Classified employee on leave	09/05/17	12/31/17	TE A 1

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Aguinaga, Zachary	FC	Full-time Student - Assist in campus Bookstore	09/18/17	06/30/18	TE A 1
Alfaro, Valerie	FC	Work Study Student - Assist in Public Information Office	09/13/17	06/30/18	TE A 1
Armenta, Jocelyn	FC	Full-time Student - Assist in campus Bookstore	09/18/17	06/30/18	TE A 1
Avila, Xiomara	FC	Full-time Student - Assist in campus Bookstore	09/18/17	06/30/18	TE A 1
Azizi, Tina	CC	Full-time Student - Assist in the Admissions and Records office	10/01/17	06/30/18	TE A 1
Bae, Ki Hong	FC	Full-time Student - Assist in the Student Activities Office	09/15/17	06/30/18	TE A 1
Belligan, Floyd	CC	Work Study Student - Assist in the Assessment office	09/14/17	06/30/18	TE A 1
Bertolino, Ashley	FC	Work Study Student - Assist in the Art Gallery	09/12/17	06/30/18	TE A 1
Blancaneaux, Max	CC	Full-time Student - Assist in the PE department	10/11/17	12/15/17	TE A 1
Blanco, Vanessa	FC	CalWORKS Student - Assist in the Academic Support Center	09/06/17	06/30/18	TE A 1

Hourly Personnel  
September 26, 2017

Briseno, Victor	FC	Full-time Student - Assist in campus Bookstore	09/18/17	06/30/18	TE A 1
Bui, Huy-Tam	CC	Full-time Student - Assist in the Admissions and Records office	09/18/17	06/30/18	TE A 1
Cid, Maria	CC	Full-time Student - Assist in the Learning Resource Center	08/28/17	12/15/17	TE A 1
Corrales, Victor	FC	Work Study Student - Assist in the Student Activities Office	09/14/17	06/30/18	TE A 1
Da Vila, Jessica	FC	Full-time Student - Assist in campus Bookstore	09/18/17	06/30/18	TE A 1
Diaz Pantoja, Jesus	FC	Work Study Student - Assist in the Art Gallery	08/28/17	06/30/18	TE A 2
Dominguez, Noel	FC	Work Study Student - Assist in the Student Activities Office	09/12/17	06/30/18	TE A 1
Estrada, Geraldine	FC	Work Study Student - Assist in the campus Tutoring Center	08/28/17	06/30/18	TE A 1
Francis, Chandre	FC	Full-time Student - Assist in campus Bookstore	09/18/17	06/30/18	TE A 1
Gaetje, Taylor	FC	Full-time Student - Assist in campus Bookstore	09/18/17	06/30/18	TE A 1
Gomez, Cecilia	FC	Work Study Student - Assist in the campus Tutoring Center	09/05/17	06/30/18	TE A 2
Hanna, Phoebe	FC	Work Study Student - Assist in the campus Tutoring Center	08/28/17	06/30/18	TE A 1
Herrera, Alexis	FC	Work Study Student - Assist in the Physical Education Department	08/28/17	06/30/18	TE A 1
Hoang, Phuong	FC	Work Study Student - Assist In the Skills Center	08/28/17	06/30/18	TE A 1
Holt, Ryan	FC	Full-time Student - Assist in campus Bookstore	09/18/17	06/30/18	TE A 1
Larson, Caitlynn	FC	Full-time Student - Assist in campus Bookstore	09/18/17	06/30/18	TE A 1
LeMar, Savona	FC	Full-time Student - Assist with Teacher Pathway projects	09/18/17	06/30/18	TE B 4
Linenberger, Laurie	CC	Work Study Student - Assist in Culinary Arts	09/27/17	06/30/18	TE A 1
Marinez, Marcus	FC	Full-time Student - Assist in campus Bookstore	09/18/17	06/30/18	TE A 1
McCray, Eric	FC	Work Study Student - Assist in the Physical Education Department	08/28/17	06/30/18	TE A 1
Monreal, Alyssa	FC	Work Study Student - Assist in the Student Affairs Office	09/13/17	06/30/18	TE A 1
Nguyen, Hao	CC	Work Study Student - Assist in the PE/Baseball	09/25/17	06/30/18	TE A 1
O'Campo,Avery	CC	Work Study Student - Assist in the Transfer Center	09/13/17	06/30/18	TE A 1
Ortega, Alexa	CC	Work Study Student - Assist in the Admissions and Records office	09/12/17	06/30/18	TE A 1
Padilla, Angelina	CC	Work Study Student - Assist in the Health Science Lab	09/13/17	06/30/18	TE A 1
Parikh, Bhavin	FC	Full-time Student - Assist in ACT computer lab	08/28/17	06/30/18	TE A 1
Perez Esparza, J.	FC	Work Study Student - Assist In the Skills Center	08/28/17	06/30/18	TE A 1
Pham, Vivian	CC	Work Study Student - Assist in the SCE High School Lab	08/28/17	06/30/18	TE A 1
Pineda, Gilberto	FC	Work Study Student - Assist in the Campus Safety Department	09/11/17	06/30/18	TE A 1

Hourly Personnel  
September 26, 2017

Ramirez, Amy	FC	Full-time Student - Assist in campus Bookstore	09/18/17	06/30/18	TE A 1
Reyes, Elijah	FC	Full-time Student - Assist in campus Bookstore	09/18/17	06/30/18	TE A 1
Simental, Kacie	FC	CalWORKS Student - Assist in the Cadena Transfer Center	09/05/17	06/30/18	TE A 1
Smith, Nathan	FC	Full-time Student - Assist in campus Bookstore	09/18/17	06/30/18	TE A 1
Tannery, Hunter	FC	Full-time Student - Assist in campus Bookstore	09/18/17	06/30/18	TE A 1
Tauaika, Tangikina	FC	Work Study Student - Assist in the Physical Education Department	08/28/17	06/30/18	TE A 1
Torres, Marissa	FC	Full-time Student - Assist in campus Bookstore	09/18/17	06/30/18	TE A 1
Tran, Thien	CC	Work Study Student - Assist in the Admissions and Records office	09/13/17	06/30/18	TE A 1
Trinidad, Austyn	CC	Full-time Student - Assist in the Court Reporting Program	09/18/17	06/30/18	TE A 1
Vargas, Briana	CC	Work Study Student - Assist in Social Science office	09/22/17	06/30/18	TE A 1
Zhou, Esther	CC	Work Study Student - Assist in the Media Arts Design Lab	09/29/17	06/30/18	TE A 1

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** September 26, 2017 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Volunteers Enclosure(s) X

**BACKGROUND:** The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

4.e.1

Item No.

Volunteer Personnel  
September 26, 2017

<b>Name</b>	<b>Site</b>	<b>Program</b>	<b>Begin</b>	<b>End</b>
Ahmed, Sanaria	NOCE	DSS - Personal Care Attendant	09/11/2017	06/29/2018
Armstrong, Romelia	CC	Internship - Disability Support Services	09/27/2017	12/15/2017
Brown, Joy	NOCE	DSS - Personal Care Attendant	09/11/2017	06/30/2018
Fix, Sheila	NOCE	DSS - Personal Care Attendant	09/11/2017	06/29/2018
Gakobo, Gladys	NOCE	DSS - Personal Care Attendant	09/11/2017	06/30/2018
Hales, Noelle	NOCE	DSS - Personal Care Attendant	09/11/2017	06/30/2018
Johnson, Michelle	FC	Internship - Umoja/Student Support Svs	08/28/2017	12/15/2017
Plymell, Candace	CC	Internship - Counseling & Student Dev	09/27/2017	05/31/2018
Shin, David	CC	Physical Education - Team Physician	09/26/2017	06/30/2018
Votendahl, Mary Paula	CC	Internship - Counseling & Student Dev	09/27/2017	05/31/2018