

**APPROVED**  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

June 14, 2016

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, June 14, 2016, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President Barbara Dunsheath called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL:** Present: Stephen T. Blount, Barbara Dunsheath, Leonard Lahtinen, Molly McClanahan, and Student Trustees Scott Begneski and Tanya Washington. Trustee Jeffrey P. Brown arrived at 5:36 p.m. and Trustee M. Tony Ontiveros arrived at 7:01 p.m. Absent: Jacqueline Rodarte.

**RESOURCE PERSONNEL PRESENT:** Fred Williams, Interim Chancellor; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; Bob Simpson, President, Cypress College; Valentina Purtell, Interim Provost, School of Continuing Education; Deborah Ludford, District Director, Information Services; Raine Hambly, representing the District Management Association; Adam Gottdank, representing the School of Continuing Education Academic Senate; Jolena Grande representing Cypress College Academic Senate; Pete Snyder, representing Fullerton College Faculty Senate; Tina Johannsen, representing United Faculty; Rod Lusch, representing CSEA; Tonya Cobb, representing ADFAC; and Alba Recinos, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Carlos Ayon and Savannah Jones from Fullerton College; Santanu Bandyopadhyay, Philip Dykstra, Lili Perez-Stroud, and Gail Smead from Cypress College; Lorenze Legaspi from the School of Continuing Education; and Julie Kossick, Arturo Ocampo, Tami Oh, Pamela Spence, Melissa Utsuki, Kashu Vyas, and Rick Williams from the District Office.

**VISITORS:** Antoine Abi-Abdallah, Gilbert Contreras, Mary Dalessi, and Bob Miranda.

**COMMENTS: MEMBERS OF THE AUDEIENCE:**

- A. **Antoine Abdallah**, parent of a former Fullerton College student, addressed the Board to request a meeting with Fullerton College President Schulz.

**BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS:** It was moved by Trustee Molly McClanahan and seconded by Trustee Leonard Lahtinen that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.d  
Instructional Resources: 4.b, 4.c

**Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, and McClanahan voting yes, including Student Trustees Begneski and Washington's advisory votes.**

**BLOCK VOTE APPROVAL OF PERSONNEL ITEMS:** It was moved by Trustee Molly McClanahan and seconded by Trustee Stephen T. Blount that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

**Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, and McClanahan voting yes.**

## REPORTS

A. **Seating of New Student Trustees:** As part of the Chancellor's Report, **Scott Begneski** from Fullerton College, and Trustee **Tanya Washington** from Cypress College, were introduced by their respective college president. Board President Barbara Dunsheath then administered the Oath of Office to both Student Trustees and welcomed them to the Board of Trustees.

B. **Interim Chancellor Fred Williams** reported that Board President Dunsheath expressed interest in serving on the Association of Community College Trustees (ACCT) Member Communications and Education Committee and sought the Board's support to endorse her candidacy. He also presented Trustee McClanahan with a CCLC "Fulfilling the Trust" Award for her 20 years of service to the District. He concluded his report by sharing that flags throughout the District will be flown at half-staff until June 16 in memory of the Orlando shooting victims and in support of the LGBTQ community.

(See Supplemental Minutes #1172 for a copy of the Chancellor's full report.)

C. **Valentina Purtell**, School of Continuing Education Interim Provost; **Bob Simpson**, Cypress College President; and **Greg Schulz**, Fullerton College President, reported on their respective campus activities.

As part of his report, Dr. Schulz introduced **Gilbert Contreras**, the new Fullerton College Vice President of Student Services, as of July 1, 2016.

(See Supplemental Minutes #1172 for copies of their full reports.)

## COMMENTS

A. **Raine Hambly** reported on the DMA End-of-the-Year breakfast to celebrate the year's accomplishments and introduce new managers. She also thanked Human Resources for negotiating the two-year agreement for District managers.

B. **Adam Gottdank** noted that he was re-elected to another term as SCE Academic Senate President. He also thanked Vice Chancellor Irma Ramos and her staff for attending a recent meeting to discuss the District's Equal Employment Opportunity Plan and PeopleAdmin software.

- C. **Jolena Grande** reported on the last meeting of the year for the Cypress College Academic Senate and the College's commencement ceremony where faculty award recipients were honored. She also reported on her participation at a recent Accrediting Commission for Community and Junior Colleges (ACCJC) meeting where policies that impact the new baccalaureate degree programs were adopted.
- D. **Pete Snyder** shared how wonderful it was to host the Fullerton College commencement ceremony on campus, and that Savannah Jones and Vanessa Miller both received the Administrator of the Year award.
- E. **Tina Johannsen** stated that United Faculty is in the midst of collecting ratification agreement ballots, with a ballot count scheduled for Monday, June 20.
- F. **Rod Lusch** reported that CSEA completed its ratification process on June 8 and that negotiations went well and included a collaborative effort by both parties.
- G. **Tonya Cobb** commended the Board and staff for the positive dynamic that exists with adjunct faculty in the District.
- H. **Student Trustee Tanya Washington** noted that she looks forward to serving another term as the Cypress College Student Trustee, and stated that she created a student trustee Facebook account to allow her to stay connected to students.
- I. **Student Trustee Scott Begneski** spoke of his excitement to have the opportunity to serve as the Fullerton College Student Trustee.
- J. **Trustee Stephen T. Blount** welcomed Student Trustee Begneski to the Board and thanked him for his military service. He reported on his attendance at the Cypress College commencement and his plans to review the contents of his large personal library as it relates to District matters.
- K. **Trustee Molly McClanahan** reported on her attendance at the SCE Flag Day ceremony and commended students and staff for their roles in hosting such a heartwarming and patriotic event.
- L. **Trustee Leonard Lahtinen** thanked Savannah Jones for her service to Fullerton College, and also reported on his attendance at both of the College's commencements and a Fullerton College Foundation meeting where a budget was formally adopted.
- M. **Trustee Jeffrey P. Brown** requested clarification on the discrepancies between the State Chancellor's Office and ACCJC related to the baccalaureate degree program, and also requested a future Board presentation on the Cypress College upper division curriculum for the Mortuary Science BA.
- N. **Trustee Barbara Dunsheath** stated that former Chancellor Ned Doffoney has been appointed as a member-at-large of the ACCJC. She encouraged trustees to attend the CCLC hosted "Facilities Drive-in" seminar on June 24, and reported that the Board Protocol Subcommittee met and is working on draft language to share.

**MIINUTES:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Molly McClanahan to approve the Minutes of the Regular Meeting of May 24, 2016. **Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, and McClanahan voting yes, including Student Trustees Begneski and Washington's advisory votes.**

## **FINANCE & FACILITES**

**Item 3.a:** By block vote, the Board ratified purchase order numbers P0108342 - P0114948 through May 12, 2016, totaling \$2,332,918.77, and check numbers C0043329 - C0043567, totaling \$115,983.34; check numbers F0201899 - F0202237, totaling \$6,657,380.40; check numbers Q0004885 - Q0004921, totaling \$3,952.82; check numbers 88451543 - 88452796, totaling \$4,991,058.11; check numbers V0031354 - V0031358, totaling \$8,187.42; check numbers 70074910 - 70075074, totaling \$31,287.32; and disbursements E8644018 - E8644770, totaling \$1,204,403.84, through May 31, 2016.

**Item 3.b:** By block vote, authorization was granted for the 2015-2016 General Fund transfers netting to the amount of \$3,060,279 and adoption of the resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

(See Supplemental Minutes #1172 for the adopted resolutions.)

**Item 3.c:** By block vote, authorization was granted to adopt the resolution authorizing the County Superintendent of Schools to make any necessary transfers between contingencies and expenditure classifications.

(See Supplemental Minutes #1172 for a copy of the adopted resolution.)

**Item 3.d:** By block vote, authorization was granted for the Institutional Memberships exceeding \$1,000 for the 2016-2017 school year.

(See Supplemental Minutes #1172 for a listing of the Institutional Memberships.)

**Item 3.e:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Leonard Lahtinen to approve the North Orange County Community College District's 2018/19-2022/23 Five-Year Construction Plan and approve the submittal of four (4) Initial Project Proposals, 2018/19 First State Funding Year, to the California Community Colleges Chancellor's Office for the projects: Fullerton College, North Science Building 600 Renovation; Fullerton College, Music-Drama Complex – Buildings 1100 and 1300 Replacement; and Cypress College, Technical Education Building Modernization; Cypress College, Gym I, Building 7/Gym II, Building 11; and one (1) 2022/23 Final Project Proposal for Cypress College, Fine Arts and Lecture Hall, prepared and submitted in compliance with California Education Code §81800, et. al. and the California Community Colleges Chancellor's Office directives to meet the submittal deadline of July 1, 2016.

Subsequent to clarification on current and former projects, renovation of the Fullerton College Berkeley Center, and the different State program categories, **the motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, and McClanahan voting yes, including Student Trustees Begneski and Washington's advisory votes.**

Further authorization was granted to approve the submittal of one Final Project Proposal (FPP), 2018/19 First State Funding Year, to the California Community Colleges Chancellor's Office for the project: Cypress College Fine Arts and Lecture Hall, and to certify the Approval Page for the FPP, and adopt Resolution No. 15/16-24, Approval of One Final Project Proposal for 2018/19 Fiscal Funding Year for the Cypress College Fine Arts and Lecture Hall.

(See Supplemental Minutes #1172 for a copy of the adopted resolution.)

## **INSTRUCTIONAL RESOURCES**

**Item 4.a:** It was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan to approve the summary of curriculum changes for Cypress College, to be effective Fall 2015 and Fall 2016. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Upon clarification related to the increased course material fees, **the motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, and McClanahan voting yes, including Student Trustees Begneski and Washington's advisory votes.**

(See Supplemental Minutes #1172 for a copy of the curriculum summary.)

**Item 4.b:** By block vote, authorization was granted to approve the summary of curriculum changes for Fullerton College, to be effective Fall 2016. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

(See Supplemental Minutes #1172 for a copy of the curriculum summary.)

**Item 4.c:** By block vote, authorization was granted to make adjustments to General Fund revenue and expenditure budgets in accordance with the revised fiscal year 2015-2016 allocations and that a resolution be adopted to adjust budgets and authorize expenditures within the General Fund pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

## **HUMAN RESOURCES**

**Item 5.a:** By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

### RETIREMENTS

Smitson, Robert

FC Administration of Justice Instructor  
Eff. 06/02/2016  
PN FCF733

Winckler, Janet

CC Nursing Instructor  
Eff. 05/31/2016  
PN CCF773

RESIGNATION

Wells, Julie

FC Biology Instructor  
Eff. 07/19/2016  
PN FCF913

DECLINATION OF OFFER OF EMPLOYMENT

Dolan-Mescal, Alexandra

CC Librarian  
First Year Probationary Contract  
PN CCF722

NEW PERSONNEL

Boyd, Angela

CC Librarian  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/19/2016  
PN CCF722

Cain, Jeffrey

CC Art/Media Arts Design Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/19/2016  
PN CCF983

Carlin, Anna

FC Computer Information Systems Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/19/2016  
PN FCF921

Clifton, Andrew

FC Computer Science Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/19/2016  
PN FCF672

Contreras, Gilbert

FC Vice President, Student Services  
12-month Position (100%)  
Range 37, Column G + Doctorate  
Management Salary Schedule  
Eff. 07/01/2016  
PN FCM962

Dimitratos, Spiridon

FC Biology/Cell & Molecular Instructor  
First Year Probationary Contract  
Class B, Step 1

Eff. 08/19/2016  
PN FCF709

Estrada, Steven                      CC    Ethnic Studies Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/19/2016  
PN CCF728

Gonzales, Mario                      FC    Music/Commercial Music Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/19/2016  
PN FCF893

Gregorio, Aline                      FC    Geography Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/19/2016  
PN FCF601

Guild, Tracy                          FC    Psychology Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/19/2016  
PN FCF600

Hattabaugh, Jon-Michael              FC    Counselor  
First Year Probationary Contract  
Class B, Step 4  
Eff. 07/01/2016  
PN FCF611

Jones-Ramey, Brian                      FC    Spanish Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/19/2016  
PN FCF941

Krebs, Yvette                          SCE   Counselor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 07/01/2016  
PN SCF969

Liss, Julie                              FC    Journalism Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/19/2016  
PN FCF935

Lopez, Brian	FC	Psychology Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN FCF603
Marquardt, Marcus	CC	Psychiatric Technology Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF856
Palmer, Leslie	CC	Librarian First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF724
Rosales, Kimberly	FC	Biology/Cell & Molecular Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN FCF599
Smith, Arnetta	FC	Ethnic Studies Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN FCF609
Sousa, Casey	SCE	NonCredit Counselor/DSS First Year Probationary Contract Class B, Step 1 Eff. 07/01/2016 PN SCF968
Tiangco, Jefferson	FC	English as a Second Language Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN FCF774
Tovar, Ana	FC	Counseling First Year Probationary Contract Class B, Step 1 Eff. 07/01/2016 PN FCF610

EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Tebay, John	FC	Interim Dean, Fine Arts
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Range 32, Column B (100%)  
Management Salary Schedule  
Eff. 07/01/2016-07/31/2016

CHANGE IN SALARY CLASSIFICATION

Manjra, Samreen                      FC    Accounting Instructor  
From: Class B, Step 1  
To:    Class B, Step 5  
Eff. 08/19/2016

ADDITIONAL DUTY DAYS @ PER DIEM

Afra, Maha	CC	Director Dance Productions	4 days
Babad, Bruce	FC	Director Jazz Ensemble	6 days
		Director Jazz Band	11 days
Bertoni, Nicola	FC	Director Collegiate Chorale/Men	6 days
		Director Collegiate Chorale/Wmn	6 days
Burger, Markus	FC	Director Jazz Ensemble	6 days
Clowes, Kevin	FC	Resident Designer	13 days
		Managing Director of Theater Programming	2 days
		Theater Technical Director	15 days
		Coord. Of HS Theater Festival	2 days
Espinoza, Tim	FC	Artistic Director – RTC	4 days
		Dir. Of HS Conservatory	6 days
		Dir. Drama/Music Productions	12 days
Gopar, Gary	CC	Director Jazz/Swing Band	11 days
		Director Concert/Vocal Jazz	4 days
		Director Master Choral/Jazz	3 days
Hormel, Jim	CC	Theater Technical Director	7.5 days
		Director of Drama/Musical Prod	3 days
Hoyt-Heydon, Mela	FC	Resident Designer	13 days
		Managing Director of Theater Programming	7 days
		Artistic Director – RTC	5 days
Jewel, Joe	FC	Director Jazz Ensemble	18 days
Landry, Erin	CC	Director Dance Productions	4 days
Lopez, David	FC	Director Jazz Ensemble	6 days

Majarian, Mark	CC	Theater Technical Director Director of Drama/Musical Prod	7.5 days 3 days
Mazzaferro, Tony	FC	Director Concert Band	8 days
McMillan, Marcus	CC	Director Concert/Vocal Jazz Director Master Choral/Jazz	4 days 3 days
Meyer, Barbara	CC	Artistic Director-Resident Theater	11 days
Pliska, Steve	FC	Resident Designer Managing Director of Theater Programming Coord. Of HS Theater Festival	13 days 6 days 2 days
Scott, Michael	FC	Director Jazz Ensemble	12 days
Shew, Jamie	FC	Director Vocal Jazz Ensemble	16 days

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Donley, Steven	CC	Dean, Career Technical Education 10% Stipend (Dean, Business & CIS) Eff. 07/01/2016-12/31/2016
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PAYMENT FOR INDEPENDENT LEARNING CONTRACTS-SPRING 2016 SEMESTER

Balma, Jodi	FC	\$20.00
Bevec, Gina	FC	\$20.00
Bouza, Laura	FC	\$10.00
Clahane, Dana	FC	\$20.00
Freer, Carolee	CC	\$10.00
Lundergan, Robert	FC	\$10.00
Nelson-Wright, Kelly	FC	\$20.00
Perez, Marie	FC	\$40.00
Romero-Hernandez, Abraham	FC	\$20.00
Shiroma, Ryan	FC	\$10.00
Young, Renee	FC	\$10.00

LEAVE OF ABSENCE

Walker, Jane	CC	Nursing Instructor Family Medical Leave (FMLA/CFRA) 100% Paid Leave using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/16/2016-12/09/2016
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2016 SUMMER INTERSESSION

Ford, Alexis	SCE	Column 1, Step 1
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Guevara, Daniela	FC	Column 1, Step 1
Kang, Tiffany	CC	Column 1, Step 1
Migan, Michael	CC	Column 3, Step 1
Samarawickrema, Ravindra	CC	Column 2, Step 1

#### TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Miller, Joy	SCE	Column 2, Step 1
Raysky, Yelena	SCE	Column 1, Step 1

#### TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Dulac, Lillian	SCE	Column 2, Step 1
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#### TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

De Roo Robin	CC	Administer Chemistry Proficiency Exams Class C Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2016-2017 Academic Year
Draganov, Torri	CC	Administer Chemistry Proficiency Exams Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2016-2017 Academic Year
Gotoh, Akiko	CC	Administer Chemistry Proficiency Exams Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2016-2017 Academic Year
Landis, Lenore	CC	Administer Chemistry Proficiency Exams Class D Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2016-2017 Academic Year
Nguyen, Sheila	CC	Administer Chemistry Proficiency Exams Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2016-2017 Academic Year
Tomooka, Craig	CC	Administer Chemistry Proficiency Exams Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2016-2017 Academic Year

MANAGEMENT JOB DESCRIPTION TITLE CHANGE

Dean, ~~Admissions and Records~~ Enrollment Services  
Title Change Only

**Item 5.b:** By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENTS

Aponte, Linda                      FC     Administrative Assistant II  
12-month position (100%)  
Eff. 07/05/2016  
PN FCC846

Santana, Teresa                      FC     Administrative Assistant II  
10-month position (100%)  
Eff. 07/30/2016  
PN FCC779

RESIGNATIONS

Arellano, Manuel                      FC     Piano Accompanist  
9-month position (55%)  
Eff. 05/31/2016  
PN FCC867

Flores-Castro, Lluvia                      FC     Student Services Specialist  
12-month position (100%)  
Eff. 06/09/16  
PN FCC922

NEW PERSONNEL

Bergen, Nicholette                      SCE    High School Records Technician  
12-month position (50%)  
Range 36, Step A  
Classified Salary Schedule  
Eff. 06/15/2016  
PN SCC870

Page, Ana                                  FC     Special Project Manager/Child Development Lab  
Temporary Management Position (100%)  
Range 2, Special Project Admin Daily Rate Schedule  
Eff. 06/15/2016 - 06/30/2016  
PN FCT974

Sanchez, Feliciano                      AC     Facilities Custodian I  
12-month position (100%)  
Range 27, Step A

Classified Salary Schedule  
Eff. 06/15/2016  
PN DEC954

Stern, Brian	AC	Senior Research & Planning Analyst 12-month position (100%) Range 57, Step A Classified Salary Schedule Eff. 07/05/2016 PN DEC929
Taylor, Warren	FC	Special Project Manager/Umoja Community Program Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/5/2016 - 06/30/2017 PN FCT976

### PROMOTIONS

Valencia, Lizeth	AC	Human Resources Specialist 12-month position (100%) PN DEN991
		To: AC Human Resources Coordinator 12-month position (100%) Range 37C, Step A + PG&D Confidential Salary Schedule Eff. 06/15/2016 PN DEN988

### REHIRES

Carrasco Cabrera, Jonathan	SCE	Special Project Coordinator, TDI CACT Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN SCT974
Landin, Esther	SCE	Special Project Manager/Workforce Development, Adult Education Block Grant Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN SCT971
Montagne, Lisa	FC	Special Project Manager/Distance Education Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN FCT975
Mora, Denise	SCE	Special Project Manager/Career Technical Education

Temporary Management Position (100%)  
 Range 2, Special Project Admin Daily Rate Schedule  
 Eff. 07/01/2016 – 06/30/2017  
 PN SCT983

### RECLASSIFICATION

Thurman, Phillip                      FC    Sports Information/Marketing Representative  
 11-month position (100%)  
 Range 36, Step E + 10% Longevity + PG&D

To:    FC Sports Information/Marketing Representative II  
 11-month position (100%)  
 Range 38, Step E + 10% Longevity + PG&D  
 Classified Salary Schedule  
 Eff. 04/01/2015  
 PN FCC837

### VOLUNTARY CHANGES IN ASSIGNMENT

Cuevas, Juan                      FC    Athletic Therapist (100%)

Permanent Increase in Months Employed  
 From: 11 Months  
 To:    12 Months  
 Eff. 07/01/2016  
 PN FCC961

Eng, Gregory                      CC    Duplication Equipment Operator (50%)

Temporary Increase in Percentage Employed  
 From: 50%  
 To:    80%  
 Eff. 05/31/2016 – 06/17/2016

Eng, Gregory                      CC    Duplication Equipment Operator (50%)

Temporary Change in Assignment  
 To:    CC Production Center Coordinator  
 12-month position (100%)  
 Range 34, Step C + 10% Longevity  
 Classified Salary Schedule  
 Eff. 06/20/2016 – 09/30/2016

Hagmaier, Monica                      FC    Administrative Assistant III/Business & CIS  
 12-month position (100%)  
 PN FCC765

Permanent Lateral Transfer  
 To:    FC Administrative Assistant III/Math & Computer Sci  
 12-month position (100%)

Eff. 06/15/2016  
PN FCC718

Nguyen, Chau	SCE	Instructional Assistant (100%)  Temporary Increase in Months Employed From: 11 Months To: 11.5 Months Eff. 08/08/2016 – 08/25/2016
Tarnay, Lorena	FC	Athletic Therapist (100%)  Permanent Increase in Months Employed From: 11 Months To: 12 Months Eff. 07/01/2016 PN FCC823
Thompson, Jeanne	CC	Student Services Technician, Financial Aid  Temporary Change in Assignment To: CC Financial Aid Technician 12-month position (100%) Range 36, Step E + 5% Longevity Classified Salary Schedule Eff. 06/01/2016 – 12/31/2016
Woolner, Barbara	CC	Personnel Services Specialist (100%)  Correction to Temporary Change in Assignment To: AC Human Resources Specialist 12-month position (50%) Range 24C, Step F + 20% Longevity + PG&D Confidential Salary Schedule CC Personnel Services Specialist 12-month position (50%) Range 41, Step E + 20% Longevity + PG&D Classified Salary Schedule Eff. 06/06/2016 – 07/31/2016

#### PROFESSIONAL GROWTH & DEVELOPMENT

Aponte, Lance	AC	IT Specialist, Systems Applications (100%) 1 <sup>st</sup> Increment (\$350) Eff. 07/01/2016
Aponte, Zola	CC	Instructional Assistant (100%) 1 <sup>st</sup> Increment (\$350) Eff. 07/01/2016
Arslanian, Allen	CC	Groundskeeper

1<sup>st</sup> Increment (\$350)  
Eff. 07/01/2016

DeRobles, Roque	FC	Laboratory Clerk (100%) 1 <sup>st</sup> Increment (\$350) Eff. 07/01/2016
Ingles, Pamela	FC	Administrative Assistant III (100%) 4 <sup>th</sup> Increment (\$350) Eff. 07/01/2016
Morales Gomez, Melisa	SCE	Administrative Assistant II (100%) 1 <sup>st</sup> Increment (\$350) Eff. 07/01/2016
Nguyen, Kevin	CC	Student Services Technician (100%) 2 <sup>nd</sup> Increment (\$350) Eff. 07/01/2017

#### LEAVES OF ABSENCE

Atkins, Blanca	CC	Admissions and Records Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/18/2016 – 07/04/2016 (Consecutive Leave)
Carmi, Boaz	AC	Systems Analyst – Technology (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/30/2016 – 05/13/2016 (Consecutive Leave)
Garcia, Ana	FC	Clerical Assistant (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/20/2016 – 05/29/2016 (Consecutive Leave)
Germanero, Betty	CC	Administrative Assistant II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 05/16/2016 – 05/15/2017 (Intermittent Leave)
Hollier, David	FC	HVAC Mechanic I (100%) Paid Military Leave (USERRA) Eff. 06/06/2016 – 06/17/2016
Hopper, Lori	CC	Laboratory Technician (100%) Family Medical Leave (FMLA/CFRA)



Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter  
Eff. 05/27/2016 – 06/13/2016 (Consecutive Leave)

Ochoa, Salud                      FC    Facilities Custodian I (100%)  
Family Medical Leave (FMLA/CFRA)  
Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter  
Eff. 05/16/2016 – 06/10/2016 (Consecutive Leave)

#### SUSPENSION WITHOUT PAY FOR DISCIPLINARY ACTION

@00005881                      FC    Two (2) Days  
Eff. 05/25/2016 – 05/26/2016

**Item 5.c:** By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1172 for a copy of the professional expert personnel listing.)

**Item 5.d:** By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1172 for a copy of the hourly personnel listing.)

**Item 5.e:** By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1172 for a copy of the volunteer listing.)

**Item 5.f:** It was moved by Trustee Molly McClanahan and seconded by Trustee Stephen T. Blount to approve the Agreement for the 2016-2017 and 2017-2018 fiscal years, inclusive of all terms and conditions specified in the written Agreement between the Confidential Employees Group and the District, as follows:

#### ON-SCHEDULE SALARY ADJUSTMENT FOR THE 2016-2017 FISCAL YEAR

The Confidential Salary Schedule will be increased by three percent (3.00%) across the schedule, effective July 1, 2016.

#### ON-SCHEDULE SALARY ADJUSTMENT FOR THE 2017-2018 FISCAL YEAR

The Confidential Salary Schedule will be increased by three percent (3.00%) plus statutory COLA across the schedule, effective July 1, 2017.

#### FRINGE BENEFITS FOR THE 2016-2017 FISCAL YEAR

A one-time fringe benefit allowance of \$1,250 will be provided and not subject to retirement earnings. This one-time fringe benefit allowance shall not apply to any Unit Member who was terminated, who resigned his/her employment with the District, or who resigned his/her employment with the District pursuant to any compromise and release

settlement agreement prior to the date of this Agreement and formally approved by the Board of Trustees.

### **FRINGE BENEFITS FOR THE 2017-2018 FISCAL YEAR**

If no statutory funded COLA, a one-time fringe benefit allowance of \$1,250 will be provided and not subject to retirement earnings. This one-time fringe benefit allowance shall not apply to any Unit Member who was terminated, who resigned his/her employment with the District, or who resigned his/her employment with the District pursuant to any compromise and release settlement agreement prior to the date of this Agreement and formally approved by the Board of Trustees.

### **TERM LIFE INSURANCE EFFECTIVE JANUARY 1, 2017**

The District will provide Term Life Insurance for Unit Members in the amount of \$50,000 effective January 1, 2017.

### **ADDITIONAL PAID HOLIDAY**

The District will provide Cesar Chavez Day effective with the 2017-2018 academic year (day/method to be determined by the District).

The Board further approved the Confidential Salary Schedule for 2016-2017, which reflects the three (3.0) percent on-schedule adjustment effective July 1, 2016.

Subsequent to Board President Dunsheath's comments on the District's excitement to approve the agreements, complimenting the negotiating teams, and noting that from 2014-15 through 2017-18 the District will have offered 12% raises to its faculty and staff, **the motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, and McClanahan voting yes.**

(See Supplemental Minutes #1172 for a copy of the Agreement and the salary schedule.)

**Item 5.g:** It was moved by Trustee Molly McClanahan and seconded by Trustee Leonard Lahtinen to approve the Agreement for the 2016-2017 and 2017-2018 fiscal years, inclusive of all terms and conditions specified in the written Agreement between the District Management Association and the District, as follows:

### **ON-SCHEDULE SALARY ADJUSTMENT FOR THE 2016-2017 FISCAL YEAR**

The Management Salary Schedule will be increased by three percent (3.00%) across the schedule, effective July 1, 2016.

### **ON-SCHEDULE SALARY ADJUSTMENT FOR THE 2017-2018 FISCAL YEAR**

The Management Salary Schedule will be increased by three percent (3.00%) plus statutory COLA across the schedule, effective July 1, 2017.

### **FRINGE BENEFITS FOR THE 2016-2017 FISCAL YEAR**

A one-time fringe benefit allowance of \$1,250 will be provided and not subject to retirement earnings. This one-time fringe benefit allowance shall not apply to any Unit Member who was terminated, who resigned his/her employment with the District, or who resigned his/her employment with the District pursuant to any compromise and release settlement agreement prior to the date of this Agreement and formally approved by the Board of Trustees.

### **FRINGE BENEFITS FOR THE 2017-2018 FISCAL YEAR**

If no statutory funded COLA, a one-time fringe benefit allowance of \$1,250 will be provided and not subject to retirement earnings. This one-time fringe benefit allowance shall not apply to any Unit Member who was terminated, who resigned his/her employment with the District, or who resigned his/her employment with the District pursuant to any compromise and release settlement agreement prior to the date of this Agreement and formally approved by the Board of Trustees.

### **TERM LIFE INSURANCE EFFECTIVE JANUARY 1, 2017**

The District will provide Term Life Insurance for Unit Members in the amount of \$50,000 effective January 1, 2017.

### **ADDITIONAL PAID HOLIDAY**

The District will provide Cesar Chavez Day effective with the 2017-2018 academic year (day/method to be determined by the District).

The Board further approved the Management Salary Schedule for 2016-2017, which reflects the three (3.0) percent on-schedule adjustment effective July 1, 2016.

**Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, and McClanahan voting yes.**

(See Supplemental Minutes #1172 for a copy of the Agreement and the salary schedule.)

**Item 5.h:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Molly McClanahan to approve an adjustment for Executive Officers for the 2016-2017 and 2017-2018 fiscal years, as follows:

### **ON-SCHEDULE SALARY ADJUSTMENT FOR THE 2016-2017 FISCAL YEAR**

The Executive Officer Salary Schedule will be increased by three percent (3.00%) across the schedule, effective July 1, 2016.

### **ON-SCHEDULE SALARY ADJUSTMENT FOR THE 2017-2018 FISCAL YEAR**

The Executive Officer Salary Schedule will be increased by three percent (3.00%) plus statutory COLA across the schedule, effective July 1, 2017.

### **FRINGE BENEFITS**

There will be no increase in the optional fringe benefit allowance for the Executive Officers for the 2016-2017 and 2017-2018 fiscal years.

### **TERM LIFE INSURANCE EFFECTIVE JANUARY 1, 2017**

The District will provide Term Life Insurance for Executive Officers in the amount of \$50,000 effective January 1, 2017.

### **ADDITIONAL PAID HOLIDAY**

The District will provide Cesar Chavez Day effective with the 2017-2018 academic year (day/method to be determined by the District).

The Board further approved the Executive Officer Salary Schedule for 2016-2017, which reflects the three (3.0) percent on-schedule adjustment effective July 1, 2016.

**Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, and McClanahan voting yes.**

(See Supplemental Minutes #1172 for a copy of the salary schedule.)

**Item 5.i:** It was moved by Trustee Stephen T. Blount and seconded by Trustee Molly McClanahan to adopt the North Orange County Community College District Equal Employment Opportunity Plan for the 2016/2017 – 2019/2020 fiscal years.

As part of the discussion, Julie Kossick, District Director of Human Resources, and Arturo Ocampo, District Director of Equity and Compliance, conducted a short presentation which outlined the multiple method allocation, the committee's involvement, and implementation of the plan. Subsequent to the brief question and answer period, **the motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, and Ontiveros voting yes.**

**Item 5.j:** It was moved by Trustee Leonard Lahtinen and seconded by Trustee Jeffrey P. Brown to approve the negotiated Tentative Agreement for the 2016-2017 and 2017-2018 fiscal years, inclusive of all terms and conditions specified in the written Agreement between CSEA and its Chapter #167 and the District, as follows:

### **ON-SCHEDULE SALARY ADJUSTMENT FOR THE 2016-2017 FISCAL YEAR**

The Classified Salary Schedule will be increased by three percent (3.00%) across the schedule, effective July 1, 2016.

### **ON-SCHEDULE SALARY ADJUSTMENT FOR THE 2017-2018 FISCAL YEAR**

The Classified Salary Schedule will be increased by three percent (3.00%) plus statutory COLA across the schedule, effective July 1, 2017.

### **FRINGE BENEFITS FOR THE 2016-2017 FISCAL YEAR**

A one-time fringe benefit allowance of \$1,250 will be provided and not subject to retirement earnings. This one-time fringe benefit allowance shall not apply to any Unit

Member who was terminated, who resigned his/her employment with the District, or who resigned his/her employment with the District pursuant to any compromise and release settlement agreement prior to the date of this Agreement and formally approved by the Board of Trustees.

### **FRINGE BENEFITS FOR THE 2017-2018 FISCAL YEAR**

If no statutory funded COLA, a one-time fringe benefit allowance of \$1,250 will be provided and not subject to retirement earnings. This one-time fringe benefit allowance shall not apply to any Unit Member who was terminated, who resigned his/her employment with the District, or who resigned his/her employment with the District pursuant to any compromise and release settlement agreement prior to the date of this Agreement and formally approved by the Board of Trustees.

### **TERM LIFE INSURANCE EFFECTIVE JANUARY 1, 2017**

The District will provide Term Life Insurance for Unit Members in the amount of \$50,000 effective January 1, 2017.

### **ADDITIONAL PAID HOLIDAY**

The District will provide Cesar Chavez Day effective with the 2017-2018 academic year (day/method to be determined by the District).

### **AMENDMENT TO COLLECTIVE BARGAINING AGREEMENT**

The provisions of Articles 9, 10, 11, 13, 15, 28, and the Secured Retiree Benefit Fund MOU of the collective bargaining agreement between CSEA and its Chapter 167 and the District, shall be amended as provided in the written Agreement between the parties.

The Board further approved the Classified Salary Schedule for 2016-2017, which reflects the three (3.0) percent on-schedule adjustment effective July 1, 2016.

**Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, and Ontiveros voting yes.**

(See Supplemental Minutes #1172 for a copy of the Agreement and the salary schedule.)

### **GENERAL**

**Item 6.a:** The Board received proposed, revised Board Policy 4250, Probation, Dismissal, and Readmission, as an information item and directed that it be placed on the June 28, 2016 Board meeting agenda for action with the noted additions.

**CLOSED SESSION:** At 7:12 p.m., Board President Barbara Dunsheath adjourned the open session meeting in memory of Michele Dugan, a Cypress College retiree who passed away on May 28, 2016, and David Amin, an Orange County Latino-rights activist who lost his battle with lymphoma on May 21, 2016. Closed session was held per the following sections of the Government Code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**Per Section 54957: PUBLIC EMPLOYEE APPOINTMENTS: Provost, School of Continuing Education**

**Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Chancellor**

**Per Section 54956.9(a) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: One (1) Potential Case: Per Section 54956.9(d)(2) – Significant Exposure to Litigation**

<b>Claimants:</b>	<b>John Tran and Sergio Garcia</b>
<b>Agency Claimed Against:</b>	<b>NOCCCD</b>

**RECONVENE MEETING:** At 8:18 p.m., Board President Barbara Dunsheath reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Leonard Lahtinen and seconded by Trustee M. Tony Ontiveros to reject the claims presented by Sergio Garcia and Johnson Tran. **Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, and Ontiveros voting yes.**

**ADJOURNMENT:** At 8:19 p.m., it was moved by Trustee Jeffrey P. Brown and seconded by Trustee M. Tony Ontiveros to adjourn the meeting. **Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, and Ontiveros voting yes.**

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Prepared By Recording Secretary for  
Jacqueline Rodarte, Secretary, Board of Trustees