

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

March 22, 2016

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, March 22, 2016, at 5:30 p.m. in the Anaheim Campus Board Room.

Board Vice President Molly McClanahan called the meeting to order at 5:31 p.m. and asked Dr. Greg Schulz to lead the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Stephen T. Blount, Jeffrey P. Brown, Leonard Lahtinen, Molly McClanahan, M. Tony Ontiveros, Jacqueline Rodarte, and Student Trustees Francisco Aviles Pino and Tanya Washington. Absent: Barbara Dunsheath.

RESOURCE PERSONNEL PRESENT: Fred Williams, Interim Chancellor; Brian Fahnestock, Interim Vice Chancellor, Finance & Facilities; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Irma Ramos, Vice Chancellor, Human Resources; Greg Schulz, Interim President, Fullerton College; Bob Simpson, President, Cypress College; Valentina Purtell, Provost, School of Continuing Education; Deborah Ludford, District Director, Information Services; Richard Fee, representing the District Management Association; Alli Stanojkovic, representing the School of Continuing Education Academic Senate; Jolena Grande, representing Cypress College Academic Senate; Pete Snyder, representing Fullerton College Faculty Senate; Tina Johannsen, representing United Faculty; Rod Lusch, representing CSEA; Kent Stevenson, representing ADFAC; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Savannah Jones and Richard Storti from Fullerton College; Santanu Bandyopadhyay, Karen Cant, and Craig Goralski from Cypress College; Jesse Crete, Dennis Davino, April Guajardo, Lorenze Legaspi, Anthony Nguyen, Stephanie Paramore, Megan Reeves, Denise Simpson, and Kim Thompson from the School of Continuing Education; and Rodrigo Garcia, Tami Oh, Kai Stearns Moore, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Mary Dalessi, Jenni Humitte, and Joy Washington.

COMMENTS: MEMBERS OF THE AUDEIENCE:

- A. **Craig Goralski**, Cypress College Anthropology Instructor, addressed the Board to urge them to accept the salary proposal submitted by United Faculty in order to ensure success in recruiting and retaining quality faculty members.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee M. Tony Ontiveros and seconded by Trustee Jacqueline Rodarte that the following non-personnel items be approved by block vote:

Finance & Facilities 3.c, 3.d, 3.e, 3.f, 3.g

Instructional Resources 4.a, 4.b

Motion carried with Trustees Blount, Brown, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Blount, Brown, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.

REPORTS

- A. As part of the Chancellor's Report, **Denise Simpson**, SCE Director of Disability Support Services (DSS), **April Guajardo**, DSS Manager, and **Kim Thompson**, DSS Counselor, conducted a presentation titled, "Bridging the Gap to Independence" which included a retrospective of the 40-year old program and the services it provides that serve over 1,300 students. Highlights included an overview of the College to Career pilot program, the Independent Vocational and Educational Supports (IVES) collaboration, student success and employment rates, and the role of DSS within the North Orange County Regional Consortium.

In the ensuing question and answer period, trustees praised staff for their passion, impressive services, paving the way for the Adult Education Block Grant with their consortium work, and stated that the DSS program is a perfect example of putting "Students First!"

(See Supplemental Minutes #1167 for a copy of the presentation.)

- B. **Interim Chancellor Fred Williams** introduced Ashraf Demian, the District's new Internal Auditor, and shared that Greg Schulz accepted the Board of Trustees' offer to serve as the next President of Fullerton College, which will be formally approved at the April 12, 2016 meeting.

He also reported that the California Community Colleges Board of Governors (BOG) approved a resolution in support of the California Community Colleges CEO's initiative to fundamentally change the accreditation processes and structures in California. As a result, two planning groups will be established to:

- Develop and recommend improvements regarding the Accrediting Commission for Community and Junior Colleges (ACCJC) to be presented at the ACCJC's June 2016 meeting.
- Facilitate communication leading to the long-range goal of California's community colleges participating in a structure for regional accreditation that aligns all segments of higher education.

The BOG adopted the resolution to support “the direction set by the Chief Executive Officers of the California Community Colleges to pursue a new direction in accreditation process and structure” with an amendment to include the Chancellor’s Office as an active participant.

Lastly, Mr. Williams provided copies of the inaugural edition of “inside/NOCCCD.” The bi-monthly e-newsletter was created by the Office of Public and Governmental Affairs to highlight the latest District-wide events, people, news, and initiatives, with the goal of keeping everyone well-informed of the great things happening within the District.

(See Supplemental Minutes #1167 for a copy of the Chancellor’s full report.)

- C. **Valentina Purtell**, School of Continuing Education Interim Provost, invited the Board and resource table members to attend the DSS Transition Night event on April 20, 2016, at 6:00 p.m. in the Cypress College Complex. She also reported that a postcard intended to boost enrollment in community-based ESL classes was mailed to three zip codes in Anaheim and Stanton, and SCE will host its annual strategic planning event, “Guided Pathways from Orientation through Transition,” on April 8, 2016.

(See Supplemental Minutes #1167 for a copy of the Interim Provost’s full report.)

- D. **Bob Simpson**, Cypress College President, congratulated Greg Schulz on his appointment, and also reported on his attendance at the recent California CEO Symposium where discussion on accreditation centered on developing a more productive relationship with the ACCJC and exploring a new model of accreditation to better address the new initiatives that colleges are pursuing.

(See Supplemental Minutes #1167 for a copy of the President’s full report.)

- E. **Greg Schulz**, Fullerton College Interim President, began his report by stating that he is excited and honored to have the opportunity to serve as the next President of Fullerton College. He reported on the staff development day hosted by the College’s Classified Senate, the alumni social hosted by the Transfer Center as part of Transfer Awareness Week, and noted that tickets for Fullerton College Night at Angel Stadium are still available for purchase.

(See Supplemental Minutes #1167 for a copy of the Interim President’s full report.)

COMMENTS

- A. **Richard Fee** shared that Cypress College is interviewing architects for the new Science, Engineering, and Math building, and that the Board made the right decision in choosing Greg Schulz to lead Fullerton College.
- B. **Alli Stanojkovic** reported on the improvement of math grades for students in the Integrated Basic Education Skills Training program, and a “Discover the Internet” pilot course being offered at the Garden Grove One-Stop Center for older adults.

- C. **Jolena Grande** reported that at a recent Cypress College Academic Senate meeting, open educational resources efforts related to textbook affordability were discussed, and the Senate also passed a motion to encourage faculty members to attend Board meetings to express their thoughts on the comparability study.
- D. **Pete Snyder** praised Dr. Schulz on his appointment and noted the resounding faculty support for his presidency. He also encouraged attendance at the upcoming State Academic Senate Area D meeting on April 2, 2016, at Cypress College.
- E. **Tina Johannsen** congratulated Greg Schulz on his well-deserved selection, and thanked Rod Garcia, District Director of Fiscal Affairs, for his Budget Allocation Model presentation. She also noted that United Faculty elections will take place in April.
- F. **Rod Lusch** echoed the congratulatory statements on Greg Schulz's appointment.
- G. **Kent Stevenson** reported that state-wide, the NOCCCD is the only community college district which does not have automatic step increases for adjunct faculty, and he urged the Board to correct the matter.
- H. **Student Trustee Tanya Washington** reported on her attendance at several District-wide events which included meetings of the Cypress College Academic Senate, the Council on Budget and Facilities, and the Legacy Advisory Committee. She also encouraged attendance at the YMCA Good Friday Breakfast.
- I. **Student Trustee Francisco Aviles Pino** welcomed Greg Schulz, on behalf of Fullerton College students, as their new, permanent President. He also cited a *Stanford Social Innovation Review* article which highlighted the importance of community engagement in order to have transformative change.
- J. **Trustee Stephen T. Blount** reported on his recent special education advocacy trip to Sacramento where he had the opportunity to meet with State Senator Bob Huff and Assemblymembers Young Kim and Tom Daly.
- K. **Trustee Leonard Lahtinen** expressed his appreciation to all staff members who have served on hiring committees during the recent hiring frenzy, and to Deborah Ludford for her role in providing the Board with feedback from the recent forums in a timely manner.
- L. **Trustee Molly McClanahan** echoed Trustee Lahtinen's sentiments, and also reported on her attendance at an exhibition by Lesley Dill, Fullerton College Artist in Residence.

MIINUTES: It was moved by Trustee Leonard Lahtinen and seconded by Trustee M. Tony Ontiveros to approve the Minutes of the Regular Meeting of March 8, 2016. **Motion carried with Trustees Blount, Brown, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington's advisory votes.**

FINANCE & FACILITIES

Item 3.a: The Board reviewed information on the Bond Underwriting Services RFP process and selection of two firms, Morgan Stanley and Piper Jaffray. An Underwriting engagement agreement with a negotiated fee structure for the two firms will be presented to the Board for approval prior to the issuance of the first round of Measure J Bonds.

Item 3.b: Amid questions and concerns related to the California Multiple Award Schedule (CMAS) procurement process, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Jeffrey P. Brown to table the adoption of Resolution No. 15/16-13 for the approval of contracts or purchases procured under CMAS until the April 12, 2016 Board meeting. **Motion carried with Trustees Blount, Brown, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington's advisory votes.**

Item 3.c: By block vote, the Board approved Deductive Change Order #1 for Bid #2015-19, Cypress College Soccer Field Leveling Project with Incotechnic, Inc. reflecting a decrease of \$23,211.16 to the original contract. The revised contract amount is \$482,788.84.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the Deductive Change Order #1 on behalf of the District.

Item 3.d: By block vote, the Board authorized filing of the Notice of Completion for Bid #2015-19, Cypress College Soccer Field Leveling Project with Incotechnic, Inc. and payment of the final retention payment when due.

Item 3.e: By block vote, the Board approved Change Order #1 for Bid #2015-10, Central Plant Renovation at Anaheim Campus, with Interlog Construction in the amount of \$14,433.76, increasing the contract from \$389,873.00 to \$404,306.76.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the change order on behalf of the District.

Item 3.f: By block vote, the Board authorized the renewal of the licensing and hosting agreements with Blackboard Inc. for Cypress College for Blackboard Learn 9.1 for a two-year and three-month period beginning March 17, 2016, through June 30, 2018, at a cost not to exceed \$127,574.62.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.g: By block vote, the Board authorized the renewal of the licensing agreement with Blackboard Inc. for Fullerton College for Blackboard Learn 9.1 for a two-year period beginning July 1, 2016, through June 30, 2018, at a cost not to exceed \$31,836.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, the Board approved the attached summary of curriculum additions and revisions for the School of Continuing Education, effective Summer 2016. The curricula have been signed by the Campus Curriculum Chairperson and the Provost, and have been approved by the District Curriculum Coordinating Committee.

(See Supplemental Minutes #1167 for a copy of the curriculum summary.)

Item 4.b: By block vote, the Board approved the donations made to Fullerton College.

(See Supplemental Minutes #1167 for a copy of the donations listing.)

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

PHASE-IN RETIREMENT

| | | |
|-----------------|----|---|
| McCament, David | CC | Mortuary Science Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 80%/Spring Sem. 80% Eff. 08/22/2016 PN CCF752 |
|-----------------|----|---|

NEW PERSONNEL

| | | |
|-------------------|----|---|
| Benito, Jeff | CC | Physical Education/Tennis Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF864 |
| Campbell, Justin | CC | English Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF923 |
| Kaufman, Bret | CC | English Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF955 |
| Nikkhoo, Kristine | FC | Director, Basic Skills and Support Services 12-month Position (100%) Range 24, Column A Management Salary Schedule Eff. 03/23/2016 PN FCM951 |

CHANGE IN SALARY CLASSIFICATION

| | | |
|-------------------|----|---|
| Parseghian, Levon | CC | English Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 02/01/2016 |
|-------------------|----|---|

LEAVES OF ABSENCE

| | | |
|--------------------|----|---|
| Bacarella, Russell | CC | Automotive Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 02/02/2016-02/26/2016 |
| Frey, Michael | CC | Astronomy Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 02/11/2016-03/11/2016 |
| Smitson, Robert | FC | Administration of Justice Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter From: 02/01/2016-03/11/2016 To: 02/01/2016-04/22/2016 |

FACULTY SABBATICAL LEAVES

| | | |
|-------------------|----|--|
| Barabas, Liliana | FC | Physics Instructor Eff. 2016 Fall Semester |
| Cavin, Robert | CC | Philosophy/Religious Studies Instructor Eff. 2016 Fall Semester |
| Coopman, Jennifer | CC | Mathematics Instructor Eff. 2016 Fall Semester |
| Kemp, Darnell | FC | Reading Instructor Eff. 2017 Spring Semester |
| Porter, Deidre | CC | Counselor Eff. 2016 Fall Semester |

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2016 SPRING SEMESTER,
WINTER/SPRING TRIMESTER

| | | |
|----------------|-----|------------------|
| Cao, Alexander | SCE | Column 1, Step 1 |
| Chau, Mandy | CC | Column 1, Step 1 |
| Cordova, Anita | CC | Column 2, Step 1 |

| | | |
|--------------------|-----|------------------|
| Daniels, Brittany | SCE | Column 2, Step 1 |
| McFarland, Garrett | SCE | Column 2, Step 1 |

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

| | | |
|-----------------|----|------------------|
| Johnson, Cheryl | FC | Column 1, Step 1 |
|-----------------|----|------------------|

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

| | | |
|-------------------|----|---|
| Contreras, Kendra | CC | Director of Dental Hygiene Class E, Step 12 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2016-08/18/2016 |
|-------------------|----|---|

| | | |
|----------------|----|--|
| Gomez, Rebecca | CC | Director of Health Information Technology Class E, Step 19 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2016-08/18/2016 |
|----------------|----|--|

| | | |
|------------------|----|---|
| Mitts, Teri Lynn | CC | Director of Sonography & Radiology Class D, Step 30 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2016-08/18/2016 |
|------------------|----|---|

| | | |
|--------------------|----|---|
| Pacheco, Elizabeth | CC | Director of Dental Assisting Class D, Step 17 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2016-08/18/2016 |
|--------------------|----|---|

| | | |
|--------------|----|---|
| Ramos, Jaime | CC | Director of Psychiatric Technology Class E, Step 16 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2016-08/18/2016 |
|--------------|----|---|

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

| | | |
|-------------------|----|--|
| Courtney, Marlene | CC | Evaluator Specialist 12-month position (100%) Eff. 07/01/2016 PN CCC998 |
|-------------------|----|--|

RESIGNATIONS

12-month position (100%)
PN SCC893

Permanent Lateral Transfer
To: SCE Administrative Assistant I
12-month position (100%)
Eff. 03/28/2016
PN SCC891

Garcia, Raul

AC Facilities Custodian I
12-month position (100%)
PN DEC954

Permanent Lateral Transfer
To: CC Facilities Custodian I
10-month position (100%)
Eff. 03/21/2016
PN CCC870

Ledezma, Elizabeth

FC Evaluator (100%)

Extension of Temporary Change in Assignment
To: FC Personnel Services Specialist
12-month position (100%)
Range 41, Step D + 5% Longevity
Classified Salary Schedule
Eff. 04/01/2016 – 04/29/2016

Nelson, Louella

CC Administrative Assistant II (100%)

Temporary Change in Assignment
To: CC Executive Assistant III
12-month position (100%)
Range 30C, Step B + 10% Longevity
Confidential Salary Schedule
Eff. 03/07/2016 – 04/07/2016

Taylor, Christopher

AC IT Specialist, Systems Applications (100%)

Extension of Temporary Change in Assignment
To: AC IT Project Leader
12-month position
IT Specialist, Systems Applications (50%)
Range 50, Step E + 25% Longevity + PG&D
IT Project Leader (50%)
Range 57, Step C + 25% Longevity + PG&D
Classified Salary Schedule
Eff. 04/01/2016 – 06/30/2016

LEAVES OF ABSENCE

| | | |
|---------------|----|---|
| Ortega, Danny | CC | Campus Safety Officer (100%) Military Leave with Pay Eff. 03/05/2016 – 03/06/2016 |
| Teipe, Peter | AC | IT Project Leader (100%) Family Medical Leave Act (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 04/07/2016–05/07/2016 (Consecutive Leave) |
| Volcy, Tyasha | CC | Executive Assistant III (100%) Family Medical Leave Act (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/07/2016–04/07/2016 (Consecutive Leave) |

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1167 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1167 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1167 for a copy of the volunteer listing.)

GENERAL

Item 6.a: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Jeffrey P. Brown that the Board adopt resolutions No. 15/16-14 and No. 15/16-15, verifying that Trustees Barbara Dunsheath and M. Tony Ontiveros, respectively, were absent from the Special Board Meeting of March 17, 2016, due to hardship. Signed Affidavits from Dr. Dunsheath and Mr. Ontiveros verifying their absences due to hardship will be on file in the Chancellor's Office. **Motion carried with Trustees Blount, Brown, Lahtinen, McClanahan, and Rodarte voting yes, Trustee Ontiveros abstaining, and Student Trustees Aviles Pino and Washington's advisory votes.**

Item 6.b: It was moved by Trustee M. Tony Ontiveros and seconded by Trustee Stephen T. Blount that the Board mark its ballot for the California Community College Trustees Board of Directors election at this time. The Board cast its votes for the following individuals: Susan "Sue" M. Keith, Linda S. Wah, T.J. Prendergast, Sally W. Biggin, Louise Jaffe, Marianne Tortorici, Jerry D. Hart, and Cy Gulassa. **Motion carried with Trustees Blount, Brown, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington's advisory votes.**

CLOSED SESSION: At 7:19 p.m., Board Vice President Molly McClanahan adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENTS: Fullerton College President

RECONVENE MEETING: At 9:29 p.m., Board Vice President Molly McClanahan reconvened the meeting in open session.

ADJOURNMENT: At 9:30 p.m., it was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Blount, Brown, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.**

Prepared By Recording Secretary for
Jacqueline Rodarte, Secretary, Board of Trustees